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REGULAR MEETING BOARD OF SUPERVISORS AGENDA
Wednesday, August 19, 2026 – 6:00 pm EDT
ADMINISTRATIVE BUILDING
13476 61ST STREET NORTH
WEST PALM BEACH, FL 33412
HYBRID FORMAT: IN-PERSON (LIMITED SEATING)
VIA ZOOM: WWW.INDIANTRAIL.COM THEN CLICK [JOIN LIVE MEETING]

AGENDA

08/13/2026 - Items: 6.4 and 6.5 were added; Rev. Backup for 8.6 & 12.2; Deleted 12.24. 08/17/2026- Items: 8.5 backup added; 12.16 - 12.21 were added. 08/19/2026 - 9.1 & 12.3 additional backup added

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. WELCOMING REMARKS

4.1 President's Welcoming Remarks

Residents are encouraged to go to the District Website www.indiantrail.com for updated Meeting information.

4.2 Supervisor's Welcoming Remarks (1 minute each)

Each Supervisor has the opportunity to take one minute to make welcoming remarks.

5. AGENDA APPROVAL

5.1 Agenda Approval - Additions, Deletions, Substitutions

Motion to approve Agenda (as presented, as amended)

6. PRESENTATIONS

6.1 PBSO Update

No action required.

6.2 Fire Rescue Update - District Chief Amanda Vomero

No Action Required.

6.3 SWA Presentation - Update on New Service Effective October 1st

No action required.

6.4 Community Emergency Response Team (CERT) Presentation

Presentation Regarding Volunteer Opportunities

6.5 Equestrian Advisory Committee (EAC) Update

EAC Committee Members to give an update to the Board.

7. SUPERVISOR BUSINESS (Discussion Only)

PUBLIC HEARING - Unit 19C [6:30PM Recess Regular Board Meeting and Call to Order Public Hearing]

A. Presentation of Engineer's Report
B. Board Discussion
C. Public Comment/Objection
D. Notice of Meeting
E. Adjourn PUBLIC HEARING and RECONVENE Regular Board Meeting

8. REGULAR AGENDA

8.1 Consider: Award SOD Bid (ITB-004-2026/SC)

Motion to: (1) Receive and File the completed responses (2) Waive any minor irregularities in Bid not involving price, scope or term (3) Award a contract to the lowest bid from a responsive and responsible bidder, AAA Garden Center, (4) Direct Staff to prepare a contract (subject to Legal review); and (5) Authorize the Board President to execute the contract.

8.2 Consider: Award M-2 and M-3 Mowing Bid [ITB-005-2026/ZL]

Motion to: (1) Receive and File the completed responses (2) Waive any minor irregularities in Bid not involving price, scope or term (3) Award a contract to the lowest bid from a responsive and responsible bidder, South Florida Bushog Services, Inc. (4) Direct Staff to prepare a contract (subject to Legal review); and (5) Authorize the Board President to execute the contract.

8.3 Consider: Resolution No. 2026-007 Adopting Final FY27 Budget Approval

Motion to approve Resolution No. 2026-007, Adopting the fiscal year 2027 Budget and Non-Ad Valorem Assessment Rates.

8.4 Consider: Investment Account Withdrawal Policy

Motion to approve the investment account withdrawal policy.

8.5 Discussion: Accounts Payable Disbursement Procedures

Motion to Receive and File Accounts Payable Disbursement Procedures.

8.6 Consider: Revised Obstruction Policy

Motion to approve Revised Obstruction Policy increasing the required sight distance for Obstructions in ITID Right of ways.

8.7 Discussion/Board Direction: Roads Unit of Development Consolidation Project

Request for clarification by the Board of Supervisors regarding the scope for the consolidation of road unit of developments; number of meetings; and other pertinent information as set forth by the Board of Supervisors.

Motion to TBD by the Board of Supervisors.

9. INTERGOVERNMENTAL UPDATES AND PERMITS

9.1 Countywide Master Transportation Plan

Update by: Supervisor Vassalotti; Mary McNicholas of Geoffrey B. Sluggett & Associates; and Daniel Rey, P.E. of Stormwater J Engineering.

10. PUBLIC INPUT (Non-Agenda Items) No Later than 7:30 PM

11. FACILITIES, PARKS & RECREATION AGENDA

11.1 Ratification: Acreage Athletic League (AAL) Homerun Derby

Motion to Ratify permit for the AAL Homerun Derby held on August 7, 2026.

11.2 Ratification: Acreage Athletic League (AAL) Baseball Clinics

Motion to ratify permit for AAL Baseball Clinics.

11.3 Consider: ITID Halloween Event

Motion to approve the ITID Halloween Event.

11.4 Consider: ITID Inaugural Veterans Day Ceremony for the Community

Motion to approve the Inaugural ITID Veteran's Day Ceremony on November 11, 2026, at Acreage Community Park South Amphitheater.

11.5 Consider: Permit and Fee Waiver for “Cruizin’ for Crime Stoppers”.

Motion to approve Permit and Fee Waiver for “Cruizin’ for Crime Stoppers”.

11.6 Consider: Permit and Fee Waiver for Flags for the Cure.

Motion to approve Permit and Fee Waiver for Flags for the Cure.

11.7 Consider: Permit Request for “Green Tara Benefit”

Motion to approve Permit Request for “Green Tara Benefit”

11.8 Consider: Permit and Fee Waiver for Loxahatchee Lost and Found Pets (LLAFP) Bazaar

Motion to approve Proposal for Permit and fees waived for LLAFP.

11.9 Consider: Permit for Lox Life Camps, LLC.

Motion to approve Permit for Lox Life Camps, LLC- November and December 2026.

11.10 Consider: Permit and Fee Waiver for the Outpost Athletic Fall Baseball League.

Motion to approve permit request for the Outpost Athletic Fall Baseball League.

11.11 Consider: Permit for TADAA Event “Hollidazzle”.

Motion to approve Permit for TADAA Event “Hollidazzle”.

11.12 Consider: Permit for Wellness Wednesdays

Motion to approve Permit for Wellness Wednesdays.

12. CONSENT AGENDA

Motion to approve Consent Agenda Items: 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 12.15, 12.16, 12.17, 12.18, 12.19, 12.20, 12.21, 12.22, 12.23, 12.24, 12.25, and 12.26.

12.1 Approval: Water Petition Hamlin Blvd west of Hall Blvd

Motion to approve Water Petition Hamlin Blvd west of Hall Blvd.

12.2 Approval: Resolution No. 2026-006 Approving Coconut Palm Plaza (Unit 19C) Engineer's Report and Special Permit

Motion to Approve Resolution No. 2026-006 Engineer's Report and Special Permit for Coconut Palm Plaza (Unit 19C).

12.3 Approval: Second Amended and Restated Agreement for Professional Engineering Services by and Between ITID and StormwaterJ Engineering, Inc., including Attachment 8 which is required by Grantee.

Motion to approve the Second Amended and Restated Agreement for Professional Engineering Services by and Between ITID and StormwaterJ Engineering, Inc., and authorize the Board President to sign.

12.4 Approval: 180th Avenue North School Access Improvements: Acceptance of Easements [R-305]

Motion to accept the roadway and drainage easement from the School Board of Palm Beach County and accept the temporary construction, roadway drainage and maintenance easement from Palm Beach West Associates I, LLLP (GL Homes).

12.5 Approval: Hazard Loss Mitigation Program Grant (DEM-HL00133)

Motion to approve Agreement No. DEM-HL00133(B0280) and authorize the Board President to sign all contract related documentation.

12.6 Approval: FY27 Board Meeting Schedule

Motion to approve FY27 Board Meeting Schedule, as presented.

12.7 Approval: The Ghering Group Agreement Extension #2

Motion to approve the Ghering Group Agreement Extension #2.

12.8 Approval: Resolution No. 2026-008 FY2026 Budget Amendment

Motion to approve Resolution No. 2026-008 approving FY26 Budget Amendment.

12.9 Approval: R3 Project Reconciliation

Motion to receive and file R3 Project Reconciliation.

12.10 Approval: May 20, 2026 - Regular Board Meeting Minutes

Motion to approve the May 20, 2026, Regular Board Meeting Minutes.

12.11 Approval: June 2, 2026, Budget Workshop Meeting Minutes

Forthcoming

12.12 Approval: June 3, 2026, Regular Board Meeting Minutes

Motion to approve the June 3, 2026, Regular Board Meeting Minutes.

12.13 Approval: June 18, 2026, Budget Public Hearing

Forthcoming

12.14 Approval: June 22, 2026, Regular Board Meeting Minutes

Motion to approve the June 22, 2026, Regular Board Meeting Minutes.

12.15 Approval: Special Permit SP-0666 FPL UG 9261 Ft

Motion to approve SP-0666 with conditions and attachments.

12.16 Approval: Special Permit SP-0667 Proton Elec 14365 Key Lime

Motion to approve SP-0667 with conditions and attachments.

12.17 Approval: Special Permit SP-SP-0670 FPL PH M-2 Basin

Motion to approve SP-0670 with conditions and attachments.

12.18 Approval: Special Permit SP-0671 Verizon Pole_OH Orange

Motion to approve SP-0671 with conditions and attachments.

12.19 Approval: Special Permit SP-0672 Comcast DB Key Lime

Motion to approve SP-0672 with conditions and attachments.

12.20 Approval: Special Permit SP-0673 Comcast Directional Bore Carol

Motion to approve SP-0673 with conditions and attachments.

12.21 Approval: Special Permit SP-674 SQF 130th_60th

Motion to approve SP-0674 with conditions and attachments.

12.22 Approval: Change Order No. 2, M0 Canal Outfall Structure Project

Motion to extend the completion date of the project until August 31, 2026.

12.23 Approval: Change Orders No. 4 for R-3 Road Project (61st, 140th, and Tangerine)

Motion to approve CAPTEC Change Order 4 Revised to R&D Paving in the amount of $20,714.42.

12.24 ITEM DELETED

12.25 Approval: Engagement Letter Piper Sandler

Motion to approve Engagement Letter for Andrew Ma of Piper Sandler to find financing in the amount of $3 million for lighting at Acreage Community Park North Campus; and Basketball and Tennis Courts at both Temple and Sycamore Parks.

12.26 Approval: Engagement Letter Bond Council

Motion to approve the Engagement Letter for Chris Trabber of Nabers Gibling to serve as Bond Council for funding for Lighting at Acreage Community Park North; Basketball and Tennis Courts at both Temple Park and Sycamore Park in the amount of $3,000,000.

13. STAFF PRESENTATIONS (No Action Required)

13.1 Notice of RFP, RFQ, & Grants

Notice of Request for Proposal (RFP), Request for Qualifications (RFQ), and Potential Grants.

Upcoming Grant Opportunities: District can apply for two Land Water Conservation Fund (LWCF) Grants in December. These Grants are 50/50 Split. One for Nichole Hornstein Equestrian Park (Playground and arena), and the other for Acreage Community Park South Campus (basketball and tennis courts).

13.2 Grant Funding Awarded for Appropriations Request for the M0 Canal (Spoil Mound)

FDEP is drafting Agreement. Grant Award $350,000 (State) with $350,000 (District Match).

14. REPORTS (Receive and File)

Motion to receive and file the following Reports: 14.1, 14.2, 14.3, 14.4, 14.5, 14.6, 14.7, 14.8, 14.9, 14.10, and 14.11.

14.1 District Attorney Report

14.2 Monthly Engineer's Report

14.3 Assistant Executive Director Report

14.4 Administration Report

14.5 Finance Report

14.6 Stormwater Report

14.7 Roads and Sidewalks Report

14.8 Facilities, Parks and Recreation Report

14.9 Records Requests

14.10 District Public Information Report

14.11 Meeting Notice

15. ADJOURNMENT

8/6/2026

Palm Beach County Fire Rescue

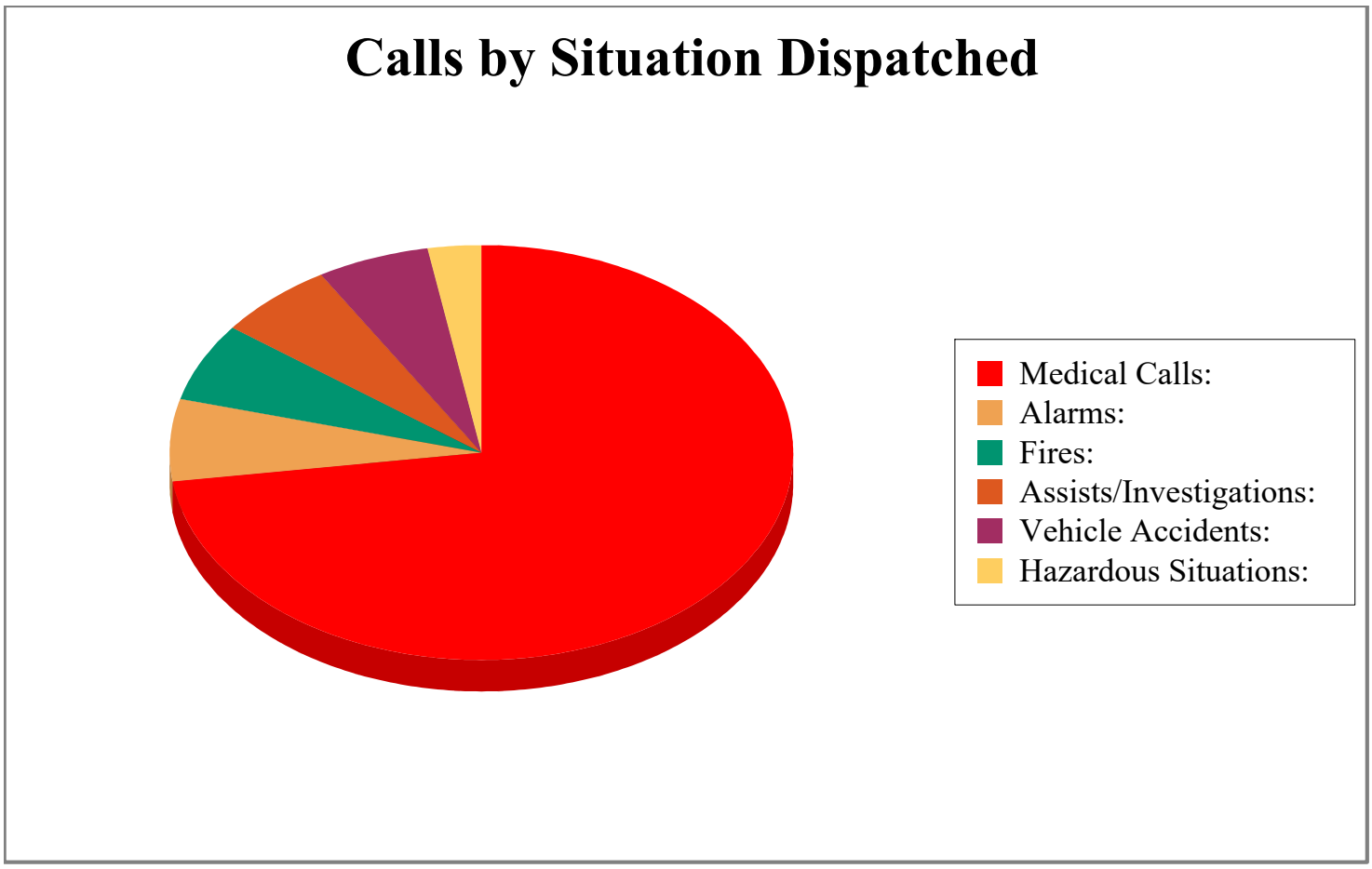
Indian Trails

07/01/2026 to 07/31/2026

Average Response Times	Disp Hand	Turnout	Travel	Resp Time
Emergency Calls:	0:00:41	0:00:45	0:06:41	0:08:08

Type - Situation Dispatched	# of Incidents	%
Medical Calls:	209	72.82%
Alarms:	18	6.27%
Fires:	18	6.27%
Assists/Investigations:	17	5.92%
Vehicle Accidents:	17	5.92%
Hazardous Situations:	8	2.79%
Total	**287**	**100.00%**

Calls by Situation Dispatched



INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Jay Foy, P.E.

Date: August 19, 2026

Subject: Unit 19C – Coconut Palm Plaza Public Hearing

Background:

The approval of the Engineer's Report and Plan through a resolution is the last step in the procedures to form a Unit of Development. A Public Hearing is required to occur prior to approval of the Engineer's Report and Plan. All steps necessary to form a new Unit of Development up to this Public Hearing have been completed.

Recommendation:

Conduct a Public Hearing to receive public comments and consider comments from other applicable governmental agencies.

Fiscal Impact:

$_____ for the Publication of two Public Hearing Notices

1855 Indian Road, Suite 202
West Palm Beach, FL 33409
Phone: (561)242-0028, Fax: (561)242-0109

REPORT OF ENGINEERING

UNIT OF DEVELOPMENT NO. 19C

INDIAN TRAIL IMPROVEMENT DISTRICT

August 2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
EST. 1957

PREPARED BY:
STORMWATERJ ENGINEERING, INC.
SJE PROJECT # 91084.010

INDIAN TRAIL IMPROVEMENT DISTRICT
Unit of Development 19C

REPORT OF ENGINEERING

This Report of Engineering (the "Report") is prepared by StormwaterJ Engineering, Inc. in its capacity as the District Engineer (hereinafter referred to as the "District Engineer") for Indian Trail Improvement District, a political subdivision of the State of Florida, (hereinafter referred as "District"):

1. **Authorization.** This report was prepared by the District Engineer pursuant to the applicable provisions of Chapter 298, Florida Statutes, and Chapter 59-994, Laws of Florida's as amended ("the Act") and authorized by Resolution 2025-011 adopted by the District's Board of Supervisors on the 16th day of July 2025 for its Unit of Development No. 19C (the "Unit of Development").

2. **Purpose.** This Report has been prepared to assist the District's Board of Supervisors in its consideration of the proposed Water Control Plan (as hereinafter defined) for the Unit of Development.

3. **Definitions.** Except as hereinafter set forth, all capitalized terms and phrases used in this Report shall have the meaning ascribed thereto in the Act, namely:

    A. "Assessable Real Property" means that real property located within the Unit of Development which will receive benefits from the proposed Water Control Plan and may be subject to the levy of non-ad valorem assessments by the District's Board of Supervisors.

    B. "Exempt Acres" means that real property located within the Unit of Development which will not be the subject of the levy of non-ad valorem assessments by the District, including by way of example but limitation; (i) real property owned by the District, the Board of Trustees of the Internal Improvement Trust Fund or Condominium and Property Owner Associations, and (ii) public road rights-of-way.

    C. "Water Control Plan" means the proposed plan for the Unit of Development, a copy of which is identified as a reference in the attached; **Attachment "A".**

4. **Conditions.** The findings and opinions of the District Engineer as expressed in this Report are subject to the following understanding conditions:
    A. In rendering the findings and opinions set forth herein, the District has considered and in certain instances relied upon opinions, information and documentation prepared or supplied by others, which may have included; public officials, public entities, individual or entities having an interest in some or all of the real property which compromises the Unit of Development, engineering professionals general contractors, surveyors, real estate agents or appraisers, the District's staff and consultant's.

    B. The factual information contained herein related to the: (i) quantity of acreage, (ii) description of the real property located within the Unit of Development, and (iii) names of the owners of said acreage were supplied by the owners of the subject real property, the Palm Beach County Tax Collector's Office and/or the Property Appraiser's Office.

    C. That the estimate of the cost of construction of the proposed Water Control Plan was based, in part, upon prior knowledge, present economic factors and information supplied by the construction industry. As a result, the actual cost of construction may deviate from the estimates set forth herein.

5. **Findings.** Subject to and conditioned upon the above, the District Engineer reports the following:

    A. The District Engineer has visited and viewed the Unit of Development.

    B. That attached hereto as **Attachment "B"** is a description of all lands, within or out of the District to be acquired by purchase or condemnation and used for rights-of-way or other works set out in the proposed Water Control Plan.

    C. That all Assessable Real Property located within the Unit of Development will be improved and will benefit from the implementation and construction of the Water Control Plan.

    D. That attached hereto as **Attachment "C"** and incorporated herein is the estimated cost of:

        i. Construction and/or implementing the proposed Water Control Plan.

ii. The probable expense of organization and administration of the Unit of Development and the proposed Water Control Plan works.

E. That attached hereto as **Attachment "D"** and incorporate herein are the following:

i. the name(s) of the fee title owners of property in the Unit of Development,

ii. description of the real property in the Unit of Development,

iii. the number of acres in the Unit of Development.

iv. the amount of determined benefits,

v. the amount of determined damages, and

vi. the number of acres to be taken for rights-of-way, District works, etc.

6. **Recommendations.** The District will need funding in order to: (A) maintain and preserve the works of the proposed Water Control Plan (including their subsequent repair and restoration and/or replacement when needed), and (B) pay its expenses as they relate to administration and management of the Unit of Development.

7. **Plan Modifications.** During development and implementation of the Water Control Plan it may be necessary to make some modifications and deviations to the Water Control Plan. Therefore, if such deviations or modifications do not change the overall primary objective of the Water Control and the costs for same do not materially affect the benefits accuring to the Assessable Real Property as long as the Assessable Real Property receives the same or greater benefits as herein determined, this Report will not need to be modified.

Therefore, since these expenses may fluctuate, the District Engineer recommends that an annual "Maintenance Assessment" be determined, assessed and levied by the District's Board of Supervisors upon the Assessable Real Property located within the Unit of Development for the purpose of defraying the above Maintenance Expenses, which Maintenance Assessment should be determined, assessed, apportioned and levied upon the Assessable Real

Property within the Unit of Development at the same time as other District non-ad valorem assessments are levied in accordance with attached Attachment D.i. upon such Assessable Real Property.

Executed this 19th day of August 2026



Prepared by:
STORMWATERJ ENGINEERING, INC.

Jay G. Foy, P.E.
District Engineer

ATTACHMENT A

WATER CONTROL PLAN

WATER CONTROL PLAN
FOR
UNIT OF DEVELOPMENT NO. 19C
COCONUT PALM PLAZA
INDIAN TRAIL IMPROVEMENT DISTRICT

INTRODUCTION

The Indian Trail Improvement District (ITID or District) is a special taxing district of the State of Florida originally created by Chapter 57-646, Laws of Florida. Chapter 2002-330 Laws of Florida, subsequently codified the special laws relating to ITID. The title to Chapter 2002-330 provides:

> "An act relating to Indian Trail Improvement District, Palm Beach County; providing for codification of special laws relating to the Indian Trail Improvement District, a special tax district of the state; providing legislative intent; codifying, reenacting, and amending chapters 57-646, 67-692, 80-89, 82-352, 83-491, 88-501, 89-465, 90-446, 92-261, 97-326, 99-473, Laws of Florida; providing for minimum charter requirements; amending the boundaries of the district to include additional lands; providing for supervisor qualifications, terms of office, election procedures, and compensation; providing for a referendum; providing for provisions of other laws made applicable; providing for ratification of prior actions; repealing chapters 57-646, 67-692, 80-569, 82-352, 83-491, 88-501, 89-465, 90-446, 92-261, 97-326, 99-473, Laws of Florida, relating to the Indian Trail Improvement District; providing for liberal construction; providing for severability; providing an effective date."

ITID operates according to the provisions of Chapter 2002-330, as amended and supplemented, and the applicable provisions of Chapter 298, Florida Statutes. The District is empowered to construct and maintain public facilities including water and sanitary sewer, drainage, roadways, and parks and recreation.

Section "298.225, F.S. sets forth the requirements to be included in a Water Control Plan. These requirements are:

> "(3) Each water control plan for a district or unit must contain, if applicable:
>
> (a) Narrative descriptions of the statutory responsibilities and powers of the water control district.
>
> (b) A map delineating the legal boundary of the water control district and identifying any sub-districts or units within the district.

(c) Narrative descriptions of land use within the district and all existing district facilities and their purpose and function, and a map depicting their locations.

(d) Engineering drawings and narrative sufficient to describe each facility's capacity for the management and storage of surface waters and potable water supply, if applicable.

(e) A description of any environmental or water quality program that the water control district has implemented or plans to implement.

(f) A map and narrative description of any area outside the water control district's legal boundary for which the district provides services.

(g) Detailed descriptions of facilities and services that the water control district plans to provide within 5 years.

(h) A description of the administrative structure of the water control district."

The District is governed by a five member Board of Supervisors. The Board of Supervisors employs an Executive Director who is in charge of the day to day operations of the District. The Board of Supervisors also employs a District Attorney who is legal advisor to the Board and handles all legal matters for the District. In addition, the Board of Supervisors employs a District Engineer who has control over the engineering works in the District. The District has four officers; a President; a Vice-President; a Secretary; and a Treasurer.

Geographically, the ITID is broken up into units of development within Palm Beach County. ITID and George T. Elmore, Trustee, entered into a Landowners' Agreement on 6/12/00 for 4 parcels of land on Northlake Blvd. This Water Control Plan addresses a portion of parcel #1. On 9/20/23 the Board adopted Resolution 2023-014 to approve and confirm creating, fixing the geographical boundaries, and designating this parcel as "Indian Trail Improvement District, Unit of Development 19C" (a portion of parcel #1). Unit 19C, Coconut Palm Plaza, can generally be described as an 11.245 acre parcel between Hamlin Blvd and Northlake Blvd on the east side of Coconut Blvd. The parcel of land was annexed into Palm Beach Gardens and doesn't have a final approved site plan. The unapproved site plan consists of one commercial building with a gas station, one commercial building, and a medical office. There are two entrances from Northlake Blvd, one exit to Northlake Blvd, one entrance from Coconut Blvd, and one exit to Coconut Blvd. Domestic water and wastewater collection services are provided by the Palm Beach County Water Utilities Department. Surface Water Management is provided by one wet detention area. ITID will provide the legal positive outfall for drainage from the site into ITID's Lower M-1 Basin by discharging excess runoff to the ITID north-south canal approximately 0.25 miles east of Coconut Blvd.

Section I. Narrative descriptions of the statutory responsibilities and powers of the water control district.

Indian Trail Improvement District is an independent special district and public corporation of the State of Florida as established and codified in Chapter 2002-330. Included in Chapter 2002-330 are the following sections:

> Section 3. Provisions of chapter 298, Florida Statutes, made applicable.—The Indian Trail Improvement District shall be a public corporation of this state. The provisions of the general drainage and water control laws of Florida applicable to water control districts which are embodied in chapter 298, Florida Statutes, and all of the laws amendatory thereof, now existing or hereafter enacted, so far as not inconsistent with this act, are declared to be applicable to Indian Trail Improvement District. Indian Trail Improvement District shall have all of the powers and authority mentioned in or conferred by chapter 298, Florida Statutes, and acts amendatory thereof, except as otherwise provided in this act.
>
> Section 4. Provisions of chapter 153, Florida Statutes, made applicable.—The provisions of the County Water System and Sanitary Sewer Financing Law which are embodied in chapter 153, Florida Statutes, and all the laws amendatory thereof, now existing or hereafter enacted, so far as not inconsistent with this act, are declared to be applicable to Indian Trail Improvement District. Indian Trail Improvement District shall have all of the powers and authority mentioned in or conferred by chapter 153, Florida Statutes, and acts amendatory thereof. Where referred to in chapter 153, Florida Statutes, "county" or "counties" shall mean this district; "county commission" or "commission" shall mean the board of supervisors of this district; "engineer" shall mean the engineer for this district; "county tax assessor" shall mean the county tax collector or the treasurer of the district, whoever is collecting the taxes of the district in the discretion of the board of supervisors; and all other words or terms in chapter 153, Florida Statutes, shall be construed so as to refer and be applicable to this district.
>
> Section 5. Powers of the district.
> (1) The district shall have the power to sue and be sued by its name in any court of law or in equity, to make contracts, to adopt and use a corporate seal and to alter the same at pleasure; to acquire by purchase, gift, or condemnation real and personal property, either or both, within or without the district, and to convey and dispose of such real and personal property, either or both, as may be necessary or convenient to carry out the purposes, or any of the purposes, of this act and chapters 298 and 153, Florida Statutes; to construct, operate, and maintain canals, ditches, drains, levees, and other works for drainage and water control purposes; to acquire, purchase, operate, and maintain pumps, plants, and pumping systems for drainage and water control purposes; to construct, operate,

and maintain irrigation works, machinery, and plants; to construct, improve, pave, and maintain roadways and roads necessary and convenient for the exercise of the powers or duties or any of the powers or duties of the district or the supervisors; and, in furtherance of the purposes and intent of this act and chapter 298, Florida Statutes, to construct, improve, pave, and maintain roadways and roads necessary and convenient to provide access to and efficient development of areas made suitable and available for cultivation, settlement, and other beneficial use and development as a result of the drainage and reclamation operations of the district; included as a component of roads in a water control plan parkways, bridges, landscaping, irrigation, bicycle and jogging paths, street lighting, traffic signals, road striping, and all other customary elements of a modern road system; however, as it relates to traffic signals, the district must obtain authorization from the appropriate state or local government prior to expending funds; to construct, operate, and maintain gas mains and facilities for the distribution of natural gas and to purchase natural gas for distribution in the district; to construct and maintain recreation areas and facilities, including the authority to provide for the construction, operation, and maintenance of such recreation areas and facilities; provide recreation and playground equipment; employ supervisory personnel; organize and sponsor community and athletic teams and events; provide liability insurance to cover such projects; lease recreation areas and facilities to nonprofit community corporations or groups; and provide any other programs and elements of recreation areas and facilities, including trails, the enumeration of the same not being exclusive; to borrow money and issue negotiable or other bonds of the district as provided in this act; to borrow money, from time to time, and issue negotiable or other notes of the district therefore, bearing interest at the rate as provided by law, in anticipation of the collection of taxes, levies, and assessments or revenues of the district, and to pledge or hypothecate such taxes, levies, assessments, and revenues to secure such bonds, notes, or obligations, and to sell, discount, negotiate, and dispose of the same; and to exercise all other powers necessary, convenient, or proper in connection with any of the powers or duties of the district stated in this act. The powers and duties of the district shall be exercised by its board of supervisors, which board shall have the authority to employ engineers, attorneys, agents, employees, and representatives as the board of supervisors from time to time determines, and to fix their compensation and duties.

Section II. A map delineating the legal boundary of the water control district and identifying any sub-districts or units within the district.

Exhibit “A” is a map of ITID’s legislative boundaries, all active unit boundaries including Unit 19. Also attached hereto is Exhibit “B”, a graphical presentation of the entire Unit

19 area titled “Unit 19 with Elmore Parcels”. Unit 19 includes four parcels: #1, #2 (Shops at Indian Trails is Unit 19A, renamed to Coconut Crossings), #3 (Avacado Northlake LLC), and #4 (Grapeview Northlake LLC). Exhibit “C” presents the legal descriptions included as part of Unit 19C.

Section III. Narrative descriptions of land use within the district and all existing district facilities and their purpose and function, and a map depicting their locations.

There are two major drainage basins in ITID: the M-1 Basin and the M-2 Basin. In addition, ITID has two Active Units of Development in the Village of Royal Palm Beach, serves outside areas by contract, and has an inactive Unit 11 that was purchased by Palm Beach County for environmental restoration purposes. Unit 19C is in the M-1 Basin which will be described in detail below. Units 17 and 18 are in the Village of Royal Palm Beach with permitted water management facilities and limited ITID responsibilities but are not described in further detail herein as they do not affect Unit 19, which is in the M-1 Basin. The M-2 Basin is also a separate area that includes an ITID roadway network of paved and shellrock roads with 11 small drainage basins each with swale drainage systems and flashboard riser water control structures and one large drainage basin of 2707 acres with the M-2 Impoundment, Pump Station #1, and two major outfall structures. The total area of the twelve M-2 Basins is approximately 4200 acres.

The M-2 Basin is entirely low-density single family residential zoned Agricultural Residential with lots from 1.25 acres and up. The M-1 Basin is also low-density single family residential zoned Agricultural Residential with lots from 1.25 acres and up but has a small commercial area of approximately 54 acres and about 10 acres of institutional uses. Unit 19C will add 11.25 acres of commercial, of which about 2.45 acres is water management (one lake) and an upland preserve.

This Water Control Plan is for Unit 19C which is in the M-1 Basin. The M-1 Basin is further described as:

LOCATION:

The M-1 Drainage Basin is in north central Palm Beach County. It is north of the Village of Royal Palm Beach, west of the City of West Palm Beach's Water Catchment Area; (recently renamed the "Grassy Waters Preserve") mostly south of the Northlake (Lake Park) Boulevard and is four to five miles east of the L-8 Canal. The M-1 and M-2 Basins are often referred to as "The Acreage".

PHYSIOGRAPHIC FEATURES:

The M-1 Basin is relatively flat, as is most of South Florida. The natural ground slope is approximately one foot per mile. The highest natural ground is just above 22' NGVD in the north central area and gently slopes down to approximately 19' NGVD to the east. There are, of course, local high and low spots above and below this generalization. Other than on the coastal ridge, this is the highest area in Palm Beach County.

DRAINAGE BASIN:

ITID's M-1 Drainage Basin is depicted in Exhibit "D". The drainage area is well defined with perimeter roads being built at elevations sufficient to serve as levees. The total on site drainage basin area is 20,474 acres (32 square miles including 11.25 acres from Unit 19C). This area includes the internal canals and a roadway system and the 720 acre M-1 Impoundment Area but doesn't include the offsite area from Southeast Corbett. The M-1 Basin is divided into two distinct drainage sub-basins: the Upper M-1 Basin which constitutes 11,946 acres (18.67 square miles) and the Lower M-1 Basin which is 8,529 acres (13.28 square miles) Including unit 19C.

The above drainage areas include offsite discharge from seven (7) areas:

1. Bay Hill (FKA Stonewal). This is a 985 acre golf course development to the east. Its conditional discharge is via a 42 cfs pump station into the Lower Basin, Unit of Development 9. This is Unit M-1S but as it is served by a pump station it is considered off site for the purposes of this report.

2. Rustic Lakes (AKA the Kramer Property). This is a 331 acre single family large lot subdivision just to the east of Bay Hill. Its conditional discharge is via a 24.35 cfs pump station into the Lower Basin, Unit of Development 2. This area is provided a drainage outfall via a contractual agreement.

3. Palm Beach County's Acreage Pines Elementary School Site "H". This is a 48.5 acre site with a gravity control structure discharge to the Upper Basin, Unit of Development 13.

4. ITID's Acreage Community Park North and Maintenance Facility. This is a 17.5 acre drainage area with gravity control structure discharge to the Lower Basin, Unit of Development 2. Acreage Community Park South is a 17.6 acre area that drains west into Palm Beach County's Natural Area and subsequently into Unit 13.

5. Northlake Boulevard. This is a 49 acre area at ITID's northeast corner and discharges via a gravity control structure to the Lower Basin, Units of Development 7 and 9.

6. Palm Beach County Natural Area Northlake Boulevard Central. This is a 124.5 acre area just west of Acreage Community Park. It discharges via a gravity control structure to the Upper Basin, Unit of Development 13.

7. Southeast Corbett Area. This area is ill defined because of the lack of drainage conveyance. This natural preserve area flows via the path of least resistance. It is estimated the drainage area is 3996.0 acres and discharges to the Upper Basin, Unit of Development 5. Its conditional discharge is via a gated 72 inch corrugated aluminum pipe into the M-0 Canal, Unit of Development 5.

The sum total of all the above yields 24,470 acres (which includes 3996 acres from SE Corbett) or 38.23 square miles.

There are approximately 160 miles of canals in both the M-1 and M-2 Basins with the M-2 Basin having a little over 20 miles of canals.

There are approximately 352 miles of roads in the M-1 and M-2 Basins of which about 97 miles are paved. The roadway system is set up in a matrix fashion with most residents having a paved road within a 1/2 mile.

M-1 BASIN EXISTING SURFACE WATER MANAGEMENT FACILITIES:

The surface water management/drainage conveyance facilities for the M-1 Basin includes the roadway swale system, dump culverts from the swales into the canals, a canal network, roadway culvert crossings, pump stations, and control structures. See Exhibit "E" for ITID's M-1 Basin canal network. The major surface water management facilities for the M-1 Basin are depicted in Exhibit "D". There are also thousands of dump culverts and hundreds of culvert road crossings.

The M-1 Basin is divided into two sub-basins: The Upper M-1 Basin and the Lower M-1 Basin. Each of these basins is discussed separately in the following sections.

THE LOWER M-1 BASIN FACILITIES:

The Lower M-1 Basin is comprised of 7,195 acres (which includes 11.25 acres from Unit 19C) of onsite areas. The following offsite areas also discharge into the Lower M-1 Basin:

1. Bay Hill/Stonewal	=	985.2 Acres
2. Rustic Lakes/Kramer	=	330.6 Acres
3. Acreage Community Park N	=	17.5 Acres
Total Offsite		1,333.3 Acres

There are approximately 56 miles of canals in the Lower Basin and numerous culverts at road crossings. Road drainage is typically via swales with a “drop culvert” at canal connection points. These “drop culverts” are typically 15” to 24” diameter culverts mounded over with dirt to retard erosion. Some paved roads have inlets and pipes at the canal intersections.

Offsite discharges into the Lower Basin area are via a 42 cfs pump from Bay Hill, a 24.35 cfs pump from Rustic Lakes, and two gravity overflow structures from the Acreage Community Park. This park is owned and operated by ITID and is where its maintenance building and field staff are based. There is currently an Acreage Community Park expansion ongoing. Palm Beach County owns this property and is leasing it to ITID. The drainage from this area discharges to the Upper M-1 Basin through two gravity water control structures.

Discharges from the Lower M-1 Basin are via three facilities:

1. Pump Station #2. This is a 132,000 gpm (294.12 cfs) pump station comprised of three 44,000 gpm pumps. The pumps run off electric power or generators in the pump house. This facility also has two gated bypass structures: an 84” CMP and a 7' x 9' concrete box culvert, both of which can be opened for gravity flow when appropriate (bypass flow is flow from the Upper Basin into the Lower Basin).

2. The 40th Street Structure. This is a gravity control structure which bleeds off water from the Lower Basin into the M-1 Canal. The M-1 Canal is owned and maintained by ITID. It traverses through the Village of Royal Palm Beach to ITID’s Amil gate at the C-51 Canal. Again, see Figure 3 for an overall perspective of ITID’s M-1 Basin drainage facilities. The 40th Street Structure has six operable gates. Each gate is independent of the other gates. Typically, the four gates on the north face of the structure are the only ones used. The structures’ capacity is limited by a 60” RCP pipe outfall. This structure is typically used as the gravity bleeder structure to control water at the permitted wet season control elevation. In the dry season the structure is typically closed. Normal operations are to use

this structure for wet season bleed down after storms and pre-storm drawdown. During a major event and for about two days after a major event (as jointly determined by ITID and South Florida Water Management District [SFWMD] when conditions exceed their Memorandum of Agreement [MOA] dated July 10, 1997) this structure is closed.

3. The Roach Structure. This structure, that is named after the previous landowner, is comprised of gated twin 84-inch reinforced concrete pipes. The Roach Structure is normally closed. Its primary uses are pre-storm drawdown and post-storm flooding relief. Its capacity is about triple that of the 40th Street Structure. Due to the larger pipes, it is typically opened for post-storm relief after the 40th Street Structure is opened. This delayed opening is due to restrictive tailwater in SFWMD's C-51 Canal.

Both the 40th Street and Roach Structures discharge into ITID's M-1 Canal south of the M-1 Basin. This section of the M-1 Canal transects the Village of Royal Palm Beach and accepts discharges from the Village through to ITID's Discharge structures at SFWMD's M-1 Canal. There is one D-710 Amil Gate and four operable ITID gates at this location.

THE UPPER M-1 BASIN FACILITIES:

There are approximately 83 miles of canals in the Upper Basin and numerous road crossings with culverts. Road drainage is typically via swales with a "drop culvert" at canal connection points. These "drop culverts" are typically 15" to 24" diameter culverts mounded over with dirt to retard erosion. Some paved roads have inlets and pipes at the canal intersections.

Offsite discharges into the Upper Basin are via three 44,000 gpm (three 98.04 CFS) pumps from the Lower M-1 Basin, a 72" gated culvert from the Southeast Corbett Area, and gravity control structures from Northlake Boulevard and School "H" (Pierce Hammock Elementary).

Discharges from the Upper M-1 Basin are via two facilities:

1. Pump Station #3. This is a 500,000 gpm (1,114.08 CFS) pump station comprised of five 100,000 gpm pumps. There is no electric power source. The pumps are runoff from five generators housed within the pump house. This facility pumps from the Upper M-1 Basin into the 720-acre M-1 Impoundment. The discharges from the M-1 Impoundment are conveyed via ITID's Outfall Canal to SFWMD's L-8 Canal.

2. Pump Station #2 Bypass. There are two gated bypasses: an 84” Corrugated Metal Pipe (CMP) and a 7' x 9' concrete box culvert which allow flow by gravity from the Upper Basin to the Lower Basin. These structures are normally closed. There are two operable gates on the 84" riser structure and one operable gate on the 7' x 9' box culvert.

Section IV. Engineering drawings and narrative sufficient to describe each facility's capacity for the management and storage of surface waters and potable water supply, if applicable.

Unit of Development 19 was created for the purpose of allowing ITID to provide for legal positive outfalls. Unit 19C is proposing two entrances from Northlake Blvd, one exit to Northlake Blvd, 1 entrance from Coconut Blvd, and one exit to Coconut Blvd. Their proposed surface water management system will provide for the required stormwater attenuation and water quality treatment. The design criteria are specific as to requiring the onsite equal compensating storage requirements pursuant to the adopted Indian Trail Improvement District policy.

Unit of Development 19C (the Unit) was formed to provide all potential functions as provided by ITID to the lands in the Unit. The current request is to include ITID services of a stormwater outfall but not lake maintenance, maintenance of the drainage system, domestic water supply, wastewater collection system, or parking lot maintenance. Palm Beach County is the regulatory authority responsible for both Northlake Blvd and Coconut Blvd. Reference is herein made to Exhibit “F” the overall proposed site plan by Cotleur & Hearing.

The surface water management system for Unit 19C is provided by one wet detention area and may include exfiltration trench. The design includes an onsite stormwater collection system via inlets and pipes which convey runoff to the aforementioned

stormwater facility. ITID provides the legal positive outfall for drainage from the site into ITID's Lower M-1 Basin to the ITID north-south canal approximately 0.25 miles east of the Coconut Blvd. These plans are currently under review by the regulatory agencies and won't become final until fully permitted. Some revisions are probable due to governing agency comments. All facilities will be constructed to applicable governing body criteria. ITID will not assume responsibility for any of the surface water management system including the outfall and control structure.

The Board of Supervisors cited that no ingress or egress will be allowed onto Hamlin Blvd and the clients representative at the 9/20/23 Board of Supervisors regular meeting stated that no entrance onto Hamlin Blvd is proposed.

Potable water and wastewater collection will be provided by the Palm Beach County Water Utilities Department.

Section V. A description of any environmental or water quality program that the water control district has implemented or plans to implement.

The SFWMD includes the regulations that require Best Management Practices for water quality. These criteria resulted in the proposed design which includes a dry detention area.

In addition, the water quality condition of surface water discharge is checked pursuant to the National Pollutant Discharge Elimination System (NPDES) permit as issued by the Florida Department of Environmental Protection. All permits and annual reports applicable to the above conditions are incorporated herein by reference.

Section VI. A map and narrative description of any area outside the water control district's legal boundary for which the district provides services.

Unit 19C does not have any facilities nor is it a conveyance for services to any areas outside of the unit.

ITID does provide a legal positive outfall to several areas outside of its activated Units of Development. A brief description of each follows:

A. J. W. Corbett Wildlife Management Area.

There are two areas of inflow from the JW Corbett Area:

1. An area of approximately 3,996 acres in the southeast corner of the JW Corbett Area. This area has control

structures in the JW Corbett Area to attenuate flow. This discharge is to moderate water stages within the natural area. ITID also has a sluice gate that can be shut in rare cases of very high stages to reduce flooding in its active units. The JW Corbett Area discharge is into ITID's "M-0" Canal east of its "L" Canal

2. West of ITID's M-1 Impoundment. This is an overflow structure from the JW Corbett Area into ITID's outfall canal that discharges only in times of flooding conditions in the JW Corbett Area. Discharge from this overflow structure does not affect the residents in any activated unit of development.

These inflows into ITID's facilities are a result of government agency cooperation and are not governed by a contractual agreement.

B. Rustic Lakes AKA Kramer Property.

This area is just to the east of Bay Hill Estates and is comprised of approximately 331 acres. ITID accepts this drainage as part of a contractual agreement with the Property Owners Association. Rustic Lakes pumps their discharge at a rate of 24.35 CFS into a drainage ditch that conveys excess runoff to a control structure owned and operated by ITID. This control structure and the pump can be shut off on an as needed basis.

C. Northlake Boulevard.

That portion of Northlake Boulevard that is east of Grapeview Boulevard and east of Bay Hill Estates drains into ITID's surface water management system via a series of conveyance culverts and a stormwater treatment pond with a control structure. This discharge is the result of a permit from ITID to Palm Beach County.

D. Elmore Property.

ITID has an Agreement with Mr. Elmore to accept the discharges from the four Elmore properties. The existing Pierce Hammock Elementary School is one of these four parcels and it currently discharges excess surface water runoff into ITID's facilities via a permit issued by ITID to the School Board of Palm Beach County. This Water Control Plan adds Unit 19C, a portion of the third of these four areas into ITID's drainage system.

E. Acreage Pines Elementary School.

ITID accepts the discharge of excess surface water runoff from this school after the runoff is attenuated and treated via Best Management Practices on school grounds.

F. Acreage Community Park.

ITID accepts the discharge of excess surface water runoff from this park via a stormwater collection system that was designed to include a series of stormwater exfiltration trenches. This park is on land with a long term lease from Palm Beach County to ITID. ITID is responsible for the maintenance and upkeep of all park facilities including an expansion that is currently underway.

G. Royal Pines Natural Area.

ITID accepts the flood water overflow from this area. This occurs infrequently, but can occur for single large rainfall events or in extended periods of excess rainfall.

H. Las Flores / Dellwood

ITID accepts the discharge of excess surface water runoff from this area. This is adjacent to ITID's M-2 Basin as opposed to all of the above drainage connections that are in the M-1 Basin.

The above seven areas are graphically depicted in Exhibit "A".

Section VII. Detailed descriptions of facilities and services that the water control district plans to provide within 5 years.

No improvements to the surface water management system or roadway network are anticipated within ITID at this time but for the 19C Unit of Development.

ITID received a permit from FDEP to construct a pilot pumping program from its M-1 Impoundment to the Moss property for rehydration of the area. This testing program is complete. Other grants are also being pursued. ITID has also negotiated with GL Homes via Palm Beach County an additional 640 acres for another M-1 Basin Impoundment. This additional Impoundment may or may not come to fruition within the next 5 years. Further in the future are possible improvements as the result of the Comprehensive Everglades Restoration Project, but these, if any, will be outside of the 5 year horizon addressed in this Water Control Plan.

The maintenance of all existing facilities will continue to occur on an as needed basis as budgeted annually by the Board of Supervisors.

The public water distribution and wastewater collection systems are now the jurisdiction of Palm Beach County's Water Utilities Department.

Section VIII. A description of the administrative structure of the water control district.

The District is governed by a five member Board of Supervisors. The Board of Supervisors employs an Executive Director who is in charge of the day to day operations of the District. The Board of Supervisors also employs a District Attorney who is legal advisor to the Board and handles all legal matters for the District. In addition, the Board of Supervisors employs a District Engineer who has control over the engineering works in the District. The District has four officers; a President; a Vice-President; a Secretary; and a Treasurer.

The District Manager/Administrator has the following divisions of personnel:

A. Director of Operations and Maintenance

This person is responsible for all maintenance of District facilities and infrastructure. This includes roadways, drainage, and utilities. This person directs all in house construction projects that ITID staff complete.

B. Director of Parks and Recreation

This person is responsible for directing the recreation programs and for day to day maintenance and scheduling of park facilities.

C. Administrative staff

These people report directly to the District Manager to support the direction of the Governing Board via the District Manager. This staff supports the day to day administration and human resources needs of the District.

D. Director of Finance

This person reports to the District Manager, but has specific functions outside of administration and is therefore listed separately.

METHOD OF FINANCING

Several alternative methods of funding the proposed Water Control Plan improvements constructed on existing or Landowner provided public rights-of-way are available to ITID in accordance with District policy and applicable state statutes. These are as follows:

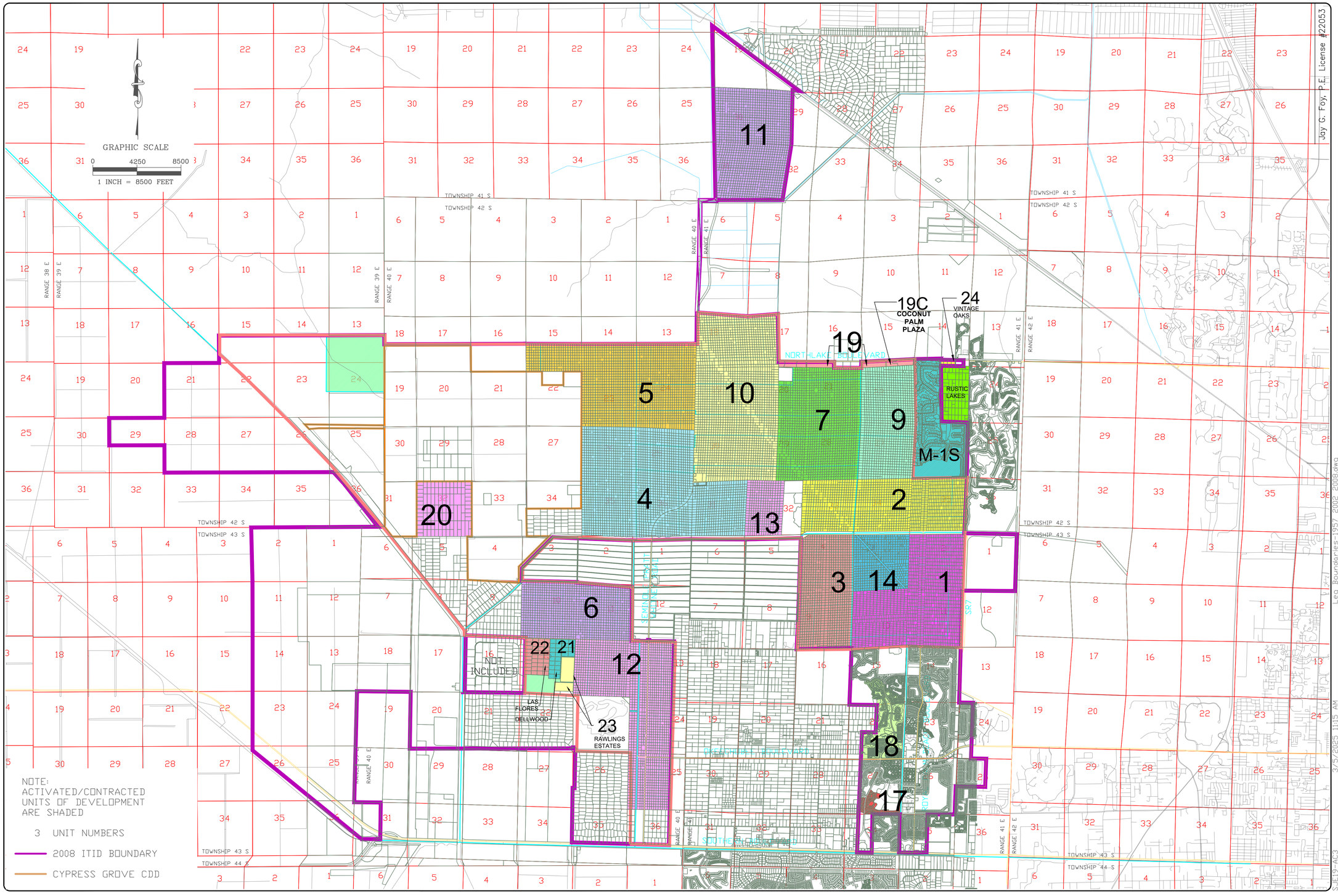
A. Donations by the Landowner of the proposed improvements provided such improvements are constructed in accordance with plans and specifications approved by the Engineer of ITID.

B. Funding to ITID by the Landowner for construction of required improvements.

C. Construction of required improvements utilizing the sale of ITID bonds, with the bonds being repaid from annual assessments to the benefited lands within the Unit until the indebtedness is retired.

D. Combination of A, B and C above with advanced funds reimbursed to the Landowner from a bond sale, assessments or loans.

EXHIBIT "A"



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INDIAN TRAIL IMPROVEMENT DISTRICT

2008 LEGISLATIVE BOUNDARIES

DATE	03/05/2025	
DRAWN	PL	
CHECKED		JGF

SHEET NO. 1 / 1

JOB NO. 91084.000

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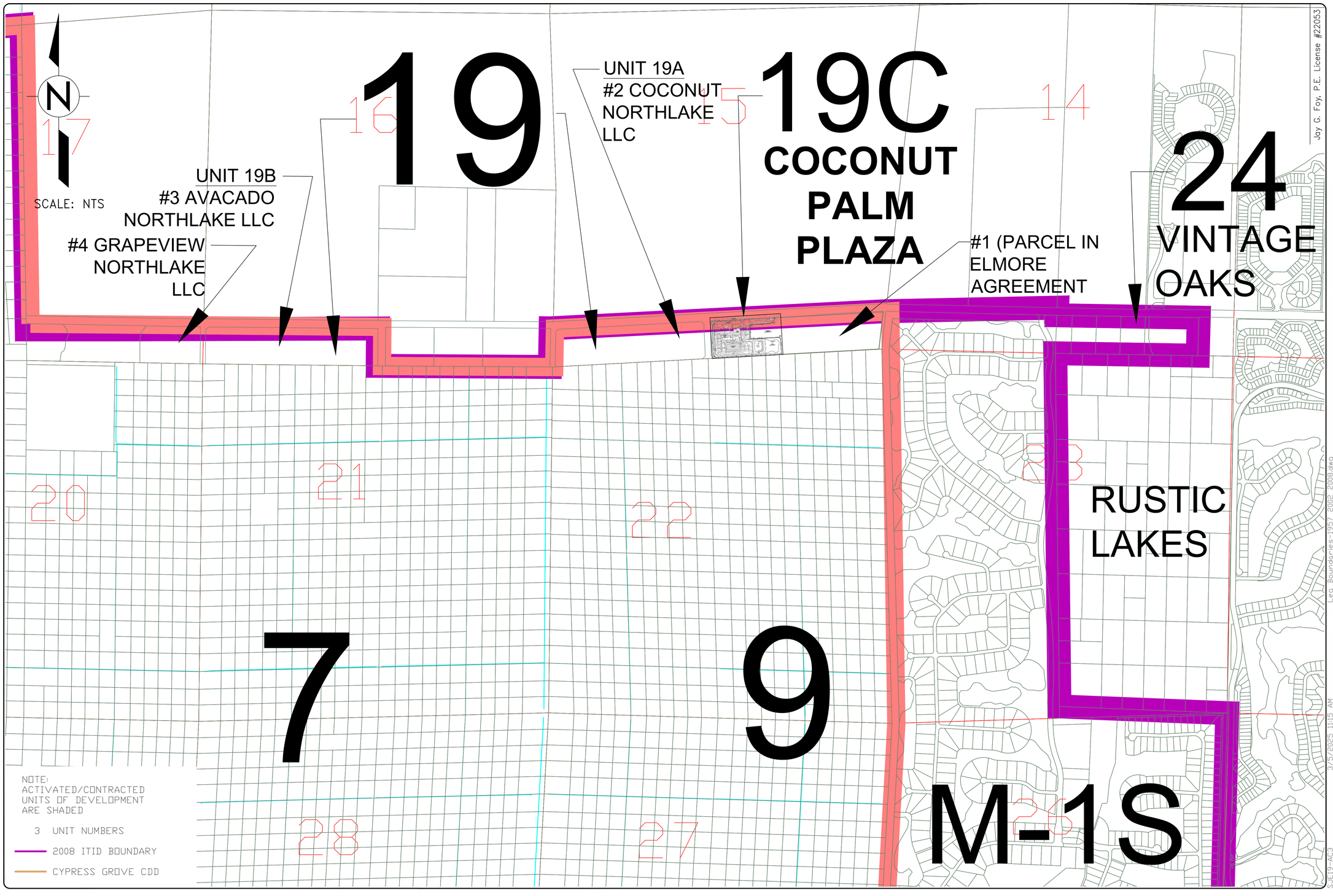
EXHIBIT "B"



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INDIAN TRAIL IMPROVEMENT DISTRICT

UNIT 19C COCONUT PALM PLAZA

DATE	03/05/2025	
DRAWN	PL	
CHECKED		JGF

SHEET NO. 1 / 1

JOB NO. 91084.010

Leg Boundaries-1957 2002 2008.dwg
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EXHIBIT "C"

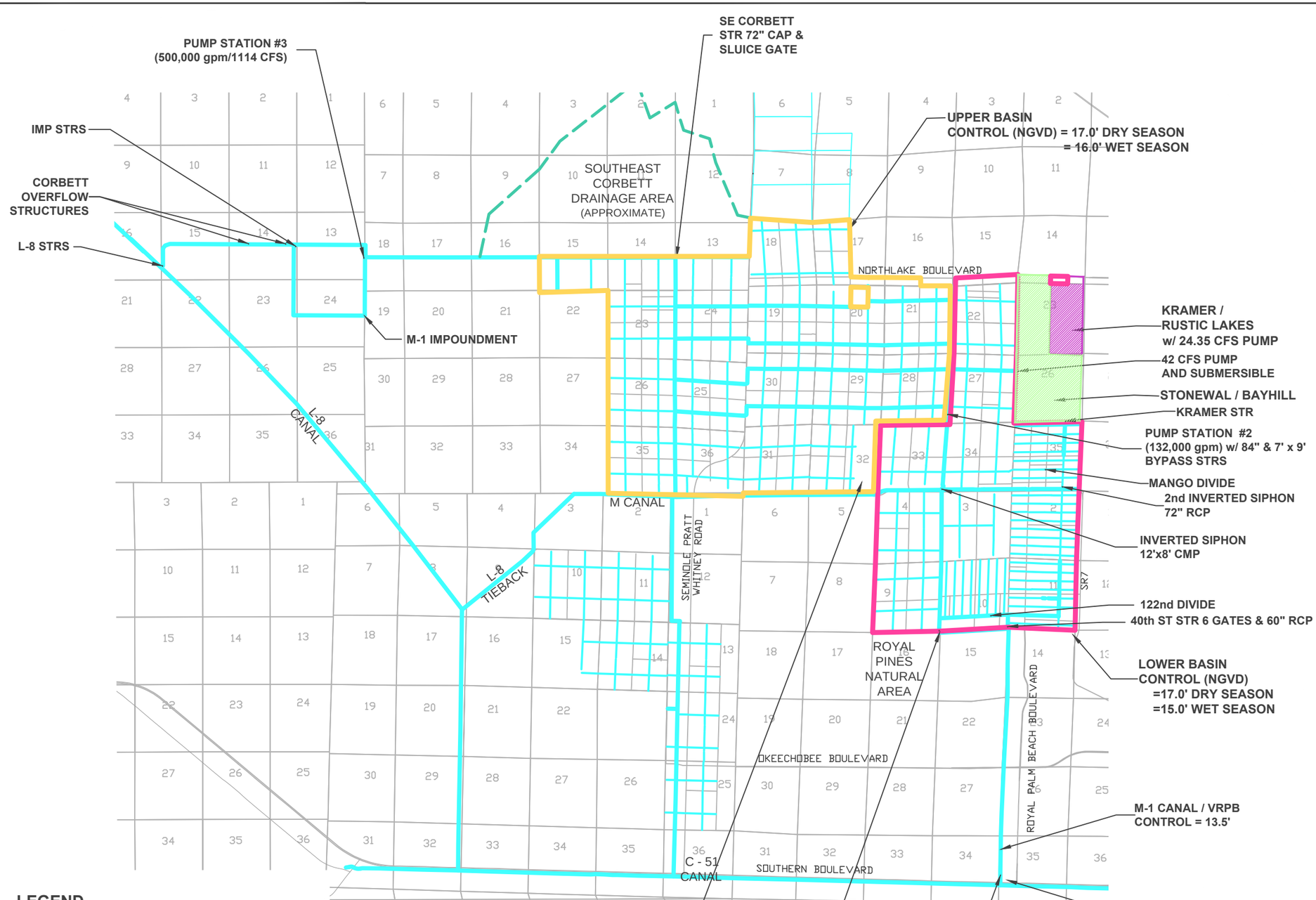
DESCRIPTION: COCONUT PALM PLAZA

A PARCEL OF LAND LYING SOUTH OF THE RIGHT-OF-WAY FOR LAKE PARK WEST ROAD AND LYING EAST OF THE RIGHT-OF-WAY FOR COCONUT BOULEVARD AND BEING WITHIN SECTION 15, TOWNSHIP 42 SOUTH, RANGE 41 EAST, PALM BEACH COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH EAST CO RN ER OF SAID SECTION 15; THENCE SOUTH 86°53'58" WEST ALONG THE SOUTH LINE OF SAID SECTION 15, A DISTANCE OF 1522.70 FEET FOR A POINT OF BEGINNING; THENCE CONTINUE SOUTH 86°53'58" WEST ALONG SAID SOUTH UNE, A DISTANCE OF 1028.33 FEET TO THE INTERSECTION THEREOF WITH THE EAST RIGHT-OF-WAY UNE OF COCONUT BOULEVARD; THENCE NORTH 47°19'55" WEST, ALONG SAID EAST RIGHT-OF-WAY UNE, A DISTANCE OF 57.32 FEET; THENCE NORTH 01°33[1]46" WEST, CONTINUING ALONG SAID EAST RIGHT-OF-WAY UNE, A DISTANCE OF 433.48 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 96.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE *AND* CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 24°09'10", A DISTANCE OF 40.47 FEET TO THE END OF SAID CURVE; THENCE NORTH 39°L3'10" EAST, CONTINUING ALONG SAID RIGHT-OF-WAY UNE, A DISTANCE OF 54.95 FEET TO A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 96.00 FEET AND WHOSE RADIUS POINT BEARS SOUTH 34°09'05" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE AND CONTINUING ALONG SAID RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 31°03'03", A DISTANCE OF 52.03 FEET TO THE POINT OF TANGENCY; SAID POINT BEING ON THE SOUTH RIGHT-OF-WAY LINE OF SAID LAKE PARK WEST ROAD; THENCE NORTH 86°53'58" EAST, ALONG SAID SOUTH RIGHT-OF-WAY UNE, A DISTANCE OF 892.21 FEET TO A POINT ON A CURVE CONCAVE NORTHWESTERLY HAVING A RADIUS OF 104.00 FEET AND WHOSE RADIUS POINT BEARS NORTH 84°48'28" WEST; THENCE SOUTHWESTERLY ALONG SAID CURVE AND DEPARTING SAID SOUTH RIGHT-OF-WAY UNE, THROUGH A CENTRAL ANGLE OF 81°42'26", A DISTANCE OF 148.31 FEET TO THE POINT OF TANGENCY; THENCE SOUTH 86°53'58" WEST, A DISTANCE OF 266.42 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS OF 45.00 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 41°27'32", A DISTANCE OF 32.56 FEET TO THE END OF SAID CURVE; THENCE SOUTH 03°06'02" EAST, A DISTANCE OF 206.05 FEET; THENCE NORTH 86°53'58" EAST, A DISTANCE OF 431.86 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 35.00 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 89°48'14", A DISTANCE OF 54.86 FEET TO THE POINT OF TANGENCY; THENCE SOUTH 03°17'48" EAST, A DISTANCE OF 226.61 FEET TO THE POINT OF BEGINNING.

SAID LAND SITUATED, LYING AND BEING IN, PALM BEACH COUNTY, FLORIDA, AND CONTAINING 489,840 SQUARE FEET, OR 11.245 ACRES MORE OR LESS.

EXHIBIT "D"



LEGEND

- MINOR CANALS
- MAJOR CANALS
- M-2 BASIN
- SE CORBETT DRAINAGE AREA
- M-1 LOWER BASIN
- M-1 UPPER BASIN

ALL ELEVATIONS NGVD

*THIS DRAWING IS PICTORIAL, NOT INTENDED TO REPRESENT SURVEY INFORMATION

Joy G. Foy, P.E. License #22053

STORMWATERJ ENGINEERING, INC.
SJE
Civil, Hydrologic & Hydraulic Engineers
1855 Indian Road, Suite 202, West Palm Beach, FL 33409
Ph (561)242-0028, Fax (561)242-0109
stormwaterj@bellsouth.com

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INDIAN TRAIL IMPROVEMENT DISTRICT

M-1 BASIN MAJOR STRUCTURES

DATE	03/13/2025		
DRAWN	PL		
CHECKED	JGF		
SHEET NO.	1		1
JOB NO.	91084.227		

0306-2025-M1 Major Structures.dwg
3/13/2025 10:14 AM
SJE19-AC3

EXHIBIT "E"



LEGEND

- PAVED ROADS
- MINOR CANALS
- MINOR CANALS
- M-1 CANAL BASIN

SCALE: 1"=1500

REVISIONS			
NO.	DATE	REMARKS	BY

Civil, Hydrologic & Hydraulic Engineers
1655 Inlet Ridge Road, West Palm Beach, FL 33409
Ph. (561)242-0028 • Fax (561)242-0109 • storm@sfeln.com

INDIAN TRAIL IMPROVEMENT DISTRICT

M-1 BASIN CANALS

B2_ M1-M2 Basin Canals.dwg

4/17/2008 10:27 AM

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C.A. 00009484

Joy G. Foy, P.E. License #62553

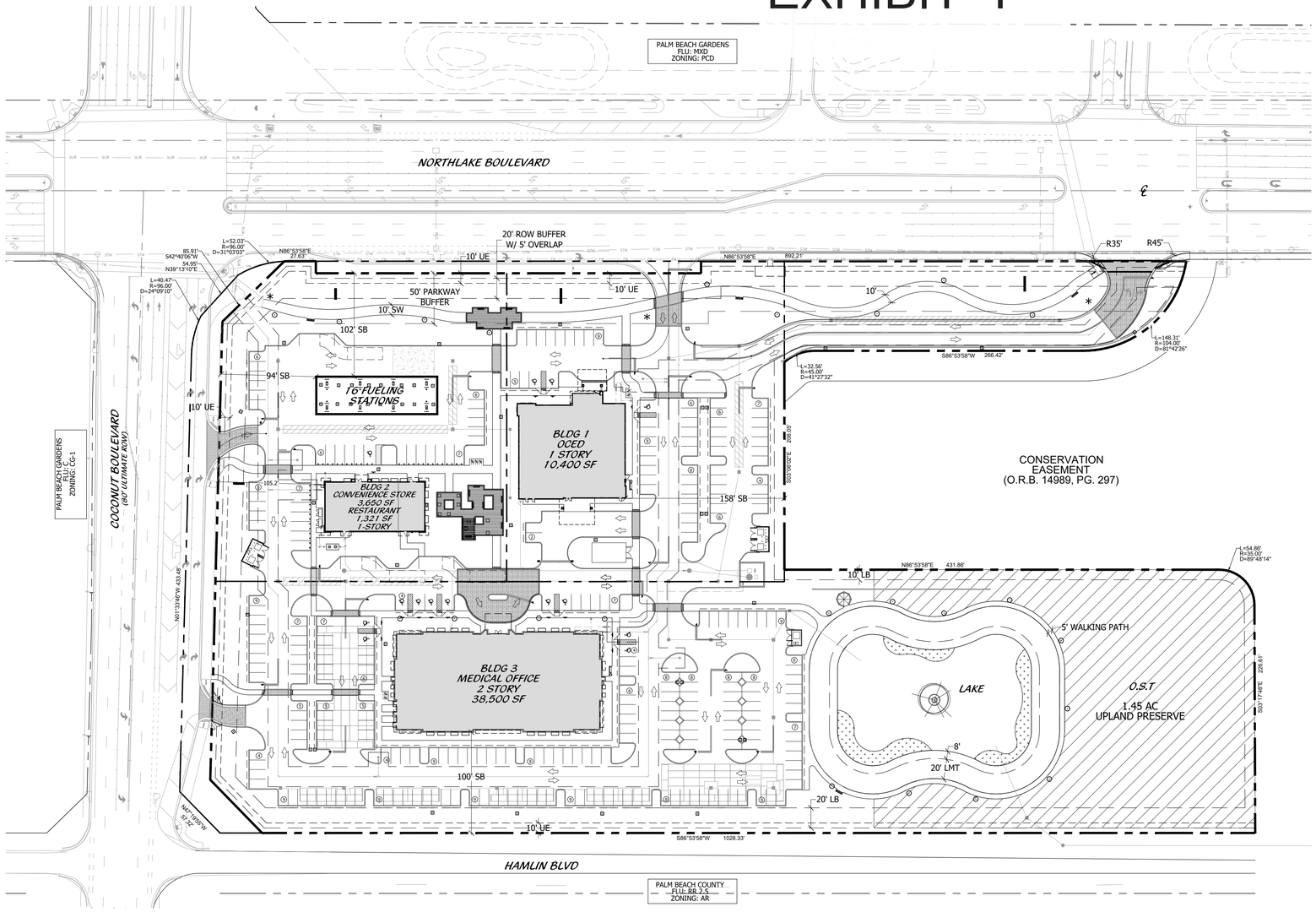
Stormwaterj Engineering, Inc.

DATE	DRAWN	CHECKED (1)	CHECKED (2)	PROJECT MANAGER
12/20/07	RKL			Joy G. Foy

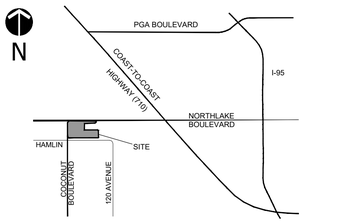
SHEET NO. 1 / 1

JOB NO. 91084.000

EXHIBIT "F"



LOCATION MAP



LEGEND

BBL	BASE BUILDING LINE		ADA SIGN
CONC	CONCRETE		STOP SIGN
ADA	AMERICANS W DISABILITIES ACT		DO NOT ENTER
LB	LANDSCAPE BUFFER		PEDESTRIAN CROSSING
LA	LANDSCAPE AREA		DECORATIVE LIGHTING
R	RADIUS		SINGLE STREET LIGHT
EX	EXISTING		DOUBLE STREET LIGHT
SB	SETBACK		
SW	SIDEWALK		
TYP	TYPICAL		
ULT RW	ULTIMATE RIGHT OF WAY		
FP	FOUNDATION PLANTING		
OST	OPEN SPACE TRACT		
UE	UTILITY EASEMENT		
CL	CENTER LINE		
OCED	OFF CAMPUS EMERGENCY DEPARTMENT		
ROW	RIGHT OF WAY		
COND	CONDITION		

SITE DATA

PETITION NUMBER	PPUD-25-02-0001/CMJR-25-03-0001
APPLICATION NAME	COCONUT PALM PLAZA
LAND USE DESIGNATION	COMMERCIAL (C)
ZONING DESIGNATION	PUD/CG-1
CONTROL NUMBER	52-41-42-15-00-000-5020
TOTAL PROJECT AREA	**10.741 AC** **467,885 SF**
EXISTING USE:	VACANT
PROPOSED USE:	COMMERCIAL

PROPOSED GROSS FLOOR AREA

BUILDING 1 (OFF CAMPUS EMERGENCY DEPT)	10,400 SF
BUILDING 2 (CONVIENCE STORE)	3,650 SF
BUILDING 2 (RESTAURANT)	1,321 SF
BUILDING 3 (MEDICAL OFFICE)	38,500 SF
TOTAL	**53,871 SF**

BUILDING HEIGHTS

BUILDING 1 (OFF CAMPUS EMERGENCY DEPT)	27 FT
BUILDING 2 (CONVIENCE STORE)	22.7 FT
BUILDING 3 (MEDICAL OFFICE)	35 FT

LAND USE COVERAGE

IMPERVIOUS	SF	AC	%
BUILDING LOT COVERAGE	39,501	0.91	8%
SIDEWALKS	31,535	0.72	7%
VEHICULAR USE AREAS	167,439	3.84	36%
SUBTOTAL	**238,475**	**5.47**	**51%**
PERVIOUS AREAS			
LAKE	41,047	0.94	9%
GREENSPACE	188,362	4.32	40%
SUB TOTAL	**229,409**	**5.27**	**49%**
TOTAL	**467,884**	**10.74**	**100%**

PARKING DATA	**REQ**	**PROV**
OCED (1/200)	52	
MEDICAL OFFICE (1/200)	193	
CONVENIENCE STORE W/ GAS (1/200 + 2/BAY)	34	
RESTAURANT(1/150 + 1/250)	14	
TOTAL	**293**	**306**
ADA PARKING (INCLUDED IN TOTAL)	12	13
LOADING SPACE	3	3
BICYCLE PARKING	14	14

BUILDING DISTANCE SETBACKS	**REQ**	**PROV**
FRONT (NORTH)	50'	96'
SIDE (WEST)	40'	105'
REAR (SOUTH)	20'	100'
SIDE (EAST)	20'	158'

GENERAL NOTES

REFUSE SERVICE SHALL BE ACCOMPLISHED BY WAY OF INDIVIDUAL DUMPSTER AND RECYCLING AS SHOWN ON THE SITE PLAN.

RAMPS SHALL BE PROVIDED AT ALL INTERSECTIONS WITH HANDICAP PARKING AND DRIVE ISLES IN ACCORDANCE WITH ADA AND THE FLORIDA ADA ACCESSIBILITY CODE.

ALL SIGNAGE SHALL CONFORM TO THE REQUIREMENTS OF THE CITY OF PALM BEACH GARDENS LDR'S OR WAIVERS SHALL BE SOUGHT FROM CITY COUNCIL.

TYPE D OR F RAISED CONCRETE CURBING SHALL BE USED WITHIN PLANTING ISLANDS AND WITHIN VEHICULAR USE AREAS.

ALL SIDEWALKS SHALL BE A MINIMUM OF 5 FEET IN WIDTH PER THE LDR'S

THE BUILDING, LANDSCAPE AND LIGHTING DESIGN SHALL MAXIMIZE THE USE OF CPTED DESIGN PRINCIPLES.

5' X 15' SAFE SIGHT TRIANGLE SHALL BE PROVIDED AT THE PROJECT ENTRY DRIVE.

ALL PARKING LOT STRIPING, EXCEPT FOR PARKING SPACES, SHALL BE CONSTRUCTED USING THERMOPLASTIC MATERIAL IN ACCORDANCE WITH LDR SECTION 78-344.

ALL ADA ACCESSIBLE RAMPS SHALL MEET ALL APPLICABLE, REGIONAL AND STATE ACCESSIBILITY GUIDELINES AND REGULATIONS. ANY MODIFICATIONS SHALL BE APPROVED BY THE ENGINEER-OF-RECORD.

THE SITE SHALL COMPLY WITH LDR 78-376. THERE SHALL BE NO OUTDOOR STORAGE AREAS PERMITTED ON SITE.

ALL PAVEMENT MARKING AND STRIPING, EXCLUDING PARKING STALLS, SHALL BE INSTALLED WITH THERMOPLASTIC MATERIALS. ALSO, PAVER BRICKS OF APPROPRIATE COLOR SHALL BE USED ON PAVER BRICK AREAS, IN LIEU OF PAINT OR THERMOPLASTIC MATERIAL.

BUILDING SETBACKS

	FRONT	WEST SIDE	EAST SIDE	REAR
CONVENIENCE STORE	204'	105'	356'	299'
OCED	96'	295'	158'	306'
MEDICAL OFFICE BLDG	338'	176'	645'	100'

PROJECT TEAM

OWNER/CLIENT:
CORNERSTONE PBG LLC
11989 SW SEAHORSE SPRINGS TERRACE
PORT SAINT LUCIE, FL 34987

PLANNER & LANDSCAPE ARCHITECT:
COTLEUR & HEARING
1934 COMMERCE LANE, SUITE 1
JUPITER, FL 33458
561.747.6336

CONVENIENCE STORE ARCHITECT
RELEVANT STUDIO
600 1ST ST, SUITE B02
ROGERS, AR 72756

OCED ARCHTIECT:
E4H ARCHITECTURE
501 ELM ST #500,
DALLAS, TX - 75202

MEDICAL OFFICE ARCHITECT:
DAVIS STOKES COLLABORATIVE P.C
7121 CROSSROADS BLVD
BRENTWOOD, TN - 37027

ENGINEER:
SIMMONS & WHITE
2581 METROCENTRE BLVD, SUITE 3
WEST PALM BEACH, FLORIDA 33407
561-478-7848

SURVEYOR:
ENGENUITY GROUP, INC.
1280 N. CONGRESS AVE, SUITE 101
WEST PALM BEACH, FL 33409
561.655.1151

TRAFFIC CONSULTANT
SIMMONS & WHITE
2581 METROCENTRE BLVD, SUITE 3
WEST PALM BEACH, FLORIDA 33407
561-478-7848

Site Plan

0' 30' 60' 120' 180' 240'

Scale: 1" = 60'-0"

North

Cotleur & Hearing
Landscape Architects
Land Planners
Environmental Consultants
1934 Commerce Lane
Suite 1
Jupiter, Florida 33458
561.747.6336 · Fax 747.1377
www.cotleurhearing.com
Lic# LC-26000535

Coconut Palm Plaza

SITE PLAN

Palm Beach Gardens, Florida

DESIGNED DEH
DRAWN RNK, RO
APPROVED DEH
JOB NUMBER 22-0604.01
DATE 02-21-25
REVISIONS 05-09-25
07-18-25
08-29-25
10-29-25
12-11-25

December 11, 2025 10:51:3 a.m
Drawing: 22-0604.01 SP.DWG

SHEET 1 OF 5

© COTLEUR & HEARING, INC.
These drawings are the property of the architect and are not to be used for extensions or on other projects except by agreement in writing with the architect. Immediately report any discrepancies to the architect.

ATTACHMENT B

DESCRIPTION OF LANDS TO BE ACQUIRED BY PURCHASE OR CONDEMNATION

(NONE)

ATTACHMENT C

ESTIMATED COST OF THE WATER CONTROL PLAN AND ORGANIZATIONAL/ADMINISTRATION EXPENSES

A. All costs are developer funded, therefore there is no cost to the District.

ATTACHMENTS D

D.i. - Owners of Property
D.ii. - Description of Property
D.iii. - Acreage of Property
D.iv. - Benefits
D.v. - Damages
D.vi. - Takings

ATTACHMENT D.i.
Owners of Property

CORNERSTONE PBG, LLC. 11.245 Acres

ATTACHMENT D.ii.
Legal Description of Property

CORNERSTONE PBG, LLC.
COCONUT PALM PLAZA
Unit 19C

DESCRIPTION: COCONUT PALM PLAZA

A PARCEL OF LAND LYING SOUTH OF THE RIGHT-OF-WAY FOR LAKE PARK WEST ROAD AND LYING EAST OF THE RIGHT-OF-WAY FOR COCONUT BOULEVARD AND BEING WITHIN SECTION 15, TOWNSHIP 42 SOUTH, RANGE 41 EAST, PALM BEACH COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
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SAID LAND SITUATED, LYING AND BEING IN, PALM BEACH COUNTY, FLORIDA, AND CONTAINING 489,840 SQUARE FEET, OR 11.245 ACRES MORE OR LESS.

ATTACHMENT D.iii.
Acreage of Property

CORNERSTONE PBG, LLC. (COCONUT PALM PLAZA) 11.245 Acres

ATTACHMENT D. iv.
Benefits

Water and Wastewater Utilities

Not included, as these services are provided by the Palm Beach County Water Utility Department. It is noted that these utilities as well as other utilities are required for project development, although these are outside of the services assessed herein.

Vertical Structures (Buildings)

Not included as vertical structures are not part of ITID responsibilities.

Surface Water Management System and Paving

Palm Beach Gardens and Palm Beach County require a "legal positive outfall" for all development. ITID is the only available provider of this service to the Coconut Palm Plaza. Without discharge for excess stormwater the site could not be developed as presented.

The roadway network exists. The Coconut Palm Plaza development will connect to this roadway network via two driveways to Northlake Blvd, one entrance from Coconut Blvd, and one exit to Coconut Blvd.

The owner of the property was asked to provide the value of the land. Cornerstone PBG LLC provided a Broker's opinion (Atlantic Retail) as repeated below:

"SUBJECT PROPERTY: 12422 Northlake Blvd, Palm Beach Gardens, FL

- **Land Area:** 11.18 Acres
- **Zoning/FLU:** MUPD – Palm Beach Gardens
- **PCN:** 52-41-42-15-00-000-5020
- **Current Use:** Vacant Land

VALUATION SUMMARY
Based on the analysis of comparable market activity and the comparables listed below, the estimated market value range for this property without ITID drainage rights is as follows.
$5,310,000 – $5,869,000
($475,000-$525,000/ Acre)

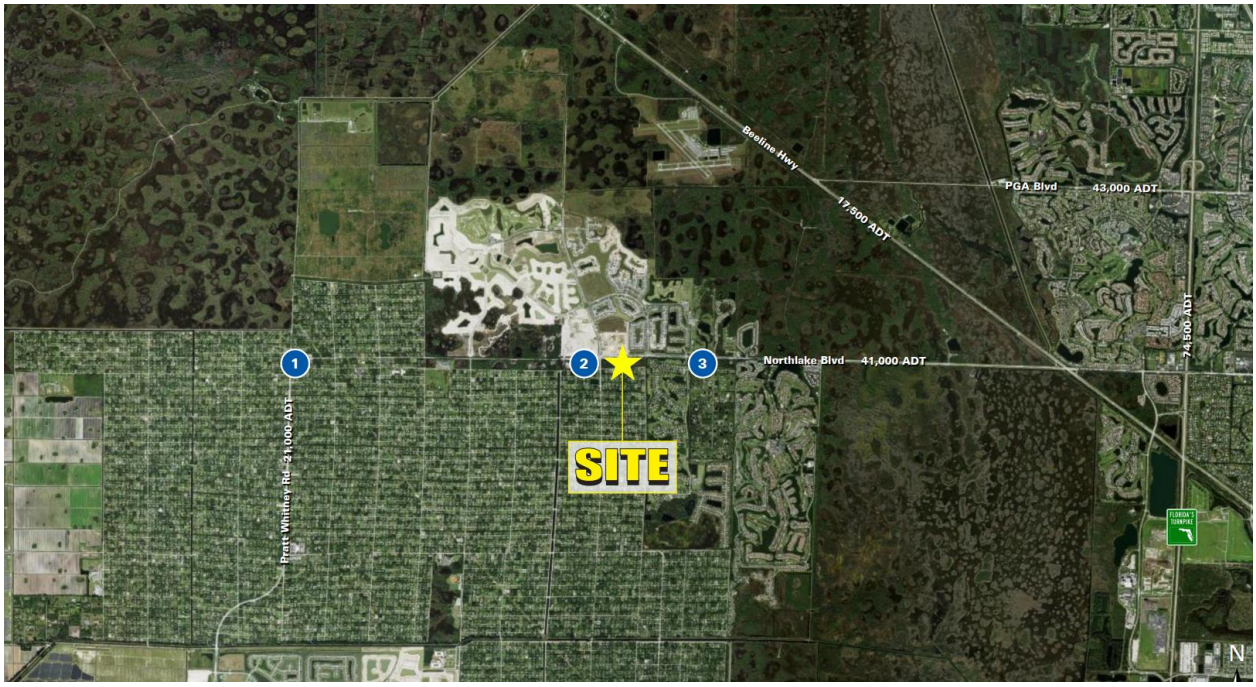
However, approval to utilized the ITID drainage system will free up approximately 20-25% of the total land area for development which would have been required for on site drainage infrastructure. Additionally, the capital required to add on site retention will be largely eliminated. As such, the value of the property will appreciate upon receipt of approvals.

Valuation with ITID incorporation: $8,200,000 – 9,800,000

COMPARABLE SALES ANALYSIS

Property #	Address	Total Acreage	Zoning	Municipality	Sale Price	Price/AC	Close Date
1	SEC Northlake & Seminole Pratt Whitney	5.85	AR	PBC	$3,650,000	$623,932	12/2/2024
2	SWC Northlake & Coconut	29.5	GC	PBC	$14,000,000	$474,576	12/16/2021
3	11594 Northlake Blvd	17.9	MPUD	Palm Beach Gardens	$9,305,000	$519,832	11/16/2023

Comparable Map



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Assessment of Benefits

The Unit of Development consists of 11.245 acres of land which will be Assessable Real Property. All Assessable Real Property located within the Unit

will benefit from the implementation of the improvements authorized in the Water Control Plan.

The Amount of Determined Benefit to the Assessable Real Property in Unit 19C is calculated based on the difference in the evaluations provided by the Broker with and without the drainage connection to Indian Trail Improvement District. The no connection value is cited above as $5,310,000 to $5,869,000, the average of which is $5,589,500. The land value with the connection is cited above as $8,200,000 to $9,800,000, the average of which is $9,000,000. The difference in the with and without a drainage connection being $3,410,500 or $305,054/acre using 11.18 acres in the Broker's report. The benefits received are evenly distributed to the 11.245 acre commercial parcel.

Total Benefits	$3,410,500

As indicated, the Amount of Determined Benefit shall be apportioned for the entire 11.245 acre commercial property. In levying and assessing this assessment for drainage services, the assessment will be based on the proposed imperviousness of the site versus the imperviousness of water management plans in the Water Control Plan for a typical 1.25 acre AR zoned lot. The original water management calculations and approvals assumed approximately a 3000 sf building pad (includes house, optional garage, optional pool, and optional porch) and a driveway 70' in length and 12' wide or 840 sf. This is a total impervious area of 3,840. For calculation purposes, the lot size is reduced from 1.25 acres assuming a roadway easement of 30' and a lot width of 233.34' or 7,000 sf for a lot area of 47,450 sf or 1.09 acres. The net imperviousness of the original Water management plans for a 1.25 acre AR lot was to be approximately 8.09% (3,840*100/47450). The proposed greenspace is 40% which results in 60% impervious area. The drainage service assessment shall be based on this increased impervious area, i.e., 60%/8.09% or by a factor of 7.42. The drainage assessment for Unit 19C shall therefore be equivalent to 11.245 acres multiplied by 7.42. This results in an assessment based on an equivalent acreage of 83.44 acres of AR land in the M-1 Drainage Basin. For example: if the assessments are for administration, M-1 maintenance, and aquatic plant control and if the sum of these assessments are $430/acre; the total assessment for the 11.245 acre parcel would be 11.245 x 7.42 x $430 or $35,878.30 per year.

ATTACHMENT D.v.
Damages

There are no known damages associated with Unit of Development 19C.

ATTACHMENT D.vi.
Takings

There are no lands being taken for rights-of-way, District works or other facilities. The property owner has previously dedicated land for roadway purposes as part of processing the approvals through Palm Beach County.

NOTICE OF FILING ENGINEER'S REPORT AND
FINAL PUBLIC HEARING ON THE ENGINEER'S REPORT
AND WATER CONTROL PLAN FOR
INDIAN TRAIL IMPROVEMENT DISTRICT
UNIT OF DEVELOPMENT NO. 19C (Coconut Palm Plaza)

NOTICE is given to all persons interested in the hereinafter described land and property (the "Property"), located within Palm Beach County, Florida and the jurisdictional boundaries of Indian Trail Improvement District Unit No. 19C which is described as follows:

LEGAL DESCRIPTION

DESCRIPTION: COCONUT PALM PLAZA

A PARCEL OF LAND LYING SOUTH OF THE RIGHT-OF-WAY FOR LAKE PARK WEST ROAD AND LYING EAST OF THE RIGHT-OF-WAY FOR COCONUT BOULEVARD AND BEING WITHIN SECTION 15, TOWNSHIP 42 SOUTH, RANGE 41 EAST, PALM BEACH COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH EAST CO RN ER OF SAID SECTION 15; THENCE SOUTH 86°53'58" WEST ALONG THE SOUTH LINE OF SAID SECTION 15, A DISTANCE OF 1522.70 FEET FOR A POINT OF BEGINNING; THENCE CONTINUE SOUTH 86°53'58" WEST ALONG SAID SOUTH LINE, A DISTANCE OF 1028.33 FEET TO THE INTERSECTION THEREOF WITH THE EAST RIGHT-OF-WAY LINE OF COCONUT BOULEVARD; THENCE NORTH 47°19'55" WEST, ALONG SAID EAST RIGHT-OF-WAY LINE, A DISTANCE OF 57.32 FEET; THENCE NORTH 01°33'46" WEST, CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, A DISTANCE OF 433.48 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 96.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE *AND* CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 24°09'10", A DISTANCE OF 40.47 FEET TO THE END OF SAID CURVE; THENCE NORTH 39°13'10" EAST, CONTINUING ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 54.95 FEET TO A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 96.00 FEET AND WHOSE RADIUS POINT BEARS SOUTH 34°09'05" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE AND CONTINUING ALONG SAID RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 31°03'03", A DISTANCE OF 52.03 FEET TO THE POINT OF TANGENCY; SAID POINT BEING ON THE SOUTH RIGHT-OF-WAY LINE OF SAID LAKE PARK WEST ROAD; THENCE NORTH 86°53'58" EAST, ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 892.21 FEET TO A POINT ON A CURVE CONCAVE NORTHWESTERLY HAVING A RADIUS OF 104.00 FEET AND WHOSE RADIUS POINT BEARS NORTH 84°48'28" WEST; THENCE SOUTHWESTERLY ALONG SAID CURVE AND DEPARTING SAID SOUTH RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 81°42'26", A DISTANCE OF 148.31 FEET TO THE POINT OF TANGENCY; THENCE SOUTH 86°53'58" WEST, A DISTANCE OF 266.42 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS OF 45.00 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 41°27'32", A DISTANCE OF 32.56 FEET TO THE END OF SAID CURVE; THENCE SOUTH 03°06'02" EAST, A DISTANCE OF 206.05 FEET; THENCE NORTH 86°53'58" EAST, A DISTANCE OF 431.86 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 35.00 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 89°48'14", A DISTANCE OF 54.86 FEET TO

THE POINT OF TANGENCY; THENCE SOUTH 03°17'48" EAST, A DISTANCE OF 226.61 FEET TO THE POINT OF BEGINNING.

SAID LAND SITUATED, LYING AND BEING IN, PALM BEACH COUNTY, FLORIDA, AND CONTAINING 489,840 SQUARE FEET, OR 11.245 ACRES MORE OR LESS.

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that the Engineer heretofore appointed by the District to determine and set forth in a written report: (a) the benefits and damages to said Property and (b) the estimated cost of construction required by the proposed Water Control Plan, whether within or without the limits of the District and under the proposed Water Control Plan, filed said Engineer's Report on the 11th day of March, 2026, in the Office of the Secretary of the District located at 13476 61st Street North, West Palm Beach, Florida 33412. You may examine the Engineer's Report and file written objections with the Secretary of the District to all, or any part thereof, on or before 3:00 PM August 14, 2026. The Engineer's Report recommends or finds that there are no damages and that the benefit to the Property as a result of implementation of said Water Control Plan is $3,410,500.00, which benefit amount will be allocated and apportioned in accordance with the provisions and procedures set forth in the Engineer's Report.

A final Public Hearing to consider approval of the Engineer's Report and proposed Water Control Plan for Indian Trail Improvement District Unit No. 19C shall be held at the District's Offices located at 13476 61st Street North, West Palm Beach, Florida 33412 at 6:30 P.M. on Wednesday, August 19, 2026.

If a person decides to appeal the decision of the Board of Supervisors with respect to any matter considered at the public meeting herein referred, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding because of a disability or physical impairment, should contact the District at (561) 793-0874 at least five (5) calendar days prior to the Hearing.

Date of first publication: July 18, 2026

INDIAN TRAIL IMPROVEMENT DISTRICT

PUBLISH: Palm Beach Post
July18, 2026
July 25, 2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Zach Luppowitz
Date:	8/19/26
Subject:	District with Sod, Watering, and Hydroseed Services

Background:
The District posted a solicitation to bid on District wide sod, watering, and hydroseed services on 5/17/2026, with a bid closing on 7/16/2026. Three bid packages were received. Thriving Lawn & Landscape, as well as FDN Professional Tree Landscaping LLC failed to submit a responsive and responsible bid packet. AAA Garden Center emerges as the single responsible, responsive and lowest bidder. Since an Invitation to Bid (ITB) must be awarded exclusively to the Lowest Bid from a Responsible Responsive Bidder, a Selection Committee is not required. The Board of Supervisors can directly review the information provided by and recommendation of Staff to award the Bid to AAA Garden Center.
If the Board concludes for some reason that it is not in the District's best interest to award the bid at this time, it should withdraw and cancel the bid entirely.

Recommendation/Motion:
(1) Receive and File the completed responses
(2) Waive any minor irregularities in Bid not involving price, scope or term
(3) Award a contract to the lowest bid from a responsive and responsible bidder, AAA Garden Center,
(4) Direct Staff to prepare a contract (subject to Legal review)
(5) Authorize the Board President to execute the contract

Fiscal Impact:
Per the District's FY27 Budget, the Road department is budgeted for $300,000 for sod, M1 Swale repair has $100,000 budgeted for sod.

Tabulation Sheet

Agency Name Indian Trail Improvement District

Bid Number ITB-005-0-2026/SC

Bid Name District Wide Sod

Bid Due Date 07/16/2026 13:00:00 Eastern

Bid Opening **Closed**

1 responses found.

✓ online, offline, ● not submitting, not received

	Company	Responded	Address	Bid Amount	Alt Bid Amount	Declared Attributes	Documents	Sent
Complete								
1.	AAA Garden center	07/15/2026 10:31:48 Eastern	6501 s military trail, 4842 45 street , west palm beach fl. 33407, Lake Worth, FL, 33463	$0.0000	0.0000		Instructions to Bidder (Form C-200)	✓
							Questionaire: Qualification of Bidder (Form C-201)	✓
							Bid Submittal (Form C-410)	✓
							List of Subcontractors (Form C-410.A)	✓
							AVAILABLE EQUIPMENT FOR THIS JOB (Form C-410.B)	✓
							REFERENCES OF SIMILAR WORK (Form C-410.C)	✓
							Bidder's Proof of Authority (Form 412 Corp or LLC)	✓
							Public Entity Crimes Sworn Statement (Form 413)	✓
							Non-Collusion Affidavit (Form C-414)	✓
							Drug Free Workplace Certification (Form C-415)	✓
							Vendor Code of Conduct Affidavit (Form C-416)	✓
							Anti-Kickback Affidavit (Form C-417)	✓
							Sworn Statement Scrutinized Companies (Form C-419)	✓
							Human Trafficing Affidavit (Form C-420)	✓
							Certificate on Insurance	✓
							Evidence of Authority to Do Business in Florida	✓
							Copy of Contractor's License(s)	
							Copy Local Business Tax Receipt or Exemption Proof	✓

Today's date: July 16, 2026 – Time 1:00 PM (Recorded for Official Record)
Location: Administration Building, 13476 61st Street N., WPB, FL 33412 (In Person)

Bid Opening: Invitation to Bid for Districtwide SOD, Watering and Hydroseeding
ITB 005-0-2026/SC

Scope of Work: The Work consists of providing and laying sod, and/or watering, and/or applying hydro-seeding in areas specified by the District. Bids will be submitted for an annual Districtwide Contract, with up to four (4) additional one-year renewal options based on the District's fiscal year (October 1 – September 30). The Owner is Indian Trail Improvement District.

Attendees: Robert Robinson, Deputy Executive Director
Scarlet Cantley, Administration and Grants Coordinator
Zach Luppowitz, Procurement and Fleet Supervisor
Mike Lacount, Stormwater Maintenance Superintendent
Miguel Vazquez, Roadway Maintenance Superintendent
Jeffrey Sisolak, Facilities, Recreation, and Parks Manager
Carey Nelson, Technology Infrastructure and Cyber Security Coordinator

Indian Trail Improvement District is in the process of accepting Invitation to Bid that will meet or exceed the District requirements.

On May 17, 2026, a bid package and contract documents were made available on Demandstar.

Also indicated on Demandstar, "complete electronic package bids" had to be submitted by 1:00 PM today. We are here to announce the names of the companies that submitted bids:

_____

_____

_____

_____

_____

The Evaluation process starts now. The Board Of Supervisors will Award a Bid at the August 19, 2026, Board Meeting. After Contract Negotiations are complete the Award will be announced on DemandStar.

On behalf of Indian Trail Improvement District, Thank you.
This Bid Opening is closed.

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Zach Luppowitz
Date:	8/19/26
Subject:	District with Sod, Watering, and Hydroseed Services

Background:
The District posted a solicitation to bid on District wide sod, watering, and hydroseed services on 5/17/2026, with a bid closing on 7/16/2026. Three bid packages were received. Thriving Lawn & Landscape, as well as FDN Professional Tree Landscaping LLC failed to submit a responsive and responsible bid packet. AAA Garden Center emerges as the single responsible, responsive and lowest bidder. Since an Invitation to Bid (ITB) must be awarded exclusively to the Lowest Bid from a Responsible Responsive Bidder, a Selection Committee is not required. The Board of Supervisors can directly review the information provided by and recommendation of Staff to award the Bid to AAA Garden Center.
If the Board concludes for some reason that it is not in the District's best interest to award the bid at this time, it should withdraw and cancel the bid entirely.

Recommendation/Motion:
(1) Receive and File the completed responses
(2) Waive any minor irregularities in Bid not involving price, scope or term
(3) Award a contract to the lowest bid from a responsive and responsible bidder, AAA Garden Center,
(4) Direct Staff to prepare a contract (subject to Legal review)
(5) Authorize the Board President to execute the contract

Fiscal Impact:
Per the District's FY27 Budget, the Road department is budgeted for $300,000 for sod, M1 Swale repair has $100,000 budgeted for sod.

Indian Trail Improvement District
Invitation To Bid No. 005-0-2026/SC

ANNUAL DISTRICT-WIDE SOD, WATERING, AND HYDROSEED SERVICES

BID MANUAL

13476 61ST Street North
West Palm Beach, Florida 33412-1915

May 17, 2026

Indian Trail Improvement District
Invitation To Bid No. 005-0-2026/SC
Annual District-Wide-Sod, Watering, and Hydroseed Services

BID PACKAGE
TABLE OF CONTENTS

Section	No. of Pages
1. Invitation to Bid (Legal Advertisement)	1
2. Instructions to Bidders (Form C-200)	3
3. General Terms and Conditions	9
4. Special Terms and Conditions	7
a. Minimum Insurance Coverage Requirements	4
5. Technical Specifications of the Work	5
6. Bidder's Submittal Checklist	2
7. Bidder's Submittal -- Form C-410	7
a. Minimum Insurance Coverage Requirements	2
8. Attachments to Bid Submittal	
a. List of Proposed Subcontractors (Form C-410A)	1
b. List of Equipment Available for this Work (Form C-410B)	1
c. References of Similar Work (Form C-410C)	1
d. FORM DELETED	0
e. Certificate of Insurance (ACORD Form 25)	1
f. Qualification of Bidders: Questionnaire (Form C-201)	5
g. Bidder's Authority/Corp. Resolution (Form C-412-CORP)	1
h. Bidder's Authority/LLC Resolution (Form C-412-LLC)	2
i. Sworn Statement Public Entity Crimes (Form C-413)	2
j. Non-Collusion Affidavit (Form C-414)	1
k. Drug-Free Workplace Certification (Form C-415)	1
l. Vendor Code of Conduct Affidavit (Form C-416)	3
m. Anti-Kickback Affidavit (Form 417)	1
n. Sworn Statement Scrutinized Companies (Form C-418)	1
o. Human Trafficking Affidavit (Form C-420)	1
9. Post-Award Documents (*For Information Only*)	
a. Notice of Award (Form C-510-S)	1
b. Contractor Acknowledge of Award (Form C-511)	1
c. Agreement for Services (Sample) (Form C-520)	10
d. FORM DELETED	0
10. District Map	1

END OF SECTION

INDIAN TRAIL IMPROVEMENT DISTRICT
Invitation To Bid No. 005-0-2026/SC
ANNUAL DISTRICT-WIDE SOD, WATERING, AND HYDROSEED SERVICES

Sealed bids for providing **ANNUAL DISTRICT-WIDE SOD, WATERING, AND HYDROSEED SERVICES** to Indian Trail Improvement District (ITID) will be received via www.DemandStar.com, **on or by: July 16, 2026, No Later Than 1:00 P.M. (local time).** All sealed bids that are timely received will be publicly opened at Indian Trail's Administrative Office. Bids received after the cut-off date and time will not be considered. The identity of Respondents to the ITB will be announced at the Opening; however, no copies of the ITB tabulations will be provided to Respondents or to the public at that time.

SCOPE OF SERVICES: The Work consists of providing and laying sod, and/or watering, and/or applying hydro-seeding in areas specified by the District. Bids will be submitted for an annual Districtwide Contract, with up to four (4) additional one-year renewal options based on the District's fiscal year (October 1-September 30). The Owner is Indian Trail Improvement District.

The Project Manual & Contract Documents may be downloaded from www.demandstar.com (ID #: ITB 005-0-2026/SC, linked to the District's website. www.indiantrail.com, beginning at **10:00 A.M. on May 17, 2026**. All bids shall be submitted on standard forms which will be downloaded with the Specifications **exclusively** from www.demandstar.com.

Bids received after the cut-off date and time will not be considered. The time stamp shall be conclusive as to the timeliness of filing.

REQUESTS FOR INFORMATION/CLARIFICATIONS (RFIs): RFIs regarding this ITB must be submitted in writing using www.DemandStar.com or by e-mailing Scarlet Cantley at ITID**.** Ms. Cantley's **E-mail address is scantley@indiantrail.com**. Her **Office Hours are Monday – Thursday, 7:30 A.M. TO 6:00 P.M. No RFIs will be accepted after 3:00 P.M. on June 11, 2026**. "ITB-**005-0-2026/SC District Sod" must be in the subject line.**

Bids shall be in accordance with the Terms and Conditions which are included in the ITB Documents and Specifications which may be obtained from www.demandstar.com. Bidder has option to bid on only hydroseeding, or to exclude hydroseeding from bid.

No Bidder may withdraw their ITB after the scheduled closing time for receipt of bids. All bids must be firm bids for a period of one hundred fifty (150) days after the time set for opening of bids. ITID reserves the right to reject any and all bids and readvertise or to waive minor irregularities in bids received.

Pursuant to Section 287.05701, Florida Statutes, vendors are hereby notified that the District will not request documentation regarding or consider a vendor's social, political or ideological interests when determining if a vendor is responsible or give preference to a vendor based on its social, political or ideological interests.

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a ITB on a Contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform Work as a Contractor, Supplier, Subcontractor, or Consultant under a Contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

CONE OF SILENCE: Bidders and individuals acting on behalf of such Bidders should not lobby ITID personnel, Board Members, District Legal Counsel or District Engineer since such activity may result in the rejection and disqualification of said Bidder for this Solicitation to Bid. For purposes of this Solicitation to Bid, the term "lobbying" is defined as an action taken by an individual, firm, association, joint venture partnership, syndicate, corporation or others seeking to influence the selection process by or through the District personnel, Board members, District Counsel or District Engineer after the initial publication of this Notice and through the time that an award recommendation is issued by the District's Board of Supervisors

BY ORDER OF INDIAN TRAIL IMPROVEMENT DISTRICT

PUBLISH Palm Beach Post: May 17, 2026

Indian Trail Improvement District
INVITATION TO BID NO. ITB-005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

FORM C-200
INSTRUCTIONS TO BIDDERS

1. **DISTRICT OVERVIEW AND MISSION:** Indian Trail Improvement District ("District") is a unit of special purpose local government of the State of Florida. It was created in 1957 for the purpose or reclaiming the lands within its boundaries for water control and water supply purposes, and to protect the land from the effects of stormwater by means of the construction and maintenance of canals and other drainage works and improvements. The District is empowered to construct, improve, and maintain parks and roads necessary to provide access to and efficient development of areas within its legislative boundaries. It operates according to the terms of Chapter 298, Fla. Stat., Chapter 2002-330, Laws of Florida, and other general laws. The District is governed by a popularly elected board of five supervisors (the "Board"). The District's headquarters is located at 13476 61st Street North, West Palm Beach, Florida, in unincorporated Palm Beach County.

   The Mission of the District's is to manage surface water, roads, parks, and related public improvements for the benefit of its landowners and residents in keeping with the needs of the area. This is accomplished through the combined efforts of planning, research, operations and maintenance, community and government relations, land management, regulatory compliance, design, and construction.

2. **GENERAL INSTRUCTIONS:** Potential bidders to the solicitation are expected to review all materials contained herein and prepare responses accordingly. Submit required documents, complete information with solicitation including pricing and related terms.

3. **BID TIMELINE:** The Event Timeline below gives the estimated date and time (where applicable) for major activities in the solicitation.

EVENT	TIME	DUE DATE*
SOLICITATION RELEASE DATE	10:00 A.M. EST	05/17/2026
REQUESTS FOR INFORMATION (RFI)	3:00 P.M. EST	06/11/2026
RESPONSES/BIDS DUE (ELECTRONIC)	1:00 P.M. EST	07/16/2026
SELECTION COMMITTEE (IF NEEDED)*	6:00 P.M. EST	08/19/2026
BOARD OF SUPERVISORS MEETING/SELECTION*	6:00 P.M. EST	08/19/2026
POST NOTICE OF AWARD*	TBD	Demandstar

CONTRACT DUE DATE*	TBD	TBD
CONTRACT EXECUTED*	TBD	TBD
NOTICE TO PROCEED*	TBD	TBD

- **Approximate/Estimated**

4. **NOTIFICATIONS:** Respondents are advised that http://www.demandstar.com is the preferred sourcing of notices, addendum, bids and other documented communications. The District has no obligation and does not guarantee that Bidders will receive email notifications concerning the posting, amendment or close of solicitations. Vendors are responsible to check http://www.demandstar.com for information and updates concerning solicitations or contact the District's Purchasing Office regarding the information listed above.

5. **REQUESTS FOR INFORMATION (RFI)/CLARIFICATIONS**: Any questions or clarifications concerning this Bid shall be submitted by email to Scarlet Cantley at scantley@indiantrail.com. **INVITATION TO BID NO. ITB-005-0-2026/SC** shall be referenced on all correspondence. All questions must be received no later than stated in the BID TIMELINE. All responses to questions/clarifications will be communicated in the form of an addendum to the bid. **NO QUESTIONS WILL BE ACCEPTED VERBALLY OR IF RECEIVED AFTER SAID DEADLINE**.

6. **TERMS AND CONDITIONS:** The completed Bid must be submitted electronically to http://www.demandstar.com no later than local time on stated TIMELINE.

7. **ORDER OF PRECEDENCE:** All responses are subject to the requirements, specifications, terms and conditions of the sections of this solicitation which, in case of conflict, shall have the order of precedence listed:

    1. Invitation to Bid (Legal Advertisement) -- Cover Page
    2. Instructions to Bidders
    3. General Terms and Conditions
    4. Special Terms and Conditions
    5. Technical Specifications
    6. Bidder's Submittal
    7. Attachments to Bidder's Submittal (C-Forms to be filled out by Bidder)
    8. Proof of Licenses, etc. (provided by Bidder)
    9. Post-Award Documents (Information Only)
    10. Map of District

8. **TECHNICAL SPECIFICATIONS**. The District objects to and shall not consider any additional terms, conditions or qualifications submitted by a Bidder, including any appearing in documents attached as part of any response. In submitting its response, the Bidder agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with the solicitation requirements, specifications, terms and conditions, including those specifying information that must be submitted with a response, shall be grounds for rejecting a bid or response.

9. **NPDES REQUIREMENTS:** INTENTIONALLY DELETED

10. **ACCEPTANCE AND REJECTIONS:** The District reserves the right to accept or reject any or all Bids (in whole or in part) with or without cause, to waive any technicalities, irregularities or formalities, or to accept the Bid(s) which in its judgment best serves the District's interests.

11. **AWARD:** Award of the contract, if it is awarded, will be to the lowest responsible, responsive Bidder/Bidders whose qualifications indicate the award will be in the best interest of the District. The decision to award a contract is reserved to the District's Board of Supervisors. No Notice of Award will be given until the District has concluded such investigations as it deems necessary to establish the responsibility, qualifications and financial ability of Bidders to do the Work in accordance with the Contract Documents to the satisfaction of the District within the time prescribed. The District reserves the right to reject the Bid of any Bidder who does not pass such investigation to the District's satisfaction.

12. **RESPONSIBLE VENDOR DETERMINATION:** Bidders are hereby notified that Section 287.05701, Florida Statutes, requires that the District may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.

Indian Trail Improvement District
Invitation to Bid
Annual District-Wide Sod, Watering, and Hydroseed Services

GENERAL TERMS AND CONDITIONS

1. **SEALED BIDS:** All bid sheets and this form must be executed and submitted to http://www.demandstar.com as per stated TIMELINE. Bids not submitted using attached bid form shall be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection. Neither the District nor its representatives shall be liable for any expenses incurred in connection with the preparation, submission or presentation of a response to this Solicitation.

2 **EXECUTION OF BID FORMS:** Any illegible entries or corrections not initialed will not be tabulated. The original Bid conditions and specifications together with bidder's response CANNOT be changed or altered in any way after submitted. Bid must contain a manual signature of authorized representative in the space provided above. Bid must be typed or printed in ink. Use of erasable ink is not permitted.

3 **PRICES QUOTED AND CASH DISCOUNTS:** Bids must include deductions for trade discounts. Firm net prices must be quoted and both unit price and extended totals must be provided. When requested, prices must be stated in the units of quantity specified in the Bid specifications. In case of discrepancy in computing the amount of the Bid, the UNIT PRICE quoted will govern. All prices must be F.O.B. destination, freight prepaid (unless otherwise stated in special conditions). Discount options to be given for prompt payment must be made aware of. Award, if made, will be in accordance with terms and conditions stated herein. Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. All prices quoted shall be fixed per initial term of Bid/Contract unless otherwise specified in Special Conditions. All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

4 **TAXES:** The District is exempt from all Federal Excise and State taxes. The applicable tax exemption number is shown on the Purchase Order.

5 **MINOR IRREGULARITIES/RIGHT TO REJECT:** Bidders are expected to examine the specifications, delivery schedules, Bid prices and extensions and all instructions pertaining to supplies and services. Failure to do so will be at the bidder's risk. The District reserves the right to waive irregularities or informalities in Bids not related to price, scope or schedule or to reject all Bids or any part of any Bid deemed necessary for the best interest of the District. The District may reject any response not submitted in the manner specified by the solicitation documents.

6 **MANUFACTURERS NAME AND APPROVED EQUIVALENTS:** Any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specifications for any item(s).

If and whenever in the Bid specifications that a brand name, make, name of any manufacturer, trade name or vendor catalog number is mentioned it is for the purpose of establishing a grade or quality of material only. Reference to literature submitted with a previous bid will not satisfy this provision. Since the District does not wish to rule out other competition and equal brands or makes, the phrase "OR EQUAL" is added. However, if a product other than that specified is bid on, it is the vendor's responsibility to name such a product within his/her bid and proves to the District that said product is equal to that specified and to submit brochures, samples, and or specifications in detail on item(s) submitted. The District reserves the right to determine acceptance of item(s) as an approved equivalent.

(a) UNITS OF MEASUREMENT (UOM) AND PACKAGING SPECIFICATIONS: Bid price and extension given per line item(s) must be converted to reflect prescribed UOM in the bid form. If required and applicable, exact packaging specifications of materials per line item must be furnished for clarification and information in consideration of awarding contract. All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or

down accordingly.

(b) SUBSTITUTIONS: The District WILL NOT accept substitute shipments of any kind. Bidder(s) is expected to furnish the specific material and brand quoted in their Bid once awarded. Any substitute shipments will be returned at the bidder's expense. When NO SUBSTITUTION is used in combination with a manufacturer's name, brand name and/or model number that named item is the only item that will be accepted by the District.

(c) OPEN MARKET PURCHASE: If to the extent materials and/or services cannot be obtained through successful bidder because of conformity, the District may purchase on the open market. Any increase in cost may be charged against the bidder. Any violation of these stipulations may also result in bidders' Name being removed from the vendor list.

(d) UNDERWRITERS' LABORATORIES: Unless otherwise stipulated in the Bid, all manufactured items and fabricated assemblies shall be U.L. listed or re-examination listing where such has been established by U.L. for the item(s) offered and furnished.

7 MATERIALS/PRODUCTS QUALITY: Items may be tested for compliance with specifications. Any item delivered, not conforming to specifications, may be rejected and returned at bidder's expense. These items and items not delivered as per delivery date in Bid and/or purchase order may be purchased on the open market. Any increase in cost may be charged against the bidder.

8 SAMPLES: Samples of items, when required, must be furnished free of expense and, if not destroyed, will, upon request, be returned at the bidder's expense. Bidders will be responsible for the removal of all samples furnished within (30) days after Bid opening. All samples will be disposed of after thirty (30) days. Each individual sample must be labeled with bidder's name. Failure of bidder to either deliver required samples or to clearly identify samples may be reason for rejection of the Bid. Unless otherwise indicated, samples should be delivered to the District Purchasing Office, 13476 61st Street North, West Palm Beach, FL 33412 or to the User Department location if given.

9 DEFAULT/FAILURE TO PERFORM: The District shall be the sole judge of nonperformance, which shall include any failure on the part of the successful bidder to accept the award, to furnish required documents, and/or to fulfill any portion of this contract with in the time stipulated. Upon default by the successful bidder to meet any terms of this agreement, the Purchasing Division will notify the bidder three (3) days (weekends and holidays excluded) to remedy the default. Failure on the contractor's part to correct the default within the required three (3) days shall result in the contract being terminated and upon the Purchasing Division notifying in writing the contractor of its intentions and the effective date of the termination. The following shall constitute default: The District may terminate the Contract if the Bidder/Contractor/Offeror fails to (1) deliver the product within the time specified in the Contract or any extension, (2) maintain adequate progress, thus endangering performance of the Contract, (3) honor any term of the Contract, or (4) abide by any statutory, regulatory, or licensing requirement. Any violation of these stipulations may also result in Bidder's Name being removed from the vendor list.

10 DELIVERY: Prices shall include all charges for packing, handling, freight, distribution, and inside delivery. Unless actual date of delivery is specified (or if specified delivery cannot be met), show number of days (in calendar days) required to make delivery after receipt of purchase order, in space provided. Transportation of ALL materials/products shall be FOB Destination to any point within thirty (30) days after the District places an Order. Delivery time may become a basis for making an award. Delivery shall be within the normal working hours of the District, Monday through Thursday, excluding holidays, unless otherwise specified.

11 INTERPRETATIONS: Unless otherwise stated in the Bid, any questions concerning conditions and specifications should be submitted in writing to the District Purchasing Office before Bid opening date with address stated above. Inquiries must reference the date of bid opening and bid number. No interpretation shall be considered binding unless provided in writing by Purchasing Division in response to requests in full compliance with this provision. Bidder must submit to the District Purchasing Office at least seven (7) calendar days prior to scheduled Bid opening, a request for clarification. All such requests for clarification must be made in writing and the person submitting the request will be responsible for its timely delivery.

12 DISPUTES/BID PROTESTS:

A prospective bidder, proposer or offeror may submit a protest in writing to the District Executive Director challenging the terms, conditions, or specifications of a competitive solicitation, including any provision governing the methods for ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract. The foregoing notwithstanding, a protest may not challenge the specifications, scope of services, the relative weight of evaluation criteria, or the formula for assigning points contained in the competitive solicitation. The protest must be filed within seventy-two (72) consecutive hours (excluding Saturdays, Sundays and legal holidays) after the public posting or advertising of the competitive solicitation. Failure to file a protest as to the terms, conditions, or specifications of a competitive solicitation shall be deemed a waiver of the right to protest on those grounds. Prior to the award of any contract, bidders, proposer(s) or offeror(s), may submit a protest in writing to the Purchasing Manager. All bidders, proposers, offerors or contractors affected by the intended award of contract will also be notified by the Purchasing Manager, via www.demandstar.com or other means, of the intended award posting. Notwithstanding the above, it is the responsibility of all bidders, proposers, offerors or contractors affected by the proposed award to review the public posting of the intended award, and the deadlines to protest set forth herein shall not be enlarged based upon a claim of lack of knowledge thereof.

Additionally, in order to maintain a protest, a protestor must have standing pursuant to established Florida case law. Protests filed by a person or entity who does not have standing may be summarily denied without further action or decision.

In order to defray a portion of the administrative costs associated with a protest, all protests shall be accompanied by a filing fee in the form of a cashier's check or money order for an amount equal to one percent (1%) of the total estimated contract value, but not less than $1,000 nor more than $10,000. Failure to pay the filing fee shall result in a denial of the protest. In the event that a protest is upheld, the filing fee shall be refunded to the protestor. For specific procedures on how to file a formal protest, refer to Section 4.2.8 of the District's Purchasing Policy.

13 LOBBYING/CONE OF SILENCE: The District imposes a Cone of Silence upon each competitive solicitation from the time of advertisement through the time the Board awards a contract, rejects all bids or responses, or takes other action terminating the bid process. While the Cone of Silence is in effect, no potential vendor(s), proposer(s), responder(s), their agent(s) or intermediaries of any sort shall directly or indirectly communicate with any Supervisor, District Professional Consultants, the Executive Director, or any District employee or person authorized to act on behalf of the District in relation to the award of a contract or in reference to a solicitation, with the exception of the responsible District Purchasing Agent identified in the solicitation. Each competitive solicitation shall provide notice of the cone of silence and refer to this Policy. Failure to abide by this provision may serve as grounds for disqualification for award of contract to the proposer. Any contract entered into in violation of the Cone of Silence shall render the transaction voidable.

The cone of silence shall not apply to:

- Oral communications at any public proceeding, including pre-bid conferences;
- Oral or written presentations to the Board or Selection Committee in the course of a public meeting;
- Contract negotiations during a public meeting;
- Bid protest or formal dispute resolution proceedings;
- Contract negotiations between any District employee and the intended awardee; and
- Any written correspondence with the District permitted by the competitive solicitation.

14 AWARDS: The District reserves the right to reject any and all Bids or any portion of any Bid deemed necessary in the best interest of The District; to accept any item or group of items; to acquire additional quantities at prices quoted on the Bid Form unless additional quantities are not acceptable, in which case the Bid Form must be noted "BID IS FOR SPECIFIED QUANTITY ONLY". All awards made as a result of this Bid shall conform to applicable Federal, State, County, Local laws, ordinances, rules and regulations. No bid will be accepted from, nor will any contract be awarded to any person or firm which is in arrears to the District upon any debt or contract or which is a defaulter as surety or otherwise upon any obligation to the District or who has failed to perform faithfully any previous contract with the District.

If the Bidder is in default, the District will void its acceptance of the Bidder's offer and may determine to select the second lowest responsive, responsible Bidder for award or re-solicit Bids. The District may, at its sole option, seek monetary restitution from the defaulting Bidder as a result of damages or excess costs sustained and/or may prohibit the Bidder from submitting future Bids for a period of one year.

No bid may be withdrawn for a period of 120 days after time of award by the District Board of Supervisors.

As the best interest of the District may require, the right is reserved to make award by individual item, group of items, all or none, or multiple vendors. Bidders are cautioned to make no assumptions unless their bid has been evaluated as being responsive, responsible and determined to provide the overall best value to the District.

The District reserves the right to exercise the option to renew a term contract of any successful Bidder(s) to a subsequent optional period; provided that such option is stipulated in the Special Conditions and is contained in any contract ultimately awarded in regard to this Bid.

The District reserves the right to automatically extend any contract for a maximum period not to exceed ninety (90) calendar days in order to provide the District user departments with continual service and supplies while a new contract is being solicited, evaluated and/or awarded.

While the District may determine to award a contract to a Bidder(s) under this Invitation to Bid, said award may be conditional on the subsequent submission of other documents as specified in the Special Conditions. The bidder shall be in default of any conditional award if any of these documents are not submitted in a timely manner and in the form required by the District. If the bidder is in default, the District will void its acceptance of the bidder's offer and may determine to select the second lowest responsive, responsible bidder or re-solicit bids. The District may, at its sole option, seek monetary restitution from the defaulting bidder as a result of

damages or excess costs sustained and/or may prohibit the bidder from submitting future bids for a period of one year.

15 BID OPENING: Bids shall be opened and posted on http://www.demandstar.com on the date and at the time specified on the Bid Form. All Bids received after that time shall be unopened. It is the bidders' responsibility to assure that their bid is posted before time of bid opening.

16 LEGAL REQUIREMENTS: Federal, State, County and Local laws, ordinances, rules and regulations and District policies that in any manner affect the items covered herein apply. Lack of knowledge by any bidder will in no way be a cause for relief from legal responsibility.

17 INDEMNIFICATION: Regardless of the coverage provided by any insurance, the successful bidder shall indemnify, save harmless and defend the District, its agents, servants, or employees from and against any and all claims, liability, losses and/or causes of action which may arise from any negligent act or omission of the successful bidder, its subcontractors, agents, servants or employees during the course of performing services caused by the goods provided pursuant to these bid documents and/or resultant contract.

18 OSHA: The bidder warrants that the product and services supplied to the District, Florida shall conform in all respects to the standards set forth in the Occupational Safety and Health Act of 1970 and Chapter 442 FL. Statutes, as amended. The failure to comply with these conditions will be considered as a breach of contract. Any fines levied because of inadequacies to comply with these requirements shall be borne solely by the bidder responsible for same.

19 SAFETY PRECAUTIONS: The bidder shall, if required, maintain suitable and sufficient guards and barriers and, at night, suitable and sufficient lighting for the prevention of accidents and all minimum safety standards required by municipal, County, State and Federal ordinances and laws shall be strictly met by the bidder.

20 SPECIAL CONDITIONS: Any and all Special Conditions that may vary from these General Conditions shall have precedence.

21 NON-DISCRIMINATION: The bidder shall not unlawfully discriminate against any person in its operation and activities or in its use or expenditure of funds in fulfilling its obligations under this solicitation. Bidder shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded by this solicitation, including Titles I and II of the ADA (regarding nondiscrimination on the basis of disability), and all applicable regulations, guidelines, and standards. In addition, Bidder shall take affirmative steps to ensure nondiscrimination in employment against disabled persons. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruiting advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship) and accessibility.

Bidder's decisions regarding the delivery of goods or services under this solicitation shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation, gender identity, gender expression, national origin, marital status, physical or mental disability, political affiliation, or any other factor which cannot

be lawfully used as a basis for service delivery.

22 QUALITY AND CONDITION: All materials used for the manufacture or construction of any supplies, materials or equipment covered by this Bid shall be new. The items Bid must be new, unless recycled materials are certified by bidder, the latest model, of the best quality, and highest-grade workmanship.

23 LIABILITY, INSURANCE, LICENSES AND PERMITS: Where bidders are required to enter or go onto District property to deliver materials or perform work or services as a result of a Bid award, the successful bidder will assume the full duty, obligation and expense of obtaining all necessary licenses, permits and insurance. The bidder shall be liable for any damages or loss to the District occasioned by willful, wanton or gross negligence of the bidder (or agent) or any person the bidder has designated in the completion of the contract as a result of the Bid.

24 BID BONDS, PERFORMANCE BONDS, and CERTIFICATES OF INSURANCE: Bid Bonds, when required, shall be submitted with the Bid in the amount specified in Special Conditions. After acceptance of Bid, the District will notify the successful bidder to submit a performance bond and certificate of insurance in the amount specified in Special Conditions. The District will retain all bid bonds until the bidder fulfills the terms of the bid. Bidder may withdraw their bid price up to the bid opening. If a bidder withdraws their bid after the bid opening or the successful bidder fails to execute the contract, the bid bond is forfeited, pursuant to the District's procurement policy.

25 CANCELLATION: The District reserves the rights to cancel a contract in whole or in part by written notice to the contractor at any time and for any reason in accordance with this clause when the District determines that it is in the District's best interest. Cancellation shall be in effective the date specified in the notice should any of the following apply:

- The contractor is determined by the District to be in breach of any of the terms and conditions of the contract and/or to have failed to perform his/her services in a manner satisfactory to the District. An equitable adjustment in the contract price shall be made for completed service. No consideration will be given for anticipated loss of revenue or the canceled portions of the contract.

- The District has determined that such cancellation will be in the District's best interest to cancel the contract for its own convenience.

- Funds are not available to cover the cost of the services. The District's obligation is contingent upon the availability of appropriate funds.

26 INVOICING AND PAYMENT: Invoices, unless otherwise indicated, must show purchase order numbers and shall be submitted to Accounts Payable at the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided. Failure to follow these instructions may result in delay in processing invoices for payment.

27. PURCHASE ORDERS. Commodities or services are ordered by the District via purchase order; Contractor shall not deliver or furnish products or services until the District transmits a purchase order unless alternate payment arrangements are made. Any discrepancy between the Contract terms and the terms stated on the Contractor's order form, confirmation, or acknowledgement shall be resolved in favor of terms most favorable to the District.

28 PAYMENT: Any actual or prospective Bidder, offeror or Contractor who is aggrieved in connection with a solicitation or award of a Bid or Contract may avail themselves of the procedures contained in the District Purchasing Policy in order to resolve disputed matters or complaints. Payment will be made pursuant to Fla. Stat. §218.70, Local Government Prompt Payment Act.

27 FACILITIES: The District reserves the right to inspect the bidder's facilities at any time with prior notice.

28 BID TABULATIONS: Bid tabulations with recommended awards will be posted for review by interested parties on http://www.demandstar.com.

29 APPLICABLE LAW AND VENUE: The law of the State of Florida shall govern the contract between the District and the successful bidder and any action shall be brought in Palm Beach County, Florida. In the event of litigation to settle issues arising hereunder, the prevailing party in such litigation shall be entitled to recover against the other party its costs and expenses, including reasonable attorney fees, which shall include any fees and costs attributable to appellate proceedings arising on and of such litigation.

30 ASSIGNMENT: The contractor shall not assign, transfer, convey, sublet or otherwise dispose of any contract, including any or all of its right, title, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the District, which consent may be withheld.

31 LAWS, PERMITS AND REGULATIONS: The bidder shall obtain and pay for all licenses, permits and inspection fees required for this project; and shall comply with all laws, ordinances, regulation building code requirements applicable to the work contemplated herein.

32 OPTIONAL CONTRACT USAGE BY OTHER GOVERNMENTAL AGENCIES: If a bidder is awarded a contract as a result of the solicitation, if bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the solicitation and resulting contract. Prices shall be F.O.B. Destination to the requesting agency.

33 WARRANTIES OF USAGE: Any estimated quantities listed are for information and tabulation purposes only. No warranty or guarantee of quantities needed is given or implied. It is understood that the Contractor will furnish the District's needs as they arise.

34 PUBLIC ENTITY CRIMES: As provided in Fla. Stat. §287.133(2)(a), a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Fla. Stat. §287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

35 CONFLICTS OF INTEREST: The award is subject to any and all applicable conflict of interest provisions found in the policies of the District and Ch. 112, Part III, Florida Statutes. All Bidders must complete the Conflict-of-Interest Statement attached hereto. The Bidder's duty to disclose is of a continuing nature and any conflict of interest shall be immediately brought to the attention of the District.

36 NON-COLLUSION: Bidder certifies that this offer is made without prior understanding, agreement, or connection with any corporation, firm or person submitting an offer for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud.

No premiums, rebates or gratuities are permitted, either with, prior to or after any delivery of material or provision of services. Any violation of this provision may result in the Contract's cancellation, return of materials or discontinuation of services and the possible removal from the vendor Bid list(s).

37 PUBLIC RECORDS: All material submitted regarding this bid becomes the District's property. Bids may be reviewed by any person thirty (30) days after the public opening or after an intended decision is announced, whichever is earlier. Bidders should take special note of this as it relates to any proprietary information that might be included in their offer. Fla. Stat. § 119.07

Any resulting contract may be reviewed by any person after the contract has been executed by the District. The District has the right to use any or all information/material submitted in response to this bid and/or any resulting contract from same. Disqualification of a bidder does not eliminate this right.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, OR TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, HEIDI GARCIA, AT 13476 61st Street North, Palm Beach, FL 33412, 561.793.0874

38 TIE BIDS: If, after application of the Local Preference, or in instances where the local preference does not apply, two or more bidders or proposers are tied, the following criteria will be used to break the tie:

- Service/Product Delivery time — Time for performance, if provided in the bid or proposal.
- Certification of a "Drug Free Workplace Program" which meets the criteria established if F.F., Section 287.087
- If application of the above criteria does not resolve the ties, the award will be given to the bidder or proposer whose bid was received earliest by the District. And as indicated by the time clock stamp impressed upon the bid or proposal.

39 ADDITION OR DELETION OF TERMS OR CONDITIONS: No addition or deletion of the terms or conditions included with the bid response shall be evaluated or considered and any and all such revisions shall have no force and effect and are inapplicable to this bid. If submitted either purposely through intent or design or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this bid solicitation are the only conditions applicable to this bid and the bidders authorized signature affixed to the bidder acknowledgment form attests to this.

40 INSPECTORS GENERAL: CONTRACTOR understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing conducted pursuant to Fla. Stat. §20.055, or otherwise by law.

41 SCRUTINIZED COMPANIES: Pursuant to sections 215.4725 and 287.135 of Florida Statutes, by entering into this solicitation, BIDDER certifies that it, its affiliates, suppliers, subcontractors, and consultants who will perform or benefit hereunder, are not on the Scrutinized Companies that Boycott Israel List and are not participating in a boycott of Israel. If this solicitation is valued greater than $1 million, BIDDER further certifies pursuant to sections 215.473 and 287.135, Florida Statutes, that it, its affiliates, suppliers, subcontractors, and consultants who will perform or benefit hereunder, (a) have not been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and (b) do not have business operations in Cuba or Syria. Submitting a false certification shall be deemed a material breach of this solicitation. If the District determines, using credible information available to the public, that BIDDER has submitted a false certification, the District may terminate Contract and pursue the remedies set forth in section 287.135, Florida Statutes, and any other available remedies.

42 E-VERIFY - COMPLIANCE WITH Fla. Stat. 448.095: The District requires all contractors and subcontractors to register with the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of their newly hired employees. All contractors performing work for the District are required to provide proof of registration with the E-Verify System and must provide an affidavit stating that each subcontractor it hires does not employ, contract with, or subcontract with an unauthorized alien.

EXHIBIT "A"
MINIMUM INSURANCE REQUIREMENTS

Unless otherwise provided in the Agreement, following is the **MINIMUM** acceptable insurance to be carried by a District Contractor:

I. **Commercial General Liability:**

(A) Bodily Injury Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

Property Damage Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(B) **OR** a Combined Single Limit of Bodily Injury and Property Damage :

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(C) The Contractor's Commercial General Liability shall include Contractual Liability and Products/Completed Operations Liability (may be included in General liability coverage).Claims-made or modified occurrence policies are unacceptable.

II. **Automobile Liability** Required insurance shall include coverage for bodily injury, and property damage arising from the operation of any owned, non-owned or hired automobile or trailer. If Contractor does not own any automobiles, the Auto Liability requirement may be amended if Contractor agrees to maintain only Hired or Non-Owned Auto Liability. May be satisfied either by endorsement of Commercial General Liability Policy or by separate automobile coverage.

$1,000,000	Per Occurrence

III. Workers Compensation

Statutory Limits and	$ 300,000	Each Accident
	$1,000,000	Disease-Policy Limit
Employers Liability	$1,000,000	Disease-Each Employee

IV. **Umbrella Excess Liability Insurance**:

(A) $3,000,000 Each Occurrence

$3,000,000	Annual Aggregate

(B) The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

(C) If Scope of Work provides, Contractor may use umbrella or excess liability to satisfy minimum coverage for General Lability, Auto Liability and Employer's Liability.

V. **Notice of Cancellation**:

The insurance afforded above may not be terminated, reduced, non-renewed or materially changed unless thirty (30) days prior written notice of such termination, reduction, non-renewal or material change is mailed to District (unless terminated for non-payment in which event ten (10) days notice is required). New Insurance Certificate may be required.

VI. **Professional Liability (Errors & Omissions) Insurance (if applicable)**

(A)	$1,000,000	Per Claim
(B)	$2,000,000	Annual Aggregate
(C)	$25,000	Maximum Deductible Per Claim

For policies written on a "Claims Made" basis, the Contractor shall maintain a Retroactive Date prior to or equal to the Effective Date of the Agreement. The Certificate of Insurance providing evidence of this coverage shall clearly indicate whether coverage is provided on an "Occurrence" or "Claims-Made" Form. If coverage is made on a "Claims-Made" Form, the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. If the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event during the term of the Agreement, the Contractor shall purchase extended reporting period coverage, extending the maximum reporting period not less than three (3) years.

VII. **Insurance Certificate (COI):**

Indian Trail Improvement District shall be listed as an additional insured for the above Commercial, Automobile and Umbrella Liability insurance coverage and a Certificate of Insurance (COI) reflecting same shall be delivered to Indian Trail Improvement District. The Certificate of Insurance shall be maintained on a continuing basis throughout the Term of the Agreement. Contractor shall provide a new Certificate of Insurance evidencing changes to coverage or the issuance of replacement coverage.

VIII. **Waiver of Subrogation.**

With regard to the policies required to be provided, Contractor shall grant District a waiver of any right to subrogation which any insurer of the Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to

obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

IX. **Policy Endorsement**:

Indian Trail Improvement District shall be a named as Additional Insured with a CG 2026 Additional Insured–Designated Person or Organization Endorsement to Contractor's Commercial General Liability insurance Policy. The Additional insured Endorsement shall read "Indian Trail Improvement District, an Independent Special District of the State of Florida, its Officer, Employees and Agents". Contractor shall provide the Additional Insured Endorsements coverage on a primary and non-contributary basis for the policies required by the Agreement (excluding Workers Compensation). A copy of the Policy Endorsement(s) shall be provided to District.

Contractual activities in Acreage Community Park South Expansion Area require an additional Policy Endorsement to showing Palm Beach County as an "Additional Insured" with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or similar endorsement, to the Commercial General Liability Coverage. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents, do Parks & Recreation Department". The Additional Insured endorsement shall provide coverage on a primary basis.

X. **Acceptable Insurers**

At a minimum, Insurers shall have an A. M. Best Rating of A:VII.

XI. **Special Risks or Circumstances for Supplemental Services (if applicable)**

(A) District reserves the right to modify these requirements, including limits, for Supplemental Services or Work, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances involved in a project. If modifications in insurance coverage are required, such modifications will be defined in a written Work Authorization

(B) **Sexual Misconduct/Molestation Liability Coverage**

(1) $1,000,000 Per Occurrence
(2) $2,000,000 Annual Aggregate

Required of any Contractor having direct interaction with minors. May be satisfied by endorsement to the Contractor's General Liability Policy or by separate policy.

(C) **Liquor Liability Coverage**

. (1) $1,000.000 Per Occurrence

(2) $2,000,000 Annual Aggregate

Required of any Contractor that distributes, sells or serves alcoholic beverages or if their activities require a liquor license.

(D) **Cyber Liability Coverage.**

(1) $1,000,000 Per Claim

To be maintained during the duration of the Agreement and three (3) years thereafter.

Required of any Contractor that will use, store, or access private, confidential, protected or other District information, including but not limited to Contractors who manage District dedicated servers, cloud hosting services; software/hardware maintenance; programming; and IT services.

XII. **Sub-Contractors.**

Unless otherwise provide in the Agreement, Sub-Contractors employed by the Contractor to perform some portion of the Work shall also provide and continuously maintain the minimum coverage required by this Policy. It shall be the Contractor's responsibility to require and confirm that its Sub-Contractors satisfy these requirements.

SPECIAL TERMS AND CONDITIONS (SC)

SC.1 PURPOSE: The purpose and intent of this invitation to bid is to secure firm fixed pricing and establish a term contract for an Annual Sod/Watering/Hydroseed Contract as specified herein.

SC.2 TERM OF CONTRACT: The term of the contract shall be for one (1) year from date of award, and by mutual agreement between the District and the awardee(s), be renewable for up to four (4) additional one (1) year periods. The District reserves the right to exercise the option to renew annually (subject to the appropriation of funds), not to exceed a maximum combined term of five (5) years.

Annual renewals will be based upon mutual agreement between the District and vendor, and by incorporating the same terms and conditions. Renewals will be by a written notice from the District, and acceptance by the awarded vendor(s). The written notice will generally be provided about ninety (90) days prior to the contract expiration date. The pricing submitted for the initial period of the contract will remain fixed. There will be no allowable price escalations for services, materials, or fuel costs throughout the initial term of the contract. **Price changes are to be submitted annually prior to April 1 for budgetary purposes.**

SC.3 PRICE INCREASES OR REDUCTIONS DURING RENEWAL: The awarded vendor may submit a requested price increase per individual item unit cost to the Purchasing Division in writing, prior to April 1 annually. The District will consider such price increase based on the most recent published Consumer Price Index and/or proof of a manufacturer's price increase. If the most recent CPI or market reflects a de-escalation of prices, the successful bidder will extend such prices.
The District reserves the right to accept or reject the price increase and may choose to re-bid the contract if it is deemed to be in the best interest of the District. The contract will be extended 90 days beyond the contract expiration date, if needed. Bidders agree to this extension when they sign their bid document for the initial period.

Orders will be placed to the successful bidder(s) on an as-needed when-needed basis to meet the District's usage requirements. The District reserves the right to order as and when required. No delivery shall become due to be acceptable without a purchase order by the District.

SC.4 METHOD OF AWARD: Successful Bidder awarded shall ensure that proper and sufficient staff, equipment, organization, etc. will be provided for this contract to meet the specifications denoted herein at a paramount level.

Once opened, the bids will be tabulated and evaluated by the District before recommendation and/or notice of intent to award. The District, in its sole discretion, reserves the right to accept or reject any or all bids for any reason whatsoever. The District further reserves the right to waive irregularities and technicalities and/or to request resubmission. There is no obligation on the part of the District to award the bid to the lowest bidder, or any bidder. The District reserves the right to make the award to a responsible bidder submitting a responsive bid most advantageous and in the best interest of the District. The District shall be the sole judge of the bids and the District's decision shall be final.

The District intends to award a contract to the lowest, responsive, responsible total square foot bidder for the material specified within this bid document, taking into consideration experience, staffing, equipment, materials, references and past performance, and the option to split the Hydroseeding contract into a separate standalone contract or an additional contract. **In case of disputes in the award of the contract, the decision of the District shall be final and binding on both parties. NOTE: NO CONTRACT SHALL BECOME EFFECTIVE UNLESS AND UNTIL IT HAS BEEN COMPLETELY EXECUTED BY BOTH PARTIES.**

SC.5 WORK AUTHORIZATION/PLACING ORDERS: Orders shall strictly be based on the District's Unit Price Schedule (Schedule of Values). Bidders must bid on all individual line items as outlined in the Bid form. If not bidding on the Hydroseeding please indicate **: Hydroseeding not available"** If only bidding on Hydroseeding please indicate : **Hydroseeding Only**

SC-6. WORKING CONDITIONS

The District's Deputy Executive Director, or assigned Designee, shall be the District Representative and sole judge of the following:

a. The quality of the work done.

b. The Contractor's effectiveness in work being done.

c. The quantity of work being done.

The District Representative shall, upon notice of unsatisfactory work, whether of quality, quantity or effectiveness, notify the Contractor's supervisor to stop the specific operation immediately and suspend until such time as a satisfactory procedure is established. During this period of discussion, the Contractor shall not receive any remuneration of their labor or equipment. If no agreement is reached by the District Representative and Contractor, the matter shall be referred to the District Engineer for his disposition. The District Engineer's decision shall be final.

In the event of flagrant misconduct on the part of the Contractor's employees, it shall be the right of the District's Representative to issue an immediate written stop order for that piece of equipment and order its return to the Contractor's yard. This is intended to cover those instances whereupon the employees of the Contractor show lack of concern for the proper operation of their equipment in completing various tasks for the District.

The Contractor or their employees may at any time refuse to follow the direction of the District's Representative when their equipment may be endangered, property may be damaged, life may be threatened or use in the committing of an illegal act.

SC-7. MAINTENANCE OF TRAFFIC (MOT)

A. Contractor's use of streets for the Work to be done shall conform to all District, County, State and Federal laws and regulations as applicable. The Contractor shall provide, erect and maintain effective portable barricades, danger signals and signs on all intercepted streets or highways for protection of the Work and safety of the public. All barricades or obstructions which encroach on or are adjacent to the public rights-of-way shall be provided with lights which shall be illuminated at all times between sunset and sunrise.

B. The Contractor shall arrange their Work to cause minimum disturbance of normal pedestrian and vehicular traffic and will be held responsible for providing suitable means of access to all public and private properties during all stages of the work. If it becomes necessary to block off an entire street to vehicular traffic during construction (other than for emergency and safety conditions), the Contractor must contact the District for approval prior to completely blocking off the street.

C. Maintenance of traffic shall be in accordance with Section 102 of the Florida Department of Transportation Standard Specifications for Road and Bridge Construction, latest edition, except all the costs for Maintenance of Traffic shall be included in the prices for the other pay items which are included in the Project unless otherwise specified in these Contract Documents.

SC-8. FIELD OBSERVATIONS

The Contractor shall be required to make field observations while performing work under the contract, and shall be required to notify the District Representative, within twenty-four (24) hours, of all field observations which indicate a deficiency with works of the District or a potential liability to the District.

SC-9. OVERALL WORK

The District shall be responsible for the planning and scheduling of this contract. The District may at any time require removal of any employee of the Contractor by notifying the Contractor of their reason in writing. The Contractor shall have twenty-four (24) hours to execute such requests or show cause why such removal is detrimental to the District. In the event of such a cause, said employee shall continue employment under probation until the matter is resolved.

SC-10. CONTRACTOR FIELD SUPERVISION

The Contractor will provide a single point contact available at all times to receive work direction from the District Representative. Contact person must understand and communicate verbally in English. Operator selection, equipment movement, specific work performance will be under his direction. Included also is assistance by the Contractor in planning and scheduling functions performed by the District.

SC.11 PAYMENT: Payment will be made upon receipt and acceptance of the complete unit(s). No down or partial down payments will be made.

SC.12 DELIVERY: All bid prices must include freight prepaid to the location specified on the District purchase order.

Bidder shall notify the District of any delays for deliveries lasting more than sixty (60) minutes. Deliveries shall be made within seventy-two (72) hours after an order is placed, unless coordinated differently with the District.

The District seeks a source of supply that will provide accurate and timely deliveries. The awarded bidder must adhere to delivery schedules. If, in the opinion of a designated District representative (project manager or supervisor), the successful bidder fail at any time to meet the requirements herein, including delivery requirements, then the contract may be cancelled upon written notice. All prices must be F.O.B. destination, freight prepaid (unless otherwise stated in special conditions).

SC.13 PRICES SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT: If the bidder is awarded a contract under this solicitation, the prices quoted by the bidder on the Bid Form shall remain fixed and firm during the term of contract; provided, however, that the bidder may offer incentive discounts from the fixed price to the District at any time during the contractual term.

SC.14 INSURANCE: The Contractor will deliver to the District, a certificate of insurance (COI) with respect to each required policy to be provided by the Contractor. The required certificates shall be signed by the authorized representative of the Insurance Company shown on the certificate and shall provide the **applicable** minimum coverage and satisfy the terms and requirements of **Exhibit "A"** to these Instructions.

SC.15 GUARANTEE: The successful bidder will be required to guarantee all products supplied to be in compliance with the specifications. **Any and all deliveries of products found not to be in compliance must be removed immediately and replaced at bidder's expense.**

SC-16. SCHEDULES

The District shall supply the Contractor with a tentative Schedule of Sodwork for the District on a weekly basis. This Schedule is general in nature and shall be revised daily by the District on an as-needed basis.

SC-17. WASTE OR SPILL DISPOSAL/CLEAN UP

If during the course of the contract the Contractor spills or fails to properly dispose or clean up waste or any hazardous materials as defined by the County, State or Federal agencies onto acreage (wet or dry) of the District, the Contractor will be responsible for the cleanup of same to the full satisfaction of the controlling environmental agencies and/or the District and shall be responsible for any associated damages, fees or penalties.

SC.18 WARRANTY: Unit(s) to have full factory warranty. No demonstrators, etc., will be accepted. Manufacturer's warranty information must be submitted with Bid Form.

SC.19 PRODUCT INFORMATION: All bidders must submit catalog/product and specification information on the unit(s) they propose to furnish on this ITB. Failure to submit such information may result in rejection of

your bid.

SC.20 COMPLETE PROJECT REQUIRED: These specifications describe the type of product required, enumerating or defining the extent of same necessary, but failure to list any items or classes under scope of the several sections shall not relieve the bidder from furnishing or delivering where required by any part of these specifications to the satisfaction of the District.

SC.21 BID SUBMITTAL: All bids submitted shall include the completed Bid Form and all required product information and any other items as indicated on the Bid Form. Bids may be considered "Non-Responsive" if the required information is not submitted by the date and time specified. Before submitting bid, each bidder shall make all investigations and examinations necessary to ascertain if any addendums were issued by the Purchasing Division.

SC.22 LATE BIDS: The District cannot be responsible for bids received after opening time and encourages early submittal.

SC.23 EXCEPTIONS TO SPECIFICATIONS: Exceptions to the specifications shall be listed on the Bid Form and shall reference the section. Any exceptions to the General or Special Conditions shall be cause for the bid to be considered non-responsive.

SC.24 COMPLETE INFORMATION REQUIRED ON BID FORM: All bids must be submitted using the Bid Forms posted on www.and all blanks filled in.

SC.25 ESTIMATED QUANTITIES: Quantities stated are for bidders' guidance only and no guarantee is given or implied as to quantities that will be used during the contract period. Said estimated quantities will be used by The District for the purpose of evaluating the low bidder meeting specifications

SC.26 SUBCONTRACTORS: Bidder shall submit a list of the names of the subcontractors proposed for any portions of the Work. The names, addresses, phone and fax numbers must be listed on the "Questionnaire" included in this Bid document. The District reserves the right to approve any subcontractor(s) named and to recommend subcontractor(s) prior to award. No Bidder shall be required to employ any subcontractor against whom he has reasonable objection.

SC.27 ACCEPTANCE: Delivery of the unit(s) and product to The District does not constitute acceptance for the purpose of payment. Final acceptance and authorization of payment shall be given only after a thorough inspection indicates that the unit(s) and product meet(s) contract specifications and conditions. The unit(s) and product will be inspected and accepted by the using Department. Unit(s) and product must be in conformance with the specifications and that the engineering materials and workmanship exhibit a level of quality and appearance consistence with or exceeding industry standards. It will be the responsibility of the successful bidder to pick up any unit(s) found unacceptable. After notification, the successful bidder will have five (5) working days to respond and make the necessary arrangement to pick up unit(s), and to redeliver same in five (5) working days after date of pick up. Units not in compliance with bidder specifications are not eligible for, or considered delivered until corrections have been accomplished and in

compliance.

SC.28 VENDOR'S SOCIAL, POLITICAL OR IDEOLOGICAL INTERESTS: Pursuant to Section 287.05701, Florida Statutes, Bidders are notified that the District will not request documentation regarding or consider a vendor's social, political or ideological interests when determining if a Bidder is responsible or give preference to a Bidder based on its social, political or ideological interests.

END OF SPECIAL CONDITIONS

EXHIBIT "A" (SPECIAL TERMS AND CONDITIONS)
INDIAN TRAIL IMPROVEMENT DISTRICT
MINIMUM INSURANCE REQUIREMENTS

Unless otherwise provided in the Agreement, following is the MINIMUM acceptable insurance to be carried by a District Contractor:

I. **Commercial General Liability:**

(A) Bodily Injury Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

Property Damage Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(B) **OR** a Combined Single Limit of Bodily Injury and Property Damage :

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(C) The Contractor's Commercial General Liability shall include Contractual Liability and Products/Completed Operations Liability (may be included in General liability coverage).Claims-made or modified occurrence policies are unacceptable.

II. **Automobile Liability** Required insurance shall include coverage for bodily injury, and property damage arising from the operation of any owned, non-owned or hired automobile or trailer. If Contractor does not own any automobiles, the Auto Liability requirement may be amended if Contractor agrees to maintain only Hired or Non-Owned Auto Liability. May be satisfied either by endorsement of Commercial General Liability Policy or by separate automobile coverage.

$1,000,000	Per Occurrence

III. Workers Compensation

Statutory Limits and	$ 300,000	Each Accident
	$1,000,000	Disease-Policy Limit
Employers Liability	$1,000,000	Disease-Each Employee

IV. **Umbrella Excess Liability Insurance**:

(A)	$3,000,000	Each Occurrence
	$3,000,000	Annual Aggregate

(B) The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

(C) If Scope of Work provides, Contractor may use umbrella or excess liability to satisfy minimum coverage for General Lability, Auto Liability and Employer's Liability.

V. **Notice of Cancellation**:

The insurance afforded above may not be terminated, reduced, non-renewed or materially changed unless thirty (30) days prior written notice of such termination, reduction, non-renewal or material change is mailed to District (unless terminated for non-payment in which event ten (10) days notice is required). New Insurance Certificate may be required.

VI. **Professional Liability (Errors & Omissions) Insurance (if applicable)**

(A)	$1,000,000	Per Claim
(B)	$2,000,000	Annual Aggregate
(C)	$25,000	Maximum Deductible Per Claim

For policies written on a "Claims Made" basis, the Contractor shall maintain a Retroactive Date prior to or equal to the Effective Date of the Agreement. The Certificate of Insurance providing evidence of this coverage shall clearly indicate whether coverage is provided on an "Occurrence" or "Claims-Made" Form. If coverage is made on a "Claims-Made" Form, the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. If the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event during the term of the Agreement, the Contractor shall purchase extended reporting period coverage, extending the maximum reporting period not less than three (3) years.

VII. **Insurance Certificate (COI):**

Indian Trail Improvement District shall be listed as an additional insured for the above Commercial, Automobile and Umbrella Liability insurance coverage and a Certificate of Insurance (COI) reflecting same shall be delivered to Indian Trail Improvement District. The Certificate of Insurance shall be maintained on a continuing basis throughout the Term of the Agreement. Contractor shall provide a new Certificate of Insurance evidencing changes to coverage or the issuance of replacement coverage.

VIII. **Waiver of Subrogation.**

With regard to the policies required to be provided, Contractor shall grant District a waiver of any right to subrogation which any insurer of the Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

IX. **Policy Endorsement**:

Indian Trail Improvement District shall be a named as Additional Insured with a CG 2026 Additional Insured–Designated Person or Organization Endorsement to Contractor's Commercial General Liability insurance Policy. The Additional insured Endorsement shall read "Indian Trail Improvement District, an Independent Special District of the State of Florida, its Officer, Employees and Agents". Contractor shall provide the Additional Insured Endorsements coverage on a primary and non-contributary basis for the policies required by the Agreement (excluding Workers Compensation). A copy of the Policy Endorsement(s) shall be provided to District.

Contractual activities in Acreage Community Park South Expansion Area require an additional Policy Endorsement to showing Palm Beach County as an "Additional Insured" with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or similar endorsement, to the Commercial General Liability Coverage. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents, do Parks & Recreation Department". The Additional Insured endorsement shall provide coverage on a primary basis.

X. **Acceptable Insurers**

At a minimum, Insurers shall have an A. M. Best Rating of A:VII.

XI. **Special Risks or Circumstances for Supplemental Services (if applicable)**

(A) District reserves the right to modify these requirements, including limits, for Supplemental Services or Work, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances involved in a project. If modifications in insurance coverage are required, such modifications will be defined in a written Work Authorization

(B) **Sexual Misconduct/Molestation Liability Coverage**

(1) $1,000,000	Per Occurrence
(2) $2,000,000	Annual Aggregate

Required of any Contractor having direct interaction with minors. May be satisfied by endorsement to the Contractor's General Liability Policy or by separate policy.

(C) **Liquor Liability Coverage**

. (1) $1,000.000 Per Occurrence
(2) $2,000,000 Annual Aggregate

Required of any Contractor that distributes, sells or serves alcoholic beverages or if their activities require a liquor license.

(D) **Cyber Liability Coverage.**

(1) $1,000,000 Per Claim

To be maintained during the duration of the Agreement and three (3) years thereafter.

Required of any Contractor that will use, store, or access private, confidential, protected or other District information, including but not limited to Contractors who manage District dedicated servers, cloud hosting services; software/hardware maintenance; programming; and IT services.

XII. **Sub-Contractors.**

Unless otherwise provide in the Agreement, Sub-Contractors employed by the Contractor to perform some portion of the Work shall also provide and continuously maintain the minimum coverage required by this Policy. It shall be the Contractor's responsibility to require and confirm that its Sub-Contractors satisfy these requirements.

TECHNICAL SPECIFICATIONS

SP-1. GRASSING BY SODDING (FLAT & PINNED); or GRASSING BY HYDROSEEDING
NOTE: Hydroseeding may be considered independent separate scope

SECTION 1.0 – SODDING IN GENERAL

PART 1.1 SCOPE OF WORK

The work covered by these specifications consists of furnishing all plant, labor, equipment, appliances and materials, and performing all operations in connection with furnishing and placing grass sod, all complete and in place, in strict accordance with these specifications and subject to the terms and conditions of the contract.

PART 1.2 - PRODUCTS

1.2.01 GENERAL

Materials and construction methods in connection with furnishing and placing sod shall be in accordance with the Florida Department of Transportation Standard Specifications for Road and Bridge Construction, latest edition, Sections 570, 575, 981, 982, and 983 except as herein specified. Sod shall be: Bahia Grass; Saint Augustine "Floratam"; and/or Saint Augustine "Palmetto". Substitutions are to be approved by District authorized staff with written approval prior to installation.

PART 1.3 - EXECUTION

1.3.01 INSPECTION

A. Verify that prepared soil base is ready to receive the work of this section.

B. Beginning of installation means acceptance of existing site conditions.

1.3.02 PREPARATION OF SUBSOIL

The District will do the initial preparations and grading of subsoil but it is the vendors' responsibility to verify the subsoil area has no uneven areas and low spots. Maintain lines, levels, profiles, and contours. Make changes in grade gradual. Blend slopes into level areas.

1.3.03 GRADING AND SODDING SWALES

Where sodding is indicated within drainage swales, the District will do the initial grading

but it is the vendor's responsibility to verify the area is evenly graded to a line two inches below the elevation. The sodding, having a minimum thickness of two inches, shall then be placed and firmly embedded by light tamping, bringing the contour of the swale to the elevations indicated by the District.

1.3.04 LAYING SOD

A. Lay sod immediately upon delivery to site to prevent deterioration.
B. Lay sod tight with no open joints visible, and no overlapping; stagger joints 12 inches minimum. Do not stretch or overlap sod pieces.
C. Pinning of sod when slope exceeds 1 ½ / 1 by wooden stick or wire hoop

1.3.05 METHOD OF MEASUREMENT

A. The quantities to be paid for under this Section shall be the following items, completed and accepted:

(1) The area, in square feet, of Sodding.
(2) The area, in square feet of additional watering.

B. The quantities to be paid for on a per square foot basis shall be determined as field measurement by the DISTRICT and verified by the CONTRACTOR.

C. In each case, the quantity to be paid for shall include only such quantity as is authorized and acceptably applied.

1.3.06 BASIS OF PAYMENT

A. The quantities of the pay items, determined as provided in the Bid Form, Page 4, shall be paid for at the respective contract unit

B. Such prices and payments shall be full compensation for all of the work, and materials specified under the Section and all work and incidentals necessary for the complete work as specified.

C. The contract price for the item of Sodding shall be paid for at the respective contract unit.

D. The contract price for the item of Sodding shall include the cost of all work, not specifically designated as being included under any of the other items of payment.

E. If additional watering is required, the quantities to be paid for in square feet as requested by the District.

F. Payments shall be made under:

Sodding – per square foot.
Additional Water – per square foot.

SECTION 2.0 GRASSING BY HYDROSEED

PART 2.1 - GENERAL

2.1.01 SCOPE OF WORK

A. The work specified in this Section consists of grassing of shoulder, slopes and other designated areas by applying the seed, fertilizer and mulch by the Hydo-Seeding method.

B. Under this method of seeding, the seed and fertilizer and the mulch when required, shall be distributed over the area to be seeded, as slurry composed of water, seed and fertilizer, and including mulch material when so specified.

2.1.02 MATERIALS

A. Permanent type grass seed shall be Argentine Bahia seed. Quick-growing type grass seed shall be a species which will provide an early ground cover during the particular season when planting is done and will not later compete with permanent grass. The separate types of seed used shall be thoroughly dry-mixed immediately before sowing.

B. All seed shall meet the requirements of State Department of Agriculture and Consumer Services and all applicable State laws, and shall be approved by the Owner before being sown.

C. The mulch material for use in the slurry shall be specified on Bid Form, Page 4.

2.1.03 EQUIPMENT

The equipment for mixing the slurry and for applying the slurry over the areas to be seeded shall be especially designed for this purpose. It shall be capable of applying uniform slurry, in a uniform application over the entire area between the upper and the lower limits of designated slopes.

2.1.04 MAINTENANCE

The Contractor shall, at their expense, maintain the planted areas in a satisfactory condition until final acceptance of the project. Such maintenance shall include the filling, leveling, and repairing of any washed or eroded areas, as may be necessary. The District, at any time, may require replanting of any areas in which the establishment of the grass stand does not appear to be developing satisfactorily.

2.1.05 EXECUTION

A. The application of the slurry over the seeding areas shall be in accordance with the directions of the manufacture of the hydro-seeding equipment as directed by the Owner. The slurry mixture shall be maintained uniform by continuous agitation during the application.

B. The Contractor shall, at his expense maintain the grassed areas in satisfactory condition until final acceptance of the project. The requirements for such maintenance shall be as specified herein.

2.1.06 METHOD OF MEASUREMENT

A. The quantities to be paid for under this Section shall be the following items, completed and accepted:

(1) The area, in square feet, of Seeding (for Hydro-seeding).

B. The quantities to be paid for on a per square foot basis shall be determined as field measurement by the District.

C. In each case, the quantity to be paid for shall include only such quantity as is authorized and acceptably applied.

2.1.07 BASIS OF PAYMENT

A. The quantities of the pay items, determined as provided in the Bid Form, Page 4, shall be paid for at the respective contract unit prices for each of the items listed below.

B. Such prices and payments shall be full compensation for all of the work, and materials specified under the Section and all work and incidentals necessary for the complete work as specified.

C. The contract price for the item of Hydro-Seeding shall be paid for at the respective

contract unit prices.

D. Such prices and payment shall be full compensation for all of the work and materials specified under this Section and all work and incidentals necessary for the complete work.

E. The contract price for the item of Hydro-Seeding shall include the cost of all work, not specifically designated as being included under any of the other items of payment.

F. No separate payment will be made for the water used in the slurry, but the costs of such water shall be included in the price for the item of Hydro-Seeding.

G. Payments shall be made under:

Hydro- Seeding – per square foot.

END OF TECHNICAL SPECIFICATIONS

Indian Trail Improvement District
INVITATION TO BID NO. ITB-005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

BIDDERS CHECKLIST

The following documents are to be submitted to www.demandstar.com with and are made a condition of the Bid, **IN THE FOLLOWING ORDER**:

_____	TAB 1	Completed Bid Submittal (Form C-410)
_____	TAB 2	Completed Schedule of Subcontractors (Form C-410A)
_____	TAB 3	Completed List of Available Equipment (Form C-410B)
_____	TAB 4	Completed List of References for Similar Work (Form C-410C)
._____	TAB 5	Completed Bid Bond Security (Form C-430) **[NOT REQUIRED}**
_____	TAB 6	Completed Certificate of Insurance (COI) (ACORD Form 25)
_____	TAB 7	Completed Qualification of Bidders Questionnaire (Form C-201)
_____	TAB 8	Completed Bidder's Proof of Authority/Corp or LLC Resolution (Either Form C-412-CORP or Form C-412-LLC, as applicable)
_____	TAB 9	Completed Public Entity Crimes Sworn Statement (Form C-413)
_____	TAB 10	Completed Non-Collusion Affidavit (Form C-414)
_____	TAB 11	Completed Drug Free Workplace Certification (Form C-415)
_____	TAB 12	Completed Vendor Code of Conduct Affidavit (Form C-416)
_____	TAB 13	Completed Anti-Kickback Affidavit (Form 417)
_____	TAB 14	Completed Sworn Statement Scrutinized Companies (Form C-418)
_____	TAB 15	Completed Human Trafficking Affidavit (Form C-420)
_____	TAB 16	Evidence of Authority to Do Business in the State of Florida (Current Registration with Florida Secretary of State)
_____	TAB 17	Copies of Contractor's License(s) (if applicable)
_____	TAB 18	Copy of Local Business Tax Receipt (current) or Proof of Exemption Under §205.065, Fla. Stat.

NO OTHER DOCUMENTS PROVIDED IN THE BID PACKAGE SHOULD BE SUBMITTED with your Bid as they are provided for your information only.

FORM C-410
BID SUBMITTAL

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to: Indian Trail Improvement District, 13476 61st Street North, West Palm Beach, FL 33412 via www.Demandstar.com ONLY.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with The District in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS AND CERTIFICATIONS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 120 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of The District.

2.02 In accordance with §287.133(2)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendors list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide goods or series to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

2.03 In accordance with §287.135, Florida Statutes, Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaged in a Boycott of Israel.

2.04 Bidder understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing with regard to this Project conducted pursuant to §20.055, F.S., or otherwise by law.

2.05 Bidder, or a subcontractor performing work for Bidder, understands and will comply with the requirements of Section 448.095, Florida Statutes, requiring compliance with E-Verify and will not knowingly hire, recruit or refer an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and in violation of Section 448.09(1), Florida Statutes.

2.06 Bidder warrants and represents that it does not use coercion for labor or services as defined in section 787.06.

2.07 Bidder will comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as provided in the Contract.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined or chosen not to visit the site and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Addendum Date

B. Bidder has visited the Site or chosen not to visit the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. INTENTIONALLY DELETED.

E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

G. Bidder is aware of the general nature of work to be performed by The District and others at the Site that relates to the Work as indicated in the Bidding Documents.

H. Bidder has given District written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by District is acceptable to Bidder.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

J. Bidder will submit written evidence of its authority to do business in the State of Florida no later than the date of execution of the Agreement.

K. This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules or any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other bidder to submit a false of sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for themselves any advantage over any other bidder or over the District.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;

B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of The District, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive The District of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of The District, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

The District estimates the following **MAXIMUM** annual quantity of items. ***Bidder understands these are estimates and do not reflect or guarantee purchase amounts.***

Bahaia: 2,015,000 sq ft
Bahaia Pinned : 500,000 sq ft
St. Augustine Palmetto: 36,000 sq ft
St. Augustine Floratam: 36,000 sq ft

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

INDIAN TRAIL IMPROVEMENT DISTRICT
BID FORM
SOD, WATERING, AND HYDROSEED
Unit Prices
Delivered and Installed

ITEM	UNIT	*QUANTITY	UNIT PRICE	TOTAL
SOD – Bahia	**SF**	**Under 4,000**	**S**	**$**
SOD – Bahia	**SF**	**Over 4,000**	**$**	**$**
SOD – Bahia Pinned	**SF**	**Under 4,000**	**$**	**$**
SOD – Bahia Pinned	**SF**	**Over 4,000**	**$**	**$**
SOD – Saint Augustine Palmetto	**SF**	**Under 4,000**	**$**	**$**
SOD – Saint Augustine Palmetto	**SF**	**Over 4,000**	**$**	**$**
SOD – Saint Augustine Floratam	**SF**	**Under 4,000**	**$**	**$**

SOD – Saint Augustine Floratam	**SF**	**Over 4,000**	**$**	**$**
WATERING	**SF**	**As Requested**	**$**	**$**
HYDRO-SEEDING	**SF**	**Under 5,000**	**$**	**$**
HYDRO-SEEDING	**SF**	**Over 5,000**	**$**	**$**
			GRAND TOTAL	**$**

*** Estimated Annual Quantity**

PLEASE DOUBLE CHECK ARITHMETIC AND PRICES OFFERED

ARTICLE 6 – TIME OF COMPLETION

6.01 **NOT APPLICABLE**

ARTICLE 7 – EXHIBITS ATTACHED TO THIS BID

7.01 The following documents, **IN THE ORDER SPECIFIED**, are submitted with, incorporated into, and made a condition of this Bid:

- Bidder's Submittal -- Form C-410
- Exhibit "A" - Minimum Insurance Coverage Requirements
- Attachments to Bid Submittal:
  - List of Proposed Subcontractors (Form C-410.A)
  - List of Equipment Available for this Work (Form C-410.B)
  - References of Similar Work (Form C-410.C)
  - Bid Bond (Form C-430)
  - Certificate of Insurance (ACORD Form 25)
  - Qualification of Bidders: Questionnaire (Form C-201)
  - Bidder's Authority/Corp. Resolution (Form C-412-CORP) or
  - Bidder's Authority/LLC Resolution (Form C-412-LLC)
  - Sworn Statement Public Entity Crimes (Form C-413)
  - Non-Collusion Affidavit (Form C-414)
  - Drug-Free Workplace Certification (Form C-415)
  - Vendor Code of Conduct Affidavit (Form C-416)
  - Anti-Kickback Affidavit (Form 417
  - Sworn Statement Scrutinized Companies (Form C-418)

- Human Trafficking Affidavit (Form C-420)
- Evidence of authority to Do Business in the State of Florida
- Contractor's License(s) (if applicable)
- Local Business Tax Receipt (current) or Proof of Exemption Under §205.065, Fla. Stat.

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, the Supplementary Conditions; and Technical Specifications.

ARTICLE 9 – BID SUBMITTAL & NOTARIZATION

9.01 This Bid is submitted by:

If Bidder is:

An Individual Entrepreneur

Name (typed or printed): _____

By: _____
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____

By: _____
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: _____ (SEAL)

State of Incorporation: _____

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Attest _____

Date of Qualification to do business in the State of Florida is ____/____/____.

A Limited Liability Company

Business Name: _____

State of Registration: _____

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: Managing Member

Date of Qualification to do business in the State of Florida is ____/____/____.

Bidder's Business Address _____

_____

Phone No. _____ Fax No. _____

E-mail _____

DATE SUBMITTED_____, 20__.

NOTARIZATION OF BID SUBMITTAL

FOLLOWS ON NEXT PAGE

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [____] physical presence or [___] online notarization this _____day of _____, 20__, by _____as _____ for _____ on behalf of which this instrument was executed).

[Title] [Name of Vendor]

(NOTARY STAMP) _____
Notary Public-State of Florida)

_____
[Name of Notary Typed, Printed, or Stamped]

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

ATTACHMENT "A"
Form C-410.A
LIST OF PROPOSED SUBCONTRACTORS

Name/Company	Address	Telephone	Work/Function

ATTACHMENT "B"
FORM C-410.B
EQUIPMENT AVAILABLE FOR THIS JOB

Type	Size	Number	Comments
1.			
2.			
3.			
4.			
5.			
6.			

ATTACHMENT "C"
Form C-410.C
REFERENCES OF SIMILAR WORK
(4 References of Similar Size Jobs)

Organization & Address	Date of Contract	Individual to Contract	Phone Number
1.			
2.			
3.			
4.			

FORM C-201-SERVICES

QUESTIONNAIRE: QUALIFICATION OF BIDDERS

The following Questionnaire shall be completed and submitted with the Bid. In submitting this Bid, Bidder guarantees the truth and accuracy of all statements and answers herein contained. Failure to submit or complete this Form will render the Bid non-responsive and be disqualified from consideration.

1) Legal Name of Business, Address, Telephone Number and E-Mail Address

_____

_____

_____

_____

2) Form of Business: Corporation___; LLC:____; Partnership___; Sole Proprietor _____

(Joint Ventures are not eligible_

3) If a Corporation or LLC, state:

Date of Incorporation/Registration: _____

State in which Incorporated/Registered: _____

Name and Title of Principal Officers/Managers	Position
_____	_____
_____	_____
_____	_____

OR: Attach Secretary of State Registration summary

4) If an Out-of-State Corporation/LLC currently authorized to do business in Florida, give date of such authorization:

_____

5) If Partnership:

Date of organization: _____

Nature of Partnership (General, Limited, or Other):

Names and Addresses of Partners

6) If a Sole Proprietor, state -- Name & Address of Owner:

7) The names of the Corporate Officers, or Partners, or Individuals doing business under a trade name, are as follows:

8) **DELETED**

9) **DELETED**

10) Indicate type of contracting undertaken by your Organization and number of years experience:

As Prime Contractor:	Type:_____	No. of Years_____
	Type:_____	No of Years _____
As Subcontractor:	Type:_____	No. of Years_____
	Type:_____	No of Years _____

11) Note any special qualifications of firm members relevant to the Work (Registered Engineer, Surveyor, specialty licenses, etc.):

(Use extension sheet if necessary)

12) Has the bidder or his or her representative inspected the proposed project site? YES _____ NO _____

13) Does the Bidder have a complete plan for its performance? YES _____ NO _____

Explain:

_____

_____

14) Will Bidder subcontract any part of this work? YES ____ NO ____,

If yes, please identify each subcontractor that will perform work **in excess of the percent (10%) of the contract amount** and the work that each will perform.

Subcontractor	Work to be Performed

15) What equipment does Bidder own that is available for the work?

_____

_____

16) What equipment will Bidder purchase for the proposed work? If none, so state.

_____

_____

17) What equipment will you rent for the proposed work? If none, so state.

_____

_____

18) State the name of your proposed project manager and give details of his or her qualifications and experience in managing similar jobs.

_____

_____

19) List all organizations which were predecessors to Bidder or in which the principals or officers of the Bidder were also principals or officers.

_____

_____

20) List and describe all bankruptcy petitions (Voluntary or Involuntary) which have been filed by or against the Bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition. If none, so state

_____

_____

21) List and describe all successful Performance or Payment Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Bidder and its predecessor organization(s). If none, so state.

_____

_____

22) List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names; case, arbitration, or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute. If none, so state.

_____

_____

23) List and describe all criminal proceedings or hearings concerning business related offenses in which the Bidder, its principals or officers or predecessor organization (s) were defendants. If none, so state.

_____

24) Has the Bidder, its principals, officers, or predecessor organization(s) been debarred or suspended from bidding by any government during the last five (5) years? YES _____ NO _____If yes, provide details.

25) List and disclose any and all business relations with any members of the District Board of Supervisors. If none, so state.

26) Identify & explain any similar projects you have failed to complete in the last five (5) years. If none, so state.

(Use extension sheet if necessary)

27) Has your organization, or any officer or partner thereof, ever been party to any criminal litigation as a result of methods, costs, etc. ? YES ____ NO ____.

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

(Attach extension sheet if necessary)

28) Has your organization, or any officer or partner thereof, ever been party to any civil litigation as result of methods, costs, etc.? YES ____ NO ____

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

(Attach extension sheet if necessary) END OF FORM

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES

FORM C-412-CORP
CONTRACTOR'S CORPORATE RESOLUTION

_____, INC. ("COMPANY")

WHEREAS, Indian Trail Improvement District, an independent special district of the State of Florida ("District"), has invited interested Contractors to submit a Bid to do certain Work as further defined in District's Contract Documents; and

WHEREAS, this corporation submitted a bid in accordance with the aforementioned Contract Documents; and

WHEREAS, a proposed Agreement has been presented to this corporation by District for carrying out the Work as set forth in this corporation's Proposal; and

WHEREAS, this corporation desires to enter into said Agreement with District;

NOW, THEREFORE, BE IT RESOLVED, that _____, the ☐ President, ☐ Vice President or ☐ _____ (other officer) of this corporation be, and is hereby authorized and directed to execute and deliver for, on behalf of, and in the name of this corporation and under its corporate seal the aforementioned Agreement, in the form of the copy submitted at this meeting or as thereafter negotiated with said copy being attached to and made a part of the Minutes of this meeting; and

IT IS FURTHER RESOLVED, that the officers of this corporation be and they are hereby authorized, empowered, and directed in the name and for the account of this corporation to take or cause to be taken any and all such other and further action and to execute, acknowledge, and deliver any and all such other instruments as, in the judgment of such officers, may be necessary, proper, or convenient in order to carry out the intention of this Resolution.

I certify that the foregoing is a true copy of a Resolution of the Board of Directors of_____**, INC.,** a corporation duly organized and existing under the laws of, or registered to do business in, the State of _____, having its principal place of business at_____, _____], duly adopted in accordance with the By-Laws, and recorded in the Minutes of the meeting of said Board held on the _____ day of _____ 20_____, and now in full force and effect;

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the corporation this _____ day of_____, 20____

(CORPORATE SEAL) [INSERT CORPORATE NAME]

_____
(Name Signed)

_____
(Name Printed)

Secretary

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES

FORM 412-LLC
CONTRACTOR'S RESOLUTION OF AUTHORITY
_____, LLC ("COMPANY")

WHEREAS, Indian Trail Improvement District, an independent special district of the State of Florida ("District"), has requested a bid to do certain work as further described in District's Contract Documents; and

WHEREAS, this Company submitted a Bid in accordance with the aforementioned Contract Documents; and

WHEREAS, a proposed Agreement has been presented to this Company by District to perform the work set forth in this Company's Proposal; and

WHEREAS, this Company desires to enter into an Agreement with District;

NOW, THEREFORE, BE IT RESOLVED, that _____, the Managing Member of this Company, be and is hereby authorized and directed to execute and deliver for, on behalf of, and in the name of this Company the aforementioned Agreement, in the form of the copy submitted at this meeting or as thereafter negotiated, with a copy thereof being attached to and made a part of the Minutes of this meeting; and

IT IS FURTHER RESOLVED, that the Managing Member of this Company be and he is hereby authorized, empowered, and directed in the name and for the account of this Company to take or cause to be taken any and all such other and further action and to execute, acknowledge, and deliver any and all such other instruments as, in the judgment of such officers, may be necessary, proper, or convenient in order to carry out the intention of this Resolution.

I certify that the foregoing is a true copy of a Resolution of the Managers of _____**, LLC**, a limited liability company duly organized and existing under the laws of the State of _____, having its principal place of business at _____, and authorized and qualified to conduct business in the State of Florida, duly adopted in accordance with its Articles of Organization or Operating Agreement, and recorded in the Minutes of the meeting of the Managers held on the _____ day of _____, 20____, and now in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of_____, 20____, on behalf of the Company.

[SEAL] _____, **LLC,** a _____ Limited Liability Company

_____
(Name Signed)

_____
(Name Printed)

Its Managing Member

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of_____, 20___, by _____, as Managing Member of _____, LLC, on behalf of the Company who is ☐ personally known to me or who ☐ has produced _____ as identification.

(NOTARY STAMP)

_____
Notary Public

_____
Name Printed

State of _____

My Commission Expires: _____

INDIAN TRAIL IMPROVEMENT DISTRICT
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES
INVITATION TO BID NO. ITB-005-0-2026/SC

FORM C-413
SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District by _____ on behalf of _____, whose business address is _____ and whose Federal Employer Identification number (FEIN) is _____

2. I understand that a "public entity crime: as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United states and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes means:

   1. A predecessor or successor of a person convicted of a public entity crime; or

   2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "Affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]

___ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one of more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

_____
Name and Title

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of □ physical presence or □ online notarization, this _____ day of _____, 20__, by _____.

(Notary Seal)

_____
Notary Public State of _____

_____
Print/Type/Stamp Name

□ Personally Known OR □ Produced Identification

Type of Identification Produced _____.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES

Form C-414
NON-COLLUSION AFFIDAVIT

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

1. He/she is _____ of the party making the foregoing proposal or bid ("Bidder"), and
2. The proposal or bid is genuine and not collusive or sham; and
3. Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against Indian Trail Improvement District of any person interested in the proposed contract; and
4. All statements in the proposal or bid are true.

_____
(*Bidder, if the bidder is an individual;*
Partner, if the bidder is a partnership;
Officer/Managing Member, if the bidder is a corporation/LLC)

_____
(Bidder/*Company Name*)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this ____ day of _____, 20____, by _____ (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for _____ (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

_____
Signature of Notary Public

_____
Print, Type or Stamp Name of Notary

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES

FORM C-415
DRUG-FREE WORKPLACE CERTIFICATION

Preference shall be given to businesses with drug-free workplace programs. Pursuant to Section 287.087, Florida Statutes, whenever two or more competitive solicitations that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a response received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie responses will be followed if none of the tied providers has a drug free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Subsection (1).

4. In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 894, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on any employee who is so convicted or require the satisfactory participation in a drug abuse assistance or rehabilitation program as such is available in the employee's community.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of applicable laws, rules and regulations.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

_____ _____

BUSINESS NAME PROVIDER'S SIGNATURE

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES
FORM C-416
VENDOR CODE OF CONDUCT AFFIDAVIT

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

1. He/she is _____ of the Vendor entering into an Agreement to provide
   (Title)
   commodities or services to Indian Trail Improvement District ('District"); and .
2. He understands that District Purchasing Policy requires all vendors to adhere to the principles and conduct standards of the ***Vendor Code of Conduct****,* attached hereto as **Attachment "1";** and
3. On behalf of the Vendor, he/she affirms that its performance of the Agreement will conform to such principles and standards; and
4. He/she further understands that failure of Vendor to conform to such principle or standards may result in remedial actions by District to assure compliance, including but not limited to termination of the Agreement.

_____
Signature

_____
Name Printed

_____
Vendor's Name

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this ____ day of _____, 20____, by _____ (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for _____ (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

_____
Signature of Notary Public

_____
Print, Type or Stamp Name of Notary

ATTACHMENT 1

INDIAN TRAIL IMPROVEMENT DISTRICT
VENDOR CODE OF CONDUCT
Adopted by the Board of Supervisors
Pursuant to Resolution 2020-013 (Purchasing Policy)
Adopted July 15, 2020

A. **PURPOSE**.

The District is committed to the highest standards of ethical and legal behavior and to the stewardship of taxpayer resources. We are governed by the highest ideals of honor and integrity in all public and personal relationships in order to merit the respect and inspire the confidence of the organization and public being served. We expect our contractors, consultants, and suppliers (collectively "vendors") to share this commitment. **This Code of Conduct contains principles and conduct standards that vendors as well as their employees and subcontractors must adhere to as they provide commodities and services to the District.**

B. **VENDOR RESPONSIBILITY**. Vendors are responsible for ensuring that:

(1) This Code is shared with all individuals assigned to perform work on behalf of the District; and

(2) Any work performed for the District is done in full compliance with this Code, all applicable laws, regulations, and in accordance with the highest standards of ethical business conduct; and,

(3) Any work performed for the District is done by trained individuals with the skills, expertise and certifications necessary to complete the job in a safe and proper manner.

C. **PRINCIPLES AND STANDARDS OF ETHICAL VENDOR CONDUCT**. The District expects its vendors to follow the Principles and Standards of Ethical Vendor Conduct based on the National Institute of Governmental Purchasing Code of Ethics. These include:

(1) **COMPLIANCE WITH LAWS AND REGULATIONS**.

Obeying the law, both in letter and in spirit, is the foundation on which the District's ethical standards are built. Vendors must comply with applicable laws, rules, and regulations at all levels of government in the United States, the State of Florida, and in any other jurisdiction in which the vendor does business.

(2) **CONFLICTS OF INTEREST**.

A conflict of interest exists when a vendor representative's direct or indirect personal interests are inconsistent with or interfere with the District's best interests. Vendors shall ensure no actual conflicts exist, nor the appearance or perception of unethical behavior by the vendor's employees in its dealings with the District. To avoid such conflicts, vendors shall, at a minimum, disclose to the District:

- Any direct or indirect personal interests in a vendor held by any employee or elected representative of the District; and
- Any family relationships with any employee or elected representative of the District.

(3) **CONFIDENTIALITY**.

Subject to the Sunshine Act or other State law, Vendors must maintain the confidentiality of proprietary information entrusted to them. Confidential information includes all non-public information that might

be of use to competitors or other third parties harmful to the District's interests if disclosed. The obligation to preserve confidential information continues even after a vendor's business relationship with the District ends.

(4) **PROTECTION AND PROPER USE OF DISTRICT ASSETS**.

Vendors must protect the District's assets and ensure their proper and efficient use. Theft, carelessness, and waste have a direct harmful impact on the District's operations. The obligation of vendors to protect the District's assets includes, but is not limited to; its proprietary information, including intellectual property and copyrights, as well as business plans, databases, records, employment information, and any unpublished financial data and reports. Unauthorized use or distribution of this information violates District policy and may also be illegal and result in criminal and/or civil liability. The District retains the right to monitor its assets and work environments in compliance with applicable federal, state, and local laws. Vendors should have no expectation of privacy when using the District's work space, computers, voicemail, or systems to create, access, transmit, or store information.

(5) **TIMELY AND TRUTHFUL REPORTING**.

Vendors who prepare and submit financial, sales, payment, performance metrics, and other documents to or filed with the District, federal, state or other local authorities are required to make disclosures that are full, fair, accurate, timely, and understandable. Vendors may not knowingly conceal or falsify information, misrepresent material facts, or omit important information to mislead the District.

(6) **HARASSMENT AND DISCRIMINATION**.

The District expects its vendors to conduct themselves in a professional manner and to treat others with respect, fairness, and dignity. The District does not tolerate harassment or discrimination, including behavior, comments, jokes, slurs, e-mail messages, pictures, photographs, or other conduct that contributes to an intimidating or offensive work environment. Vendors shall comply with applicable federal, state, and local statutes prohibiting discrimination, and any behavior that creates an intimidating, offensive, or hostile work environment based upon an individual's race, color, national origin, gender, religion, age, disability, marital status, familial status, sexual orientation or genetic information.

(7) **VENDOR GIFTS, GRATUITIES, OR RECIPROCITY**.

The District has a strict "No Gifts" Policy. Accepting or giving a gift in a business setting can create a sense of obligation or the appearance of impropriety. The District prohibits its officers or employees from accepting gifts in violation of the Florida Code of Ethics, Chapter 112, Florida Statutes. Gifts can be anything of value, including, by way of example, tickets to sporting or other events, meals, discounts, trips, commodities, loans, or payments.

(8) **RAISING CONCERNS AND COMPLAINTS**.

Vendors are encouraged to report questionable activities to the District Executive Director. Complaints or concerns will be treated confidentially.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
DISTRICT-WIDE SOD, WATERING, AND HYDROSEED SERVICES

Form C-417

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)
) ss
COUNTY OF _____)

I, the undersigned, hereby duly sworn, depose and say that no money or contributions have or will be paid to any officer(s) or employee(s) of the Indian Trail Improvement District as a commission, kickback, reward of gift, directly or indirectly by me or any member of my firm or by an officer of the firm, as a result of or in connection with my Firm's submittal of the attached Bid.

By: _____
(Signature)

Print _____
(Name Printed)

_____
(Title)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this ____ day of _____, 20____, by _____ (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for _____ (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

_____
Signature of Notary Public

_____
Print, Type or Stamp Name of Notary

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

FORM C-418
INVITATION TO BID NO. ITB-005-0-2026/SC
SWORN STATEMENT UNDER SECTION 287.135, FLORIDA STATUTES, REGARDING SCRUTINIZED COMPANIES PROVIDING GOODS OR SERVICES WITH ACTIVITIES IN SUDAN OR IRAN, OR ENGAGING IN BUSINESS IN CUBA OR SYRIA, OR ENGAGED IN A BOYCOTT OF ISRAEL

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District (the "District") by_____

on behalf of _____(the "Company"), whose business address

is _____and whose Federal Employer Identification

Number (FEIN) is _____.

2. Based on information and belief, the statements which I have marked below are true in relation to the Company [*please check the appropriate boxes*].

The Company:

a. ☐ **is** [or] ☐ **is not** not on the Scrutinized Companies with Activities in Sudan List; and

b. ☐ **is** [or] ☐ **is not** on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

c. ☐ **is** [or] ☐ **is not** engaged in business in Cuba or Syria

d.. ☐ **is** [or] ☐ **is not** on the Scrutinized Companies that Boycott Israel List.

3. Affiant acknowledges on behalf of the Company that:

a. A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, F.S., or is engaged in business in Cuba or Syria, or is engaged in a boycott of Israel, is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with the District for goods or services of $1 million or more; and

b. The District may terminate the contract if the company is found to have submitted a false certification in violation of §287.135, F.S., or is subsequently placed on the Scrutinized Companies with Activities in Sudan List, on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, on the Boycott of Israel List, or engages in business in Cuba or Syria.

_____
(Name)

_____
(Title)

Notary Seal

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of □ physical presence or □ online notarization, this _____ day of _____, 20__, by _____.

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

_____
Notary Public State of _____

_____
Print/Type/Stamp Name

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC

FORM C-420
HUMAN TRAFFICKING AFFIDAVIT (NONGOVERNMENTAL ENTITY)
(Section 787.06(13), Florida Statutes)

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of _____ and attest that Contractor does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

_____
(Name Signed)

_____
(Name Printed)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this _____ day of _____, 20___, by _____ as _____ of _____ , a _____ (State or Place of Incorporation) corporation, on behalf of the corporation. He/she is □ personally known to me or □ has produced _____ (Type of Identification) as identification.

_____ (Notary Seal) Signature
of Notary Public

_____
Print, Type or Stamp Name of Notary

_____
Notary Public

_____
Serial Number, if any

ITID STATIONERY

FORM C-510-S

NOTICE OF AWARD

\

[Date]

[Contractor Name & Address]

RE: Annual District-Wide Sod, Watering, and Hydroseed Services

Dear _____:

On _____, the Indian Trail Improvement District (District) Board of Supervisors awarded a contract for the above-referenced services to your company based on your proposal submitted _____. The contract price is _____ and ____/100 Dollars ($_____).

You are required by the Bid Documents to execute an Agreement within fifteen (15) calendar days of this Notice of Award. Transmitted herewith are two (2) originals of an Agreement. *Please execute both originals in accordance with the following directions and return them to the District within the required deadline.*

A) ***Agreement***

1. Do **not** insert date, this will be done upon final execution of the contract by ITID
2. Complete Contractor section with signature of responsible officer and corporate seal (if applicable)

B) ***Certificate of Insurance (if not supplied with proposal)***

Provide a Certificate of Insurance (ACORD Form 25) in compliance with Exhibit "B" of Agreement and the Contract Documents

Please execute the last page of this Notice of Award, where provided below, and return it to me with the executed contracts.

Sincerely,

_____

Encls. _____

[Title]

[25-0725]

SAMPLE

INDIAN TRAIL IMPROVEMENT DISTRICT
ANNUAL DISTRICTWIDE SOD, WATERING AND HYDROSEED SERVICES
INVITATION TO BID NO. ITB-005-0-2026/SC

ACKNOWLEDGMENT OF AWARD OF CONTRACT

[date]

_____
Indian Trail Improvement District
13476 61st Street North
West Palm Beach, Fl 33412-1915

RE: Annual District-Wide Sod, Watering, and Hydroseed Services

Dear _____:

Receipt of this Notice of Award is hereby acknowledged and the conditions contained therein are agreed to and accepted by the undersigned on this the _____ day of _____, 20____.

[Contractor}

_____
Signature

_____
Title

Enclosures

SAMPLE

Indian Trail Improvement District
INVITATION TO BID NO. ITB-005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

FORM C-520
AGREEMENT FOR CONTRACT SERVICES
(NON-CONSTRUCTION)

THIS AGREEMENT is made as of this _____ day of_____, 20__, by and between **INDIAN TRAIL IMPROVEMENT DISTRICT**, an independent special district organized under the State of Florida, located at 13476 61st Street North, West Palm Beach, Florida 33412 (hereafter "District") and_____, a _____ [Individual/Corp/Prtnshp/LLC], located at _____, 33____ (hereafter "Contractor").

WHEREAS, the District desires to engage Contractor for the _____, subject to the provisions of this Agreement; and

WHEREAS, Contractor is desirous of performing such services and represents that it is qualified in all respects to do so; and

WHEREAS, Contractor's services were competitively solicited pursuant to District's Invitation to Bid No. 001-0-2025/MP and Contractor's Bid was determined by District to be the most responsive and responsible offering the lowest contract price in the best interests of the District.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the parties agree as follows:

1. **THE WORK**. Contractor shall complete all Work as specified or indicated in the Contract Documents, which are incorporated herein by this reference. The Work is generally described as follows:

_____

_____

_____

2. **CONTRACT DOCUMENTS**

A. Contents. The Contract Documents shall consist of the following:

(1) This Agreement and any attachments thereto (pages 1 to ___, inclusive).

(2) Technical Specifications as listed in the table of contents of the Project Manual.

SAMPLE

(3) Addenda (numbers _____ to _____, inclusive).

(4) Exhibits to this Agreement (enumerated as follows):

a. Contractor's Bid (page 520 -11, inclusive).

b. Minimum Insurance Coverage Requirements (page 520-12, inclusive).

(5) The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

a. Notices to Proceed.

b. Work Change Directives.

c. Change Orders.

B. The documents listed in this Paragraph 2.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 2.

D. The Contract Documents may only be amended, modified, or supplemented in writing executed by both parties.

3. **CONTRACT TERM/EXTENSIONS**.

A. The initial contract term is (__1__) year from its Effective Date, unless sooner terminated in the manner provided herein.

B. At DISTRICT's sole discretion, extensions of this Agreement may be given by DISTRICT in one (1) year increments for up to four (4) additional years, for a total contract term not to exceed five (5) years.

4. **COMPENSATION**.

A. The District shall compensate Contractor in the amount of $ **TBD** for the initial one (1) year term of this Agreement, payments to be made in equal consecutive monthly payments within thirty (30) days after the contract services have been received, accepted and properly invoiced. Invoices must bear Purchase Order No. **TBD**.

B. Unless otherwise specified herein, for the purpose of compliance with Section 218.735(1), F.S. (Local Government Prompt Payment Act), Owner's Agent to

SAMPLE

whom Contractor may submit Applications for Payment or invoices by e-mail shall be:

AP@Indiantrail.com
Indian Trail Improvement District
13476 61st Street North
West Palm Beach, Florida 33412
E-Mail: Info@Indiantrail.com

5. **FEDERAL AND STATE TAX**. The District is exempt from federal and state taxes for tangible personal property. The District will provide an exemption certificate to the Contractor, upon request. Contractor shall not be exempted from paying sales tax to its suppliers for materials to fulfill contractual obligations with the District, nor shall Contractor be authorized to use the District=s tax exemption number in securing such materials.

6. **COMPLIANCE WITH LAWS**.

i. Contractor, in carrying out the Work hereunder, shall conform to all applicable federal, state and county laws, ordinances, rules and regulations that in any manner affect the Work. Lack of knowledge by the Contractor shall in no way be a cause of relief from this responsibility. Contractor is prohibited from discriminating against any employee or applicant in any of its employment practices, rates of pay or other compensation methods and training selection under any applicable anti-discrimination law or regulation.

By entering into this Agreement, Contractor certifies that it, its affiliates, suppliers, sub-contractors and consultants that will perform any portion of the Work have not been placed on the convicted vendor list maintained by the State of Florida, Department of Management Services within the thirty-six (36) months immediately preceding the date of this Agreement.

7. **LICENSES AND PERMITS**. Contractor, prior to commencement of work, shall submit to District a current Occupational License for Palm Beach County and all permits required to complete this contractual service at no additional costs to the District.

8. **INSURANCE**. It shall be the responsibility of Contractor to provide evidence of the following minimum amounts of insurance coverage provided in the attached **Exhibit "A".**

9. **INDEMNIFICATION**. Contractor agrees to defend, indemnify and hold the District, its Supervisor, employees and agents and each of them, free and harmless at all times from and against any and all claims, liability, expenses, losses, suits, costs, fines and damages (including attorney fees) and causes of action of every kind and character

SAMPLE

against or from the District by reason of any damage to property or the environment, or bodily injury (including death) incurred or sustained by any party hereto, or of any party acquiring any interest hereunder, and any third or other party whomsoever, or any governmental agency, arising out of, or related to or in connection with the Contractor's acts, omissions or operation hereunder, or any breach of the terms of the Contract; provided, however, the Contractor shall not be responsible to the District for damages resulting out of bodily injury or damages to property, which Contractor can establish as being attributable to the negligence of the District, its Supervisors, employees, or agents.

10. **DEBRIS REMOVAL**. When any work contracted for with the District results in the production of debris, the Contractor shall include the cost of removal of same in his bid or proposal.

11. **RELATIONSHIP OF THE PARTIES**. The relationship of Contractor to District shall be that of in independent contractor and Contractor shall have no authority to bind the District in any way with third parties without the prior written consent of the District. It is further understood that this Agreement is intended to secure the services of Contractor because of its particular ability and experience and that this Agreement shall not be assigned, sublet or transferred by Contractor without the prior written consent of the District.

12. **DECISIONS BY THE DISTRICT**. All of the services performed by Contractor hereunder shall be to the satisfaction of the District Administrator, who shall decide all questions, difficulties and disputes of whatever nature which arise under or by reason of the Agreement, the prosecution and fulfillment of the services hereunder and the character, quality amount and value thereof. The District Administrator's decision upon all claims, questions and disputes shall be final, conclusive and binding upon the parties hereto to the extent that said decision is not contrary to the provisions of this Agreement.

13. **TERMINATION**. Either party shall have the right to terminate this Agreement in the event that the other party defaults hereunder, provided that the non-defaulting party has given thirty (30) days written notice specifying said default and said default has not been cured within this 30-day time period. While the parties shall have no further ongoing obligations hereunder after the date of said termination, termination shall not affect any claim for damages or compensation arising out of actions prior to the date of said termination.

14. **COVENANT AGAINST CONTINGENT FEES**. The Contractor warrants that is has not employed or retained any company or person, other than a bona fide employee working solely for the Manager, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this

SAMPLE

Agreement. For breach or violation of this provision, the District shall have the right to terminate the Agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration. The District shall further be responsible for reporting the details of such breach or violation to the proper legal authorities, when and where appropriate.

15. **E-VERIFY**. The CONTRACTOR warrants compliance with all federal immigration laws and regulations that relate to its employees and subcontractors. The CONTRACTOR agrees and acknowledges that commencing January 1, 2021, the OWNER, as a public employer, shall be subject to the E-Verify requirements set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes shall thereupon apply to contracts entered into on or after said commencement date. In compliance therewith, and following the January 1, 2021 commencement date, if the DISTRICT has a good faith belief: (a) that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and is in violation of Section 448.09(1), Florida Statutes, the DISTRICT shall terminate this contract, or (b) that a subcontractor performing work for the Contractor under this contract has knowingly hired, recruited or referred an alien who is not duly authorized by the immigration laws or the Attorney General of the United States to work under this contract, the DISTRICT shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate its agreement with said subcontractor as to this contract. The CONTRACTOR shall be liable for any additional costs incurred by the DISTRICT as a result of the termination of the contract/agreement based on CONTRACTOR's failure to comply with E-Verify requirements referenced herein.

16. **PUBLIC RECORDS**. CONTRACTOR shall comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as follows:

A. IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT GINA STEVENS, RECORDS CUSTODIAN AT 561-793-0874, INDIAN TRAIL IMPROVEMENT DISTRICT, 13476 61ST STREET NORTH, WEST PALM BEACH, FL 33412.

B. Specifically, Contractor shall:

(1) Keep and maintain public records required by the District to provide Sod,

Seed, Mulch and Hydroseeding Services.

(2) Upon request from District's custodian of public records, provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, F.S. or as otherwise provided by law or District Policy.

(3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to District.

(4) Upon completion of the contract, transfer, at no cost, to the District all public records in Contractor's possession or keep and maintain public records required by the District to provide Authorized Recreation Services. If Contractor transfers all public records to District upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District upon request from District's custodian of public records, in a format that is compatible with District's information technology systems.

17. **MISCELLANEOUS PROVISIONS**.

A. **Governing Law/Jurisdiction/Venue**. This Agreement and all transactions contemplated by this Agreement shall be governed by and construed and enforced in accordance with the internal laws of the State of Florida without regard to principles of conflicts of laws. The parties acknowledge that the negotiations and anticipated performance of this Agreement occurred or shall occur in Palm Beach County, Florida, and that, therefore, each of the parties irrevocably and conditionally (i) agrees that any suit, action or other legal proceeding arising out of or relating to this Agreement may be brought solely in the state or Federal courts in Palm Beach County, Florida; (ii) consents to the jurisdiction of such court in any such suit, action or proceeding; and (iii) waives any objection which it may have to the laying of venue of any such suit, action or proceeding in any such court.

SAMPLE

B. **Prevailing Party**. In the event of any litigation between the parties related to or arising out of this Agreement, each party shall be responsible for its own attorney's fees and costs, including trial, appellate and post-judgment collection proceedings.

C. **Amendment and Modification**. The parties may amend, modify and supplement this Agreement in such manner as may be agreed upon by them in writing.

D. **Notices**. All notices, requests, demands and other communications hereunder (ANotices@) shall be deemed to have been duly given, if delivered in writing by hand or mailed, certified or registered mail with postage prepaid:

(1) **If to District**, to: Executive Director, Indian Trail Improvement District, 13476 61st Street North, West Palm Beach, Florida 33412, or to such other person(s) and place(s) as the District shall furnish to Contractor by written Notice; or

(2) **If to Contracto**r, to:

_____

_____

or to such other person(s) and place(s) as Contractor shall furnish to the District by written Notice.

E. **Entire Agreement**. This instrument embodies the entire agreement between the parties hereto with respect to the transactions contemplated herein, and there have been and are no agreements, representations or warranties between the parties other than those set forth or provided for herein.

F. **Headings**. The headings in the Articles and Paragraphs of this Agreement are inserted for convenience only and shall not constitute a part hereof.

G. **Successors and Assigns**. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

H. **Severability**. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken

SAMPLE

provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

[SIGNATURES BEGIN ON FOLLOWING PAGE]

SAMPLE

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf. This Agreement will be effective on the date the last party signs (which is the Effective Date of the Agreement).

Executed by DISTRICT this _____ day of _____, 20_____.

OWNER:
INDIAN TRAIL IMPROVEMENT DISTRICT, a independent special district of the State of Florida

By: _____
Name Signed)

_____
(Name Printed)

Title: President

[District Seal]

Attest:_____

Title: Secretary

Address for giving notices:
Indian Trail Improvement District
13476 61st Street North
West Palm Beach, Florida 33412

Owner is a public body. Evidence of authority to sign and resolution or other documents authorizing execution of this Agreement. Is attached.

Executed by CONTRACTOR this _____ day of _____, 20__.

CONTRACTOR:

By: _____
(Name Signed)

_____
(Name Printed)

Title:
(If Contractor is a corporation, a partnership, or an LLC, attach evidence of authority to sign.)

[Corporate Seal]]

Attest: _____

Title:
Address for giving notices:

License No.:
(Where applicable)

Agent for service of process:

SAMPLE

Indian Trail Improvement District
INVITATION TO BID NO. ITB-005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

SAMPLE

Indian Trail Improvement District
INVITATION TO BID NO. ITB-005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

EXHIBIT "A"
CONTRACTOR'S BID

SAMPLE

Indian Trail Improvement District
INVITATION TO BID NO. ITB-005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

EXHIBIT "B"
MINIMUM INSURANCE REQUIREMENTS*

SAMPLE

Today's date: July 16, 2026 – Time 1:00 PM (Recorded for Official Record)
Location: Administration Building, 13476 61st Street N., WPB, FL 33412 (In Person)

Bid Opening: Invitation to Bid for Districtwide SOD, Watering and Hydroseeding
ITB 005-0-2026/SC

Scope of Work: The Work consists of providing and laying sod, and/or watering, and/or applying hydro-seeding in areas specified by the District. Bids will be submitted for an annual Districtwide Contract, with up to four (4) additional one-year renewal options based on the District's fiscal year (October 1 – September 30). The Owner is Indian Trail Improvement District.

Attendees: Robert Robinson, Deputy Executive Director
Scarlet Cantley, Administration and Grants Coordinator
Zach Luppowitz, Procurement and Fleet Supervisor
Mike Lacount, Stormwater Maintenance Superintendent
Miguel Vazquez, Roadway Maintenance Superintendent
Jeffrey Sisolak, Facilities, Recreation, and Parks Manager
Carey Nelson, Technology Infrastructure and Cyber Security Coordinator

Indian Trail Improvement District is in the process of accepting Invitation to Bid that will meet or exceed the District requirements.

On May 17, 2026, a bid package and contract documents were made available on Demandstar.

Also indicated on Demandstar, "complete electronic package bids" had to be submitted by 1:00 PM today. We are here to announce the names of the companies that submitted bids:

_____

_____

_____

_____

_____

The Evaluation process starts now. The Board Of Supervisors will Award a Bid at the August 19, 2026, Board Meeting. After Contract Negotiations are complete the Award will be announced on DemandStar.

On behalf of Indian Trail Improvement District, Thank you.
This Bid Opening is closed.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID (ITB-005-0-2026/SC)
FOR

District Wide Sod

ADDENDUM NO. 1

Date: June 1, 2026

To: All Prospective Bidders

This Addendum Number 1 forms a part of the bidding and contract documents.

To Clarify, All documents and specifications can be downloaded on Demandstar.

To Clarify, all bids are to be submitted on Demandstar, not emailed to District staff.

NO OTHER CHANGES ARE MADE IN THE ITB DOCUMENTS.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID SUBMITTAL FORM 410, ARTICLE 3.01.A. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION

END OF ADDENDUM No. 1

Tabulation Sheet

Agency Name Indian Trail Improvement District

Bid Number ITB-005-0-2026/SC

Bid Name District Wide Sod

Bid Due Date 07/16/2026 13:00:00 Eastern

Bid Opening **Closed**

1 responses found.

✓ online, offline, ● not submitting, not received

	Company	Responded	Address	Bid Amount	Alt Bid Amount	Declared Attributes	Documents	Sent
Complete								
1.	AAA Garden center	07/15/2026 10:31:48 Eastern	6501 s military trail, 4842 45 street , west palm beach fl. 33407, Lake Worth, FL, 33463	$0.0000	0.0000		Instructions to Bidder (Form C-200)	✓
							Questionaire: Qualification of Bidder (Form C-201)	✓
							Bid Submittal (Form C-410)	✓
							List of Subcontractors (Form C-410.A)	✓
							AVAILABLE EQUIPMENT FOR THIS JOB (Form C-410.B)	✓
							REFERENCES OF SIMILAR WORK (Form C-410.C)	✓
							Bidder's Proof of Authority (Form 412 Corp or LLC)	✓
							Public Entity Crimes Sworn Statement (Form 413)	✓
							Non-Collusion Affidavit (Form C-414)	✓
							Drug Free Workplace Certification (Form C-415)	✓
							Vendor Code of Conduct Affidavit (Form C-416)	✓
							Anti-Kickback Affidavit (Form C-417)	✓
							Sworn Statement Scrutinized Companies (Form C-419)	✓
							Human Trafficing Affidavit (Form C-420)	✓
							Certificate on Insurance	✓
							Evidence of Authority to Do Business in Florida	✓
							Copy of Contractor's License(s)	
							Copy Local Business Tax Receipt or Exemption Proof	✓

FORM C-410
BID SUBMITTAL

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to: Indian Trail Improvement District, 13476 61st Street North, West Palm Beach, FL 33412 via www.Demandstar.com ONLY.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with The District in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS AND CERTIFICATIONS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 120 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of The District.

2.02 In accordance with §287.133(2)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendors list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide goods or series to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

2.03 In accordance with §287.135, Florida Statutes, Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaged in a Boycott of Israel.

2.04 Bidder understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing with regard to this Project conducted pursuant to §20.055, F.S., or otherwise by law.

2.05 Bidder, or a subcontractor performing work for Bidder, understands and will comply with the requirements of Section 448.095, Florida Statutes, requiring compliance with E-Verify and will not knowingly hire, recruit or refer an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and in violation of Section 448.09(1), Florida Statutes.

2.06 Bidder warrants and represents that it does not use coercion for labor or services as defined in section 787.06.

2.07 Bidder will comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as provided in the Contract.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined or chosen not to visit the site and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Addendum Date
1	6-1-26

B. Bidder has visited the Site or chosen not to visit the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. INTENTIONALLY DELETED.

E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

G. Bidder is aware of the general nature of work to be performed by The District and others at the Site that relates to the Work as indicated in the Bidding Documents.

H. Bidder has given District written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by District is acceptable to Bidder.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

J. Bidder will submit written evidence of its authority to do business in the State of Florida no later than the date of execution of the Agreement.

K. This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules or any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other bidder to submit a false of sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for themselves any advantage over any other bidder or over the District.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;

B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of The District, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive The District of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of The District, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

The District estimates the following **MAXIMUM** annual quantity of items. ***Bidder understands these are estimates and do not reflect or guarantee purchase amounts.***

Bahaia: 2,015,000 sq ft
Bahaia Pinned : 500,000 sq ft
St. Augustine Palmetto: 36,000 sq ft
St. Augustine Floratam: 36,000 sq ft

Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

INDIAN TRAIL IMPROVEMENT DISTRICT
BID FORM
SOD, WATERING, AND HYDROSEED
Unit Prices
Delivered and Installed

ITEM	UNIT	*QUANTITY	UNIT PRICE	TOTAL
SOD – Bahia	SF	Under 4,000 + 75 Del	$ .45	$
SOD – Bahia	SF	Over 4,000	$ .40	$
SOD – Bahia Pinned	SF	Under 4,000	$ .50	$
SOD – Bahia Pinned	SF	Over 4,000	$ .47	$
SOD – Saint Augustine Palmetto	SF	plus 75. Under 4,000	$ .60	$
SOD – Saint Augustine Palmetto	SF	Over 4,000	$ .55	$
SOD – Saint Augustine Floratam	SF	Plus 75. Under 4,000	$ .60	$

If diesel fuel surpasses #5 a gallon These prices will have to be increased.

SOD – Saint Augustine Floratam	SF	Over 4,000	$ .55	$
WATERING	SF	3 HR MIN As Requested	$ 120 HR	$
HYDRO-SEEDING	SF	Under 5,000	$ .25	$
HYDRO-SEEDING	SF	Over 5,000	$ .22	$
			GRAND TOTAL	$

*** Estimated Annual Quantity**

PLEASE DOUBLE CHECK ARITHMETIC AND PRICES OFFERED

ARTICLE 6 – TIME OF COMPLETION

6.01 **NOT APPLICABLE**

ARTICLE 7 – EXHIBITS ATTACHED TO THIS BID

7.01 The following documents, **IN THE ORDER SPECIFIED**, are submitted with, incorporated into, and made a condition of this Bid:

- Bidder's Submittal -- Form C-410
- Exhibit "A" - Minimum Insurance Coverage Requirements
- Attachments to Bid Submittal:
  - List of Proposed Subcontractors (Form C-410.A)
  - List of Equipment Available for this Work (Form C-410.B)
  - References of Similar Work (Form C-410.C)
  - Bid Bond (Form C-430)
  - Certificate of Insurance (ACORD Form 25)
  - Qualification of Bidders: Questionnaire (Form C-201)
  - Bidder's Authority/Corp. Resolution (Form C-412-CORP) or
  - Bidder's Authority/LLC Resolution (Form C-412-LLC)
  - Sworn Statement Public Entity Crimes (Form C-413)
  - Non-Collusion Affidavit (Form C-414)
  - Drug-Free Workplace Certification (Form C-415)
  - Vendor Code of Conduct Affidavit (Form C-416)
  - Anti-Kickback Affidavit (Form 417
  - Sworn Statement Scrutinized Companies (Form C-418)

If diesel fuel surpasses $5 a gallon The prices will have to be increased.

- Human Trafficking Affidavit (Form C-420)
- Evidence of authority to Do Business in the State of Florida
- Contractor's License(s) (if applicable)
- Local Business Tax Receipt (current) or Proof of Exemption Under §205.065, Fla. Stat.

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, the Supplementary Conditions; and Technical Specifications.

ARTICLE 9 – BID SUBMITTAL & NOTARIZATION

9.01 This Bid is submitted by:

If Bidder is:

An Individual Entrepreneur

Name (typed or printed): _____

By: _____
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____

By: _____
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: Fifty One Fifty Three Garden Center Inc (SEAL)

State of Incorporation: FL

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): Eric Gorden

Title: owner/president

Attest _____

Date of Qualification to do business in the State of Florida is 6/23/1995.

A Limited Liability Company

Business Name: _____

State of Registration: _____

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: Managing Member

Date of Qualification to do business in the State of Florida is ____/____/____.

Bidder's Business Address 6501 S. Military Tr.
Lakeworth, FL 33463

Phone No. 561-968-5105 Fax No. _____

E-mail eric@AAAGardenCenter.com

DATE SUBMITTED May 18, 2026

NOTARIZATION OF BID SUBMITTAL

FOLLOWS ON NEXT PAGE

STATE OF Florida

COUNTY OF PalmBeach

The foregoing instrument was acknowledged before me by means of [X] physical presence or [___] online notarization this 18 day of May, 2026 by Eric Gordon as owner for AAA Garden Center on behalf of which this instrument was executed).

[Title] [Name of Vendor]

(NOTARY STAMP)

KIM AMBRY
Notary Public - State of Florida
Commission # HH 388882
My Comm. Expires Aug 13, 2027
Bonded through National Notary Assn.

Kim Ambry
Notary Public-State of Florida)

Kim Ambry
[Name of Notary Typed, Printed, or Stamped]

Personally Known X OR Produced Identification _____

Type of Identification Produced _____

Indian Trail Improvement District
Invitation To Bid No. 005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

FORM C-201-SERVICES

QUESTIONNAIRE: QUALIFICATION OF BIDDERS

The following Questionnaire shall be completed and submitted with the Bid. In submitting this Bid, Bidder guarantees the truth and accuracy of all statements and answers herein contained. Failure to submit or complete this Form will render the Bid non-responsive and be disqualified from consideration.

1) Legal Name of Business, Address, Telephone Number and E-Mail Address

Fifty One Fifty Three Garden Center, Inc
6501 S. Military Tr.
Lake Worth, FL 33463
561-968-5105 eric@AAAGardenCenter.com

2) Form of Business: Corporation X; LLC:____; Partnership___; Sole Proprietor _____

(Joint Ventures are not eligible_

3) If a Corporation or LLC, state:

Date of Incorporation/Registration: 6-23-1995

State in which Incorporated/Registered: FL

Name and Title of Principal Officers/Managers	Position
Eric Gordon	President/owner
Justin Gordon	Vice-president

OR: Attach Secretary of State Registration summary

4) If an Out-of-State Corporation/LLC currently authorized to do business in Florida, give date of such authorization:

_____

5) If Partnership:

Date of organization: _____

Nature of Partnership (General, Limited, or Other):

Names and Addresses of Partners

6) If a Sole Proprietor, state -- Name & Address of Owner:

7) The names of the Corporate Officers, or Partners, or Individuals doing business under a trade name, are as follows: ERIC R. GORDON

8) **DELETED**

9) **DELETED**

10) Indicate type of contracting undertaken by your Organization and number of years experience:

As Prime Contractor:	Type: SOD	No. of Years 40
	Type:	No of Years
As Subcontractor:	Type:	No. of Years
	Type:	No of Years

11) Note any special qualifications of firm members relevant to the Work (Registered Engineer, Surveyor, specialty licenses, etc.):

(Use extension sheet if necessary)

12) Has the bidder or his or her representative inspected the proposed project site? YES X NO _____

13) Does the Bidder have a complete plan for its performance? YES X NO _____

Explain: AS JOB IS PRESENTED

14) Will Bidder subcontract any part of this work? YES ____ NO X,

If yes, please identify each subcontractor that will perform work **in excess of the percent (10%) of the contract amount** and the work that each will perform.

Subcontractor	Work to be Performed

15) What equipment does Bidder own that is available for the work?

FORKLIFT/LOADER (4) TRACTOR TRAILERS (5)
LANDOLL TRAILER (2) DROP DECK TRAILER (2)

16) What equipment will Bidder purchase for the proposed work? If none, so state.

none

17) What equipment will you rent for the proposed work? If none, so state.

none

18) State the name of your proposed project manager and give details of his or her qualifications and experience in managing similar jobs.

DONNIE STAIRS, FULL-TIME JOB COORDINATOR, ESTIMATOR, MANAGER

19) List all organizations which were predecessors to Bidder or in which the principals or officers of the Bidder were also principals or officers.

N/A

20) List and describe all bankruptcy petitions (Voluntary or Involuntary) which have been filed by or against the Bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition. If none, so state

N/A

21) List and describe all successful Performance or Payment Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Bidder and its predecessor organization(s). If none, so state.

N/A

22) List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names; case, arbitration, or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute. If none, so state.

N/A

23) List and describe all criminal proceedings or hearings concerning business related offenses in which the Bidder, its principals or officers or predecessor organization (s) were defendants. If none, so state.

N/A

24) Has the Bidder, its principals, officers, or predecessor organization(s) been debarred or suspended from bidding by any government during the last five (5) years? YES _____ NO X If yes, provide details.

25) List and disclose any and all business relations with any members of the District Board of Supervisors. If none, so state.

none

26) Identify & explain any similar projects you have failed to complete in the last five (5) years. If none, so state.

none

(Use extension sheet if necessary)

27) Has your organization, or any officer or partner thereof, ever been party to any criminal litigation as a result of methods, costs, etc. ? YES ____ NO X.

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

(Attach extension sheet if necessary)

28) Has your organization, or any officer or partner thereof, ever been party to any civil litigation as result of methods, costs, etc.? YES ____ NO X

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

(Attach extension sheet if necessary) END OF FORM

INDIAN TRAIL IMPROVEMENT DISTRICT
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES
INVITATION TO BID NO. ITB-005-0-2026/SC

FORM C-413
SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District by Eric Gordon on behalf of FiftyOneFiftyThree Garden Center Inc, whose business address is 6501 S. Military Tr. Lakeworth, FL 33463 and whose Federal Employer Identification number (FEIN) is 65-0593413

2. I understand that a "public entity crime: as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United states and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes means:

   1. A predecessor or successor of a person convicted of a public entity crime; or

   2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "Affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]

X Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one of more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Eric Gordon, owner/president
Name and Title

STATE OF FLORIDA

COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or □ online notarization, this 18 day of May, 2026 by Eric Gordon.

(Notary Seal)

KIM AMBRY
Notary Public - State of Florida
Commission # HH 388882
My Comm. Expires Aug 13, 2027
Bonded through National Notary Assn.

Notary Public State of Florida

Kim Ambry
Print/Type/Stamp Name

☒ Personally Known OR □ Produced Identification

Type of Identification Produced _____.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/09/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Ashley Ridenour	
Brown & Brown Insurance Services, Inc. P.O. Box 2412 Daytona Beach FL 32115-2412	PHONE (A/C, No, Ext): (386) 252-9601	FAX (A/C, No): (386) 239-5729
	E-MAIL ADDRESS: ashley.ridenour@bbrown.com	

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Clear Blue Insurance Company	28860
INSURER B :	Berkley Assurance Company	39462
INSURER C :	Great American Insurance Company	16691
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
FIFTY ONE FIFTY THREE GARDEN CENTER, INC,
DBA: AAA GARDEN CENTER
6501 S MILITARY TRAIL
LAKE WORTH FL 33463

COVERAGES **CERTIFICATE NUMBER:** 25-26 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			VUMA0261414	12/16/2025	12/16/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			AQ1YFL004382-01	09/23/2025	09/23/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) PIP	$ 1,000,000 $ $ $ $ 10,000
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
C	Inland Marine			IMP F392093 00 00	08/18/2025	08/18/2026	Equipment	$95,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

A WAIVER OF SUBROGATION APPLIES IN FAVOR OF THE CERTIFICATE HOLDER ON THE GENERAL LIABILITY

CERTIFICATE HOLDER

INDIAN TRAIL IMPROVEMENT DISTRICT
13476 61ST STREET NORTH
WEST PALM BEACH FL 33412

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
AP Intego Insurance Group, LLC 1075 Main Street, Suite 220 Waltham, MA 02451	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: support@apintego.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
FIFTY ONE FIFTY THREE GARDEN CENTER, INC DBA AAA GARDEN 6501 s military trail Lake Worth FL 33463	INSURER A : Technology Insurance Company	42376
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		TWC4684080	09/15/2025	09/15/2026	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Indian Trail Improvement District
13476 61st Street North
West Palm Beach FL 33412

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DIVISION OF CORPORATIONS



Detail by Entity Name

Florida Profit Corporation
FIFTY ONE FIFTY THREE GARDEN CENTER, INC.

Filing Information

Document Number	P95000049833
FEI/EIN Number	65-0593413
Date Filed	06/23/1995
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	12/18/2019
Event Effective Date	NONE

Principal Address

6501 S MILITARY TRAIL
LAKE WORTH, FL 33463

Changed: 03/16/2022

Mailing Address

6501 S MILITARY TRAIL
LAKE WORTH, FL 33463

Changed: 03/16/2022

Registered Agent Name & Address

GORDON, ERIC
6501 S MILITARY TRAIL
LAKE WORTH, FL 33463

Name Changed: 04/09/2018

Address Changed: 03/16/2022

Officer/Director Detail

Name & Address

Title P

GORDON, ERIC ROBERT
6501 S MILITARY TRAIL
LAKE WORTH, FL 33463

Title V

GORDON, JUSTIN
421 POSSUM PASS
WEST PALM BEACH, FL 33413

Annual Reports

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Florida Department of State, Division of Corporations

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC

FORM C-420
HUMAN TRAFFICKING AFFIDAVIT (NONGOVERNMENTAL ENTITY)
(Section 787.06(13), Florida Statutes)

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of FiftyOneFiftyThreeGardenCenter Inc. and attest that Contractor does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

(Name Signed)

Eric Gordon
(Name Printed)

STATE OF Florida

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☒ physical presence ☐ online notarization, this 18 day of May, 2026, by Eric Gordon as owner of FiftyOneFiftyThreeGardenCenter Inc, a FL (State or Place of Incorporation) corporation, on behalf of the corporation. He/she is ☒ personally known to me or ☐ has produced _____ (Type of Identification) as identification.

Kim Ambry
of Notary Public

Kim Ambry
Print, Type or Stamp Name of Notary

(Notary Seal) Signature

KIM AMBRY
Notary Public - State of Florida
Commission # HH 388882
My Comm. Expires Aug 13, 2027
Bonded through National Notary Assn.

_____
Notary Public

_____
Serial Number, if any

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES
FORM C-416
VENDOR CODE OF CONDUCT AFFIDAVIT

State of Florida

County of Palm Beach

Eric Gordon, being first duly sworn, deposes and says that:

1. He/she is owner/president (Title) of the Vendor entering into an Agreement to provide commodities or services to Indian Trail Improvement District ('District"); and .
2. He understands that District Purchasing Policy requires all vendors to adhere to the principles and conduct standards of the ***Vendor Code of Conduct***, attached hereto as **Attachment "1";** and
3. On behalf of the Vendor, he/she affirms that its performance of the Agreement will conform to such principles and standards; and
4. He/she further understands that failure of Vendor to conform to such principle or standards may result in remedial actions by District to assure compliance, including but not limited to termination of the Agreement.

Signature

Eric Gordon
Name Printed

FiftyOneFiftyThree Gorden Center Inc.
Vendor's Name

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☒ physical presence ☐ online notarization, this 18 day of May, 2026, by Eric Gordon (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for AAA Gorden Center (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

KIM AMBRY
Notary Public - State of Florida
Commission # HH 388882
My Comm. Expires Aug 13, 2027
Bonded through National Notary Assn.

Kim Ambry
Signature of Notary Public

Kim Ambry
Print, Type or Stamp Name of Notary

Personally Known: X
OR Produced Identification: ____
Type of Identification Produced:
_____

FORM C-418
INVITATION TO BID NO. ITB-005-0-2026/SC
SWORN STATEMENT UNDER SECTION 287.135, FLORIDA STATUTES, REGARDING SCRUTINIZED COMPANIES PROVIDING GOODS OR SERVICES WITH ACTIVITIES IN SUDAN OR IRAN, OR ENGAGING IN BUSINESS IN CUBA OR SYRIA, OR ENGAGED IN A BOYCOTT OF ISRAEL

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District (the "District") by Eric Gordon on behalf of FiftyOne Fifty Three Garden Center Inc. (the "Company"), whose business address is 6501 S. Military Tr. Lake Worth, FL 33463 and whose Federal Employer Identification Number (FEIN) is 65-0593413.

2. Based on information and belief, the statements which I have marked below are true in relation to the Company [*please check the appropriate boxes*].

The Company:

a. ☐ **is** [or] ☒ **is not** not on the Scrutinized Companies with Activities in Sudan List; and

b. ☐ **is** [or] ☒ **is not** on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

c. ☐ **is** [or] ☒ **is not** engaged in business in Cuba or Syria

d.. ☐ **is** [or] ☒ **is not** on the Scrutinized Companies that Boycott Israel List.

3. Affiant acknowledges on behalf of the Company that:

a. A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, F.S., or is engaged in business in Cuba or Syria, or is engaged in a boycott of Israel, is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with the District for goods or services of $1 million or more; and

b. The District may terminate the contract if the company is found to have submitted a false certification in violation of §287.135, F.S., or is subsequently placed on the Scrutinized Companies with Activities in Sudan List, on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, on the Boycott of Israel List, or engages in business in Cuba or Syria.

KIM AMBRY
Notary Public - State of Florida
Commission # HH 388882
My Comm. Expires Aug 13, 2027
Bonded through National Notary Assn.

Notary Seal

(Name)
owner/president
(Title)

STATE OF FLORIDA
COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this _____ day of _____, 20__, by _____.

Kim Ambry
Notary Public State of Florida

Kim Ambry
Print/Type/Stamp Name

Personally Known: X
OR Produced Identification: ____
Type of Identification Produced:
_____

Indian Trail Improvement District
INVITATION TO BID NO. ITB-005-0-2026/SC
Annual District-Wide Sod, Watering, and Hydroseed Services

FORM C-200
INSTRUCTIONS TO BIDDERS

1. **DISTRICT OVERVIEW AND MISSION:** Indian Trail Improvement District ("District") is a unit of special purpose local government of the State of Florida. It was created in 1957 for the purpose or reclaiming the lands within its boundaries for water control and water supply purposes, and to protect the land from the effects of stormwater by means of the construction and maintenance of canals and other drainage works and improvements. The District is empowered to construct, improve, and maintain parks and roads necessary to provide access to and efficient development of areas within its legislative boundaries. It operates according to the terms of Chapter 298, Fla. Stat., Chapter 2002-330, Laws of Florida, and other general laws. The District is governed by a popularly elected board of five supervisors (the "Board"). The District's headquarters is located at 13476 61st Street North, West Palm Beach, Florida, in unincorporated Palm Beach County.

   The Mission of the District's is to manage surface water, roads, parks, and related public improvements for the benefit of its landowners and residents in keeping with the needs of the area. This is accomplished through the combined efforts of planning, research, operations and maintenance, community and government relations, land management, regulatory compliance, design, and construction.

2. **GENERAL INSTRUCTIONS:** Potential bidders to the solicitation are expected to review all materials contained herein and prepare responses accordingly. Submit required documents, complete information with solicitation including pricing and related terms.

3. **BID TIMELINE:** The Event Timeline below gives the estimated date and time (where applicable) for major activities in the solicitation.

EVENT	TIME	DUE DATE*
SOLICITATION RELEASE DATE	10:00 A.M. EST	05/17/2026
REQUESTS FOR INFORMATION (RFI)	3:00 P.M. EST	06/11/2026
RESPONSES/BIDS DUE (ELECTRONIC)	1:00 P.M. EST	07/16/2026
SELECTION COMMITTEE (IF NEEDED)*	6:00 P.M. EST	08/19/2026
BOARD OF SUPERVISORS MEETING/SELECTION*	6:00 P.M. EST	08/19/2026
POST NOTICE OF AWARD*	TBD	Demandstar

CONTRACT DUE DATE*	TBD	TBD
CONTRACT EXECUTED*	TBD	TBD
NOTICE TO PROCEED*	TBD	TBD

- **Approximate/Estimated**

4. **NOTIFICATIONS:** Respondents are advised that http://www.demandstar.com is the preferred sourcing of notices, addendum, bids and other documented communications. The District has no obligation and does not guarantee that Bidders will receive email notifications concerning the posting, amendment or close of solicitations. Vendors are responsible to check http://www.demandstar.com for information and updates concerning solicitations or contact the District's Purchasing Office regarding the information listed above.

5. **REQUESTS FOR INFORMATION (RFI)/CLARIFICATIONS**: Any questions or clarifications concerning this Bid shall be submitted by email to Scarlet Cantley at scantley@indiantrail.com. **INVITATION TO BID NO. ITB-005-0-2026/SC** shall be referenced on all correspondence. All questions must be received no later than stated in the BID TIMELINE. All responses to questions/clarifications will be communicated in the form of an addendum to the bid. **NO QUESTIONS WILL BE ACCEPTED VERBALLY OR IF RECEIVED AFTER SAID DEADLINE**.

6. **TERMS AND CONDITIONS:** The completed Bid must be submitted electronically to http://www.demandstar.com no later than local time on stated TIMELINE.

7. **ORDER OF PRECEDENCE:** All responses are subject to the requirements, specifications, terms and conditions of the sections of this solicitation which, in case of conflict, shall have the order of precedence listed:

    1. Invitation to Bid (Legal Advertisement) -- Cover Page
    2. Instructions to Bidders
    3. General Terms and Conditions
    4. Special Terms and Conditions
    5. Technical Specifications
    6. Bidder's Submittal
    7. Attachments to Bidder's Submittal (C-Forms to be filled out by Bidder)
    8. Proof of Licenses, etc. (provided by Bidder)
    9. Post-Award Documents (Information Only)
    10. Map of District

8. **TECHNICAL SPECIFICATIONS**. The District objects to and shall not consider any additional terms, conditions or qualifications submitted by a Bidder, including any appearing in documents attached as part of any response. In submitting its response, the Bidder agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with the solicitation requirements, specifications, terms and conditions, including those specifying information that must be submitted with a response, shall be grounds for rejecting a bid or response.

ATTACHMENT "C"
Form C-410.C
REFERENCES OF SIMILAR WORK
(4 References of Similar Size Jobs)

Organization & Address	Date of Contract	Individual to Contract	Phone Number
1. WYNN & SONS FULL TIME 30YRS		DAN WYNN	561-686-6077
2. DP Development FULL TIME 25 YRS		JACK BRUNO	561-650-1333
3. HINTERLAND AS NEEDED 20YRS		KERWIN	561-640-3503
4. SOUTH COAST GROWER AS NEEDED 15YRS		JOHN	561-649-8855
SCOTT LEWIS GARDENING		SCOTT LEWIS	561-670-3000

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES

FORM C-415
DRUG-FREE WORKPLACE CERTIFICATION

Preference shall be given to businesses with drug-free workplace programs. Pursuant to Section 287.087, Florida Statutes, whenever two or more competitive solicitations that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a response received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie responses will be followed if none of the tied providers has a drug free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Subsection (1).

4. In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 894, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on any employee who is so convicted or require the satisfactory participation in a drug abuse assistance or rehabilitation program as such is available in the employee's community.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of applicable laws, rules and regulations.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

FiftyOne FiftyThree Garden Center, Inc.
BUSINESS NAME

PROVIDER'S SIGNATURE

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES

Form C-414
NON-COLLUSION AFFIDAVIT

State of Florida

County of Palm Beach

Eric Gordon, being first duly sworn, deposes and says that:

1. He/she is Owner/president of the party making the foregoing proposal or bid ("Bidder"), and
2. The proposal or bid is genuine and not collusive or sham; and
3. Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against Indian Trail Improvement District of any person interested in the proposed contract; and
4. All statements in the proposal or bid are true.

_____
(*Bidder, if the bidder is an individual;*
Partner, if the bidder is a partnership;
Officer/Managing Member, if the bidder is a corporation/LLC)

Fifty One Fifty Three Garden Center, Inc.
(Bidder/*Company Name*)

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☒ physical presence ☐ online notarization, this 18 day of May, 2026, by Eric Gordon (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for AAA Garden Center (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

KIM AMBRY
Commission # HH 388882
My Comm. Expires Aug 13, 2027
Bonded through National Notary Assn.

Personally Known: X
OR Produced Identification: ____
Type of Identification Produced:
_____

Kim Ambry
Signature of Notary Public

Kim Ambry
Print, Type or Stamp Name of Notary

ATTACHMENT "A"
Form C-410.A
LIST OF PROPOSED SUBCONTRACTORS

Name/Company	Address	Telephone	Work/Function

N/A

Return | New Search | Print Page

Business Account Information

LBTR Num: 2018104023 **Business Name:** AAA GARDEN CENTER **Status:** Active

Last updated: 7/08/2026 01:16:00 AM

Business Detail

Business Name: AAA GARDEN CENTER
Trade Name: AAA GARDEN CENTER
License Number: 2018104023
License Status: Active

Tax Year: 2026
Business Type: 42-0047
Business Type Description: NURSERY/ PLANT PRODUCTS - WHOLESALE
Number of Units: 6

Account Number: 008077490
Certificate Issued: 10/31/2025
NAICS: 42
Certificate Number:

Payment History

Bill Year	Bill Number	Paid By	Last Paid	Receipt Number	Amount Paid
2026	B40148933	eric gordon	10/27/25	B26.75350	$36.30

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
DISTRICT-WIDE SOD, WATERING, AND HYDROSEED SERVICES

Form C-417

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)
) ss
COUNTY OF Palm Beach)

I, the undersigned, hereby duly sworn, depose and say that no money or contributions have or will be paid to any officer(s) or employee(s) of the Indian Trail Improvement District as a commission, kickback, reward of gift, directly or indirectly by me or any member of my firm or by an officer of the firm, as a result of or in connection with my Firm's submittal of the attached Bid.

By: _____
(Signature)

Print Eric Gordon
(Name Printed)

Owner/president
(Title)

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☒ physical presence ☐ online notarization, this 18 day of May, 2026, by Eric Gordon (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for _____ (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

KIM AMBRY
Notary Public - State of Florida
Commission # HH 388882
My Comm. Expires Aug 13, 2027
Bonded through National Notary Assn.

Kim Ambry
Signature of Notary Public

Kim Ambry
Print, Type or Stamp Name of Notary

Personally Known: X
OR Produced Identification: ____
Type of Identification Produced:
_____

ATTACHMENT "B"
FORM C-410.B
EQUIPMENT AVAILABLE FOR THIS JOB

	Type	Size	Number	Comments
1.	FORK LIFT LOADER	FULL	4	
2.	TRACTOR TRAILER	53'	5	
3.	FLATBED TRAILERS		5	
4.	LANDOLL TRAILER		2	
5.	DROP DECK TRAILER		2	
6.				

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-005-0-2026/SC
ANNUAL DISTRICTWIDE SOD, WATERING, AND HYDROSEED SERVICES

FORM C-412-CORP
CONTRACTOR'S CORPORATE RESOLUTION

FIFTY ONE FIFTY THREE GARDEN CENTER INC. ("COMPANY")

WHEREAS, Indian Trail Improvement District, an independent special district of the State of Florida ("District"), has invited interested Contractors to submit a Bid to do certain Work as further defined in District's Contract Documents; and

WHEREAS, this corporation submitted a bid in accordance with the aforementioned Contract Documents; and

WHEREAS, a proposed Agreement has been presented to this corporation by District for carrying out the Work as set forth in this corporation's Proposal; and

WHEREAS, this corporation desires to enter into said Agreement with District;

NOW, THEREFORE, BE IT RESOLVED, that Eric Gordon, the ☒ President, ☐ Vice President or ☐ _____ (other officer) of this corporation be, and is hereby authorized and directed to execute and deliver for, on behalf of, and in the name of this corporation and under its corporate seal the aforementioned Agreement, in the form of the copy submitted at this meeting or as thereafter negotiated with said copy being attached to and made a part of the Minutes of this meeting; and

IT IS FURTHER RESOLVED, that the officers of this corporation be and they are hereby authorized, empowered, and directed in the name and for the account of this corporation to take or cause to be taken any and all such other and further action and to execute, acknowledge, and deliver any and all such other instruments as, in the judgment of such officers, may be necessary, proper, or convenient in order to carry out the intention of this Resolution.

I certify that the foregoing is a true copy of a Resolution of the Board of Directors of FIFTY ONE FIFTY THREE GARDEN CENTER INC., a corporation duly organized and existing under the laws of, or registered to do business in, the State of _____, having its principal place of business at 6501 S. Military Tr. Lake Worth FL 33463, duly adopted in accordance with the By-Laws, and recorded in the Minutes of the meeting of said Board held on the 18 day of May 2026, and now in full force and effect;

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the corporation this 18 day of May, 2026

(CORPORATE SEAL)

[INSERT CORPORATE NAME] Fifty One Fifty Three Garden Center, Inc.

_____
(Name Signed)

Eric Gordon
(Name Printed)

Secretary

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

,To: Board of Supervisors

From: Zach Luppowitz

Date: August 19, 2026

Subject: M2 and M3 Basins Mowing ITB

Background:

On 6/3/2026, the District posted a bid for M2 and M3 basin mowing services, with a bid opening date of 7/16/2026. Two bid packages were received. A Quality Bushog Services Inc. failed to submit a responsive and responsible bid packet. South Florida Bushog Service, Inc. emerges as the single responsive, responsible, and lowest bidder. Since an Invitation to Bid (ITB) must be awarded exclusively to the Lowest Bid from a Responsible Responsive Bidder, a Selection Committee is not required. The Board of Supervisors can directly review and award the Bid to South Florida Bushog Service, Inc. The submitted unit rates are as follows:

$145 per acre for paved/milled roads
$125 per acre for canal cutbacks
$155 per acre for sidewalk cutback

Below is a cost comparison of mowing in house vs contractual mowing services:

****This comparison does not include proportional fuel cost, equipment rental /lease needed for four (4) cuts, repair for equipment, uniform, safety equipment and training, additional staff needed to meet staffing requirements for four (4) cuts.****

M3:

Salaries and benefits: $17,713 – 2 cuts (current)
Salaries and benefits: $35,427 - 4 cuts (comparable to contract terms)

M2:

Salaries and benefits: $57,620 – 2 cuts (current)
Salaries and benefits: $115,240 – 4 cuts (comparable to contract terms)

Based on these numbers the savings for M2 translate to approximately $47,272 and to $2,528 in M3. In addition, the District would also realize savings from a reduction in fuel, repairs and maintenance, and equipment purchases.

Recommendation/Motion:

(1) Receive and File the completed responses
(2) Waive any minor irregularities in Bid not involving price, scope or term

(3) Award a contract to the lowest bid from a responsive and responsible bidder, South Florida Bushog Services, Inc.
(4) Direct Staff to prepare a contract (subject to Legal review)
(5) Authorize the Board President to execute the contract

Fiscal Impact:

Price per 4 cuts by basin/unit:
M-2 Basin unit 6: $25,722.60
M-2 Basin unit 12: $42.245.40
M-3 Basin unit 20: $35,233.60
Total: $103,201.60

Today's date: July 30, 2026 – Time 1:00 PM (Recorded for Official Record)
Location: Administration Building, 13476 61st Street N., WPB, FL 33412 (In Person)

Bid Opening: Invitation to Bid for M2 & M3 Basin Mowing ITB-004-0-2026/ZL

Scope of Work: The scope of work for the contracted portion encompasses a combined eighty-six (86) miles of paved and unpaved roads, thirty-four (34) miles of canals. This represents a subset of the District's total maintenance inventory of four hundred-thirty-seven (437) miles of road, one-hundred-sixty-three (163) miles of canal and ten and a half (10.5) miles of sidewalk.

Attendees: Robert Robinson, Deputy Executive Director
Scarlet Cantley, Administration and Grants Coordinator
Zach Luppowitz, Procurement and Fleet Supervisor
Doug Parris, Aquatics & Operations superintendent
Miriam Heisser, Chief Administrative Officer
Greg Shafer, Chief Stormwater officer
Carey Nelson, Technology Infrastructure and Cyber Security Coordinator

Indian Trail Improvement District is in the process of accepting Invitation to Bid that will meet or exceed the District requirements.

On June 7, 2026, a bid package and contract documents were made available on Demandstar.

Also indicated on Demandstar, "complete electronic package bids" had to be submitted by 1:00 PM today. We are here to announce the names of the companies that submitted bids:

South Florida Bushog Service, Inc complete

A Quality Bushog Service, Inc. incomplete

The Evaluation process starts now. The Board Of Supervisors will Award a Bid at the August 19, 2026, Board Meeting. After Contract Negotiations are complete the Award will be announced on DemandStar.

On behalf of Indian Trail Improvement District, Thank you.
This Bid Opening is closed.

Tabulation Sheet

Agency Name Indian Trail Improvement District

Bid Number ITB-004-0-2026/ZL

Bid Name M2 & M3 Basin Mowing

Bid Due Date 07/30/2026 13:00:00 Eastern

Bid Opening **Closed**

1 responses found.

✓ online, offline, ● not submitting, not received

	Company	Responded	Address	Bid Amount	Alt Bid Amount	Declared Attributes	Documents	Sent
Complete								
1 .	South Florida Bushog Service, Inc.	07/30/2026 12:02:48 Eastern	9437 Spanish Moss Rd W, Lake Worth, FL, 33467	$103201.6000	0.0000		Instructions to Bidder (Form C-200)	✓
							Questionaire: Qualification of Bidder (Form C-201)	✓
							Bid Submittal (Form C-410)	✓
							List of Subcontractors (Form C-410.A)	✓
							AVAILABLE EQUIPMENT FOR THIS JOB (Form C-410.B)	✓
							REFERENCES OF SIMILAR WORK (Form C-410.C)	✓
							Bidder's Proof of Authority (Form 412 Corp or LLC)	✓
							Public Entity Crimes Sworn Statement (Form 413)	✓
							Non-Collusion Affidavit (Form C-414)	✓
							Drug Free Workplace Certification (Form C-415)	✓
							Vendor Code of Conduct Affidavit (Form C-416)	✓
							Anti-Kickback Affidavit (Form C-417)	✓
							Sworn Statement Scrutinized Companies (Form C-419)	✓
							Human Trafficing Affidavit (Form C-420)	✓
							Certificate on Insurance	✓
							Evidence of Authority to Do Business in Florida	✓
							Copy of Contractor's License(s)	✓
							Copy Local Business Tax Receipt or Exemption Proof	✓

Indian Trail Improvement District
Invitation To Bid No. ITB-004-0-2026/ZL

M2 and M3 BASINS
MOWING MAINTENANCE

BID PROJECT MANUAL

13476 61ST Street North
West Palm Beach, Florida 33412-1915

June 1, 2026

Indian Trail Improvement District
Invitation to Bid No. ITB-004-0-2026/ZL
M2 and M3 Basins Mowing Maintenance

BID PACKAGE
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4. Special Terms and Conditions .....
    a. Minimum Insurance Coverage Requirements .....
5. Technical Specifications of the Work .....
6. Bidder's Submittal Checklist .....
7. Bidder's Submittal -- Form C-410 .....
    a. Minimum Insurance Coverage Requirements .....
8. Attachments to Bid Submittal
    a. List of Proposed Subcontractors (Form C-410A) .....
    b. List of Equipment Available for this Work (Form C-410B).....
    c. References of Similar Work (Form C-410C) .....
    d. Bid Bond Security (Form C-430) FORM DELETED .....
    e. Certificate of Insurance (ACORD Form 25) .....
    f. Qualification of Bidders: Questionnaire (Form C-201) .....
    g. Bidder's Authority/Corp. Resolution (Form C-412-CORP).....
    h. Bidder's Authority/LLC Resolution (Form C-412-LLC).....
    i. Sworn Statement Public Entity Crimes (Form C-413).....
    j. Non-Collusion Affidavit (Form C-414) .....
    k. Drug-Free Workplace Certification (Form C-415) .....
    l. Vendor Code of Conduct Affidavit (Form C-416) .....
    m. Anti-Kickback Affidavit (Form 417).....
    n. Sworn Statement Scrutinized Companies (Form C-418) .....
    o. Human Trafficking Affidavit (Form C-420).....
9. Post-Award Documents (*For Information Only*)
    a. Notice of Award (Form C-510-S).....
    b. Contractor Acknowledge of Award (Form C-511).....
    c. Agreement for Services (Sample) (Form C-520).....

END OF SECTION

INDIAN TRAIL IMPROVEMENT DISTRICT
Invitation To Bid No. ITB-004-0-2026/ZL
MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS

Sealed bids for providing **MOWING MAINTENANCE SERVICES M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS** to Indian Trail Improvement District (ITID) will be received via www.DemandStar.com, **on or by: July 23, 2026, No Later Than 1:00 P.M. (local time).** All sealed bids that are timely received will be publicly opened at Indian Trail's Administrative Office. Bids received after the cut-off date and time will not be considered. The identity of Respondents to the ITB will be announced at the Opening; however, no copies of the ITB tabulations will be provided to Respondents or to the public at that time.

SCOPE OF SERVICES: The scope of work for the contracted portion encompasses a combined eighty-six (86) miles of paved and unpaved roads, thirty-four (34) miles of canals. This represents a subset of the District's total maintenance inventory of four hundred-thirty-seven (437) miles of road, one-hundred-sixty-three (163) miles of canal and ten and a half (10.5) miles of sidewalk.

The Project Manual & Contract Documents may be downloaded from www.demandstar.com (ID #:**ITB-004-0-2026/ZL**, linked to the District's website. www.indiantrail.com, beginning at **10:00 A.M. on June 07, 2026**. All bids shall be submitted on standard forms which will be downloaded with the Specifications **exclusively** from www.demandstar.com.

Bids received after the cut-off date and time will not be considered. The time stamp shall be conclusive as to the timeliness of filing.

REQUESTS FOR INFORMATION/CLARIFICATIONS (RFIs)*:* RFIs regarding this ITB must be submitted in writing using www.DemandStar.com or by e-mailing Zachary Luppowitz at ITID**.** Mr. Luppowitz's **E-mail address is zluppowitz@indiantrail.com**. His **Office Hours are Monday – Thursday, 7:00 A.M. TO 5:00 P.M. No RFIs will be accepted after 3:00 P.M. on July 8, 2026**. "**ITB-004-0-2026/ZL" must be in the subject line.**

Bids shall be in accordance with the Terms and Conditions which are included in the ITB Documents and Specifications which may be obtained from www.demandstar.com. Bidder has option to bid on only hydroseeding, or to exclude hydroseeding from bid.

No Bidder may withdraw their ITB after the scheduled closing time for receipt of bids. All bids must be firm bids for a period of one hundred fifty (150) days after the time set for opening of bids. ITID reserves the right to reject any and all bids and readvertise or to waive minor irregularities in bids received.

Pursuant to Section 287.05701, Florida Statutes, vendors are hereby notified that the District will not request documentation regarding or consider a vendor's social, political or ideological interests when determining if a vendor is responsible or give preference to a vendor based on its social, political or ideological interests.

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a ITB on a Contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform Work as a Contractor, Supplier, Subcontractor, or Consultant under a Contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

CONE OF SILENCE: Bidders and individuals acting on behalf of such Bidders should not lobby ITID personnel, Board Members, District Legal Counsel or District Engineer since such activity may result in the rejection and disqualification of said Bidder for this Solicitation to Bid. For purposes of this Solicitation to Bid, the term "lobbying" is defined as an action taken by an individual, firm, association, joint venture partnership, syndicate, corporation or others seeking to influence the selection process by or through the District personnel, Board members, District Counsel or District Engineer after the initial publication of this Notice and through the time that an award recommendation is issued by the District's Board of Supervisors

BY ORDER OF INDIAN TRAIL IMPROVEMENT DISTRICT

PUBLISH Palm Beach Post: June 7, 2026
June 14, 2026

FORM C-200
INSTRUCTIONS TO BIDDERS

1. **DISTRICT OVERVIEW AND MISSION:** Indian Trail Improvement District ("District") is a unit of special purpose local government of the State of Florida. It was created in 1957 for the purpose of reclaiming the lands within its boundaries for water control and water supply purposes, and to protect the land from the effects of stormwater by means of the construction and maintenance of canals and other drainage works and improvements. The District is empowered to construct, improve, and maintain parks and roads necessary to provide access to and efficient development of areas within its legislative boundaries. It operates according to the terms of Chapter 298, Fla. Stat., Chapter 2002-330, Laws of Florida, and other general laws.
   The District is governed by a popularly elected board of five supervisors (the "Board"). The District's headquarters is located at 13476 61st Street North, WPB, Florida, in unincorporated Palm Beach County.

   The Mission of the District's is to manage surface water, roads, parks, and related public improvements for the benefit of its landowners and residents in keeping with the needs of the area. This is accomplished through the combined efforts of planning, research, operations and maintenance, community and government relations, land management, regulatory compliance, design, and construction.

2. **GENERAL INSTRUCTIONS:** Potential bidders to the solicitation are expected to review all materials contained herein and prepare responses accordingly. Submit required documents, complete information with solicitation including pricing and related terms.

3. **BID TIMELINE:** The Event Timeline below gives the estimated date and time (where applicable) for major activities in the solicitation.

EVENT	TIME	DUE DATE*
SOLICITATION RELEASE DATE	10:00 A.M. EST	06/07/2026
Pre-Bid Nonmandatory Meeting	10:00 A.M. EST	06/22/2026
REQUESTS FOR INFORMATION (RFI)	3:00 P.M. EST	07/08/2026
RESPONSES/BIDS DUE (via DemandStar)	1:00 P.M. EST	07/23/2026
SELECTION COMMITTEE (IF NEEDED)*	6:00 P.M. EST	08/19/2026
BOARD OF SUPERVISORS MEETING/SELECTION*	6:00 P.M. EST	08/19/2026
POST NOTICE OF AWARD*	TBD	After contract has been executed

CONTRACT DUE DATE*	TBD	As soon as possible
CONTRACT EXECUTED*	TBD	As soon as possible
NOTICE TO PROCEED*	TBD	Upon Executed Contract

- **Approximate/Estimated**

4. **NOTIFICATIONS:** Respondents are advised that http://www.demandstar.com is the preferred sourcing of notices, addendum, bids and other documented communications. The District has no obligation and does not guarantee that Bidders will receive email notifications concerning the posting, amendment or close of solicitations. Vendors are responsible to check http://www.demandstar.com for information and updates concerning solicitations or contact the District's Purchasing Office regarding the information listed above.

5. **REQUESTS FOR INFORMATION (RFI)/CLARIFICATIONS**: Any questions or clarifications concerning this Bid shall be submitted by email to **Zachary Luppowitz** zluppowitz@indiantrail.com. The bid title/number shall be referenced on all correspondence. All questions must be received no later than stated in the BID TIMELINE. All responses to questions/clarifications will be communicated in the form of an addendum to the bid. **NO QUESTIONS WILL BE ACCEPTED VERBALLY OR IF RECEIVED AFTER SAID DEADLINE**.

6. **TERMS AND CONDITIONS:** The completed Bid must be submitted electronically to http://www.demandstar.com no later than local time on stated TIMELINE.

7. **ORDER OF PRECEDENCE:** All responses are subject to the requirements, specifications, terms and conditions of the sections of this solicitation which, in case of conflict, shall have the order of precedence listed:

    1. Invitation to Bid (Legal Advertisement) -- Cover Page
    2. Instructions to Bidders
    3. General Terms and Conditions
    4. Special Terms and Conditions
    5. Technical Specifications
    6. Bidder's Submittal
    7. Attachments to Bidder's Submittal
    8. Post-Award Documents (Information Only)

8. **TECHNICAL SPECIFICATIONS**. The District objects to and shall not consider any additional terms, conditions or qualifications submitted by a Bidder, including any appearing in documents attached as part of any response. In submitting its response, the Bidder agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with the solicitation requirements, specifications, terms and conditions, including those specifying information that must be submitted with a response, shall be grounds for rejecting a bid or response.

9. **NPDES REQUIREMENTS:** INTENTIONALLY DELETED

10. **ACCEPTANCE AND REJECTIONS:** The District reserves the right to accept or reject any or all Bids (in whole or in part) with or without cause, to waive any technicalities, irregularities or formalities, or to accept the Bid(s) which in its judgment best serves the District's interests.

11. **AWARD:** Award of the contract, if it is **awarded, will be to the lowest responsible, responsive Bidder,** whose

qualifications indicate the award will be in the best interest of the District. The decision to award a contract is reserved to the District's Board of Supervisors. No Notice of Award will be given until the District has concluded such investigations as it deems necessary to establish the responsibility, qualifications and financial ability of Bidders to do the Work in accordance with the Contract Documents to the satisfaction of the District within the time prescribed. The District reserves the right to reject the Bid of any Bidder who does not pass such investigation to the District's satisfaction

GENERAL TERMS AND CONDITIONS

1. **SEALED BIDS:** All bid sheets and this form must be executed and submitted to http://www.demandstar.com as per stated TIMELINE. Bids not submitted using attached bid form shall be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection. Neither the District nor its representatives shall be liable for any expenses incurred in connection with the preparation, submission or presentation of a response to this Solicitation.

2 **EXECUTION OF BID FORMS:** Any illegible entries or corrections not initialed will not be tabulated. The original Bid conditions and specifications together with bidder's response CANNOT be changed or altered in any way after submitted. Bid must contain a manual signature of authorized representative in the space provided above. Bid must be typed or printed in ink. Use of erasable ink is not permitted.

3 **PRICES QUOTED AND CASH DISCOUNTS:** Bids must include deductions for trade discounts. Firm net prices must be quoted and both unit price and extended totals must be provided. When requested, prices must be stated in the units of quantity specified in the Bid specifications. In case of discrepancy in computing the amount of the Bid, the UNIT PRICE quoted will govern. All prices must be F.O.B. destination, freight prepaid (unless otherwise stated in special conditions). Discount options to be given for prompt payment must be made aware of. Award, if made, will be in accordance with terms and conditions stated herein. Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. All prices quoted shall be fixed per initial term of Bid/Contract unless otherwise specified in Special Conditions. All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

4 **TAXES:** The District is exempt from all Federal Excise and State taxes. The applicable tax exemption number is shown on the Purchase Order.

5 **MINOR IRREGULARITIES/RIGHT TO REJECT:** Bidders are expected to examine the specifications, delivery schedules, Bid prices and extensions and all instructions pertaining to supplies and services. Failure to do so will be at the bidder's risk. The District reserves the right to waive irregularities or informalities in Bids not related to price, scope or schedule or to reject all Bids or any part of any Bid deemed necessary for the best interest of the District. The District may reject any response not submitted in the manner specified by the solicitation documents.

6 **MANUFACTURERS NAME AND APPROVED EQUIVALENTS:** Any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specifications for any item(s).

If and whenever in the Bid specifications that a brand name, make, name of any manufacturer, trade name or vendor catalog number is mentioned it is for the purpose of establishing a grade or quality of material only. Reference to literature submitted with a previous bid will not satisfy this provision. Since the District does not wish to rule out other competition and equal brands or makes, the phrase "OR EQUAL" is added. However, if a product other than that specified is bid on, it is the vendor's responsibility to name such a product within his/her bid and proves to the District that said product is equal to that specified and to submit brochures, samples, and or specifications in detail on item(s) submitted. The District reserves the right to determine acceptance of item(s) as an approved equivalent.

(a) UNITS OF MEASUREMENT (UOM) AND PACKAGING SPECIFICATIONS: Bid price and extension given per line item(s) must be converted to reflect prescribed UOM in the bid form. If required and applicable, exact packaging specifications of materials per line item must be furnished for clarification and information in consideration of awarding contract. All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or

down accordingly.

(b) SUBSTITUTIONS: The District WILL NOT accept substitute shipments of any kind. Bidder(s) is expected to furnish the specific material and brand quoted in their Bid once awarded. Any substitute shipments will be returned at the bidder's expense. When NO SUBSTITUTION is used in combination with a manufacturer's name, brand name and/or model number that named item is the only item that will be accepted by the District.

(c) OPEN MARKET PURCHASE: If to the extent materials and/or services cannot be obtained through successful bidder because of conformity, the District may purchase on the open market. Any increase in cost may be charged against the bidder. Any violation of these stipulations may also result in bidders' Name being removed from the vendor list.

(d) UNDERWRITERS' LABORATORIES: Unless otherwise stipulated in the Bid, all manufactured items and fabricated assemblies shall be U.L. listed or re-examination listing where such has been established by U.L. for the item(s) offered and furnished.

7 MATERIALS/PRODUCTS QUALITY: Items may be tested for compliance with specifications. Any item delivered, not conforming to specifications, may be rejected and returned at bidder's expense. These items and items not delivered as per delivery date in Bid and/or purchase order may be purchased on the open market. Any increase in cost may be charged against the bidder.

8 SAMPLES: Samples of items, when required, must be furnished free of expense and, if not destroyed, will, upon request, be returned at the bidder's expense. Bidders will be responsible for the removal of all samples furnished within (30) days after Bid opening. All samples will be disposed of after thirty (30) days. Each individual sample must be labeled with bidder's name. Failure of bidder to either deliver required samples or to clearly identify samples may be reason for rejection of the Bid. Unless otherwise indicated, samples should be delivered to the District Purchasing Office, 13476 61st Street North, West Palm Beach, FL 33412 or to the User Department location if given.

9 DEFAULT/FAILURE TO PERFORM: The District shall be the sole judge of nonperformance, which shall include any failure on the part of the successful bidder to accept the award, to furnish required documents, and/or to fulfill any portion of this contract with in the time stipulated. Upon default by the successful bidder to meet any terms of this agreement, the Purchasing Division will notify the bidder three (3) days (weekends and holidays excluded) to remedy the default. Failure on the contractor's part to correct the default within the required three (3) days shall result in the contract being terminated and upon the Purchasing Division notifying in writing the contractor of its intentions and the effective date of the termination. The following shall constitute default: The District may terminate the Contract if the Bidder/Contractor/Offeror fails to (1) deliver the product within the time specified in the Contract or any extension, (2) maintain adequate progress, thus endangering performance of the Contract, (3) honor any term of the Contract, or (4) abide by any statutory, regulatory, or licensing requirement. Any violation of these stipulations may also result in Bidder's Name being removed from the vendor list.

10 DELIVERY: Prices shall include all charges for packing, handling, freight, distribution, and inside delivery. Unless actual date of delivery is specified (or if specified delivery cannot be met), show number of days (in calendar days) required to make delivery after receipt of purchase order, in space provided. Transportation of ALL materials/products shall be FOB Destination to any point within thirty (30) days after the District places an Order. Delivery time may become a basis for making an award. Delivery shall be within the normal working hours of the District, Monday through Thursday, excluding holidays, unless otherwise specified.

11 INTERPRETATIONS: Unless otherwise stated in the Bid, any questions concerning conditions and specifications should be submitted in writing to the District before Bid opening date with address stated above. Inquiries must reference the date of bid opening and bid number. No interpretation shall be considered binding unless provided in writing by the District in response to requests in full compliance with this provision. Bidder must submit to the District at least seven (7) calendar days prior to scheduled Bid opening, a request for clarification. All such requests for clarification must be made in writing and the person submitting the request will be responsible for its timely delivery.

12 DISPUTES/BID PROTESTS: A prospective bidder, proposer or offeror may submit a protest in writing to the District Executive Director challenging the terms, conditions, or specifications of a competitive solicitation, including any provision governing the methods for ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract. The foregoing notwithstanding, a protest may not challenge the specifications, scope of services, the relative weight of evaluation criteria, or the formula for assigning points contained in the competitive solicitation. The protest must be filed within seventy-two (72) consecutive hours (excluding Saturdays, Sundays and legal holidays) after the public posting or advertising of the competitive solicitation. Failure to file a protest as to the terms, conditions, or specifications of a competitive solicitation shall be deemed a waiver of the right to protest on those grounds. Prior to the award of any contract, bidders, proposer(s) or offeror(s), may submit a protest in writing to the Purchasing Manager. All bidders, proposers, offerors or contractors affected by the intended award of contract will also be notified by the Purchasing Manager, via www.demandstar.com or other means, of the intended award posting. Notwithstanding the above, it is the responsibility of all bidders, proposers, offerors or contractors affected by the proposed award to review the public posting of the intended award, and the deadlines to protest set forth herein shall not be enlarged based upon a claim of lack of knowledge thereof.

Additionally, in order to maintain a protest, a protestor must have standing pursuant to established Florida case law. Protests filed by a person or entity who does not have standing may be summarily denied without further action or decision.

In order to defray a portion of the administrative costs associated with a protest, all protests shall be accompanied by a filing fee in the form of a cashier's check or money order for an amount equal to one percent (1%) of the total estimated contract value, but not less than $1,000 nor more than $10,000. Failure to pay the filing fee shall result in a denial of the protest. In the event that a protest is upheld, the filing fee shall be refunded to the protestor. For specific procedures on how to file a formal protest, refer to Section 4.2.8 of the District's Purchasing Policy.

13 LOBBYING/CONE OF SILENCE: The District imposes a Cone of Silence upon each competitive solicitation from the time of advertisement through the time the Board awards a contract, rejects all bids or responses, or takes other action terminating the bid process. While the Cone of Silence is in effect, no potential vendor(s), proposer(s), responder(s), their agent(s) or intermediaries of any sort shall directly or indirectly communicate with any Supervisor, District Professional Consultants, the Executive Director, or any District employee or person authorized to act on behalf of the District in relation to the award of a contract or in reference to a solicitation, with the exception of the responsible District Purchasing Agent identified in the solicitation. Each competitive solicitation shall provide notice of the cone of silence and refer to this Policy. Failure to abide by this provision may serve as grounds for disqualification for award of contract to the

proposer. Any contract entered into in violation of the Cone of Silence shall render the transaction voidable.

The cone of silence shall not apply to:

- Oral communications at any public proceeding, including pre-bid conferences;
- Oral or written presentations to the Board or Selection Committee in the course of a public meeting;
- Contract negotiations during a public meeting;
- Bid protest or formal dispute resolution proceedings;
- Contract negotiations between any District employee and the intended awardee; and
- Any written correspondence with the District permitted by the competitive solicitation.

14 AWARDS: The District reserves the right to reject any and all Bids or any portion of any Bid deemed necessary in the best interest of The District; to accept any item or group of items; to acquire additional quantities at prices quoted on the Bid Form unless additional quantities are not acceptable, in which case the Bid Form must be noted "BID IS FOR SPECIFIED QUANTITY ONLY". All awards made as a result of this Bid shall conform to applicable Federal, State, County, Local laws, ordinances, rules and regulations. No bid will be accepted from, nor will any contract be awarded to any person or firm which is in arrears to the District upon any debt or contract or which is a defaulter as surety or otherwise upon any obligation to the District or who has failed to perform faithfully any previous contract with the District.

If the Bidder is in default, the District will void its acceptance of the Bidder's offer and may determine to select the second lowest responsive, responsible Bidder for award or re-solicit Bids. The District may, at its sole option, seek monetary restitution from the defaulting Bidder as a result of damages or excess costs sustained and/or may prohibit the Bidder from submitting future Bids for a period of one year.

No bid may be withdrawn for a period of 120 days after time of award by the District Board of Supervisors.

As the best interest of the District may require, the right is reserved to make award by individual item, group of items, all or none, or multiple vendors. Bidders are cautioned to make no assumptions unless their bid has been evaluated as being responsive, responsible and determined to provide the overall best value to the District.

The District reserves the right to exercise the option to renew a term contract of any successful Bidder(s) to a subsequent optional period; provided that such option is stipulated in the Special Conditions and is contained in any contract ultimately awarded in regard to this Bid.

The District reserves the right to automatically extend any contract for a maximum period not to exceed ninety (90) calendar days in order to provide the District user departments with continual service and supplies while a new contract is being solicited, evaluated and/or awarded.

While the District may determine to award a contract to a Bidder(s) under this Invitation to Bid, said award may be conditional on the subsequent submission of other documents as specified in the Special Conditions. The bidder shall be in default of any conditional award if any of these documents are not submitted in a timely manner and in the form required by the District. If the bidder is in default, the District will void its acceptance of

the bidder's offer and may determine to select the second lowest responsive, responsible bidder or re-solicit bids. The District may, at its sole option, seek monetary restitution from the defaulting bidder as a result of damages or excess costs sustained and/or may prohibit the bidder from submitting future bids for a period of one year.

15 BID OPENING: Bids shall be opened and posted on http://www.demandstar.com on the date and at the time specified on the Bid Form. All Bids received after that time shall be unopened. It is the bidders' responsibility to assure that their bid is posted before time of bid opening.

16 LEGAL REQUIREMENTS: Federal, State, County and Local laws, ordinances, rules and regulations and District policies that in any manner affect the items covered herein apply. Lack of knowledge by any bidder will in no way be a cause for relief from legal responsibility.

17 INDEMNIFICATION: Regardless of the coverage provided by any insurance, the successful bidder shall indemnify, save harmless and defend the District, its Board of Supervisors, its agents, servants, or employees from and against any and all claims, liability, losses and/or causes of action which may arise from any negligent act or omission of the successful bidder, its subcontractors, agents, servants or employees during the course of performing services caused by the goods provided pursuant to these bid documents and/or resultant contract.

18 OSHA: The bidder warrants that the product and services supplied to the District, Florida shall conform in all respects to the standards set forth in the Occupational Safety and Health Act of 1970 and Chapter 442 FL. Statutes, as amended. The failure to comply with these conditions will be considered as a breach of contract. Any fines levied because of inadequacies to comply with these requirements shall be borne solely by the bidder responsible for same.

19 SAFETY PRECAUTIONS: The bidder shall, if required, maintain suitable and sufficient guards and barriers and, at night, suitable and sufficient lighting for the prevention of accidents and all minimum safety standards required by municipal, County, State and Federal ordinances and laws shall be strictly met by the bidder.

20 SPECIAL CONDITIONS: Any and all Special Conditions that may vary from these General Conditions shall have precedence.

21 NON-DISCRIMINATION: The bidder shall not unlawfully discriminate against any person in its operation and activities or in its use or expenditure of funds in fulfilling its obligations under this solicitation. Bidder shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded by this solicitation, including Titles I and II of the ADA (regarding nondiscrimination on the basis of disability), and all applicable regulations, guidelines, and standards. In addition, Bidder shall take affirmative steps to ensure nondiscrimination in employment against disabled persons. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment or recruiting advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship) and accessibility.

Bidder's decisions regarding the delivery of goods or services under this solicitation shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation, gender identity, gender expression, national origin, marital status, physical or mental disability, political affiliation, or any other factor which cannot be lawfully used as a basis for service delivery.

22 QUALITY AND CONDITION: All materials used for the manufacture or construction of any supplies, materials or equipment covered by this Bid shall be new. The items Bid must be new, unless recycled materials are certified by bidder, the latest model, of the best quality, and highest-grade workmanship.

23 LIABILITY, INSURANCE, LICENSES AND PERMITS: Where bidders are required to enter or go onto District property to deliver materials or perform work or services as a result of a Bid award, the successful bidder will assume the full duty, obligation and expense of obtaining all necessary licenses, permits and insurance. The bidder shall be liable for any damages or loss to the District occasioned by willful, wanton or gross negligence of the bidder (or agent) or any person the bidder has designated in the completion of the contract as a result of the Bid.

24 BID BONDS, PERFORMANCE BONDS, and CERTIFICATES OF INSURANCE: Bid Bonds, when required, shall be submitted with the Bid in the amount specified in Special Conditions. After acceptance of Bid, the District will notify the successful bidder to submit a performance bond and certificate of insurance in the amount specified in Special Conditions. The District will retain all bid bonds until the bidder fulfills the terms of the bid. Bidder may withdraw their bid price up to the bid opening. If a bidder withdraws their bid after the bid opening or the successful bidder fails to execute the contract, the bid bond is forfeited, pursuant to the District's procurement policy.

25 CANCELLATION: The District reserves the rights to cancel a contract in whole or in part by written notice to the contractor at any time and for any reason in accordance with this clause when the District determines that it is in the District's best interest. Cancellation shall be in effect on the date specified in the notice should any of the following apply:

- The contractor is determined by the District to be in breach of any of the terms and conditions of the contract and/or to have failed to perform his/her services in a manner satisfactory to the District. An equitable adjustment in the contract price shall be made for completed service. No consideration will be given for anticipated loss of revenue or the canceled portions of the contract.

- The District has determined that such cancellation will be in the District's best interest to cancel the contract for its own convenience.

- Funds are not available to cover the cost of the services. The District's obligation is contingent upon the availability of appropriate funds.

26 INVOICING AND PAYMENT: Invoices, unless otherwise indicated, must show purchase order numbers and shall be submitted to Accounts Payable at the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided. Failure to follow these instructions may result in delay in processing invoices for payment.

27. PURCHASE ORDERS. Commodities or services are ordered by the District via purchase order; Contractor shall not deliver or furnish products or services until the District transmits a purchase order unless alternate payment arrangements are made. Any discrepancy between the Contract terms and the terms stated on the Contractor's order form, confirmation, or acknowledgement shall be resolved in favor of terms most favorable to the District.

28 PAYMENT: Any actual or prospective Bidder, offeror or Contractor who is aggrieved in connection with a solicitation or award of a Bid or Contract may avail themselves of the procedures contained in the District Purchasing Policy in order to resolve disputed matters or complaints. Payment will be made pursuant to Fla. Stat. §218.70, Local Government Prompt Payment Act.

27 FACILITIES: The District reserves the right to inspect the bidder's facilities at any time with prior notice.

28 BID TABULATIONS: Bid tabulations with recommended awards will be posted for review by interested parties on http://www.demandstar.com.

29 APPLICABLE LAW AND VENUE: The law of the State of Florida shall govern the contract between the District and the successful bidder and any action shall be brought in Palm Beach County, Florida. In the event of litigation to settle issues arising hereunder, the prevailing party in such litigation shall be entitled to recover against the other party its costs and expenses, including reasonable attorney fees, which shall include any fees and costs attributable to appellate proceedings arising on and of such litigation.

30 ASSIGNMENT: The contractor shall not assign, transfer, convey, sublet or otherwise dispose of any contract, including any or all of its right, title, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the District, which consent may be withheld.

31 LAWS, PERMITS AND REGULATIONS: The bidder shall obtain and pay for all licenses, permits and inspection fees required for this project; and shall comply with all laws, ordinances, regulation building code requirements applicable to the work contemplated herein.

32 OPTIONAL CONTRACT USAGE BY OTHER GOVERNMENTAL AGENCIES: If a bidder is awarded a contract as a result of the solicitation, if bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the solicitation and resulting contract. Prices shall be F.O.B. Destination to the requesting agency.

33 WARRANTIES OF USAGE: Any estimated quantities listed are for information and tabulation purposes only. No warranty or guarantee of quantities needed is given or implied. It is understood that the Contractor will furnish the District's needs as they arise.

34 PUBLIC ENTITY CRIMES: As provided in Fla. Stat. §287.133(2)(a), a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under

a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Fla. Stat. §287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

35 CONFLICTS OF INTEREST: The award is subject to any and all applicable conflict of interest provisions found in the policies of the District and Ch. 112, Part III, Florida Statutes. All Bidders must complete the Conflict-of-Interest Statement attached hereto. The Bidder's duty to disclose is of a continuing nature and any conflict of interest shall be immediately brought to the attention of the District.

36 NON-COLLUSION: Bidder certifies that this offer is made without prior understanding, agreement, or connection with any corporation, firm or person submitting an offer for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud.

No premiums, rebates or gratuities are permitted, either with, prior to or after any delivery of material or provision of services. Any violation of this provision may result in the Contract's cancellation, return of materials or discontinuation of services and the possible removal from the vendor Bid list(s).

37 PUBLIC RECORDS: All material submitted regarding this bid becomes the District's property. Bids may be reviewed by any person thirty (30) days after the public opening or after an intended decision is announced, whichever is earlier. Bidders should take special note of this as it relates to any proprietary information that might be included in their offer. Fla. Stat. § 119.07

Any resulting contract may be reviewed by any person after the contract has been executed by the District. The District has the right to use any or all information/material submitted in response to this bid and/or any resulting contract from same. Disqualification of a bidder does not eliminate this right.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, OR TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, HEIDI GARCIA, AT 13476 61st Street North, Palm Beach, FL 33412, 561.793.0874

38 TIE BIDS: If, after application of the Local Preference, or in instances where the local preference does not apply, two or more bidders or proposers are tied, the following criteria will be used to break the tie:

- Service/Product Delivery time — Time for performance, if provided in the bid or proposal.
- Certification of a "Drug Free Workplace Program" which meets the criteria established in Fla. Stat., Section 287.087
- If application of the above criteria does not resolve the ties, the award will be given to the bidder or proposer whose bid was received earliest by the District. And as indicated by the time clock stamp impressed upon the bid or proposal.

39 ADDITION OR DELETION OF TERMS OR CONDITIONS: No addition or deletion of the terms or conditions included with the bid response shall be evaluated or considered and any and all such revisions shall have no force and effect and are inapplicable to this bid. If submitted either purposely through intent or design or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this bid solicitation are the only conditions applicable to this bid and the bidders authorized signature affixed to the bidder acknowledgment form attests to this.

40 INSPECTORS GENERAL: CONTRACTOR understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing conducted pursuant to Fla. Stat. §20.055, or otherwise by law.

41 SCRUTINIZED COMPANIES: Pursuant to sections 215.4725 and 287.135 of Florida Statutes, by entering into this solicitation, BIDDER certifies that it, its affiliates, suppliers, subcontractors, and consultants who will perform or benefit hereunder, are not on the Scrutinized Companies that Boycott Israel List and are not participating in a boycott of Israel. If this solicitation is valued greater than $1 million, BIDDER further certifies pursuant to sections 215.473 and 287.135, Florida Statutes, that it, its affiliates, suppliers, subcontractors, and consultants who will perform or benefit hereunder, (a) have not been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and (b) do not have business operations in Cuba or Syria. Submitting a false certification shall be deemed a material breach of this solicitation. If the District determines, using credible information available to the public, that BIDDER has submitted a false certification, the District may terminate Contract and pursue the remedies set forth in section 287.135, Florida Statutes, and any other available remedies.

42 E-VERIFY - COMPLIANCE WITH Fla. Stat. 448.095: The District requires all contractors and subcontractors to register with the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of their newly hired employees. All contractors performing work for the District are required to provide proof of registration with the E-Verify System and must provide an affidavit stating that each subcontractor it hires does not employ, contract with, or subcontract with an unauthorized alien.

43. **HUMAN TRAFFICKING AFFIDAVIT:** [Contractor/Consultant] warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Contractor/Consultant] has executed Form C-420, Nongovernmental Entity Human Trafficking Affidavit, which is incorporated herein by this reference.

EXHIBIT "A"
MINIMUM INSURANCE REQUIREMENTS

Unless otherwise provided in the Agreement, following is the **MINIMUM** acceptable insurance to be carried by a District Contractor:

I. **Commercial General Liability:**

(A) Bodily Injury Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

Property Damage Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(B) **OR** a Combined Single Limit of Bodily Injury and Property Damage :

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(C) The Contractor's Commercial General Liability shall include Contractual Liability and Products/Completed Operations Liability (may be included in General liability coverage).Claims-made or modified occurrence policies are unacceptable.

II. **Automobile Liability** Required insurance shall include coverage for bodily injury, and property damage arising from the operation of any owned, non-owned or hired automobile or trailer. If Contractor does not own any automobiles, the Auto Liability requirement may be amended if Contractor agrees to maintain only Hired or Non-Owned Auto Liability. May be satisfied either by endorsement of Commercial General Liability Policy or by separate automobile coverage.

$1,000,000	Per Occurrence

III. Workers Compensation

Statutory Limits and	$ 300,000	Each Accident
	$1,000,000	Disease-Policy Limit
Employers Liability	$1,000,000	Disease-Each Employee

IV. **Umbrella Excess Liability Insurance**:

(A)	$3,000,000	Each Occurrence
	$3,000,000	Annual Aggregate

(B) The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

(C) If Scope of Work provides, Contractor may use umbrella or excess liability to satisfy minimum coverage for General Lability, Auto Liability and Employer's Liability.

V. **Notice of Cancellation**:

The insurance afforded above may not be terminated, reduced, non-renewed or materially changed unless thirty (30) days prior written notice of such termination, reduction, non-renewal or material change is mailed to District (unless terminated for non-payment in which event ten (10) days notice is required). New Insurance Certificate may be required.

VI. **Professional Liability (Errors & Omissions) Insurance (if applicable)**

(A)	$1,000,000	Per Claim
(B)	$2,000,000	Annual Aggregate
(C)	$25,000	Maximum Deductible Per Claim

For policies written on a "Claims Made" basis, the Contractor shall maintain a Retroactive Date prior to or equal to the Effective Date of the Agreement. The Certificate of Insurance providing evidence of this coverage shall clearly indicate whether coverage is provided on an "Occurrence" or "Claims-Made" Form. If coverage is made on a "Claims-Made" Form, the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. If the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event during the term of the Agreement, the Contractor shall purchase extended reporting period coverage, extending the maximum reporting period not less than three (3) years.

VII. **Insurance Certificate (COI):**

Indian Trail Improvement District shall be listed as an additional insured for the above Commercial, Automobile and Umbrella Liability insurance coverage and a Certificate of Insurance (COI) reflecting same shall be delivered to Indian Trail Improvement District. The Certificate of Insurance shall be maintained on a continuing basis throughout the Term of the Agreement. Contractor shall provide a new Certificate of Insurance evidencing changes to coverage or the issuance of replacement coverage.

VIII. **Waiver of Subrogation.**

With regard to the policies required to be provided, Contractor shall grant District a waiver

of any right to subrogation which any insurer of the Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

IX. **Policy Endorsement**:

Indian Trail Improvement District shall be a named as Additional Insured with a CG 2026 Additional Insured–Designated Person or Organization Endorsement to Contractor's Commercial General Liability insurance Policy. The Additional insured Endorsement shall read "Indian Trail Improvement District, an Independent Special District of the State of Florida, its Officer, Employees and Agents". Contractor shall provide the Additional Insured Endorsements coverage on a primary and non-contributary basis for the policies required by the Agreement (excluding Workers Compensation). A copy of the Policy Endorsement(s) shall be provided to District.

Contractual activities in Acreage Community Park South Expansion Area require an additional Policy Endorsement to showing Palm Beach County as an "Additional Insured" with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or similar endorsement, to the Commercial General Liability Coverage. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents, do Parks & Recreation Department". The Additional Insured endorsement shall provide coverage on a primary basis.

X. **Acceptable Insurers**

At a minimum, Insurers shall have an A. M. Best Rating of A:VII.

XI. **Special Risks or Circumstances for Supplemental Services (if applicable)**

(A) District reserves the right to modify these requirements, including limits, for Supplemental Services or Work, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances involved in a project. If modifications in insurance coverage are required, such modifications will be defined in a written Work Authorization

(B) **Sexual Misconduct/Molestation Liability Coverage**

(1) $1,000,000	Per Occurrence
(2) $2,000,000	Annual Aggregate

Required of any Contractor having direct interaction with minors. May be satisfied by endorsement to the Contractor's General Liability Policy or by separate policy.

(C) **Liquor Liability Coverage**

. (1) $1,000.000 Per Occurrence
(2) $2,000,000 Annual Aggregate

Required of any Contractor that distributes, sells or serves alcoholic beverages or if their activities require a liquor license.

(D) **Cyber Liability Coverage.**

(1) $1,000,000 Per Claim

To be maintained during the duration of the Agreement and three (3) years thereafter.

Required of any Contractor that will use, store, or access private, confidential, protected or other District information, including but not limited to Contractors who manage District dedicated servers, cloud hosting services; software/hardware maintenance; programming; and IT services.

XII. **Sub-Contractors.**

Unless otherwise provide in the Agreement, Sub-Contractors employed by the Contractor to perform some portion of the Work shall also provide and continuously maintain the minimum coverage required by this Policy. It shall be the Contractor's responsibility to require and confirm that its Sub-Contractors satisfy these requirements.

SPECIAL TERMS AND CONDITIONS (SC)

SC.1 PURPOSE: The purpose and intent of this invitation to bid is to secure firm fixed pricing and establish a term contract for an Annual Sod/Watering/Hydroseed Contract as specified herein.

SC.2 TERM OF CONTRACT: The term of the contract shall be for one (1) year from date of award, and by mutual agreement between the District and the awardee(s), be renewable for up to four (4) additional one (1) year periods. The District reserves the right to exercise the option to renew annually (subject to the appropriation of funds), not to exceed a maximum combined term of five (5) years.

Annual renewals will be based upon mutual agreement between the District and vendor, and by incorporating the same terms and conditions. Renewals will be by a written notice from the District, and acceptance by the awarded vendor(s). The written notice will generally be provided about ninety (90) days prior to the contract expiration date. The pricing submitted for the initial period of the contract will remain fixed. There will be no allowable price escalations for services, materials, or fuel costs throughout the initial term of the contract. **Price changes are to be submitted annually prior to April 1 for budgetary purposes.**

SC.3 PRICE INCREASES OR REDUCTIONS DURING RENEWAL: The awarded vendor may submit a requested price increase per individual item unit cost to the Purchasing Division in writing, prior to April 1 annually. The District will consider such price increase based on the most recent published Consumer Price Index and/or proof of a manufacturer's price increase. If the most recent CPI or market reflects a de-escalation of prices, the successful bidder will extend such prices.
The District reserves the right to accept or reject the price increase and may choose to re-bid the contract if it is deemed to be in the best interest of the District. The contract will be extended 90 days beyond the contract expiration date, if needed. Bidders agree to this extension when they sign their bid document for the initial period.

Orders will be placed to the successful bidder(s) on an as-needed when-needed basis to meet the District's usage requirements. The District reserves the right to order as and when required. No delivery shall become due to be acceptable without a purchase order by the District.

SC.4 METHOD OF AWARD: Successful Bidder awarded shall ensure that proper and sufficient staff, equipment, organization, etc. will be provided for this contract to meet the specifications denoted herein at a paramount level.

Once opened, the bids will be tabulated and evaluated by the District before recommendation and/or notice of intent to award. The District, in its sole discretion, reserves the right to accept or reject any or all bids for any reason whatsoever. The District further reserves the right to waive irregularities and technicalities and/or to request resubmission. There is no obligation on the part of the District to award the bid to the lowest bidder, or any bidder. The District reserves the right to make the award to a responsible bidder submitting a responsive bid most advantageous and in the best interest of the District. The District shall be the sole judge of the bids and the District's decision shall be final.

The District intends to award a contract to the lowest, responsive, responsible total square foot bidder for the material specified within this bid document, taking into consideration experience, staffing, equipment, materials, references and past performance, and the option to split the Hydroseeding contract into a separate standalone contract or an additional contract. **In case of disputes in the award of the contract, the decision of the District shall be final and binding on both parties. NOTE: NO CONTRACT SHALL BECOME EFFECTIVE UNLESS AND UNTIL IT HAS BEEN COMPLETELY EXECUTED BY BOTH PARTIES.**

SC.5 WORK AUTHORIZATION/PLACING ORDERS: Orders shall strictly be based on the District's Unit Price Schedule (Schedule of Values). Bidders must bid on all individual line items as outlined in the Bid form. If not bidding on the Hydroseeding please indicate**: Hydroseeding not available"** If only bidding on Hydroseeding please indicate : **Hydroseeding Only**

SC-6. WORKING CONDITIONS

The District's Deputy Executive Director, or assigned Designee, shall be the District Representative and sole judge of the following:

a. The quality of the work done.

b. The Contractor's effectiveness in work being done.

c. The quantity of work being done.

The District Representative shall, upon notice of unsatisfactory work, whether of quality, quantity or effectiveness, notify the Contractor's supervisor to stop the specific operation immediately and suspend until such time as a satisfactory procedure is established. During this period of discussion, the Contractor shall not receive any remuneration of their labor or equipment. If no agreement is reached by the District Representative and Contractor, the matter shall be referred to the District Engineer for his disposition. The District Engineer's decision shall be final.

In the event of flagrant misconduct on the part of the Contractor's employees, it shall be the right of the District's Representative to issue an immediate written stop order for that piece of equipment and order its return to the Contractor's yard. This is intended to cover those instances whereupon the employees of the Contractor show lack of concern for the proper operation of their equipment in completing various tasks for the District.

The Contractor or their employees may at any time refuse to follow the direction of the District's Representative when their equipment may be endangered, property may be damaged, life may be threatened or use in the committing of an illegal act.

SC-7. MAINTENANCE OF TRAFFIC (MOT)

A. Contractor's use of streets for the Work to be done shall conform to all District, County, State and Federal laws and regulations as applicable. The Contractor shall provide, erect and maintain effective portable barricades, danger signals and signs on all intercepted streets or highways for protection of the Work and safety of the public. All barricades or obstructions which encroach on or are adjacent to the public rights-of-way shall be provided with lights which shall be illuminated at all times between sunset and sunrise.

B. The Contractor shall arrange their Work to cause minimum disturbance of normal pedestrian and vehicular traffic and will be held responsible for providing suitable means of access to all public and private properties during all stages of the work. If it becomes necessary to block off an entire street to vehicular traffic during construction (other than for emergency and safety conditions), the Contractor must contact the District for approval prior to completely blocking off the street.

C. Maintenance of traffic shall be in accordance with Section 102 of the Florida Department of Transportation Standard Specifications for Road and Bridge Construction, latest edition, except all the costs for Maintenance of Traffic shall be included in the prices for the other pay items which are included in the Project unless otherwise specified in these Contract Documents.

SC-8. FIELD OBSERVATIONS

The Contractor shall be required to make field observations while performing work under the contract, and shall be required to notify the District Representative, within twenty-four (24) hours, of all field observations which indicate a deficiency with works of the District or a potential liability to the District.

SC-9. OVERALL WORK

The District shall be responsible for the planning and scheduling of this contract. The District may at any time require removal of any employee of the Contractor by notifying the Contractor of their reason in writing. The Contractor shall have twenty-four (24) hours to execute such requests or show cause why such removal is detrimental to the District. In the event of such a cause, said employee shall continue employment under probation until the matter is resolved.

SC-10. CONTRACTOR FIELD SUPERVISION

The Contractor will provide a single point contact available at all times to receive work direction from the District Representative. Contact person must understand and communicate verbally in English. Operator selection, equipment movement, specific work performance will be under his direction. Included also is assistance by the Contractor in planning and scheduling functions performed by the District.

SC.11 PAYMENT: Payment will be made upon receipt and acceptance of the complete unit(s). No down or partial down payments will be made.

SC.12 DELIVERY: All bid prices must include freight prepaid to the location specified on the District

purchase order.

Bidder shall notify the District of any delays for deliveries lasting more than sixty (60) minutes. Deliveries shall be made within seventy-two (72) hours after an order is placed, unless coordinated differently with the District.

The District seeks a source of supply that will provide accurate and timely deliveries. The awarded bidder must adhere to delivery schedules. If, in the opinion of a designated District representative (project manager or supervisor), the successful bidder fail at any time to meet the requirements herein, including delivery requirements, then the contract may be cancelled upon written notice. All prices must be F.O.B. destination, freight prepaid (unless otherwise stated in special conditions).

SC.13 PRICES SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT: If the bidder is awarded a contract under this solicitation, the prices quoted by the bidder on the Bid Form shall remain fixed and firm during the term of contract; provided, however, that the bidder may offer incentive discounts from the fixed price to the District at any time during the contractual term.

SC.14 INSURANCE: The Contractor will deliver to the District, a certificate of insurance (COI) with respect to each required policy to be provided by the Contractor. The required certificates shall be signed by the authorized representative of the Insurance Company shown on the certificate and shall provide the **applicable** minimum coverage and satisfy the terms and requirements of **Exhibit "A"** to these Special Terms and Conditions, attached and incorporated hereto.

SC.15 GUARANTEE: The successful bidder will be required to guarantee all products supplied to be in compliance with the specifications. **Any and all deliveries of products found not to be in compliance must be removed immediately and replaced at bidder's expense.**

SC-16. SCHEDULES

The District shall supply the Contractor with a tentative Schedule of Sodwork for the District on a weekly basis. This Schedule is general in nature and shall be revised daily by the District on an as-needed basis.

SC-17. WASTE OR SPILL DISPOSAL/CLEAN UP

If during the course of the contract the Contractor spills or fails to properly dispose or clean up waste or any hazardous materials as defined by the County, State or Federal agencies onto acreage (wet or dry) of the District, the Contractor will be responsible for the cleanup of same to the full satisfaction of the controlling environmental agencies and/or the District and shall be responsible for any associated damages, fees or penalties.

SC.18 WARRANTY: Unit(s) to have full factory warranty. No demonstrators, etc., will be accepted. Manufacturer's warranty information must be submitted with Bid Form.

SC.19 PRODUCT INFORMATION: All bidders must submit catalog/product and specification information on the unit(s) they propose to furnish on this ITB. Failure to submit such information may result in rejection of your bid.

SC.20 COMPLETE PROJECT REQUIRED: These specifications describe the type of product required, enumerating or defining the extent of same necessary, but failure to list any items or classes under scope of the several sections shall not relieve the bidder from furnishing or delivering where required by any part of these specifications to the satisfaction of the District.

SC.21 BID SUBMITTAL: All bids submitted shall include the completed Bid Form and all required product information and any other items as indicated on the Bid Form. Bids may be considered "Non-Responsive" if the required information is not submitted by the date and time specified. Before submitting bid, each bidder shall make all investigations and examinations necessary to ascertain if any addendums were issued by the Purchasing Division.

SC.22 LATE BIDS: The District cannot be responsible for bids received after opening time and encourages early submittal.

SC.23 EXCEPTIONS TO SPECIFICATIONS: Exceptions to the specifications shall be listed on the Bid Form and shall reference the section. Any exceptions to the General or Special Conditions shall be cause for the bid to be considered non-responsive.

SC.24 COMPLETE INFORMATION REQUIRED ON BID FORM: All bids must be submitted using the Bid Forms posted on www.and all blanks filled in.

SC.25 ESTIMATED QUANTITIES: Quantities stated are for bidders' guidance only and no guarantee is given or implied as to quantities that will be used during the contract period. Said estimated quantities will be used by The District for the purpose of evaluating the low bidder meeting specifications

SC.26 SUBCONTRACTORS: Bidder shall submit a list of the names of the subcontractors proposed for any portions of the Work. The names, addresses, phone and fax numbers must be listed on the "Questionnaire" included in this Bid document. The District reserves the right to approve any subcontractor(s) named and to recommend subcontractor(s) prior to award. No Bidder shall be required to employ any subcontractor against whom he has reasonable objection.

SC.27 ACCEPTANCE: Delivery of the unit(s) and product to The District does not constitute acceptance for the purpose of payment. Final acceptance and authorization of payment shall be given only after a thorough inspection indicates that the unit(s) and product meet(s) contract specifications and conditions. The unit(s) and product will be inspected and accepted by the using Department. Unit(s) and product must be in conformance with the specifications and that the engineering materials and workmanship exhibit a level of quality and appearance consistence with or exceeding industry standards. It will be the responsibility of the successful bidder to pick up any unit(s) found unacceptable. After notification, the successful bidder will have five (5) working days to respond and make the necessary arrangement to pick up unit(s), and to

redeliver same in five (5) working days after date of pick up. Units not in compliance with bidder specifications are not eligible for, or considered delivered until corrections have been accomplished and in compliance.

SC.28 VENDOR'S SOCIAL, POLITICAL OR IDEOLOGICAL INTERESTS: Pursuant to Section 287.05701, Florida Statutes, Bidders are notified that the District will not request documentation regarding or consider a vendor's social, political or ideological interests when determining if a Bidder is responsible or give preference to a Bidder based on its social, political or ideological interests.

END OF SPECIAL CONDITIONS

EXHIBIT "A" (SPECIAL TERMS AND CONDITIONS)
INDIAN TRAIL IMPROVEMENT DISTRICT
MINIMUM INSURANCE REQUIREMENTS

Unless otherwise provided in the Agreement, following is the MINIMUM acceptable insurance to be carried by a District Contractor:

I. **Commercial General Liability:**

(A) Bodily Injury Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

Property Damage Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(B) **OR** a Combined Single Limit of Bodily Injury and Property Damage :

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(C) The Contractor's Commercial General Liability shall include Contractual Liability and Products/Completed Operations Liability (may be included in General liability coverage).Claims-made or modified occurrence policies are unacceptable.

II. **Automobile Liability** Required insurance shall include coverage for bodily injury, and property damage arising from the operation of any owned, non-owned or hired automobile or trailer. If Contractor does not own any automobiles, the Auto Liability requirement may be amended if Contractor agrees to maintain only Hired or Non-Owned Auto Liability. May be satisfied either by endorsement of Commercial General Liability Policy or by separate automobile coverage.

$1,000,000	Per Occurrence

III. Workers Compensation

Statutory Limits and	$ 300,000	Each Accident
	$1,000,000	Disease-Policy Limit
Employers Liability	$1,000,000	Disease-Each Employee

IV. **Umbrella Excess Liability Insurance**:

(A)	$3,000,000	Each Occurrence
	$3,000,000	Annual Aggregate

(B) The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

(C) If Scope of Work provides, Contractor may use umbrella or excess liability to satisfy minimum coverage for General Lability, Auto Liability and Employer's Liability.

V. **Notice of Cancellation**:

The insurance afforded above may not be terminated, reduced, non-renewed or materially changed unless thirty (30) days prior written notice of such termination, reduction, non-renewal or material change is mailed to District (unless terminated for non-payment in which event ten (10) days notice is required). New Insurance Certificate may be required.

VI. **Professional Liability (Errors & Omissions) Insurance (if applicable)**

(A)	$1,000,000	Per Claim
(B)	$2,000,000	Annual Aggregate
(C)	$25,000	Maximum Deductible Per Claim

For policies written on a "Claims Made" basis, the Contractor shall maintain a Retroactive Date prior to or equal to the Effective Date of the Agreement. The Certificate of Insurance providing evidence of this coverage shall clearly indicate whether coverage is provided on an "Occurrence" or "Claims-Made" Form. If coverage is made on a "Claims-Made" Form, the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. If the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event during the term of the Agreement, the Contractor shall purchase extended reporting period coverage, extending the maximum reporting period not less than three (3) years.

VII. **Insurance Certificate (COI):**

Indian Trail Improvement District shall be listed as an additional insured for the above Commercial, Automobile and Umbrella Liability insurance coverage and a Certificate of Insurance (COI) reflecting same shall be delivered to Indian Trail Improvement District. The Certificate of Insurance shall be maintained on a continuing basis throughout the Term of the Agreement. Contractor shall provide a new Certificate of Insurance evidencing changes to coverage or the issuance of replacement coverage.

VIII. **Waiver of Subrogation.**

With regard to the policies required to be provided, Contractor shall grant District a waiver of any right to subrogation which any insurer of the Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

IX. **Policy Endorsement**:

Indian Trail Improvement District shall be a named as Additional Insured with a CG 2026 Additional Insured–Designated Person or Organization Endorsement to Contractor's Commercial General Liability insurance Policy. The Additional insured Endorsement shall read "Indian Trail Improvement District, an Independent Special District of the State of Florida, its Officer, Employees and Agents". Contractor shall provide the Additional Insured Endorsements coverage on a primary and non-contributary basis for the policies required by the Agreement (excluding Workers Compensation). A copy of the Policy Endorsement(s) shall be provided to District.

Contractual activities in Acreage Community Park South Expansion Area require an additional Policy Endorsement to showing Palm Beach County as an "Additional Insured" with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or similar endorsement, to the Commercial General Liability Coverage. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents, do Parks & Recreation Department". The Additional Insured endorsement shall provide coverage on a primary basis.

X. **Acceptable Insurers**

At a minimum, Insurers shall have an A. M. Best Rating of A:VII.

XI. **Special Risks or Circumstances for Supplemental Services (if applicable)**

(A) District reserves the right to modify these requirements, including limits, for Supplemental Services or Work, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances involved in a project. If modifications in insurance coverage are required, such modifications will be defined in a written Work Authorization

(B) **Sexual Misconduct/Molestation Liability Coverage**

(1) $1,000,000	Per Occurrence
(2) $2,000,000	Annual Aggregate

Required of any Contractor having direct interaction with minors. May be satisfied by endorsement to the Contractor's General Liability Policy or by separate policy.

(C) **Liquor Liability Coverage**

. (1) $1,000.000 Per Occurrence
(2) $2,000,000 Annual Aggregate

Required of any Contractor that distributes, sells or serves alcoholic beverages or if their activities require a liquor license.

(D) **Cyber Liability Coverage.**

(1) $1,000,000 Per Claim

To be maintained during the duration of the Agreement and three (3) years thereafter.

Required of any Contractor that will use, store, or access private, confidential, protected or other District information, including but not limited to Contractors who manage District dedicated servers, cloud hosting services; software/hardware maintenance; programming; and IT services.

XII. **Sub-Contractors.**

Unless otherwise provide in the Agreement, Sub-Contractors employed by the Contractor to perform some portion of the Work shall also provide and continuously maintain the minimum coverage required by this Policy. It shall be the Contractor's responsibility to require and confirm that its Sub-Contractors satisfy these requirements.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

SPECIFICATIONS/SCOPE

Indian Trail Improvement District ("The District"), is seeking contractual services for **mowing maintenance** within **Basins M-2 and M-3**, specifically **Unit 6, Unit 12 and Unit 20 (Santa Rosa Groves)**
The scope of work for the contracted portion encompasses a combined eighty-six (86) miles of paved and unpaved roads, thirty-four (34) miles of canals.
This represents a subset of the District's total maintenance inventory of four hundred-thirty-seven (437) miles of road, one-hundred-sixty-three (163) miles of canal and ten and a half (10.5) miles of sidewalk.

1. **ROAD MOWING:**
   The M-2 Basin, (Unit 6 and Unit 12), has a total road milage of seventy-four (74) miles of which fifteen (15) miles are paved (improved) road and fifty - nine (59) miles are unpaved road. The M-3 Basin (Santa Rosa Groves) has seven (7) miles of unpaved road. The road easements vary in width between sixty (60) and eighty (80) feet. Improved road surfaces are two lanes totaling a varied width between twenty (20) and twenty-four (24) feet. The remaining areas of the easements are grassed swales that function in part as a drainage system.

SCOPE OF WORK:

A. District road easements require regularly scheduled mowing services to control growth of grass in the swale area from the edge of road to the outer edge (referred here to as "Maintenance"). Uncontrolled grass hinders the drainage function of the swales. Road easements require maintenance on both sides of the road.
B. Maintenance of paved and unpaved roadway swales may require different levels of service depending on pedestrian activity. School zones and bus stops produce higher foot traffic and will require more frequent maintenance. Unpaved roadways are residential areas, which homeowners choose to maintain their own swale.
C. The Work shall consist of mowing and related services of the M-2 and M-3 DISTRICT-maintained road easements identified herein using the equipment specified in the Unit Price Schedule.
D. The CONTRACTOR shall furnish all labor, material, equipment, tools, transportation, supplies, manpower and supervision to complete the work. The work consists of mowing grass, weeds, and removal of trash in DISTRICT maintained easements along paved and unpaved roads, and other areas as specified.
E. Travel and down hours will not be considered for additional payment.
   Any discrepancies or disagreements concerning quantities shall be mutually resolved prior to payment. However, DISTRICT shall make final determination.

F. It may be required that mailbox posts, hydrants, regulatory signposts, power poles/guy wires, various culvert headwalls/flairs, guardrails, and canal/culvert bay fencing shall be trimmed with a weed eater within mowing limits as necessary. This cost shall be included in overall mowing expenses**.**

2. **CANAL MOWING**
The M-2 Basin has nineteen and a half (19.5) miles of canals. The M-3 Basin has fourteen (14) miles of canal. At the time of this Request for Proposal (RFP), there are non-accessible canal areas in the M-2 Basin (See attached map).

SCOPE OF WORK:

A. District requires regularly scheduled mowing services to control the overgrowth of grass and other vegetation along the M-2 and M-3 District canal easements and canal slopes. Uncontrolled grass and other vegetation hinder canal maintenance. Canals require maintenance on both sides, if accessible.
B. The Work involves mowing the M-2 and M-3 District canal easements and canal slopes (hereafter, "Maintenance").
C. The Work shall consist of mowing all the M-2 and M-3 DISTRICT-maintained canal easements and canal slopes identified using the appropriate equipment.
D. The CONTRACTOR shall furnish all labor, material, equipment, tools, transportation, supplies, manpower and supervision to complete the Work.
E. The work consists of mowing grass, weed vegetation, and removal of trash in DISTRICT maintained canals and other areas as specified.

3. **CUTBACKS** (Vertical Cuts)
The District follows FDOT safe travel guidelines and therefore requires road cutback maintenance of trees and other vegetation of 14.5’ or higher for road clearance and a swale clearance of 8.5’ or higher.

SCOPE OF WORK:

A. District requires regularly scheduled cutback services to control the overgrowth of trees and vegetation in or over the District travel ways (roads, sidewalks and canal easements). Uncontrolled trees and vegetation obstruct pedestrian sidewalk use, blocks motorist vision and interferes with canal and road maintenance. Cutback maintenance is required on both sides of road and canal as well as the sidewalks.
B. The Work involves cutting back tree limbs and vegetation within the M-2 and M - 3 District travel ways (roads, sidewalks and canal easements) (hereafter, "Maintenance"), with special attention to school zones, sidewalks, crossing guards, Park surrounding areas, etc.

C. The work shall consist of cutbacks and related services of the M-2 and M-3 District maintained roads, sidewalks and canals easements identified herein using the equipment specified in the Unit Price Schedule
D. The CONTRACTOR shall furnish all labor, material, equipment, tools, transportation, supplies, manpower and supervision to complete the Work. The work consists of trees and vegetation cutbacks.

ADDITIONAL SPECIFICATIONS FOR CONTRACTOR:

A. The CONTRACTOR will furnish all labor, material, equipment, tools, transportation, supplies, manpower, supervision and quality assurance to complete the Work to the District's satisfaction. All Work will be in accordance with the Contract Documents. Contractor will provide Maintenance services in accordance with the agreed schedule and requirements described in these Specifications.
C. Areas to be mowed and cutback are easements along the M-2 and M-3 DISTRICT maintained roads, sidewalks, canal easements and slopes, and other areas as specified. Boundaries of areas to be cutback and mowed will be visible from previous mowing operations and as outlined on provided maps. Where the boundary is unclear, the CONTRACTOR is responsible for obtaining direction from DISTRICT. Maps are included which outline the areas to be mowed.
D. CONTRACTOR shall use only mowing equipment approved to be safe by the American National Standards Institute (ANSI). CONTRACTOR will be solely liable for use of any equipment that may result in damage or injury related to this Work.
F. CONTRACTOR is responsible for injury to people or damage to property caused by the maintenance and equipment operation.
G. CONTRACTOR shall provide a mowing supervisor with a minimum of two (2) years' mowing experience.
G. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes and canal slopes but may not exceed a height of four inches (4"). Vegetation adjacent to buildings, utilities, trees, fences, etc. shall be cut by small equipment. This shall not constitute trimming or edging.
   Each time paved road easements is cut all vegetation growing beside mailbox posts, hydrants, regulatory signposts, power poles/guy wires, various culvert headwalls/flairs, guardrails, and canal/culvert bay fencing shall be cut to a height consistent with the adjoining turf areas.
H. Any areas that have been deemed to be excessively damaged by scalping or rutting by the CONTRACTOR, it will be the responsibility of the CONTRACTOR to restore the site through filling in ruts and seeding or sodding at the CONTRACTORS expense. Any areas that require remedial attention, having been found to be skipped or

deficient in meeting the mowing specifications, shall be completed at the CONTRACTOR'S expense. The specific Unit's payment will be withheld until the deficient area is corrected to the DISTRICT's satisfaction.

I. CONTRACTOR shall, prior to mowing a given area, inspect and remove all trash or debris.
J. CONTRACTOR will be provided with access to all Work areas by the DISTRICT.
K. All the mowing equipment shall clearly display the name of the CONTRACTOR. All mower operators will wear clothing that identifies the CONTRACTOR.
L. No fuel or equipment may be stored on site unless approved by the DISTRICT.
M. All mowing equipment used by the CONTRACTOR must produce a clean, sharp cut and uniform distribution of the cuttings.
N. The Contractor's mowing supervisor shall be available to meet with the DISTRICT'S Stormwater Superintendent, or a District designee to discuss Work progress, and address any questions and concerns, follow up on resident complains if any etc.
O. Areas that are saturated with standing water, to the point that equipment may dama ge easements, shall not be mowed. Areas that have been skipped are to be clearly indicated on the mowing sheets and communicated to the Stormwater Superintendent as well as when they have been completed. These "skipped" areas will be mowed as soon as conditions are satisfactory to complete the cycle.
P. CONTRACTOR shall exercise the necessary care to preclude any source of litter by his operation and clean up any litter generated by work activities, i.e. tree branches, palm fawns, etc.
Q. CONTRACTOR shall take all necessary precautions to ensure that there is no damage to onsite facilities/improvements as a result of their presence and performa nce of contracted work. If facilities or resident structures are damaged, it shall be reported to the DISTRICT immediately and the CONTRACTOR shall be responsible for resolving the claims with the residents and/or the DISTRICT.

SUBMITTAL

Bidders shall provide a complete narrative description of the method of operation and extent of the Work to be performed, consistent with all resources (labor, equipm ent and material) required to maintain

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Maintenance Mowing Bid Proposal Form

1. **ROAD MAINTENANCE**

A. Paved Roads Unit 6

Maintenance Area: Cheatham Hill Blvd (North and South) From 50th St N to W Sycamore Dr– 1 mile including Sidewalk cutback (Vertical cut) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

Maintenance Area: <u>Mandarin (North and South) From 50th St N to W Sycamore Dr– 1 mile – including Sidewalk – 1 mile – 2.18 acres</u>

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 180th Ave N (North and South) From 50th St N to W Sycamore Dr– 1 mile – including Sidewalk – 1 mile - 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Maintenance Area: <u>Calamondin (North and South) – 1 mile – including Sidewalk – 1 mile – 2.18 acres</u>
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Margo Way (North and South) – 1 mile – 1 mile - 2.18 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

B. Unpaved and Roads Unit 6

Maintenance Area: 40th Run North (East and West) – 2 miles – 4.36 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

Maintenance Area: 41st Rd North (East and West) – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 42nd Rd North (East and West) – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 43rd Rd North (East and West) – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 44th Place North (East and West) – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Orange Grove Blvd (East and West) – 2 miles – 4.36 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 46th Court North (East and West) – 2miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 47th Court North (East and West) – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 48th Ave North (East and West) – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 49th Street North (East and West) – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: **50th Street North (East and West) – 2miles – 4.36 acres**
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

C. Paved Roads Unit 12 (all including Sidewalk cutback)

Maintenance Area: Sycamore Dr E (East and West) from Seminole Pratt Whitney Rd to 162nd Dr N - .45 mile - 0.98 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	0.76acres of Sidewalk	$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	0.76acres of Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Cheatham Hill Blvd (North and South) from W Sycamore Dr to Okeechobee Blvd – 2 miles – 4.36 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	3.39 acres of Sidewalk	$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	3.39 acres of Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Mandarin (North and South) from W Sycamore Dr to W Alan Black Blvd – 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Alan Black Drive (East and West) from 180th Ave N to Cheatham Hill Blvd – 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: All of 162nd Drive (North and South)- 3 miles – 6.45 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	5.09 acres of Sidewalk	$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	5.09 acres of Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

<u>Maintenance Area: All of Prado Blvd East and west) -1 mile – 2.18 acres</u>
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	1.70 acres Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Edinburgh Dr (East and West) from Seminole Pratt Whitney Rd to 162nd Dr N - .45 miles – 0.98 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts	0.76 acres of Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	0.76 acres of Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area : E Duran Blvd (East and West) from Seminole Pratt Whitney Rd to 162nd Dr N - .45 miles – 0.98 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	0.76 acres of Sidewalk	$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts	0.76 acres of Sidewalk	$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

D. UNPAVED/MILLED ROADS UNIT 12

Maintenance Area: 180th Ave N (North and South) from W Sycamore Dr to W Alan Black Blvd – 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 38th LN North (East and West) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 38th Rd North (East and West) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 37th Place North (East and West) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 36th Court North (East and West) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to

accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 35th Place North (East and West) 1 mile – 2.18 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 33rd Rd North (East and West) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 32nd Lane North (East and West) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

Maintenance Area: 31st Road North (East and West) - 1 mile -2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 30th Lane North (East and West) - 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Mead Hill Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Mead Hill Drive (East and West) - .15 miles - 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Hialeah Drive (East and West) - .57 miles – 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Hialeah Drive (East and West) - .15 miles – 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Pleasure Drive (East and West) - .57 miles - 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Pleasure Drive (East and West) - .15 miles – 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Yorkshire Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Yorkshire Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to

accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Derby Drive (East and West) - .57 miles – 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Derby Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Lancashire Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

Maintenance Area: W Lancashire Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Edinburgh Drive (East and West) from Seminole Pratt Whitney Rd to 168 Ter N .13 miles – 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year)**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Edinburgh Drive (East and West) - .15 miles – 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Aqueduct Drive (East and West) - .57 miles – 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Aqueduct Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Preakness Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Preakness Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Cheltenham Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Cheltenham Drive (East and West) - .15 miles – 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Mayfair Drive (East and West) - .57 miles – 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to

accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Mayfair Drive (East and West) - .15 miles 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Trafalgar Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Trafalgar Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

Maintenance Area: E Pimlico Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Pimlico Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Prestwich Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Prestwich Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Wiltshire Drive (East and West) - .57 miles – 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Wiltshire Drive (East and West) - .15 miles – 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Secretariat Drive (East and West) - .57 miles – 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Secretariat Drive (East and West) - .15 miles – 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to

accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

<u>Maintenance Area: E Stallion Drive (East and West) - .57 miles – 1.24 acres</u>
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Stallion Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Cornwall Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

Maintenance Area: W Cornwall Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Downers Drive (East and West) .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Downers Drive (East and West) .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Glasgow Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Glasgow Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Brighton Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Brighton Drive (East and West) - .15 miles – 0.33 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Jenny Lane (East and West) - .13 miles – 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to

accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Jenny Lane (East and West) - .15 miles – 0.33 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		. per cut x ____	

Maintenance Area: Whitton Drive (East and West) - .5 miles – 1.09 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Goldcup Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Goldcup Drive (East and West) - .13 miles – 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Duran Boulevard (East and West) from Seminole Pratt Whitney Rd to 168 Ter N - .13 miles – 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Duran Boulevard (East and West) - .13 miles – 0.28 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Calder Drive (East and West) - .57 miles -1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Calder Drive (East and West) - .13 miles – 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Grand National Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Grand National Drive (East and West) - .13 miles – 0.28 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Epson Drive (East and West) - .57 miles – 1.24 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to

accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year)**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Epson Drive (East and West) - .13 miles -0.28 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Aintree Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Aintree Drive (East and West) - .13 miles – 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Burns Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Burns Drive (East and West) - .13 miles – 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	***Comments/Frequency***	***Fee / Cycle***	***TOTAL***
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: E Harlena Drive (East and West) - .57 miles – 1.24 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: W Harlena Drive (East and West) - .13 miles- 0.28 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 168th Terrace (North and South) East side only - 3 miles – 6.55 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: 168th Trail (North and South) West side only – 3 miles – 6.55 acres
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

E. <u>Unpaved Roads Unit 20</u>

<u>Maintenance Area: Louis Street (East – West) – 1 mile – 2.18 acres</u>
Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Bedu Court (East – West) – 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Antoinette Street (East – West) – 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

Maintenance Area: Simone Drive (East – West) – 1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Marie Court (East – West) -1 mile – 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Dennis Street (North – South) – 1 mile 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: Carol Street (North – South) – 1 mile 2.18 acres

Scope: Edge of Road to outer edge, both sides of the Road. All grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate swale slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year**

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

2. CANAL MAINTENANCE

A. M-2 Basin Unit 6

Maintenance Area: M-2 A Canal 1 mile – North – South
Accessibility: full access
Maintenance area to assess: 2 miles both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M -2 B Canal 1 mile – North – South
Accessibility: west side access only
Maintenance area to assess: 1 mile (one side of the canal)- 2.42 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C Canal 1 mile – North – South
Accessibility: full access
Maintenance area to assess: 2 miles both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 D Canal 1 mile – North – South
Accessibility: full access
Maintenance area to assess: 2 miles both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 E Canal 2 mile – East – West
Accessibility: broken access
Maintenance area to assess:
North access only from Margo Way to M-2B Canal Crossing,
From 180th Ave N. to M-2 C Canal North Side only accessible
From M-2 B Canal Crossing to Cheatham Hill Blvd South Side Only access
Maintenance area to assess: 2.24 miles – 5.43 acres

Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

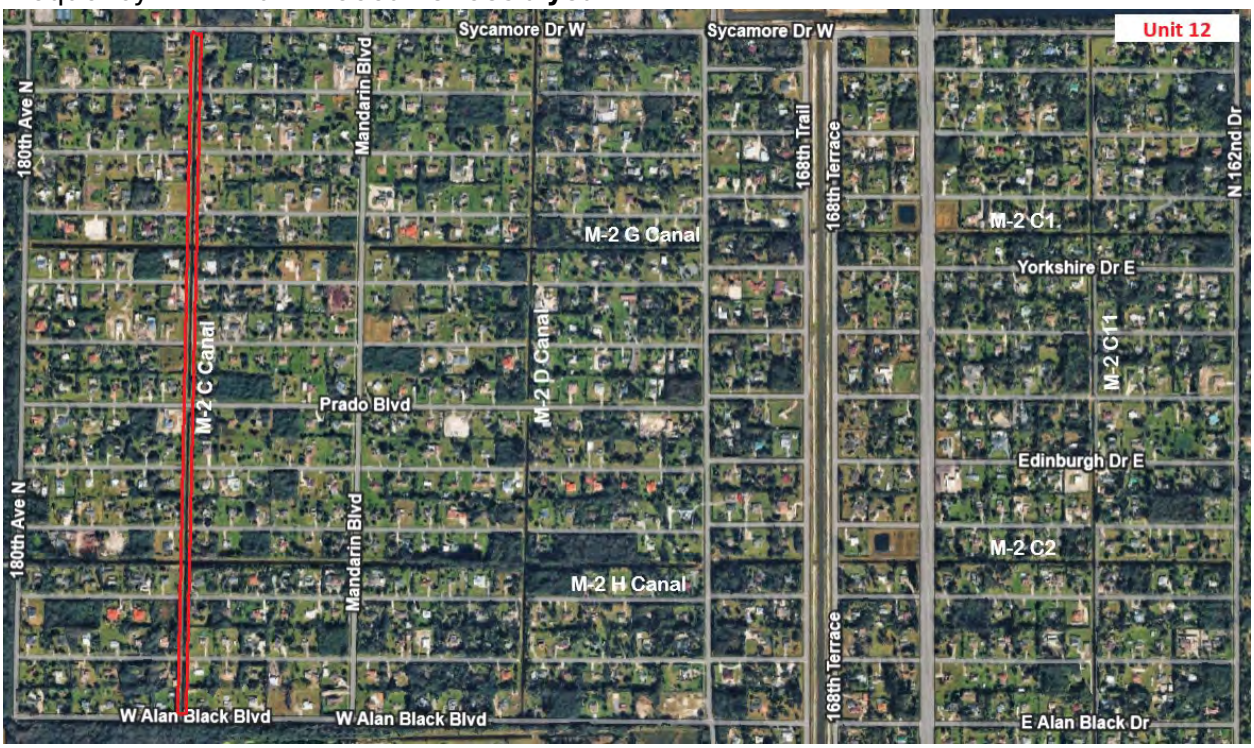
Maintenance Area: M-2 F Canal 2 mile – East – West
Accessibility: broken access
Maintenance area to assess:
North access only from Margo Way to M-2B Canal Crossing,
From M2-B Canal Crossing to Cheatham Hill Blvd South Side only accessible
Maintenance area to assess: 2 miles – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

B. Unit 12

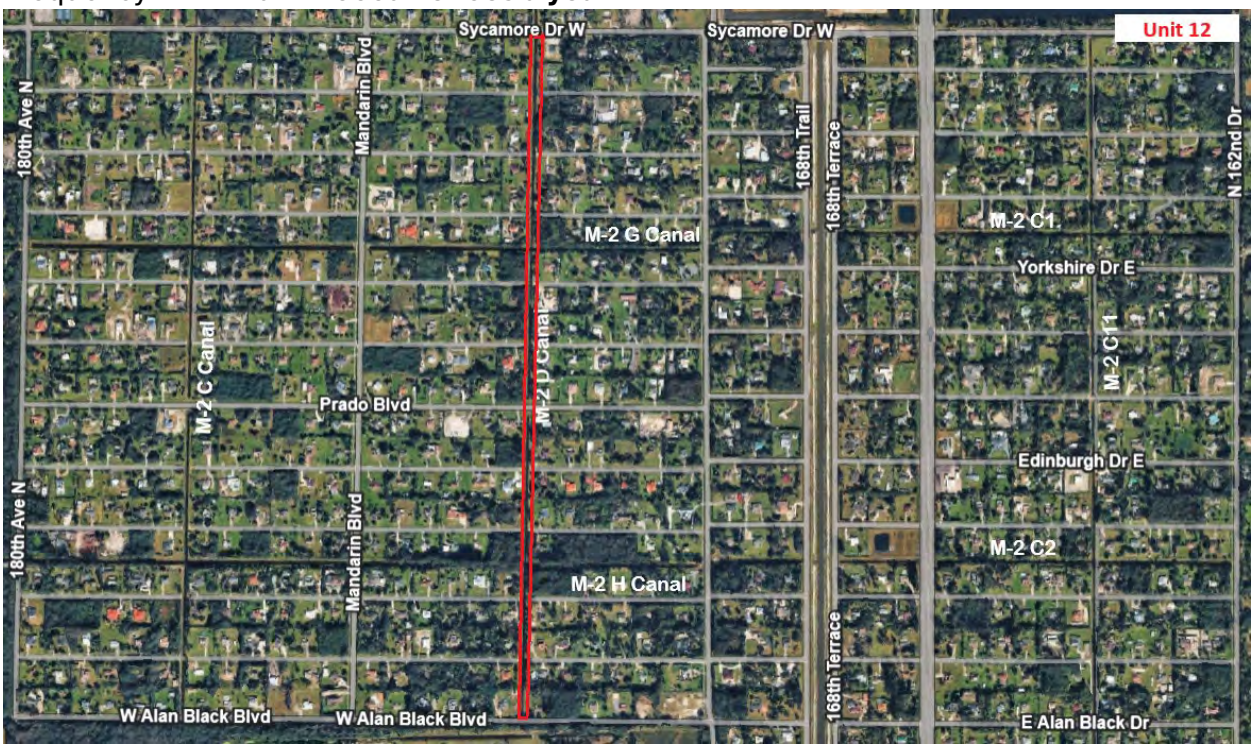
Maintenance Area: M-2 C Canal 1 mile – North – South
Accessibility: full access
Maintenance area to assess: 2 miles both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

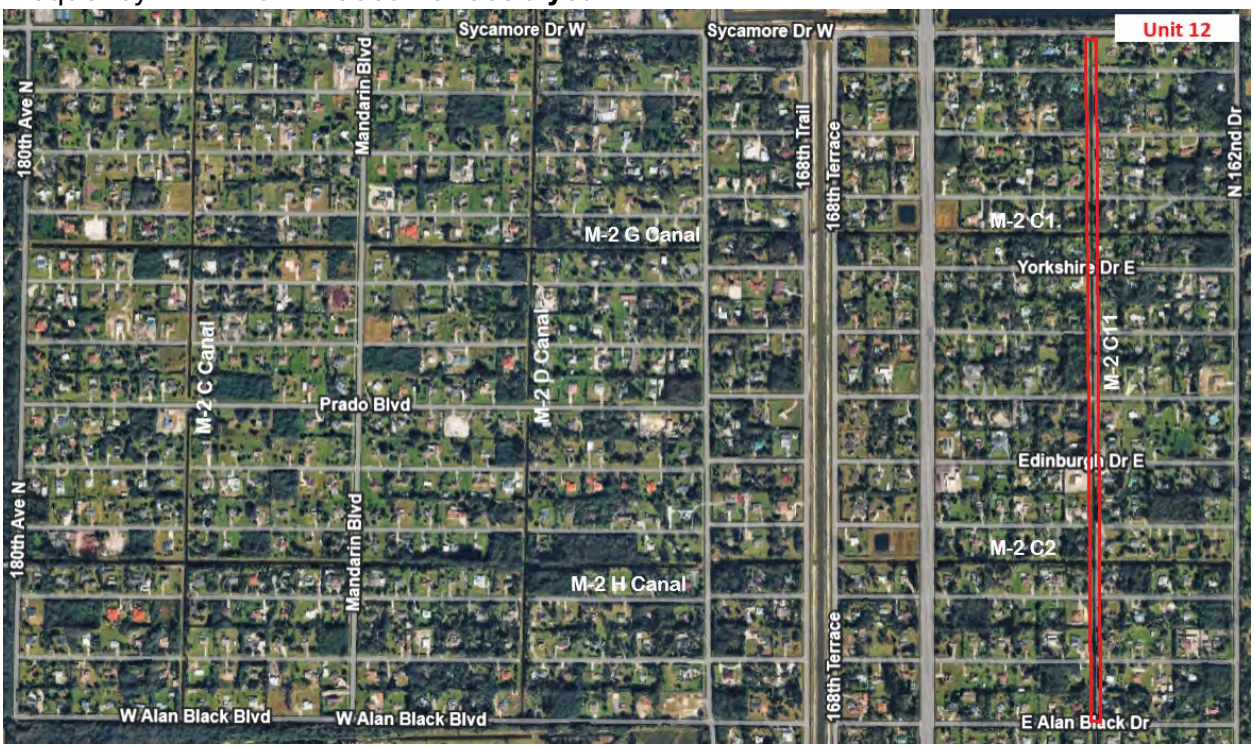
Maintenance Area: M-2 D Canal 1 mile – North – South
Accessibility: full access
Maintenance area to assess: 2 miles both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Maintenance Area: M-2 C11 Canal 1 miles – North – South
Accessibility: Full Access
Maintenance area to assess:
Full access from East Sycamore Drive to Alan Black Blvd (1 miles each side – 2 miles total) – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**

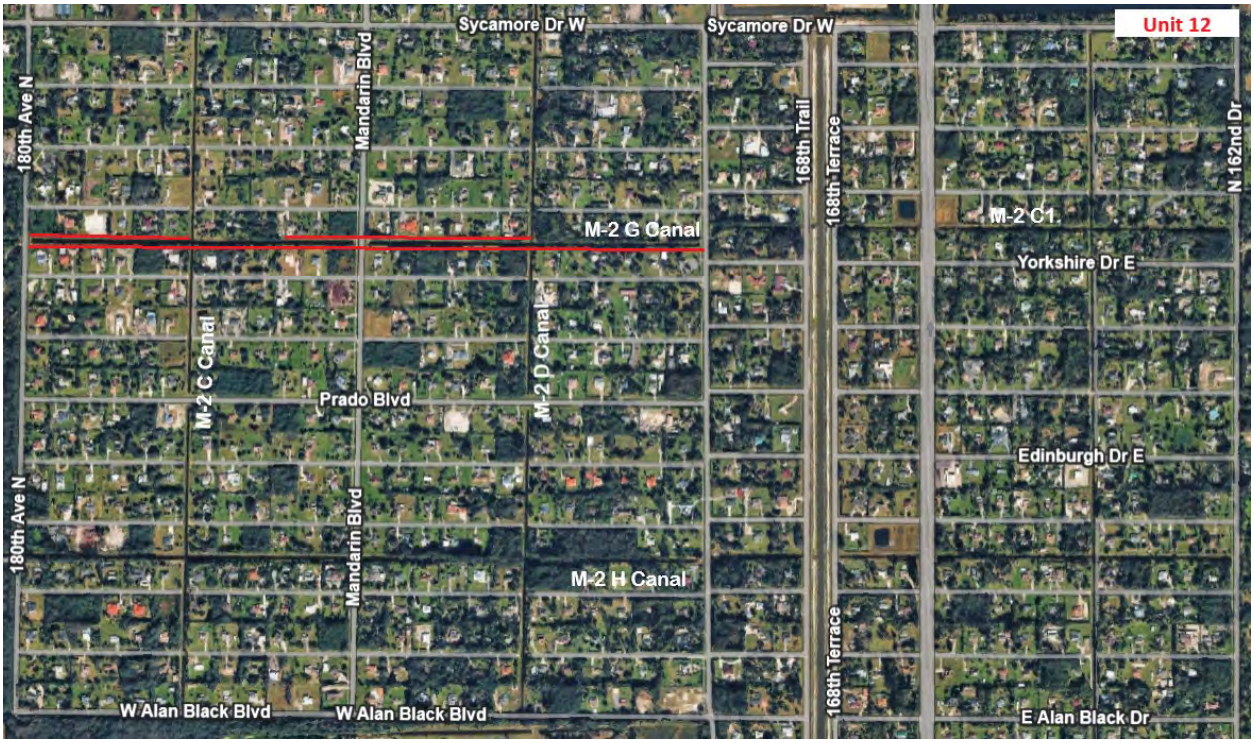


Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Maintenance Area: M-2 G Canal 1.15 miles – East – West
Accessibility: broken access
Maintenance area to assess:
North access only from 180th to M-2 C Canal Crossing
North Access Only from 17670 37th pl N. to M-2 D Canal Crossing.
South side access only from 180th to Cheatham Hill Blvd North
Maintenance area to assess: Both sides - 1.6 miles – 3.88 acres

Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area. Frequency: **minimum 4 occurrences a year.**



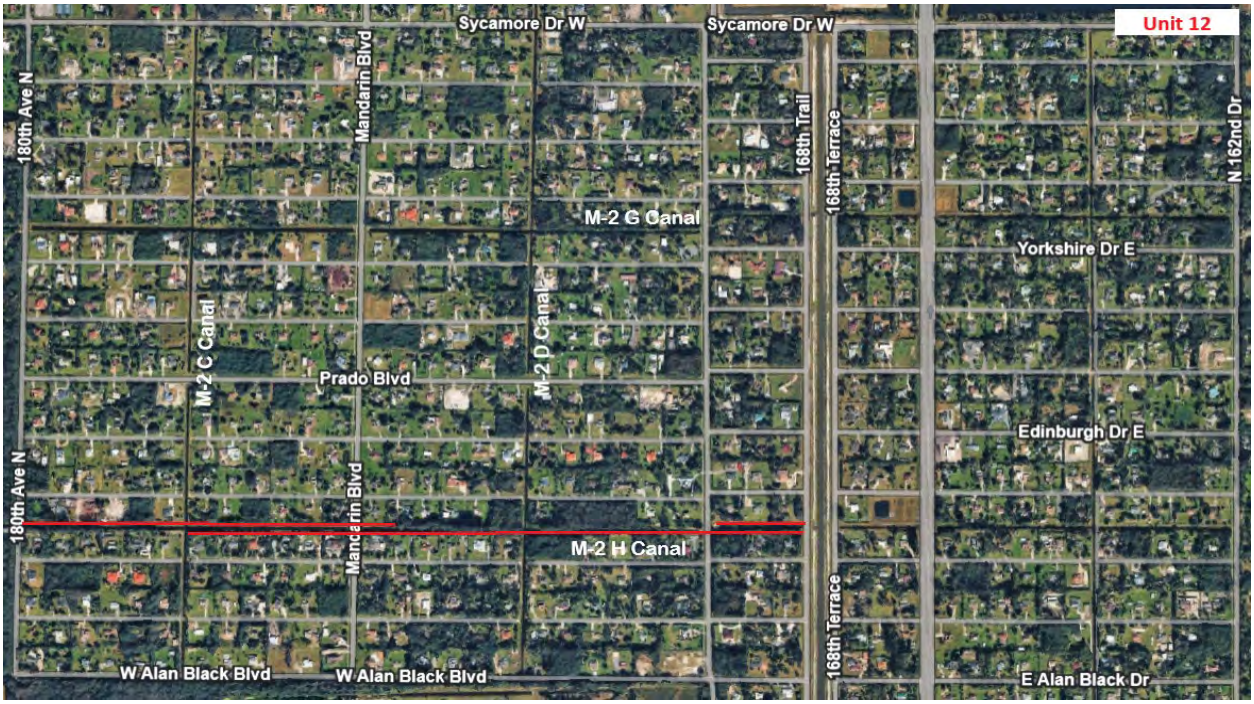
INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 H Canal 1.15 miles – East – West
Accessibility: broken access
Maintenance area to assess:
North access only from 180th Ave N. to 3252 Mandarin Blvd
North access only from Cheatham Hill Blvd North to 168th Trl. N
South access only from M-2 C Canal to 168th Trl N.
Maintenance area to assess: Both sides - 1.5 miles – 3.64 acres

Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks do not exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**

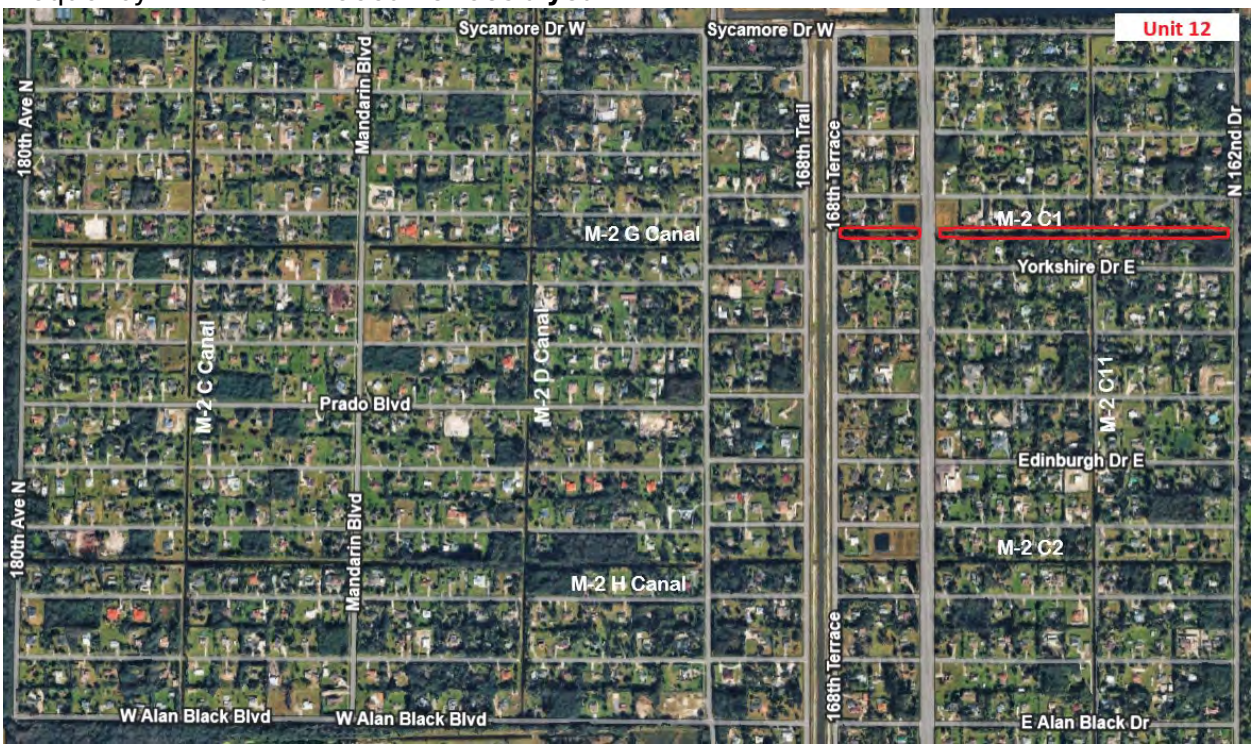
INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C 1 Canal .5 miles – East – West
Accessibility: full access
Maintenance area to assess: 1 mile – 2.42 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

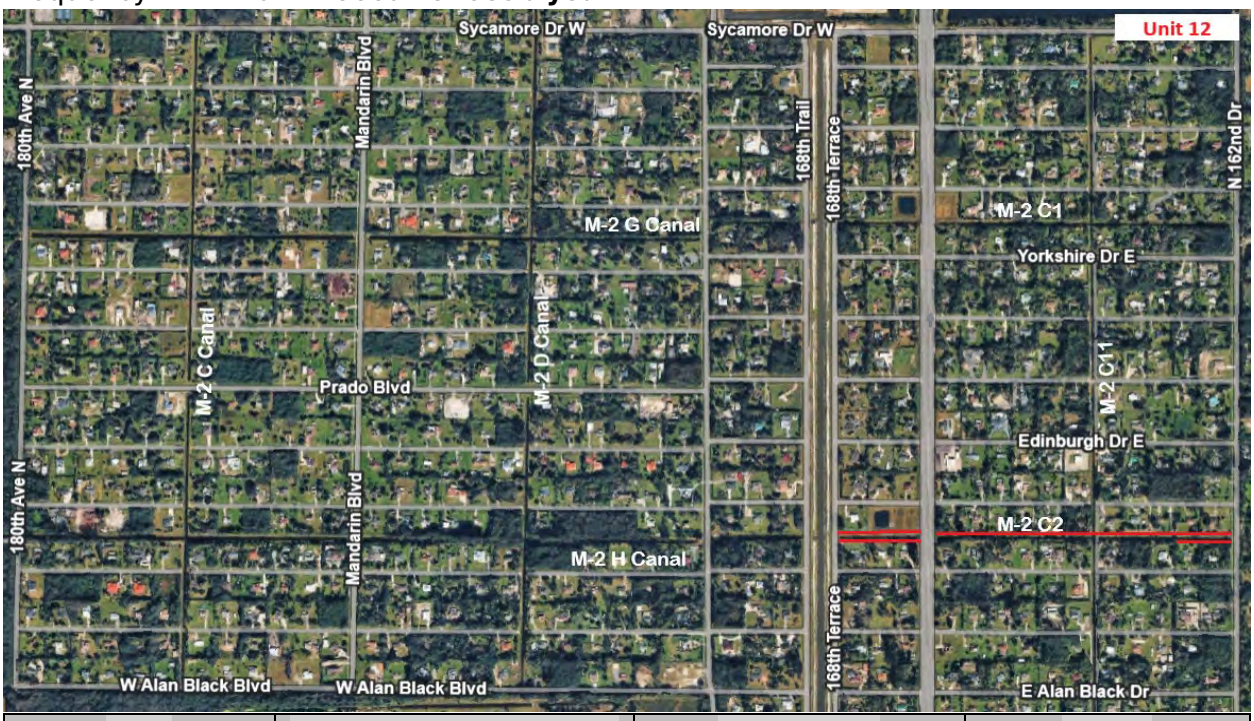
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

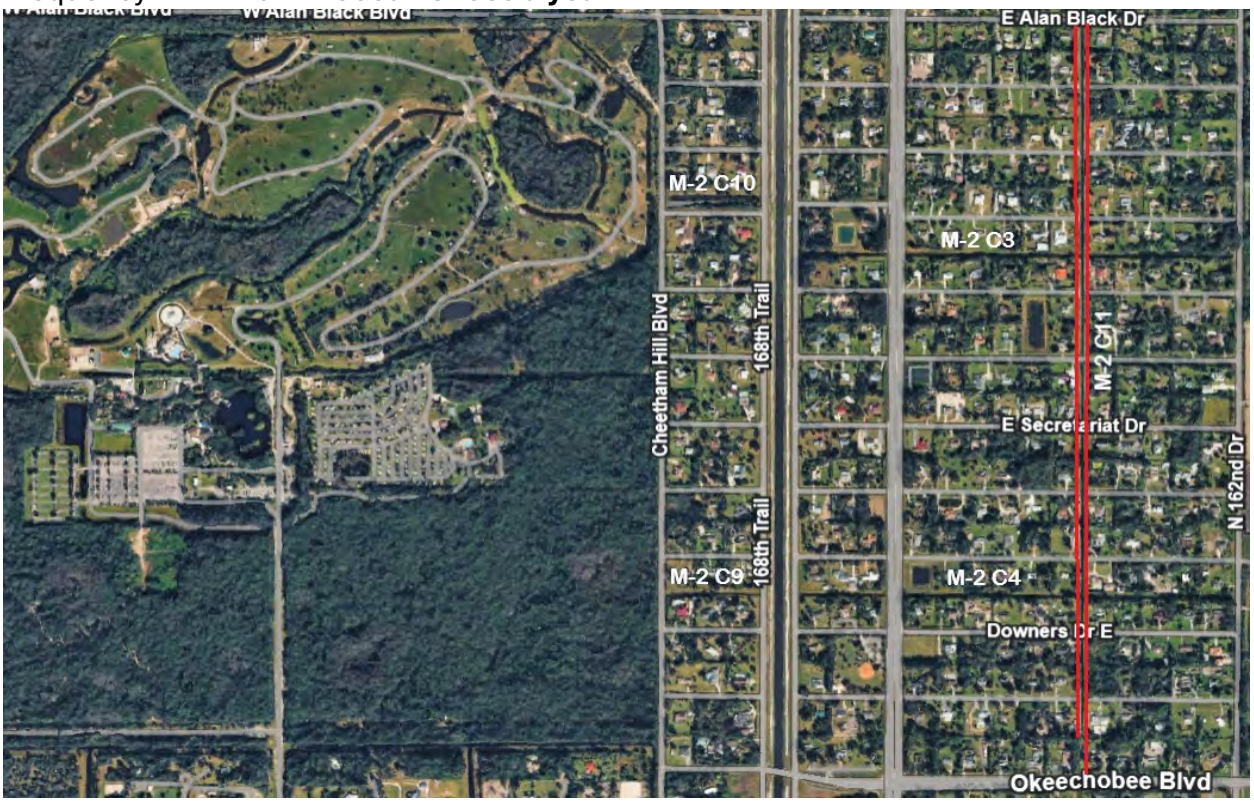
Maintenance Area: M-2 C 2 Canal .5 miles – East – West
Accessibility: broken access
Maintenance area to assess:
North side access only from 168th Terrace to N 162nd Dr
South Side access only from 168th Terrace to Seminole Pratt
South Side access only 16059 E Preakness Dr to N 162nd Dr
Maintenance area to assess: Both sides .7 miles – 1.7 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

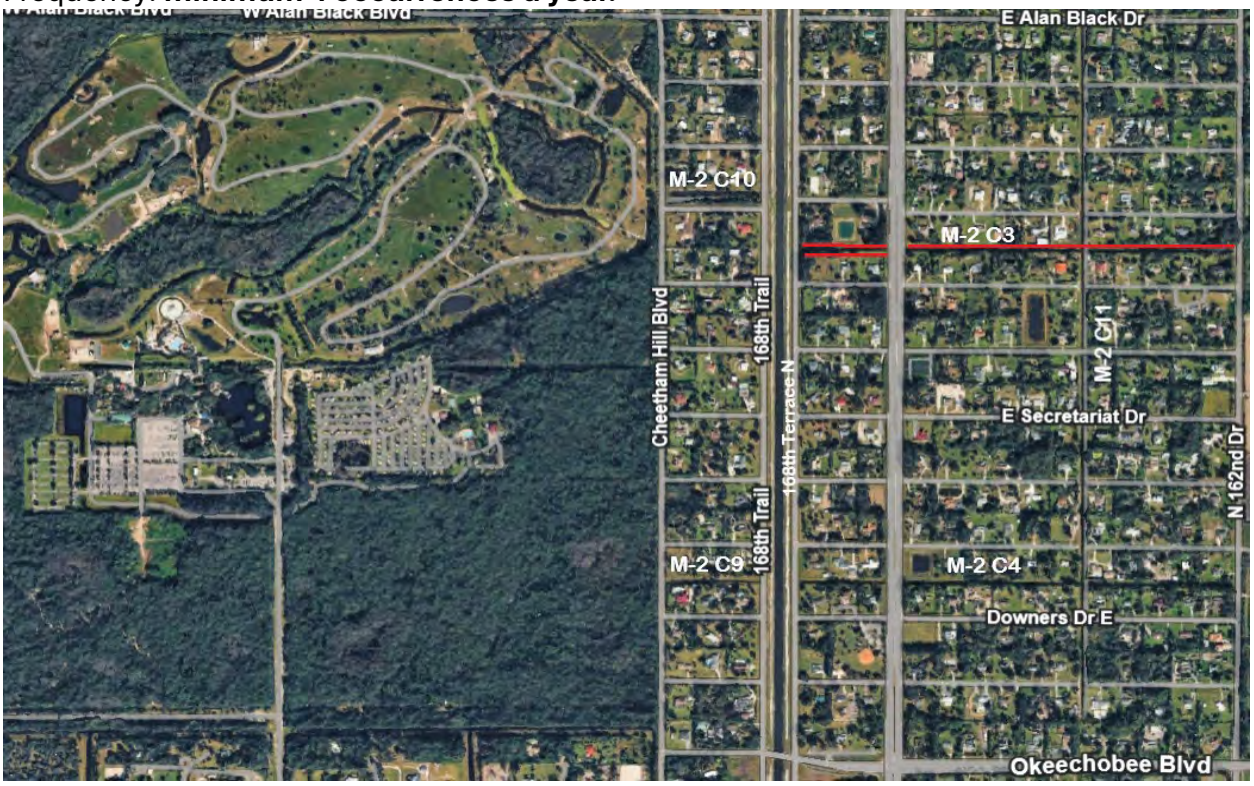
Maintenance Area: M-2 C11 Canal 1 miles – North – South
Accessibility: Broken Access
Maintenance area to assess:
East side: from Alan Black Blvd to Okeechobee
West side: from Alan Black Blvd to 16244 E Glassgow Dr
Maintenance area to assess: Both sides 1.95 miles – 4.73 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

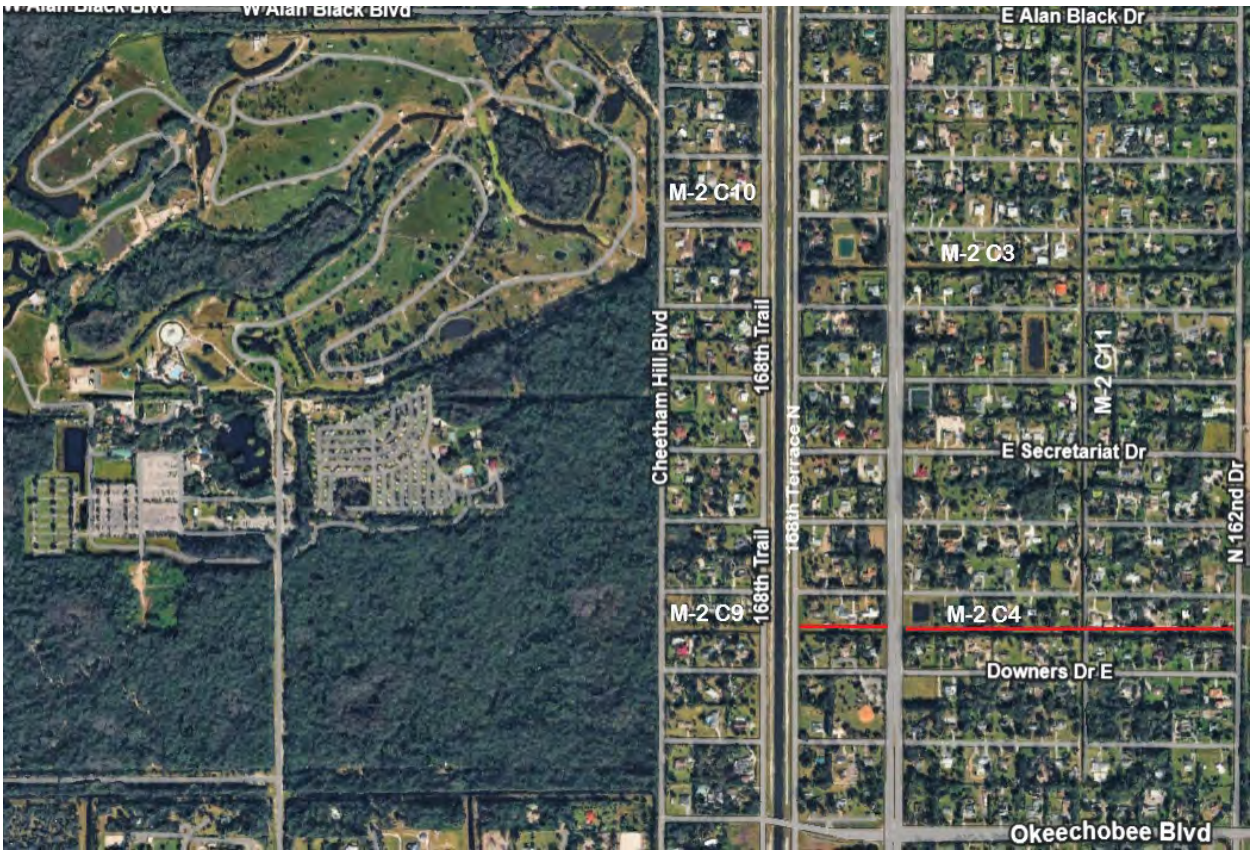
Maintenance Area: M-2 C 3 Canal .5 miles – East – West
Accessibility: broken access
Maintenance area to assess:
North Side from 168th Terrace N to N 162nd Dr
South Side from 168 Terrace N to Seminole Pratt
Maintenance area to assess: Both sides .6 miles – 1.45 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C 4 Canal .5 miles – East – West
Accessibility: broken access
Maintenance area to assess:
North Side Accessibility only from 168th Terrace N to N 162nd Dr
Maintenance area to assess: Both sides .5 miles – 1.21 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C11 Canal 1 miles – North – South
Accessibility: Broken Access
Maintenance area to assess:
East side: from Okeechobee to Harlena Dr E
West side: from Okeechobee Blvd to Brighton Dr E
West side: from Whitton Dr E to 16244 E Goldcup Dr

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West Side: from Duran Blvd to 16243 E Calder Dr
West side: from E Burns Dr to Harlena Dr E
Maintenance area to assess: Both sides 1.3 miles – 3.15 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C 5 Canal .5 miles – East – West
Accessibility: broken access
Maintenance area to assess:

North Side Accessibility from Seminole Pratt to 162nd Dr N
South Side Accessibility from Seminole Pratt to M-2 C11
Maintenance area to assess: Both sides .8 miles – 1.94 acres

Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area. Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C 6 Canal .5 miles – East – West

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Accessibility: broken access
Maintenance area to assess:
North Side Accessibility from 168th Terrace to 16280 E Epson
North Side Accessibility from M-2 C11 to 162nd Dr N
South Side Accessibility from 168th Terrace to Seminole Pratt
South Side Accessibility From M-2 C11 to 162nd Dr N
Maintenance area to assess: Both sides .8 miles – 1.94 acres

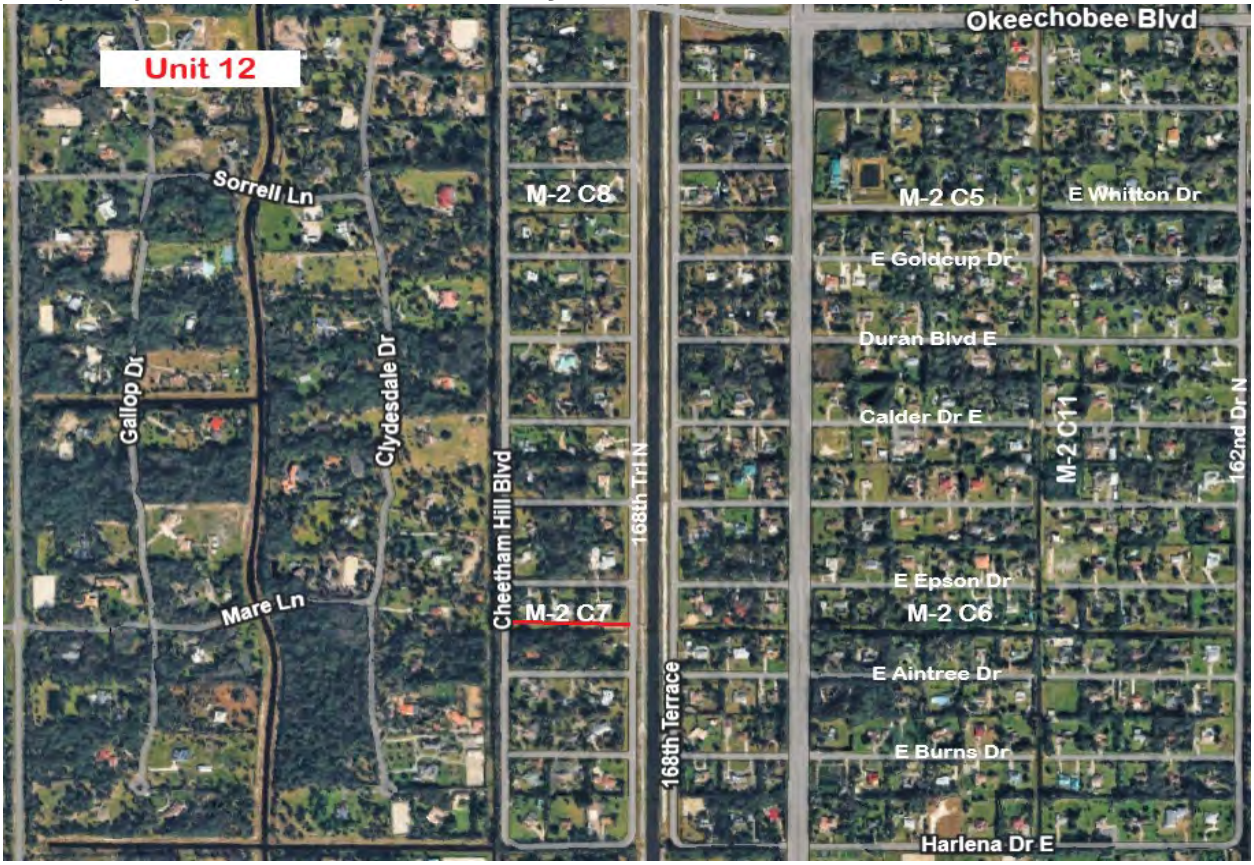
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

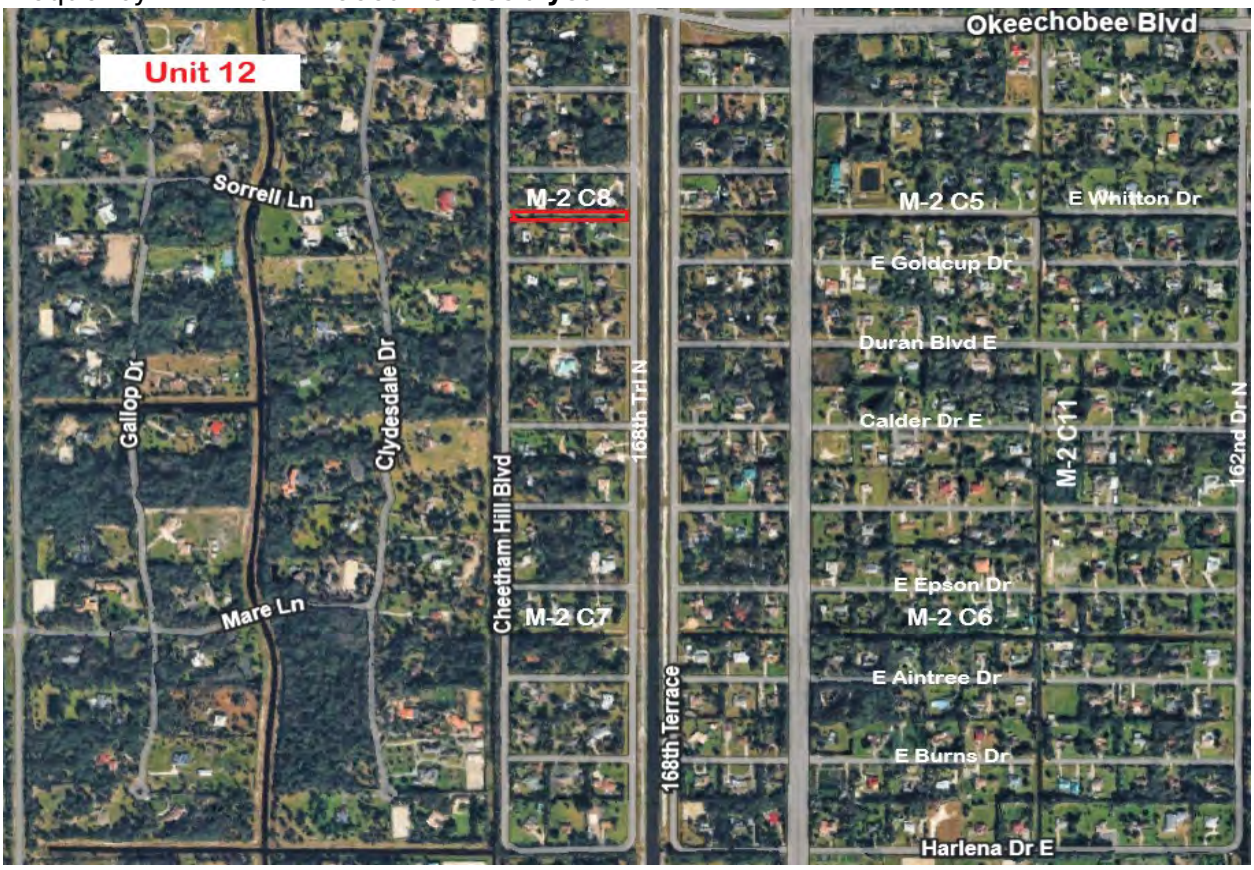
Maintenance Area: M-2 C 7 Canal .13 miles – East – West
Accessibility: North side only from Cheetham Hill Blvd to 168th Trl N.
Maintenance area to assess: .12 miles - 0.29 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

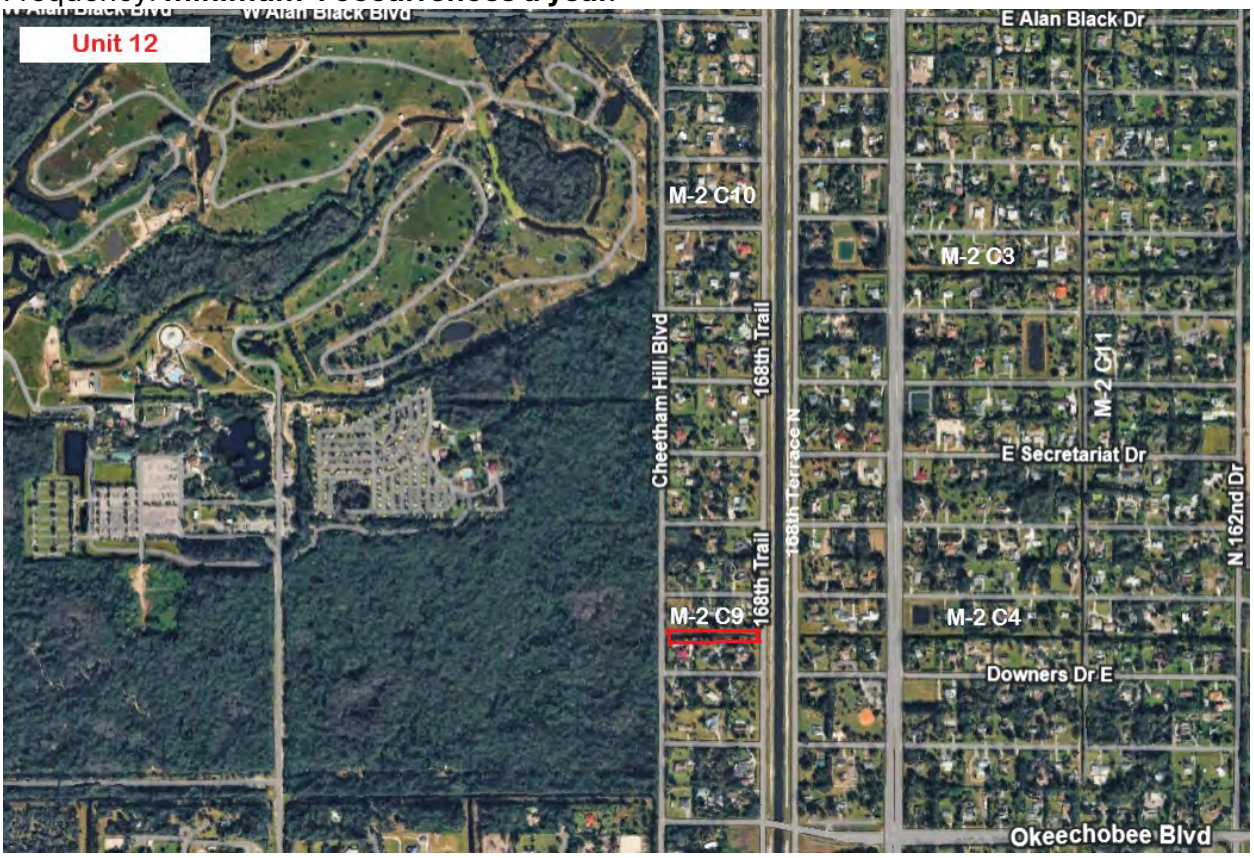
Maintenance Area: M-2 C 8 Canal .13 miles – East – West
Accessibility: full access
Accessibility: from Cheetham Hill Blvd to168th Trl N.
Maintenance area to assess: Both Sides .24 miles – 0.58 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*

Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C 9 Canal .13 miles – East – West
Accessibility: full access
Accessibility from Cheetham Hill Blvd to 168th Trl N.
Maintenance area to assess: Both Sides .24 miles – 0.58 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



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M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-2 C 10 Canal .13 miles – East – West
Accessibility: full access
Accessibility from Cheetham Hill Blvd to 168th Trl N.
Maintenance area to assess: Both Sides .24 miles – 0.58 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**

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INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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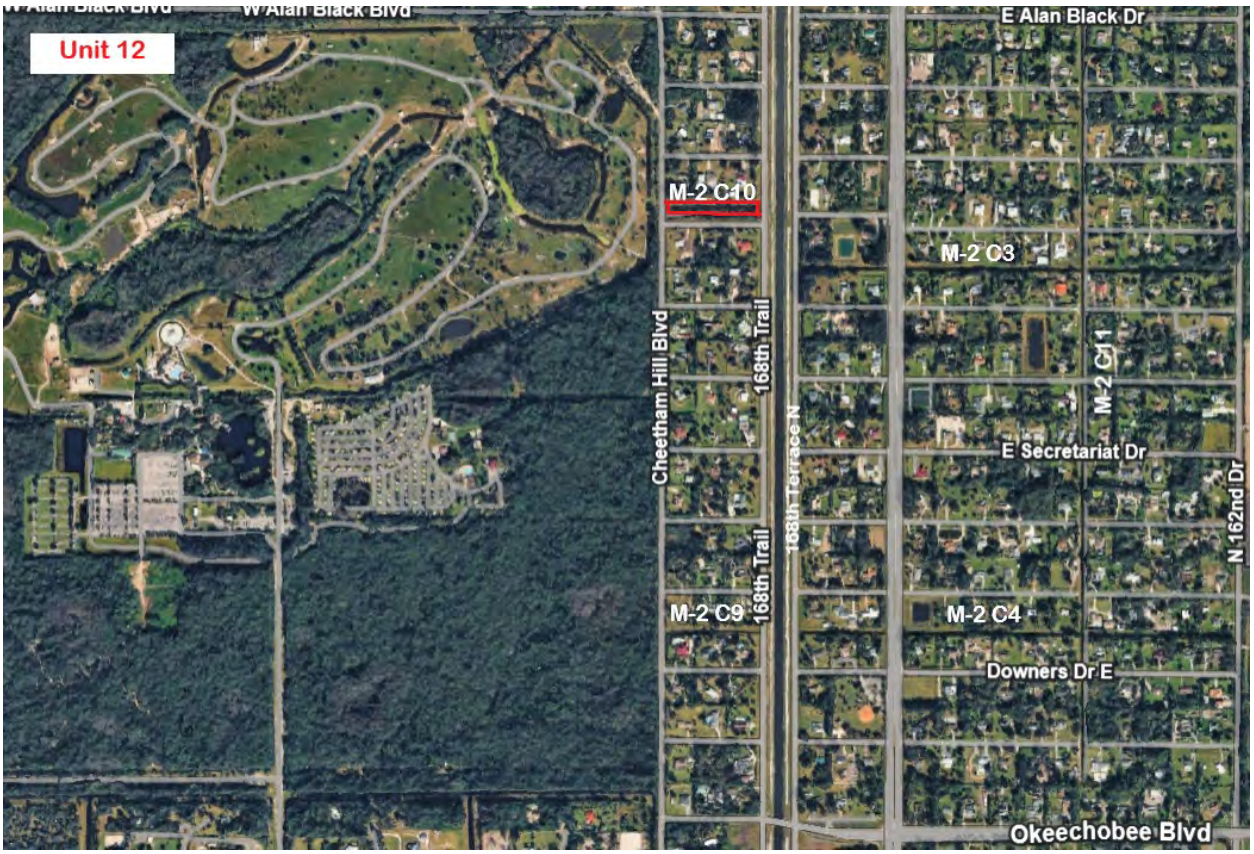


Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

B. <u>Unit 20 Santa Rosa Groves</u>

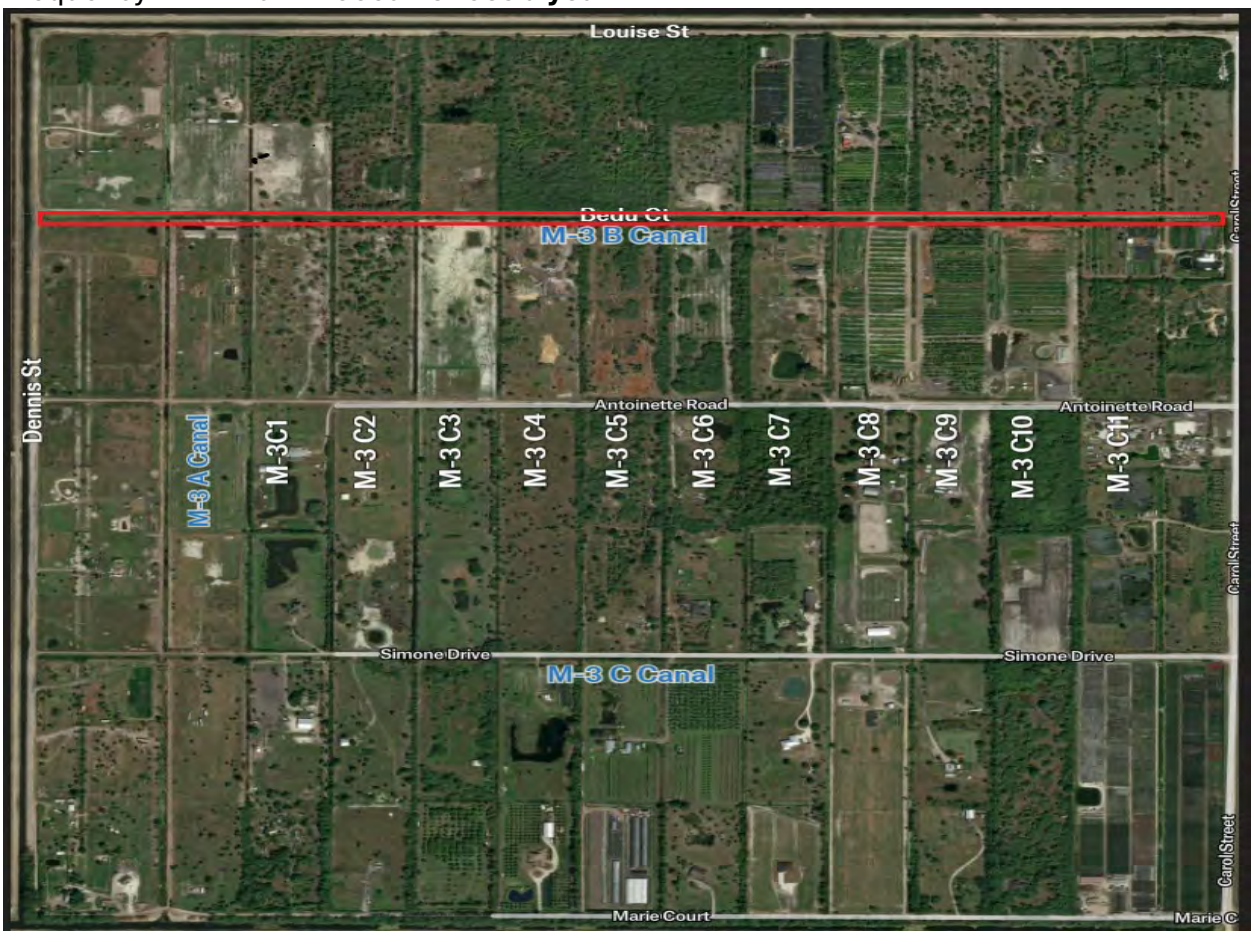
Maintenance Area: M-3 A Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: Both Sides 2 Miles – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 B Canal 1 Mile East - West
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*

Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C Canal 1 Mile East- West
Accessibility: broken access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



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INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C1 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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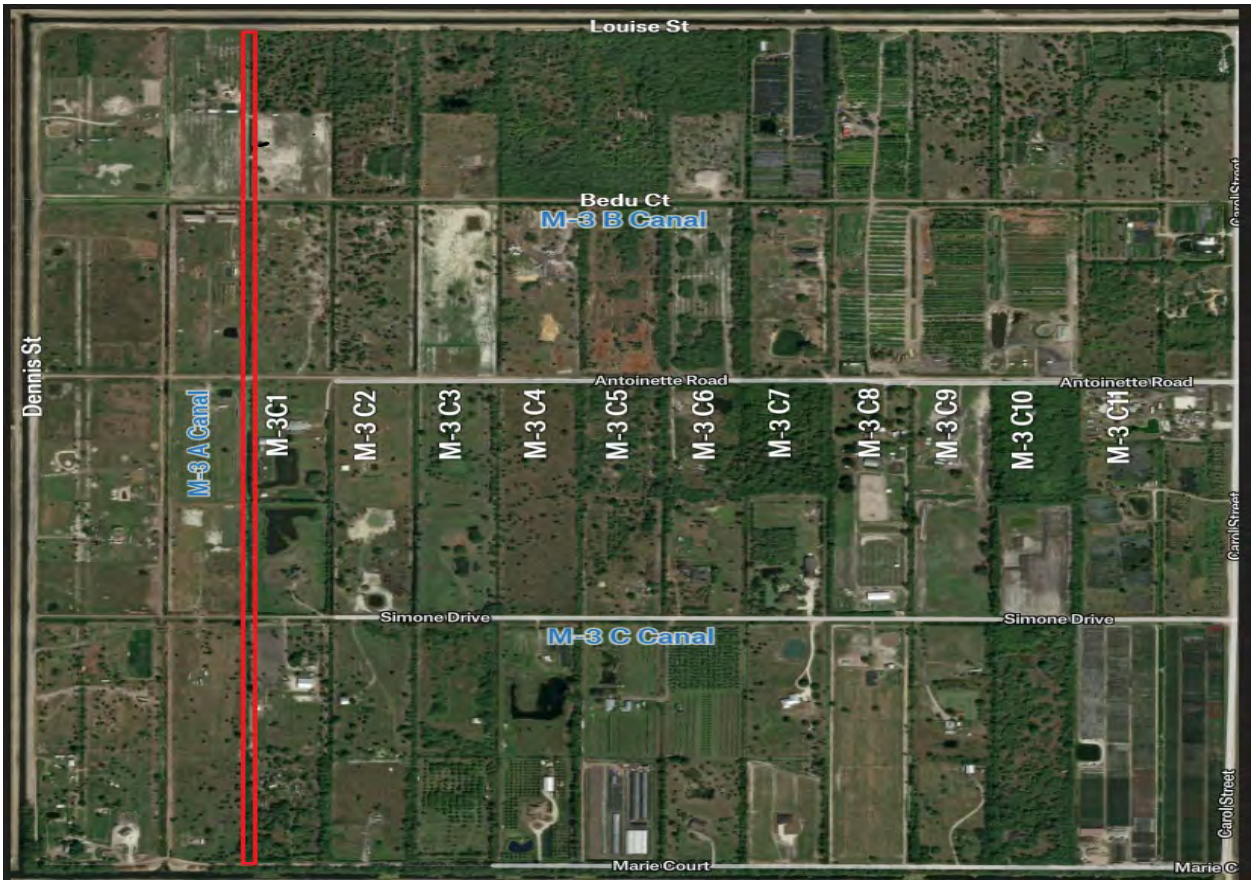

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C2 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made

only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area. Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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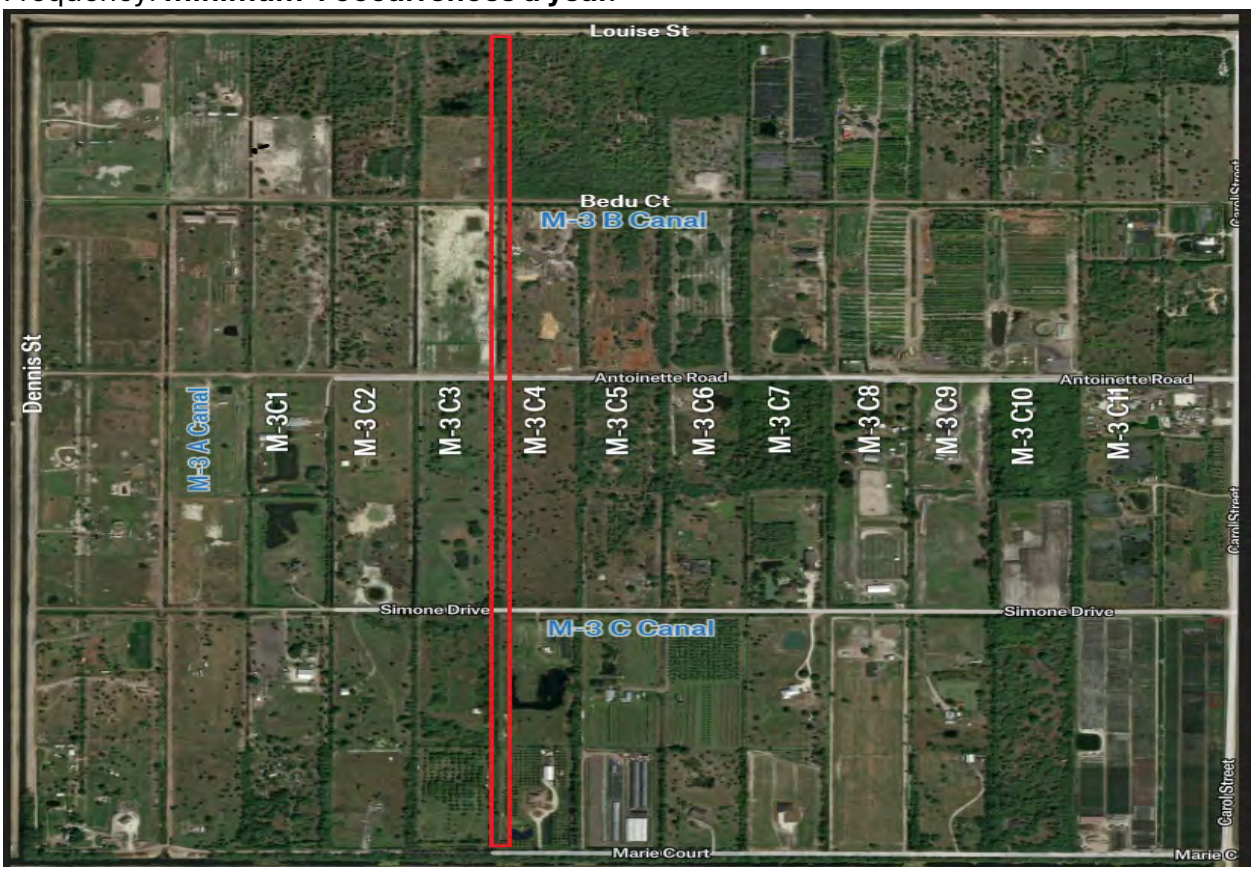
Maintenance Area: M-3 C3 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C4 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C5 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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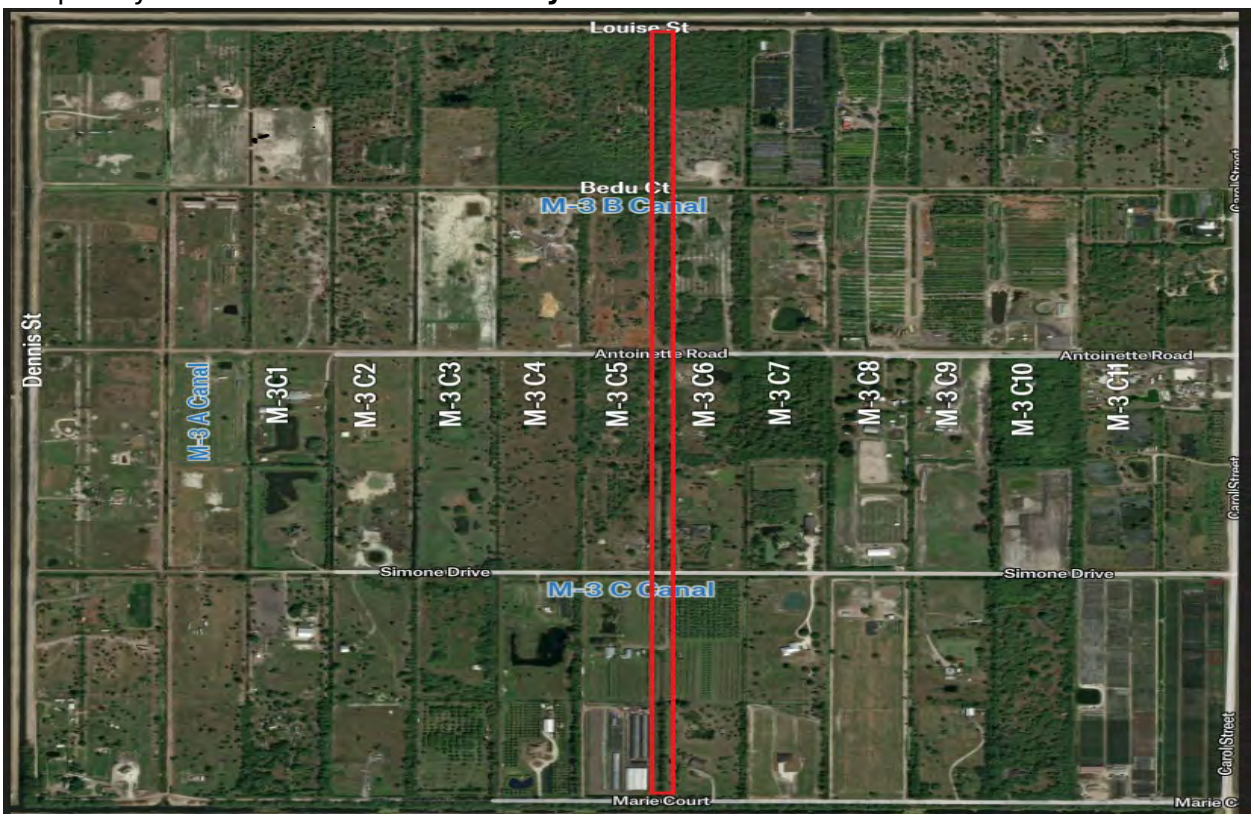
Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C6 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass

shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area. Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

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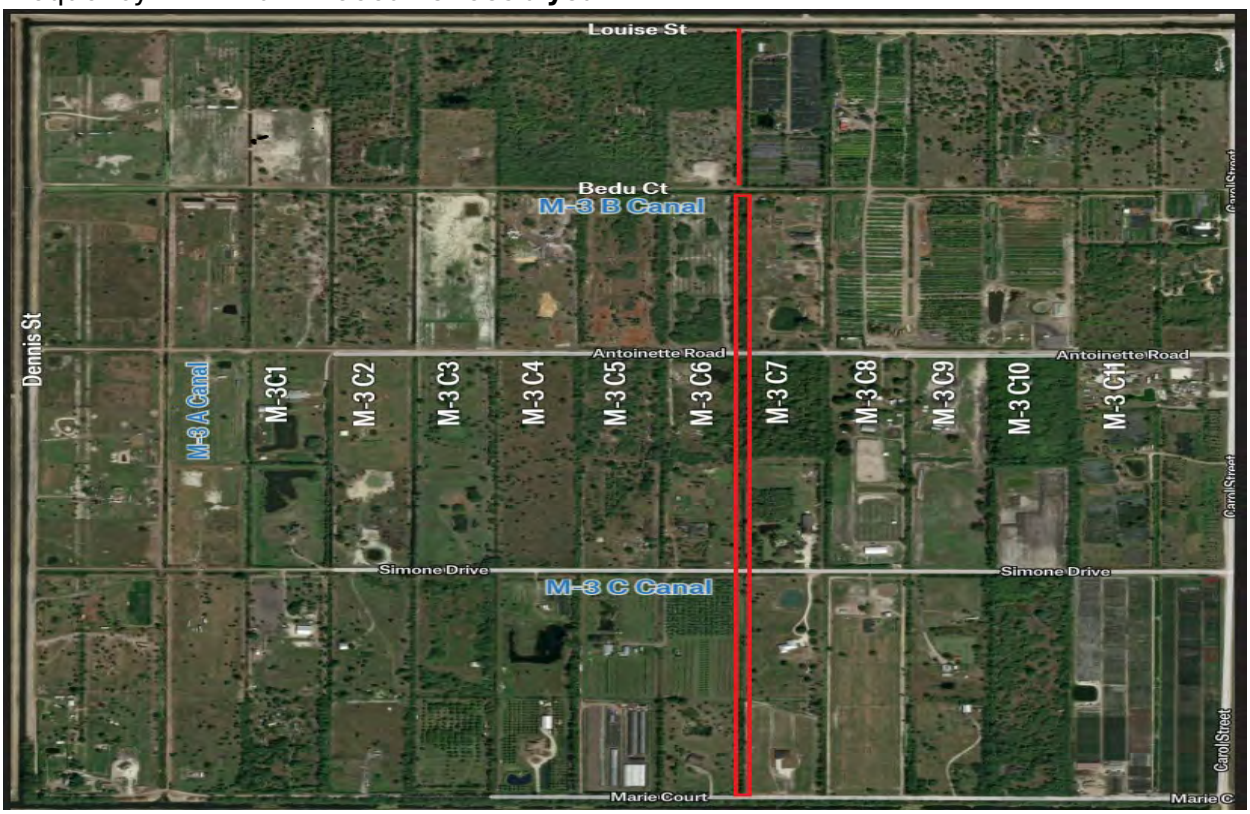
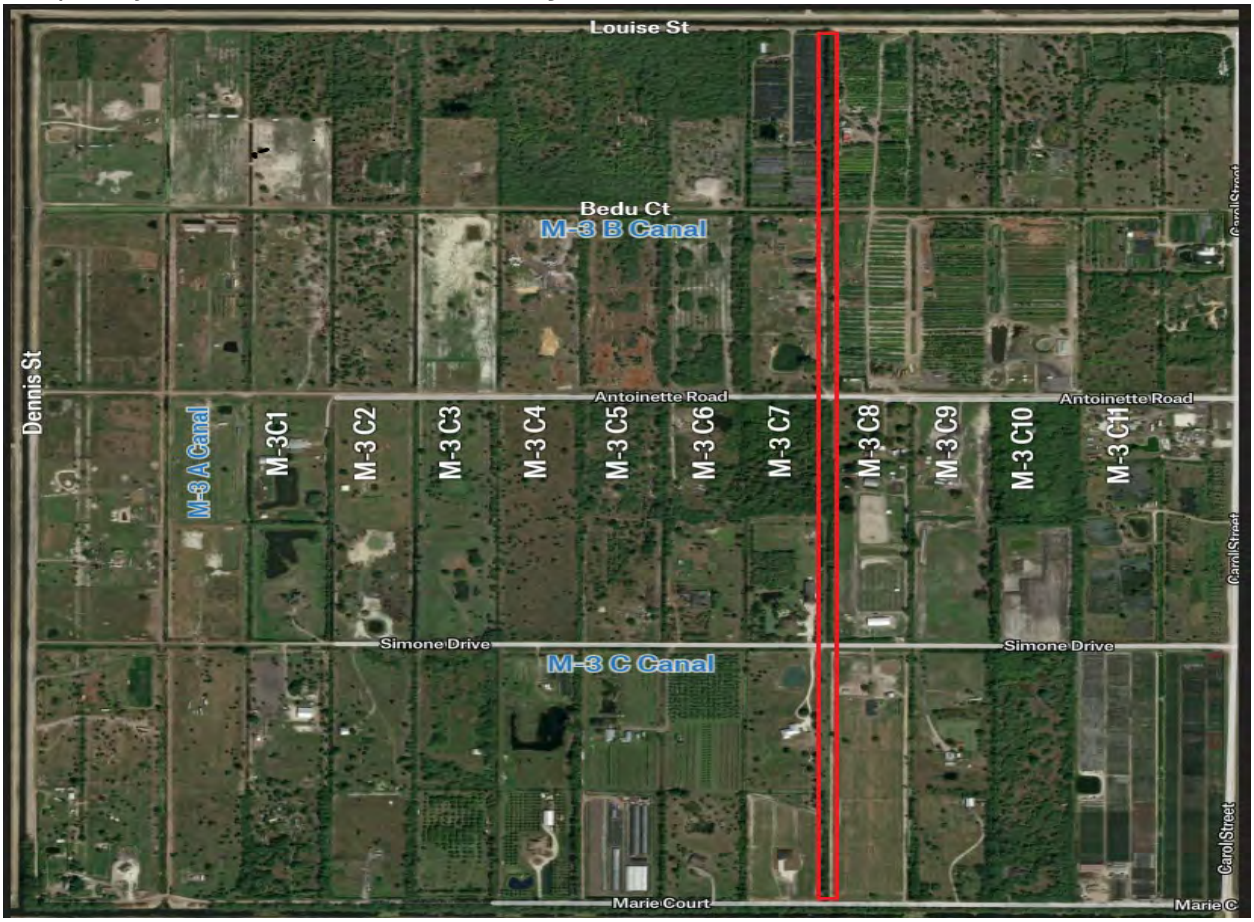
Maintenance Area: M-3 C7 Canal 1 Mile North - South
Accessibility: Broken access
Accessibility: West side only from Bedu Ct to Louise St
Accessibility: Both sides from Marie Court to Bedu Ct
Maintenance area to assess: 1.8 miles, both sides of the canal – 4.36 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	

Weed Control		$_____ per cut x ____	

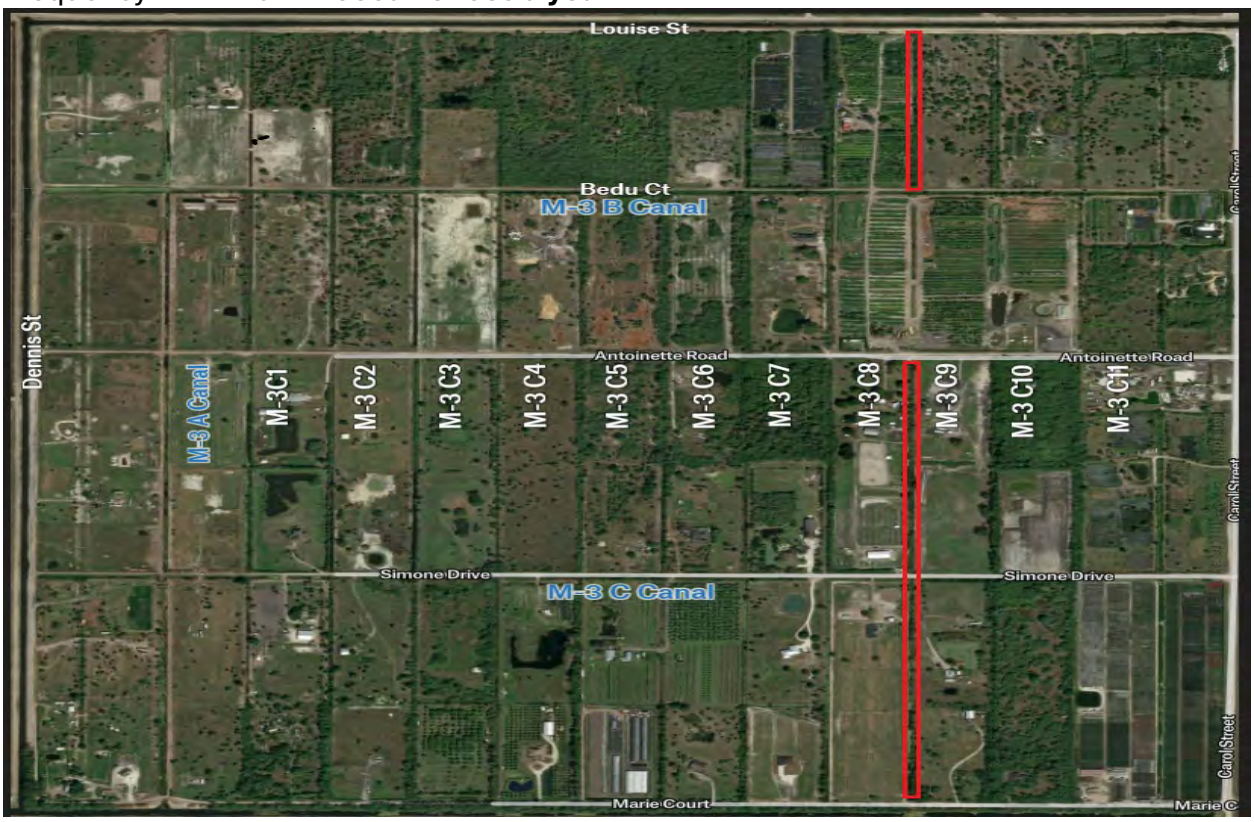
Maintenance Area: M-3 C8 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	

Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C9 Canal .75 Mile North - South
Accessibility: Broken access
Accessibility: from Marie Court to Antoinette
Accessibility: from Bedu Ct to Louise St
Maintenance area to assess: 1.5 miles, both sides of the canal – 3.64 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**



INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C10 Canal .75 Mile North – South
Accessibility: Broken access
Accessibility: from Marie Court to Antoinette
Accessibility: from Bedu Ct to Louise St
Maintenance area to assess: 1.5 miles, both sides of the canal – 3.64 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.
Frequency: **minimum 4 occurrences a year.**

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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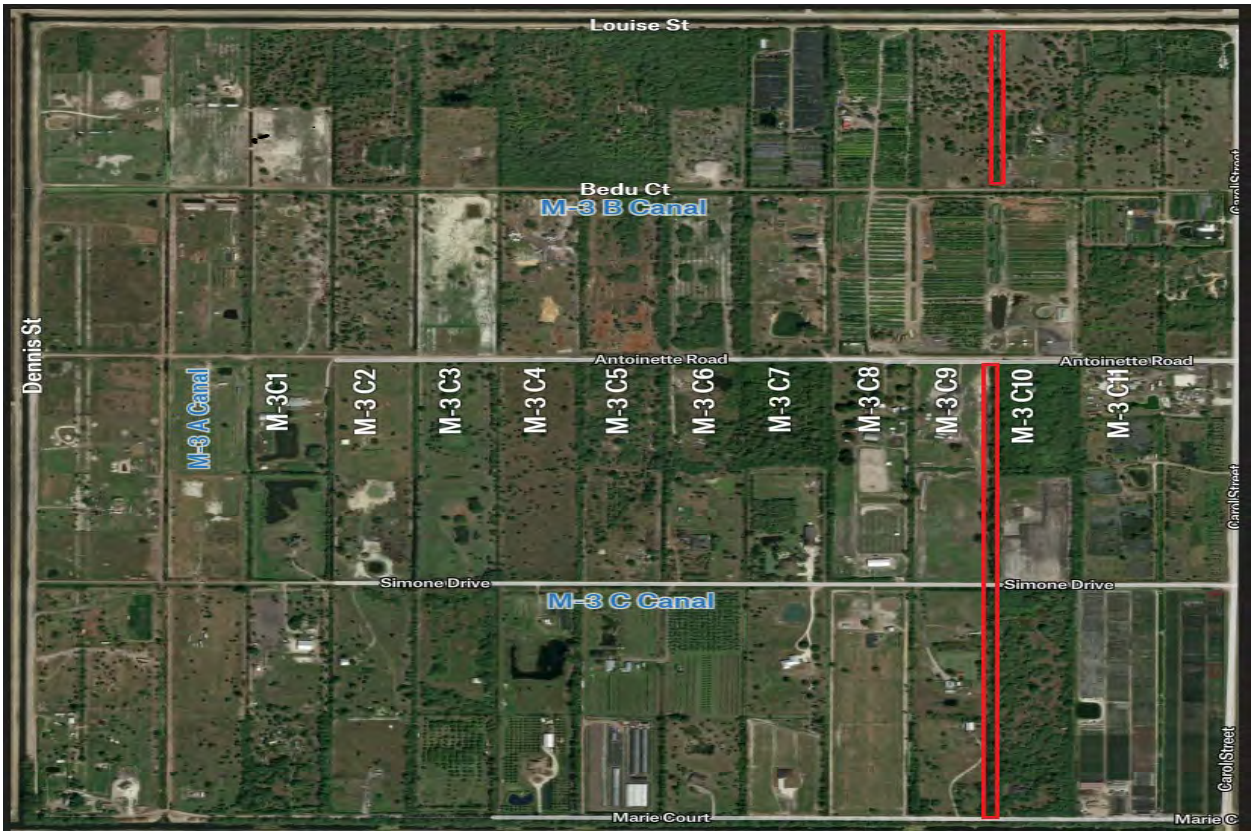

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Maintenance Area: M-3 C11 Canal 1 Mile North – South
Accessibility: full access
Maintenance area to assess: 2 miles, both sides of the canal – 4.85 acres
Scope: Tops of bank easements, slopes to water's edge, around ends of canals and cutbacks for all overhangs. All cutbacks not to exceed past property lines, and all grass shall be mowed at a height of three inches (3"). Adjustment in mow height may be made only when necessary to accommodate canal slopes. All debris is to be picked up and removed from site PRIOR to mow. All other aspects as defined in the maintenance area.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
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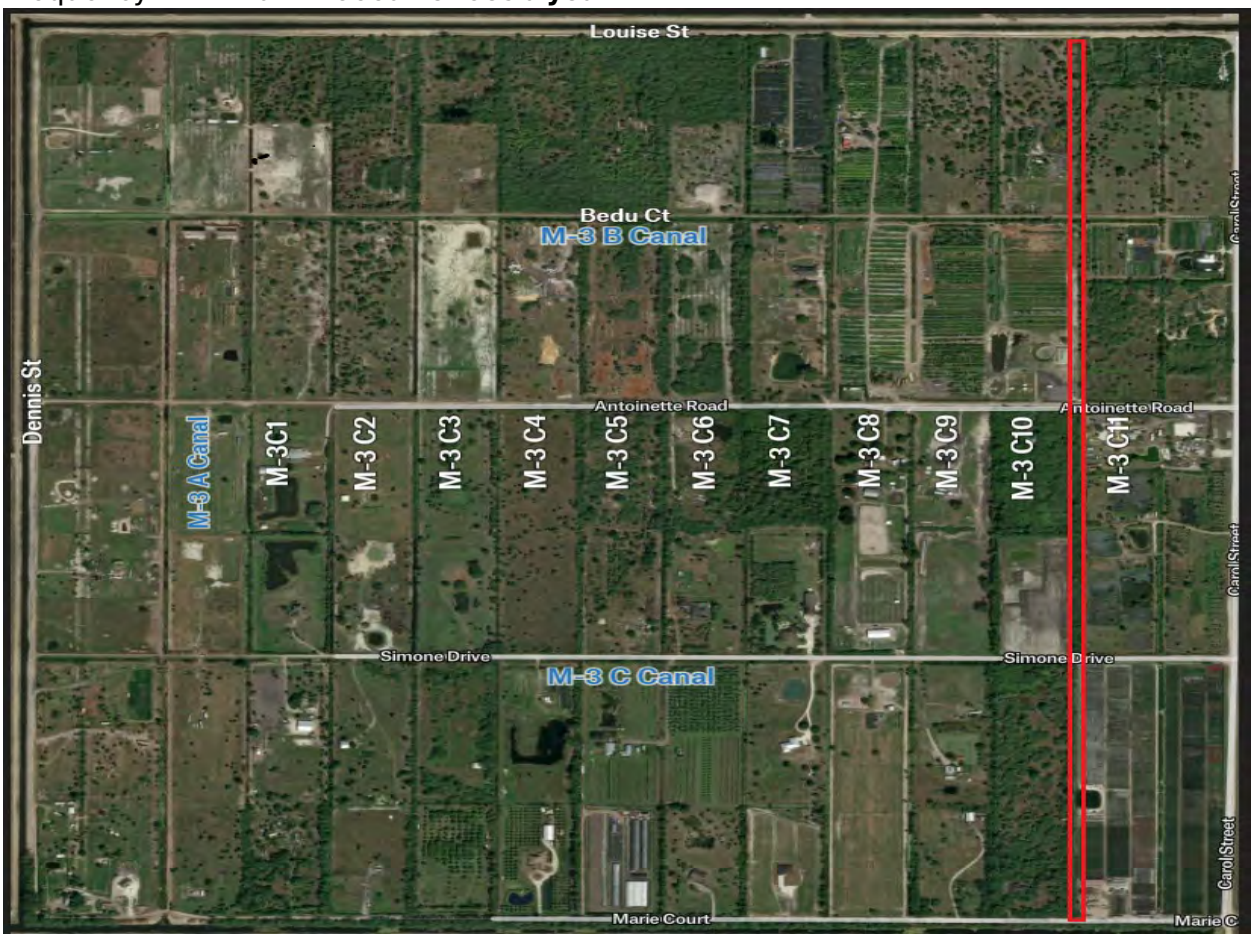
Frequency: **minimum 4 occurrences a year.**



Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Sidewalk Cutbacks
Vertical Cutbacks are mostly accounted for in the paved roads section. Sidewalk at Downer's Park is independently maintained.

M-2 Basin Unit 6 all included in Road Section

Sidewalk Maintenance Area: Calamondin Blvd (West Side) - 1 mile
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: **included in the Road section 1.**

Sidewalk Maintenance Area: 180th Ave N (East Side) - 1 mile
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: **Included in the Road Section 1**

Sidewalk Maintenance Area: Mandarin Blvd from 50th St N to W Sycamore Dr (West Side) - 1 mile -
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: Included in Road Section 1

Sidewalk Maintenance Area: Cheetham Hill Blvd from 50th St N to W Sycamore Dr (East Side) - 1 mile
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas

with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area. Frequency: **Included in the Road Section 1**

M-2 Basin Unit 12

Sidewalk Maintenance Area: Cheetham Hill Blvd from W Sycamore Dr to Alan Black Blvd (West Side) - 1 mile
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area. Frequency: **Included in Road Section 1**

Sidewalk Maintenance Area: Cheetham Hill Blvd from Alan Black Blvd to Okeechobee Blvd (East Side) - 1 mile
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area. Frequency: **Included in Road Section 1**

Sidewalk Maintenance Area: Mandarin Blvd From W Sycamore Dr to Alan Black Blvd (West Side) - 1 mile
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area. Frequency: **Included in Road Section 1**

Sidewalk Maintenance Area: Prado (South Side) - 1 mile

Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: **Included in Road Section 1**

Sidewalk Maintenance Area: Okeechobee Blvd from Cheetham Hill Blvd to 168th Trail N (South Side) - .12 miles – 0.2 acres

Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: **Option of : a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Sidewalk Maintenance Area: East Sycamore Dr from Seminole Pratt Whitney to 162nd Dr N (North Side) - .45 miles – 0.76 acres

Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.

Frequency:

Frequency: **Option of :** **a) Minimum 4 occurrences a year**
b) Minimum 6 occurrences a year

Option a)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	
Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Option b)

Task	*Comments/Frequency*	*Fee / Cycle*	*TOTAL*
Mowing		$_____ per cut x ____	

Vertical Cuts		$_____ per cut x ____	
Clean Up (Debris Removal incl. Rip Rap)		$_____ per cut x ____	
Weed Control		$_____ per cut x ____	

Sidewalk Maintenance Area: 162nd Dr N from E Sycamore Dr to Canal M-2 C3 (West Side) - 1.4 miles
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: **Included in Roads Section 1**

Sidewalk Maintenance Area: 162nd Dr N from E Canal M-2 C3 to E Harlena Dr (East Side) - 1.7 miles -
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: **Included in Roads Section 1**

Sidewalk Maintenance Area: E Edinburgh Dr from Seminole Pratt Whitney to 162nd Dr N (South Side) - .44 miles
Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.

Frequency: **Included in Roads Section 1**

Sidewalk Maintenance Area: E Duran Blvd from Seminole Pratt Whitney to 162nd Dr N (North Side) - .44 miles

Scope: Cut back all tree limbs and vegetation encroaching along sidewalks within the designated M-2 basin. All cutbacks must stop strictly at the residential property lines. Do not trim beyond these boundaries. Special attention and priority must be given to areas with high pedestrian and student traffic: School zones, crossing guard stations and surrounding park areas. All trimmed debris, branches, and clippings must be completely picked up and removed from the site. All other aspects as defined in the maintenance area.
Frequency: **Included in Roads Section 1**

Indian Trail Improvement District
INVITATION TO BID NO. ITB-004-0-2026/ZL
District wide mowing
BIDDERS CHECKLIST

The following documents are to be submitted to www.demandstar.com with and are made a condition of the Bid, **IN THE FOLLOWING ORDER**:

_____	TAB 1	Completed Bid Submittal (Form C-410)
_____	TAB 2	Completed Schedule of Subcontractors (Form C-410A)
_____	TAB 3	Completed List of Available Equipment (Form C-410B)
_____	TAB 4	Completed List of References for Similar Work (Form C-410C)
._____	TAB 5	Completed Bid Bond Security (Form C-430) **[NOT REQUIRED}**
_____	TAB 6	Completed Certificate of Insurance (COI) (ACORD Form 25)
_____	TAB 7	Completed Qualification of Bidders Questionnaire (Form C-201)
_____	TAB 8	Completed Bidder's Proof of Authority/Corp or LLC Resolution (Either Form C-412-CORP or Form C-412-LLC, as applicable)
_____	TAB 9	Completed Public Entity Crimes Sworn Statement (Form C-413)
_____	TAB 10	Completed Non-Collusion Affidavit (Form C-414)
_____	TAB 11	Completed Drug Free Workplace Certification (Form C-415)
_____	TAB 12	Completed Vendor Code of Conduct Affidavit (Form C-416)
_____	TAB 13	Completed Anti-Kickback Affidavit (Form 417)
_____	TAB 14	Completed Sworn Statement Scrutinized Companies (Form C-418)
_____	TAB 15	Completed Human Trafficking Affidavit (Form C-420)
_____	TAB 16	Evidence of Authority to Do Business in the State of Florida (Current Registration with Florida Secretary of State)
_____	TAB 17	Copies of Contractor's License(s) (if applicable)
_____	TAB 18	Copy of Local Business Tax Receipt (current) or Proof of Exemption Under §205.065, Fla. Stat.

NO OTHER DOCUMENTS PROVIDED IN THE BID PACKAGE SHOULD BE SUBMITTED with your Bid as they are provided for your information only.

Indian Trail Improvement District
INVITATION TO BID NO. ITB-004-0-2026/ZL
District Wide Mowing
FORM C-410
BID SUBMITTAL

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to: Indian Trail Improvement District, 13476 61st Street North, West Palm Beach, FL 33412 via www.Demandstar.com ONLY.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with The District in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS AND CERTIFICATIONS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 120 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of The District.

2.02 In accordance with §287.133(2)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendors list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide goods or series to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

2.03 In accordance with §287.135, Florida Statutes, Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaged in a Boycott of Israel.

2.04 Bidder understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing with regard to this Project conducted pursuant to §20.055, F.S., or otherwise by law.

2.05 Bidder, or a subcontractor performing work for Bidder, understands and will comply with the requirements of Section 448.095, Florida Statutes, requiring compliance with E-Verify and will not knowingly hire, recruit or refer an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and in violation of Section 448.09(1), Florida Statutes.

2.06 Bidder warrants and represents that it does not use coercion for labor or services as defined in section 787.06.

2.07 Bidder will comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as provided in the Contract.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined or chosen not to visit the site and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Addendum Date

B. Bidder has visited the Site or chosen not to visit the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. INTENTIONALLY DELETED.

E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

G. Bidder is aware of the general nature of work to be performed by The District and others at the Site that relates to the Work as indicated in the Bidding Documents.

H. Bidder has given District written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by District is acceptable to Bidder.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

J. Bidder will submit written evidence of its authority to do business in the State of Florida no later than the date of execution of the Agreement.

K. This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules or any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other bidder to submit a false of sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for themselves any advantage over any other bidder or over the District.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;

B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of The District, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive The District of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of The District, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

Insert table

*** Estimated Annual Quantity**
PLEASE DOUBLE CHECK ARITHMETIC AND PRICES OFFERED

ARTICLE 6 – TIME OF COMPLETION

6.01 **NOT APPLICABLE**

ARTICLE 7 – EXHIBITS ATTACHED TO THIS BID

7.01 The following documents, **IN THE ORDER SPECIFIED**, are submitted with, incorporated into, and made a condition of this Bid:

- Bidder's Submittal -- Form C-410
- Exhibit "A" - Minimum Insurance Coverage Requirements
- Attachments to Bid Submittal:
  - List of Proposed Subcontractors (Form C-410.A)
  - List of Equipment Available for this Work (Form C-410.B)
  - References of Similar Work (Form C-410.C)
  - Bid Bond (Form C-430)
  - Certificate of Insurance (ACORD Form 25)
  - Qualification of Bidders: Questionnaire (Form C-201)
  - Bidder's Authority/Corp. Resolution (Form C-412-CORP) or
  - Bidder's Authority/LLC Resolution (Form C-412-LLC)
  - Sworn Statement Public Entity Crimes (Form C-413)
  - Non-Collusion Affidavit (Form C-414)
  - Drug-Free Workplace Certification (Form C-415)
  - Vendor Code of Conduct Affidavit (Form C-416)
  - Anti-Kickback Affidavit (Form 417
  - Sworn Statement Scrutinized Companies (Form C-418)
  - Human Trafficking Affidavit (Form C-420)
  - Evidence of authority to Do Business in the State of Florida
  - Contractor's License(s) (if applicable)
  - Local Business Tax Receipt (current) or Proof of Exemption Under §205.065, Fla. Stat.

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, the Supplementary Conditions; and Technical Specifications.

ARTICLE 9 – BID SUBMITTAL & NOTARIZATION

9.01 This Bid is submitted by:

If Bidder is:

An Individual Entrepreneur

Name (typed or printed): _____

By: _____
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____

By: _____
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: _____ (SEAL)

State of Incorporation: _____

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Attest _____

Date of Qualification to do business in the State of Florida is ____/____/____.

A Limited Liability Company

Business Name: _____

State of Registration: _____

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: Managing Member

Date of Qualification to do business in the State of Florida is ____/____/____.

Bidder's Business Address _____

_____

Phone No. _____ Fax No. _____

E-mail _____

DATE SUBMITTED_____, 20__.

NOTARIZATION OF BID SUBMITTAL

FOLLOWS ON NEXT PAGE

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [____] physical presence or [___] online notarization this _____day of _____, 20__, by _____as _____ for _____ on behalf of which this instrument was executed).

[Title] [Name of Vendor]

(NOTARY STAMP) _____
Notary Public-State of Florida)

_____
[Name of Notary Typed, Printed, or Stamped]

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

ATTACHMENT "A"
Form C-410.A
LIST OF PROPOSED SUBCONTRACTORS

Name/Company	Address	Telephone	Work/Function

ATTACHMENT "B"
FORM C-410.B
EQUIPMENT AVAILABLE FOR THIS JOB

Type	Size	Number	Comments
1.			
2.			
3.			
4.			
5.			
6.			

ATTACHMENT "C"
Form C-410.C
REFERENCES OF SIMILAR WORK
(4 References of Similar Size Jobs)

Organization & Address	Date of Contract	Individual to Contract	Phone Number
1.			
2.			
3.			
4.			

Indian Trail Improvement District
Invitation To Bid No. ITB-004-0-2026/ZL
MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS

FORM C-201-SERVICES

QUESTIONNAIRE: QUALIFICATION OF BIDDERS

The following Questionnaire shall be completed and submitted with the Bid. In submitting this Bid, Bidder guarantees the truth and accuracy of all statements and answers herein contained. Failure to submit or complete this Form will render the Bid non-responsive and be disqualified from consideration.

1) Legal Name of Business, Address, Telephone Number and E-Mail Address

_____

_____

_____

_____

2) Form of Business: Corporation___; LLC:____; Partnership___; Sole Proprietor _____

(Joint Ventures are not eligible_

3) If a Corporation or LLC, state:

Date of Incorporation/Registration: _____

State in which Incorporated/Registered: _____

Name and Title of Principal Officers/Managers	Position
_____	_____
_____	_____
_____	_____

OR: Attach Secretary of State Registration summary

4) If an Out-of-State Corporation/LLC currently authorized to do business in Florida, give date of such authorization:

_____

5) If Partnership:

Date of organization: _____

Nature of Partnership (General, Limited, or Other):

_____

Names and Addresses of Partners

_____

_____

_____

6) If a Sole Proprietor, state -- Name & Address of Owner:

_____

_____

7) The names of the Corporate Officers, or Partners, or Individuals doing business under a trade name, are as follows:

_____

_____

8) **DELETED**

9) **DELETED**

10) Indicate type of contracting undertaken by your Organization and number of years experience:

As Prime Contractor:	Type:_____	No. of Years_____
	Type:_____	No of Years _____
As Subcontractor:	Type:_____	No. of Years_____
	Type:_____	No of Years _____

11) Note any special qualifications of firm members relevant to the Work (Registered Engineer, Surveyor, specialty licenses, etc.):

_____

_____

(Use extension sheet if necessary)

12) Has the bidder or his or her representative inspected the proposed project site? YES _____ NO _____

13) Does the Bidder have a complete plan for its performance? YES _____ NO _____

Explain:

_____

_____

14) Will Bidder subcontract any part of this work? YES ____ NO ____,

If yes, please identify each subcontractor that will perform work **in excess of the percent (10%) of the contract amount** and the work that each will perform.

Subcontractor	Work to be Performed

15) What equipment does Bidder own that is available for the work?

_____

_____

16) What equipment will Bidder purchase for the proposed work? If none, so state.

_____

_____

17) What equipment will you rent for the proposed work? If none, so state.

_____

_____

18) State the name of your proposed project manager and give details of his or her qualifications and experience in managing similar jobs.

_____

_____

19) List all organizations which were predecessors to Bidder or in which the principals or officers of the Bidder were also principals or officers.

_____

_____

20) List and describe all bankruptcy petitions (Voluntary or Involuntary) which have been filed by or against the Bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition. If none, so state

_____

_____

21) List and describe all successful Performance or Payment Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Bidder and its predecessor organization(s). If none, so state.

_____

_____

22) List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names; case, arbitration, or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute. If none, so state.

_____

_____

23) List and describe all criminal proceedings or hearings concerning business related offenses in which the Bidder, its principals or officers or predecessor organization (s) were defendants. If none, so state.

_____

_____

24) Has the Bidder, its principals, officers, or predecessor organization(s) been debarred or suspended from bidding by any government during the last five (5) years? YES _____ NO _____If yes, provide details.

_____

_____

25) List and disclose any and all business relations with any members of the District Board of Supervisors. If none, so state.

_____

_____

26) Identify & explain any similar projects you have failed to complete in the last five (5) years. If none, so state.

_____

_____

(Use extension sheet if necessary)

27) Has your organization, or any officer or partner thereof, ever been party to any criminal litigation as a result of methods, costs, etc. ? YES ____ NO ____.

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

_____

_____

(Attach extension sheet if necessary)

28) Has your organization, or any officer or partner thereof, ever been party to any civil litigation as result of methods, costs, etc.? YES ____ NO ____

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

_____

(Attach extension sheet if necessary) END OF FORM

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER *(Name and Address)*:

SURETY *(Name and Address of Principal Place of Business)*:

OWNER *(Name and Address)*:
INDIAN TRAIL IMPROVEMENT DISTRICT
13476 61ST STREET NORTH
WEST PALM BEACH, FL 33412

BID
Bid Due Date:
Description *(Project Name and Include Location)*:

BOND
Bond Number:
Date *(Not earlier than Bid due date)*:
Penal sum _____ $ _____
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER	**SURETY**
_____ (Seal)	_____ (Seal)
Bidder's Name and Corporate Seal	Surety's Name and Corporate Seal
By: _____	By: _____
Signature	Signature (Attach Power of Attorney)
_____	_____
Print Name	Print Name
_____	_____
Title	Title
Attest: _____	Attest: _____
Signature	Signature
_____	_____
Title	Title

Note: Above addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.

2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.

3. This obligation shall be null and void if:

3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or

3.2 All Bids are rejected by Owner, or

3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).

4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.

6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.

7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.

9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.

10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM C-412-CORP
CONTRACTOR'S CORPORATE RESOLUTION

_____, INC. ("COMPANY")

WHEREAS, Indian Trail Improvement District, an independent special district of the State of Florida ("District"), has invited interested Contractors to submit a Bid to do certain Work as further defined in District's Contract Documents; and

WHEREAS, this corporation submitted a bid in accordance with the aforementioned Contract Documents; and

WHEREAS, a proposed Agreement has been presented to this corporation by District for carrying out the Work as set forth in this corporation's Proposal; and

WHEREAS, this corporation desires to enter into said Agreement with District;

NOW, THEREFORE, BE IT RESOLVED, that _____, the ☐ President, ☐ Vice President or ☐ _____ (other officer) of this corporation be, and is hereby authorized and directed to execute and deliver for, on behalf of, and in the name of this corporation and under its corporate seal the aforementioned Agreement, in the form of the copy submitted at this meeting or as thereafter negotiated with said copy being attached to and made a part of the Minutes of this meeting; and

IT IS FURTHER RESOLVED, that the officers of this corporation be and they are hereby authorized, empowered, and directed in the name and for the account of this corporation to take or cause to be taken any and all such other and further action and to execute, acknowledge, and deliver any and all such other instruments as, in the judgment of such officers, may be necessary, proper, or convenient in order to carry out the intention of this Resolution.

I certify that the foregoing is a true copy of a Resolution of the Board of Directors of_____**, INC.,** a corporation duly organized and existing under the laws of, or registered to do business in, the State of _____, having its principal place of business at_____, _____], duly adopted in accordance with the By-Laws, and recorded in the Minutes of the meeting of said Board held on the _____ day of _____ 20_____, and now in full force and effect;

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the corporation this _____ day of_____, 20____

(CORPORATE SEAL) [INSERT CORPORATE NAME]

_____
(Name Signed)

_____
(Name Printed)

Secretary

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM 412-LLC
CONTRACTOR'S RESOLUTION OF AUTHORITY
_____, LLC ("COMPANY")

WHEREAS, Indian Trail Improvement District, an independent special district of the State of Florida ("District"), has requested a bid to do certain work as further described in District's Contract Documents; and

WHEREAS, this Company submitted a Bid in accordance with the aforementioned Contract Documents; and

WHEREAS, a proposed Agreement has been presented to this Company by District to perform the work set forth in this Company's Proposal; and

WHEREAS, this Company desires to enter into an Agreement with District;

NOW, THEREFORE, BE IT RESOLVED, that _____, the Managing Member of this Company, be and is hereby authorized and directed to execute and deliver for, on behalf of, and in the name of this Company the aforementioned Agreement, in the form of the copy submitted at this meeting or as thereafter negotiated, with a copy thereof being attached to and made a part of the Minutes of this meeting; and

IT IS FURTHER RESOLVED, that the Managing Member of this Company be and he is hereby authorized, empowered, and directed in the name and for the account of this Company to take or cause to be taken any and all such other and further action and to execute, acknowledge, and deliver any and all such other instruments as, in the judgment of such officers, may be necessary, proper, or convenient in order to carry out the intention of this Resolution.

I certify that the foregoing is a true copy of a Resolution of the Managers of _____**, LLC**, a limited liability company duly organized and existing under the laws of the State of _____, having its principal place of business at _____, and authorized and qualified to conduct business in the State of Florida, duly adopted in accordance with its Articles of Organization or Operating Agreement, and recorded in the Minutes of the meeting of the Managers held on the _____ day of _____, 20____, and now in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of_____, 20____, on behalf of the Company.

[SEAL]

_____, **LLC,** a _____ Limited Liability Company

_____
(Name Signed)

_____
(Name Printed)

Its Managing Member

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of_____, 20___, by _____, as Managing Member of _____, LLC, on behalf of the Company who is ☐ personally known to me or who ☐ has produced _____ as identification.

(NOTARY STAMP)

_____
Notary Public

_____
Name Printed

State of _____

My Commission Expires: _____

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM C-413
SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District by _____ on behalf of _____, whose business address is _____ and whose Federal Employer Identification number (FEIN) is _____

2. I understand that a "public entity crime: as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United states and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "Affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]

___ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July

1, 1989.

___ The entity submitting this sworn statement, or one of more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

_____
Name and Title

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of □ physical presence or □ online notarization, this _____ day of _____, 20__, by _____.

(Notary Seal)

_____
Notary Public State of _____

_____
Print/Type/Stamp Name

□ Personally Known OR □ Produced Identification

Type of Identification Produced _____.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Form C-414
NON-COLLUSION AFFIDAVIT

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

1. He/she is _____ of the party making the foregoing proposal or bid ("Bidder"), and
2. The proposal or bid is genuine and not collusive or sham; and
3. Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against Indian Trail Improvement District of any person interested in the proposed contract; and
4. All statements in the proposal or bid are true.

_____
(*Bidder, if the bidder is an individual;*
Partner, if the bidder is a partnership;
Officer/Managing Member, if the bidder is a corporation/LLC)

_____
(Bidder/*Company Name*)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this ____ day of _____, 20____, by _____ (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for _____ (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

_____
Signature of Notary Public

_____
Print, Type or Stamp Name of Notary

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM C-415
DRUG-FREE WORKPLACE CERTIFICATION

Preference shall be given to businesses with drug-free workplace programs. Pursuant to Section 287.087, Florida Statutes, whenever two or more competitive solicitations that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a response received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie responses will be followed if none of the tied providers has a drug free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Subsection (1).

4. In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 894, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on any employee who is so convicted or require the satisfactory participation in a drug abuse assistance or rehabilitation program as such is available in the employee's community.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of applicable laws, rules and regulations.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

_____ _____
BUSINESS NAME PROVIDER'S SIGNATURE

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL
FORM C-416
VENDOR CODE OF CONDUCT AFFIDAVIT

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

1. He/she is _____ of the Vendor entering into an Agreement to provide
   (Title)
   commodities or services to Indian Trail Improvement District ('District"); and .
2. He understands that District Purchasing Policy requires all vendors to adhere to the principles and conduct standards of the ***Vendor Code of Conduct,*** attached hereto as **Attachment "1";** and
3. On behalf of the Vendor, he/she affirms that its performance of the Agreement will conform to such principles and standards; and
4. He/she further understands that failure of Vendor to conform to such principle or standards may result in remedial actions by District to assure compliance, including but not limited to termination of the Agreement.

_____
Signature

_____
Name Printed

_____
Vendor's Name

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this ____ day of _____, 20____, by _____ (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for _____ (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

_____
Signature of Notary Public

_____
Print, Type or Stamp Name of Notary

ATTACHMENT 1

INDIAN TRAIL IMPROVEMENT DISTRICT
VENDOR CODE OF CONDUCT
Adopted by the Board of Supervisors
Pursuant to Resolution 2020-013 (Purchasing Policy)
Adopted July 15, 2020

A. **PURPOSE**.

The District is committed to the highest standards of ethical and legal behavior and to the stewardship of taxpayer resources. We are governed by the highest ideals of honor and integrity in all public and personal relationships in order to merit the respect and inspire the confidence of the organization and public being served. We expect our contractors, consultants, and suppliers (collectively "vendors") to share this commitment. **This Code of Conduct contains principles and conduct standards that vendors as well as their employees and subcontractors must adhere to as they provide commodities and services to the District.**

B. **VENDOR RESPONSIBILITY**. Vendors are responsible for ensuring that:

(1) This Code is shared with all individuals assigned to perform work on behalf of the District; and

(2) Any work performed for the District is done in full compliance with this Code, all applicable laws, regulations, and in accordance with the highest standards of ethical business conduct; and,

(3) Any work performed for the District is done by trained individuals with the skills, expertise and certifications necessary to complete the job in a safe and proper manner.

C. **PRINCIPLES AND STANDARDS OF ETHICAL VENDOR CONDUCT**. The District expects its vendors to follow the Principles and Standards of Ethical Vendor Conduct based on the National Institute of Governmental Purchasing Code of Ethics. These include:

(1) **COMPLIANCE WITH LAWS AND REGULATIONS**.

Obeying the law, both in letter and in spirit, is the foundation on which the District's ethical standards are built. Vendors must comply with applicable laws, rules, and regulations at all levels of government in the United States, the State of Florida, and in any other jurisdiction in which the vendor does business.

(2) **CONFLICTS OF INTEREST**.

A conflict of interest exists when a vendor representative's direct or indirect personal interests are inconsistent with or interfere with the District's best interests. Vendors shall ensure no actual conflicts exist, nor the appearance or perception of unethical behavior by the vendor's employees in its dealings with the District. To avoid such conflicts, vendors shall, at a minimum, disclose to the District:

- Any direct or indirect personal interests in a vendor held by any employee or elected representative of the District; and
- Any family relationships with any employee or elected representative of the District.

(3) **CONFIDENTIALITY**.

Subject to the Sunshine Act or other State law, Vendors must maintain the confidentiality of proprietary information entrusted to them. Confidential information includes all non-public information that might

be of use to competitors or other third parties harmful to the District's interests if disclosed. The obligation to preserve confidential information continues even after a vendor's business relationship with the District ends.

(4) **PROTECTION AND PROPER USE OF DISTRICT ASSETS**.

Vendors must protect the District's assets and ensure their proper and efficient use. Theft, carelessness, and waste have a direct harmful impact on the District's operations. The obligation of vendors to protect the District's assets includes, but is not limited to; its proprietary information, including intellectual property and copyrights, as well as business plans, databases, records, employment information, and any unpublished financial data and reports. Unauthorized use or distribution of this information violates District policy and may also be illegal and result in criminal and/or civil liability. The District retains the right to monitor its assets and work environments in compliance with applicable federal, state, and local laws. Vendors should have no expectation of privacy when using the District's work space, computers, voicemail, or systems to create, access, transmit, or store information.

(5) **TIMELY AND TRUTHFUL REPORTING**.

Vendors who prepare and submit financial, sales, payment, performance metrics, and other documents to or filed with the District, federal, state or other local authorities are required to make disclosures that are full, fair, accurate, timely, and understandable. Vendors may not knowingly conceal or falsify information, misrepresent material facts, or omit important information to mislead the District.

(6) **HARASSMENT AND DISCRIMINATION**.

The District expects its vendors to conduct themselves in a professional manner and to treat others with respect, fairness, and dignity. The District does not tolerate harassment or discrimination, including behavior, comments, jokes, slurs, e-mail messages, pictures, photographs, or other conduct that contributes to an intimidating or offensive work environment. Vendors shall comply with applicable federal, state, and local statutes prohibiting discrimination, and any behavior that creates an intimidating, offensive, or hostile work environment based upon an individual's race, color, national origin, gender, religion, age, disability, marital status, familial status, sexual orientation or genetic information.

(7) **VENDOR GIFTS, GRATUITIES, OR RECIPROCITY**.

The District has a strict "No Gifts" Policy. Accepting or giving a gift in a business setting can create a sense of obligation or the appearance of impropriety. The District prohibits its officers or employees from accepting gifts in violation of the Florida Code of Ethics, Chapter 112, Florida Statutes. Gifts can be anything of value, including, by way of example, tickets to sporting or other events, meals, discounts, trips, commodities, loans, or payments.

(8) **RAISING CONCERNS AND COMPLAINTS**.

Vendors are encouraged to report questionable activities to the District Executive Director. Complaints or concerns will be treated confidentially.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Form C-417

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)
) ss
COUNTY OF _____)

I, the undersigned, hereby duly sworn, depose and say that no money or contributions have or will be paid to any officer(s) or employee(s) of the Indian Trail Improvement District as a commission, kickback, reward of gift, directly or indirectly by me or any member of my firm or by an officer of the firm, as a result of or in connection with my Firm's submittal of the attached Bid.

By: _____
(Signature)

Print _____
(Name Printed)

_____
(Title)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this ____ day of _____, 20____, by _____ (Name of Person) as _____ (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for _____ (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

_____
Signature of Notary Public

_____
Print, Type or Stamp Name of Notary

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

FORM C-418
INVITATION TO BID NO. ITB-004-0-2026/ZL
SWORN STATEMENT UNDER SECTION 287.135, FLORIDA STATUTES, REGARDING SCRUTINIZED COMPANIES PROVIDING GOODS OR SERVICES WITH ACTIVITIES IN SUDAN OR IRAN, OR ENGAGING IN BUSINESS IN CUBA OR SYRIA, OR ENGAGED IN A BOYCOTT OF ISRAEL

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District (the "District") by_____

on behalf of _____(the "Company"), whose business address

is _____and whose Federal Employer Identification

Number (FEIN) is _____.

2. Based on information and belief, the statements which I have marked below are true in relation to the Company [*please check the appropriate boxes*].

The Company:

a. ☐ **is** [or] ☐ **is not** not on the Scrutinized Companies with Activities in Sudan List; and

b. ☐ **is** [or] ☐ **is not** on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

c. ☐ **is** [or] ☐ **is not** engaged in business in Cuba or Syria

d.. ☐ **is** [or] ☐ **is not** on the Scrutinized Companies that Boycott Israel List.

3. Affiant acknowledges on behalf of the Company that:

a. A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, F.S., or is engaged in business in Cuba or Syria, or is engaged in a boycott of Israel, is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with the District for goods or services of $1 million or more; and

b. The District may terminate the contract if the company is found to have submitted a false certification in violation of §287.135, F.S., or is subsequently placed on the Scrutinized Companies with Activities in Sudan List, on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, on the Boycott of Israel List, or engages in business in Cuba or Syria.

_____
(Name)

_____
(Title)

Notary Seal

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of □ physical presence or □ online notarization, this _____ day of _____, 20__, by _____.

Personally Known: ____
OR Produced Identification: ____
Type of Identification Produced:
_____

_____
Notary Public State of _____

_____
Print/Type/Stamp Name

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-004-0-2026/ZL

FORM C-420
HUMAN TRAFFICKING AFFIDAVIT (NONGOVERNMENTAL ENTITY)
(Section 787.06(13), Florida Statutes)

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of _____ and attest that Contractor does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

_____
(Name Signed)

_____
(Name Printed)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this _____ day of _____, 20___, by _____ as _____ of _____ , a _____ (State or Place of Incorporation) corporation, on behalf of the corporation. He/she is □ personally known to me or □ has produced _____ (Type of Identification) as identification.

_____ (Notary Seal) Signature
of Notary Public

_____
Print, Type or Stamp Name of Notary

_____
Notary Public

_____
Serial Number, if any

ITID STATIONERY

FORM C-510-S

NOTICE OF AWARD

\

[Date]

[Contractor Name & Address]

RE: District Wide Mowing Maintenance services

Dear _____:

On _____, the Indian Trail Improvement District (District) Board of Supervisors awarded a contract for the above-referenced services to your company based on your proposal submitted _____. The contract price is _____ and ____/100 Dollars ($_____).

You are required by the Bid Documents to execute an Agreement within fifteen (15) calendar days of this Notice of Award. Transmitted herewith are two (2) originals of an Agreement. *Please execute both originals in accordance with the following directions and return them to the District within the required deadline.*

A) ***Agreement***

1. Do **not** insert date, this will be done upon final execution of the contract by ITID
2. Complete Contractor section with signature of responsible officer and corporate seal (if applicable)

B) ***Certificate of Insurance (if not supplied with proposal)***

Provide a Certificate of Insurance (ACORD Form 25) in compliance with Exhibit "B" of Agreement and the Contract Documents

Please execute the last page of this Notice of Award, where provided below, and return it to me with the executed contracts.

Sincerely,

_____

Encls. _____

[Title]

[25-0725]

SAMPLE

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

ACKNOWLEDGMENT OF AWARD OF CONTRACT

[date]

_____
Indian Trail Improvement District
13476 61st Street North
West Palm Beach, Fl 33412-1915

RE: District wide mowing maintenance services M-2 basin and M-3 basin roads, sidewalks, and canals.

Dear _____:

Receipt of this Notice of Award is hereby acknowledged and the conditions contained therein are agreed to and accepted by the undersigned on this the _____ day of _____, 20____.

[Contractor}

_____
Signature

_____
Title

Enclosures

SAMPLE

Indian Trail Improvement District
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM C-520
AGREEMENT FOR CONTRACT SERVICES
(NON-CONSTRUCTION)

THIS AGREEMENT is made as of this _____ day of_____, 20__, by and between **INDIAN TRAIL IMPROVEMENT DISTRICT**, an independent special district organized under the State of Florida, located at 13476 61st Street North, West Palm Beach, Florida 33412 (hereafter "District") and_____, a _____ [Individual/Corp/Prtnshp/LLC], located at _____, 33____ (hereafter "Contractor").

WHEREAS, the District desires to engage Contractor for the _____, subject to the provisions of this Agreement; and

WHEREAS, Contractor is desirous of performing such services and represents that it is qualified in all respects to do so; and

WHEREAS, Contractor's services were competitively solicited pursuant to District's Invitation to Bid No. 001-0-2025/MP and Contractor's Bid was determined by District to be the most responsive and responsible offering the lowest contract price in the best interests of the District.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the parties agree as follows:

1. **THE WORK**. Contractor shall complete all Work as specified or indicated in the Contract Documents, which are incorporated herein by this reference. The Work is generally described as follows:

_____

2. **CONTRACT DOCUMENTS**

A. Contents. The Contract Documents shall consist of the following:

(1) This Agreement and any attachments thereto (pages 1 to ___, inclusive).

SAMPLE

(2) Technical Specifications as listed in the table of contents of the Project Manual.

(3) Addenda (numbers _____ to _____, inclusive).

(4) Exhibits to this Agreement (enumerated as follows):

a. Contractor's Bid (page 520 -11, inclusive).

b. Minimum Insurance Coverage Requirements (page 520-12, inclusive).

(5) The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

a. Notices to Proceed.

b. Work Change Directives.

c. Change Orders.

B. The documents listed in this Paragraph 2.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 2.

D. The Contract Documents may only be amended, modified, or supplemented in writing executed by both parties.

3. **CONTRACT TERM/EXTENSIONS**.

A. The initial contract term is (__1__) year from its Effective Date, unless sooner terminated in the manner provided herein.

B. At DISTRICT's sole discretion, extensions of this Agreement may be given by DISTRICT in one (1) year increments for up to four (4) additional years, for a total contract term not to exceed five (5) years.

4. **COMPENSATION**.

A. The District shall compensate Contractor in the amount of $ **TBD** for the initial one (1) year term of this Agreement, payments to be made in equal consecutive monthly payments within thirty (30) days after the contract services have been received,

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accepted and properly invoiced. Invoices must bear Purchase Order No. **TBD**.

B. Unless otherwise specified herein, for the purpose of compliance with Section 218.735(1), F.S. (Local Government Prompt Payment Act), Owner's Agent to whom Contractor may submit Applications for Payment or invoices by e-mail shall be:

AP@Indiantrail.com
Indian Trail Improvement District
13476 61st Street North
West Palm Beach, Florida 33412
E-Mail: Info@Indiantrail.com

5. **FEDERAL AND STATE TAX**. The District is exempt from federal and state taxes for tangible personal property. The District will provide an exemption certificate to the Contractor, upon request. Contractor shall not be exempted from paying sales tax to its suppliers for materials to fulfill contractual obligations with the District, nor shall Contractor be authorized to use the District=s tax exemption number in securing such materials.

6. **COMPLIANCE WITH LAWS**.

i. Contractor, in carrying out the Work hereunder, shall conform to all applicable federal, state and county laws, ordinances, rules and regulations that in any manner affect the Work. Lack of knowledge by the Contractor shall in no way be a cause of relief from this responsibility. Contractor is prohibited from discriminating against any employee or applicant in any of its employment practices, rates of pay or other compensation methods and training selection under any applicable anti-discrimination law or regulation.

By entering into this Agreement, Contractor certifies that it, its affiliates, suppliers, sub-contractors and consultants that will perform any portion of the Work have not been placed on the convicted vendor list maintained by the State of Florida, Department of Management Services within the thirty-six (36) months immediately preceding the date of this Agreement.

7. **LICENSES AND PERMITS**. Contractor, prior to commencement of work, shall submit to District a current Occupational License for Palm Beach County and all permits required to complete this contractual service at no additional costs to the District.

8. **INSURANCE**. It shall be the responsibility of Contractor to provide evidence of the following minimum amounts of insurance coverage provided in the attached **Exhibit "A".**

SAMPLE

9. **INDEMNIFICATION**. Contractor agrees to defend, indemnify and hold the District, its Supervisor, employees and agents and each of them, free and harmless at all times from and against any and all claims, liability, expenses, losses, suits, costs, fines and damages (including attorney fees) and causes of action of every kind and character against or from the District by reason of any damage to property or the environment, or bodily injury (including death) incurred or sustained by any party hereto, or of any party acquiring any interest hereunder, and any third or other party whomsoever, or any governmental agency, arising out of, or related to or in connection with the Contractor's acts, omissions or operation hereunder, or any breach of the terms of the Contract; provided, however, the Contractor shall not be responsible to the District for damages resulting out of bodily injury or damages to property, which Contractor can establish as being attributable to the negligence of the District, its Supervisors, employees, or agents.

10. **DEBRIS REMOVAL**. When any work contracted for with the District results in the production of debris, the Contractor shall include the cost of removal of same in his bid or proposal.

11. **RELATIONSHIP OF THE PARTIES**. The relationship of Contractor to District shall be that of in independent contractor and Contractor shall have no authority to bind the District in any way with third parties without the prior written consent of the District. It is further understood that this Agreement is intended to secure the services of Contractor because of its particular ability and experience and that this Agreement shall not be assigned, sublet or transferred by Contractor without the prior written consent of the District.

12. **DECISIONS BY THE DISTRICT**. All of the services performed by Contractor hereunder shall be to the satisfaction of the District Administrator, who shall decide all questions, difficulties and disputes of whatever nature which arise under or by reason of the Agreement, the prosecution and fulfillment of the services hereunder and the character, quality amount and value thereof. The District Administrator's decision upon all claims, questions and disputes shall be final, conclusive and binding upon the parties hereto to the extent that said decision is not contrary to the provisions of this Agreement.

13. **TERMINATION**. Either party shall have the right to terminate this Agreement in the event that the other party defaults hereunder, provided that the non-defaulting party has given thirty (30) days written notice specifying said default and said default has not been cured within this 30-day time period. While the parties shall have no further ongoing obligations hereunder after the date of said termination, termination shall not affect any claim for damages or compensation arising out of actions prior to the date of said termination.

SAMPLE

14. **COVENANT AGAINST CONTINGENT FEES**. The Contractor warrants that is has not employed or retained any company or person, other than a bona fide employee working solely for the Manager, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this provision, the District shall have the right to terminate the Agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration. The District shall further be responsible for reporting the details of such breach or violation to the proper legal authorities, when and where appropriate.

15. **E-VERIFY**. The CONTRACTOR warrants compliance with all federal immigration laws and regulations that relate to its employees and subcontractors. The CONTRACTOR agrees and acknowledges that commencing January 1, 2021, the OWNER, as a public employer, shall be subject to the E-Verify requirements set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes shall thereupon apply to contracts entered into on or after said commencement date. In compliance therewith, and following the January 1, 2021 commencement date, if the DISTRICT has a good faith belief: (a) that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and is in violation of Section 448.09(1), Florida Statutes, the DISTRICT shall terminate this contract, or (b) that a subcontractor performing work for the Contractor under this contract has knowingly hired, recruited or referred an alien who is not duly authorized by the immigration laws or the Attorney General of the United States to work under this contract, the DISTRICT shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate its agreement with said subcontractor as to this contract. The CONTRACTOR shall be liable for any additional costs incurred by the DISTRICT as a result of the termination of the contract/agreement based on CONTRACTOR's failure to comply with E-Verify requirements referenced herein.

16. **PUBLIC RECORDS**. CONTRACTOR shall comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as follows:

A. IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT GINA STEVENS, RECORDS CUSTODIAN AT 561-793-0874, INDIAN TRAIL

IMPROVEMENT DISTRICT, 13476 61ST STREET NORTH, WEST PALM BEACH, FL 33412.

B. Specifically, Contractor shall:

(1) Keep and maintain public records required by the District to provide Sod, Seed, Mulch and Hydroseeding Services.

(2) Upon request from District's custodian of public records, provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, F.S. or as otherwise provided by law or District Policy.

(3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to District.

(4) Upon completion of the contract, transfer, at no cost, to the District all public records in Contractor's possession or keep and maintain public records required by the District to provide Authorized Recreation Services. If Contractor transfers all public records to District upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District upon request from District's custodian of public records, in a format that is compatible with District's information technology systems.

17. **MISCELLANEOUS PROVISIONS**.

A. **Governing Law/Jurisdiction/Venue**. This Agreement and all transactions contemplated by this Agreement shall be governed by and construed and enforced in accordance with the internal laws of the State of Florida without regard to principles of conflicts of laws. The parties acknowledge that the negotiations and anticipated performance of this Agreement occurred or shall occur in Palm Beach County,

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Florida, and that, therefore, each of the parties irrevocably and conditionally (i) agrees that any suit, action or other legal proceeding arising out of or relating to this Agreement may be brought solely in the state or Federal courts in Palm Beach County, Florida; (ii) consents to the jurisdiction of such court in any such suit, action or proceeding; and (iii) waives any objection which it may have to the laying of venue of any such suit, action or proceeding in any such court.

B. **Prevailing Party**. In the event of any litigation between the parties related to or arising out of this Agreement, each party shall be responsible for its own attorney's fees and costs, including trial, appellate and post-judgment collection proceedings.

C. **Amendment and Modification**. The parties may amend, modify and supplement this Agreement in such manner as may be agreed upon by them in writing.

D. **Notices**. All notices, requests, demands and other communications hereunder (ANotices@) shall be deemed to have been duly given, if delivered in writing by hand or mailed, certified or registered mail with postage prepaid:

(1) **If to District**, to: Executive Director, Indian Trail Improvement District, 13476 61st Street North, West Palm Beach, Florida 33412, or to such other person(s) and place(s) as the District shall furnish to Contractor by written Notice; or

(2) **If to Contracto**r, to:

_____

_____

or to such other person(s) and place(s) as Contractor shall furnish to the District by written Notice.

E. **Entire Agreement**. This instrument embodies the entire agreement between the parties hereto with respect to the transactions contemplated herein, and there have been and are no agreements, representations or warranties between the parties other than those set forth or provided for herein.

F. **Headings**. The headings in the Articles and Paragraphs of this Agreement are inserted for convenience only and shall not constitute a part hereof.

SAMPLE

G. **Successors and Assigns**. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

H. **Severability**. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

[SIGNATURES BEGIN ON FOLLOWING PAGE]

SAMPLE

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf. This Agreement will be effective on the date the last party signs (which is the Effective Date of the Agreement).

Executed by DISTRICT this _____ day of _____, 20_____.

OWNER:
INDIAN TRAIL IMPROVEMENT DISTRICT, a independent special district of the State of Florida

By: _____
Name Signed)

_____
(Name Printed)

Title: President

[District Seal]

Attest:_____

Title: Secretary

Address for giving notices:
Indian Trail Improvement District
13476 61st Street North
West Palm Beach, Florida 33412

Executed by CONTRACTOR this _____ day of _____, 20__.

CONTRACTOR:

By: _____
(Name Signed)

_____
(Name Printed)

Title:

(If Contractor is a corporation, a partnership, or an LLC, attach evidence of authority to sign.)

[Corporate Seal]]

Attest:_____

Title:
Address for giving notices:

License No.:
(Where applicable)

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Owner is a public body. Evidence of authority to sign and resolution or other documents authorizing execution of this Agreement. Is attached.

Agent for service of process:

SAMPLE

Indian Trail Improvement District
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

EXHIBIT "A"
CONTRACTOR'S BID

SAMPLE

Indian Trail Improvement District
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

EXHIBIT "B"
MINIMUM INSURANCE REQUIREMENTS*

SAMPLE

UNIT 6 PAVED ROADS	miles	feet	easement (ft)	sq ft	acres
CHEATHAM HILL	1	5,280.00	18.00	95,040.00	2.18
MANDARIN	1	5,280.00	18.00	95,040.00	2.18
180th AVE	1	5,280.00	18.00	95,040.00	2.18
CALAMONDIN	1	5,280.00	18.00	95,040.00	2.18
MARGO WAY	1	5,280.00	18.00	95,040.00	2.18
TOTAL	**5**	**26,400.00**		**475,200.00**	**10.91**

UNIT 6UNIMPROVED/ MILLED ROADS	miles	feet	easement (ft)	sq ft	acres
40th Run N	2	10,560.00	18	190,080.00	4.36
41st Rd N	2	10,560.00	18	190,080.00	4.36
42nd Rd N	2	10,560.00	18	190,080.00	4.36
43rd Rd N	2	10,560.00	18	190,080.00	4.36
44th Pl N	2	10,560.00	18	190,080.00	4.36
Orange Grove Blvd	2	10,560.00	18	190,080.00	4.36
46th Ct N	2	10,560.00	18	190,080.00	4.36
47th Ct N	2	10,560.00	18	190,080.00	4.36
48th Ave N	2	10,560.00	18	190,080.00	4.36
49th St N	2	10,560.00	18	190,080.00	4.36
50th St N	2	10,560.00	18	190,080.00	4.36
TOTAL	**22**	**116,160.00**		**2,090,880.00**	**48**

UNIT 12 PAVED ROADS	miles	feet	easement (ft)	sq ft	acres
Sycamore	0.45	2,376.00	18.00	42,768.00	0.98
Cheatham	2	10,560.00	18.00	190,080.00	4.36
Mandarin	1	5,280.00	18.00	95,040.00	2.18
W Alan Black	1	5,280.00	18.00	95,040.00	2.18
162nd Dr	3	15,840.00	18.00	285,120.00	6.55
Prado Blvd	1	5,280.00	18.00	95,040.00	2.18
E. Edinburgh Dr	0.45	2,376.00	18.00	42,768.00	0.98
E. Duran Blvd	0.45	2,376.00	18.00	42,768.00	0.98
TOTAL	**9.35**	**49,368.00**		**888,624.00**	**20.40**

UNIT 12 UNIMPROVED/ MILLED ROADS	miles	feet	easement (ft)	sq ft	acres
180th ave N	1.00	5,280.00	18.00	95,040.00	2.18
38th Ln N	1.00	5,280.00	18.00	95,040.00	2.18
38th RD N	1.00	5,280.00	18.00	95,040.00	2.18
37th Pl N	1.00	5,280.00	18.00	95,040.00	2.18

36 Ct N	1.00	5,280.00	18.00	95,040.00	2.18
35th Pl N	1.00	5,280.00	18.00	95,040.00	2.18
33rd Rd N	1.00	5,280.00	18.00	95,040.00	2.18
32nd Ln N	1.00	5,280.00	18.00	95,040.00	2.18
31st RD N	1.00	5,280.00	18.00	95,040.00	2.18
30th Ln N	1.00	5,280.00	18.00	95,040.00	2.18
E. Meadhill Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Meadhill Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Hialeah Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Hialeah Dr	0.15	792.00	18.00	14,256.00	0.33
E. Pleasure Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Pleasure Dr	0.15	792.00	18.00	14,256.00	0.33
E. Yorkshire Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Yorkshire Dr	0.15	792.00	18.00	14,256.00	0.33
E. Derby Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Derby Dr	0.15	792.00	18.00	14,256.00	0.33
E. Lancashire Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Lancashire Dr	0.15	792.00	18.00	14,256.00	0.33
E. Edinburgh Dr	0.13	686.40	18.00	12,355.20	0.28
W. Edinburgh Dr	0.15	792.00	18.00	14,256.00	0.33
E. Aquaduct Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Aquaduct Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Preakness Dr..	0.57	3,009.60	18.00	54,172.80	1.24
W. Preakness Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Cheltenham Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Cheltenham Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Mayfair Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Mayfair Dr	0.15	792.00	18.00	14,256.00	0.33
E. Trafalgar Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Trafalgar Dr	0.15	792.00	18.00	14,256.00	0.33
E. Pimlico Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Pimlico Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Prestwich Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Prestwich Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Wiltshire Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Wiltshire Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Secretariat Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Secretariat Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Stallion Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Stallion Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Cornwall Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Cornwall Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Downers Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Downers Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Glasgow Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Glasgow Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Brighton Dr.	0.57	3,009.60	18.00	54,172.80	1.24

W. Brighton Dr.	0.15	792.00	18.00	14,256.00	0.33
E. Jenny Ln	0.13	686.40	18.00	12,355.20	0.28
W. Jenny Ln	0.15	792.00	18.00	14,256.00	0.33
Whitton Ln	0.50	2,640.00	18.00	47,520.00	1.09
E. Goldcup Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Goldcup Dr.	0.13	686.40	18.00	12,355.20	0.28
E. Duran Blvd.	0.13	686.40	18.00	12,355.20	0.28
W. Duran Blvd.	0.13	686.40	18.00	12,355.20	0.28
E. Calder Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Calder Dr.	0.13	686.40	18.00	12,355.20	0.28
E. Grand National Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Grand National Dr.	0.13	686.40	18.00	12,355.20	0.28
E. Epson Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Epson Dr	0.13	686.40	18.00	12,355.20	0.28
E. Aintree Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Aintree Dr.	0.13	686.40	18.00	12,355.20	0.28
E. Burns Dr.	0.57	3,009.60	18.00	54,172.80	1.24
W. Burns Dr.	0.13	686.40	18.00	12,355.20	0.28
E. Harlena Dr	0.57	3,009.60	18.00	54,172.80	1.24
W. Harlena Dr	0.13	686.40	18.00	12,355.20	0.28
168th Terrace	3.00	15,840.00	18.00	285,120.00	6.55
168th Trail	3.00	15,840.00	18.00	285,120.00	6.55
TOTAL	**36.62**	**193,353.60**		**3,480,364.80**	**79.90**

UNIT 20 **UNIMPROVED/** **MILLED ROADS**	**miles**	**feet**	**easement (ft)**	**sq ft**	**acres**
Louis	1.00	5,280.00	18.00	95,040.00	2.18
Bedu	1.00	5,280.00	18.00	95,040.00	2.18
Antoinette	1.00	5,280.00	18.00	95,040.00	2.18
Simone	1.00	5,280.00	18.00	95,040.00	2.18
Marie	1.00	5,280.00	18.00	95,040.00	2.18
Dennis	1.00	5,280.00	18.00	95,040.00	2.18
Carol	1.00	5,280.00	18.00	95,040.00	2.18
TOTAL	**7.00**	**36,960.00**		**665,280.00**	**15.27**

price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A
	4	6	
	4	6	
	4	6	
	4	6	
	4	6	

price quoted	Number of	Total price
	4	
	4	
	4	
	4	
	4	
	4	
	4	
	4	
	4	
	4	
	4	

price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A
	4	6	
	4	6	
	4	6	
	4	6	
	4	6	
	4	6	
	4	6	
	4	6	

price quoted per acre	Number of Cuts	Total price per acre
	4	
	4	
	4	
	4	

	4	
	4	
	4	

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	4	
	4	

price quoted per acre	Number of Cuts	Total price per acre
	4	
	4	
	4	
	4	
	4	
	4	
	4	

Total price per acre Option B

	Acres	Cost
U6 U	10.91	$80.00
U6 P	48.00	$80.00
U12 P	20.40	$80.00
U12 U	79.90	$80.00
U20 U	15.27	$80.00

Total price per acre Option B

Cuts			UNIT 6 Total
	4.00	$ 3,490.91	$26,530.91
	6.00	$ 23,040.00	
			UNIT 12 Total
	6.00	$ 9,792.00	$35,359.42
	4.00	$ 25,567.42	
			UNIT 20 Total
	4.00	$ 4,886.40	$4,886.40

UNIT 6 CANALS	miles	feet	easement (ft)	sq ft	acres
M-2 A	2	10,560.00	20.00	211,200.00	4.85
M-2 B	1	5,280.00	20.00	105,600.00	2.42
M-2 C	2	10,560.00	20.00	211,200.00	4.85
M-2 D	2	10,560.00	20.00	211,200.00	4.85
M-2 E	2.24	11,827.20	20.00	236,544.00	5.43
M-2 F	2	10,560.00	20.00	211,200.00	4.85
TOTAL	**11.24**	**59,347.20**		**1,186,944.00**	**27.25**

UNIT 12 CANALS	miles	feet	easement (ft)	sq ft	acres
M-2 C	2.00	10,560.00	20.00	211,200.00	4.85
M-2 D	2.00	10,560.00	20.00	211,200.00	4.85
M-2 C11	2.00	10,560.00	20.00	211,200.00	4.85
M-2 G	1.60	8,448.00	20.00	168,960.00	3.88
M-2 H	1.50	7,920.00	20.00	158,400.00	3.64
M-2 C	1.00	5,280.00	20.00	105,600.00	2.42
M-2 C 1	0.70	3,696.00	20.00	73,920.00	1.70
M-2 C 2	1.95	10,296.00	20.00	205,920.00	4.73
M-2 C11	0.60	3,168.00	20.00	63,360.00	1.45
M-2 C 3	0.50	2,640.00	20.00	52,800.00	1.21
M-2 C 4	1.30	6,864.00	20.00	137,280.00	3.15
M-2 C11	0.80	4,224.00	20.00	84,480.00	1.94
M-2 C 5	0.80	4,224.00	20.00	84,480.00	1.94
M-2 C 6	0.12	633.60	20.00	12,672.00	0.29
M-2 C 7	0.24	1,267.20	20.00	25,344.00	0.58
M-2 C 9	0.24	1,267.20	20.00	25,344.00	0.58
M - 2 C 10	0.24	1,267.20	20.00	25,344.00	0.58
TOTAL	**17.59**	**92,875.20**		**4,231,392.00**	**42.06**

UNIT 20 CANALS	miles	feet	easement (ft)	sq ft	acres
M - 3 A	2.00	10,560.00	20.00	211,200.00	4.85
M- 3 B	2.00	10,560.00	20.00	211,200.00	4.85
M - 3 C	2.00	10,560.00	20.00	211,200.00	4.85
M - 3 C 1	2.00	10,560.00	20.00	211,200.00	4.85
M - 3 C 2	2.00	10,560.00	20.00	211,200.00	4.85
M - 3 C 3	2.00	10,560.00	20.00	211,200.00	4.85
M- 3 C 4	2.00	10,560.00	20.00	211,200.00	4.85

M - C 5	2.00	10,560.00	20.00	211,200.00	4.85
M - C 6	2.00	10,560.00	20.00	211,200.00	4.85
M - 3 C 7	1.80	9,504.00	20.00	190,080.00	4.36
M -3 - C 8	2.00	10,560.00	20.00	211,200.00	4.85
M - 3 C 9	1.50	7,920.00	20.00	158,400.00	3.64
M - 3 C10	1.50	7,920.00	20.00	158,400.00	3.64
M-3 C 10	2.00	10,560.00	20.00	211,200.00	4.85
TOTAL	**26.80**	**141,504.00**		**11,292,864.00**	**64.97**

price quote per acre	Number of Cuts	Total price per acre
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	

price quote per acre	Number of Cuts	Total price per acre
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	

price quote per acre	Number of Cuts	Total price per acre
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	

	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	
	4.00	

UNIT	ARCES
U6	27.24848485
U12	42.06060606
SRG	64.96969697

COST PER ACR	CUTS	COST
80	4	$8,719.52
80	4	$13,459.39
80	4	$20,790.30

UNIT 6 SIDEWALK CUT BACK	miles	feet	Cutback ft	sq ft	acres
Calamondin	1	5,280.00	14.00	73,920.00	1.70
180th	1	5,280.00	14.00	73,920.00	1.70
Mandarin	1	5,280.00	14.00	73,920.00	1.70
Cheetham	1	5,280.00	14.00	73,920.00	1.70
TOTAL	**4**	**21,120.00**		**295,680.00**	**6.79**

UNIT 12 SIDEWALK CUT BACK	miles	feet	cutback ft	sq ft	acres
Cheetham	2.00	10,560.00	14.00	147,840.00	3.39
Mandarin	1.00	5,280.00	14.00	73,920.00	1.70
Prado	1.00	5,280.00	14.00	73,920.00	1.70
Okeechobee	0.12	633.60	14.00	8,870.40	0.20
E. Sycamore	0.45	2,376.00	14.00	33,264.00	0.76
162nd	3.00	15,840.00	14.00	221,760.00	5.09
E. Eidenburough	0.45	2,376.00	14.00	33,264.00	0.76
E. Duran	0.45	2,376.00	14.00	33,264.00	0.76
TOTAL	**7.29**	**86,961.60**		**1,217,462.40**	**14.37**

price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	**6.00**	

price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	6.00	
	4.00	**6.00**	

Total price per acre Option B

Total price per acre Option B



SECTION 1 (M-1 UPPER BASIN)

SECTION1 - ROAD EASEMENT MOWING AND CUTBACKS

UNIT	NO. OF PAVED ROADS	MILES OF PAVED ROADS	NO. OF UNPAVED ROADS	MILES OF UNPAVED ROADS	TOTAL MILES OF PAVED AND UNPAVED ROADS	RATE FOR 4 CYCLES PER YEAR
4	4.00	9	26	56	65	$
5	5.00	7	19	42.50	49.5	$
7	8.00	7	42	34	41	$
10	9.00	9	62	51	60	$
13	2.00	1	23	15.75	16.75	$
TOTAL	28.00	33	172	199.25	232.25	$

SECTION 1 - CANAL MOWING AND CUTBACKS

UNIT	TOTAL NO. OF CANALS	MILES OF CANALS		TOTAL MILES OF CANALS	RATE FOR 4 CYCLES PER YEAR
4	13	22.00		22	$
5	15	15.50		15.5	$
7	13	13.00		13	$
10	15	18.00		18	$
13	6	3.50		3.5	$
TOTAL	62	72.00		72.00	$

SECTION 1 - SIDEWALKS CUTBACK

UNIT	TOTAL NO. OF SIDEWALKS	MILES OF SIDEWALKS		TOTAL MILES OF SIDEWALKS	RATE FOR 6-8 CYCLES PER YEAR
4	31	15.15		15.15	$
5	24	12.00		12	$
7	20	10.36		10.36	$
10	22	12.16		12.16	$
13	2	1.00		1	$
TOTAL	99	50.67		50.67	$

BID PROPOSAL FORM

SECTION 1 (M-1 UPPER BASIN)

SECTION1 - ROAD EASEMENT MOWING AND CUTBACKS

UNIT	NO. OF PAVED ROADS	MILES OF PAVED ROADS	NO. OF UNPAVED ROADS	MILES OF UNPAVED ROADS	TOTAL MILES OF PAVED AND UNPAVED ROADS	RATE FOR 4 CYCLES PER YEAR
4	4.00	9	26	56	**65**	$
5	5.00	7	19	42.50	**49.5**	$
7	8.00	7	42	34	**41**	$
10	9.00	9	62	51	**60**	$
13	2.00	1	23	15.75	**16.75**	$
TOTAL	**28.00**	**33**	**172**	**199.25**	**232.25**	0

SECTION 1 - CANAL MOWING AND CUTBACKS

UNIT	TOTAL NO. OF CANALS	MILES OF CANALS	TOTAL MILES OF CANALS	RATE FOR 4 CYCLES PER YEAR
4	13	22.00	**22**	$
5	15	15.50	**15.5**	$
7	13	13.00	**13**	$
10	15	18.00	**18**	$
13	6	3.50	**3.5**	$
TOTAL	**62**	**72.00**	**72.00**	0

SECTION 1 - SIDEWALKS CUTBACK

UNIT	TOTAL NO. OF SIDEWALKS	MILES OF SIDEWALKS	TOTAL MILES OF SIDEWALKS	RATE FOR 6-8 CYCLES PER YEAR
4	31	15.15	**15.15**	$
5	24	12.00	**12**	$
7	20	10.36	**10.36**	$
10	22	12.16	**12.16**	$
13	2	1.00	**1**	$
TOTAL	**99**	**50.67**	**50.67**	0

SECTION 1 TOTAL 0

SECTION 2 (M-1 LOWER BASIN)

SECTION 2 - ROAD EASEMENT MOWING AND CUTBACKS

UNIT	NO. OF PAVED ROADS	MILES OF PAVED ROADS	NO. OF UNPAVED ROADS	MILES OF UNPAVED ROADS	TOTAL MILES OF PAVED AND UNPAVED ROADS	RATE FOR 4 CYCLES PER YEAR
1	5.00	5.25	26	29.25	**34.5**	$
2	8.00	6.75	33	33.00	**39.75**	$
3	6.00	5	27	26	**31**	$
9	4.00	3.5	24	26	**29.5**	$
14	2.00	2	12	12.00	**14**	$
TOTAL	**25.00**	**22.5**	**122**	**126.25**	**148.75**	0

SECTION 2 - CANAL MOWING AND CUTBACKS

UNIT	TOTAL NO. OF CANALS	MILES OF CANALS	TOTAL MILES OF CANALS	RATE FOR 4 CYCLES PER YEAR
1	26	24.75	**24.75**	$
2	14	15.00	**15**	$
3	7	10.00	**10**	$
9	6	8.00	**8**	$
14	3	2.75	**2.75**	$
TOTAL	**56**	**60.50**	**60.50**	0

SECTION 2 - SIDEWALKS CUTBACK

UNIT	TOTAL NO. OF SIDEWALKS	MILES OF SIDEWALKS	TOTAL MILES OF SIDEWALKS	RATE FOR 6-8 CYCLES PER YEAR
1	17	6.37	**6.37**	$
2	15	6.78	**6.78**	$
3	15	7.21	**7.21**	$
9	7	3.30	**3.3**	$
14	2	1.01	**1.01**	$
TOTAL	**56.00**	**24.67**	**24.67**	0

SECTION 2 TOTAL 0

SECTION 3 (M-2 BASIN & M-3 BASIN)

SECTION 3 - ROAD EASEMENT MOWING AND CUTBACKS

UNIT	NO. OF PAVED ROADS	MILES OF PAVED ROADS	NO. OF UNPAVED ROADS	MILES OF UNPAVED ROADS	TOTAL MILES OF PAVED AND UNPAVED ROADS	RATE FOR 4 CYCLES PER YEAR
6	6.00	7	11	21	**28**	$
12	9.00	7.5	42	43.25	**50.75**	$
20			7	7	**7**	$
TOTAL	**15.00**	**14.5**	**60**	**71.25**	**78.75**	0

SECTION 3 - CANAL MOWING AND CUTBACKS

UNIT	TOTAL NO. OF CANALS	TOTAL NO. OF CANALS	TOTAL MILES OF CANALS	RATE FOR 4 CYCLES PER YEAR
6	6	8	**8**	$
12	11	11.5	**11.5**	$
20	14	14	**14**	$
TOTAL	**31**	**33.50**	**33.50**	0

SECTION 3 - SIDEWALKS CUTBACK

UNIT	TOTAL NO. OF SIDEWALKS	MILES OF SIDEWALKS	TOTAL MILES OF SIDEWALKS	RATE FOR 6-8 CYCLES PER YEAR
6	4	4.00	**4**	$
12	8	6.78	**6.78**	$
20	0	0.00	**0**	$
TOTAL	**12**	**10.78**	**10.78**	0

SECTION 3 TOTAL 0

SECTION 2 (M-1 LOWER BASIN)

SECTION 2 - ROAD EASEMENT MOWING AND CUTBACKS

UNIT	NO. OF PAVED ROADS	MILES OF PAVED ROADS	NO. OF UNPAVED ROADS	MILES OF UNPAVED ROADS	TOTAL MILES OF PAVED AND UNPAVED ROADS	RATE FOR 4 CYCLES PER YEAR
1	5.00	5.25	26	29.25		$
2	8.00	6.75	33	33.00		$
3						$
9						$
14						$
TOTAL	**13.00**	**12**	**59**	**62.25**	**0.00**	$

SECTION 2 - CANAL MOWING AND CUTBACKS

UNIT	TOTAL NO. OF CANALS	MILES OF CANALS		TOTAL MILES OF CANALS	RATE FOR 4 CYCLES PER YEAR
1					$
2					$
3					$
9					$
14					$
TOTAL	**0**	**0.00**		**0.00**	$

SECTION 2 - SIDEWALKS CUTBACK

UNIT	TOTAL NO. OF SIDEWALKS	MILES OF SIDEWALKS		TOTAL MILES OF SIDEWALKS	RATE FOR 6-8 CYCLES PER YEAR

1					$
2					$
3					$
9					$
14					$

TOTAL	**0.00**		**0.00**	$

SECTION 3 (M-2 BASIN & M-3 BASIN)

SECTION 3 - ROAD EASEMENT MOWING AND CUTBACKS

UNIT	NO. OF PAVED ROADS	MILES OF PAVED ROADS	NO. OF UNPAVED ROADS	MILES OF UNPAVED ROADS	TOTAL MILES OF PAVED AND UNPAVED ROADS	RATE FOR 4 CYCLES PER YEAR
						$
						$
						$
						$
						$
TOTAL	0.00	0	0	0.00	0.00	$

SECTION 3 - CANAL MOWING AND CUTBACKS

UNIT	TOTAL NO. OF CANALS	TOTAL NO. OF CANALS		TOTAL MILES OF CANALS	RATE FOR 4 CYCLES PER YEAR
					$
					$
					$
					$
					$
TOTAL	0	0.00		0.00	$

SECTION 3 - SIDEWALKS CUTBACK

UNIT	TOTAL NO. OF SIDEWALKS	MILES OF SIDEWALKS		TOTAL MILES OF SIDEWALKS	RATE FOR 6-8 CYCLES PER YEAR
					$
					$
					$
					$
					$
TOTAL	0	0.00		0.00	$

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID (ITB-004-0-2026/ZL)
FOR

Mowing Maintenance Services
M-2 and M-3 Basin Roads, Sidewalks and Canals

ADDENDUM NO. 1

Date: June 23, 2026

To: All Prospective Bidders

This Addendum Number 1 forms a part of the bidding and contract documents.

To Clarify, Attached is the meeting minutes for the Pre-Bid meeting held on 6/23/2026

To Clarify, A logo with the ITID logo will be printed and distributed to be placed on equipment while working within ITID.

To Clarify, The video of the Pre-Bid meeting can be found at

https://www.youtube.com/watch?v=o_W3ZvxrZrU
https://www.indiantrail.com/departments/finance/procurement

NO OTHER CHANGES ARE MADE IN THE ITB DOCUMENTS.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID SUBMITTAL FORM 410, ARTICLE 3.01.A. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION

END OF ADDENDUM No. 1

ADDENDUM NO. 1 (**ITB-004-0-2026/ZL**) District Wide Sod

Non-Mandatory PRE-BID MEETING ITB-004-0-2026/ZL
Invitation to BID Mowing Maintenance Services
M-2 and M-3 Basin Roads, Sidewalks and Canals
June 22, 2026 at 10:00 AM
AGENDA

Welcome to the June 22, 2026, Indian Trail Improvement District Non-Mandatory PRE-BID MEETING ITB-004-0-2026/ZL Invitation to BID Mowing Maintenance Services M-2 and M-3 Basin Roads, Sidewalks and Canals.

Staff in attendance:

Rob Robinson, Deputy Executive Director
Miriam Heisser, Chief Administrative Officer
Doug Paris, Mowing Supervisor
Zach Luppowitz, Procurement Supervisor and Bid Contact
Scarlet Cantley, Administration and Grants Coordinator

The purpose of this meeting is to answer questions from interested vendors and review the scope of work for the project.

Open the floor to questions from Vendors. (Vendors come up to podium mic).

Staff answer questions. Including questions regarding DemandStar.

Reminder: All further questions are to be submitted to Zach via email: zluppowitz@indiantrail.com

All Bids must be submitted through DemandStar. Bids submitted via email will not be accepted.

Important Dates:

Last day for RFIs (Questions): July 8, 2026

Bid Opening: July 23, 2026

Bid Award: August 19, 2026 Board Meeting

Minutes - Answers to Questions:

Handouts: Cost Breakdown Forms.

Invoicing: Bimonthly or 50% Given Cycle Complete (paid within 45 days) – Invoicing should be done on a monthly basis, or once the vendor come up with the actual plan of mowing? Depending on how they plan on doing the work? The District doesn't dictate how they bill. Just bill accurately …

No Budget or Engineering Estimate; No Bid Bond required.

Current in-house mowing timeframe M2 Basin 2.5 to 3 months – to get one cut done. With 5 staff members, based on the statement of Doug. So 5 staff 10 hours 4 days – 40 hours a week for 3 months cuts the M2 basin (not M3) one cut…

Rob reviewed SOW and used the big map to explain M2 and M3.

Opt A = min of four cuts or B = 6 cuts per year

Process of converting dirt roads to millings. Recut the slope of the swale. Do not exceed 1.5 to 3to 1.

Google did a fly over. Rob suggested Vendors Go and look at it.

Doug noted if a mower breaks an irrigation pipe, operator as a curtesy should attempt to contact the homeowner.

Vendors are not responsible for irrigation in swale, notifying homeowners of damage is a curtesy only.

Irrigation pipes in swales are prohibited

Functional Cuts only, not for aesthetics.

Signs, mailboxes, fence lines, etc. in easements should be trimmed.

No lock policy on gates; if open leave open, if closed, close it; If locked; cut it; Do not engage. District policy will be followed, and vendor will get a copy.

Addendum: Logo with Indian Trail printed for use on machinery.

Any Scalping or rutted by vendor; fixed by vendor.

District Contract Inspectors are not grass police. Reasonable service to residents.

Mobilize and do the job effectively. Slope or Flat to be determined by vendor.

Vendors shown examples of ITID mowers, John Deere 5325 with flat deck, John Deere 5325 with side mower.

Uniform for most roadside and canals. Different machinery on different slopes.

Mowing, vertical cuts, and clean ups. – it is indicated in the bid document.

Option and Opportunity of M1 Mowing was discussed and will be advertised as a separate Invitation Bid.

Video of Pre-bid meeting can be found at
https://www.youtube.com/watch?v=o_W3ZvxrZrU
https://www.indiantrail.com/departments/finance/procurement

Non-Mandatory PRE-BID MEETING ITB-004-0-2026/ZL
Invitation to BID Mowing Maintenance Services
M-2 and M-3 Basin Roads, Sidewalks and Canals
June 22, 2026 at 10:00 AM

Name	Company	Email	Phone

Indian Trail Improvement District
www.indiantrail.com Email: info@indiantrail.com
13476 61st Street | West Palm Beach | Florida | 33412
Office: 561.793.0874 | Fax: 561.793.3716

Indian Trail Improvement District
www.indiantrail.com Email: info@indiantrail.com
13476 61st Street | West Palm Beach | Florida | 33412
Office: 561.793.0874 | Fax: 561.793.3716

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID (ITB-004-0-2026/ZL)
FOR

District Wide Mowing

ADDENDUM NO. 2

Date: July 7, 2026

To: All Prospective Bidders

This Addendum Number 2 forms a part of the bidding and contract documents.

To Clarify, The awarded Vendor shall be responsible for performing any initial clearing necessary to return all areas to the required maintenance specifications, except for those areas identified as inaccessible on the attached map (PDF).

To Clarify, The District expects a minimum of four (4) mowing cycles per year for each unit. There will be no additional payment for cuts not completed under the minimum cycles; however, the District expects each unit to receive **at least four (4) completed cuts annually.

Purchase Orders (POs) will generally be issued separately for:

- **Unit 6**
- **Unit 12**
- **Unit 20**

At the District's discretion, Units 6 and 12 may be divided into separate Purchase Orders to accommodate separate billing for road and canal maintenance, as follows:

- **Unit 6**
  - **Unit 6A**
  - **Unit 6B**
  - **Division Line: 180th Avenue North**
- **Unit 12**
  - **Unit 12A**
  - **Unit 12B**
  - **Division Line: Seminole Pratt Whitney Road**

To Clarify, The Vendor shall be responsible for collecting and disposing only of debris generated as a result of the Vendor's mowing operations. The Vendor shall not be responsible for the removal of homeowner debris, illegally dumped materials, refuse, or any other debris not generated by the Vendor's work.

To Clarify, The District shall be responsible for the removal of debris resulting from named storms or officially declared emergency events. Following such events, the District will notify the Vendor when the affected areas have been cleared and are ready for the Vendor to resume normal maintenance operations. The Vendor may coordinate with District staff during recovery efforts;

however, no additional work outside the scope of the regular maintenance cycle will be required unless separately authorized by the District.

To Clarify, The Board-approved insurance requirements are included in the bid package. Please refer to the attached insurance documentation. District staff are not authorized to modify, waive, or otherwise alter the Board-approved insurance requirements.

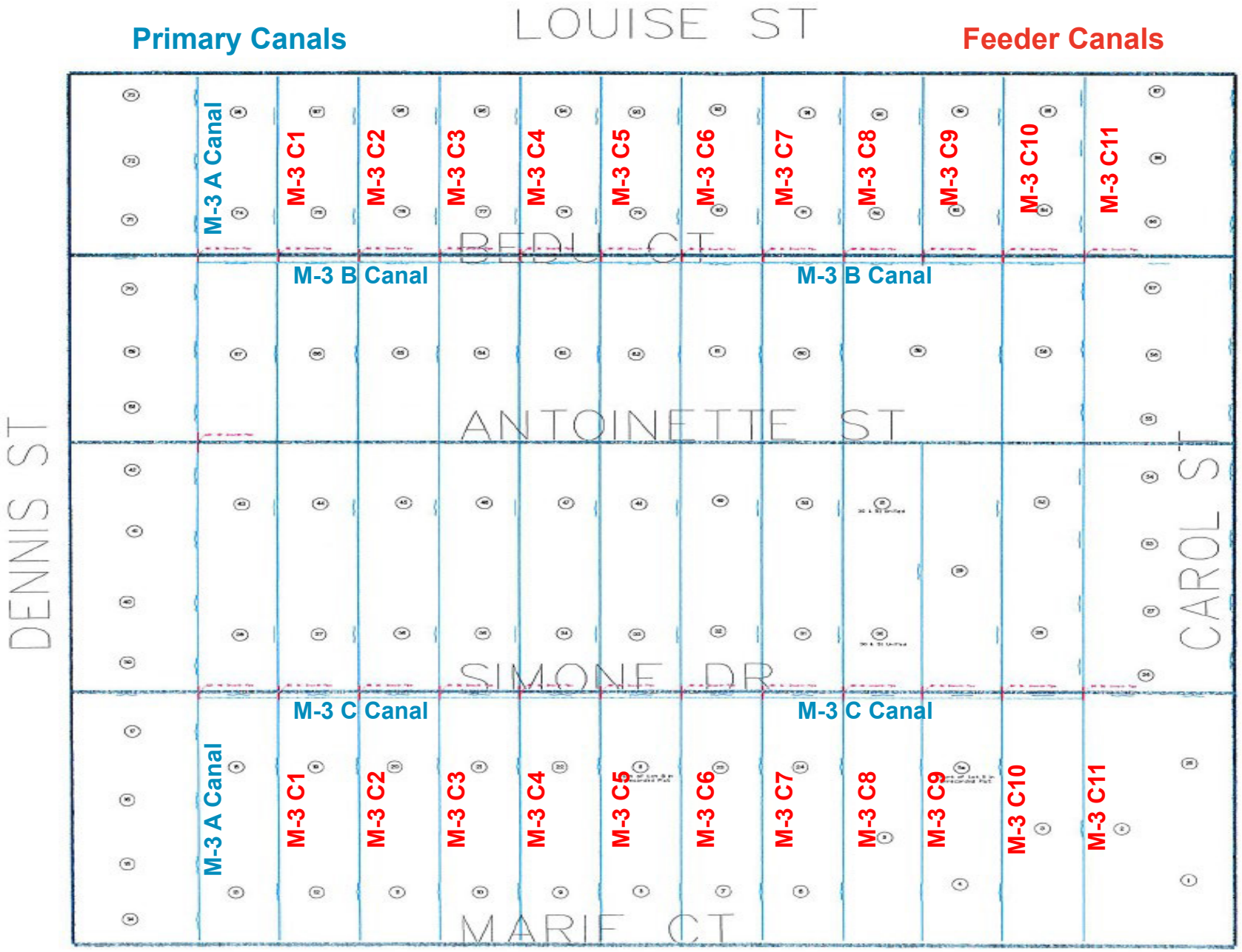
NO OTHER CHANGES ARE MADE IN THE ITB DOCUMENTS.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID SUBMITTAL FORM 410, ARTICLE 3.01.A. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION

END OF ADDENDUM No. 2

M-3 Basin

13.8 miles of canals and 7 miles of roads



M-2 Basin

19.5 miles of canals and 78.75 miles of roads



INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID
ITB-004-0-2026/ZL
FOR
M2 and M3 Basin Mowing

ADDENDUM NO. 3

Date: June 22, 2026

To: All Prospective Bidders

This Addendum Number 3 forms a part of the bidding and contract documents.

The bid opening date for this Invitation to Bid (ITB) has been extended to Thursday, July 30, 2026. Vendors are responsible for monitoring DemandStar.

Addendum 4 forthcoming

NO OTHER CHANGES ARE MADE IN THE ITB DOCUMENTS.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID SUBMITTAL FORM 410, ARTICLE 3.01.A. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION

END OF ADDENDUM No. 3

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID (ITB-004-0-2026/ZL)

FOR

M2 and M3 Basin Mowing

ADDENDUM NO. 4

Date: July 23, 2026

To: All Prospective Bidders

This Addendum Number 4 forms a part of the bidding and contract documents.

An alternative Price Proposal Form is included with this Addendum. Prospective bidders may elect to complete and submit either the alternative Price Proposal Form or the original Price Proposal Form included in the bid packet. Submission of either form will be accepted.

NO OTHER CHANGES ARE MADE IN THE ITB DOCUMENTS.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID SUBMITTAL FORM 410, ARTICLE 3.01.A. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION

END OF ADDENDUM No. 4

UNIT 6 PAVED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
CHEATHAM HILL	1	5,280.00	18.00	95,040.00	2.18		4	6		
MANDARIN	1	5,280.00	18.00	95,040.00	2.18		4	6		
180th AVE	1	5,280.00	18.00	95,040.00	2.18		4	6		
CALAMONDIN	1	5,280.00	18.00	95,040.00	2.18		4	6		
MARGO WAY	1	5,280.00	18.00	95,040.00	2.18		4	6		
TOTAL	**5**	**26,400.00**		**475,200.00**	**10.91**					

UNIT 6UNIMPROVED/ MILLED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted	Number of	Total price
40th Run N	2	10,560.00	18	190,080.00	4.36		4	
41st Rd N	2	10,560.00	18	190,080.00	4.36		4	
42nd Rd N	2	10,560.00	18	190,080.00	4.36		4	
43rd Rd N	2	10,560.00	18	190,080.00	4.36		4	
44th Pl N	2	10,560.00	18	190,080.00	4.36		4	
Orange Grove Blvd	2	10,560.00	18	190,080.00	4.36		4	
46th Ct N	2	10,560.00	18	190,080.00	4.36		4	
47th Ct N	2	10,560.00	18	190,080.00	4.36		4	
48th Ave N	2	10,560.00	18	190,080.00	4.36		4	
49th St N	2	10,560.00	18	190,080.00	4.36		4	
50th St N	2	10,560.00	18	190,080.00	4.36		4	
TOTAL	**22**	**116,160.00**		**2,090,880.00**	**48**			

UNIT 12 PAVED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
Sycamore	0.45	2,376.00	18.00	42,768.00	0.98		4	6		
Cheatham	2	10,560.00	18.00	190,080.00	4.36		4	6		
Mandarin	1	5,280.00	18.00	95,040.00	2.18		4	6		
W Alan Black	1	5,280.00	18.00	95,040.00	2.18		4	6		
162nd Dr	3	15,840.00	18.00	285,120.00	6.55		4	6		
Prado Blvd	1	5,280.00	18.00	95,040.00	2.18		4	6		
E. Edinburgh Dr	0.45	2,376.00	18.00	42,768.00	0.98		4	6		
E. Duran Blvd	0.45	2,376.00	18.00	42,768.00	0.98		4	6		
TOTAL	**9.35**	**49,368.00**		**888,624.00**	**20.40**					

UNIT 12 UNIMPROVED/ MILLED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted per acre	Number of Cuts	Total price per acre
180th ave N	1.00	5,280.00	18.00	95,040.00	2.18		4	
38th Ln N	1.00	5,280.00	18.00	95,040.00	2.18		4	
38th RD N	1.00	5,280.00	18.00	95,040.00	2.18		4	
37th Pl N	1.00	5,280.00	18.00	95,040.00	2.18		4	
36 Ct N	1.00	5,280.00	18.00	95,040.00	2.18		4	
35th Pl N	1.00	5,280.00	18.00	95,040.00	2.18		4	
33rd Rd N	1.00	5,280.00	18.00	95,040.00	2.18		4	
32nd Ln N	1.00	5,280.00	18.00	95,040.00	2.18		4	

31st RD N	1.00	5,280.00	18.00	95,040.00	2.18		4	
30th Ln N	1.00	5,280.00	18.00	95,040.00	2.18		4	
E. Meadhill Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Meadhill Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Hialeah Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Hialeah Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Pleasure Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Pleasure Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Yorkshire Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Yorkshire Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Derby Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Derby Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Lancashire Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Lancashire Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Edinburgh Dr	0.13	686.40	18.00	12,355.20	0.28		4	
W. Edinburgh Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Aquaduct Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Aquaduct Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Preakness Dr..	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Preakness Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Cheltenham Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Cheltenham Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Mayfair Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Mayfair Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Trafalgar Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Trafalgar Dr	0.15	792.00	18.00	14,256.00	0.33		4	
E. Pimlico Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Pimlico Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Prestwich Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Prestwich Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Wiltshire Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Wiltshire Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Secretariat Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Secretariat Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Stallion Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Stallion Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Cornwall Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Cornwall Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Downers Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Downers Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Glasgow Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Glasgow Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Brighton Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Brighton Dr.	0.15	792.00	18.00	14,256.00	0.33		4	
E. Jenny Ln	0.13	686.40	18.00	12,355.20	0.28		4	
W. Jenny Ln	0.15	792.00	18.00	14,256.00	0.33		4	
Whitton Ln	0.50	2,640.00	18.00	47,520.00	1.09		4	
E. Goldcup Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Goldcup Dr.	0.13	686.40	18.00	12,355.20	0.28		4	

E. Duran Blvd.	0.13	686.40	18.00	12,355.20	0.28		4	
W. Duran Blvd.	0.13	686.40	18.00	12,355.20	0.28		4	
E. Calder Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Calder Dr.	0.13	686.40	18.00	12,355.20	0.28		4	
E. Grand National Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Grand National Dr.	0.13	686.40	18.00	12,355.20	0.28		4	
E. Epson Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Epson Dr	0.13	686.40	18.00	12,355.20	0.28		4	
E. Aintree Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Aintree Dr.	0.13	686.40	18.00	12,355.20	0.28		4	
E. Burns Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Burns Dr.	0.13	686.40	18.00	12,355.20	0.28		4	
E. Harlena Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	
W. Harlena Dr	0.13	686.40	18.00	12,355.20	0.28		4	
168th Terrace	3.00	15,840.00	18.00	285,120.00	6.55		4	
168th Trail	3.00	15,840.00	18.00	285,120.00	6.55		4	
TOTAL	**36.62**	**193,353.60**		**3,480,364.80**	**79.90**			

UNIT 20 UNIMPROVED/ MILLED ROADS	**miles**	**feet**	**easement (ft)**	**sq ft**	**acres**	**price quoted per acre**	**Number of Cuts**	**Total price per acre**
Louis	1.00	5,280.00	18.00	95,040.00	2.18		4	
Bedu	1.00	5,280.00	18.00	95,040.00	2.18		4	
Antoinette	1.00	5,280.00	18.00	95,040.00	2.18		4	
Simone	1.00	5,280.00	18.00	95,040.00	2.18		4	
Marie	1.00	5,280.00	18.00	95,040.00	2.18		4	
Dennis	1.00	5,280.00	18.00	95,040.00	2.18		4	
Carol	1.00	5,280.00	18.00	95,040.00	2.18		4	
TOTAL	**7.00**	**36,960.00**		**665,280.00**	**15.27**			

	Acres	Cost	Cuts			
U6 U	10.91			4.00	$ -	UNIT 6 Total $0.00
U6 P	48.00			6.00	$ -	
U12 P	20.40			6.00	$ -	UNIT 12 Total $0.00
U12 U	79.90			4.00	$ -	
U20 U	15.27			4.00	$ -	UNIT 20 Total $0.00

UNIT 6 CANALS	miles	feet	easement (ft)	sq ft	acres	price quote per acre	Number of Cuts	Total price per acre
M-2 A	2	10,560.00	20.00	211,200.00	4.85		4.00	
M-2 B	1	5,280.00	20.00	105,600.00	2.42		4.00	
M-2 C	2	10,560.00	20.00	211,200.00	4.85		4.00	
M-2 D	2	10,560.00	20.00	211,200.00	4.85		4.00	
M-2 E	2.24	11,827.20	20.00	236,544.00	5.43		4.00	
M-2 F	2	10,560.00	20.00	211,200.00	4.85		4.00	
TOTAL	**11.24**	**59,347.20**		**1,186,944.00**	**27.25**		**4.00**	

UNIT 12 CANALS	miles	feet	easement (ft)	sq ft	acres	price quote per acre	Number of Cuts	Total price per acre
M-2 C	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M-2 D	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M-2 C11	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M-2 G	1.60	8,448.00	20.00	168,960.00	3.88		4.00	
M-2 H	1.50	7,920.00	20.00	158,400.00	3.64		4.00	
M-2 C	1.00	5,280.00	20.00	105,600.00	2.42		4.00	
M-2 C 1	0.70	3,696.00	20.00	73,920.00	1.70		4.00	
M-2 C 2	1.95	10,296.00	20.00	205,920.00	4.73		4.00	
M-2 C11	0.60	3,168.00	20.00	63,360.00	1.45		4.00	
M-2 C 3	0.50	2,640.00	20.00	52,800.00	1.21		4.00	
M-2 C 4	1.30	6,864.00	20.00	137,280.00	3.15		4.00	
M-2 C11	0.80	4,224.00	20.00	84,480.00	1.94		4.00	
M-2 C 5	0.80	4,224.00	20.00	84,480.00	1.94		4.00	
M-2 C 6	0.12	633.60	20.00	12,672.00	0.29		4.00	
M-2 C 7	0.24	1,267.20	20.00	25,344.00	0.58		4.00	
M-2 C 9	0.24	1,267.20	20.00	25,344.00	0.58		4.00	
M - 2 C 10	0.24	1,267.20	20.00	25,344.00	0.58		4.00	
TOTAL	**17.59**	**92,875.20**		**4,231,392.00**	**42.06**		**4.00**	

UNIT 20 CANALS	miles	feet	easement (ft)	sq ft	acres	price quote per acre	Number of Cuts	Total price per acre
M - 3 A	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M- 3 B	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - 3 C	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - 3 C 1	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - 3 C 2	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - 3 C 3	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M- 3 C 4	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - C 5	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - C 6	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - 3 C 7	1.80	9,504.00	20.00	190,080.00	4.36		4.00	
M -3 - C 8	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
M - 3 C 9	1.50	7,920.00	20.00	158,400.00	3.64		4.00	
M - 3 C10	1.50	7,920.00	20.00	158,400.00	3.64		4.00	
M-3 C 10	2.00	10,560.00	20.00	211,200.00	4.85		4.00	
TOTAL	**26.80**	**141,504.00**		**11,292,864.00**	**64.97**		**4.00**	

UNIT 6 SIDEWALK CUT BACK	miles	feet	Cutback ft	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
Calamondin	1	5,280.00	14.00	73,920.00	1.70		4.00	6.00		
180th	1	5,280.00	14.00	73,920.00	1.70		4.00	6.00		
Mandarin	1	5,280.00	14.00	73,920.00	1.70		4.00	6.00		
Cheetham	1	5,280.00	14.00	73,920.00	1.70		4.00	6.00		
TOTAL	**4**	**21,120.00**		**295,680.00**	**6.79**		**4.00**	**6.00**		

UNIT 12 SIDEWALK CUT BACK	miles	feet	cutback ft	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
Cheetham	2.00	10,560.00	14.00	147,840.00	3.39		4.00	6.00		
Mandarin	1.00	5,280.00	14.00	73,920.00	1.70		4.00	6.00		
Prado	1.00	5,280.00	14.00	73,920.00	1.70		4.00	6.00		
Okeechobee	0.12	633.60	14.00	8,870.40	0.20		4.00	6.00		
E. Sycamore	0.45	2,376.00	14.00	33,264.00	0.76		4.00	6.00		
162nd	3.00	15,840.00	14.00	221,760.00	5.09		4.00	6.00		
E. Eidenburough	0.45	2,376.00	14.00	33,264.00	0.76		4.00	6.00		
E. Duran	0.45	2,376.00	14.00	33,264.00	0.76		4.00	6.00		
TOTAL	**7.29**	**86,961.60**		**1,217,462.40**	**14.37**		**4.00**	**6.00**		

There was no Form C-200 included in packet. Please see Bidders Checklist Provided.

Indian Trail Improvement District
INVITATION TO BID NO. ITB-004-0-2026/ZL
District wide mowing
BIDDERS CHECKLIST

The following documents are to be submitted to www.demandstar.com with and are made a condition of the Bid, **IN THE FOLLOWING ORDER**:

✓	TAB 1	Completed Bid Submittal (Form C-410)
✓	TAB 2	Completed Schedule of Subcontractors (Form C-410A)
✓	TAB 3	Completed List of Available Equipment (Form C-410B)
✓	TAB 4	Completed List of References for Similar Work (Form C-410C)
✓	TAB 5	Completed Bid Bond Security (Form C-430) **[NOT REQUIRED}**
✓	TAB 6	Completed Certificate of Insurance (COI) (ACORD Form 25)
✓	TAB 7	Completed Qualification of Bidders Questionnaire (Form C-201)
✓	TAB 8	Completed Bidder's Proof of Authority/Corp or LLC Resolution (Either Form C-412-CORP or Form C-412-LLC, as applicable)
✓	TAB 9	Completed Public Entity Crimes Sworn Statement (Form C-413)
✓	TAB 10	Completed Non-Collusion Affidavit (Form C-414)
✓	TAB 11	Completed Drug Free Workplace Certification (Form C-415)
✓	TAB 12	Completed Vendor Code of Conduct Affidavit (Form C-416)
✓	TAB 13	Completed Anti-Kickback Affidavit (Form 417)
✓	TAB 14	Completed Sworn Statement Scrutinized Companies (Form C-418)
✓	TAB 15	Completed Human Trafficking Affidavit (Form C-420)
✓	TAB 16	Evidence of Authority to Do Business in the State of Florida (Current Registration with Florida Secretary of State)
–	TAB 17	Copies of Contractor's License(s) (if applicable)
✓	TAB 18	Copy of Local Business Tax Receipt (current) or Proof of Exemption Under §205.065, Fla. Stat.

NO OTHER DOCUMENTS PROVIDED IN THE BID PACKAGE SHOULD BE SUBMITTED with your Bid as they are provided for your information only.

Indian Trail Improvement District
Invitation To Bid No. ITB-004-0-2026/ZL
MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS

FORM C-201-SERVICES

QUESTIONNAIRE: QUALIFICATION OF BIDDERS

The following Questionnaire shall be completed and submitted with the Bid. In submitting this Bid, Bidder guarantees the truth and accuracy of all statements and answers herein contained. Failure to submit or complete this Form will render the Bid non-responsive and be disqualified from consideration.

1) Legal Name of Business, Address, Telephone Number and E-Mail Address

South Florida Bushog Service, Inc.
9437 Spanish Moss Road West, Lake Worth FL. 33467
561-432-7799
9584@comcast.net

2) Form of Business: Corporation ✓; LLC:____; Partnership____; Sole Proprietor _____

(Joint Ventures are not eligible_

3) If a Corporation or LLC, state:

Date of Incorporation/Registration: 2/26/1986

State in which Incorporated/Registered: Florida

Name and Title of Principal Officers/Managers	Position
Catherine Vannelli	President
Jessica Reynolds	Treasurer
Dale Vannelli Jr.	Secretary

OR: Attach Secretary of State Registration summary

4) If an Out-of-State Corporation/LLC currently authorized to do business in Florida, give date of such authorization:

N/A

5) If Partnership:

Date of organization: _____

Nature of Partnership (General, Limited, or Other):

Names and Addresses of Partners

6) If a Sole Proprietor, state -- Name & Address of Owner:

N/A

7) The names of the Corporate Officers, or Partners, or Individuals doing business under a trade name, are as follows:

N/A

8) **DELETED**

9) **DELETED**

10) Indicate type of contracting undertaken by your Organization and number of years experience:

As Prime Contractor:	Type: Prime	No. of Years 40
	Type: _____	No of Years _____
As Subcontractor:	Type: N/A	No. of Years _____
	Type: _____	No of Years _____

11) Note any special qualifications of firm members relevant to the Work (Registered Engineer, Surveyor, specialty licenses, etc.):

N/A

(Use extension sheet if necessary)

12) Has the bidder or his or her representative inspected the proposed project site? YES ✓ NO _____

13) Does the Bidder have a complete plan for its performance? YES ✓ NO _____

Explain:
Complete all roads in a timely manner.

14) Will Bidder subcontract any part of this work? YES ____ NO ✓,

If yes, please identify each subcontractor that will perform work **in excess of the percent (10%) of the contract amount** and the work that each will perform.

Subcontractor	Work to be Performed

15) What equipment does Bidder own that is available for the work?

4 Kubota M5-111 with Bush hog 4115 decks, John Deere Boom mower and Scag zero turns

16) What equipment will Bidder purchase for the proposed work? If none, so state.

None

17) What equipment will you rent for the proposed work? If none, so state.

None

18) State the name of your proposed project manager and give details of his or her qualifications and experience in managing similar jobs.

Dale Vannelli Jr. 15+ years in the field operating equipment and managing mowing operations.

19) List all organizations which were predecessors to Bidder or in which the principals or officers of the Bidder were also principals or officers.

None

20) List and describe all bankruptcy petitions (Voluntary or Involuntary) which have been filed by or against the Bidder, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition. If none, so state

None

21) List and describe all successful Performance or Payment Bond claims made to your surety(ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Bidder and its predecessor organization(s). If none, so state.

None

22) List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Bidder or its predecessor organization(s) during the last five (5) years. The list shall include all case names; case, arbitration, or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute. If none, so state.

No lawsuits against the company beyond a car accident

23) List and describe all criminal proceedings or hearings concerning business related offenses in which the Bidder, its principals or officers or predecessor organization (s) were defendants. If none, so state.

24) Has the Bidder, its principals, officers, or predecessor organization(s) been debarred or suspended from bidding by any government during the last five (5) years? YES _____ NO ✓ If yes, provide details.

25) List and disclose any and all business relations with any members of the District Board of Supervisors. If none, so state.

None

26) Identify & explain any similar projects you have failed to complete in the last five (5) years. If none, so state.

None

(Use extension sheet if necessary)

27) Has your organization, or any officer or partner thereof, ever been party to any criminal litigation as a result of methods, costs, etc. ? YES ____ NO ✓.

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

(Attach extension sheet if necessary)

28) Has your organization, or any officer or partner thereof, ever been party to any civil litigation as result of methods, costs, etc.? YES ____ NO ✓

If yes, state case number, case name, and provide pertinent details, including outcome/judgment:

(Attach extension sheet if necessary)

END OF FORM

Indian Trail Improvement District
INVITATION TO BID NO. ITB-004-0-2026/ZL
District Wide Mowing
FORM C-410
BID SUBMITTAL

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to: Indian Trail Improvement District, 13476 61st Street North, West Palm Beach, FL 33412 via www.Demandstar.com ONLY.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with The District in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS AND CERTIFICATIONS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 120 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of The District.

2.02 In accordance with §287.133(2)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendors list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide goods or series to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

2.03 In accordance with §287.135, Florida Statutes, Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaged in a Boycott of Israel.

2.04 Bidder understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing with regard to this Project conducted pursuant to §20.055, F.S., or otherwise by law.

2.05 Bidder, or a subcontractor performing work for Bidder, understands and will comply with the requirements of Section 448.095, Florida Statutes, requiring compliance with E-Verify and will not knowingly hire, recruit or refer an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and in violation of Section 448.09(1), Florida Statutes.

2.06 Bidder warrants and represents that it does not use coercion for labor or services as defined in section 787.06.

2.07 Bidder will comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as provided in the Contract.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined or chosen not to visit the site and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Addendum Date
Addendum #1	June 23. 2026
Addendum #2	July 7, 2026
Addendum #3	July 22, 2026
Addendum #4	July 23, 2026

B. Bidder has visited the Site or chosen not to visit the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. INTENTIONALLY DELETED.

E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

G. Bidder is aware of the general nature of work to be performed by The District and others at the Site that relates to the Work as indicated in the Bidding Documents.

H. Bidder has given District written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by District is acceptable to Bidder.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

J. Bidder will submit written evidence of its authority to do business in the State of Florida no later than the date of execution of the Agreement.

K. This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules or any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other bidder to submit a false of sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for themselves any advantage over any other bidder or over the District.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;

B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of The District, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive The District of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of The District, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

Insert table

* Estimated Annual Quantity

PLEASE DOUBLE CHECK ARITHMETIC AND PRICES OFFERED

ARTICLE 6 – TIME OF COMPLETION

6.01 **NOT APPLICABLE**

ARTICLE 7 – EXHIBITS ATTACHED TO THIS BID

7.01 The following documents, **IN THE ORDER SPECIFIED**, are submitted with, incorporated into, and made a condition of this Bid:

- Bidder's Submittal -- Form C-410
- Exhibit "A" - Minimum Insurance Coverage Requirements
- Attachments to Bid Submittal:
  - List of Proposed Subcontractors (Form C-410.A)
  - List of Equipment Available for this Work (Form C-410.B)
  - References of Similar Work (Form C-410.C)
  - Bid Bond (Form C-430)
  - Certificate of Insurance (ACORD Form 25)
  - Qualification of Bidders: Questionnaire (Form C-201)
  - Bidder's Authority/Corp. Resolution (Form C-412-CORP) or
  - Bidder's Authority/LLC Resolution (Form C-412-LLC)
  - Sworn Statement Public Entity Crimes (Form C-413)
  - Non-Collusion Affidavit (Form C-414)
  - Drug-Free Workplace Certification (Form C-415)
  - Vendor Code of Conduct Affidavit (Form C-416)
  - Anti-Kickback Affidavit (Form 417
  - Sworn Statement Scrutinized Companies (Form C-418)
  - Human Trafficking Affidavit (Form C-420)
  - Evidence of authority to Do Business in the State of Florida
  - Contractor's License(s) (if applicable)
  - Local Business Tax Receipt (current) or Proof of Exemption Under §205.065, Fla. Stat.

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, the Supplementary Conditions; and Technical Specifications.

ARTICLE 9 – BID SUBMITTAL & NOTARIZATION

9.01 This Bid is submitted by:

If Bidder is:

An Individual Entrepreneur

Name (typed or printed): _____

By: _____
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____

By: _____
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: South Florida Bushog Service, Inc (SEAL)

State of Incorporation: Florida

By: Catherine Vannelli
(Signature – attach evidence of authority to sign)

Name (typed or printed): Catherine Vannelli

Title: President

Attest _____

Date of Qualification to do business in the State of Florida is 2/26/1986

A Limited Liability Company

Business Name: _____

State of Registration: _____

By: _____
(Signature – attach evidence of authority to sign)

Name (typed or printed): _____

Title: Managing Member

Date of Qualification to do business in the State of Florida is ____/____/____.

Bidder's Business Address 9437 Spanish Moss Road West,
Lake Worth, FL 33467

Phone No. 561-432-7799 Fax No. —

E-mail 9584@comcast.net

DATE SUBMITTED July 23, 2026

NOTARIZATION OF BID SUBMITTAL

FOLLOWS ON NEXT PAGE

STATE OF Florida

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of [✓] physical presence or [___] online notarization this 23rd day of July, 2026 by Catherine Vannelli as President for South Florida Bushog Service, Inc on behalf of which this instrument was executed).

[Title] [Name of Vendor]

(NOTARY STAMP)

SANDRA LYNN SMITH
Notary Public
State of Florida
Comm# HH717620
Expires 9/9/2029

Notary Public-State of Florida)

Sandra Lynn Smith

[Name of Notary Typed, Printed, or Stamped]

Personally Known ✓ OR Produced Identification _____

Type of Identification Produced _____

ATTACHMENT "A"
Form C-410.A
LIST OF PROPOSED SUBCONTRACTORS

Name/Company	Address	Telephone	Work/Function
N/A			

Please see our attached spreadsheet for pricing – it is much clearer to understand pricing per unit, per cycle and totals.

Location	Acres	4 Cycle Price/Acre	Per Cycle	4 Cycle Total	6 Cycle Price/Acre	Per Cycle	6 Cycle Total
Unit 6 - Paved Roads	10.91	$45.00	$490.95	$1,963.80	$45.00	$490.95	$2,945.70
Unit 6 - Milled Roads	48	$45.00	$2,160.00	$8,640.00	$45.00	$2,160.00	$12,960.00
Unit 6 Canals	27.25	$125.00	$3,406.25	$13,625.00	$125.00	$3,406.25	$20,437.50
Unit 6 sidewalk	6.79	$55.00	$373.45	$1,493.80	$55.00	$373.45	$2,240.70
Unit 12 - Paved roads	20.4	$45.00	$918.00	$3,672.00	$45.00	$918.00	$5,508.00
Unit 12 - Milled Roads	79.9	$45.00	$3,595.50	$14,382.00	$45.00	$3,595.50	$21,573.00
Unit 12 Canals	42.06	$125.00	$5,257.50	$21,030.00	$125.00	$5,257.50	$31,545.00
Unit 12 - Sidewalk	14.37	$55.00	$790.35	$3,161.40	$55.00	$790.35	$4,742.10
Unit 20 - Canals	64.97	$125.00	$8,121.25	$32,485.00	$125.00	$8,121.25	$48,727.50
Unit 20 - milled Roads	15.27	$45.00	$687.15	$2,748.60	$45.00	$687.15	$4,122.90
	329.92		$25,800.40	$103,201.60		$25,800.40	$154,802.40

UNIT 6 PAVED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
CHEATHAM HILL	1	5,280.00	18.00	95,040.00	2.18	45.00	4	6	98.10	98.10
MANDARIN	1	5,280.00	18.00	95,040.00	2.18	45.00	4	6	98.10	98.10
180th AVE	1	5,280.00	18.00	95,040.00	2.18	45.00	4	6	98.10	98.10
CALAMONDIN	1	5,280.00	18.00	95,040.00	2.18	45.00	4	6	98.10	98.10
MARGO WAY	1	5,280.00	18.00	95,040.00	2.18	45.00	4	6	98.10	98.10
TOTAL	5	26,400.00		475,200.00	10.91				$490.50	~~$588.60~~ $490.95

UNIT 6UNIMPROVED/ MILLED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted	Number of	Total price
40th Run N	2	10,560.00	18	190,080.00	4.36	$45.00	4	$196.20
41st Rd N	2	10,560.00	18	190,080.00	4.36		4	
42nd Rd N	2	10,560.00	18	190,080.00	4.36		4	
43rd Rd N	2	10,560.00	18	190,080.00	4.36		4	
44th Pl N	2	10,560.00	18	190,080.00	4.36		4	
Orange Grove Blvd	2	10,560.00	18	190,080.00	4.36		4	
46th Ct N	2	10,560.00	18	190,080.00	4.36		4	
47th Ct N	2	10,560.00	18	190,080.00	4.36		4	
48th Ave N	2	10,560.00	18	190,080.00	4.36		4	
49th St N	2	10,560.00	18	190,080.00	4.36		4	
50th St N	2	10,560.00	18	190,080.00	4.36		4	
TOTAL	22	116,160.00		2,090,880.00	48			$2,158.20

UNIT 12 PAVED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
Sycamore	0.45	2,376.00	18.00	42,768.00	0.98	$45.00	4	6	$44.10	44.10
Cheatham	2	10,560.00	18.00	190,080.00	4.36		4	6	$196.20	196.20
Mandarin	1	5,280.00	18.00	95,040.00	2.18		4	6	$98.10	98.10
W Alan Black	1	5,280.00	18.00	95,040.00	2.18		4	6	$98.10	98.10
162nd Dr	3	15,840.00	18.00	285,120.00	6.55		4	6	$294.75	294.75
Prado Blvd	1	5,280.00	18.00	95,040.00	2.18		4	6	$98.10	98.10
E. Edinburgh Dr	0.45	2,376.00	18.00	42,768.00	0.98		4	6	$44.10	44.10
E. Duran Blvd	0.45	2,376.00	18.00	42,768.00	0.98		4	6	$44.10	44.10
TOTAL	9.35	49,368.00		888,624.00	20.40				$917.55	917.55

UNIT 12 UNIMPROVED/ MILLED ROADS	miles	feet	easement (ft)	sq ft	acres	price quoted per acre	Number of Cuts	Total price per acre
180th ave N	1.00	5,280.00	18.00	95,040.00	2.18	$45.00	4	$98.10
38th Ln N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
38th RD N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
37th Pl N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
36 Ct N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
35th Pl N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
33rd Rd N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
32nd Ln N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10

31st RD N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
30th Ln N	1.00	5,280.00	18.00	95,040.00	2.18		4	$98.10
E. Meadhill Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Meadhill Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Hialeah Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Hialeah Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Pleasure Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Pleasure Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Yorkshire Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Yorkshire Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Derby Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Derby Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Lancashire Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Lancashire Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Edinburgh Dr	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
W. Edinburgh Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Aquaduct Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Aquaduct Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Preakness Dr..	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Preakness Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Cheltenham Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Cheltenham Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Mayfair Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Mayfair Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Trafalgar Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Trafalgar Dr	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Pimlico Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Pimlico Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Prestwich Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Prestwich Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Wiltshire Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Wiltshire Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Secretariat Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Secretariat Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Stallion Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Stallion Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Cornwall Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Cornwall Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Downers Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Downers Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Glasgow Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Glasgow Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Brighton Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Brighton Dr.	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
E. Jenny Ln	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
W. Jenny Ln	0.15	792.00	18.00	14,256.00	0.33		4	$14.85
Whitton Ln	0.50	2,640.00	18.00	47,520.00	1.09		4	$49.05
E. Goldcup Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Goldcup Dr.	0.13	686.40	18.00	12,355.20	0.28		4	$12.60

E. Duran Blvd.	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
W. Duran Blvd.	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
E. Calder Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Calder Dr.	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
E. Grand National Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Grand National Dr.	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
E. Epson Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Epson Dr	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
E. Aintree Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Aintree Dr.	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
E. Burns Dr.	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Burns Dr.	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
E. Harlena Dr	0.57	3,009.60	18.00	54,172.80	1.24		4	$55.80
W. Harlena Dr	0.13	686.40	18.00	12,355.20	0.28		4	$12.60
168th Terrace	3.00	15,840.00	18.00	285,120.00	6.55		4	$294.75
168th Trail	3.00	15,840.00	18.00	285,120.00	6.55		4	$294.75
TOTAL	**36.62**	**193,353.60**		**3,480,364.80**	**79.90**			3,595.50

UNIT 20 UNIMPROVED/ MILLED ROADS	**miles**	**feet**	**easement (ft)**	**sq ft**	**acres**	**price quoted per acre**	**Number of Cuts**	**Total price per acre**
Louis	1.00	5,280.00	18.00	95,040.00	2.18	$45.00	4	$98.10
Bedu	1.00	5,280.00	18.00	95,040.00	2.18		4	
Antoinette	1.00	5,280.00	18.00	95,040.00	2.18		4	
Simone	1.00	5,280.00	18.00	95,040.00	2.18		4	
Marie	1.00	5,280.00	18.00	95,040.00	2.18		4	
Dennis	1.00	5,280.00	18.00	95,040.00	2.18		4	
Carol	1.00	5,280.00	18.00	95,040.00	2.18		4	
TOTAL	**7.00**	**36,960.00**		**665,280.00**	**15.27**			$686.70

	Acres	Cost	Cuts			
U6 U	10.91			4.00	$ -	UNIT 6 Total $0.00
U6 P	48.00			6.00	$ -	
U12 P	20.40			6.00	$ -	UNIT 12 Total $0.00
U12 U	79.90			4.00	$ -	
U20 U	15.27			4.00	$ -	UNIT 20 Total $0.00

UNIT 6 CANALS	miles	feet	easement (ft)	sq ft	acres	price quote per acre	Number of Cuts	Total price per acre
M-2 A	2	10,560.00	20.00	211,200.00	4.85	$125	4.00	606.25
M-2 B	1	5,280.00	20.00	105,600.00	2.42		4.00	302.50
M-2 C	2	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M-2 D	2	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M-2 E	2.24	11,827.20	20.00	236,544.00	5.43		4.00	678.75
M-2 F	2	10,560.00	20.00	211,200.00	4.85		4.00	606.25
TOTAL	11.24	59,347.20		1,186,944.00	27.25		4.00	3,406.25

UNIT 12 CANALS	miles	feet	easement (ft)	sq ft	acres	price quote per acre	Number of Cuts	Total price per acre
M-2 C	2.00	10,560.00	20.00	211,200.00	4.85	$125	4.00	606.25
M-2 D	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M-2 C11	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M-2 G	1.60	8,448.00	20.00	168,960.00	3.88		4.00	485
M-2 H	1.50	7,920.00	20.00	158,400.00	3.64		4.00	455
M-2 C	1.00	5,280.00	20.00	105,600.00	2.42		4.00	302.50
M-2 C 1	0.70	3,696.00	20.00	73,920.00	1.70		4.00	212.50
M-2 C 2	1.95	10,296.00	20.00	205,920.00	4.73		4.00	591.25
M-2 C11	0.60	3,168.00	20.00	63,360.00	1.45		4.00	181.25
M-2 C 3	0.50	2,640.00	20.00	52,800.00	1.21		4.00	151.25
M-2 C 4	1.30	6,864.00	20.00	137,280.00	3.15		4.00	393.75
M-2 C11	0.80	4,224.00	20.00	84,480.00	1.94		4.00	242.50
M-2 C 5	0.80	4,224.00	20.00	84,480.00	1.94		4.00	242.50
M-2 C 6	0.12	633.60	20.00	12,672.00	0.29		4.00	36.25
M-2 C 7	0.24	1,267.20	20.00	25,344.00	0.58		4.00	72.50
M-2 C 9	0.24	1,267.20	20.00	25,344.00	0.58		4.00	72.50
M - 2 C 10	0.24	1,267.20	20.00	25,344.00	0.58		4.00	72.50
TOTAL	17.59	92,875.20		4,231,392.00	42.06		4.00	5,257.50

UNIT 20 CANALS	miles	feet	easement (ft)	sq ft	acres	price quote per acre	Number of Cuts	Total price per acre
M - 3 A	2.00	10,560.00	20.00	211,200.00	4.85	$125	4.00	606.25
M- 3 B	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - 3 C	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - 3 C 1	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - 3 C 2	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - 3 C 3	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M- 3 C 4	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - C 5	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - C 6	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - 3 C 7	1.80	9,504.00	20.00	190,080.00	4.36		4.00	545
M -3 - C 8	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
M - 3 C 9	1.50	7,920.00	20.00	158,400.00	3.64		4.00	455
M - 3 C10	1.50	7,920.00	20.00	158,400.00	3.64		4.00	455
M-3 C 10	2.00	10,560.00	20.00	211,200.00	4.85		4.00	606.25
TOTAL	26.80	141,504.00		11,292,864.00	64.97		4.00	8,123.75

UNIT 6 SIDEWALK CUT BACK	miles	feet	Cutback ft	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
Calamondin	1	5,280.00	14.00	73,920.00	1.70	55.00	4.00	6.00	93.50	93.50
180th	1	5,280.00	14.00	73,920.00	1.70		4.00	6.00	93.50	93.50
Mandarin	1	5,280.00	14.00	73,920.00	1.70		4.00	6.00	93.50	93.50
Cheetham	1	5,280.00	14.00	73,920.00	1.70		4.00	6.00	93.50	93.50
TOTAL	4	21,120.00		295,680.00	6.79		4.00	6.00	$ 374.00	$ 374.00

UNIT 12 SIDEWALK CUT BACK	miles	feet	cutback ft	sq ft	acres	price quoted per acre	Number of Cuts Option A	Number of Cuts Option B	Total price per acre Option A	Total price per acre Option B
Cheetham	2.00	10,560.00	14.00	147,840.00	3.39	55.00	4.00	6.00	186.45	186.45
Mandarin	1.00	5,280.00	14.00	73,920.00	1.70		4.00	6.00	93.50	93.50
Prado	1.00	5,280.00	14.00	73,920.00	1.70		4.00	6.00	93.50	93.50
Okeechobee	0.12	633.60	14.00	8,870.40	0.20		4.00	6.00	11.00	11.00
E. Sycamore	0.45	2,376.00	14.00	33,264.00	0.76		4.00	6.00	41.80	41.80
162nd	3.00	15,840.00	14.00	221,760.00	5.09		4.00	6.00	279.95	279.95
E. Eidenburough	0.45	2,376.00	14.00	33,264.00	0.76		4.00	6.00	41.80	41.80
E. Duran	0.45	2,376.00	14.00	33,264.00	0.76		4.00	6.00	41.80	41.80
TOTAL	7.29	86,961.60		1,217,462.40	14.37		4.00	6.00	$ 790.35	$ 790.35

ATTACHMENT "C"
Form C-410.C
REFERENCES OF SIMILAR WORK
(4 References of Similar Size Jobs)

Organization & Address	Date of Contract	Individual to Contract	Phone Number
1. FDOT 3400 W. Commercial Blvd Ft. Lauderdale, FL. 33309	8/2025	Ariel Galindo	954-934-1244
2. FDOT 7900 Forest Hill Blvd WPB. FL. 33413	1/2026	Sacha Toro Ortiz	561-370-1189
3. Okeechobee County Public Works 804 NW 2nd St. Okeechobee, FL 34972	10/2025	Darren Braun	863-763-3514 ext. 6104
4. South Florida Water Management District 3301 Gun Club Rd WPB, FL 33406	8/2024	Tadese Adeagbo	561-880-1844

ATTACHMENT "B"
FORM C-410.B
EQUIPMENT AVAILABLE FOR THIS JOB

	Type	Size	Number	Comments
1.	Kubota	M5-111		with bush hog 4115 attachment
2.	Kubota	M5-111		"
3.	John Deere			with Boom mower attachment
4.	Scag	72"		zero turn
5.	Scag	72"		zero turn
6.				

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM C-412-CORP
CONTRACTOR'S CORPORATE RESOLUTION

South Florida Bushog Service, **INC. ("COMPANY")**

WHEREAS, Indian Trail Improvement District, an independent special district of the State of Florida ("District"), has invited interested Contractors to submit a Bid to do certain Work as further defined in District's Contract Documents; and

WHEREAS, this corporation submitted a bid in accordance with the aforementioned Contract Documents; and

WHEREAS, a proposed Agreement has been presented to this corporation by District for carrying out the Work as set forth in this corporation's Proposal; and

WHEREAS, this corporation desires to enter into said Agreement with District;

NOW, THEREFORE, BE IT RESOLVED, that Catherine Vannelli, the ☑ President, ☐ Vice President or ☐ _____ (other officer) of this corporation be, and is hereby authorized and directed to execute and deliver for, on behalf of, and in the name of this corporation and under its corporate seal the aforementioned Agreement, in the form of the copy submitted at this meeting or as thereafter negotiated with said copy being attached to and made a part of the Minutes of this meeting; and

IT IS FURTHER RESOLVED, that the officers of this corporation be and they are hereby authorized, empowered, and directed in the name and for the account of this corporation to take or cause to be taken any and all such other and further action and to execute, acknowledge, and deliver any and all such other instruments as, in the judgment of such officers, may be necessary, proper, or convenient in order to carry out the intention of this Resolution.

I certify that the foregoing is a true copy of a Resolution of the Board of Directors of South Florida Bushog Service, Inc **INC.**, a corporation duly organized and existing under the laws of, or registered to do business in, the State of Florida, having its principal place of business at Lake Worth, Florida], duly adopted in accordance with the By-Laws, and recorded in the Minutes of the meeting of said Board held on the 23rd day of July 20 26, and now in full force and effect;

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the corporation this 23rd day of July, 2026

(CORPORATE SEAL)

South Florida Bushog Service, Inc.
[INSERT CORPORATE NAME]

Catherine Vannelli
(Name Signed)

Catherine Vannelli
(Name Printed)

Secretary

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM C-413
SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District by Catherine Vannelli on behalf of South Florida Bushog Service, Inc., whose business address is 9437 Spanish Moss Rd W. and whose Federal Employer Identification number (FEIN) is 59-2639174

2. I understand that a "public entity crime: as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United states and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes means:

   1. A predecessor or successor of a person convicted of a public entity crime; or

   2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "Affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]

✓ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July

1, 1989.

___ The entity submitting this sworn statement, or one of more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

___ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Catherine Vannelli, President
Name and Title

STATE OF FLORIDA

COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 23rd day of July, 2026 by Catherine Vannelli

(Notary Seal)

Notary Public State of Florida

SANDRA LYNN SMITH
Notary Public
State of Florida
Comm# HH717620
Expires 9/9/2029

Sandra Lynn Smith
Print/Type/Stamp Name

☑ Personally Known OR ☐ Produced Identification

Type of Identification Produced _____.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Form C-414
NON-COLLUSION AFFIDAVIT

State of Florida

County of Palm Beach

Catherine Vannelli, being first duly sworn, deposes and says that:

1. He/she is President of the party making the foregoing proposal or bid ("Bidder"), and
2. The proposal or bid is genuine and not collusive or sham; and
3. Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against Indian Trail Improvement District of any person interested in the proposed contract; and
4. All statements in the proposal or bid are true.

Catherine Vannelli President
(*Bidder, if the bidder is an individual;*
Partner, if the bidder is a partnership;
Officer/Managing Member, if the bidder is a corporation/LLC)

South Florida Bushog Service, Inc.
(Bidder/*Company Name*)

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☑ physical presence ☐ online notarization, this 23rd day of July, 20 26, by Catherine Vannelli (Name of Person) as President (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for South Florida Bushog Service, Inc. (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

Personally Known: ✓
OR Produced Identification: ____
Type of Identification Produced:
_____

Signature of Notary Public

Sandra Lynn Smith
Print, Type or Stamp Name of Notary

SANDRA LYNN SMITH
Notary Public
State of Florida
Comm# HH717620
Expires 9/9/2029

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

FORM C-415
DRUG-FREE WORKPLACE CERTIFICATION

Preference shall be given to businesses with drug-free workplace programs. Pursuant to Section 287.087, Florida Statutes, whenever two or more competitive solicitations that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a response received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie responses will be followed if none of the tied providers has a drug free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Subsection (1).

4. In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 894, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on any employee who is so convicted or require the satisfactory participation in a drug abuse assistance or rehabilitation program as such is available in the employee's community.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of applicable laws, rules and regulations.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

South Florida Bushog Service, Inc.
BUSINESS NAME

PROVIDER'S SIGNATURE

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL
FORM C-416
VENDOR CODE OF CONDUCT AFFIDAVIT

State of Florida

County of Palm Beach

Catherine Vannelli, being first duly sworn, deposes and says that:

1. He/she is President (Title) of the Vendor entering into an Agreement to provide commodities or services to Indian Trail Improvement District ('District"); and .
2. He understands that District Purchasing Policy requires all vendors to adhere to the principles and conduct standards of the ***Vendor Code of Conduct,*** attached hereto as **Attachment "1";** and
3. On behalf of the Vendor, he/she affirms that its performance of the Agreement will conform to such principles and standards; and
4. He/she further understands that failure of Vendor to conform to such principle or standards may result in remedial actions by District to assure compliance, including but not limited to termination of the Agreement.

Catherine Vannelli
Signature

Catherine Vannelli
Name Printed

South Florida Bushog Service, Inc.
Vendor's Name

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☑ physical presence ☐ online notarization, this 23rd day of July, 20 26, by Catherine Vannelli (Name of Person) as President (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for South Florida Bushog Service, Inc. (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

Personally Known: ✓
OR Produced Identification: ____
Type of Identification Produced:
_____

Signature of Notary Public

Sandra Lynn Smith
Print, Type or Stamp Name of Notary

SANDRA LYNN SMITH
Notary Public
State of Florida
Comm# HH717620
Expires 9/9/2029

ATTACHMENT 1

INDIAN TRAIL IMPROVEMENT DISTRICT
VENDOR CODE OF CONDUCT
Adopted by the Board of Supervisors
Pursuant to Resolution 2020-013 (Purchasing Policy)
Adopted July 15, 2020

A. **PURPOSE.**

The District is committed to the highest standards of ethical and legal behavior and to the stewardship of taxpayer resources. We are governed by the highest ideals of honor and integrity in all public and personal relationships in order to merit the respect and inspire the confidence of the organization and public being served. We expect our contractors, consultants, and suppliers (collectively "vendors") to share this commitment. **This Code of Conduct contains principles and conduct standards that vendors as well as their employees and subcontractors must adhere to as they provide commodities and services to the District.**

B. **VENDOR RESPONSIBILITY**. Vendors are responsible for ensuring that:

(1) This Code is shared with all individuals assigned to perform work on behalf of the District; and

(2) Any work performed for the District is done in full compliance with this Code, all applicable laws, regulations, and in accordance with the highest standards of ethical business conduct; and,

(3) Any work performed for the District is done by trained individuals with the skills, expertise and certifications necessary to complete the job in a safe and proper manner.

C. **PRINCIPLES AND STANDARDS OF ETHICAL VENDOR CONDUCT**. The District expects its vendors to follow the Principles and Standards of Ethical Vendor Conduct based on the National Institute of Governmental Purchasing Code of Ethics. These include:

(1) **COMPLIANCE WITH LAWS AND REGULATIONS.**

Obeying the law, both in letter and in spirit, is the foundation on which the District's ethical standards are built. Vendors must comply with applicable laws, rules, and regulations at all levels of government in the United States, the State of Florida, and in any other jurisdiction in which the vendor does business.

(2) **CONFLICTS OF INTEREST.**

A conflict of interest exists when a vendor representative's direct or indirect personal interests are inconsistent with or interfere with the District's best interests. Vendors shall ensure no actual conflicts exist, nor the appearance or perception of unethical behavior by the vendor's employees in its dealings with the District. To avoid such conflicts, vendors shall, at a minimum, disclose to the District:

- Any direct or indirect personal interests in a vendor held by any employee or elected representative of the District; and
- Any family relationships with any employee or elected representative of the District.

(3) **CONFIDENTIALITY.**

Subject to the Sunshine Act or other State law, Vendors must maintain the confidentiality of proprietary information entrusted to them. Confidential information includes all non-public information that might

be of use to competitors or other third parties harmful to the District's interests if disclosed. The obligation to preserve confidential information continues even after a vendor's business relationship with the District ends.

(4) PROTECTION AND PROPER USE OF DISTRICT ASSETS.

Vendors must protect the District's assets and ensure their proper and efficient use. Theft, carelessness, and waste have a direct harmful impact on the District's operations. The obligation of vendors to protect the District's assets includes, but is not limited to; its proprietary information, including intellectual property and copyrights, as well as business plans, databases, records, employment information, and any unpublished financial data and reports. Unauthorized use or distribution of this information violates District policy and may also be illegal and result in criminal and/or civil liability. The District retains the right to monitor its assets and work environments in compliance with applicable federal, state, and local laws. Vendors should have no expectation of privacy when using the District's work space, computers, voicemail, or systems to create, access, transmit, or store information.

(5) TIMELY AND TRUTHFUL REPORTING.

Vendors who prepare and submit financial, sales, payment, performance metrics, and other documents to or filed with the District, federal, state or other local authorities are required to make disclosures that are full, fair, accurate, timely, and understandable. Vendors may not knowingly conceal or falsify information, misrepresent material facts, or omit important information to mislead the District.

(6) HARASSMENT AND DISCRIMINATION.

The District expects its vendors to conduct themselves in a professional manner and to treat others with respect, fairness, and dignity. The District does not tolerate harassment or discrimination, including behavior, comments, jokes, slurs, e-mail messages, pictures, photographs, or other conduct that contributes to an intimidating or offensive work environment. Vendors shall comply with applicable federal, state, and local statutes prohibiting discrimination, and any behavior that creates an intimidating, offensive, or hostile work environment based upon an individual's race, color, national origin, gender, religion, age, disability, marital status, familial status, sexual orientation or genetic information.

(7) VENDOR GIFTS, GRATUITIES, OR RECIPROCITY.

The District has a strict "No Gifts" Policy. Accepting or giving a gift in a business setting can create a sense of obligation or the appearance of impropriety. The District prohibits its officers or employees from accepting gifts in violation of the Florida Code of Ethics, Chapter 112, Florida Statutes. Gifts can be anything of value, including, by way of example, tickets to sporting or other events, meals, discounts, trips, commodities, loans, or payments.

(8) RAISING CONCERNS AND COMPLAINTS.

Vendors are encouraged to report questionable activities to the District Executive Director. Complaints or concerns will be treated confidentially.

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID MOWING MAINTENANCE SERVICES
M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS
ITB-004-0-2026/ZL

Form C-417

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)
) ss
COUNTY OF Palm Beach)

I, the undersigned, hereby duly sworn, depose and say that no money or contributions have or will be paid to any officer(s) or employee(s) of the Indian Trail Improvement District as a commission, kickback, reward of gift, directly or indirectly by me or any member of my firm or by an officer of the firm, as a result of or in connection with my Firm's submittal of the attached Bid.

By: Cathy Vannelli
(Signature)

Print Catherine Vannelli
(Name Printed)

President
(Title)

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☑ physical presence ☐ online notarization, this 23rd day of July, 2026, by Catherine Vannelli (Name of Person) as President (Type of Authority, e.g., Officer, Trustee, Attorney In Fact) for South Florida Bushog Service, Inc. (Name of Party on Behalf of Whom Instrument Was Executed).

(Seal)

Personally Known: ✓
OR Produced Identification: ____
Type of Identification Produced:
_____

Signature of Notary Public

Sandra Lynn Smith
Print, Type or Stamp Name of Notary

SANDRA LYNN SMITH
Notary Public
State of Florida
Comm# HH717620
Expires 9/9/2029

FORM C-418
INVITATION TO BID NO. ITB-004-0-2026/ZL
SWORN STATEMENT UNDER SECTION 287.135, FLORIDA STATUTES, REGARDING SCRUTINIZED COMPANIES PROVIDING GOODS OR SERVICES WITH ACTIVITIES IN SUDAN OR IRAN, OR ENGAGING IN BUSINESS IN CUBA OR SYRIA, OR ENGAGED IN A BOYCOTT OF ISRAEL

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Indian Trail Improvement District (the "District") by Catherine Vannelli on behalf of South Florida Bushog Service, Inc (the "Company"), whose business address is 9437 Spanish Moss Rd West and whose Federal Employer Identification Number (FEIN) is 59-2639174.

2. Based on information and belief, the statements which I have marked below are true in relation to the Company [*please check the appropriate boxes*].

The Company:

a. ☐ **is** [or] ☑ **is not** not on the Scrutinized Companies with Activities in Sudan List; and

b. ☐ **is** [or] ☑ **is not** on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

c. ☐ **is** [or] ☑ **is not** engaged in business in Cuba or Syria

d.. ☐ **is** [or] ☑ **is not** on the Scrutinized Companies that Boycott Israel List.

3. Affiant acknowledges on behalf of the Company that:

a. A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, F.S., or is engaged in business in Cuba or Syria, or is engaged in a boycott of Israel, is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with the District for goods or services of $1 million or more; and

b. The District may terminate the contract if the company is found to have submitted a false certification in violation of §287.135, F.S., or is subsequently placed on the Scrutinized Companies with Activities in Sudan List, on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, on the Boycott of Israel List, or engages in business in Cuba or Syria.

SANDRA LYNN SMITH
Notary Public
State of Florida
Comm# HH717620
Expires 9/9/2029

Catherine Vannelli
(Name)
President
(Title)

Notary Seal

STATE OF FLORIDA
COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization, this 23rd day of July, 2026 by Catherine Vannelli.

Notary Public State of Florida

Sandra Lynn Smith
Print/Type/Stamp Name

Personally Known: ✓
OR Produced Identification: ____
Type of Identification Produced:
_____

INDIAN TRAIL IMPROVEMENT DISTRICT
INVITATION TO BID NO. ITB-004-0-2026/ZL

FORM C-420
HUMAN TRAFFICKING AFFIDAVIT (NONGOVERNMENTAL ENTITY)
(Section 787.06(13), Florida Statutes)

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of South Florida Bushog Service, Inc. and attest that Contractor does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

Catherine Vannelli
(Name Signed)

Catherine Vannelli
(Name Printed)

STATE OF Florida

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of ☑ physical presence ☐ online notarization, this 23rd day of July, 2026, by Catherine Vannelli as President of South Florida Bushog Service Florida (State or Place of Incorporation) corporation, on behalf of the corporation. He/she is ☑ personally known to me or ☐ has produced _____ (Type of Identification) as identification.

Catherine Vannelli
of Notary Public

(Notary Seal) Signature

Sandra Lynn Smith
Print, Type or Stamp Name of Notary

Notary Public

_____
Serial Number, if any

SANDRA LYNN SMITH
Notary Public
State of Florida
Comm# HH717620
Expires 9/9/2029

25-0725

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Avonelle McClean BBA ARM	
Brown & Brown Insurance Services, Inc. 1661 Worthington Rd Ste 175 West Palm Beach FL 33409	PHONE (A/C, No, Ext): (561) 686-2266	FAX (A/C, No): (561) 686-2313
	E-MAIL ADDRESS: Avonelle.McClean@bbrown.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
South Florida Bushog Service, Inc. 9437 Spanish Moss Rd. West Lake Worth FL 33467	INSURER A : MS Transverse Specialty Insurance Company	41807
	INSURER B : Infinity Assurance Insurance Company (Kemper)	39497
	INSURER C : Evanston Insurance Company	35378
	INSURER D : QBE Insurance Corporation	39217
	INSURER E : Southern-Owners Insurance Company	10190
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 26-27 Master COI **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	TSLBGL-0000854-01	05/25/2026	05/25/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG EBL	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			50011210501	05/25/2026	05/25/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $	Y	Y	MKLV7EUL106281	05/25/2026	05/25/2027	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	204000392	05/25/2026	05/25/2027	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
E	Inland Marine			246082-72846157-26	05/25/2026	05/25/2027	Leased or Rented Equipment	$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Indian Trails Improvement District - ITB-004-0-2026/ZL MOWING MAINTENANCE SERVICES M-2 BASIN and M-3 BASIN ROADS, SIDEWALKS and CANALS.

Indian Trail Improvement District an Independent Special District of the State of Florida, and Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officer, Employees and Agents are listed as additional insured with respect to the General Liability policy when required as per written contract. Coverage is considered primary and non-contributory with respect to General Liability policy when required as per

CERTIFICATE HOLDER

Indian Trails Improvement District
13476 61st St N
West Palm Beach FL 33412

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: 00299319

LOC #:

ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY		NAMED INSURED
Brown & Brown Insurance Services, Inc.		South Florida Bushog Service, Inc.
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

written contract. A waiver of subrogation favors the additional insured with respect to General Liability and Workers Compensation policies when required as per written contract. Umbrella follows form subject to policy terms, conditions and exclusions.

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AGENCY CUSTOMER ID: 00299319

LOC #:

ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY	NAMED INSURED
Brown & Brown Insurance Services, Inc.	
POLICY NUMBER	
TSLBGL-0000854-01	
CARRIER / **NAIC CODE**	
MS Transverse Specialty Insurance Company	**EFFECTIVE DATE:** 05/25/2026

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Additional Named Insureds - Other Named Insureds

OTHER NAMED INSUREDS

Vanelli Family LTD Additional Named Insured

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AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Brown & Brown Insurance Services, Inc.	South Florida Bushog Service, Inc.
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance: Notes

Excess Liability Policy - $2M X $1M
Carrier: StarStone Specialty Insurance Company
Policy #: CSX90986570P-01
Eff/Exp Dates: 05/25/2026 - 05/25/2027
Limit 1: $2,000,000
Limit 2: $2,000,000

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
1) Blanket where required by contract	1) Where "your work" is performed
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

©Insurance Services Office, Inc., 2018

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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2026 FLORIDA PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# H89999

Entity Name: SOUTH FLORIDA BUSHOG SERVICE, INC.

Current Principal Place of Business:

9437 SPANISH MOSS ROAD WEST
LAKE WORTH, FL 33467

Current Mailing Address:

9437 SPANISH MOSS ROAD WEST
LAKE WORTH, FL 33467 US

FEI Number: 59-2639174

FILED
Feb 02, 2026
Secretary of State

2542984416CC

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

VANNELLI, CATHERINE
9437 SPANISH MOSS RD W
LAKE WORTH, FL 33467 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: CATHERINE VANNELLI 02/02/2026

Electronic Signature of Registered Agent — Date

Officer/Director Detail :

Title	DP, PRESIDENT	Title	T
Name	VANNELLI, CATHY C	Name	VANNELLI REYNOLDS, JESSICA
Address	9437 SPANISH MOSS ROAD WEST	Address	8295 WINNIPESAUKEE WAY
City-State-Zip:	LAKE WORTH FL 33467	City-State-Zip:	LAKE WORTH FL 33467

Title	S
Name	VANNELLI, DALE JR
Address	5103 OUACHITA DRIVE
City-State-Zip:	LAKE WORTH FL 33467

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: CATHY VANNELLI PRESIDENT 02/02/2026

Electronic Signature of Signing Officer/Director Detail — Date

No Contractors License

ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County
Serving *you.*

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.gov Tel: (561) 355-2264

****LOCATED AT****
9437 SPANISH MOSS RD W
LAKE WORTH, FL 33467

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
LAWN MAINTENANCE	VANNELLI CATHERINE		B25.692426 09/12/2025	$66.00	B40118056

This document is valid only when receipted by the Tax Collector's Office.

SOUTH FLORIDA BUSHOG SERVICE INC
SOUTH FLORIDA BUSHOG SERVICE INC
9437 SPANISH MOSS RD W
LAKE WORTH FL 33467-2335

4
7 - 2113

STATE OF FLORIDA
PALM BEACH COUNTY
2025 / 2026 LOCAL BUSINESS TAX RECEIPT
LBTR Number: 200817738
EXPIRES: 09/30/2026

This receipt MUST be conspicuously displayed at the place o business and in such a manner as to be open to the view of tl public.

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Management
Date:	August 19, 2026
Subject:	Fiscal Year 27 Budget Adoption

Background: The District is required by statute to adopt a balanced budget and fix assessment rates for the upcoming fiscal year. The Board previously approved the preliminary budget at the June 22, 2026 board meeting. The following significant changes were made since that preliminary budget has been adopted.

Changes to Revenues and Other Sources from preliminary budget

- Total revenues and other sources increased by $165,377
- Grant revenue of $250,000 was added to Administration for building renovations
- Grant revenue for parks decreased by $112,500. FRDAP grant for Downers Park was not approved
- Use of Fund balance for Downer's Parks playground increased by $112,500
- Assessment revenue decreased by $87,552

Changes to Expenditures/Appropriations from preliminary budget

- Administration had a net increase of $249, 302 for capital outlay building (funded by grant)
- M2 decreased by $70,969 (mowing contract was less than expected)
- DM3/SRG decreased by $14,161 (mower salaries and benefits removed)

Recommendation/Motion: To approve Resolution No. 2026-007, Adopting the fiscal year 2027 Budget and Non-Ad Valorem Assessment Rates.

Fiscal Impact: Not applicable

RESOLUTION NO. 2026 - 007

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE INDIAN TRAIL IMPROVEMENT DISTRICT ADOPTING THE DISTRICT FISCAL YEAR 2026-2027 BUDGET AND NON-AD VALOREM ASSESSMENT ROLL AS PROVIDED HEREIN; THE LEVYING OF THE NON-AD VALOREM ASSESSMENTS FOR THE DISTRICT AND APPOINTING AN AUTHORIZED REPRESENTATIVE OF THE DISTRICT FOR CERTIFICATION OF THE DISTRICT'S NON-AD VALOREM ASSESSMENT ROLL.

WHEREAS, Chapter 57-646, Laws of Florida Acts of 1957, as amended and supplemented, and specified provisions of Chapter 298 of Florida Statutes, and as further amended and supplemented by Chapter 2002-330, Laws of Florida, Acts of 2002, as amended, provide that the Board of Supervisors of Indian Trail Improvement District shall consider and adopt an annual budget for the District; and

WHEREAS, Chapter 57-646, Laws of Florida Acts of 1957, as amended and supplemented, and specified provisions of Chapter 298 of Florida Statutes, and as further amended and supplemented by Chapter 2002-330, Laws of Florida, Acts of 2002, as amended, provide the Board of Supervisors, in accordance with the District's budget, shall levy non-ad valorem assessments upon designated lands lying within the jurisdictional boundaries on the District; and

WHEREAS, Section 197.3632, Florida Statutes, authorizes the Board of Supervisors of the District and/or its Chair to designate an authorized representative of the District to certify the District's Non-Ad Valorem Assessment Roll to the Tax Collector of Palm Beach County, Florida.

NOW, THEREFORE, be it resolved by the Board of Supervisors of the Indian Trail Improvement District as follows:

1. That the proposed budget, attached hereto is hereby made a part hereof and adopted as the budget for the District's Fiscal Year 2026-2027 except as said budget may be otherwise modified or adjusted in accordance with the laws of the State of Florida.

2. That the District's Non-Ad Valorem Assessment Roll special assessments shall be levied in accordance with the hereinabove adopted budget, except as said levy may be otherwise modified or adjusted in accordance with the laws of the State of Florida.

3. That the District's Non-Ad Valorem Assessment Roll is hereby adopted, except as said Non-Ad Valorem Assessment Roll may be otherwise modified or adjusted in accordance with the laws of the State of Florida.

4. That the District's Non-Ad Valorem Assessment Roll as adopted is to be continued to be collected from year to year until discontinued.

5. That, in accordance with Section 197.3632(5) Florida Statutes, the President or Vice-President of Indian Trail Improvement District is hereby designated and authorized to certify the Fiscal Year 2026-2027 Indian Trail Improvement District's Non-Ad Valorem Assessment Roll to the Tax Collector of Palm Beach County, Florida.

THIS RESOLUTION PASSED AND WAS ADOPTED this 19th day of August, 2026.

INDIAN TRAIL IMPROVEMENT DISTRICT

(DISTRICT SEAL)

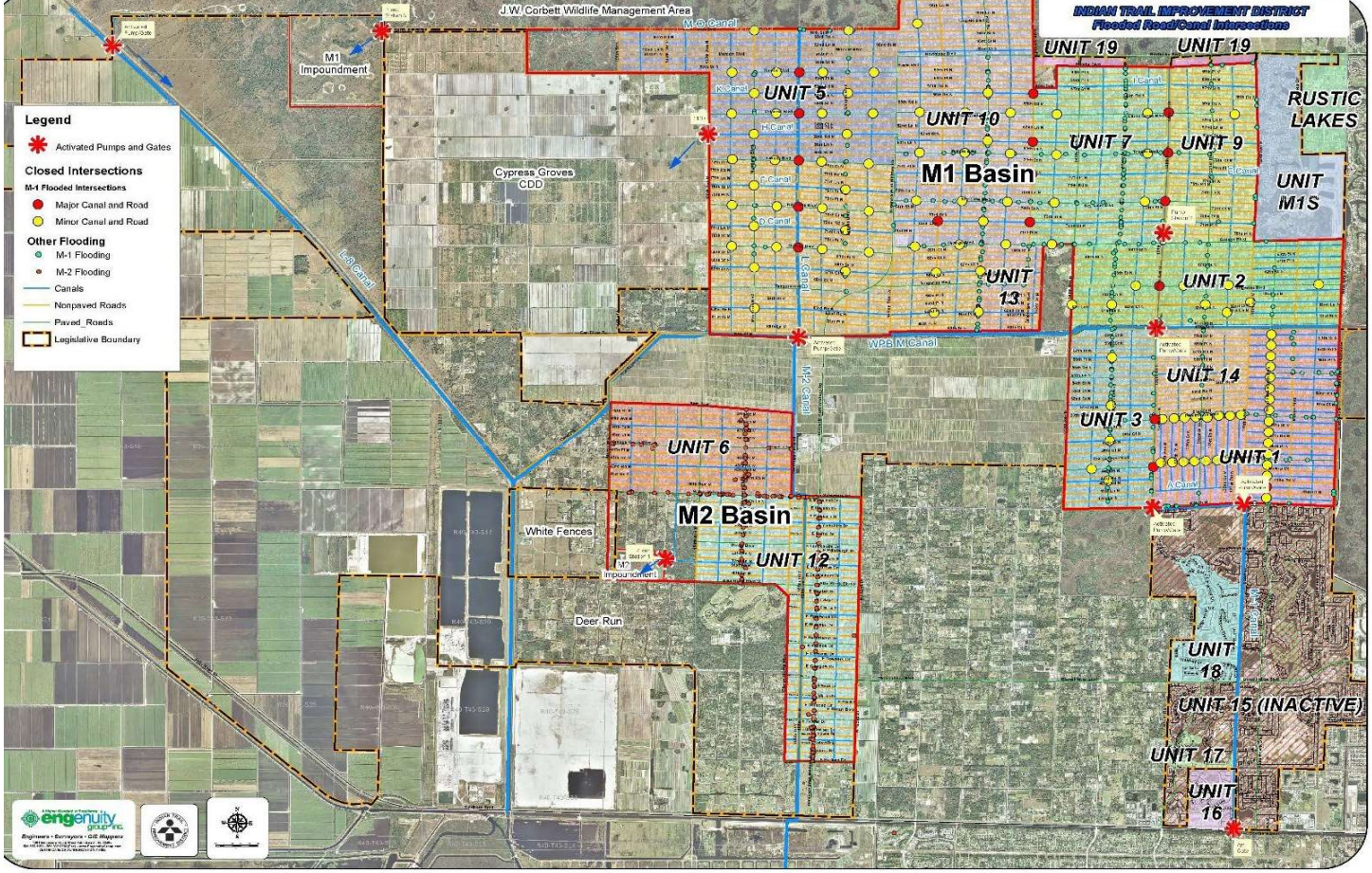
_____
President

ATTEST:

By: _____
Secretary

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

FISCAL YEAR 2027
Budget Approval



The Indian Trail Improvement District was created by the Florida Legislature in 1957 as a Chapter 298, F.S., Special District. The original area was known as Indian Trail Ranches. The 1957 enabling legislation was strictly for water (canal) management. The District was created for the purpose of reclaiming the lands within its boundaries for water control, water supply, and protecting the land within its boundaries from the effects of water by using the construction and maintenance of canals, ditches, levees, dikes, pumping plants, and other works and improvements. Presently, the District legislative boundaries encompass 95 square miles area with over 17,000 agricultural residential and limited commercial properties along with large-scale agricultural production and private equestrian farms. The operational component maintains 164.2 miles of canals, 458 miles of roads and 9 recreational and equestrian parks.

The District is sanctioned to construct, improve and maintain roadways where necessary to provide access to residents and property owners within the boundaries of Indian Trail. The District is also empowered to buy, develop and maintain parks for equestrian and recreational uses. The District has the specific authority to provide utility services within its geographical boundaries.

The Board of Supervisors and staff seek to serve the needs of the citizenry with a safe, secure, and healthy environment.

Our Workforce Creed

Character

Each Employee shall be honest, confident, and use good judgement every day, all day.

Creativity

Each Employee shall be objective and innovative to better themself and the District by expanding their knowledge and attitude to approach their daily routines and long-term projects with openness and resourcefulness.

Communication

Each Employee shall be open and honest with their colleagues, supervisors, direct-reports and public in a concise, professional manner.

Commitment

Each Employee shall be loyal and dedicated to preserving and enhancing the District and our environment for all to enjoy.

Compassion

Each Employee shall have balance in life and be considerate of themself and their family, friends, colleagues, and the public at-large.

Execution

Each Employee shall perform their duties in a thoughtful and efficient method with follow-through to ensure that the customer, external or internal, is pleased with the outcome.

Excellence

Each Employee shall continually pursue a high standard of productivity and respectfulness to achieve success for the District. “Okay is never okay.”

Honorable Members of the Board of Supervisors,

Once again, the staff and I are pleased to transmit the final Budget Recommendation to the Board of Supervisors for consideration and final approval. In the upcoming fiscal year, we are recommending an assessment decrease for most units of development. There is a slight increase due to its size in Unit 14. The Assessment Rate attachment illustrates the amount of each unit's assessment for Fiscal Year 2027 (FY27) which starts October 1, 2026 and ends September 30, 2027.

Administration continues to pursue the modernization of internal operations while exploring autonomous/drone technology and expanding contractual services to sustain long-term financial stability without lowering service levels and standards. Technology is going to be the backbone of every local government including special districts. It will enhance customer response instantaneously while providing more accurate and transparent information. As we continue to see an increase in the cost of living and other associated costs to live in Palm Beach County, it will become more difficult to recruit and even retain our existing workforce, especially those with heavy equipment skills. We are seeing more construction companies and individuals with those skills move north particularly to the Space Coast.

At a macro level, the economic conditions are still positive, but with levels of uncertainty with the conflict in Iran, political turmoil in Washington and higher day-to-day costs. Affordable and workforce housing is still behind while more agricultural land is being lost. The issue of AI data centers continue to meet opposition on several local fronts. However, there is growing support at the federal level to push legislation that could override certain state or local control. Cyberattacks on infrastructure and financial institutions will increase due to foreign criminal enterprises and hostilities toward western nations. AI is enabling cyberattacks and virus development in a matter of hours versus days that would also require large groups of programmers. Nonetheless, Palm Beach County continues to prosper and develop even as there is growing opposition to overdevelopment and traffic congestion.

While construction continues to boom in Coastal Palm Beach County (West Palm Beach specifically) and right here in the western communities, our district needs to prepare for an onslaught of water limitations and traffic congestion. The potential development of higher density housing, commercial and possibly data management sites may position the limitations of water and power utilities in the forefront of our biggest challenge. For years, there has been discussions about water and sewer conversion. It is starting in the eastern parts of the county. I expect that this issue could accelerate the process as we see more push for water quality and usage. Those who control water will manage the future economic and residential development of an area.

We will continue to see an increase in the number of home businesses including those who provide the traditional trades such as HVAC, electrical, plumbing, etc. With the increasing cost of leases or commercial zoned properties, we need to prepare for more lot coverage (stormwater impacts) and road impacts. In my assessment, this challenge is unavoidable and unpreventable with the recent changes

to allow these uses in the *County Land Use Code*. I also feel that the issue of semi-trucks and other larger vehicles will arise again as we see more distribution in the area; another aggregate facility to our west; more stringent code enforcement in municipalities; and rising land costs to maintain large parking areas.

With ongoing county road expansion, I am fearful that local landowners may initiate the process of requesting land use/zoning changes especially if there is a loss of equity in the agricultural-residential zoned property along major corridors such as Seminole Pratt Whitney Road, Northlake Boulevard and eventually internal county roads and possibly even more heavily travelled district roads. This topic, while both controversial and complex, must be addressed in the coming months. The changes currently happening in the newly annexed areas (Palm Beach Gardens and Wellington) are going to aggravate traffic congestion at major intersections that may create more pressure for commuters to use our roadway system to travel as far as possible before re-entering the county's roadways.

Parks infrastructure continues to be a major challenge to fund as the state discontinues funding certain grant programs. This will be exacerbated if the property tax amendment gains approval by the voters because it will create more competition for remaining grants and philanthropic funding sources. Our current parks system is supported by assessments from only 12 units of development. There is concern that we will see more pressure on our parks with more apartments being built on our periphery. This is of particular concern for our current and future athletic and open play fields. It appears that after a loss of long-term equestrian residents, there appears to be a slight increase in new equestrians scattered throughout the district.

OVERALL ASSESSMENT DECREASE

The FY27 Budget will see an increase of $1,698,325 from the prior Fiscal Year 2026 which is primarily funded through assessments, grants, legislative appropriation and a small park financing project. Assessments are decreasing with the exception of Unit 14 which will see a slight increase of $28. Below are the details of the revenues and other sources by category. However, this increase is not totally part of the FY26 assessment rates since some will be from grants, potential legislative appropriation and inventory release. This will also be the first full year for the Aggregate Production. In subsequent years, the District will see costs savings in materials rather than purchasing and hauling those from the Palm Beach Aggregates. We have also increased both the engineering and attorney fees for the 640-acre M-1 Impoundment expansion and to create new revenue formulas to potentially replace the per acre assessment.

NET ASSESSMENTS	$	18,656,597	73%
GRANTS/APPROPRIATIONS		2,244,881	9%
INTEREST		200,000	1%
PERMITS		65,000	0%
CHARGES FOR SERVICES		70,000	0%
OTHER (incl. Park loan)		3,080,000	12%
FUND BALANCE RELEASE		647,500	3%
INVENTORY RELEASE		750,000	3%
TOTAL SOURCES	**$**	**25,713,978**	**100%**

Administration and Technology

The Fiscal Year 2027 (FY26) Budget Recommendation continues to focus on the expansion and use of technology to create better services and to offset costs. The proposal includes the implementation of digital mapping (aka: GIS) for stormwater; new web site content management software; exploration of automated mowing machines; exploration of drone spraying for canals; and, final implementation of all ERP components including civic engagement. Our goal is to replace the need for landowners to make telephone calls, social media posts and emails with an automated online interface (mobile and computer). This interface will provide an easy way to submit work orders for a myriad of concerns for potholes, canals, swale, parks, debris, etc. It will allow for GPS location and photos along with a description of the concern. The drone program was delayed for a time due to recently approved federal legislation prohibiting the use of foreign produced drones by any governmental entity. Our drone technology is facilitating our ability to identify obstructions and structures that have been placed in the canal easement by adjacent homeowners.

Stormwater Department

Our pursuit to obtain the 640-acres out of escrow and to fully fund the entire project is of utmost importance. There are other infrastructure projects that need exploration by the Board and Engineering to improve temporary stormwater detention in certain low-lying areas. Another major obstacle will be regaining and retrofitting overgrown canals in the M-1 and M-2 Basins. In 2027, we plan to provide written notice of removal so we can initiate reclamation of canals that are overgrown and/or inaccessible by our teams. Another part of this will be notification to remove illegal gates and fences that have inhibited our ability to mow and/or maintain canal sections. We also want to recommend a new gate policy that only allows gates next to roadways and not internal which substantially slows our maintenance activities. Illegal discharge pipes into and irrigation pumps out of our canals will also be addressed.

I am proposing to create a temporary Chief Stormwater Officer Advisor position which will be staffed by the current Chief Stormwater Officer (CSO), Greg Shafer. Mr. Shafer plans to retire on June 30, 2027. We will recruit for a new CSO with a preference for candidates who are either a Professional Engineer (P.E.) or who have engineering experience. This will give the incoming CSO plenty of transition time with the current CSO to understand the system, operations and policies. The position will assume control of the department upon his or her appointment with Mr. Shafer serving as an advisor. The CSO future role will be more involved in multi-jurisdictional issues and projects which will lessen the expense of the District Engineer (StormwaterJ, Inc.) having to attend technical meetings, etc.

Roads and Sidewalks Department

We will continue with our current roads and sidewalk maintenance including the millings petition process. For FY27, we will only be milling roads that are part of the petition process. We have no additional funding available for this. More importantly, the department will focus on resurfacing roads in the R-2 Plan using the $2 million designated for this activity in the Fund Balance or Reserve. The Board also gave direction to consolidate road units so that Orange Grove Boulevard could be rebuilt. There is not any available funding for this project unless it is derived directly from the Reserve by Board direction. At this time, staff has not recommended any type of usage, but look forward to this

discussion with Board during early FY27. We are awaiting a decision by the Palm Beach County MPO on eligibility for funding from the federal government for certain roadway sections to improve traffic calming and pedestrian/equestrian safety. We are not planning to place more traffic calming from the assessments, but we have budgeted signage in anticipation of more 4-Way Stops. We are also focusing on illegal dumping that is blocking sidewalks or causing damage to the edge of roadway during bulk pickup. This is becoming common place especially near vacant properties or certain dead-end roadways such as 40th Street North and 140th Avenue North.

Facilities, Parks and Recreation Department

Our focus is to see the final installation of lighting at the North Athletic Complex for Acreage Community Park. We will also initiate and complete the replacement of basketball courts and tennis courts at both Temple Park and Sycamore Park. We will also start and potentially complete (FY27) the last phase of ACP South with a natural turf multi-purpose field, equestrian parking with amenities and overflow parking. For the second, consecutive year, the State did not fund the FRDAP grant program which we have relied upon to fund the replacement of playgrounds. As a result, we are requesting to pull $112,500 from the Reserve to install a new playground at Downers Park. This will be in addition to the $37,500 already in the budget. We will start a public process for developing a new park plan for Downers Park and Kidscape Park. We will install fencing along 130th Avenue North from 40th Street North to 60th Street North for the main north-south equestrian trail. We also will continue the program for trail adoptions. We will hire 2 additional full-time Equestrian Specialists for a total of 3 to cover evenings and weekends. We also hope to provide more programming and trail rides in conjunction with the Equestrian Advisory Committee.

Impoundment Expansion & Aggregate

The department has really flourished with higher production of materials at a lesser rate than purchasing through the Palm Beach Aggregate. Material is excavated, sorted and processed for use on roads and infrastructure projects throughout the district. Over 100,000 cubic yards of rock have been excavated from Cell 3 in the Impoundment. 2346 dump truck loads of road base material have been added to district roads. Other material has been used for canal back reclamations and a host of other projects including emergency culvert repairs. As the process is developed and refined the crew will use these techniques in the excavation of the M1 Impoundment Expansion. There is added benefit by expanding the M-2 Impoundment storage capacity by approximately 30 Acre Feet with more to be added in upcoming years.

COSTS BY FUNCTION



Conclusion

It is always my honor to serve in this capacity and to lead a spectacular and dedicated group of professionals. Our team is always the first in and the last to leave until the job is complete. With the addition of technology, better equipment, innovative human spirit and our continuous pursuit of precision, we continue to aim to please. The FY27 Budget Recommendation is preparing to use a hybrid business model of in-house staff enhanced by contractual resources to expand service delivery and capital improvements. The goal is to maintain a financially sustainable model that does not rely on either area which may become too expensive to the landowners.

I would like to personally thank Racquel McIntosh, Rob Robinson, Miriam Heisser, Carey Nelson, Steve Fowler, Mary Cordis and the many others who have contributed to this new form of financial excellence. I also want to welcome our new Director of Facilities, Parks and Recreation, Ms. Michelle Garvey to the team.

There is a new set of challenges ahead, but the current and the future governing body will need to use to lead this organization and our community with strategic acumen. We need to protect our infrastructure and resources to preserve our remaining rural characteristics and to adhere to this

district's original water control plans which do not line up with the future growth around and even within our boundaries. Again, we cannot let the powers and stratagems of outside interests outweigh the wellbeing of our Acreage and Loxahatchee communities who we thoughtfully and courageously represent as the Indian Trail Improvement District.

With utmost respect and vigilance,



Burgess Hanson,
Executive Director

Recommended Salary Chart
FY27
Effective 10/01/2026

POSITION TITLE	SALARY RANGES					
	MIN	MID	MAX	MIN	MID	MAX
	ANNUAL			HOURLY		
ADMINISTRATION						
Executive Director	As Negotiated			As Negotiated		
Deputy Exec. Dir./Chief Construction Officer	$ 95,000	$ 140,000	$ 185,000	$ 45.67	$ 67.31	$ 88.94
Chief Administrative Officer	$ 90,000	$ 127,500	$ 165,000	$ 43.27	$ 61.30	$ 79.33
~~Administration and Grant Coordinator~~	~~$ 55,000~~	~~$ 71,000~~	~~$ 87,000~~	~~$ 26.44~~	~~$ 34.13~~	~~$ 41.83~~
Board & Grant Coordinator	$ 55,000	$ 72,500	$ 90,000	$ 26.44	$ 34.86	$ 43.27
Senior Accountant	$ 65,000	$ 80,000	$ 95,000	$ 31.25	$ 38.46	$ 45.67
Accounting and Payroll Specialist	$ 44,345	$ 65,673	$ 87,000	$ 21.32	$ 31.57	$ 41.83
~~Records Retention Coordinator~~	~~$ 44,345~~	~~$ 55,869~~	~~$ 67,392~~	~~$ 21.32~~	~~$ 26.86~~	~~$ 32.40~~
Administrative Services Coordinator	$ 55,000	$ 71,000	$ 87,000	$ 26.44	$ 34.13	$ 41.83
~~Customer Service Representative~~	~~$ 34,127~~	~~$ 44,964~~	~~$ 55,800~~	~~$ 16.41~~	~~$ 21.62~~	~~$ 26.83~~
~~Technology, Infrastructure & Cybersecurity Coordinator~~	~~$ 65,000~~	~~$ 80,000~~	~~$ 115,000~~	~~$ 31.25~~	~~$ 38.46~~	~~$ 55.29~~
Technology Supervisor	$ 85,000	$ 125,000	$ 160,000	$ 40.87	$ 60.10	$ 76.92
Media and Public Outreach Officer	$ 85,000	$ 125,000	$ 160,000	$ 40.87	$ 60.10	$ 76.92
~~Unmanned Aerial Vehicle (UAV) Specialist~~	~~$ 40,000~~	~~$ 50,000~~	~~$ 60,000~~	~~$ 19.23~~	~~$ 24.04~~	~~$ 28.85~~
Unmanned Aerial Vehicle (UAV) Pilot	$ 65,000	$ 80,000	$ 95,000	$ 31.25	$ 38.46	$ 45.67
ROADS AND SIDEWALKS						
Chief Operating Officer	$ 95,000	$ 130,000	$ 165,000	$ 45.67	$ 62.50	$ 79.33
Roadway Maintenance Superintendent	$ 58,323	$ 79,560	$ 100,797	$ 28.04	$ 38.25	$ 48.46
Crew Chief	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
Heavy Equipment Operator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
Equipment Operator	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27
~~Signage and Striping Technician~~	~~$ 31,200~~	~~$ 41,881~~	~~$ 52,562~~	~~$ 15.00~~	~~$ 20.14~~	~~$ 25.27~~
Roadway Compliance Coordinator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
STORMWATER MANAGEMENT						
***Chief Stormwater Officer PE new FY 27	$ 100,000	$ 142,500	$ 185,000	$ 48.08	$ 68.51	$ 88.94
Chief Stormwater Officer Advisor	$ 95,000	$ 130,000	$ 165,000	$ 45.67	$ 62.50	$ 79.33
Capital Improvement Superintendent	$ 58,323	$ 79,560	$ 100,797	$ 28.04	$ 38.25	$ 48.46
Aquatics and Operations Superintendent	$ 58,323	$ 79,560	$ 100,797	$ 28.04	$ 38.25	$ 48.46
Crew Chief	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
~~Inspections and Permits Technician~~	~~$ 41,600~~	~~$ 58,209~~	~~$ 74,818~~	~~$ 20.00~~	~~$ 27.99~~	~~$ 35.97~~
Stormwater Compliance Coordinator	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
Heavy Equipment Operator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
Equipment Operator	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27
Supervisor of Inventory, Procurement and Fleet Services	$ 80,000	$ 110,000	$ 140,000	$ 38.46	$ 52.88	$ 67.31
Fleet Mechanic	$ 52,000	$ 70,720	$ 89,440	$ 25.00	$ 34.00	$ 43.00
Stormwater Technician	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
AGGREGATE PRODUCTION						
Crew Chief	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
Heavy Equipment Operator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
Equipment Operator	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27
FACILITIES, PARKS AND RECREATION						
~~Director of Facilities, Parks and Recreation~~	~~$ 75,000~~	~~$ 95,000~~	~~$ 115,000~~	~~$ 36.06~~	~~$ 45.67~~	~~$ 55.29~~
Director of Facilities, Parks and Recreation	$ 95,000	$ 130,000	$ 165,000	$ 45.67	$ 62.50	$ 79.33
Facilities, Parks and Recreation Manager	$ 50,000	$ 65,000	$ 80,000	$ 24.04	$ 31.25	$ 38.46
~~Recreation Specialist~~	~~$ 31,200~~	~~$ 42,975~~	~~$ 54,750~~	~~$ 15.00~~	~~$ 20.66~~	~~$ 26.32~~
Equestrian Specialist	$ 40,000	$ 52,854	$ 65,707	$ 19.23	$ 25.41	$ 31.59
Park Specialist 2	$ 40,000	$ 52,854	$ 65,707	$ 19.23	$ 25.41	$ 31.59
Park Specialist 1	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27

Recommended Salary Chart
FY27
Effective 10/01/2026

POSITION TITLE	SALARY RANGES					
	MIN	MID	MAX	MIN	MID	MAX
	ANNUAL			HOURLY		
ADMINISTRATION						
Executive Director	As Negotiated			As Negotiated		
Deputy Exec. Dir./Chief Construction Officer	$ 95,000	$ 140,000	$ 185,000	$ 45.67	$ 67.31	$ 88.94
Chief Administrative Officer	$ 90,000	$ 127,500	$ 165,000	$ 43.27	$ 61.30	$ 79.33
Board & Grant Coordinator	$ 55,000	$ 72,500	$ 90,000	$ 26.44	$ 34.86	$ 43.27
Senior Accountant	$ 65,000	$ 80,000	$ 95,000	$ 31.25	$ 38.46	$ 45.67
Accounting and Payroll Specialist	$ 44,345	$ 65,673	$ 87,000	$ 21.32	$ 31.57	$ 41.83
Administrative Services Coordinator	$ 55,000	$ 71,000	$ 87,000	$ 26.44	$ 34.13	$ 41.83
Technology Supervisor	$ 85,000	$ 125,000	$ 160,000	$ 40.87	$ 60.10	$ 76.92
Media and Public Outreach Officer	$ 85,000	$ 125,000	$ 160,000	$ 40.87	$ 60.10	$ 76.92
Unmanned Aerial Vehicle (UAV) Pilot	$ 65,000	$ 80,000	$ 95,000	$ 31.25	$ 38.46	$ 45.67
ROADS AND SIDEWALKS						
Chief Operating Officer	$ 95,000	$ 130,000	$ 165,000	$ 45.67	$ 62.50	$ 79.33
Roadway Maintenance Superintendent	$ 58,323	$ 79,560	$ 100,797	$ 28.04	$ 38.25	$ 48.46
Crew Chief	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
Heavy Equipment Operator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
Equipment Operator	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27
Roadway Compliance Coordinator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
STORMWATER MANAGEMENT						
***Chief Stormwater Officer PE new FY 27	$ 100,000	$ 142,500	$ 185,000	$ 48.08	$ 68.51	$ 88.94
Chief Stormwater Officer Advisor	$ 95,000	$ 130,000	$ 165,000	$ 45.67	$ 62.50	$ 79.33
Capital Improvement Superintendent	$ 58,323	$ 79,560	$ 100,797	$ 28.04	$ 38.25	$ 48.46
Aquatics and Operations Superintendent	$ 58,323	$ 79,560	$ 100,797	$ 28.04	$ 38.25	$ 48.46
Crew Chief	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
Stormwater Compliance Coordinator	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
Heavy Equipment Operator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
Equipment Operator	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27
Supervisor of Inventory, Procurement and Fleet Services	$ 80,000	$ 110,000	$ 140,000	$ 38.46	$ 52.88	$ 67.31
Fleet Mechanic	$ 52,000	$ 70,720	$ 89,440	$ 25.00	$ 34.00	$ 43.00
Stormwater Technician	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
AGGREGATE PRODUCTION						
Crew Chief	$ 49,920	$ 67,569	$ 85,218	$ 24.00	$ 32.49	$ 40.97
Heavy Equipment Operator	$ 41,600	$ 58,209	$ 74,818	$ 20.00	$ 27.99	$ 35.97
Equipment Operator	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27
FACILITIES, PARKS AND RECREATION						
Director of Facilities, Parks and Recreation	$ 95,000	$ 130,000	$ 165,000	$ 45.67	$ 62.50	$ 79.33
Facilities, Parks and Recreation Manager	$ 50,000	$ 65,000	$ 80,000	$ 24.04	$ 31.25	$ 38.46
Equestrian Specialist	$ 40,000	$ 52,854	$ 65,707	$ 19.23	$ 25.41	$ 31.59
Park Specialist 2	$ 40,000	$ 52,854	$ 65,707	$ 19.23	$ 25.41	$ 31.59
Park Specialist 1	$ 31,200	$ 41,881	$ 52,562	$ 15.00	$ 20.14	$ 25.27

UNIT ASSESSMENTS PER ACRE

Unit	FY 2026	FY 2027	Difference	% Inc /(Dec)
1	$1,006.30	$866.41	($139.89)	-14%
1 Debt	$51.48	$51.60	$0.12	0%
1A	$1,006.30	$866.41	($139.89)	-14%
1A Debt	$51.48	$51.60	$0.12	0%
2	$1,006.30	$885.01	($121.29)	-12%
2 Debt	$51.48	$51.60	$0.12	0%
2A	$1,006.30	$885.01	($121.29)	-12%
2A Debt	$51.48	$51.60	$0.12	0%
3	$1,006.30	$957.48	($48.82)	-5%
3 Debt	$51.48	$51.60	$0.12	0%
3A	$1,006.30	$957.48	($48.82)	-5%
3A Debt	$51.48	$51.60	$0.12	0%
4	$1,006.30	$856.48	($149.82)	-15%
4 Debt	$51.48	$51.60	$0.12	0%
4A	$1,006.30	$856.48	($149.82)	-15%
4A Debt	$51.48	$51.60	$0.12	0%
5	$1,006.30	$892.12	($114.18)	-11%
5 Debt	$51.48	$51.60	$0.12	0%
5A	$1,006.30	$892.12	($114.18)	-11%
5A Debt	$51.48	$51.60	$0.12	0%
6	$956.21	$945.34	($10.87)	-1%
6 Debt	$51.48	$51.60	$0.12	0%
6A	$956.21	$945.34	($10.87)	-1%
6A Debt	$51.48	$51.60	$0.12	0%
7	$1,006.30	$935.15	($71.15)	-7%
7 Debt	$51.48	$51.60	$0.12	0%
7A	$1,006.30	$935.15	($71.15)	-7%
7A Debt	$51.48	$51.60	$0.12	0%
9	$1,006.30	$968.47	($37.83)	-4%
9 Debt	$51.48	$51.60	$0.12	0%
9A	$1,006.30	$968.47	($37.83)	-4%
9A Debt	$51.48	$51.60	$0.12	0%

UNIT ASSESSMENTS PER ACRE

10	$1,006.30	$835.94	($170.36)	-17%
10 Debt	$51.48	$51.60	$0.12	0%
10A	$1,006.30	$835.94	($170.36)	-17%
10A Debt	$51.48	$51.60	$0.12	0%
12A	$956.21	$811.86	($144.35)	-15%
12A Debt	$51.48	$51.60	$0.12	0%
12B	$956.21	$811.86	($144.35)	-15%
12B Debt	$51.48	$51.60	$0.12	0%
12C	$956.21	$811.86	($144.35)	-15%
12C Debt	$51.48	$51.60	$0.12	0%
13	$1,006.30	$967.03	($39.27)	-4%
13 Debt	$51.48	$51.60	$0.12	0%
13A	$1,006.30	$967.03	($39.27)	-4%
13A Debt	$51.48	$51.60	$0.12	0%
14	$1,006.30	$1,034.67	$28.37	3%
14 Debt	$51.48	$51.60	$0.12	0%
14A	$1,006.30	$1,034.67	$28.37	3%
14A Debt	$51.48	$51.60	$0.12	0%
17 - Crestwood	$170.29	$164.58	($5.71)	-3%
18 G - Madison Green Golf Course	$20.40	$19.62	($0.78)	-4%
18G Debt - Madison Green Golf Course	$162.01	$161.74	($0.27)	0%
18R - Madison Green Resid	$56.34	$54.18	($2.16)	-4%
18R Debt - Madison Green Resid	$447.37	$446.64	($0.73)	0%
18RD - Madison Green Resid (.22+)	$112.67	$108.36	($4.31)	-4%
18RD Debt - Madison Green Resid (.22+)	$894.74	$893.27	($1.47)	0%
19A - Shoppes at Indian Trail	$433.82	$428.88	($4.94)	-1%
Unit 19 Debt	$51.48	$51.60	$0.12	0%
Unit #20 Santa Rosa Groves	$295.98	$295.03	($0.95)	0%
Unit #20 Santa Rosa Groves Debt	$646.42	$648.93	$2.51	0%
M1S - Stonewall / Bay Hill	$418.45	$413.51	($4.94)	-1%
M2D - Dellwood	$423.84	$421.35	($2.49)	-1%
M2D - Dellwood Debt	$51.48	$51.60	$0.12	0%
M2L - Las Flores Ranchos	$423.84	$421.35	($2.49)	-1%
M2L - Las Flores Ranchos Debt	$51.48	$51.60	$0.12	0%
7M - Vila Nursery	$473.93	$473.99	$0.06	0%
1H - Acreage Pines	$490.28	$424.22	($66.06)	-13%
2K - Rustic Lakes/Kramer	$412.73	$407.79	($4.94)	-1%

ADOPTED BUDGET
FY2027

	FY2026		FY2027
	Fiscal Budget	**Total Activity** Thru April 2026	**Mgnt. Proposed**
Dept: 01 - Administration			
ASSESSMENT REVENUE	(22,087,365.00)	(20,914,344.00)	(19,428,849.00)
DISCOUNTS	997,751.00	770,825.00	772,252.00
INTEREST REVENUE	(150,000.00)	(346,384.84)	(200,000.00)
GRANT REVENUE	(50,000.00)	-	(250,000.00)
CULVERT/DRIVEWAY/GATE PERMITS	(50,000.00)	(38,175.00)	(50,000.00)
SPECIAL PERMITS	(15,000.00)	(39,750.00)	(15,000.00)
CHARGES FOR SERVICES - EQUIPMENT	(80,000.00)	-	(50,000.00)
MISCELLANEOUS REVENUE	(15,000.00)	(118,829.27)	(15,000.00)
01 - Administration Totals:	**(21,449,614.00)**	**(20,686,658.11)**	**(19,236,597.00)**
Dept: 02 - Parks			
PARK RENTAL REVENUE	(20,000.00)	(7,870.00)	(20,000.00)
GRANT REVENUE	(400,000.00)	(1,870,479.00)	(1,104,455.00)
LOAN PROCEEDS	-	-	(3,000,000.00)
USE OF FUND BALANCE			(544,500.00)
02 - Parks Totals:	**(420,000.00)**	**(1,878,349.00)**	**(4,668,955.00)**
Dept: 03 - Roads			
GRANT REVENUE	(138,042.00)	(86,175.67)	-
SALE OF FIXED ASSETS	(25,000.00)	-	(50,000.00)
RELEASE OF MILLINGS INVENTORY	(1,000,000.00)	-	(750,000.00)
03 - Roads Totals:	**(1,163,042.00)**	**(86,175.67)**	**(800,000.00)**
Dept: 04 - M1			
GRANT REVENUE	(757,997.00)	-	(890,426.00)
SALE OF FIXED ASSETS	(25,000.00)	-	(15,000.00)
USE OF FUND BALANCE	(200,000.00)		-
04 - M1 Totals:	**(982,997.00)**		**(905,426.00)**
Dept: 05 - M1S			
USE OF FUND BALANCE	-		(50,000.00)
05 - M1S Totals:	**-**		**(50,000.00)**
Dept: 06 - M2			
USE OF FUND BALANCE	-		(53,000.00)
06 - M2 Totals:	**-**		**(53,000.00)**
TOTAL REVENUE AND OTHER SOURCES	**(24,015,653.00)**	**(22,651,182.78)**	**(25,713,978.00)**

	FY2026			FY2027	CHANGE FROM PY	
Dept: 01 - Administration	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**Mgnt. Proposed**	**$**	**%**
WAGES, BOARD OF SUPERVISORS	33,600.00	19,600.00	14,000.00	33,600.00	-	
WAGES, EXECUTIVE DIRECTOR	231,000.00	136,730.85	94,269.15	237,930.00	6,930.00	3%
WAGES, OTHER	941,303.00	462,569.86	478,733.14	951,130.00	9,827.00	1%
OVERTIME	20,000.00	12,118.19	7,881.81	20,000.00	-	0%
PAYROLL TAXES	93,277.00	44,027.39	49,249.61	93,533.00	256.00	0%
RETIREMENT	257,752.00	140,570.92	117,181.08	262,257.00	4,505.00	2%
EMPLOYEE INSURANCE	272,810.00	113,119.85	159,690.15	218,317.00	(54,493.00)	-20%
WORKER'S COMP INSURANCE	17,397.00	-	17,397.00	19,137.00	1,740.00	10%
REEMPLOYMENT TAX	1,030.00	-	1,030.00	1,030.00	-	0%
EMPLOYEE RECOGNITION	12,225.00	8,797.29	3,427.71	12,000.00	(225.00)	-2%
UNIFORMS	1,133.00	4,850.69	(3,717.69)	2,500.00	1,367.00	121%
COMMISSIONS	237,323.00	201,510.00	35,813.00	183,869.00	(53,454.00)	-23%
COMPUTER PROGRAMMING & MAINTENANCE	-	16,930.02	(16,930.02)	-	-	
CONTRACTUAL SERVICES-PROFESSIONAL	532,910.00	290,579.72	242,330.28	530,000.00	(2,910.00)	-1%
CONTRACTUAL SERVICES-OTHER	14,523.00	3,291.16	11,231.84	15,000.00	477.00	3%
ATTORNEY FEES	300,000.00	213,976.68	86,023.32	300,000.00	-	0%
ATTORNEY - HUMAN RESOURCES	25,000.00	16,647.75	8,352.25	25,000.00	-	0%
IT SUPPLIES & ACCESSORIES	20,968.00	211.56	20,756.44	15,000.00	(5,968.00)	-28%
IT SOFTWARE SUBSCRIPTIONS	15,600.00	19,212.99	(3,612.99)	52,250.00	36,650.00	235%
IT SERVICE CONTRACTS	28,600.00	24,080.40	4,519.60	30,000.00	1,400.00	5%
IT SOFTWARE	157,332.00	98,278.80	59,053.20	100,000.00	(57,332.00)	-36%
IT HARDWARE	7,500.00	7,814.72	(314.72)	9,500.00	2,000.00	27%
ACCOUNTING & AUDITING FEES	75,000.00	16,450.00	58,550.00	75,000.00	-	0%
TRAVEL	32,754.00	10,186.97	22,567.03	30,000.00	(2,754.00)	-8%
MEETINGS/MEALS	7,210.00	3,510.89	3,699.11	7,200.00	(10.00)	0%
TELEPHONES & COMMUNICATIONS	81,370.00	53,730.09	27,639.91	83,400.00	2,030.00	2%
POSTAGE & DELIVERY	2,884.00	2,906.18	(22.18)	5,000.00	2,116.00	73%
UTILITIES	7,211.00	16,683.84	(9,472.84)	32,000.00	24,789.00	344%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	11,640.00	3,682.25	7,957.75	5,900.00	(5,740.00)	-49%
GENERAL INSURANCE	72,349.00	100.00	72,249.00	79,584.00	7,235.00	10%
REPAIRS & MAINTENANCE - BUILDING	6,025.00	8,014.15	(1,989.15)	8,664.00	2,639.00	44%
PRINTING, SIGNAGE & FORMS	1,545.00	118.30	1,426.70	1,600.00	55.00	4%
PUBLIC RELATIONS, LEGAL NOTICES	7,725.00	3,429.63	4,295.37	15,000.00	7,275.00	94%
CHARGES AND FEES	5,407.00	9,830.60	(4,423.60)	10,000.00	4,593.00	85%
RECORDS MANAGEMENT	11,660.00	11,235.40	424.60	16,000.00	4,340.00	37%
OFFICE SUPPLIES	7,282.00	3,761.41	3,520.59	7,300.00	18.00	0%
JANITORIAL SUPPLIES	618.00	67.23	550.77	618.00	-	0%
SUPPLIES - OTHER	-	308.34	(308.34)		-	
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	12,993.00	3,661.54	9,331.46	7,500.00	(5,493.00)	-42%
EDUCATION & TRAINING	26,100.00	5,478.61	20,621.39	25,000.00	(1,100.00)	-4%
CAPITAL OUTLAY-COMPUTER EQUIPMENT	30,000.00	-	30,000.00	-	(30,000.00)	-100%
CAPITAL OUTLAY - EQUIPMENT	25,000.00	2,788.07	22,211.93	22,500.00	(2,500.00)	-10%
CAPITAL OUTLAY - BUILDINGS (HLMP GRANT)				250,000.00	250,000.00	
ENGINEERING FEES	200,850.00	97,450.85	103,399.15	140,000.00	(60,850.00)	-30%
DEPUTY SHERIFFS	85,000.00	52,502.00	32,498.00	90,000.00	5,000.00	6%
CONTRACTUAL SERVICES - JANITORIAL	12,360.00	1,419.00	10,941.00	5,000.00	(7,360.00)	-60%
01 - Administration Totals:	**3,944,266.00**	**2,142,234.19**	**1,802,031.81**	4,029,319.00	85,053.00	2%

Dept: 02 - Parks	FY2026 Fiscal Budget	FY2026 Total Activity (thru April 2026)	FY2026 Budget Remaining	FY2027 Mgnt. Proposed	CHANGE FROM PY $	CHANGE FROM PY %
WAGES, OTHER	756,993.00	381,683.18	375,309.82	769,140.00	12,147.00	2%
OVERTIME	40,000.00	39,788.49	211.51	40,000.00	-	0%
PAYROLL TAXES	57,751.00	31,849.32	25,901.68	58,840.00	1,089.00	2%
RETIREMENT	102,895.00	59,361.57	43,533.43	107,910.00	5,015.00	5%
EMPLOYEE INSURANCE	175,477.00	102,524.41	72,952.59	184,000.00	8,523.00	5%
WORKER'S COMP INSURANCE	25,592.00	-	25,592.00	26,360.00	768.00	3%
UNIFORMS	2,500.00	555.59	1,944.41	2,500.00	-	0%
CONTRACTUAL SERVICES-PROFESSIONAL	565,000.00	268,559.50	296,440.50	780,000.00	215,000.00	38%
SECURITY - PARKS	-	-	-	65,520.00	65,520.00	100%
CONTRACTUAL SERVICES-OTHER	10,000.00	58,883.68	(48,883.68)	12,500.00	2,500.00	25%
ATTORNEY FEES	25,000.00	33,249.00	(8,249.00)	25,000.00	-	0%
CONTRACTUAL SERVICES - TREE TRIMMING	40,000.00	32,000.00	8,000.00	40,000.00	-	0%
ENGINEERING FEES	2,750.00	54,941.45	(52,191.45)	15,000.00	12,250.00	445%
DEPUTY SHERIFFS	5,800.00	2,856.00	2,944.00	-	(5,800.00)	-100%
CONTRACTUAL SERVICES - JANITORIAL	15,000.00	9,395.18	5,604.82	18,000.00	3,000.00	20%
TRAVEL	5,000.00	2,258.97	2,741.03	5,000.00	-	0%
MEETINGS/MEALS	750.00	950.50	(200.50)	750.00	-	0%
UTILITIES	120,000.00	85,622.14	34,377.86	120,000.00	-	0%
TRASH PICKUP	58,000.00	29,729.57	28,270.43	58,000.00	-	0%
EQUIPMENT RENTAL, SHORT-TERM	20,000.00	21,082.01	(1,082.01)	22,800.00	2,800.00	14%
GENERAL INSURANCE	59,102.00	8,373.32	50,728.68	59,102.00	-	0%
REPAIRS & MAINTENANCE - EQUIPMENT	15,000.00	11,530.34	3,469.66	12,500.00	(2,500.00)	-17%
REPAIRS & MAINTENANCE - BUILDING	15,000.00	22,155.95	(7,155.95)	25,000.00	10,000.00	67%
REPAIRS & MAINTENANCE - VEHICLES	7,500.00	7,522.52	(22.52)	10,000.00	2,500.00	33%
REPAIRS & MAINTENANCE - IRRIGATION	1,500.00	6,408.84	(4,908.84)	10,000.00	8,500.00	567%
REPAIRS & MAINTENANCE - FIELDS & GROUNDS	75,000.00	59,602.17	15,397.83	7,500.00	(67,500.00)	-90%
PRINTING, SIGNAGE & FORMS	10,000.00	173.20	9,826.80	20,000.00	10,000.00	100%
CHARGES AND FEES	-	2,754.12	(2,754.12)	4,000.00	4,000.00	100%
EVENTS	-	6,239.96	(6,239.96)	-	-	100%
OFFICE SUPPLIES	750.00	341.38	408.62	750.00	-	0%
JANITORIAL SUPPLIES	5,000.00	10,044.29	(5,044.29)	12,000.00	7,000.00	140%
GASOLINE	55,000.00	34,429.23	20,570.77	60,000.00	5,000.00	9%
OPERATING MATERIALS & SUPPLIES	5,000.00	10,830.17	(5,830.17)	10,000.00	5,000.00	100%
SAFETY SUPPLIES	500.00	544.01	(44.01)	750.00	250.00	50%
TOOLS	4,450.00	2,559.01	1,890.99	5,000.00	550.00	12%
CHEMICALS	92,000.00	1,060.65	90,939.35	-	(92,000.00)	-100%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	2,157.88	(1,157.88)	2,500.00	1,500.00	150%
PRINCIPAL & INTEREST	-	-	-	517,200.00	517,200.00	100%
CAPITAL OUTLAY-PARK IMPROVEMENTS	502,001.00	1,825,723.11	(1,323,722.11)	4,214,500.00	3,712,499.00	740%
GRANT EXPENDITURE	437,500.00	209,604.26	227,895.74	50,000.00	(387,500.00)	-89%
CAPITAL OUTLAY-VEHICLES	65,000.00	53,090.00	11,910.00	-	(65,000.00)	-100%
02 - Parks Totals:	**3,379,811.00**	**3,490,434.97**	**(110,623.97)**	7,372,122.00	3,992,311.00	118%

	FY2026			FY2027	CHANGE FROM PY	
Dept: 03 - Roads	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	1,936,186.00	970,162.68	966,023.32	1,769,020.00	(167,166.00)	-9%
OVERTIME	102,000.00	18,212.34	83,787.66	102,000.00	-	0%
PAYROLL TAXES	148,118.00	74,893.42	73,224.58	135,330.00	(12,788.00)	-9%
RETIREMENT	263,902.00	138,581.79	125,320.21	248,194.00	(15,708.00)	-6%
EMPLOYEE INSURANCE	551,174.00	244,536.78	306,637.22	434,834.00	(116,340.00)	-21%
WORKER'S COMP INSURANCE	68,541.00	-	68,541.00	68,541.00	-	0%
UNIFORMS	10,000.00	3,373.47	6,626.53	4,500.00	(5,500.00)	-55%
CONTRACTUAL SERVICES-PROFESSIONAL	40,000.00	13,824.00	26,176.00	0.00	(40,000.00)	-100%
CONTRACTUAL SERVICES-OTHER	25,000.00	5,012.81	19,987.19	25,000.00	-	0%
ATTORNEY FEES	150,000.00	30,717.50	119,282.50	30,000.00	(120,000.00)	-80%
ENGINEERING FEES	40,000.00	17,229.58	22,770.42	30,000.00	(10,000.00)	-25%
CONTRACTUAL SERVICES - JANITORIAL	9,000.00	1,700.00	7,300.00	3,500.00	(5,500.00)	-61%
TRAVEL	2,000.00	-	2,000.00	1,000.00	(1,000.00)	-50%
POSTAGE & DELIVERY	100.00	11.31	88.69	100.00	-	0%
UTILITIES	10,000.00	8,433.45	1,566.55	15,000.00	5,000.00	50%
TRASH PICKUP	10,000.00	10,832.70	(832.70)	8,000.00	(2,000.00)	-20%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	400,000.00	183,535.09	216,464.91	180,000.00	(220,000.00)	-55%
EQUIPMENT RENTAL, SHORT-TERM	150,000.00	121,526.75	28,473.25	70,000.00	(80,000.00)	-53%
GENERAL INSURANCE	230,801.00	9,636.86	221,164.14	253,881.00	23,080.00	10%
REPAIRS & MAINTENANCE - EQUIPMENT	275,000.00	137,811.98	137,188.02	125,000.00	(150,000.00)	-55%
REPAIRS & MAINTENANCE - BUILDING	40,000.00	10,237.68	29,762.32	40,000.00	-	0%
REPAIRS & MAINTENANCE - VEHICLES	100,000.00	22,697.95	77,302.05	45,000.00	(55,000.00)	-55%
DRAINAGE SWALES	-	746.26	(746.26)	0.00	-	
MILLING ROADS	1,300,000.00	538,985.68	761,014.32	750,000.00	(550,000.00)	-42%
DIRT ROADS	125,000.00	-	125,000.00	50,000.00	(75,000.00)	-60%
ASPHALT ROADS	150,000.00	20,191.07	129,808.93	150,000.00	-	0%
ASPHALT SIDEWALKS	180,000.00	61,761.95	118,238.05	240,000.00	60,000.00	33%
ROAD PREPARATION - SOD	400,000.00	245,420.53	154,579.47	300,000.00	(100,000.00)	-25%
MATERIAL HAULING	262,500.00	153,122.75	109,377.25	325,000.00	62,500.00	24%
OFFICE PRINTING & SIGNAGE	900.00	-	900.00	900.00	-	0%
ROAD SIGNAGE	75,000.00	24,478.48	50,521.52	75,000.00	-	0%
PRINTING, SIGNAGE & FORMS	2,000.00	-	2,000.00	2,000.00	-	0%
CHARGES AND FEES	1,500.00	1,057.10	442.90	1,500.00	-	0%
OFFICE SUPPLIES	5,000.00	2,037.41	2,962.59	5,000.00	-	0%
JANITORIAL SUPPLIES	7,500.00	3,702.97	3,797.03	7,500.00	-	0%
DYED DIESEL FUEL	390,000.00	206,444.22	183,555.78	250,000.00	(140,000.00)	-36%
OPERATING MATERIALS & SUPPLIES	100,000.00	25,889.60	74,110.40	40,000.00	(60,000.00)	-60%
SAFETY SUPPLIES	10,000.00	368.66	9,631.34	4,000.00	(6,000.00)	-60%
TOOLS	25,000.00	1,608.60	23,391.40	10,000.00	(15,000.00)	-60%
LUBRICANTS AND FLUIDS	30,000.00	10,964.82	19,035.18	12,500.00	(17,500.00)	-58%
SURVEYING SUPPLIES	5,000.00	664.98	4,335.02	3,000.00	(2,000.00)	-40%
CAPITAL OUTLAY-TRAFFIC CALMING (UNIT SPECIFIC)	33,000.00	-	33,000.00	0.00	(33,000.00)	-100%
CAPITAL OUTLAY-ROADS			-	0.00	-	
GRANT EXPENDITURE	188,042.00	162.50	187,879.50	0.00	(188,042.00)	-100%
CAPITAL OUTLAY-EQUIPMENT AND MACHINERY	451,759.00	329,672.72	122,086.28	140,000.00	(311,759.00)	-69%
CAPITAL OUTLAY-VEHICLES	110,000.00	107,364.00	2,636.00	0.00	(110,000.00)	-100%
03 - Roads Totals:	**8,414,023.00**	**3,757,612.44**	**4,656,410.56**	5,955,300.00	(2,458,723.00)	-29%

	FY2026			FY2027	CHANGE FROM PY	
Dept: 04 - M1	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	1,518,187.00	699,742.68	818,444.32	1,480,468.00	(37,719.00)	-2%
OVERTIME	40,000.00	11,784.09	28,215.91	40,000.00	-	0%
PAYROLL TAXES	116,141.00	54,150.95	61,990.05	113,256.00	(2,885.00)	-2%
RETIREMENT	204,456.00	99,161.51	105,294.49	189,193.00	(15,263.00)	-7%
EMPLOYEE INSURANCE	462,252.00	191,223.74	271,028.26	338,670.00	(123,582.00)	-27%
WORKER'S COMP INSURANCE	53,744.00	-	53,744.00	54,129.00	385.00	1%
CONTRACTUAL SERVICES-PROFESSIONAL	-	495.20	(495.20)	-	-	
ATTORNEY FEES	20,000.00	10,957.50	9,042.50	20,000.00	-	0%
ENGINEERING FEES	650,000.00	55,499.40	594,500.60	500,000.00	(150,000.00)	-23%
WATER QUALITY SAMPLING	30,000.00	19,128.00	10,872.00	30,000.00	-	0%
UTILITIES	2,000.00	1,250.88	749.12	3,000.00	1,000.00	50%
TRASH PICKUP	-	-	-	8,000.00	8,000.00	100%
GENERAL INSURANCE	52,286.00	3,280.50	49,005.50	57,515.00	5,229.00	10%
REPAIRS & MAINTENANCE - EQUIPMENT	50,000.00	49,824.60	175.40	125,000.00	75,000.00	150%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	6,198.23	3,801.77	10,000.00	-	0%
REPAIRS & MAINTENANCE - VEHICLES	10,000.00	11,020.32	(1,020.32)	45,000.00	35,000.00	350%
EQUIPMENT LEASING	-	-	-	81,978.00	81,978.00	100%
EQUIPMENT RENTAL	-	-	-	50,000.00	50,000.00	100%
DRAINAGE CULVERTS	235,000.00	147,439.33	87,560.67	235,000.00	-	0%
CANAL REPAIR	50,000.00	29,622.76	20,377.24	50,000.00	-	0%
CANAL RECLAMATION	100,000.00	12,465.00	87,535.00	50,000.00	(50,000.00)	-50%
MAINTENANCE-CANALS (BASIN SPECIFIC)	20,000.00	29,702.81	(9,702.81)	50,000.00	30,000.00	150%
MOT/SIGNAGE	34,740.00	14,644.50	20,095.50	35,000.00	260.00	1%
DRAINAGE STRUCTURES	22,600.00	-	22,600.00	20,000.00	(2,600.00)	-12%
PUMP STATIONS	34,000.00	2,898.25	31,101.75	34,000.00	-	0%
SWALE REPAIR - SOD	-	-	-	100,000.00	100,000.00	100%
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIF	-	343.52	(343.52)	50,000.00	50,000.00	100%
MATERIAL HAULING	91,125.00	9,435.00	81,690.00	75,000.00	(16,125.00)	-18%
DEBRIS HAULING	50,750.00	-	50,750.00	50,000.00	(750.00)	-1%
NPDES	15,000.00	-	15,000.00	15,000.00	-	0%
TELEMETRY	10,000.00	-	10,000.00	25,000.00	15,000.00	150%
DYED DIESEL FUEL	66,000.00	49,975.69	16,024.31	250,000.00	184,000.00	279%
OPERATING MATERIALS & SUPPLIES	5,000.00	6,867.40	(1,867.40)	50,000.00	45,000.00	900%
TOOLS	5,000.00	4,891.94	108.06	10,000.00	5,000.00	100%
LUBRICANTS AND FLUIDS	10,000.00	5,971.36	4,028.64	15,000.00	5,000.00	50%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	-	1,000.00	1,000.00	-	0%
GRANT EXPENDITURE	748,170.00	28,577.59	719,592.41		(748,170.00)	-100%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPEC	521,800.00	-	521,800.00	400,000.00	(121,800.00)	-23%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	40,000.00	-	40,000.00	950,000.00	910,000.00	2275%
CAPITAL OUTLAY - EQUIPMENT	391,888.00	391,710.44	177.56	-	(391,888.00)	-100%
04 - M1 Totals:	**5,671,139.00**	**1,948,263.19**	**3,722,875.81**	5,611,209.00	(59,930.00)	-1%

	FY2026			FY2027	CHANGE FROM PY	
Dept: 05 - M1S-Bayhill	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**Mgnt. Proposed**	**$**	**%**
UTILITIES	21,000.00	5,408.66	15,591.34	21,000.00	-	
REPAIRS & MAINTENANCE - BUILDING	5,000.00	567.50	4,432.50	5,000.00	-	
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIF	20,000.00	2,645.38	17,354.62	20,000.00	-	
TELEMETRY	5,000.00	-	5,000.00	5,000.00	-	
05 - M1S-Bayhill Totals:	**51,000.00**	**8,621.54**	**42,378.46**	51,000.00		
Dept: 06 - M2						
WAGES, OTHER	317,997.00	152,294.28	165,702.72	302,390.00	(15,607.00)	-5%
OVERTIME	10,000.00	2,570.34	7,429.66	10,000.00	-	0%
PAYROLL TAXES	24,327.00	11,780.84	12,546.16	23,133.00	(1,194.00)	-5%
RETIREMENT	42,845.00	21,583.57	21,261.43	40,035.00	(2,810.00)	-7%
EMPLOYEE INSURANCE	94,802.00	41,168.45	53,633.55	66,898.00	(27,904.00)	-29%
WORKER'S COMP INSURANCE	11,257.00	-	11,257.00	12,383.00	1,126.00	10%
UNIFORMS	-	99.99	(99.99)		-	
ATTORNEY FEES	8,000.00	99,300.31	(91,300.31)	40,000.00	32,000.00	400%
ENGINEERING FEES	25,000.00	8,440.00	16,560.00	15,000.00	(10,000.00)	-40%
UTILITIES	6,000.00	2,867.52	3,132.48	6,500.00	500.00	8%
TRASH PICKUP			-	5,000.00	5,000.00	100%
GENERAL INSURANCE	10,065.00	824.84	9,240.16	11,072.00	1,007.00	10%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	-	10,000.00	10,000.00	-	0%
EQUIPMENT LEASING			-	16,791.00	16,791.00	100%
MAINTENANCE-CANALS (BASIN SPECIFIC)	10,000.00	-	10,000.00	-	(10,000.00)	-100%
CONTRACTUAL SERVICES - PROFESSIONAL			-	75,000.00	75,000.00	100%
MOT/SIGNAGE	13,260.00	-	13,260.00	13,000.00	(260.00)	-2%
DRAINAGE STRUCTURES	5,000.00	-	5,000.00	5,000.00	-	0%
PUMP STATIONS	5,000.00	4,222.17	777.83	10,000.00	5,000.00	100%
SWALE REPAIR			-	30,000.00	30,000.00	100%
MATERIAL HAULING	18,000.00	-	18,000.00	18,000.00	-	0%
DEBRIS HAULING	12,000.00	-	12,000.00	12,000.00	-	0%
TELEMETRY	5,000.00	-	5,000.00	25,000.00	20,000.00	400%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPEC	29,000.00	-	29,000.00	69,000.00	40,000.00	138%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	35,000.00	5,100.00	29,900.00	-	(35,000.00)	-100%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	79,700.00	73,176.70	6,523.30	-	(79,700.00)	-100%
06 - M2 Totals:	**772,253.00**	**423,429.01**	**348,823.99**	816,202.00	43,949.00	6%

	FY2026			FY2027	CHANGE FROM PY	
			Budget Remaining			
Dept: 07 - Aquatics	**Fiscal Budget**	**Total Activity**		**Mgnt. Proposed**	**$**	**%**
CONTRACTUAL SERVICES-OTHER	320,000.00	216,371.50	131,100.00	320,000.00	-	
GENERAL INSURANCE	10,000.00	-	10,000.00	10,000.00	-	
CHEMICALS	100,000.00	9,720.00	59,944.00	100,000.00	-	
07 - Aquatics Totals:	**430,000.00**	**226,091.50**	**201,044.00**	430,000.00		
Dept: 08 - M3 - SRG						
WAGES, OTHER	24,668.00	10,061.15	14,606.85	14,278.00	(10,390.00)	-42%
OVERTIME	2,500.00	182.05	2,317.95	2,500.00	-	0%
PAYROLL TAXES	1,887.00	779.71	1,107.29	1,092.00	(795.00)	-42%
RETIREMENT	3,278.00	1,406.38	1,871.62	2,003.00	(1,275.00)	-39%
EMPLOYEE INSURANCE	7,349.00	2,952.71	4,396.29	1,912.00	(5,437.00)	-74%
WORKER'S COMP INSURANCE	874.00	-	874.00	785.00	(89.00)	-10%
UNIFORMS				12.00	12.00	
CONTRACTUAL SERVICES - PROFESSIONAL	-	-	-	36,000.00	36,000.00	100%
TRASH PICKUP	1,000.00	-	1,000.00	1,000.00	-	0%
EQUIPMENT RENTAL	8,394.00	3,100.00	5,294.00	4,000.00	(4,394.00)	-52%
DYED DIESEL FUEL	7,200.00	1,445.67	5,754.33	7,200.00	-	0%
ROAD MATERIAL	30,000.00	28,813.11	1,186.89	15,000.00	(15,000.00)	-50%
CAPITAL OUTLAY - EQUIPMENT AND MACHINERY	2,880.00	3,130.56	(250.56)	-	(2,880.00)	-100%
08 - M3 - SRG Totals:	**90,030.00**	**51,871.34**	**38,158.66**	85,782.00	(4,248.00)	-5%
Dept: 09 - AG PRODUCTION						
WAGES, OTHER	161,200.00	105,518.21	55,681.79	262,055.00	100,855.00	63%
OVERTIME	22,800.00	785.08	22,014.92	22,800.00	-	0%
PAYROLL TAXES	12,332.00	7,885.53	4,446.47	20,047.00	7,715.00	63%
RETIREMENT	21,972.00	14,949.80	7,022.20	36,766.00	14,794.00	67%
EMPLOYEE INSURANCE	44,516.00	31,442.61	13,073.39	83,622.00	39,106.00	88%
WORKER'S COMP INSURANCE	3,935.00	-	3,935.00	4,329.00	394.00	10%
UNIFORMS	600.00	125.00	475.00	1,625.00	1,025.00	171%
TRASH PICKUP/SANITATION	-	-	-	6,500.00	6,500.00	100%
CONTRACTUAL SERVICES - PROFESSIONAL	3,500.00	4,042.76	(542.76)	3,500.00	-	0%
REPAIR & MAINTENANCE - EQUIPMENT	-	-	-	50,000.00	50,000.00	100%
REPAIR & MAINTENANCE - VEHICLE	-	-	-	10,000.00	10,000.00	100%
EQUIPMENT LEASING	596,340.00	348,052.95	248,287.05	596,700.00	360.00	0%
EQUIPMENT RENTAL	85,000.00	12,124.11	72,875.89	85,000.00	-	0%
FUEL	78,336.00	39,432.62	38,903.38	120,000.00	41,664.00	53%
OPERATING MATERIALS & SUPPLIES	5,600.00	19,887.39	(14,287.39)	25,600.00	20,000.00	357%
SAFETY EQUIPMENT	2,000.00	388.51	1,611.49	2,000.00	-	0%
TOOLS	2,500.00	853.44	1,646.56	2,500.00	-	0%
LUBRICANTS AND FLUIDS	7,500.00	9,517.56	(2,017.56)	30,000.00	22,500.00	300%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	215,000.00	175,596.80	39,403.20	-	(215,000.00)	-100%
09 - AG PRODUCTION Totals:	**1,263,131.00**	**770,602.37**	**492,528.63**	1,363,044.00	99,913.00	8%
TOTAL BUDGET	**24,015,653.00**	**12,819,160.55**	**11,193,627.95**	**25,713,978.00**	**1,698,325.00**	**7%**

	FY2024	FY2025	FY2026	FY2027	CHANGE	
ADMINISTRATION PER UNIT ASSESSMENT	146.23	133.86	149.20	143.49	-5.71	-4%

	FY2026		FY2027	CHANGE FROM PY	
Dept: 01 - PERSONNEL	**Fiscal Budget**	**Total Activity (thru April 2026)**	**Mgnt. Proposed**	**$**	**%**
WAGES, BOARD OF SUPERVISORS	33,600.00	19,600.00	33,600.00	-	0%
WAGES, EXECUTIVE DIRECTOR	231,000.00	136,730.85	237,930.00	6,930.00	3%
WAGES, OTHER	941,303.00	462,569.86	951,130.00	9,827.00	1%
OVERTIME	20,000.00	12,118.19	20,000.00	-	0%
PAYROLL TAXES	93,277.00	44,027.39	93,533.00	256.00	0%
RETIREMENT	257,752.00	140,570.92	262,257.00	4,505.00	2%
EMPLOYEE INSURANCE	272,810.00	113,119.85	218,317.00	(54,493.00)	-20%
WORKER'S COMP INSURANCE	17,397.00	-	19,137.00	1,740.00	10%
REEMPLOYMENT TAX	1,030.00	-	1,030.00	-	0%
EMPLOYEE RECOGNITION	12,225.00	8,797.29	12,000.00	(225.00)	-2%
UNIFORMS	1,133.00	4,850.69	2,500.00	1,367.00	121%
TOTAL PERSONNEL COSTS	**1,881,527.00**	**942,385.04**	**1,851,434.00**	(30,093.00)	-2%
Dept: 01 - OPERATING					
COMMISSIONS	237,323.00	201,510.00	183,869.00	(53,454.00)	-23%
COMPUTER PROGRAMMING & MAINTENANCE	-	16,930.02	-	-	
CONTRACTUAL SERVICES-PROFESSIONAL	532,910.00	290,579.72	530,000.00	(2,910.00)	-1%
CONTRACTUAL SERVICES-OTHER	14,523.00	3,291.16	15,000.00	477.00	3%
ATTORNEY FEES	300,000.00	213,976.68	300,000.00	-	0%
ATTORNEY - HUMAN RESOURCES	25,000.00	16,647.75	25,000.00	-	0%
IT SUPPLIES & ACCESSORIES	20,968.00	211.56	15,000.00	(5,968.00)	-28%
IT SOFTWARE SUBSCRIPTIONS	15,600.00	19,212.99	52,250.00	36,650.00	235%
IT SERVICE CONTRACTS	28,600.00	24,080.40	30,000.00	1,400.00	5%
IT SOFTWARE	157,332.00	98,278.80	100,000.00	(57,332.00)	-36%
IT HARDWARE	7,500.00	7,814.72	9,500.00	2,000.00	27%
ACCOUNTING & AUDITING FEES	75,000.00	16,450.00	75,000.00	-	0%
TRAVEL	32,754.00	10,186.97	30,000.00	(2,754.00)	-8%
MEETINGS/MEALS	7,210.00	3,510.89	7,200.00	(10.00)	0%
TELEPHONES & COMMUNICATIONS	81,370.00	53,730.09	83,400.00	2,030.00	2%

	FY2024	FY2025	FY2026	FY2027	CHANGE	
PARKS PER UNIT ASSESSMENT	176.12	127.63	148.11	145.79	-2.32	-2%

	FY2026		FY2027	CHANGE FROM PY	
Dept: 02 - PERSONNEL	**Fiscal Budget**	**Total Activity (thru April 2026)**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	756,993.00	381,683.18	769,140.00	12,147.00	2%
OVERTIME	40,000.00	39,788.49	40,000.00	-	0%
PAYROLL TAXES	57,751.00	31,849.32	58,840.00	1,089.00	2%
RETIREMENT	102,895.00	59,361.57	107,910.00	5,015.00	5%
EMPLOYEE INSURANCE	175,477.00	102,524.41	184,000.00	8,523.00	5%
WORKER'S COMP INSURANCE	25,592.00	-	26,360.00	768.00	3%
UNIFORMS	2,500.00	555.59	2,500.00	-	0%
TOTAL PERSONNEL COSTS	**1,161,208.00**	**615,762.56**	**1,188,750.00**	27,542.00	2%
Dept: 02 - OPERATING					
CONTRACTUAL SERVICES-PROFESSIONAL	565,000.00	268,559.50	780,000.00	215,000.00	38%
SECURITY - PARKS	-	-	65,520.00	65,520.00	
CONTRACTUAL SERVICES-OTHER	10,000.00	58,883.68	12,500.00	2,500.00	25%
ATTORNEY FEES	25,000.00	33,249.00	25,000.00	-	0%
CONTRACTUAL SERVICES - TREE TRIMMING	40,000.00	32,000.00	40,000.00	-	0%
ENGINEERING FEES	2,750.00	54,941.45	15,000.00	12,250.00	445%
DEPUTY SHERIFFS	5,800.00	2,856.00	-	(5,800.00)	-100%
CONTRACTUAL SERVICES - JANITORIAL	15,000.00	9,395.18	18,000.00	3,000.00	20%
TRAVEL	5,000.00	2,258.97	5,000.00	-	0%
MEETINGS/MEALS	750.00	950.50	750.00	-	0%
UTILITIES	120,000.00	85,622.14	120,000.00	-	0%
TRASH PICKUP	58,000.00	29,729.57	58,000.00	-	0%
EQUIPMENT RENTAL, SHORT-TERM	20,000.00	21,082.01	22,800.00	2,800.00	14%
GENERAL INSURANCE	59,102.00	8,373.32	59,102.00	-	0%
REPAIRS & MAINTENANCE - EQUIPMENT	15,000.00	11,530.34	12,500.00	(2,500.00)	-17%
REPAIRS & MAINTENANCE - BUILDING	15,000.00	22,155.95	25,000.00	10,000.00	67%
REPAIRS & MAINTENANCE - VEHICLES	7,500.00	7,522.52	10,000.00	2,500.00	33%
REPAIRS & MAINTENANCE - IRRIGATION	1,500.00	6,408.84	10,000.00	8,500.00	567%
REPAIRS & MAINTENANCE - FIELDS & GROUNDS	75,000.00	59,602.17	7,500.00	(67,500.00)	-90%
PRINTING, SIGNAGE & FORMS	10,000.00	173.20	20,000.00	10,000.00	100%

	FY2024	FY2025	FY2026	FY2027	
ROADS PER UNIT ASSESSMENT	469.39	522.42	363.17	Various	

	FY2026		FY2027	CHANGE FROM PY	
Dept: 03 - PERSONNEL	**Fiscal Budget**	**Total Activity (thru April 2026)**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	1,936,186.00	970,162.68	1,769,020.00	(167,166.00)	-9%
OVERTIME	102,000.00	18,212.34	102,000.00	-	0%
PAYROLL TAXES	148,118.00	74,893.42	135,330.00	(12,788.00)	-9%
RETIREMENT	263,902.00	138,581.79	248,194.00	(15,708.00)	-6%
EMPLOYEE INSURANCE	551,174.00	244,536.78	434,834.00	(116,340.00)	-21%
WORKER'S COMP INSURANCE	68,541.00	-	68,541.00	-	0%
UNIFORMS	10,000.00	3,373.47	4,500.00	(5,500.00)	-55%
TOTAL PERSONNEL COSTS	3,079,921.00	1,449,760.48	2,762,419.00	(317,502.00)	-10%
Dept: 03 - OPERATING					
CONTRACTUAL SERVICES-PROFESSIONAL	40,000.00	13,824.00	0.00	(40,000.00)	-100%
CONTRACTUAL SERVICES-OTHER	25,000.00	5,012.81	25,000.00	-	0%
ATTORNEY FEES	150,000.00	30,717.50	30,000.00	(120,000.00)	-80%
ENGINEERING FEES	40,000.00	17,229.58	30,000.00	(10,000.00)	-25%
CONTRACTUAL SERVICES - JANITORIAL	9,000.00	1,700.00	3,500.00	(5,500.00)	-61%
TRAVEL	2,000.00	-	1,000.00	(1,000.00)	-50%
POSTAGE & DELIVERY	100.00	11.31	100.00	-	0%
UTILITIES	10,000.00	8,433.45	15,000.00	5,000.00	50%
TRASH PICKUP	10,000.00	10,832.70	8,000.00	(2,000.00)	-20%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	400,000.00	183,535.09	180,000.00	(220,000.00)	-55%
EQUIPMENT RENTAL, SHORT-TERM	150,000.00	121,526.75	70,000.00	(80,000.00)	-53%
GENERAL INSURANCE	230,801.00	9,636.86	253,881.00	23,080.00	10%
REPAIRS & MAINTENANCE - EQUIPMENT	275,000.00	137,811.98	125,000.00	(150,000.00)	-55%
REPAIRS & MAINTENANCE - BUILDING	40,000.00	10,237.68	40,000.00	-	0%
REPAIRS & MAINTENANCE - VEHICLES	100,000.00	22,697.95	45,000.00	(55,000.00)	-55%
DRAINAGE SWALES	-	746.26	0.00	-	
MILLING ROADS	1,300,000.00	538,985.68	750,000.00	(550,000.00)	-42%
DIRT ROADS	125,000.00	-	50,000.00	(75,000.00)	-60%

	FY2024	FY2025	FY2026	FY2027	CHANGE	
M1 PER UNIT ASSESSMENT	133.23	142.00	263.53	264.30	0.77	1%

	FY2026		FY2027	CHANGE FROM PY	
Dept: 04 - PERSONNEL	**Fiscal Budget**	**Total Activity (thru April 2026)**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	1,518,187.00	699,742.68	1,480,468.00	(37,719.00)	-2%
OVERTIME	40,000.00	11,784.09	40,000.00	-	0%
PAYROLL TAXES	116,141.00	54,150.95	113,256.00	(2,885.00)	-2%
RETIREMENT	204,456.00	99,161.51	189,193.00	(15,263.00)	-7%
EMPLOYEE INSURANCE	462,252.00	191,223.74	338,670.00	(123,582.00)	-27%
WORKER'S COMP INSURANCE	53,744.00	-	54,129.00	385.00	1%
TOTAL PERSONNEL COSTS	**2,394,780.00**	**1,056,062.97**	2,215,716.00	(179,064.00)	-7%
Dept: 04 - OPERATING					
CONTRACTUAL SERVICES-PROFESSIONAL	-	495.20	-	-	
ATTORNEY FEES	20,000.00	10,957.50	20,000.00	-	0%
ENGINEERING FEES	650,000.00	55,499.40	500,000.00	(150,000.00)	-23%
WATER QUALITY SAMPLING	30,000.00	19,128.00	30,000.00	-	0%
UTILITIES	2,000.00	1,250.88	3,000.00	1,000.00	50%
TRASH PICKUP	-	-	8,000.00	8,000.00	
GENERAL INSURANCE	52,286.00	3,280.50	57,515.00	5,229.00	10%
REPAIRS & MAINTENANCE - EQUIPMENT	50,000.00	49,824.60	125,000.00	75,000.00	150%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	6,198.23	10,000.00	-	0%
REPAIRS & MAINTENANCE - VEHICLES	10,000.00	11,020.32	45,000.00	35,000.00	350%
EQUIPMENT LEASING	-	-	81,978.00	81,978.00	
EQUIPMENT RENTAL	-	-	50,000.00	50,000.00	
DRAINAGE CULVERTS	235,000.00	147,439.33	235,000.00	-	0%
CANAL REPAIR	50,000.00	29,622.76	50,000.00	-	0%
CANAL RECLAMATION	100,000.00	12,465.00	50,000.00	(50,000.00)	-50%
MAINTENANCE-CANALS (BASIN SPECIFIC)	20,000.00	29,702.81	50,000.00	30,000.00	150%
MOT/SIGNAGE	34,740.00	14,644.50	35,000.00	260.00	1%
DRAINAGE STRUCTURES	22,600.00	-	20,000.00	(2,600.00)	-12%
PUMP STATIONS	34,000.00	2,898.25	34,000.00	-	0%
SWALE REPAIR - SOD	-	-	100,000.00	100,000.00	

	FY2024	FY2025	FY2026	FY2027	CHANGE	
M1S (BAYHILL) PER UNIT ASSESSMENT	**317.63**	**439.72**	**418.45**	**413.51**	**-4.94**	**-1%**

	FY2026		FY2027	CHANGE FROM PY	
Dept: 05 - OPERATING	**Fiscal Budget**	**Total Activity**	**Mgnt. Proposed**	**$**	**%**
UTILITIES	21,000.00	5,408.66	21,000.00	-	
REPAIRS & MAINTENANCE - BUILDING	5,000.00	567.50	5,000.00	-	
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIFIC)	20,000.00	2,645.38	20,000.00	-	
TELEMETRY	5,000.00	-	5,000.00	-	
TOTAL OPERATING COSTS	**51,000.00**	**8,621.54**	51,000.00		

	FY2024	FY2025	FY2026	FY2027	CHANGE	
M2 PER UNIT ASSESSMENT	**212.65**	**139.65**	**213.44**	**211.66**	**-1.78**	**-1%**

	FY2026		FY2027	CHANGE FROM PY	
Dept: 06 - PERSONNEL	**Fiscal Budget**	**Total Activity**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	317,997.00	152,294.28	302,390.00	(15,607.00)	-5%
OVERTIME	10,000.00	2,570.34	10,000.00	-	0%
PAYROLL TAXES	24,327.00	11,780.84	23,133.00	(1,194.00)	-5%
RETIREMENT	42,845.00	21,583.57	40,035.00	(2,810.00)	-7%
EMPLOYEE INSURANCE	94,802.00	41,168.45	66,898.00	(27,904.00)	-29%
WORKER'S COMP INSURANCE	11,257.00	-	12,383.00	1,126.00	10%
UNIFORMS	-	99.99	-	-	
TOTAL PERSONNEL COSTS	**501,228.00**	**229,497.47**	454,839.00	(46,389.00)	-9%
Dept: 06 - OPERATING					
ATTORNEY FEES	8,000.00	99,300.31	40,000.00	32,000.00	400%
ENGINEERING FEES	25,000.00	8,440.00	15,000.00	(10,000.00)	-40%
UTILITIES	6,000.00	2,867.52	6,500.00	500.00	8%
TRASH PICKUP			5,000.00	5,000.00	
GENERAL INSURANCE	10,065.00	824.84	11,072.00	1,007.00	10%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	-	10,000.00	-	0%
EQUIPMENT LEASING			16,791.00	16,791.00	
MAINTENANCE-CANALS (BASIN SPECIFIC)	10,000.00	-	-	(10,000.00)	-100%
CONTRACTUAL SERVICES - PROFESSIONAL			75,000.00	75,000.00	
MOT/SIGNAGE	13,260.00	-	13,000.00	(260.00)	-2%
DRAINAGE STRUCTURES	5,000.00	-	5,000.00	-	0%
PUMP STATIONS	5,000.00	4,222.17	10,000.00	5,000.00	100%
SWALE REPAIR			30,000.00	30,000.00	
MATERIAL HAULING	18,000.00	-	18,000.00	-	0%
DEBRIS HAULING	12,000.00	-	12,000.00	-	0%
TELEMETRY	5,000.00	-	25,000.00	20,000.00	400%
TOTAL OPERATING COSTS	**127,325.00**	**115,654.84**	292,363.00	165,038.00	130%
Dept: 06 - CAPITAL OUTLAY					
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)	29,000.00	-	69,000.00	40,000.00	138%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	35,000.00	5,100.00	-	(35,000.00)	-100%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	79,700.00	73,176.70	-	(79,700.00)	-100%
TOTAL CAPITAL OUTLAY	**143,700.00**	**78,276.70**	69,000.00	(74,700.00)	-52%

CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)		
Pump station 1 infrastructure and Aquatic Guard	**$**	**69,000.00**

	FY2024	FY2025	FY2026	FY2027	CHANGE	
AQUATICS PER UNIT ASSESSMENT	21.98	21.05	21.09	21.09	0.00	0%

	FY2026		FY2027	CHANGE FROM PY	
Dept: 07 - OPERATING	**Fiscal Budget**	**Total Activity**	**Mgnt. Proposed**	**$**	**%**
CONTRACTUAL SERVICES-OTHER	320,000.00	216,371.50	320,000.00	-	
GENERAL INSURANCE	10,000.00	-	10,000.00	-	
CHEMICALS	100,000.00	9,720.00	100,000.00	-	
TOTAL OPERATING COSTS	**430,000.00**	**226,091.50**	430,000.00		

	FY2024	FY2025	FY2026	FY2027	CHANGE	
M3 PER UNIT ASSESSMENT	**207.19**	**207.19**	**295.98**	**287.57**	**-8.41**	**-4%**

	FY2026		FY2027	CHANGE FROM PY	
Dept: 08 - PERSONNEL	**Fiscal Budget**	**Total Activity**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	24,668.00	10,061.15	14,278.00	(10,390.00)	-42%
OVERTIME	2,500.00	182.05	2,500.00	-	0%
PAYROLL TAXES	1,887.00	779.71	1,092.00	(795.00)	-42%
RETIREMENT	3,278.00	1,406.38	2,003.00	(1,275.00)	-39%
EMPLOYEE INSURANCE	7,349.00	2,952.71	1,912.00	(5,437.00)	-74%
WORKER'S COMP INSURANCE	874.00	-	785.00	(89.00)	-10%
UNIFORMS	-	-	12.00	12.00	
TOTAL PERSONNEL COSTS	**40,556.00**	**15,382.00**	22,582.00	(17,974.00)	-44%
Dept: 08 - OPERATING					
CONTRACTUAL SERVICES - PROFESSIONAL	-	-	36,000.00	36,000.00	
TRASH PICKUP	1,000.00	-	1,000.00	-	0%
EQUIPMENT RENTAL	8,394.00	3,100.00	4,000.00	(4,394.00)	-52%
DYED DIESEL FUEL	7,200.00	1,445.67	7,200.00	-	0%
ROAD MATERIAL	30,000.00	28,813.11	15,000.00	(15,000.00)	-50%
TOTAL OPERATING COSTS	**46,594.00**	**33,358.78**	63,200.00	16,606.00	36%
Dept: 08 - CAPITAL OUTLAY					
CAPITAL OUTLAY - EQUIPMENT AND MACHINERY	**2,880.00**	**3,130.56**	-	(2,880.00)	-100%

	FY2024	FY2025	FY2026	FY2027	CHANGE	
AG PRODUCTION PER UNIT ASSESSME	0.00	0.00	59.44	66.20	6.76	11%

	FY2026		FY2027	CHANGE FROM PY	
Dept: 09 - PERSONNEL	**Fiscal Budget**	**Total Activity**	**Mgnt. Proposed**	**$**	**%**
WAGES, OTHER	161,200.00	105,518.21	262,055.00	100,855.00	63%
OVERTIME	22,800.00	785.08	22,800.00	-	0%
PAYROLL TAXES	12,332.00	7,885.53	20,047.00	7,715.00	63%
RETIREMENT	21,972.00	14,949.80	36,766.00	14,794.00	67%
EMPLOYEE INSURANCE	44,516.00	31,442.61	83,622.00	39,106.00	88%
WORKER'S COMP INSURANCE	3,935.00	-	4,329.00	394.00	10%
UNIFORMS	600.00	125.00	1,625.00	1,025.00	171%
TOTAL PERSONNEL COSTS	**267,355.00**	**160,706.23**	431,244.00	163,889.00	61%
Dept: 09 - OPERATING					
TRASH PICKUP/SANITATION	-	-	6,500.00	6,500.00	
CONTRACTUAL SERVICES - PROFESSIONAL	3,500.00	4,042.76	3,500.00	-	0%
REPAIR & MAINTENANCE - EQUIPMENT	-	-	50,000.00	50,000.00	
REPAIR & MAINTENANCE - VEHICLE	-	-	10,000.00	10,000.00	
EQUIPMENT LEASING	596,340.00	348,052.95	596,700.00	360.00	0%
EQUIPMENT RENTAL	85,000.00	12,124.11	85,000.00	-	0%
FUEL	78,336.00	39,432.62	120,000.00	41,664.00	53%
OPERATING MATERIALS & SUPPLIES	5,600.00	19,887.39	25,600.00	20,000.00	357%
SAFETY EQUIPMENT	2,000.00	388.51	2,000.00	-	0%
TOOLS	2,500.00	853.44	2,500.00	-	0%
LUBRICANTS AND FLUIDS	7,500.00	9,517.56	30,000.00	22,500.00	300%
TOTAL OPERATING COSTS	**780,776.00**	**434,299.34**	931,800.00	151,024.00	19%
Dept: 09 - CAPITAL OUTLAY					
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	**215,000.00**	**175,596.80**	-	(215,000.00)	-100%

EXPENDITURES BY OBJECT

DEPARTMENT	PERSONNEL	OPERATING	DEBT SERVICE	CAPITAL OUTLAY	
ADMINISTRATION	$ 1,851,434.00	$ 1,905,385.00	$ -	$ 272,500.00	
PARKS	1,188,750.00	1,401,672.00	517,200.00	4,264,500.00	
ROADS	2,762,419.00	3,052,881.00	-	140,000.00	
M1	2,215,716.00	2,045,493.00	-	1,350,000.00	
M1S	-	51,000.00	-	-	
M2	454,839.00	292,363.00	-	69,000.00	
AQUATICS	-	430,000.00	-	-	
M3/SRG	22,582.00	63,200.00	-	-	
AG PRODUCTION	431,244.00	931,800.00	-	-	
TOTAL	**$ 8,926,984.00**	**$ 10,173,794.00**	**$ 517,200.00**	**$ 6,096,000.00**	**$ 25,713,978.00**

RESERVES/FUND BALANCE

UNITS	FY2023 BALANCE	FY2024 ACTIVITY	FY2024 BALANCE	FY2025 ACTIVITY	FY2025 BALANCE	LESS 25% MINIMUM RESERVES	LESS R2 RESERVE	LESS M1 FY26 USE OF FUND BALANCE	NET FUND BALANCE AVAILABLE FOR USE	FY2027 BUDGET LESS PARKS PROJECT COSTS	FY2027 BUDGET LESS ROADS INVENTORY RELEASE COSTS	FY2027 BUDGET LESS M1S & M2 COSTS	FUND BALANCE AVAILABLE FOR USE
1	942,943	229,481	1,172,424	149,049	1,321,472	(330,368)		(20,199)	970,905	(49,116)	(67,653)		854,136
2	876,652	219,501	1,096,153	117,120	1,213,273	(303,318)	(230,677)	(19,405)	659,873	(47,184)	(64,992)		547,697
3	649,520	157,445	806,965	103,146	910,111	(227,528)	(164,726)	(13,857)	504,001	(33,694)	(46,411)		423,895
4	1,540,323	392,385	1,932,708	206,375	2,139,083	(534,771)	(407,280)	(34,261)	1,162,771	(83,308)	(114,749)		964,714
5	1,171,998	284,513	1,456,511	184,003	1,640,514	(410,128)	(296,783)	(24,966)	908,637	(60,706)	(83,617)		764,313
6	572,011	248,246	820,257	(53,669)	766,587	(191,647)			574,941	(33,731)	(46,462)	(18,264)	476,484
7	908,863	232,663	1,141,526	151,393	1,292,919	(323,230)	(243,527)	(20,486)	705,676	(49,813)	(68,613)		587,251
9	661,463	152,284	813,747	100,112	913,858	(228,465)	(160,787)	(13,526)	511,081	(32,889)	(45,301)		432,892
10	1,344,776	348,023	1,692,799	226,115	1,918,914	(479,728)	(362,635)	(30,505)	1,046,045	(74,176)	(102,171)		869,697
11	22,008		22,008		22,008	(5,502)			16,506				16,506
12	859,838	390,468	1,250,306	(82,417)	1,167,889	(291,972)			875,917	(52,558)	(72,394)	(28,456)	722,509
13	206,689	51,519	258,208	33,816	292,024	(73,006)	(54,493)	(4,584)	159,941	(11,146)	(15,353)		133,442
14	308,511	72,100	380,611	50,458	431,070	(107,767)	(79,093)	(6,653)	237,556	(16,178)	(22,284)		199,094
16	31,364		31,364		31,364	(7,841)			23,523				23,523
17	32,465	12,341	44,806	3,249	48,055	(12,014)			36,042				36,042
18	61,603	30,457	92,060	8,845	100,905	(25,226)			75,679				75,679
19A	4,614	1,309	5,923	1,248	7,172	(1,793)		(315)	5,064				5,064
19C	(4,763)		(4,763)		(4,763)				(4,763)				(4,763)
20	65,450	64,116	129,566	6,319	135,886	(33,971)			101,914				101,914
1H	13,360		13,360		13,360	(3,340)			10,020				10,020
2K	71,054	32,421	103,475	15,194	118,670	(29,667)		(3,535)	85,467				85,467
7M	12,059	3,773	15,832	1,197	17,029	(4,257)		(423)	12,349				12,349
M1H	6,733	5,021	11,754	1,959	13,713	(3,428)		(529)	9,756				9,756
M1S	427,865	70,811	498,676	77,026	575,702	(143,925)		(6,756)	425,020			(50,000)	375,020
M2D	32,982	43,266	76,248	(23,105)	53,143	(13,286)			39,857			(3,652)	36,206
M2L	25,606	30,859	56,465	(16,283)	40,182	(10,046)			30,137			(2,629)	27,508
OTHER	0	(8,560)	(8,560)		(8,560)				(8,560)				(8,560)
TOTALS	**10,845,987**	**3,064,443**	**13,910,430**	**1,261,149**	**15,171,579**	**(3,796,225)**	**(2,000,000)**	**(200,000)**	**9,175,353**	**(544,500)**	**(750,000)**	**(103,000)**	**7,777,853**

DISTRICT BONDS

	UNIT 18	UNIT 20	R3
PRINCIPAL	505,000	305,000	475,000
INTEREST	88,400	85,504	566,250
TOTAL	593,400	390,504	1,041,250

	FY2024	FY2025	FY2026	FY2027	CHANGE	
UNIT 18 PER UNIT ASSESSMENT						
Golf Course	**166.57**	**160.64**	**162.01**	**161.74**	**-0.27**	**0%**
Resident	**459.97**	**443.61**	**447.37**	**446.64**	**-0.73**	**0%**
Resident .22 +	**919.84**	**887.23**	**894.74**	**893.27**	**-1.47**	**0%**

	FY2024	FY2025	FY2026	FY2027	CHANGE	
UNIT 20 PER UNIT ASSESSMENT	**652.23**	**642.80**	**641.72**	**642.35**	**0.63**	**0%**

	FY2024	FY2025	FY2026	FY2027	CHANGE	
R3 PER UNIT ASSESSMENT	**52.31**	**51.02**	**51.48**	**51.60**	**0.12**	**0%**

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Finance Department
Date:	August 19, 2026
Subject:	Investment Account Withdrawal Policy

Background: The District has investment accounts with various investment institutions. These accounts provide cash to the operating bank account for daily operations. The attached establishes the policy for withdrawal of amounts from the investment accounts.

Recommendation/Motion: To approve the investment account withdrawal policy.

Fiscal Impact: None

INVESTMENT ACCOUNT WITHDRAWAL POLICY

Purpose

To establish the policy for the withdrawal of funds from the District's investment accounts. This policy is intended to safeguard public assets, ensure compliance with applicable laws and investment policies, maintain adequate liquidity for operational needs, and provide appropriate oversight and accountability.

Policy Statement

Withdrawals from investment accounts shall be made only for legitimate District purposes, including operating expenditures, debt service, capital projects, grant expenditures, or other authorized purposes approved through the District's budget or governing body. All withdrawals shall be conducted in accordance with applicable state laws, the District's Investment Policy, and this policy.

Authorized Personnel

The following individuals are authorized to request and approve withdrawals from investment accounts:

- Chief Financial Officer or his/her designee – **Requestor Only**
- Executive Director or his/her designee – **Approver Only**

Designees are to be used in the event the Chief Financial Officer or Executive Director are out of office. Designees shall be denoted in writing and maintained by the Finance Department.

Approval Requirements

1. All withdrawal requests shall be documented using the Withdrawal Authorization Form.
2. Withdrawals shall not be made prior to documented approval from the Executive Director

The Withdrawal Authorization Form must be maintained by the Finance Department.

Cash Flow Planning

The Finance Department shall periodically evaluate anticipated cash flow requirements to minimize unnecessary withdrawals and avoid premature withdrawal of funds.

Internal Controls

1. Withdrawn funds shall be transferred directly into the District's operating bank account. In no event, shall there be a secondary deposit account set up.
2. Under no circumstances shall funds be made payable to an individual or company, deposited into unauthorized accounts, or withdrawn in cash.
3. Account access is limited to the Chief Financial Officer, the Executive Director, their designees, and the District Treasurer.
4. Account access changes must be done in writing and approved by the Executive Director and kept on file by the Finance Department.
5. The Chief Financial Officer is the only individual authorized to perform the transaction online.

Accounting, Reconciliation and Reporting

All withdrawals shall be recorded promptly in the accounting system. Investment accounts must be reconciled monthly.

Monthly, as part of the financial reports, the Chief Financial Officer must report investment balances and withdrawals to the Board. Reports should include:

- Beginning investment balance
- Withdrawals during the period
- Ending investment balance

Compliance

Any withdrawal not in compliance with this policy shall be reported to the Chief Financial Officer and governing board. Violations may result in disciplinary action and may be referred to appropriate authorities when warranted.

Policy Review

This policy shall be reviewed at least annually and updated as necessary to comply with changes in applicable laws, regulations, banking practices, and the District's operational needs.

INDIAN TRAIL
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WITHDRAWAL AUTHORIZATION FORM

DATE OF REQUEST:

TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	TRANSFER AMOUNT

EXPLANATION:

REQUESTED BY: **DATE:**

EXECUTIVE DIRECTOR: **DATE:**

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads · Drainage · Parks
EST. 1957

To:	Board of Supervisors
From:	Finance Department
Date:	August 19, 2026
Subject:	Accounts Payable Process Description

PROCESS DESCRIPTION-ACCOUNTS PAYABLE

I. PURPOSE

The Indian Trail Improvement District (ITID) employs the following procedures to ensure that payments for goods and services are authorized and made in an efficient and timely manner. ITID employs the Tyler ERP Pro 10 system. The system is entirely electronic. No payments are made without required approvals with supporting documents.

II. PROCEDURES

A. Purchase Orders

1. For anticipated purchases in an amount greater than $3,500, a purchase order is created prior to the procurement of the goods or services.
2. Department personnel will create a requisition describing the goods or services, identifying an appropriate general ledger account for the expenditure, identifying the selected vendor and the dollar amount of the expected invoice.
3. Documentation of the process used to select a vendor is attached to the requisition. For purchases up to $35,000 this typically consists of comparable quotes from 3 vendors with the lowest quote selected. For purchases over $35,000 this is typically a contract awarded through a formal bidding process and approved by the Board of Supervisors.

4. The completed requisition is then forwarded for review and approval using approval paths as illustrated in the table below. The Final Approval ensures that the requisition and supporting documentation complies with the Procurement Policy. Upon final approval a purchase order is created and related invoices can be applied to it.
5. The AS attaches a copy of the purchase order when sending related invoices for approval.

DESCRIPTION	Approver 1	Approver 2	Approver 3	Approver 4	Final Approval
PARKS	Facilities, Parks & Recreation Manager	Parks, Facilities and Recreation Director	Fleet Inventory & Procurement Supervisor		Senior Accountant
ROADS	Roadway Management Supervisor	Chief Operations Officer	Fleet Inventory & Procurement Supervisor		Senior Accountant
STORMWATER; M1 & M2 BASINS	Capital Improvements Supervisor	Chief Stormwater Officer	Fleet Inventory & Procurement Supervisor		Senior Accountant
M1S BASIN	Chief Stormwater Officer	Inventory Control & Fleet Supervisor			Senior Accountant
AQUATICS	Aquatics & Operations Superintendent	Chief Stormwater Officer	Fleet Inventory & Procurement Supervisor		Senior Accountant
AGGREGATE PRODUCTION	Fleet Inventory & Procurement Supervisor	Assistant Executive Director			Senior Accountant
SANTA ROSA-ROADS	Chief Operations Officer	Assistant Executive Director	Fleet Inventory & Procurement Supervisor		Senior Accountant
SANTA ROSA-DRAINAGE	Capital Improvements Supervisor	Stormwater Technician	Fleet Inventory & Procurement Supervisor	Chief Stormwater Officer	Senior Accountant
INFORMATION TECHNOLOGY	Chief Financial Officer				Senior Accountant
ADMINISTRATION	Inventory Control & Fleet Supervisor				Senior Accountant

B. Intake

Mail is opened daily by the Records Coordinator and invoices are forwarded to the Accounting Specialist (AS), who scans them into the ERP system The majority of invoices are received via email directly to an email address dedicated to Accounts Payable. Invoices received via email are pulled into the ERP system by the software.

C. Authorization

All approvals are done via the ERP system electronically via approval paths. Approval paths differ depending on the department and type of costs. The system electronically moves the invoice through the path from initial approver to final approver. The system also utilizes budget checking during the approval process. A general ledger account can only be selected if sufficient funds remain in that accounts budget.

The AS submits invoices through Tyler to the appropriate approval path, which are then directed to approvers for payment authorization.

Initial approvers verify that work has been done or goods received, and that the invoice amount is as expected. Initial approvers also select the General Ledger account to which the invoice is to be posted and that sufficient budget exists. Invoices are then forwarded by Tyler to final approvers for payment authorization. After final approval, Tyler makes the approved invoices available to the AS for processing. The table below illustrates the invoice approval paths for the majority of the invoices.

DESCRIPTION	Initial Approval	Final Approval
ROADS	Roadway Management Supervisor	Chief Operations Officer
PARKS	Facilities, Parks & Recreation Manager	Parks, Facilities and Recreation Director
BASINS M1, M1S, M2, M3-SOD & PIPES	Capital Improvements Supervisor	Chief Stormwater Officer
BASINS M1, M1S, M2, M3-PUMP STATION; AQUATICS	Aquatics & Operations Superintendent	Chief Stormwater Officer
AGGREGATE PRODUCTION	Assistant Executive Director	Assistant Executive Director
FUEL		Chief Stormwater Officer
FLEET	Fleet Inventory & Procurement Supervisor	Chief Stormwater Officer
INFORMATION TECHNOLOGY & TELEPHONE/COMMUNICATIONS	Technology, Infrastructure and Cybersecurity Coordinator	Chief Financial Officer
AUDITING	Chief Financial Officer	Executive Director
PERSONNEL, INSURANCE, CONTRACTUAL SER\VICES(ADMIN) & LEGAL-HR	Chief Administration Officer	Executive Director
ENGINEERING & LEGAL-GENERAL	Executive Director	Executive Director

D. Processing

1. Approved invoices are collected into batches, or "packets" and paid weekly. The AS generates a Payable Register in the Tyler system for approved invoices included in the packet. The register includes invoice number, vendor name, service date, invoice amount, general ledger account and description of the item purchased.
2. Each Payable Register is reviewed by the Senior Accountant (SA) to ensure that records agree with the invoice, that charges are posted to the correct accounting period and to an appropriate General Ledger account. Packets are approved by the SA, at which time invoices are posted to the Accounts Payable and expenditure accounts in the General Ledger.
3. The AS generates a Payment Register report for all processed packets. The system adds the records from all processed packets together to form the Payment Packet and creates a Payment Register.
4. The Payment Register and all Payable Registers and Purchase Order Registers are sent to the Chief Financial Officer (CFO). The CFO reviews registers to verify appropriate General Ledger accounts are used based on item descriptions. The Payment Register is then compared to related Payable Registers and Purchase Order registers and then approved for payment.
5. Once the payment packet is approved the AS creates the ACH file for electronic payments and uploads the file to the bank. The AS also generates checks which are signed electronically by the system. Once signatures are applied, checks are printed and mailed. Check signatures can only be changed by the CFO.
6. The CFO approves the electronic file in the bank for payment..

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
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To: Board of Supervisors

From: Jay G Foy, P.E.

Date: August 19, 2026

Subject: Obstruction Policy – Revised for Sight Distance

Background: ITID's Obstruction Policy was originally adopted on 7/18/18 and was revised on 9/19/18, 5/19/21, and 6/24/24. The policy was revised for sight distance criteria on 5/19/21 to include specifications pursuant to FDOT Index 546 but added the criterium of an additional 10 mph added to the calculations. At the Board's request, the evaluation criteria for sight distance were revisited and it was found FDOT accepts 14.5', but recommends 17.8' setback and AASHTO also has the same setback criteria of 14.5' from the projected edge of pavement but recommends 18.0' setback when available. The 18.0' setback is a much safer sight distance criterium than utilizing 14.5'. Graphics are provided to demonstrate the differences. Also, utilizing the 14.5' setback and adding speed to the analyses does strengthen the criteria, the distances resulting from the calculations extend into the 4th or 5th lots from the intersection and it is uncertain if drivers will be observant enough or have proper vision to evaluate the possibility of a collision at these distances.

Recommendation: Adopt the revised Obstruction Policy to drop the additional 10 mph requirement but to specify utilizing 18.0' setback.

Fiscal Impact: None

INDIAN TRAIL IMPROVEMENT DISTRICT
ADMINISTRATION DEPARTMENT

Adopted: 8/19/26 ITID BOS M-1 & M-2 Basins

OBSTRUCTIONS IN ITID RIGHT-OF-WAY

I. PURPOSE

To establish a policy regarding the permitting of obstructions, including cabinets, within the ITID's M-1 & M-2 Basins Right-of-way.

II. POLICIES

1. For the purposes of this policy, "obstruction" shall mean any object placed within the Right-of-Way that projects vertically above the existing ground surface. Utility poles are not considered obstructions as long as they are placed as close as practicable to the Right-of-Way line and do not otherwise cause issues as may be determined by the District Engineer. These poles need an ITID Special Permit. Mailboxes meeting USPS requirements are exempt.

2. The application for Special Permit shall include plans that illustrate the size and location of the proposed cabinet/obstruction and that demonstrate the requirements of this policy are met. All Plans must be signed and sealed by a Professional Engineer ("Engineer") licensed in the State of Florida.

3. Generally speaking, an obstruction shall be placed close to the Right-of-Way line, as far away from the edge of pavement as possible.

4. Obstructions, including cabinets with open doors, shall not be placed in a permittable driveway location, per the ITID Driveway Installation, Repair and Removal Policy ("Driveway Policy") (e.g., within 12 ft. to adjacent property lines, 30 ft. to ITID Neighborhood Roads, etc.)

5. Obstructions, including cabinets with open doors, shall not be located within roadside clear zones per the Florida Greenbook, latest edition.

6. Obstructions, including cabinets with open doors, must not be located within the limits of clear sight regardless of height. This sight line is established using an 18.0' setback from the projected edge of pavement on the major road with a stop on the minor road and is to utilize the time gap for a combination truck (11.5 sec). Intersection Sight Distance (ISD) is:

Speed Limit	25 mph	30 mph	35 mph	40 mph	45 mph
ISD	423'	507'	592'	676'	761'

An illustration with the major road having a speed limit of 40 mph follows for clarity:

INDIAN TRAIL IMPROVEMENT DISTRICT
ADMINISTRATION DEPARTMENT

Adopted: 8/19/26 ITID BOS M-1 & M-2 Basins



The above is for two lane intersections with little grade or alignment changes. Adjustments are required for grade and roadway configurations when applicable. Alternately, a licensed engineer in the State of Florida may submit a signed and sealed drawing and calculations establishing clear sight distance but must use an 18.0' setback from the projected edge of pavement. The sight distance in this illustration is 362' and does not meet the required 676'.

7. The installation of an obstruction, including any required grading, shall not adversely impact drainage. Obstructions shall not be installed directly over culverts or drainage structures.

8. Obstructions, including cabinets with open doors, shall not be located within the existing or future sight line through the corner clips at intersections.

9. New culvert installations or culvert extensions shall be permitted in accordance with the Driveway Policy (e.g., size, material, location, mitered ends, etc.)

10. Where existing pedestrian pathways exist, the obstruction shall be placed on the side of the walkway closest to the Right-of-Way line. The Permittee, at their own expense, shall adjust existing pedestrian pathways that are in conflict with a proposed obstruction towards roadway pavement.

11. There shall be no more than two (2) obstructions per lot. The combined total volume of any two obstructions per lot shall not exceed 150 cubic feet. This will allow, for example, the placement of one 100 cubic-foot cabinet along with one cabinet of 40 cubic feet in size, since 100 cubic feet plus 40 cubic feet is less than 150 cubic feet. The placement of one 100 cubic-foot cabinet within the same lot of a cabinet of 60 cubic feet in size would not be permitted, for example. Volume shall be calculated based on the longest measured length of each edge dimension.

12. Obstructions must be located at least 5' from any existing driveway.

13. Obstructions shall be painted a green color that blends with the surrounding environment.

Approved by the Indian Trail Improvement District Board of Supervisors at the 8/19/26 BOS meeting. Previous approvals:7/18/18, 9/19/18, 5/19/21, and 6/5/24.

INDIAN TRAIL IMPROVEMENT DISTRICT
ADMINISTRATION DEPARTMENT
Adopted: ~~6/5/24~~8/19/26 ITID BOS M-1 & M-2 Basins

OBSTRUCTIONS IN ITID RIGHT-OF-WAY

I. PURPOSE

To establish a policy regarding the permitting of obstructions, including cabinets, within the ITID's M-1 & M-2 Basins Right-of-way.

II. POLICIES

1. For the purposes of this policy, "obstruction" shall mean any object placed within the Right-of-Way that projects vertically above the existing ground surface. Utility poles are not considered obstructions as long as they are placed as close as practicable to the Right-of-Way line and do not otherwise cause issues as may be determined by the District Engineer. These poles need an ITID Special Permit. Mailboxes meeting USPS requirements are exempt.

2. The application for Special Permit shall include plans that illustrate the size and location of the proposed cabinet/obstruction and that demonstrate the requirements of this policy are met. All Plans must be signed and sealed by a Professional Engineer ("Engineer") licensed in the State of Florida.

3. Generally speaking, an obstruction shall be placed close to the Right-of-Way line, as far away from the edge of pavement as possible.

4. Obstructions, including cabinets with open doors, shall not be placed in a permittable driveway location, per the ITID Driveway Installation, Repair and Removal Policy ("Driveway Policy") (e.g., within 12 ft. to adjacent property lines, 30 ft. to ITID Neighborhood Roads, etc.)

5. Obstructions, including cabinets with open doors, shall not be located within roadside clear zones per the Florida Greenbook, latest edition.

6. Obstructions, including cabinets with open doors, must not be located within the limits of clear sight regardless of height. This sight line is established using an 18.0' setback from the projected edge of pavement on the major road with a stop on the minor road and is to utilize the time gap for a combination truck (11.5 sec). Intersection Sight Distance (ISD) is:

Speed Limit	25 mph	30 mph	35 mph	40 mph	45 mph
ISD	423'	507'	592'	676'	761'

An illustration with the major road having a speed limit of 40 mph follows for clarity:

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The above is for two lane intersections with little grade or alignment changes. Adjustments are required for grade and roadway configurations when applicable. Alternately, a licensed engineer in the State of Florida may submit a signed and sealed drawing and calculations establishing clear sight distance but must use an 18.0' setback from the projected edge of pavement. The sight distance in this illustration is 362' and does not meet the required 676'.

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~~6. per FDOT Index 546, Safe Sight Distance at Intersections, latest edition, except the design speed utilized for the calculation of sight distance shall be the posted speed plus 10 MPH, or greater if conditions require as determined by the certifying Engineer.~~

7. The installation of an obstruction, including any required grading, shall not adversely impact drainage. Obstructions shall not be installed directly over culverts or drainage structures.

8. Obstructions, including cabinets with open doors, shall not be located within the existing or future sight line through the corner clips at intersections.

9. New culvert installations or culvert extensions shall be permitted in accordance with the Driveway Policy (e.g., size, material, location, mitered ends, etc.)

10. Where existing pedestrian pathways exist, the obstruction shall be placed on the side of the walkway closest to the Right-of-Way line. The Permittee, at their own expense, shall adjust existing pedestrian pathways that are in conflict with a proposed obstruction towards roadway pavement.

11. There shall be no more than two (2) obstructions per lot. The combined total volume of any two obstructions per lot shall not exceed 150 cubic feet. This will allow, for example, the placement of one 100 cubic-foot cabinet along with one cabinet of 40 cubic feet in size, since 100 cubic feet plus 40 cubic feet is less than 150 cubic feet. The placement of one 100 cubic-foot cabinet within the same lot of a cabinet of 60 cubic feet in size would not be permitted, for example. Volume shall be calculated based on the longest measured length of each edge dimension.

12. Obstructions must be located at least 5' from any existing driveway.

13. Obstructions shall be painted a green color that blends with the surrounding environment.

INDIAN TRAIL IMPROVEMENT DISTRICT
ADMINISTRATION DEPARTMENT
Adopted: ~~6/5/24~~8/19/26 ITID BOS M-1 & M-2 Basins

Approved by the Indian Trail Improvement District Board of Supervisors at the 8/19/26 BOS meeting. Previous approvals:7/18/18, ~~Regular BOS meeting; revised at the~~ 9/19/18, ~~Regular Board meeting; revised at the~~ 5/19/21, ~~Regular BOS meeting,~~ and ~~approved at the~~ 6/5/24 ~~Regular BOS meeting~~.

Criteria: ISD = 1.47*Vmajor*Tg
Tg = 7.5 car, 9.5 truck, 11.5 Combo truck sec
Use Combo truck
V= 25, 30, 35, 40, 45, 50 mph
ISD=423, 507, 592, 676, 761, 845'



Case: Minor Road Stop, 40 mph Major Road
14.5' Setback from edge of pavement
Sight Distance required = 676', Provided = 749'
Meets Standard Criteria
Does not meet 6/5/24 ITID Adopted Speed Limit + 10 mph

N

0 30 60 120
SCALE: 1" = 60'

Jay G. Foy, P.E. License #22053

STORMWATER J ENGINEERING, INC.
SJE
Civil, Hydrologic & Hydraulic Engineers
1855 Indian Road, Suite 202, West Palm Beach, FL 33409
Ph (561)242-0028 - Fax (561)242-0109
stormwaterj@gmail.com

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Engineer Representing
StormwaterJ Engineering, Inc.
C.A. 00009484

SIGHT DISTANCE FOR
HAMLIN BLVD & MANDARIN BLVD INTERSECTION
LOXAHATCHEE, FL
14.5' Setback From Edge of Pavement

DATE	6/8/2026	
DRAWN	JGF	
CHECKED	JGF	

SHEET NO. 1 / 1

JOB NO. 91084.025

7/14/2026 8:41 AM
9108A-Sight Distance.dwg
SEP19-Jay

Criteria: ISD = 1.47*Vmajor*Tg
Tg = 7.5 car, 9.5 truck, 11.5 Combo truck sec
Use Combo truck
V= 25, 30, 35, 40, 45, 50 mph
ISD=423, 507, 592, 676, 761, 845'



Case: Minor Road Stop, 40 mph Major Road
18.0' Setback from edge of pavement
Sight Distance required = 676', Provided = 362'
Fails to meet Criteria

N

0 30 60 120
SCALE: 1" = 60'

Jay G. Foy, P.E. License #22053

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C.A. 00009484

SIGHT DISTANCE FOR
HAMLIN BLVD & MANDARIN BLVD INTERSECTION
LOXAHATCHEE, FL
18.0' Setback From Edge of Pavement

DATE	6/8/2026
DRAWN	JGF
CHECKED	JGF
SHEET NO.	1 / 1
JOB NO.	91084.025

7/14/2026 8:41 AM
91084-Sight Distance.dwg
SEP19-Jay

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Staff

Date: August 19, 2026

Subject: Countywide Master Transportation Plan

Background:

The District requested two times for the County to hold a meeting regarding the Countywide Master Transportation Plan (CMTP) in the Acreage Area (Acreage Library or District Administration Building). Both of these requests were denied. After our requests, the only County scheduled meeting designated for the Western Communities was held in Belle Glade.

The Board of County Commissioners are due to hear and approve the proposed CMTP (attached) on August 26, 2026.

Recommendation/Motion:

Motion to send a letter to the Board of County Commissioners requesting a delay in the approval of the CMTP on August 26, 2026.

Fiscal Impact:
N/A

Overview

Palm Beach County's first Countywide Transportation Master Plan (CTMP) establishes a 2050 framework for a safer, more connected, multimodal, transportation system. This plan is the first step in a long, collaborative process and reflects possibilities and direction, not final commitments. Developed through a four-stage process: Discover, Envision, Strategize, and Enact the CTMP brings together local plans, technical analysis, stakeholder input, and implementation priorities to guide future transportation decisions across the County. The plan responds to a county that is growing, changing, and highly diverse in its transportation and land use context. Palm Beach County is home to more than 1.5 million residents across approximately 1,977 square miles. The county includes 39 municipalities, unincorporated communities, all with distinct priorities, jurisdictions, and implementation needs. Conditions range from dense urban and coastal activity centers to suburban communities, agricultural areas, and rural landscapes with very low development densities. Population and employment growth, east-west travel demand, roadway congestion, transit access gaps, and pedestrian and bicycle safety needs require a coordinated countywide approach. The CTMP is a coordination tool that helps the County, municipalities, and other partners align priorities, policies, and implementation actions.

Each stage builds on the one before it. Discover established baseline conditions and community priorities. Envision tested future demand and identified high-need corridors. Strategize translated needs into corridor concepts, design principles, policy tools, and technology strategies. Enact organizes the resulting recommendations into practical implementation tiers, quick wins, and next steps. Implementation of the CTMP will require ongoing coordination. The County, municipalities, Palm Tran, SFRTA, the MPO, FDOT, and other partners will need to establish an implementation program to advance recommendations into funded projects, policy updates, and measurable outcomes. A central part of implementation is the integration of transportation decisions with land use planning for redevelopment areas, mobility hubs, station areas, and transit-supportive corridors. The CTMP provides a policy tools such as multimodal level-of-service standards, complete streets guidance, mobility fee evaluation, transit-supportive development, and intergovernmental coordination strategies to achieve the CTMP goals and objectives. Once adopted, the CTMP will enable continued collaboration for the implementation of the projects.

Discover

Purpose: Establish the baseline conditions, policy context, and countywide needs that guide Palm Beach County's first Countywide Transportation Master Plan (CTMP).

The Discover phase establishes the foundation for the CTMP by documenting today's demographic, socioeconomic, land use, and multimodal transportation conditions across Palm Beach County. The phase combines technical analysis with public and stakeholder engagement, including coordination with County Commissioners, municipalities, regional partners, major employers, community organizations, and residents through the project website, open houses, surveys, and County communication channels.

The CTMP Public Involvement Plan represents one of the most comprehensive countywide transportation engagement efforts undertaken in Palm Beach County. Extensive public outreach, technical review, stakeholder coordination, intergovernmental collaboration, and elected official involvement informed the plan development. Documented Public Involvement Plan activities included:

- 13 in-person countywide public meetings/open houses held across Palm Beach County, including West Palm Beach, Jupiter/Palm Beach Gardens, the Glades, Lake Worth/Greenacres, Delray Beach/Boynton Beach/Boca Raton, Loxahatchee, Riviera Beach/Mangonia Park, Belle Glade, supported by an online survey and one virtual meeting.
- Four in-person draft recommendation meetings were conducted in Belle Glade, Palm Beach Gardens, Boynton Beach, and West Palm Beach to review and refine draft recommendations prior to adoption.
- Five in-person project Steering Committee workshops were held for technical advisors to inform the plan development. Four 'homework' assignments were provided to the committee to validate the CTMP project database and provide feedback on the high-need corridor projects recommendations.
- Five business community and economic organization meetings
- The engagement process included direct coordination with County Commissioners and municipal leaders with recurring updates and Board presentations
    - Four MICFEC and Issues Forum meetings
    - Four Board of County Commissioners' public meetings
    - More than 14 commissioner one-on-one meetings

Key Outcomes

- Established the baseline for the CTMP through public engagement, municipal coordination, and technical analysis.
- Reviewed municipal and agency plans from across Palm Beach County, achieving a 92 percent municipal response rate.
- Documented demographic, socioeconomic, land use, roadway, transit, rail, pedestrian, bicycle, equestrian, and golf cart conditions.
- Identified existing congestion, safety, transit, pedestrian, bicycle, parking, curb management, and e-commerce considerations.
- Established CTMP Guiding Principles and benchmarking lessons to inform future phases.

Where to Find More Detail

- Introduction, engagement, and CTMP process: Section 1.1
- Guiding Principles: Section 1.2
- Municipal and agency plan review: Section 1.3
- Demographics, land use, and existing transportation system: Section 1.4
- Network assessment, multimodal performance, safety, parking, and e-commerce: Section 1.5
- Florida county benchmarking and CTMP implications: Section 1.6

Discover



A major accomplishment of this phase was the review of municipal and agency plans, policies, studies, capital improvement programs, redevelopment strategies, and specialized transportation plans. The project team received responses from 36 of the County's 39 municipalities, resulting in a 92 percent municipal response rate and more than 100 uploaded files. The review identified recurring themes across jurisdictions, including complete streets, Vision Zero and Safe System approaches, transit-supportive development, mobility hubs, first- and last-mile connections, network gap closure, transportation demand management, and context-sensitive corridor design.



Figure 1: Municipal Participation and Document Review Summary

The chapter also establishes the CTMP Guiding Principles, which emphasize regional connectivity, intergovernmental coordination, safety, streets for all users, resilience, equitable access, land use alignment, innovation, data-driven decision-making, and an actionable framework through 2050. These principles create the evaluation lens used in later phases of the CTMP.

Existing conditions analyses confirm that Palm Beach County has more than 1.5 million residents and is projected to continue growing through 2050. Growth is expected to remain concentrated along the eastern coastal corridor and in pockets between I-95 and Florida's Turnpike, with additional localized growth in the Glades communities and emerging activity areas. The analysis also documents clear east-west differences in income, vehicle availability, housing tenure, age, educational attainment, and access to transportation options.

The network assessment documents key transportation issues, including congestion on I-95, Florida's Turnpike, SR 7, Okeechobee Boulevard, Southern Boulevard, Indiantown Road, Lyons Road, and other major corridors; transit frequency and access gaps; pedestrian and bicycle stress on many arterial roadways; and safety concerns reflected in the County's Safety Action Plan. The chapter also addresses specialized mobility systems, including equestrian trails, golf cart networks, parking and curb management, e-commerce and last-mile delivery, and Florida county benchmarking. These findings move the CTMP from existing conditions into future needs by showing where the system is under stress today and where coordinated investment, policy, and partnership will be most important as the County grows.



Figure 2: Key Transportation Needs Identified During Existing Conditions Assessment

Envision

Purpose: Evaluate future transportation demand, identify corridor needs, and test potential transportation futures through 2050.

The Envision phase translated baseline findings into a forward-looking assessment of future transportation needs. Using the Southeast Regional Planning Model (SERPM 9.52), stakeholder and public input from the Discover phase— including Google sentiment analysis—and planned transportation investments from the Palm Beach MPO, the project team evaluated how Palm Beach County's transportation system may perform through 2050. The modeling efforts evaluated a range of growth and investment conditions.

A defining feature of this phase was the involvement of the project steering committee, IPARC 2.0+, consisting of multijurisdictional municipal, transportation, and technical and business interest members, community, and other stakeholders. Through technical workshops and collaborative exercises, participants identified priority corridors, activity centers, future growth areas, transportation gaps, and preferred transportation investments. The feedback consistently emphasized stronger transit services, improved east-west connections, multimodal options, and enhanced coordination among jurisdictions. Multiple future scenarios were tested, including:

- Existing Plus Committed (No-Build)
- SR 7/Okeechobee Premium Transit
- Increased Socioeconomic Growth
- Frequent Transit Service
- TIM Future Network Enhancements.

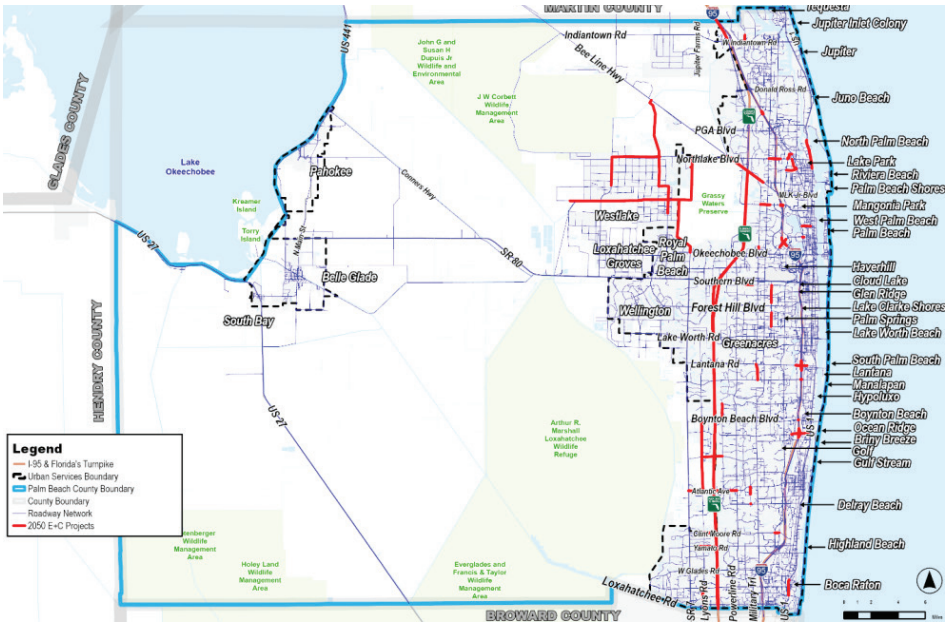


Figure 2: 2050 E+C Highway Network

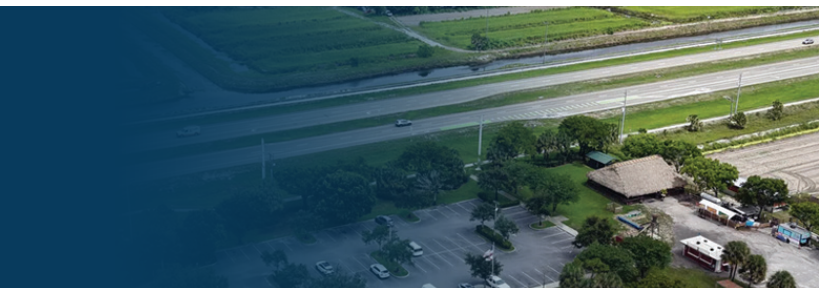
Key Outcomes

- Developed and evaluated multiple 2050 transportation scenarios.
- Identified and confirmed countywide transportation hub locations and priority corridors.
- Created a quantitative corridor scoring framework.
- Established a countywide geodatabase of transportation projects.
- Identified transportation gaps and unmet future needs.

Where to Find More Detail

- Future Demand Assessment: Section 2.1
- Land Use Considerations and Hubs: Section 2.2
- Future Scenarios: Section 2.3
- Corridor Needs and Gap Analysis: Section 2.4

Envision

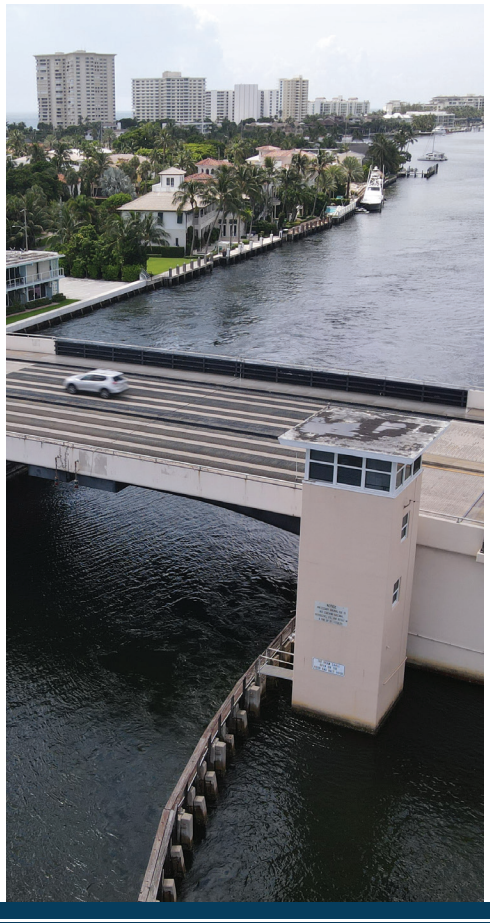


The scenario analysis showed that higher population and employment growth substantially increases congestion, while transit and network investments can improve mobility but must be paired with realistic corridor design, land use coordination, and operational strategies.

The Frequent Transit Service scenario increased Palm Tran boardings which demonstrates the value of improved frequency but also showed that transit mode share remains limited without broader supporting investments. The SR 7/Okeechobee premium transit scenario demonstrated strong ridership potential while also highlighting roadway tradeoffs if general-purpose capacity is repurposed. TIM Future projects provided modest but measurable congestion relief by improving network connectivity.

This phase also established a corridor scoring methodology to evaluate roadway, transit, bicycle, and pedestrian needs across the county. The analysis identified high-need corridors and highlighted where existing projects may not fully address future transportation demands. Envision provided the bridge between today's conditions and the strategies needed to address future growth, congestion, access, and multimodal needs.







Strategize

Purpose: Translate identified transportation needs into actionable strategies, corridor concepts, design principles, and implementation tools.

The Strategize phase bridges technical analysis and implementation by transforming the needs identified during Discover and Envision into a comprehensive transportation strategy for Palm Beach County through 2050. The chapter develops the CTMP goals, performance measures, design principles, typical sections, corridor retrofit concepts, land use strategies, and technology initiatives that form the core of the plan.

A major focus of this phase is creating a consistent decision-making framework that can be applied across all municipalities and transportation partners. The chapter establishes countywide goals related to safety, accessibility, mobility, resiliency, economic development, technology and innovation.. These goals are paired with performance measures that can be used to evaluate future projects through the implementation program..

The phase introduces context-sensitive design principles that recognize the diversity of Palm Beach County's urban, suburban, rural, agricultural, and coastal environments. Recommended corridor concepts emphasize complete streets, multimodal transportation, transit-supportive development, safety improvements, and enhanced connections between activity centers. The CTMP typical sections library was developed to show how transportation corridors can evolve to improve safety, person throughput and mobility within real-world right-of-way and land use constraints.

Key Outcomes

- Established CTMP goals, objectives, and performance measures.
- Developed context-sensitive design guidance.
- Created corridor retrofit concepts for priority corridors.
- Identified land use and transportation integration strategies.
- Recommended technology and innovation initiatives.

Where to Find More Detail

- Goals and Objectives: Section 3.1
- Design Principles and Typical Sections: Section 3.2
- Corridor Analysis and Retrofit Concepts: Section 3.3
- Technology and Innovation Strategies: Section 3.4 and 3.5
- Land Use Integration Frameworks: Sections 3.5 and 3.6



COMPLETE STREETS
Design streets for all users of all ages and abilities.

MULTIMODAL TRANSPORTATION
Provide safe, convenient options for walking, biking, transit, and driving.

TRANSIT-SUPPORTIVE DEVELOPMENT
Locate growth near transit and create walkable, vibrant places.

SAFETY IMPROVEMENTS
Design and operate corridors to reduce crashes and protect all road users.

ENHANCED CONNECTIVITY
Strengthen links between activity centers and neighborhoods.

CORRIDOR RETROFITS
Reimagine existing corridors to improve function within existing constraints.

CONTEXT-SENSITIVE DESIGN
Respect community character and environmental resources.

Figure 3: Core Transportation Design Principles and Planning Strategies

Strategize



Because Palm Beach County's corridors cross multiple municipalities, redevelopment areas, and land use contexts, the Strategize phase emphasizes coordination beyond the roadway right-of-way. Implementing multimodal transportation systems will require alignment among the County, municipalities, transportation agencies, property owners, and private

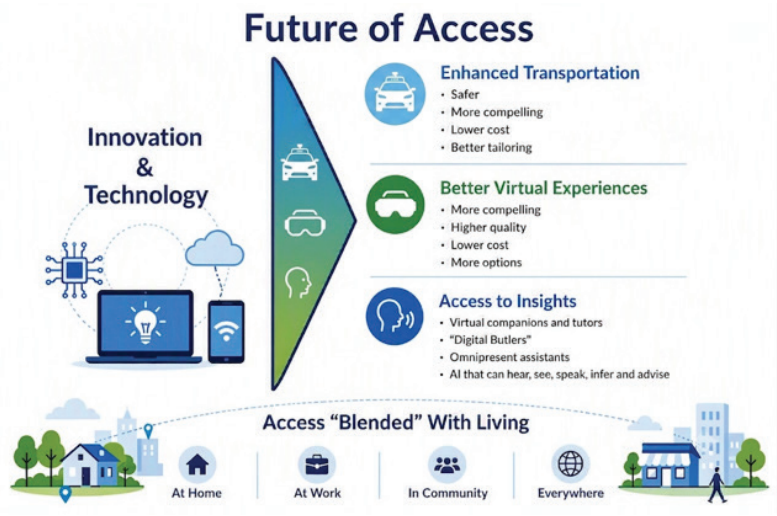


Figure 4: Future of Access

development interests—particularly where corridors transition between cities, activity centers, suburban areas, and rural or agricultural communities. Land use decisions, redevelopment potential, access management, site design, and public-private partnerships all influence whether investments in transit, walking, bicycling, technology, and complete streets can achieve their intended outcomes.

Strategize also grounds technology and innovation in practical applications, including traffic signal performance management, connected vehicle readiness, autonomous vehicle pilots, mobility hubs, transportation demand management, virtual access, micromobility, and data-driven operations. Land use and travel behavior are treated as core drivers of transportation demand, reinforcing the need to align corridor investments with growth, redevelopment, and community context. Future concepts, such as the DJT–Downtown Connector/Automated People Mover (APM), are presented as planning concepts for further study rather than adopted capital projects.



Figure 5: LAX Automated People Mover

Enact

Purpose: Transform the CTMP vision into a coordinated implementation framework of projects, policies, and actions that support the plan's goals.

The Enact phase represents the transition from planning to implementation. Building upon the findings of Discover, Envision, and Strategize, this stage organizes the CTMP into a practical roadmap for delivering transportation improvements across Palm Beach County. It establishes how recommendations should advance from concept through planning, funding, design, programming, and construction.

The Enact phase is supported by a CTMP database containing nearly 2,000 transportation projects and recommendations, allowing the County to organize information by geography, facility type, responsible entity, implementation status, and other planning attributes. The database supports profiles for Commissioner Districts, municipalities, Community Redevelopment Agencies, and water control or drainage districts, creating a practical tool for coordination and transparency. Recommendations are organized into three tiers:



Key Outcomes

- Prioritized transportation project recommendations.
- Established Optimize, Expand, and Transform implementation tiers.
- Developed policy recommendations to support plan goals.
- Created a countywide implementation framework.
- Identified quick-win projects and next steps for ongoing coordination

Where to Find More Detail

- Recommendations Process: Section 4.1
- Project Prioritization: Section 4.2
- Policy Recommendations: Section 4.2.5
- Implementation Framework and Quick Wins: Section 4.2.6
- CTMP Database and Entity Profiles: Section 4.2.7

Enact

The chapter also identifies policy recommendations related to mobility fees, level-of-service modernization, design standards, micromobility, autonomous vehicles, freight, transit planning, transportation demand management, and long-term CTMP implementation. Quick wins include technology policies and pilot programs, improved transit frequency and passenger amenities, targeted signal and intersection improvements, pedestrian, bicycle, and lighting upgrades, and establishing a transparent implementation program for programming the priority projects and policy adoption.

Enact turns the CTMP into an implementation program by identifying what can move forward now, what requires further study, and what should remain part of a longer-range transformation agenda. This final stage positions the County and its partners to coordinate funding, policy, project development, and public reporting over time.



Toolbox for Palm Beach County, Municipalities and Next Steps



Following adoption of the CTMP, the County should establish an ongoing implementation program. The program will move recommendations from planning concepts into trackable actions. This program should prioritize the advancement of quick wins, identify lead and partner agencies and maintain the CTMP database as a living resource.

The CTMP also provides the county and local municipalities local municipalities with with a toolbox of strategies they can adapt to their ir unique own context jurisdictions, capital programs, development review processes, and comprehensive plan updates. It is important to note that the CTMP project database contains projects that are not on the high-need corridorscorridors, yet they still provide valuable solutions to consider in future planning efforts through the CTMP implementation program.

PROJECT GOALS, OBJECTIVES & PERFORMANCE MEASURES	Municipalities can apply these goals when updating comprehensive plans, preparing capital improvement programs, evaluating grant opportunities, and coordinating project priorities with the County and regional partners.
PROJECT SCREENING & PRIORITIZATION	Use CTMP high-need corridors, project database information, safety data, multimodal gaps, and local growth patterns to identify projects that are ready for near-term advancement.
COMPLETE STREETS & CONTEXT-SENSITIVE DESIGN	Apply the CTMP design principles, typical sections, target speeds, and multimodal best practices to local corridor studies, roadway resurfacing projects, redevelopment areas, and capital improvements.
POLICY ADOPTION & ENDORSEMENT	Update comprehensive plans and land development regulations to reflect CTMP policies, such as multimodal level-of-service standards, complete streets and access management, transit-supportive development near 561 Plan hubs, and micromobility and transportation demand management programs.
INTERGOVERNMENTAL COORDINATION	Use IPARC, Issues Forum, MICFEC coordination processes, and County-municipal working groups to align projects, resolve jurisdictional issues, and avoid duplicative investments.
IMPLEMENTATION TRACKING & REPORTING	Maintain the CTMP database, update project status, document completed actions, report progress regularly, and use performance measures to adjust priorities over time so the plan remains actionable through 2050.

Outlook

CTMP Update

From Anna Yeskey <amyeskey@bellsouth.net>

Date Tue 8/11/2026 9:37 AM

To bresch@lakeworthbeachfl.gov <bresch@lakeworthbeachfl.gov>; bmoree@atlantisfl.gov <bmoree@atlantisfl.gov>; erica.whitfield@palmbeachschools.org <erica.whitfield@palmbeachschools.org>; jcdellosa@pbc.gov <jcdellosa@pbc.gov>; jhmara@royalpalmbeach.com <jhmara@royalpalmbeach.com>; jhansen@pbcgov.org <jhansen@pbcgov.org>; joconnor@westlakegov.com <joconnor@westlakegov.com>; joyell.shaw@palmbeachschools.org <joyell.shaw@palmbeachschools.org>; karen.brill@palmbeachschools.org <karen.brill@palmbeachschools.org>; kglas-castro@vpsfl.org <kglas-castro@vpsfl.org>; kristina.doctor@palmbeachschools.org <kristina.doctor@palmbeachschools.org>; lgordon@townofhaverhill-fl.gov <lgordon@townofhaverhill-fl.gov>; camell@southbaycity.com <camell@southbaycity.com>; mwoodward@pbc.gov <mwoodward@pbc.gov>; martener.senior@palmbeachschools.org <martener.senior@palmbeachschools.org>; mbornstein@vpsfl.org <mbornstein@vpsfl.org>; mlohman@pbgfl.com <mlohman@pbgfl.com>; nwood2@pbc.gov <nwood2@pbc.gov>; prutter@pbcgov.org <prutter@pbcgov.org>; rferris@pbgfl.com <rferris@pbgfl.com>

Cc Murriah Dekle <murriah.dekle@wsp.com>; Thuy Shutt <tshutt@pbc.gov>; Intergovernmental Coordination Program <amyeskey@bellsouth.net>

This past Thursday, August 6 the MICFEC and Issues Forum met to review the draft Countywide Master Transportation Plan. At those meetings the following four motions were made and unanimously approved by the MICFEC and subsequent to that, ratified by the members of the Issues Forum present at their meeting. The motions were as follows:

Motion 1

I move that MICFEC recommend that the Board of County Commissioners receive the CTMP presentation and recognize that MICFEC's final recommendation on adoption should follow completion of the ongoing MICFEC and IPARC 2.0 review of the CTMP Policies and the High Need Corridor Priority Recommendation Solution Menus.

Motion 2

I move that MICFEC direct IPARC 2.0 to review the CTMP Policies and High Need Corridor Solution Menus and provide recommendations to MICFEC, including identifying where county-centric language should be revised to better reflect the collaborative responsibilities of the County, municipalities, and regional partners.

For example, Policy 3.6(i) recommends that "the County should evaluate" the establishment of an independent regional transportation governance framework. Because that type of recommendation affects all jurisdictions, the evaluation itself should also be collaborative.

Motion 3

I move that MICFEC direct IPARC 2.0, using the CTMP as the baseline framework, to identify and recommend the next phases necessary to continue the current countywide transportation collaboration, including implementation, governance, funding strategies, Comprehensive Plan coordination where appropriate, and performance measures, and report those recommendations back to MICFEC.

Motion 4

I move that MICFEC recommend that the Board of County Commissioners and Palm Beach County's municipalities continue to support the Intergovernmental Collaboration Process (ICP), or its successor, as the collaborative forum for coordinating and advancing implementation of the Countywide Transportation Master Plan.

This item is now scheduled for adoption at the upcoming meeting of the Board of County Commissioners on August 26th. Much work will remain with regard to the implementation of this plan and will continue to require your input.

Please continue to support this effort

Anna Yeskey -
Palm Beach County Intergovernmental Coordination Program

(561) 434-2575

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
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To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Ratification for Acreage Athletic League Homerun Derby

Background: The Acreage Athletic League's Baseball League hosted a "Homerun Derby" on Friday, August 7th, 2026, at 6:00pm at Acreage Community Park. This event was intended to serve as a fundraiser for the baseball league and to generate community support and interest at the Acreage Community Park fields.

Permit Specifics:
Date Range: Held on August 7th, 2026
Ages: All ages through adult
Time: 6:00pm-8:00pm

Location: Acreage Community Park North- Baseball field.

Recommendation: Motion to ratify the AAL Baseball League's "Home Run Derby" that was held as a fundraiser on Friday, August 7th, 2026 at 6:00pm at Acreage Community Park baseball fields.

Fiscal Impact: No fiscal impact

ACREAGE ATHLETIC LEAGUE (AAL)
Official Home Run Derby & BBQ Operations Proposal

Back-to-School Baseball Bash

Friday, August 7, 2026

Acreage Community Park • Loxahatchee, Florida

Prepared for the AAL Executive Board

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Division Format
Operations Plan
Safety & Risk Management
Staffing Plan
Concessions & Fundraising
Equipment & Field Setup
Weather Contingency
Awards
Marketing Plan
Expanded Appendices
Executive Board Approval

Executive Summary

The Back-to-School Baseball Bash combines a Home Run Derby, barbecue fundraiser, and final registration opportunity before evaluations. The event is designed to build community, raise funds for Acreage Athletic League, and celebrate the start of the fall season.

Event Objectives

- Kick off the fall season.
- Raise funds through concessions and registrations.
- Provide a fun family event.
- Offer last-minute player registration.
- Showcase AAL to new families.

Event Timeline

5:00 PM Gates Open, concessions, registration, music.
6:00 PM Derby begins on two fields simultaneously.
6U T-Ball begins first, followed by 8U, 10U, 12U, and 16U divisions. Food trucks provided throughout the evening. Awards conclude the event.

Division Format

Two competition fields allow simultaneous divisions. Age-appropriate pitching/tee formats will be used. Each participant receives a designated number of swings per round with tie-breakers as needed.

Operations Plan

Registration/check-in • Wristband distribution for participants • Field assignments • Music/announcements • Volunteer coordination • Food service • Trash removal • Awards presentation • Final cleanup.

Safety & Risk Management

Background-checked volunteers in player areas.
Mandatory water breaks.
Palm Beach County lightning and severe weather procedures followed.
First aid kit and AED location confirmed.
Emergency Action Plan reviewed before gates open.
Incident reports completed if needed.

Staffing Plan

Event Director
Registration Team
Field Coordinators (2)
Pitchers/Feeders
Scorekeepers
Announcer/DJ
Concessions Team
Grill Team
Float Volunteers
Cleanup Crew

Fundraising

Food truck meal sales, vendor booths, raffle baskets (optional), and on-site fall registration.

Equipment & Field Setup

Portable fencing (if needed), tees, baseballs, L-screens, buckets, cones, tables, sound system, signage, awards table.

Weather Contingency

If weather delays the event, play will pause until safe to resume. Lightning protocols will be followed. If cancellation is required, participants will be notified through league communication channels.

Awards

Champion and Runner-Up in each division, Sportsmanship Award, Longest Home Run (where appropriate), and sponsor recognition.

Marketing Plan

Facebook event, social media countdowns, sponsor spotlights, email campaign, flyers, community groups, and reminders emphasizing free admission, and last-day registration.

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Ratification of AAL request for Baseball Clinics July- August 2026

Background: The Acreage Athletic League's Baseball League to host several baseball clinics in July and August 2026 at Acreage Community Park. These clinics are intended to serve as training and development opportunities for the baseball league and to generate community support and interest in bringing baseball back at the Acreage Community Park fields.

Permit Specifics:
Dates: July 26th, August 2nd, August 9th, August 16th, 2026
Ages: 4yr-16yr
Time: 8:00am-11:00am
Fee: FREE
Alcohol will be served- NO
Amplified sound- NO
Bounce Houses-NO
Food trucks- NO
Non-profit status? Yes

Location: Acreage Community Park North- Baseball fields

Recommendation: Motion to approve permit ratification for AAL Baseball Clinics

Fiscal Impact: No fiscal impact anticipated.

ACREAGE ATHLETIC LEAGUE

OFFICIAL SUMMER 2026

YOUTH BASEBALL CLINIC OPERATIONS MANUAL

Developing Athletes • Building Character • Serving Community

Four Free Clinics
July 26 • August 2 • August 9 • August 16, 2026
Acreage Community Park
6701 140th Ave. N., Loxahatchee, FL
Hosted by Professional, Background-Checked AAL Coaches

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- 8. Equipment & Field Setup
- 9. Four-Clinic Curriculum
- 10. Age-Specific Training Plans
- 11. Player Development
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Executive Summary

The AAL Summer Baseball Clinic provides four free instructional clinics for youth ages 4–16. The program emphasizes player development, safety, sportsmanship, and positive coaching in a structured environment.

Mission & Philosophy

Provide a safe, organized, and encouraging baseball experience where every child develops skills, confidence, teamwork, respect, and a lifelong love of the game.

Clinic Logistics

Sessions: Ages 4–8 (8:00–9:30 AM); Ages 9–16 (9:30–11:00 AM). Registration is free. Waiver, emergency contacts, and medical information are required. Coaches arrive 45 minutes early. Check-in opens 30 minutes before each session.

Daily Operations

Coach meeting, field inspection, equipment setup, check-in, dynamic warm-up, instructional stations, hydration breaks every 20–25 minutes, review, dismissal, cleanup, equipment inventory.

Safety & Risk Management

- Background checks required for all coaches and volunteers.
- First aid supplies and AED location confirmed before each clinic.
- Mandatory hydration every 20–25 minutes.
- Shade and cooling breaks provided.
- Palm Beach County heat and lightning procedures followed.
- Activities stop immediately for lightning or dangerous weather.
- Monitor for heat illness, dehydration, concussion, allergic reactions, and injuries.
- Complete incident reports and notify parents promptly.
- Call 911 for life-threatening emergencies and document all actions.

Coach & Volunteer Standards

Coaches model integrity, positivity, patience, and professionalism. Volunteers assist under coach supervision and reinforce safety, inclusion, and sportsmanship.

Parent Expectations

Arrive on time, ensure players are hydrated, remain reachable, encourage positive behavior, report medical concerns, and respect coaches, officials, and volunteers.

Equipment & Field Setup

League equipment includes baseballs, tees, L-screens, catcher's gear, cones, throw-down bases, first aid kit, water coolers, scoreboards, and station signage. Fields are inspected before every clinic.

Four-Clinic Curriculum

Clinic 1 – Throwing & Catching

Objective	Build baseball fundamentals and confidence.
Instruction	Grip • Throwing progression • Receiving • Footwork • Relay throws • Fun competitions
Coach Focus	Positive reinforcement, safety, repetition.
Closing	Review, recognition, dismissal.

Clinic 2 – Hitting & Offense

Objective	Build baseball fundamentals and confidence.
Instruction	Stance • Load • Swing path • Tee work • Soft toss • Front toss • Base running
Coach Focus	Positive reinforcement, safety, repetition.
Closing	Review, recognition, dismissal.

Clinic 3 – Defense & Position Play

Objective	Build baseball fundamentals and confidence.
Instruction	Ground balls • Fly balls • Infield • Outfield • Cutoffs • Communication
Coach Focus	Positive reinforcement, safety, repetition.
Closing	Review, recognition, dismissal.

Clinic 4 – Competition Day

Objective	Build baseball fundamentals and confidence.
Instruction	Skills challenge • Relay races • Home Run Derby • Mini games • Awards
Coach Focus	Positive reinforcement, safety, repetition.
Closing	Review, recognition, dismissal.

Age-Specific Training Plans

Ages 4–8

15-minute station rotations: Throwing, Catching, Tee Hitting, Base Running, Fielding, Fun Challenge. Focus on repetition, encouragement, and fundamentals.

Ages 9–16

20-minute station rotations: Advanced Hitting, Position Work, Situational Baseball, Double Plays, Outfield Reads, Controlled Competition.

Player Development

Feedback categories: throwing, hitting, fielding, hustle, teamwork, leadership, coachability, baseball IQ, and sportsmanship. Development is emphasized over ranking.

Emergency Action Plan

Assign emergency roles, contact 911 if needed, access AED, provide first aid within certification limits, notify parents, complete incident reports, and resume activities only after safety is confirmed.

INDIAN TRAIL
IMPROVEMENT DISTRICT
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To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider ITID Halloween Event

Background: Staff respectfully requests to host the ITID "Monster Mash" Halloween event on Saturday, October 24th, 2026, from 5pm-10pm at Acreage Community Park South, with activities on the Amphitheater stage. Food trucks, a beer garden, hayrides, costume contest, vendors, bounce houses, face painting, and more will be offered.

Permit Specifics:
Date Range: 10/24/2026
Ages: All ages
Time: 5:00pm-10:00pm
Fee: N/A
Alcohol to be served- Yes
Amplified sound- Yes
Food trucks- Yes
Non-Profit- YES

Special Requests: N/A

Location: ACP South and Amphitheater

Recommendation: Motion to approve ITID Halloween Event on October 24th, 2026 at Acreage Community Park.

Fiscal Impact: Sponsors and ITID funding will be needed for the event

Indian Trail Improvement District (ITID)

Halloween "Monster Mash" Event Proposal

Purpose

The Indian Trail Improvement District (ITID) Halloween "Monster Mash" is designed to provide entertainment and community engagement. This event allows families to come together for a fall festival bash that includes: costume contests, hayrides, scare zones, food trucks, community vendors, dance performances, and a beer garden.

Event Information

Event: ITID Halloween "Monster Mash"

Proposed Date: Saturday, October 24th, 2026

Time: 5:00pm-10:00pm

Location: ITID Acreage Community Park South

Estimate Attendance: 2000+

Event Objectives

- Provide a safe Halloween/Fall event for families
- Foster community involvement and pride
- Provide opportunities for the community dance company to perform
- Strengthen relationships between ITID, community partners, and residents.

Program Agenda- To be developed

Estimated Budget

- Contingent on program agenda and offerings

Staff and Volunteer Support

- ITID Board members to judge the costume contest
- Parks (event set-up and breakdown)
- Community volunteers- from local middle and high schools

Marketing and Community Outreach

Promotion will include:

- ITID website
- Social media platforms
- Community email newsletter
- Digital message boards
- Press release to local media
- Sponsors recognized on website, social media, signage, and at the event

Event Logistics

- Coordinate with PBSO as needed
- Organize event staging areas
- Reach out and secure volunteers
- Purchase any event materials needed (TBD once event agenda has been finalized)
- Secure prizes for costume contest from local vendors
- Reach out to local vendors to reserve their space
- Obtain logos from sponsors for signage and recognition

Expected Outcomes

The ITID Halloween "Monster Mash" will provide families with an opportunity to enjoy a safe, hometown event at their local community park. Proceeds and sponsorships raised from the event will assist in offsetting the cost.

Recommendation

The recommendation is to approve the Halloween "Monster Mash" event. Funding will be requested to secure event materials needed for the day of the event. It is anticipated that local sponsors, vendors, and food/drink sales will contribute to the event budget.

COSTUMES ENCOURAGED!



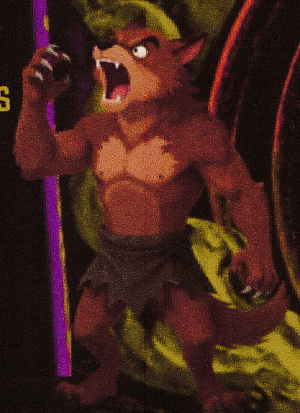
MONSTER MASH

A SPOOKY HALLOWEEN BASH

SATURDAY
OCT 24

5PM - 10PM

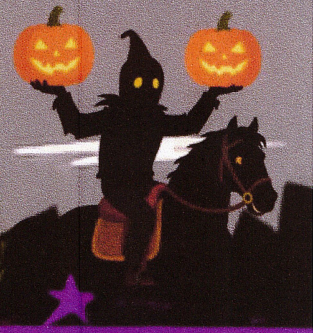
- KILLER MUSIC
- CREEPY COCKTAILS
- SPOOKY VIBES
- PRIZES FOR BEST COSTUME!







GET SPOOKED ON OUR HAUNTED TRAIL!



ACREAGE COMMUNITY PARK
6353 140TH AVENUE NORTH
WEST PALM BEACH FL 33412

INDIAN TRAIL IMPROVEMENT DISTRICT

FOR MORE IN

(561) 793-087
EVENTS@INDIANTR

INDIAN TRAIL
IMPROVEMENT DISTRICT
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To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider ITID Inaugural Veterans Day event for the community

Background: A new inaugural event has been proposed to honor the courageous men and women who have served in the United States Armed Forces. This community event will provide residents with an opportunity to express their gratitude through a respectful and patriotic ceremony, while recognizing the sacrifices made by veterans and their families.

Event Specifics:
Event Date: November 11th, 2026
Time: 6:00pm-7:30pm
Location: Acreage Community Park Amphitheater
Estimated anticipated attendance: 75-100

Event Objectives:
- To honor veterans from all branches of the United States Armed Forces
- Foster community provide and patriotism
- Provide a meaningful remembrance for those who served and those who gave their lives in service.
- Strengthen relationships between ITID, local organizations, veterans, and residents.

Event Costs (to be sponsored or donated):

• Sound/DJ:	$300.00
• Ceremonial Wreath:	$200.00
• Miscellaneous event supplies:	$120.00
• Keepsake American Flags (100):	$30.00
TOTAL:	$650.00

Recommendation: Motion to approve the inaugural ITID Veterans Day Ceremony on November 11th, 2026 at Acreage Community Park South Amphitheater.

Fiscal Impact: No fiscal impact anticipated



Indian Trail Improvement District (ITID)

Veterans Day Celebration Event Proposal

Purpose

The Indian Trail Improvement District (ITID) Veterans Day Celebration is designed to honor the courageous men and women who have served in the United States Armed Forces. This community event will provide residents with an opportunity to express their gratitude through a respectful and patriotic ceremony while recognizing the sacrifices made by veterans and their families.

Event Information

Event: ITID Veterans Day Celebration

Proposed Date: Veterans Day, November 11th, 2026

Time: 6:00 p.m.

Location: ITID Acreage Community Park South (Amphitheater)

Estimated Attendance: 75–150 community members, veterans, families, local officials, and invited guests.

Event Objectives

- Honor veterans from all branches of the United States Armed Forces.
- Foster community pride and patriotism.
- Provide a meaningful remembrance for those who served and those who gave their lives in service.
- Strengthen relationships between ITID, local organizations, veterans, and residents.

Program Agenda

6:00 p.m. – Welcome

- Welcome by the ITID Board Members
- Introduction of honored guests and veterans

6:05 p.m. – Invocation

- Opening prayer

6:10 p.m. – National Anthem

6:15 p.m. – Pledge of Allegiance- Local Scout Troop

6:17 p.m. – Honorary Guest Speaker- ITID Board designee to introduce

- Remarks recognizing the service and sacrifice of America's veterans

6:25 p.m. – Veterans Tribute Ceremony

- PBSO Rifle Team presentation
- Performance of **TAPS**

6:35 p.m. – Closing Remarks

- Closing comments by the ITID Chairperson
- Thank you to all who sponsored the event

6:45 p.m. – Commemorative Group Photo

- Veterans, elected officials, ITID Board Members, guest speaker, and attendees invited to gather near the stage for a commemorative photograph
- Wreath-laying ceremony conducted by the ITID Board in honor of all veterans and those who made the ultimate sacrifice. All veterans are invited to join.

7:00 p.m.- Patriotic dance performance

Event Materials

The event will include:

- Patriotic keepsake American flags distributed to attendees

- One ceremonial veterans wreath for the wreath-laying ceremony
- Public address/sound system
- Podium and microphone
- Seating for guests and veterans
- Stage decorations featuring patriotic colors
- Reserved seating for veterans and invited guests

Estimated Budget- Funds from anticipated sponsors:

Item	Estimated Cost
Keepsake American Flags	$30 (for 100)
Veterans Memorial Wreath	$200 (will try to have donated)
Misc Event Supplies	$120
DJ/sound/speakers	$300
Total Estimated Cost	**$650**

Staffing and Volunteer Support

The event will be coordinated by ITID staff with support from:

- ITID Board Members
- Administrative Staff
- Parks (event setup and breakdown)
- Community volunteers (guest assistance and flag distribution)- local schools

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Marketing and Community Outreach

Promotion will include:

- ITID website

- Social media platforms
- Community email newsletter
- Digital message boards (if available)
- Press release to local media
- Invitations to local veterans organizations, civic groups, and elected officials
- Sponsors recognized on website and at event (sponsor board)

Event Logistics

Prior to the event:

- Coordinate participation with the PBSO Rifle Team, Honor Guard, Taps.
- Coordinate participation with PBFR Honor Guard, Pipes/Drums.
- Confirm honorary guest speaker with local American Legion Post.
- Purchase keepsake flags and ceremonial wreath.
- Prepare amphitheater, seating, and sound equipment.
- Reserve front-row seating for veterans and special guests.
- Arrange photography/PIO for the commemorative group photo.
- Reach out to local dance schools to ask for participation.
- Solidify National Anthem singer.
- Reach out to local Scout Troops to recite the Pledge of Allegiance.
- Obtain logos from sponsors.
- Have sponsor sign designed/made for day of event.

Expected Outcomes

The Veterans Day Celebration will provide residents with an opportunity to honor those who have served our country while reinforcing ITID's commitment to community engagement and civic pride. Through patriotic traditions, ceremonial honors, and community participation,

this annual event will become a meaningful tradition that recognizes the service, sacrifice, and dedication of America's veterans.

Recommendation

It is recommended that the ITID Board approve the Veterans Day Celebration with an estimated event budget not to exceed **$650**. Funding is anticipated to be sponsored by local businesses to provide commemorative keepsake flags for attendees, one ceremonial wreath for the Board's wreath-laying tribute, DJ/sound needs, and miscellaneous event supplies necessary to conduct a respectful and successful ceremony.

INDIAN TRAIL
IMPROVEMENT DISTRICT
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To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider Permit and Fee Waiver for "Cruizin' for Crime Stoppers".

Background: Cruizin' for Crime Stoppers is an escorted motorcycle ride through Palm Beach County. The 100 mile ride, escorted by PBSO, takes riders along a scenic tour of PB County while raising community awareness for Crimestoppers. Family friendly activities will be offered. Anticipating 300-400 motorcycles + guests.

Permit Specifics:
Date Range: February 7th, 2027
Ages: All ages
Time: All day
Fee: $40.00 to ride in the event
No alcohol to be served
Amplified sound- DJ
Food trucks
Non-Profit- YES

Location: Acreage Community Park South and Amphitheater area

Recommendation: Motion to approve Permit and Fee Waiver for "Cruizin' for Crime Stoppers".

Fiscal Impact: Fees to be waived for the use of ACP South area and Amphitheater.

Facility Information

Any group or organization with larger than 10 participants utilizing our sports fields require a permit.

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

* **Type of Facility Requested**
Amphitheatre

* **Name of Facility Requested**
Acreage Community Park

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
Yes

Read-Only Text

* **Name of Organization/Applicant**
Crime Stoppers of Palm Beach County, Inc.

* **Email Address**
angela@crimestopperspbc.com

* Full Address
PO Box 6245
West Palm Beach FL 33405

Phone
(561) 329-9664

Event Details

* **Name of Event**
Cruizin' for Crime Stoppers Annual Motorcycle Ride 2027

* **Description of Event**
Cruizin' for Crime Stoppers - escorted motorcycle ride through Palm Beach County. 100 mile ride, escorted by PBSO, takes riders along scenic tour of Palm Beach County while raising community awareness for CrimeStoppers. Riders enjoy complimentary refreshments before ride and at rest stop (Pahokee Marina). Upon return riders receive lunch. Raffle prizes, live music and giveaways available to all attendees (open to public).Family friendly activities. 300-400 motorcycles + guests

* **Event Date**
02/07/2027

If you have selected a park pavilion, please select the time slot(s) you would like to rent:
12pm-3pm
8am-11am

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
all day use for set-up, event & break down

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
Ability to park 400 motorcycles (approx 100 for Sheriff Motors unit). Use of bandshell for live music or DJ. Possible vendors & food trucks. Set-up tents, tables, chairs for registration tables & food distribution.

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
Yes

* **Will there be soliciting or selling of any kind?**
Yes

* **Will there be amplified sound at this event?**
Yes

Will there be a bounce house at this event?
No

* **Will there be any type of display or advertizing at this event?**
Yes

* **Will there be a charge to enter this event? (If yes, how much?)**
Yes

$
40

* **Will alcohol be served at this event? (If yes what type)**
No

Type of Alcohol
SKIPPED

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
Yes

Contact info
To be determined - box lunch or food trucks

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

BOUNCE HOUSE POLICY ACKNOWLEDGEMENT

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

*By signing below I certify that I have read and understand all the rules and regulations governing the use of the parks and facilities. I, the undersigned, do hereby agree that we will abide by the policies governing the use of the parks and will be responsible for any damages to the parks, facility, furniture, or equipment caused by our occupancy of the property. I understand that any false information provided or violation of any rules and policies will result in immediate cancellation of our event and will cause forfeiture of all fees and deposits.

* **Signature and Date**
Angela Barnard, Executive Director 6/17/2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
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To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Permit and Fee Waiver for Flags for the Cure

Background: The Flags for the Cure Football organization has applied for a permit to host the annual flag football tournament at Acreage Community Park North (Fields 1-3 and use of field 4). The organization is non-profit entity, and proceeds will be given to the American Cancer Society. The mission of Flags for The Cure is to unite communities through the game of flag football while raising critical funds and awareness for cancer and prevention. They believe that "when people come together for a cause, they can make a difference far beyond the field."

Permit Specifics:
Date Range: Beginning December 29th, 2026- January 3rd (no games on December 31st)
Ages: All ages through adult
Time: Varies based on day:
Weekdays: 5:00pm-10:00pm
Saturday: 8:00am-10:00pm
Sunday: 9:00am-3:00pm

Location: Acreage Community Park North- football fields 1-3.

Recommendation: Motion to approve permit and fee waiver for Flags for the Cure.

Fiscal Impact: Asking for waived fees for the use of the fields.

Facility Information

Any group or organization with larger than 10 participants utilizing our sports fields require a permit.

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

BOUNCE HOUSE VENDOR AGREEMENT

* **Type of Facility Requested**
Multi-Purpose Field

* **Name of Facility Requested**
Acreage Community Park

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
Yes

Read-Only Text

* **Name of Organization/Applicant**
Flags For The Cure

* **Email Address**
flagsforthecure@gmail.com

* Full Address
17580 48th Ct N
Loxahatchee FL 33470

Phone
(561) 891-7650

Event Details

* **Name of Event**
Flags for the cure flag football tournament

* **Description of Event**
4-5 day flag football tournament to raise money for the American Cancer Society dates would be Dec 29-jan 3 skipping New years eve

* **Event Date**
12/29/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:
12pm-3pm
4pm-7pm
8am-11am

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
week days would be 5-10pm weekends would be 8am-10pm Sun 9-3 all pending registration and number of teams

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
SKIPPED

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
Yes

* **Will there be soliciting or selling of any kind?**
Yes

* **Will there be amplified sound at this event?**
Yes

Will there be a bounce house at this event?
Yes

* **Will there be any type of display or advertizing at this event?**
Yes

* **Will there be a charge to enter this event? (If yes, how much?)**
No

$
SKIPPED

* **Will alcohol be served at this event? (If yes what type)**
No

Type of Alcohol
SKIPPED

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
No

Contact info
President Hart Collier 561-891-7650

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

*By signing below I certify that I have read and understand all the rules and regulations governing the use of the parks and facilities. I, the undersigned, do hereby agree that we will abide by the policies governing the use of the parks and will be responsible for any damages to the parks, facility, furniture, or equipment caused by our occupancy of the property. I understand that any false information provided or violation of any rules and policies will result in immediate cancellation of our event and will cause forfeiture of all fees and deposits.

* **Signature and Date**
Hart Collier 7/29/2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
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To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider Permit Request for "Green Tara Benefit"

Background: The Green Tara Benefit is a community-driven music and fundraising event supporting stroke survivor, Tara Hunter. The mission is to raise awareness for stroke survivors and families facing life-changing medical challenges. The event will feature live music, vendors, food trucks, silent auctions, healthcare resources and community partners.

Permit Specifics:
Date Range: November 21st, 2026
Ages: All ages
Time: 8:00am-10:00pm
Fee: $25.00 to attend- open to the public
Alcohol will be served
Amplified sound
Bounce Houses
Food trucks
Non-profit status? No

Location: Acreage Community Park Amphitheater

Recommendation: Motion to approve permit request for "Green Tara Benefit"

Fiscal Impact: No fiscal impact anticipated.

Facility Information

*****Any group or organization with larger than 10 participants utilizing our sports fields require a permit.*****

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

* **Type of Facility Requested**
Amphitheatre

* **Name of Facility Requested**
Acreage Community Park Expansion

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
No

Read-Only Text

* **Name of Organization/Applicant**
BRET HUNTER

* **Email Address**
blhunter76@gmail.com

* Full Address
11852 42nd Road North
West Palm Beach FL 33411-9119

Phone
(561) 313-4213

Event Details

* **Name of Event**
Green Tara

* **Description of Event**
The Green Tara Benefit is a community-driven music and fundraising event supporting stroke survivor Tara Hunter and raising awareness for stroke survivors, caregivers, and families facing life-changing medical challenges. The event will feature live music, local vendors, food trucks, raffles, silent auctions, healthcare resources, and community partners coming together to turn tragedy into hope through recovery, compassion, and community support.

* **Event Date**
11/21/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:
12pm-3pm
4pm-7pm
8am-11am

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
8 AM-10 PM

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
SKIPPED

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
Yes

* **Will there be soliciting or selling of any kind?**
Yes

* **Will there be amplified sound at this event?**
Yes

Will there be a bounce house at this event?
Yes

* **Will there be any type of display or advertizing at this event?**
Yes

* **Will there be a charge to enter this event? (If yes, how much?)**
Yes

$
25

* **Will alcohol be served at this event? (If yes what type)**
Yes

Type of Alcohol
Other

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
No

Contact info
Food trucks

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

BOUNCE HOUSE POLICY ACKNOWLEDGEMENT

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

*By signing below I certify that I have read and understand all the rules and regulations governing the use of the parks and facilities. I, the undersigned, do hereby agree that we will abide by the policies governing the use of the parks and will be responsible for any damages to the parks, facility, furniture, or equipment caused by our occupancy of the property. I understand that any false information provided or violation of any rules and policies will result in immediate cancellation of our event and will cause forfeiture of all fees and deposits.

* **Signature and Date**
Bret Hunter

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider Permit and fee waiver for Loxahatchee Lost And Found Pets (LLAFP) Bazaar

Background: Reoccurring bazaar with vendors and all donations assist with Loxahatchee Lost And Found Pets (LLAFP).

Permit Specifics:
Date Range: Begins September 27th, 2027, runs every Sunday through May 2027
Ages: All ages
Time: 10:00am-2:00pm (asking for gates open at 7:00am)
Fee: N/A
No alcohol to be served
Amplified sound- No
Food trucks
Non-Profit- YES

Location: Downers Park

Recommendation: Motion to approve proposal for permit and fees waived for LLAFP.

Fiscal Impact: Fees to be waived for the use of Downers Park

Facility Information

Any group or organization with larger than 10 participants utilizing our sports fields require a permit.

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

BOUNCE HOUSE VENDOR AGREEMENT

* **Type of Facility Requested**
Other

* **Name of Facility Requested**
Downers Park

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
Yes

Read-Only Text

* **Name of Organization/Applicant**
Loxahatchee Lost and Found Pets Inc

* **Email Address**
loxpets@gmail.com

* Full Address
17725 69th St N
Loxahatchee Florida 33470

Phone
(561) 281-3337

Event Details

* **Name of Event**
Llafp Bazaar and Green Market

* **Description of Event**
A Bazaar with vendors that sell their items. Their donation fees help Llafp Help Pets in Need

* **Event Date**
09/27/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
The Bazaar is 10-2 but we would like gate to be open at 7

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
The Bazaar is 10-2 but we would like the gate to be open at 7 am so we can prepare for vendors. They will set up from 8-930.

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
Yes

* **Will there be soliciting or selling of any kind?**
Yes

* **Will there be amplified sound at this event?**
No

Will there be a bounce house at this event?
No

* **Will there be any type of display or advertizing at this event?**
Yes

* **Will there be a charge to enter this event? (If yes, how much?)**
No

$
SKIPPED

* **Will alcohol be served at this event? (If yes what type)**
No

Type of Alcohol
SKIPPED

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
Yes

Contact info
If we have a Food Vendor they will be an approved ITID Vendor. Dawn DiBari 561-281-3337

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

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* **Signature and Date**
Dawn DiBari 7/15/26

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider Permit for Lox Life Camps, LLC- November

Background: Lox Life Camps, LLC established in 2023, provides educational camp options in the Loxahatchee area. The focus for 2026 will be composting, caring for animals, life cycles of plants, and connecting with nature.

Permit Specifics:
Date Range: November 23rd- 27th, 2026
Ages: 5yr-12yr
Time: 7:00am-6:00pm Monday thru Friday
Fee: $250.00
No alcohol to be served
Amplified sound- No
Food trucks- No
Non-Profit- No

Location: Hamlin House

Recommendation: Motion to approve permit for Lox Life Camps, LLC- November 2026.

Fiscal Impact: No fiscal impact anticipated.

Facility Information

Any group or organization with larger than 10 participants utilizing our sports fields require a permit.

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

* **Type of Facility Requested**
Hamlin House

* **Name of Facility Requested**
Hamlin House

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
No

Read-Only Text

* **Name of Organization/Applicant**
Lox Life Camps, LLC

* **Email Address**
jessica.ferran85@gmail.com

* Full Address
17225 80th st n
Loxahatchee Florida 33470-3056

Phone
(954) 245-9071

Event Details

* **Name of Event**
Lox Life Camps, LLC

* **Description of Event**
I would like to rent the Hamlin House for a small camp while school is closed. I have in the past. No bounce house or water activities. I would like to request November 23-27, 2026

* **Event Date**
11/23/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
7am-6pm M-F

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
SKIPPED

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
Yes

* **Will there be soliciting or selling of any kind?**
No

* **Will there be amplified sound at this event?**
No

Will there be a bounce house at this event?
No

* **Will there be any type of display or advertizing at this event?**
No

* **Will there be a charge to enter this event? (If yes, how much?)**
Yes

$
250

* **Will alcohol be served at this event? (If yes what type)**
No

Type of Alcohol
SKIPPED

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
No

Contact info
954-245-9071, jessica.ferran85@gmail.com

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES_REGULATIONS_INDEMNIFICATION

BOUNCE HOUSE POLICY ACKNOWLEDGEMENT

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

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* **Signature and Date**
Jessica Ferran 6/18/2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
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To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider permit for Lox Life Camps, LLC- December

Background: Lox Life Camps, LLC established in 2023, provides educational camp options in the Loxahatchee area. The focus for 2026 will be composting, caring for animals, life cycles of plants, and connecting with nature.

Permit Specifics:
Date Range: December 21st- January 1st, 2027
Ages: 5yr-12yr
Time: 7:00am-6:00pm Monday thru Friday
Fee: $250.00
No alcohol to be served
Amplified sound- No
Food trucks- No
Non-Profit- No

Location: Hamlin House

Recommendation: Motion to approve permit for Lox Life Camps, LLC- December 2026

Fiscal Impact: No fiscal impact anticipated.

Facility Information

*****Any group or organization with larger than 10 participants utilizing our sports fields require a permit.*****

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

* **Type of Facility Requested**
Hamlin House

* **Name of Facility Requested**
Hamlin House

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
No

Read-Only Text

* **Name of Organization/Applicant**
Lox Life Camps, LLC

* **Email Address**
jessica.ferran85@gmail.com

* Full Address
17225 80th st n
Loxahatchee Florida 33470

Phone
(954) 245-9071

Event Details

* **Name of Event**
Lox Life Camps, LLC

* **Description of Event**
Small camp option for parents when school is closed over holiday break,

* **Event Date**
12/21/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
7am-6pm M-F

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
I would like to rent the Hamlin House for winter break December 21- January 1, 2027.

* **Is this event advertised or open to the public?**

Yes

* **Is this a fundraising event/revenue producing event?**
No

* **Will there be soliciting or selling of any kind?**
No

* **Will there be amplified sound at this event?**
No

Will there be a bounce house at this event?
No

* **Will there be any type of display or advertizing at this event?**
No

* **Will there be a charge to enter this event? (If yes, how much?)**
Yes

$
250

* **Will alcohol be served at this event? (If yes what type)**
No

Type of Alcohol
SKIPPED

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
No

Contact info
Jessica Ferran, 954-245-9071, jessica.ferran85@gmail.com

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

BOUNCE HOUSE POLICY ACKNOWLEDGEMENT

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

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* **Signature and Date**
Jessica Ferran 6/18/2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider permit and fee waiver for the Outpost Athletic Fall Baseball League

Background: Outpost Athletic Fall Youth/Travel Baseball League has applied for a second permit to continue their training, practices, and games at Acreage Community Park North. The league is non-profit and base their league on the principles that every player is part of a system built to help them succeed including accountability, work ethic, consistent development, and earning opportunities.

Permit Specifics:
Date Range: Beginning September 1st, 2026- December 15th, 2026
Ages: 6u through high school
Time: Varies based on day:
Tues/Thurs: 5:00pm-8:00pm
Wed: 5:00pm-8:00pm
Sun: 11:00am-5:00pm
Sat: Flex day for possible game scheduling

Location: Acreage Community Park North- Baseball fields

Recommendation: Motion to approve permit and fee waiver for the Outpost Athletic Fall Baseball League.

Fiscal Impact: Fees to be waived for the use of the fields.

Facility Information

*****Any group or organization with larger than 10 participants utilizing our sports fields require a permit.*****

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

BOUNCE HOUSE VENDOR AGREEMENT

* **Type of Facility Requested**
Multi-Purpose Field

* **Name of Facility Requested**
Acreage Community Park

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
Yes

Read-Only Text

* **Name of Organization/Applicant**
Outpost Athletics League Corp.

* **Email Address**
support@outpostathletics.com

* Full Address
17966 67th Ct N
Loxahatchee FL 33470

Phone
(561) 531-4824

Event Details

* **Name of Event**
Outpost Athletics League

* **Description of Event**
Outpost Athletics currently operates two youth baseball teams and continues to grow with strong community support. Our organization has helped bring consistent youth baseball activity back to Acreage Community Park through practices, games, clinics, and player development. We are also creating opportunities by hiring local high school athletes and former local ballplayers as coaches and instructors while continuing to expand programs for area families.

* **Event Date**
09/01/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
This will be detailed further in an additional document.

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests

SKIPPED

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
Yes

* **Will there be soliciting or selling of any kind?**
No

* **Will there be amplified sound at this event?**
No

Will there be a bounce house at this event?
No

* **Will there be any type of display or advertizing at this event?**
Yes

* **Will there be a charge to enter this event? (If yes, how much?)**
Yes

$
495

* **Will alcohol be served at this event? (If yes what type)**
No

Type of Alcohol
SKIPPED

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
No

Contact info
Jason Vujnich support@outpostathletics.com 561-531-4824

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

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* **Signature and Date**
Jason Vujnich 7/16/2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider Permit for TADAA Event "Hollidazzle"

Background: TADAA to host "Hollidazzle" with a full day of performances, food trucks, vendors. Family fun day event.

Permit Specifics:
Date Range: December 19th, 2026
Ages: All ages
Time: 10:00am-5:00pm
Fee: N/A
Alcohol to be served- Yes/beer
Amplified sound- Yes
Food trucks-Yes
Non-Profit- No

Special Requests : N/A

Location: Acreage Community Park South and Amphitheater

Recommendation: Motion to approve permit for TADAA event "Hollidazzle"

Fiscal Impact: No fiscal impact anticipated.

Facility Information

Any group or organization with larger than 10 participants utilizing our sports fields require a permit.

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

BOUNCE HOUSE VENDOR AGREEMENT

* **Type of Facility Requested**
Amphitheatre

* **Name of Facility Requested**
Acreage Community Park Expansion

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
No

Read-Only Text

* **Name of Organization/Applicant**
The Academy of Dance And Acrobatics

* **Email Address**
theacademyofdanceandacrobatics@gmail.com

* Full Address
13084 74th st n
west palm beach fl 33412

Phone
(561) 568-4009

Event Details

* **Name of Event**
Holidazzle

* **Description of Event**
Full day dance performances, food trucks, green market style vendors. Family Fun fest day

* **Event Date**
12/19/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
10am-5pm

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
SKIPPED

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
No

* **Will there be soliciting or selling of any kind?**
Yes

* **Will there be amplified sound at this event?**
Yes

Will there be a bounce house at this event?
No

* **Will there be any type of display or advertizing at this event?**
Yes

* **Will there be a charge to enter this event? (If yes, how much?)**
No

$
SKIPPED

* **Will alcohol be served at this event? (If yes what type)**
Yes

Type of Alcohol
Beer

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
No

Contact info
SKIPPED

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

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* **Signature and Date**
Hope Powell

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Consider Permit for Wellness Wednesdays

Background: Sound healing, heart-centered sound baths for peace, clarity & connection.

Permit Specifics:
Date Range: Beginning 10/7/2026- the 1st and 3rd Wednesday of each month
Ages: All ages
Time: 6:30pm-8:30pm
Fee: $25.00
Alcohol to be served- No
Amplified sound- No
Food trucks- No
Non-Profit- No

Special Requests : Asking to honor the charge of $25 per class payable to ITID

Location: Hamlin House

Recommendation: Motion to approve permit for Wellness Wednesdays

Fiscal Impact: No fiscal impact anticipated.

Facility Information

Any group or organization with larger than 10 participants utilizing our sports fields require a permit.

Receipt of the application is not a guarantee of facility use. Application will not be finalized until approved and executed by the Parks and Recreation Director or designee. Submit this application form online or in person to: 14893 89th pl N west Palm Beach Fl 33412.

The facility use application form is only available online

FACILITY USE POLICIES & PROCEDURES

RATES AND FEES

BOUNCE HOUSE VENDOR AGREEMENT

* **Type of Facility Requested**
Hamlin House

* **Name of Facility Requested**
Hamlin House

* **Is your organization 501(C) Not for profit, or Florida Non-Profit?**
No

Read-Only Text

* **Name of Organization/Applicant**
143 Mind Body and Spirit

* **Email Address**
movinmommy1@yahoo.com

* Full Address
13432 61st Lane N
West Palm Beach FL 33412

Phone
(561) 373-9176

Event Details

* **Name of Event**
Wellness Wednesdays

* **Description of Event**
Mediation/sound bath

* **Event Date**
10/07/2026

If you have selected a park pavilion, please select the time slot(s) you would like to rent:

If you have selected to host a special event, rent Hamlin House, or rent a sports field please enter the times you would like to rent, please keep in mind this does include set up and break down.

Enter the requested time(s) for your event
6:30-8:30 pm

Please answer all questions correctly. Unanswered questions may delay your request.

Special Requests
I would like to renew for the next 6 months for the 1st and 3rd Wednesday of the month, I would appreciate it if you would continue to honor the $25 per date. Thank you in advance

* **Is this event advertised or open to the public?**
Yes

* **Is this a fundraising event/revenue producing event?**
Yes

* **Will there be soliciting or selling of any kind?**
No

* **Will there be amplified sound at this event?**
No

Will there be a bounce house at this event?
SKIPPED

* **Will there be any type of display or advertizing at this event?**
Yes

* **Will there be a charge to enter this event? (If yes, how much?)**
Yes

$
25

* **Will alcohol be served at this event? (If yes what type)**
No

Type of Alcohol
SKIPPED

* **Will you be using a caterer for this event? (If yes please fill out the information below)**
No

Contact info
Justina 561-373-9176 143 Mind Body and Spirit

PLEASE READ CAREFULLY

INDIAN TRAIL FACILITY USE REQUIREMENTS AND CONSIDERATIONS

INDIAN TRAIL RULES REGULATIONS INDEMNIFICATION

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be cancelled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

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* **Signature and Date**
Justina Garrison

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Heidi Garcia, Records Retention Coordinator

Date: August19, 2026

Subject: Consider: Water Petition

Background: Attached is a request for ITID Board approval for installation of water utilities by the Palm Beach County Water Utilities Department (PBCWUD) on **Hamlin Blvd West of Hall Blvd** to be provided in accordance with the County's "Special Assessment" methodology to include the Service Initiation Fee, and monthly water bill or water usage fee. The petition presented listed **14** properties. As presented by the Petitioners, **8** of the **#14 (50+1%)** request water utilities. These Residents have discussed this matter with representatives of the County Water Utility Department. The County Water Utilities Department has indicated to the District that this request could be fulfilled if approved by the Board. Pursuant to the policy approved by the Board at their February 9, 2011, Board Meeting, ITID sent an information letter **July 16, 2026,** to each property owner by certified mail.

Recommendation: The **Hamlin Blvd West of Hall** Petitioners request the Board approve their request for PBCWUD to provide water utility service on their street and move forward to PBCWUD for Special Permit.

Fiscal Impact: N/A

PETITION

We the residents of Hamlin Blvd, a 1/4 mile road beginning at Hall Blvd. and extending west 1/4 mile to the canal, hereby request from the Indian Trail Board of Supervisors, that our road segment receive county water. We, the undersigned, have read and understand the terms of the ITID Policy. Therefore, we agree to be assessed by PBCWUD / BCC in accordance with District policy.

RECEIVED
APR 15 2026
By

Signed,
The property owners of Hamlin Boulevard

Property Control # and Property Address	Owner Name	Mailing Address	Phone	Signature
00-41-42-19-00-000-1050 15200 Hamlin Blvd. Loxahatchee, FL 33470	Kerry & Eric Biederman	15200 Hamlin Blvd. Loxahatchee, FL 33470	561-718-2978	
00-41-42-19-00-000-1060 15240 Hamlin Blvd. Loxahatchee, FL 33470	Ibis Nursery, Inc.	15240 Hamlin Blvd. Loxahatchee, FL 33470	561-791-0633	
00-41-42-18-00-000-6150 15225 Hamlin Blvd. Loxahatchee, FL 33470	Ibis Nursery, Inc.	15240 Hamlin Blvd. Loxahatchee, FL 33470	561-791-0633	
00-41-42-18-00-000-6160 15199 Hamlin Blvd. Loxahatchee, FL 33470	Lona Morrie Sewell Wilson	15199 Hamlin Blvd. Loxahatchee, FL 33470		
00-41-42-18-00-000-6180 15133 Hamlin Blvd. Loxahatchee, FL 33470	Keith & Regina Rudnick	15133 Hamlin Blvd. Loxahatchee, FL 33470	561-818-1815	
00-41-42-18-00-000-6190 15097 Hamlin Blvd. Loxahatchee, FL 33470	Vanessa Gelin & Rashiid Nau	15097 Hamlin Blvd. Loxahatchee, FL 33470		
00-41-42-19-00-000-1040 15166 Hamlin Blvd. Loxahatchee, FL 33470	John & Sherry Haligowski	15166 Hamlin Blvd. Loxahatchee, FL 33470	5616358975 561-792-7071	
00-41-42-18-00-000-6200 9035 Hall Blvd. Loxahatchee, FL 33470	Dawn E. Thurston	9035 Hall Blvd. Loxahatchee, FL 33470		
00-41-42-18-00-000-1010 15046 Hamlin Blvd. Loxahatchee, FL 33470	Maria C. Prows & Jozef J. Van Handenhove	15046 Hamlin Blvd. Loxahatchee, FL 33470	561-335-4031	
00-41-42-18-00-000-6170 15171 Hamlin Blvd. Loxahatchee, FL 33470	15171 Hamlin Blvd, LLC / Kinsson Gracien	15171 Hamlin Blvd. Loxahatchee, FL 33470	561 889-1287 889-1287	

DOROTHY JACKS CFA, AAS
Palm Beach County Property Appraiser



INDIAN TRAIL
IMPROVEMENT DISTRICT
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EST. 1957

July 16, 2026

IBIS NURSERY
15225 HAMLIN BLVD
Loxahatchee FL, 33470

CERTIFIED MAIL

PCN #: 00414218000006150
LOCAL ADDRESS: 15225 Hamlin Blvd, Loxahatchee FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

Dear Property Owner:

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The District's Board of Supervisors will consider this matter at its Regular Meeting on **August 19, 2026, beginning at 6:30 p.m**. at the District Administrative Office, 13476 61st Street North, West Palm Beach, Florida 33412

If the Board determines that the petition satisfies District policy requirements, the District will forward the petition to PBCWUD for its independent review and consideration. Any future approval, assessment process, construction, and provision of water service would be administered solely by Palm Beach County through its established procedures, including additional public hearings and property owner notifications.

Property owners seeking additional information regarding the County's potable water extension and special assessment process are encouraged to contact Palm Beach County Water Utilities Department directly.

Please be assured that the Board of Supervisors of Indian Trail Improvement District takes its commitment to the community very seriously. It provides this Public Meeting to inform you of this petition and provides an

Board of Supervisors
Elizabeth Accomando, President
Patricia Farrell, Vice President
Richard J. Vassalotti II, Treasurer
Betty Argue, Secretary
Michael Johnson, Assistant Secretary

District Staff
Burgess Hanson, Executive Director
Mary Viator, District Attorney
Jay Foy, District Engineer

opportunity for you to express your concerns in this important matter. Your views are important to the Board and your attendance and participation are encouraged. Sincerely, INDIAN TRAIL IMPROVEMENT DISTRICT

Enclosures

CC: Frank Palen, District Engineer
Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

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July 16, 2026

WILSON LONA MORRIE SEWELL
15199 HAMLIN BLVD

CERTIFIED MAIL

PCN #: 00414218000006160
LOCAL 15199 HAMLIN BLVD, LOXAHATCHEE, FL 33470

Board of Supervisors

Elizabeth Accomando, President

Patricia Farrell, Vice President

Richard J. Vassalotti II, Treasurer

Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

Burgess Hanson, Executive Director

Mary Viator, District Attorney

Jay Foy, District Engineer

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Enclosures

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

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July 16, 2026

15171 HAMLIN BLVD LLC/ KINSSON GRACIEN
15171 HAMLIN BLVD

CERTIFIED MAIL

PCN #: 00414218000001010
LOCAL ADDRESS: 15171 HAMLIN BLVD LOXAHATCHEE FL 33470

Board of Supervisors

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Patricia Farrell, Vice President

Richard J. Vassalotti II, Treasurer

Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

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Jay Foy, District Engineer

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Enclosures

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

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July 16, 2026

KEITH + REGINA RUDNICK
15133 HAMLIN BLVD

CERTIFIED MAIL

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Patricia Farrell, Vice President

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Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

Burgess Hanson, Executive Director

Mary Viator, District Attorney

Jay Foy, District Engineer

PCN #: 00414218000006180
LOCAL ADDRESS: 15133 HAMLIN BLVD LOXAHATCHEE FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

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Enclosures

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

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July 16, 2026

VANESSA GELIN + RASHUD NAU
15097 HAMLIN BLVD

CERTIFIED MAIL

Board of Supervisors

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Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

Burgess Hanson, Executive Director

Mary Viator, District Attorney

Jay Foy, District Engineer

PCN #: 00414218000006190
LOCAL ADDRESS: 15097 HAMLIN BLVD LOXAHATCHEE FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

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Enclosures

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

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July 16, 2026

THURSTON DAWN E
9035 HALL BLVD

CERTIFIED MAIL

PCN #: 00414218000006200
LOCAL ADDRESS: 9035 HALL BLVD LOXAHATCHEE FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

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Jay Foy, District Engineer

Indian Trail Improvement District
www.indiantrail.com Email: info@indiantrail.com
13476 61st Street | West Palm Beach | Florida | 33412
Office: 561.793.0874 | Fax: 561.793.3716

and your attendance and participation are encouraged. Sincerely, INDIAN TRAIL IMPROVEMENT DISTRICT

Enclosures

CC: Frank Palen, District Engineer
Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

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July 16, 2026

DAVID + SARAH SCHMIDT
9026 HALL BLVD

CERTIFIED MAIL

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Treasurer

Betty Argue,
Secretary

Michael Johnson,
Assistant Secretary

District Staff

Burgess Hanson,
Executive Director

Mary Viator,
District Attorney

Jay Foy,
District Engineer

PCN #: 00414217000008090
LOCAL ADDRESS: 9026 HALL BLVD LOXAHATCHEE FL 33470

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Enclosures

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

INDIAN TRAIL
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July 16, 2026

BRANDON + MCKENZIE WEXLER
14935 89TH PL N

CERTIFIED MAIL

PCN #: 00414220000003110
LOCAL ADDRESS: 14965 89TH PL N LOXAHATCHEE FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

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Betty Argue, Secretary
Michael Johnson, Assistant Secretary

District Staff
Burgess Hanson, Executive Director
Mary Viator, District Attorney
Jay Foy, District Engineer

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Enclosures

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

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July 16, 2026

BLOCK MARIA PROWS + JOZEF HANDENHOVE VAN
15046 HAMLIN BLVD

CERTIFIED MAIL

Board of Supervisors

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Patricia Farrell, Vice President

Richard J. Vassalotti II, Treasurer

Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

Burgess Hanson, Executive Director

Mary Viator, District Attorney

Jay Foy, District Engineer

PCN #: 00414219000001020
LOCAL ADDRESS: 15046 HAMLIN BLVD LOXAHATCHEE FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

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Enclosures

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

INDIAN TRAIL
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July 16, 2026

MICHEAL BELCOM
VACANT LOT

CERTIFIED MAIL

Board of Supervisors

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Patricia Farrell, Vice President

Richard J. Vassalotti II, Treasurer

Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

Burgess Hanson, Executive Director

Mary Viator, District Attorney

Jay Foy, District Engineer

PCN #: 00414219000001020
LOCAL ADDRESS: HAMLIN BLVD

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Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

INDIAN TRAIL
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July 16, 2026

ORLINDA + ROLANDO SILVA
15127 89THPLACE NORTH

CERTIFIED MAIL

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Richard J. Vassalotti II, Treasurer
Betty Argue, Secretary
Michael Johnson, Assistant Secretary

District Staff
Burgess Hanson, Executive Director
Mary Viator, District Attorney
Jay Foy, District Engineer

PCN #: 00414219000001030
LOCAL ADDRESS: 15127 89TH PL N

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

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INDIAN TRAIL
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July 16, 2026

JOHN + SHERRY HALIGOWSKI
15166 HAMLIN BLVD

CERTIFIED MAIL

Board of Supervisors

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Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

Burgess Hanson, Executive Director

Mary Viator, District Attorney

Jay Foy, District Engineer

PCN #: 00414219000001040
LOCAL ADDRESS: 15166 HAMLIN BLVD LOXAHATCHEE FL 33470

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If the Board determines that the petition satisfies District policy requirements, the District will forward the petition to PBCWUD for its independent review and consideration. Any future approval, assessment process, construction, and provision of water service would be administered solely by Palm Beach County through its established procedures, including additional public hearings and property owner notifications.

Property owners seeking additional information regarding the County's potable water extension and special assessment process are encouraged to contact Palm Beach County Water Utilities Department directly.

Please be assured that the Board of Supervisors of Indian Trail Improvement District takes its commitment to the community very seriously. It provides this Public Meeting to inform you of this petition and provides an opportunity for you to express your concerns in this important matter. Your views are important to the Board

and your attendance and participation are encouraged. Sincerely, INDIAN TRAIL IMPROVEMENT DISTRICT

Enclosures

CC: Frank Palen, District Engineer
Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

July 16, 2026

ERIC + KERRY BIEDERMAN
15200 HAMLIN BLVD

CERTIFIED MAIL

PCN #: 00414219000001050
LOCAL ADDRESS: 15200 HAMLIN BLVD LOXAHATCHEE FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

Dear Property Owner:

Indian Trail Improvement District ("District") has received and verified a community-initiated petition from property owners along Hamlin Boulevard West of Hall Boulevard requesting the installation of potable water utility lines by the Palm Beach County Water Utilities Department ("PBCWUD"). The petition has met the District's policy requirement of support from a simple majority (50% + 1) of affected property owners.

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Board of Supervisors
Elizabeth Accomando, President
Patricia Farrell, Vice President
Richard J. Vassalotti II, Treasurer
Betty Argue, Secretary
Michael Johnson, Assistant Secretary

District Staff
Burgess Hanson, Executive Director
Mary Viator, District Attorney
Jay Foy, District Engineer

Indian Trail Improvement District
www.indiantrail.com Email: info@indiantrail.com
13476 61st Street | West Palm Beach | Florida | 33412
Office: 561.793.0874 | Fax: 561.793.3716

and your attendance and participation are encouraged. Sincerely, INDIAN TRAIL IMPROVEMENT DISTRICT

Enclosures

CC: Frank Palen, District Engineer
Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

July 16, 2026

IBIS NURSEY
15240 HAMLIN BLVD

CERTIFIED MAIL

PCN #: 00414219000001060
LOCAL ADDRESS: 15240 HAMLIN BLVD LOXAHATCHEE FL 33470

RE: NOTICE OF PUBLIC MEETING BEFORE THE BOARD OF SUPERVISORS OF INDIAN TRIAL IMPROVEMENT DISTRICT: Petition by Property Owners to Install Potable Water Utilities by Palm Beach County Along **HAMLIN BLVD WEST OF HALL BLVD**

Dear Property Owner:

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Enclosures

CC: Frank Palen, District Engineer
Jacob Lee Project Coordinator II, PBCWUD
Jay Foy, District Engineer

RESOLUTION NO. 2026-006

RESOLUTION OF THE BOARD OF SUPERVISORS OF
INDIAN TRAIL IMPROVEMENT DISTRICT
APPROVING THE WATER CONTROL PLAN
AND ENGINEER'S REPORT
FOR UNIT OF DEVELOPMENT NO. 19C

WHEREAS, INDIAN TRAIL IMPROVEMENT DISTRICT is an independent special district of the State of Florida having been created by Chapter 57-646, Laws of Florida, as amended, and in accordance with the applicable provisions of Chapter 298, Florida Statutes, and as further amended and supplemented by Chapter 2002-330, Laws of Florida, (together the "Act"); and

WHEREAS, the Act provides for the creation of separate Units of Development within Indian Trail's jurisdictional boundaries; and

WHEREAS, in accordance with the Act, Indian Trail Improvement District previously created its Unit of Development No. 19C, for the lands therein previously identified by separate resolution; and

WHEREAS, on April 16, 2025, Indian Trail's Board of Supervisors adopted a Resolution Approving Consideration of the Adoption of the Water Control Plan for its Unit of Development No. 19C; and

WHEREAS, on July 16, 2025, the Board of Supervisors held a Public Hearing to consider the proposed Water Control Plan for Unit of Development No. 19C and after having determined that no objections were submitted as to the proposed Water Control Plan for Unit of Development No. 19C, directed Indian Trail Improvement District's Engineer to commence preparation of an Engineer's Report on the proposed Water Control Plan for Unit of Development No. 19C; and

WHEREAS, the Engineer's Report for Unit of Development No. 19C was filed with the Secretary of Indian Trail Improvement District on March 11, 2026; and

WHEREAS, pursuant to the provisions of the Act, the Indian Trail Improvement District Board of Supervisors held a Public Hearing on August 19, 2026 for final consideration of the Unit of Development 19C proposed Water Control Plan and Engineer's Report.

NOW, THEREFORE, be it resolved by the Board of Supervisors of INDIAN TRAIL IMPROVEMENT DISTRICT, as follows:

1. The above recitals are true and correct and are incorporated by this reference.

2. The Board of Supervisors finds that no written objections were submitted, nor any objections made at or before the August 19, 2026 duly advertised Public Hearing as to final

adoption of the Water Control Plan and associated Engineer's Report, as was presented with revisions, for Unit of Development No. 19C.

3. The Board of Supervisors, following examination of the Engineer's Report, finds that the estimated cost of construction of improvements contemplated in the Water Control Plan for Unit of Development No. 19C is less than the aggregate benefits determined for the lands located within its Unit of Development No. 19C.

4. As a result of the above findings, the Board of Supervisors does hereby:

(A) Approve and confirm the Water Control Plan for Unit of Development No. 19C.

(B) Approve, adopt and confirm the recommendations and findings contained in the March 11, 2026 Engineer's Report for Indian Trail Improvement District's Unit of Development No. 19C, filed on March 11, 2026.

5. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

6. This Resolution shall take effect immediately upon its adoption.

THIS RESOLUTION PASSED AND WAS ADOPTED BY THE BOARD OF SUPERVISORS OF INDIAN TRAIL IMPROVEMENT DISTRICT ON AUGUST 19, 2026.

[DISTRICT SEAL]

INDIAN TRAIL IMPROVEMENT DISTRICT

By: _____
President

ATTEST:

By: _____
Secretary

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Jay G Foy, P.E.

Date: August 19, 2026

Subject: Approval of Engineer's Report and Water Control Plan for Coconut Palm Plaza

Background: The Engineer's Report (ER) for Unit of Development 19-C, Coconut Palm Plaza, was distributed to staff for review on 1/9/26. The Engineer's Report was filed with the Secretary of the District on 3/11/26. Comments from the Secretary and staff were received and are incorporated in this 8/19/26 Engineer's Report. Pursuant to Chapter 298.301, Florida Statutes, notifications to other commenting agencies were sent out in May of 2025. No comments were received from Palm Beach County, Palm Beach Gardens, or South Florida Water Management District. Preceding the consideration of adoption of the Engineer's Report and Water Control Plan, a Public Hearing will take place, and comments will be considered by the Board.

The adoption of the Engineer's Report and Water Control Plan is the final step in the process to Form a Unit of Development." However, a Special Permit must still be issued by the Board that approves the construction and meets the policies of the District. The Water Control Plan was considered by the Board and approved on 4/16/26. The Engineer's Report is now complete and meets the requirements of Section 298.301, F.S. There is a different method of assessment included in the Engineer's Report that is repeated in the following: As indicated, the Amount of Determined Benefit shall be apportioned for the entire 11.245 acre commercial property. In levying and assessing this assessment for drainage services, the assessment will be based on the proposed imperviousness of the site versus the imperviousness of water management plans in the Water Control Plan for a typical 1.25 acre AR zoned lot. The original water management calculations and approvals assumed approximately a 3000 sf building pad (includes house, optional garage, optional pool, and optional porch) and a driveway 70' in length and 12' wide or 840 sf. This is a total impervious area of 3,840 sf. For calculation purposes, the lot size is reduced from 1.25 acres assuming a roadway easement of 30' and a lot width of 233.34' or 7,000 sf for a lot area of 47,450 sf or 1.09 acres. The net imperviousness of the original Water management plans for a 1.25 acre AR lot was to be approximately 8.09% (3,840*100/47450). The proposed greenspace is 40% which results in 60% impervious area. The drainage service assessment shall be based on this increased impervious area, i.e., 60%/8.09% or by a factor of 7.42. The drainage assessment for Unit 19C shall therefore be equivalent to 11.245 acres multiplied by 7.42. This results in an assessment based on an equivalent acreage of 83.44 acres of AR land in the M-1 Drainage Basin."

In short, this methodology increases the assessment by a factor of 7.42 based on the percent imperviousness of the proposed project over that of the original intent of the 1.25 acre AR lots. For example: if the

assessments are for administration, M-1 maintenance, and aquatic plant control and if the sum of these assessments is $430/acre; the total assessment for the 11.245 acre parcel would be 11.245 x 7.42 x $430 or $35,878.30 per year.

No roadway connections are proposed to ITID roads, so no roadway assessments are proposed.

No recreation assessments are proposed as this is a non-residential use.

Recommendations:

1. Approve the Engineer's Report and Water Control Plan for Coconut Palm Plaza.
2. Should the Engineer's Report and Water Control Plan be approved, approve the Special Permit (SP-0533) for Coconut Palm Plaza.

Fiscal Impact: None, the applicant is responsible for processing costs.

will benefit from the implementation of the improvements authorized in the Water Control Plan.

The Amount of Determined Benefit to the Assessable Real Property in Unit 19C is calculated based on the difference in the evaluations provided by the Broker with and without the drainage connection to Indian Trail Improvement District. The no connection value is cited above as $5,310,000 to $5,869,000, the average of which is $5,589,500. The land value with the connection is cited above as $8,200,000 to $9,800,000, the average of which is $9,000,000. The difference in the with and without a drainage connection being $3,410,500 or $305,054/acre using 11.18 acres in the Broker's report. The benefits received are evenly distributed to the 11.245 acre commercial parcel.

Total Benefits	$3,410,500

As indicated, the Amount of Determined Benefit shall be apportioned for the entire 11.245 acre commercial property. In levying and assessing this assessment for drainage services, the assessment will be based on the proposed imperviousness of the site versus the imperviousness of water management plans in the Water Control Plan for a typical 1.25 acre AR zoned lot. The original water management calculations and approvals assumed approximately a 3000 sf building pad (includes house, optional garage, optional pool, and optional porch) and a driveway 70' in length and 12' wide or 840 sf. This is a total impervious area of 3,840. For calculation purposes, the lot size is reduced from 1.25 acres assuming a roadway easement of 30' and a lot width of 233.34' or 7,000 sf for a lot area of 47,450 sf or 1.09 acres. The net imperviousness of the original Water management plans for an 1.25 acre AR lot was to be approximately 8.09% (3,840*100/47450). The proposed greenspace is 40% which results in 60% impervious area. The drainage service assessment shall be based on this increased impervious area, i.e., 60%/8.09% or by a factor of 7.42. The drainage assessment for Unit 19C shall therefore be equivalent to 11.245 acres multiplied by 7.42. This results in an assessment based on an equivalent acreage of 83.44 acres of AR land in the M-1 Drainage Basin.

For Example: If the assessments are for administration, M-1 maintenance, and aquatic plant control and if the sum of these assessments are $430/acre; the total assessment for the 11.245 acre parcel would be 11.245 x 7.42 x $430 or $35,878.30 per year.

Not assessed for roadways or recreation as written.

1855 Indian Road, Suite 202
West Palm Beach, FL 33409
Phone: (561)242-0028, Fax: (561)242-0109

REPORT OF ENGINEERING

UNIT OF DEVELOPMENT NO. 19C

INDIAN TRAIL IMPROVEMENT DISTRICT

August 2026

INDIAN TRAIL
IMPROVEMENT DISTRICT
EST. 1957

PREPARED BY:
STORMWATERJ ENGINEERING, INC.
SJE PROJECT # 91084.010

INDIAN TRAIL IMPROVEMENT DISTRICT
Unit of Development 19C

REPORT OF ENGINEERING

This Report of Engineering (the "Report") is prepared by StormwaterJ Engineering, Inc. in its capacity as the District Engineer (hereinafter referred to as the "District Engineer") for Indian Trail Improvement District, a political subdivision of the State of Florida, (hereinafter referred as "District"):

1. **Authorization.** This report was prepared by the District Engineer pursuant to the applicable provisions of Chapter 298, Florida Statutes, and Chapter 59-994, Laws of Florida's as amended ("the Act") and authorized by Resolution 2025-011 adopted by the District's Board of Supervisors on the 16th day of July 2025 for its Unit of Development No. 19C (the "Unit of Development").

2. **Purpose.** This Report has been prepared to assist the District's Board of Supervisors in its consideration of the proposed Water Control Plan (as hereinafter defined) for the Unit of Development.

3. **Definitions.** Except as hereinafter set forth, all capitalized terms and phrases used in this Report shall have the meaning ascribed thereto in the Act, namely:

    A. "Assessable Real Property" means that real property located within the Unit of Development which will receive benefits from the proposed Water Control Plan and may be subject to the levy of non-ad valorem assessments by the District's Board of Supervisors.

    B. "Exempt Acres" means that real property located within the Unit of Development which will not be the subject of the levy of non-ad valorem assessments by the District, including by way of example but limitation; (i) real property owned by the District, the Board of Trustees of the Internal Improvement Trust Fund or Condominium and Property Owner Associations, and (ii) public road rights-of-way.

    C. "Water Control Plan" means the proposed plan for the Unit of Development, a copy of which is identified as a reference in the attached; **Attachment "A".**

4. **Conditions.** The findings and opinions of the District Engineer as expressed in this Report are subject to the following understanding conditions:
    A. In rendering the findings and opinions set forth herein, the District has considered and in certain instances relied upon opinions, information and documentation prepared or supplied by others, which may have included; public officials, public entities, individual or entities having an interest in some or all of the real property which compromises the Unit of Development, engineering professionals general contractors, surveyors, real estate agents or appraisers, the District's staff and consultant's.

    B. The factual information contained herein related to the: (i) quantity of acreage, (ii) description of the real property located within the Unit of Development, and (iii) names of the owners of said acreage were supplied by the owners of the subject real property, the Palm Beach County Tax Collector's Office and/or the Property Appraiser's Office.

    C. That the estimate of the cost of construction of the proposed Water Control Plan was based, in part, upon prior knowledge, present economic factors and information supplied by the construction industry. As a result, the actual cost of construction may deviate from the estimates set forth herein.

5. **Findings.** Subject to and conditioned upon the above, the District Engineer reports the following:

    A. The District Engineer has visited and viewed the Unit of Development.

    B. That attached hereto as **Attachment "B"** is a description of all lands, within or out of the District to be acquired by purchase or condemnation and used for rights-of-way or other works set out in the proposed Water Control Plan.

    C. That all Assessable Real Property located within the Unit of Development will be improved and will benefit from the implementation and construction of the Water Control Plan.

    D. That attached hereto as **Attachment "C"** and incorporated herein is the estimated cost of:

        i. Construction and/or implementing the proposed Water Control Plan.

ii. The probable expense of organization and administration of the Unit of Development and the proposed Water Control Plan works.

E. That attached hereto as **Attachment "D"** and incorporate herein are the following:

i. the name(s) of the fee title owners of property in the Unit of Development,

ii. description of the real property in the Unit of Development,

iii. the number of acres in the Unit of Development.

iv. the amount of determined benefits,

v. the amount of determined damages, and

vi. the number of acres to be taken for rights-of-way, District works, etc.

6. **Recommendations.** The District will need funding in order to: (A) maintain and preserve the works of the proposed Water Control Plan (including their subsequent repair and restoration and/or replacement when needed), and (B) pay its expenses as they relate to administration and management of the Unit of Development.

7. **Plan Modifications.** During development and implementation of the Water Control Plan it may be necessary to make some modifications and deviations to the Water Control Plan. Therefore, if such deviations or modifications do not change the overall primary objective of the Water Control and the costs for same do not materially affect the benefits accuring to the Assessable Real Property as long as the Assessable Real Property receives the same or greater benefits as herein determined, this Report will not need to be modified.

Therefore, since these expenses may fluctuate, the District Engineer recommends that an annual "Maintenance Assessment" be determined, assessed and levied by the District's Board of Supervisors upon the Assessable Real Property located within the Unit of Development for the purpose of defraying the above Maintenance Expenses, which Maintenance Assessment should be determined, assessed, apportioned and levied upon the Assessable Real

Property within the Unit of Development at the same time as other District non-ad valorem assessments are levied in accordance with attached Attachment D.i. upon such Assessable Real Property.

Executed this 19th day of August 2026

Prepared by:
STORMWATERJ ENGINEERING, INC.

Jay Foy

Digitally signed by Jay Foy
DN: cn=Jay Foy, o, ou=personal, email=jmanruns@bellsouth.net, c=US
Date: 2026.08.09 15:39:16 -04'00'

Jay G. Foy, P.E.
District Engineer

ATTACHMENT A

WATER CONTROL PLAN

WATER CONTROL PLAN
FOR
UNIT OF DEVELOPMENT NO. 19C
COCONUT PALM PLAZA
INDIAN TRAIL IMPROVEMENT DISTRICT

INTRODUCTION

The Indian Trail Improvement District (ITID or District) is a special taxing district of the State of Florida originally created by Chapter 57-646, Laws of Florida. Chapter 2002-330 Laws of Florida, subsequently codified the special laws relating to ITID. The title to Chapter 2002-330 provides:

> "An act relating to Indian Trail Improvement District, Palm Beach County; providing for codification of special laws relating to the Indian Trail Improvement District, a special tax district of the state; providing legislative intent; codifying, reenacting, and amending chapters 57-646, 67-692, 80-89, 82-352, 83-491, 88-501, 89-465, 90-446, 92-261, 97-326, 99-473, Laws of Florida; providing for minimum charter requirements; amending the boundaries of the district to include additional lands; providing for supervisor qualifications, terms of office, election procedures, and compensation; providing for a referendum; providing for provisions of other laws made applicable; providing for ratification of prior actions; repealing chapters 57-646, 67-692, 80-569, 82-352, 83-491, 88-501, 89-465, 90-446, 92-261, 97-326, 99-473, Laws of Florida, relating to the Indian Trail Improvement District; providing for liberal construction; providing for severability; providing an effective date."

ITID operates according to the provisions of Chapter 2002-330, as amended and supplemented, and the applicable provisions of Chapter 298, Florida Statutes. The District is empowered to construct and maintain public facilities including water and sanitary sewer, drainage, roadways, and parks and recreation.

Section "298.225, F.S. sets forth the requirements to be included in a Water Control Plan. These requirements are:

> "(3) Each water control plan for a district or unit must contain, if applicable:
>
> (a) Narrative descriptions of the statutory responsibilities and powers of the water control district.
>
> (b) A map delineating the legal boundary of the water control district and identifying any sub-districts or units within the district.

(c) Narrative descriptions of land use within the district and all existing district facilities and their purpose and function, and a map depicting their locations.

(d) Engineering drawings and narrative sufficient to describe each facility's capacity for the management and storage of surface waters and potable water supply, if applicable.

(e) A description of any environmental or water quality program that the water control district has implemented or plans to implement.

(f) A map and narrative description of any area outside the water control district's legal boundary for which the district provides services.

(g) Detailed descriptions of facilities and services that the water control district plans to provide within 5 years.

(h) A description of the administrative structure of the water control district."

The District is governed by a five member Board of Supervisors. The Board of Supervisors employs an Executive Director who is in charge of the day to day operations of the District. The Board of Supervisors also employs a District Attorney who is legal advisor to the Board and handles all legal matters for the District. In addition, the Board of Supervisors employs a District Engineer who has control over the engineering works in the District. The District has four officers; a President; a Vice-President; a Secretary; and a Treasurer.

Geographically, the ITID is broken up into units of development within Palm Beach County. ITID and George T. Elmore, Trustee, entered into a Landowners' Agreement on 6/12/00 for 4 parcels of land on Northlake Blvd. This Water Control Plan addresses a portion of parcel #1. On 9/20/23 the Board adopted Resolution 2023-014 to approve and confirm creating, fixing the geographical boundaries, and designating this parcel as "Indian Trail Improvement District, Unit of Development 19C" (a portion of parcel #1). Unit 19C, Coconut Palm Plaza, can generally be described as an 11.245 acre parcel between Hamlin Blvd and Northlake Blvd on the east side of Coconut Blvd. The parcel of land was annexed into Palm Beach Gardens and doesn't have a final approved site plan. The unapproved site plan consists of one commercial building with a gas station, one commercial building, and a medical office. There are two entrances from Northlake Blvd, one exit to Northlake Blvd, one entrance from Coconut Blvd, and one exit to Coconut Blvd. Domestic water and wastewater collection services are provided by the Palm Beach County Water Utilities Department. Surface Water Management is provided by one wet detention area. ITID will provide the legal positive outfall for drainage from the site into ITID's Lower M-1 Basin by discharging excess runoff to the ITID north-south canal approximately 0.25 miles east of Coconut Blvd.

Section I. Narrative descriptions of the statutory responsibilities and powers of the water control district.

Indian Trail Improvement District is an independent special district and public corporation of the State of Florida as established and codified in Chapter 2002-330. Included in Chapter 2002-330 are the following sections:

> Section 3. Provisions of chapter 298, Florida Statutes, made applicable.—The Indian Trail Improvement District shall be a public corporation of this state. The provisions of the general drainage and water control laws of Florida applicable to water control districts which are embodied in chapter 298, Florida Statutes, and all of the laws amendatory thereof, now existing or hereafter enacted, so far as not inconsistent with this act, are declared to be applicable to Indian Trail Improvement District. Indian Trail Improvement District shall have all of the powers and authority mentioned in or conferred by chapter 298, Florida Statutes, and acts amendatory thereof, except as otherwise provided in this act.
>
> Section 4. Provisions of chapter 153, Florida Statutes, made applicable.—The provisions of the County Water System and Sanitary Sewer Financing Law which are embodied in chapter 153, Florida Statutes, and all the laws amendatory thereof, now existing or hereafter enacted, so far as not inconsistent with this act, are declared to be applicable to Indian Trail Improvement District. Indian Trail Improvement District shall have all of the powers and authority mentioned in or conferred by chapter 153, Florida Statutes, and acts amendatory thereof. Where referred to in chapter 153, Florida Statutes, "county" or "counties" shall mean this district; "county commission" or "commission" shall mean the board of supervisors of this district; "engineer" shall mean the engineer for this district; "county tax assessor" shall mean the county tax collector or the treasurer of the district, whoever is collecting the taxes of the district in the discretion of the board of supervisors; and all other words or terms in chapter 153, Florida Statutes, shall be construed so as to refer and be applicable to this district.
>
> Section 5. Powers of the district.
> (1) The district shall have the power to sue and be sued by its name in any court of law or in equity, to make contracts, to adopt and use a corporate seal and to alter the same at pleasure; to acquire by purchase, gift, or condemnation real and personal property, either or both, within or without the district, and to convey and dispose of such real and personal property, either or both, as may be necessary or convenient to carry out the purposes, or any of the purposes, of this act and chapters 298 and 153, Florida Statutes; to construct, operate, and maintain canals, ditches, drains, levees, and other works for drainage and water control purposes; to acquire, purchase, operate, and maintain pumps, plants, and pumping systems for drainage and water control purposes; to construct, operate,

and maintain irrigation works, machinery, and plants; to construct, improve, pave, and maintain roadways and roads necessary and convenient for the exercise of the powers or duties or any of the powers or duties of the district or the supervisors; and, in furtherance of the purposes and intent of this act and chapter 298, Florida Statutes, to construct, improve, pave, and maintain roadways and roads necessary and convenient to provide access to and efficient development of areas made suitable and available for cultivation, settlement, and other beneficial use and development as a result of the drainage and reclamation operations of the district; included as a component of roads in a water control plan parkways, bridges, landscaping, irrigation, bicycle and jogging paths, street lighting, traffic signals, road striping, and all other customary elements of a modern road system; however, as it relates to traffic signals, the district must obtain authorization from the appropriate state or local government prior to expending funds; to construct, operate, and maintain gas mains and facilities for the distribution of natural gas and to purchase natural gas for distribution in the district; to construct and maintain recreation areas and facilities, including the authority to provide for the construction, operation, and maintenance of such recreation areas and facilities; provide recreation and playground equipment; employ supervisory personnel; organize and sponsor community and athletic teams and events; provide liability insurance to cover such projects; lease recreation areas and facilities to nonprofit community corporations or groups; and provide any other programs and elements of recreation areas and facilities, including trails, the enumeration of the same not being exclusive; to borrow money and issue negotiable or other bonds of the district as provided in this act; to borrow money, from time to time, and issue negotiable or other notes of the district therefore, bearing interest at the rate as provided by law, in anticipation of the collection of taxes, levies, and assessments or revenues of the district, and to pledge or hypothecate such taxes, levies, assessments, and revenues to secure such bonds, notes, or obligations, and to sell, discount, negotiate, and dispose of the same; and to exercise all other powers necessary, convenient, or proper in connection with any of the powers or duties of the district stated in this act. The powers and duties of the district shall be exercised by its board of supervisors, which board shall have the authority to employ engineers, attorneys, agents, employees, and representatives as the board of supervisors from time to time determines, and to fix their compensation and duties.

Section II. A map delineating the legal boundary of the water control district and identifying any sub-districts or units within the district.

Exhibit "A" is a map of ITID's legislative boundaries, all active unit boundaries including Unit 19. Also attached hereto is Exhibit "B", a graphical presentation of the entire Unit

19 area titled "Unit 19 with Elmore Parcels". Unit 19 includes four parcels: #1, #2 (Shops at Indian Trails is Unit 19A, renamed to Coconut Crossings), #3 (Avacado Northlake LLC), and #4 (Grapeview Northlake LLC). Exhibit "C" presents the legal descriptions included as part of Unit 19C.

Section III. Narrative descriptions of land use within the district and all existing district facilities and their purpose and function, and a map depicting their locations.

There are two major drainage basins in ITID: the M-1 Basin and the M-2 Basin. In addition, ITID has two Active Units of Development in the Village of Royal Palm Beach, serves outside areas by contract, and has an inactive Unit 11 that was purchased by Palm Beach County for environmental restoration purposes. Unit 19C is in the M-1 Basin which will be described in detail below. Units 17 and 18 are in the Village of Royal Palm Beach with permitted water management facilities and limited ITID responsibilities but are not described in further detail herein as they do not affect Unit 19, which is in the M-1 Basin. The M-2 Basin is also a separate area that includes an ITID roadway network of paved and shellrock roads with 11 small drainage basins each with swale drainage systems and flashboard riser water control structures and one large drainage basin of 2707 acres with the M-2 Impoundment, Pump Station #1, and two major outfall structures. The total area of the twelve M-2 Basins is approximately 4200 acres.

The M-2 Basin is entirely low-density single family residential zoned Agricultural Residential with lots from 1.25 acres and up. The M-1 Basin is also low-density single family residential zoned Agricultural Residential with lots from 1.25 acres and up but has a small commercial area of approximately 54 acres and about 10 acres of institutional uses. Unit 19C will add 11.25 acres of commercial, of which about 2.45 acres is water management (one lake) and an upland preserve.

This Water Control Plan is for Unit 19C which is in the M-1 Basin. The M-1 Basin is further described as:

LOCATION:

The M-1 Drainage Basin is in north central Palm Beach County. It is north of the Village of Royal Palm Beach, west of the City of West Palm Beach's Water Catchment Area; (recently renamed the "Grassy Waters Preserve") mostly south of the Northlake (Lake Park) Boulevard and is four to five miles east of the L-8 Canal. The M-1 and M-2 Basins are often referred to as "The Acreage".

PHYSIOGRAPHIC FEATURES:

The M-1 Basin is relatively flat, as is most of South Florida. The natural ground slope is approximately one foot per mile. The highest natural ground is just above 22' NGVD in the north central area and gently slopes down to approximately 19' NGVD to the east. There are, of course, local high and low spots above and below this generalization. Other than on the coastal ridge, this is the highest area in Palm Beach County.

DRAINAGE BASIN:

ITID's M-1 Drainage Basin is depicted in Exhibit "D". The drainage area is well defined with perimeter roads being built at elevations sufficient to serve as levees. The total on site drainage basin area is 20,474 acres (32 square miles including 11.25 acres from Unit 19C). This area includes the internal canals and a roadway system and the 720 acre M-1 Impoundment Area but doesn't include the offsite area from Southeast Corbett. The M-1 Basin is divided into two distinct drainage sub-basins: the Upper M-1 Basin which constitutes 11,946 acres (18.67 square miles) and the Lower M-1 Basin which is 8,529 acres (13.28 square miles) Including unit 19C.

The above drainage areas include offsite discharge from seven (7) areas:

1. Bay Hill (FKA Stonewal). This is a 985 acre golf course development to the east. Its conditional discharge is via a 42 cfs pump station into the Lower Basin, Unit of Development 9. This is Unit M-1S but as it is served by a pump station it is considered off site for the purposes of this report.

2. Rustic Lakes (AKA the Kramer Property). This is a 331 acre single family large lot subdivision just to the east of Bay Hill. Its conditional discharge is via a 24.35 cfs pump station into the Lower Basin, Unit of Development 2. This area is provided a drainage outfall via a contractual agreement.

3. Palm Beach County's Acreage Pines Elementary School Site "H". This is a 48.5 acre site with a gravity control structure discharge to the Upper Basin, Unit of Development 13.

4. ITID's Acreage Community Park North and Maintenance Facility. This is a 17.5 acre drainage area with gravity control structure discharge to the Lower Basin, Unit of Development 2. Acreage Community Park South is a 17.6 acre area that drains west into Palm Beach County's Natural Area and subsequently into Unit 13.

5. Northlake Boulevard. This is a 49 acre area at ITID's northeast corner and discharges via a gravity control structure to the Lower Basin, Units of Development 7 and 9.

6. Palm Beach County Natural Area Northlake Boulevard Central. This is a 124.5 acre area just west of Acreage Community Park. It discharges via a gravity control structure to the Upper Basin, Unit of Development 13.

7. Southeast Corbett Area. This area is ill defined because of the lack of drainage conveyance. This natural preserve area flows via the path of least resistance. It is estimated the drainage area is 3996.0 acres and discharges to the Upper Basin, Unit of Development 5. Its conditional discharge is via a gated 72 inch corrugated aluminum pipe into the M-0 Canal, Unit of Development 5.

The sum total of all the above yields 24,470 acres (which includes 3996 acres from SE Corbett) or 38.23 square miles.

There are approximately 160 miles of canals in both the M-1 and M-2 Basins with the M-2 Basin having a little over 20 miles of canals.

There are approximately 352 miles of roads in the M-1 and M-2 Basins of which about 97 miles are paved. The roadway system is set up in a matrix fashion with most residents having a paved road within a 1/2 mile.

M-1 BASIN EXISTING SURFACE WATER MANAGEMENT FACILITIES:

The surface water management/drainage conveyance facilities for the M-1 Basin includes the roadway swale system, dump culverts from the swales into the canals, a canal network, roadway culvert crossings, pump stations, and control structures. See Exhibit "E" for ITID's M-1 Basin canal network. The major surface water management facilities for the M-1 Basin are depicted in Exhibit "D". There are also thousands of dump culverts and hundreds of culvert road crossings.

The M-1 Basin is divided into two sub-basins: The Upper M-1 Basin and the Lower M-1 Basin. Each of these basins is discussed separately in the following sections.

THE LOWER M-1 BASIN FACILITIES:

The Lower M-1 Basin is comprised of 7,195 acres (which includes 11.25 acres from Unit 19C) of onsite areas. The following offsite areas also discharge into the Lower M-1 Basin:

1. Bay Hill/Stonewal	=	985.2 Acres
2. Rustic Lakes/Kramer	=	330.6 Acres
3. Acreage Community Park N	=	17.5 Acres
Total Offsite		1,333.3 Acres

There are approximately 56 miles of canals in the Lower Basin and numerous culverts at road crossings. Road drainage is typically via swales with a "drop culvert" at canal connection points. These "drop culverts" are typically 15" to 24" diameter culverts mounded over with dirt to retard erosion. Some paved roads have inlets and pipes at the canal intersections.

Offsite discharges into the Lower Basin area are via a 42 cfs pump from Bay Hill, a 24.35 cfs pump from Rustic Lakes, and two gravity overflow structures from the Acreage Community Park. This park is owned and operated by ITID and is where its maintenance building and field staff are based. There is currently an Acreage Community Park expansion ongoing. Palm Beach County owns this property and is leasing it to ITID. The drainage from this area discharges to the Upper M-1 Basin through two gravity water control structures.

Discharges from the Lower M-1 Basin are via three facilities:

1. Pump Station #2. This is a 132,000 gpm (294.12 cfs) pump station comprised of three 44,000 gpm pumps. The pumps run off electric power or generators in the pump house. This facility also has two gated bypass structures: an 84" CMP and a 7' x 9' concrete box culvert, both of which can be opened for gravity flow when appropriate (bypass flow is flow from the Upper Basin into the Lower Basin).

2. The 40th Street Structure. This is a gravity control structure which bleeds off water from the Lower Basin into the M-1 Canal. The M-1 Canal is owned and maintained by ITID. It traverses through the Village of Royal Palm Beach to ITID's Amil gate at the C-51 Canal. Again, see Figure 3 for an overall perspective of ITID's M-1 Basin drainage facilities. The 40th Street Structure has six operable gates. Each gate is independent of the other gates. Typically, the four gates on the north face of the structure are the only ones used. The structures' capacity is limited by a 60" RCP pipe outfall. This structure is typically used as the gravity bleeder structure to control water at the permitted wet season control elevation. In the dry season the structure is typically closed. Normal operations are to use

this structure for wet season bleed down after storms and pre-storm drawdown. During a major event and for about two days after a major event (as jointly determined by ITID and South Florida Water Management District [SFWMD] when conditions exceed their Memorandum of Agreement [MOA] dated July 10, 1997) this structure is closed.

3. The Roach Structure. This structure, that is named after the previous landowner, is comprised of gated twin 84-inch reinforced concrete pipes. The Roach Structure is normally closed. Its primary uses are pre-storm drawdown and post-storm flooding relief. Its capacity is about triple that of the 40th Street Structure. Due to the larger pipes, it is typically opened for post-storm relief after the 40th Street Structure is opened. This delayed opening is due to restrictive tailwater in SFWMD's C-51 Canal.

Both the 40th Street and Roach Structures discharge into ITID's M-1 Canal south of the M-1 Basin. This section of the M-1 Canal transects the Village of Royal Palm Beach and accepts discharges from the Village through to ITID's Discharge structures at SFWMD's M-1 Canal. There is one D-710 Amil Gate and four operable ITID gates at this location.

THE UPPER M-1 BASIN FACILITIES:

There are approximately 83 miles of canals in the Upper Basin and numerous road crossings with culverts. Road drainage is typically via swales with a "drop culvert" at canal connection points. These "drop culverts" are typically 15" to 24" diameter culverts mounded over with dirt to retard erosion. Some paved roads have inlets and pipes at the canal intersections.

Offsite discharges into the Upper Basin are via three 44,000 gpm (three 98.04 CFS) pumps from the Lower M-1 Basin, a 72" gated culvert from the Southeast Corbett Area, and gravity control structures from Northlake Boulevard and School "H" (Pierce Hammock Elementary).

Discharges from the Upper M-1 Basin are via two facilities:

1. Pump Station #3. This is a 500,000 gpm (1,114.08 CFS) pump station comprised of five 100,000 gpm pumps. There is no electric power source. The pumps are runoff from five generators housed within the pump house. This facility pumps from the Upper M-1 Basin into the 720-acre M-1 Impoundment. The discharges from the M-1 Impoundment are conveyed via ITID's Outfall Canal to SFWMD's L-8 Canal.

2. Pump Station #2 Bypass. There are two gated bypasses: an 84" Corrugated Metal Pipe (CMP) and a 7' x 9' concrete box culvert which allow flow by gravity from the Upper Basin to the Lower Basin. These structures are normally closed. There are two operable gates on the 84" riser structure and one operable gate on the 7' x 9' box culvert.

Section IV. Engineering drawings and narrative sufficient to describe each facility's capacity for the management and storage of surface waters and potable water supply, if applicable.

Unit of Development 19 was created for the purpose of allowing ITID to provide for legal positive outfalls. Unit 19C is proposing two entrances from Northlake Blvd, one exit to Northlake Blvd, 1 entrance from Coconut Blvd, and one exit to Coconut Blvd. Their proposed surface water management system will provide for the required stormwater attenuation and water quality treatment. The design criteria are specific as to requiring the onsite equal compensating storage requirements pursuant to the adopted Indian Trail Improvement District policy.

Unit of Development 19C (the Unit) was formed to provide all potential functions as provided by ITID to the lands in the Unit. The current request is to include ITID services of a stormwater outfall but not lake maintenance, maintenance of the drainage system, domestic water supply, wastewater collection system, or parking lot maintenance. Palm Beach County is the regulatory authority responsible for both Northlake Blvd and Coconut Blvd. Reference is herein made to Exhibit "F" the overall proposed site plan by Cotleur & Hearing.

The surface water management system for Unit 19C is provided by one wet detention area and may include exfiltration trench. The design includes an onsite stormwater collection system via inlets and pipes which convey runoff to the aforementioned

stormwater facility. ITID provides the legal positive outfall for drainage from the site into ITID's Lower M-1 Basin to the ITID north-south canal approximately 0.25 miles east of the Coconut Blvd. These plans are currently under review by the regulatory agencies and won't become final until fully permitted. Some revisions are probable due to governing agency comments. All facilities will be constructed to applicable governing body criteria. ITID will not assume responsibility for any of the surface water management system including the outfall and control structure.

The Board of Supervisors cited that no ingress or egress will be allowed onto Hamlin Blvd and the clients representative at the 9/20/23 Board of Supervisors regular meeting stated that no entrance onto Hamlin Blvd is proposed.

Potable water and wastewater collection will be provided by the Palm Beach County Water Utilities Department.

Section V. A description of any environmental or water quality program that the water control district has implemented or plans to implement.

The SFWMD includes the regulations that require Best Management Practices for water quality. These criteria resulted in the proposed design which includes a dry detention area.

In addition, the water quality condition of surface water discharge is checked pursuant to the National Pollutant Discharge Elimination System (NPDES) permit as issued by the Florida Department of Environmental Protection. All permits and annual reports applicable to the above conditions are incorporated herein by reference.

Section VI. A map and narrative description of any area outside the water control district's legal boundary for which the district provides services.

Unit 19C does not have any facilities nor is it a conveyance for services to any areas outside of the unit.

ITID does provide a legal positive outfall to several areas outside of its activated Units of Development. A brief description of each follows:

A. J. W. Corbett Wildlife Management Area.

There are two areas of inflow from the JW Corbett Area:

1. An area of approximately 3,996 acres in the southeast corner of the JW Corbett Area. This area has control

structures in the JW Corbett Area to attenuate flow. This discharge is to moderate water stages within the natural area. ITID also has a sluice gate that can be shut in rare cases of very high stages to reduce flooding in its active units. The JW Corbett Area discharge is into ITID's "M-0" Canal east of its "L" Canal

2. West of ITID's M-1 Impoundment. This is an overflow structure from the JW Corbett Area into ITID's outfall canal that discharges only in times of flooding conditions in the JW Corbett Area. Discharge from this overflow structure does not affect the residents in any activated unit of development.

These inflows into ITID's facilities are a result of government agency cooperation and are not governed by a contractual agreement.

B. Rustic Lakes AKA Kramer Property.

This area is just to the east of Bay Hill Estates and is comprised of approximately 331 acres. ITID accepts this drainage as part of a contractual agreement with the Property Owners Association. Rustic Lakes pumps their discharge at a rate of 24.35 CFS into a drainage ditch that conveys excess runoff to a control structure owned and operated by ITID. This control structure and the pump can be shut off on an as needed basis.

C. Northlake Boulevard.

That portion of Northlake Boulevard that is east of Grapeview Boulevard and east of Bay Hill Estates drains into ITID's surface water management system via a series of conveyance culverts and a stormwater treatment pond with a control structure. This discharge is the result of a permit from ITID to Palm Beach County.

D. Elmore Property.

ITID has an Agreement with Mr. Elmore to accept the discharges from the four Elmore properties. The existing Pierce Hammock Elementary School is one of these four parcels and it currently discharges excess surface water runoff into ITID's facilities via a permit issued by ITID to the School Board of Palm Beach County. This Water Control Plan adds Unit 19C, a portion of the third of these four areas into ITID's drainage system.

E. Acreage Pines Elementary School.

ITID accepts the discharge of excess surface water runoff from this school after the runoff is attenuated and treated via Best Management Practices on school grounds.

F. Acreage Community Park.

ITID accepts the discharge of excess surface water runoff from this park via a stormwater collection system that was designed to include a series of stormwater exfiltration trenches. This park is on land with a long term lease from Palm Beach County to ITID. ITID is responsible for the maintenance and upkeep of all park facilities including an expansion that is currently underway.

G. Royal Pines Natural Area.

ITID accepts the flood water overflow from this area. This occurs infrequently, but can occur for single large rainfall events or in extended periods of excess rainfall.

H. Las Flores / Dellwood

ITID accepts the discharge of excess surface water runoff from this area. This is adjacent to ITID's M-2 Basin as opposed to all of the above drainage connections that are in the M-1 Basin.

The above seven areas are graphically depicted in Exhibit "A".

Section VII. Detailed descriptions of facilities and services that the water control district plans to provide within 5 years.

No improvements to the surface water management system or roadway network are anticipated within ITID at this time but for the 19C Unit of Development.

ITID received a permit from FDEP to construct a pilot pumping program from its M-1 Impoundment to the Moss property for rehydration of the area. This testing program is complete. Other grants are also being pursued. ITID has also negotiated with GL Homes via Palm Beach County an additional 640 acres for another M-1 Basin Impoundment. This additional Impoundment may or may not come to fruition within the next 5 years. Further in the future are possible improvements as the result of the Comprehensive Everglades Restoration Project, but these, if any, will be outside of the 5 year horizon addressed in this Water Control Plan.

The maintenance of all existing facilities will continue to occur on an as needed basis as budgeted annually by the Board of Supervisors.

The public water distribution and wastewater collection systems are now the jurisdiction of Palm Beach County's Water Utilities Department.

Section VIII. A description of the administrative structure of the water control district.

The District is governed by a five member Board of Supervisors. The Board of Supervisors employs an Executive Director who is in charge of the day to day operations of the District. The Board of Supervisors also employs a District Attorney who is legal advisor to the Board and handles all legal matters for the District. In addition, the Board of Supervisors employs a District Engineer who has control over the engineering works in the District. The District has four officers; a President; a Vice-President; a Secretary; and a Treasurer.

The District Manager/Administrator has the following divisions of personnel:

A. Director of Operations and Maintenance

This person is responsible for all maintenance of District facilities and infrastructure. This includes roadways, drainage, and utilities. This person directs all in house construction projects that ITID staff complete.

B. Director of Parks and Recreation

This person is responsible for directing the recreation programs and for day to day maintenance and scheduling of park facilities.

C. Administrative staff

These people report directly to the District Manager to support the direction of the Governing Board via the District Manager. This staff supports the day to day administration and human resources needs of the District.

D. Director of Finance

This person reports to the District Manager, but has specific functions outside of administration and is therefore listed separately.

METHOD OF FINANCING

Several alternative methods of funding the proposed Water Control Plan improvements constructed on existing or Landowner provided public rights-of-way are available to ITID in accordance with District policy and applicable state statutes. These are as follows:

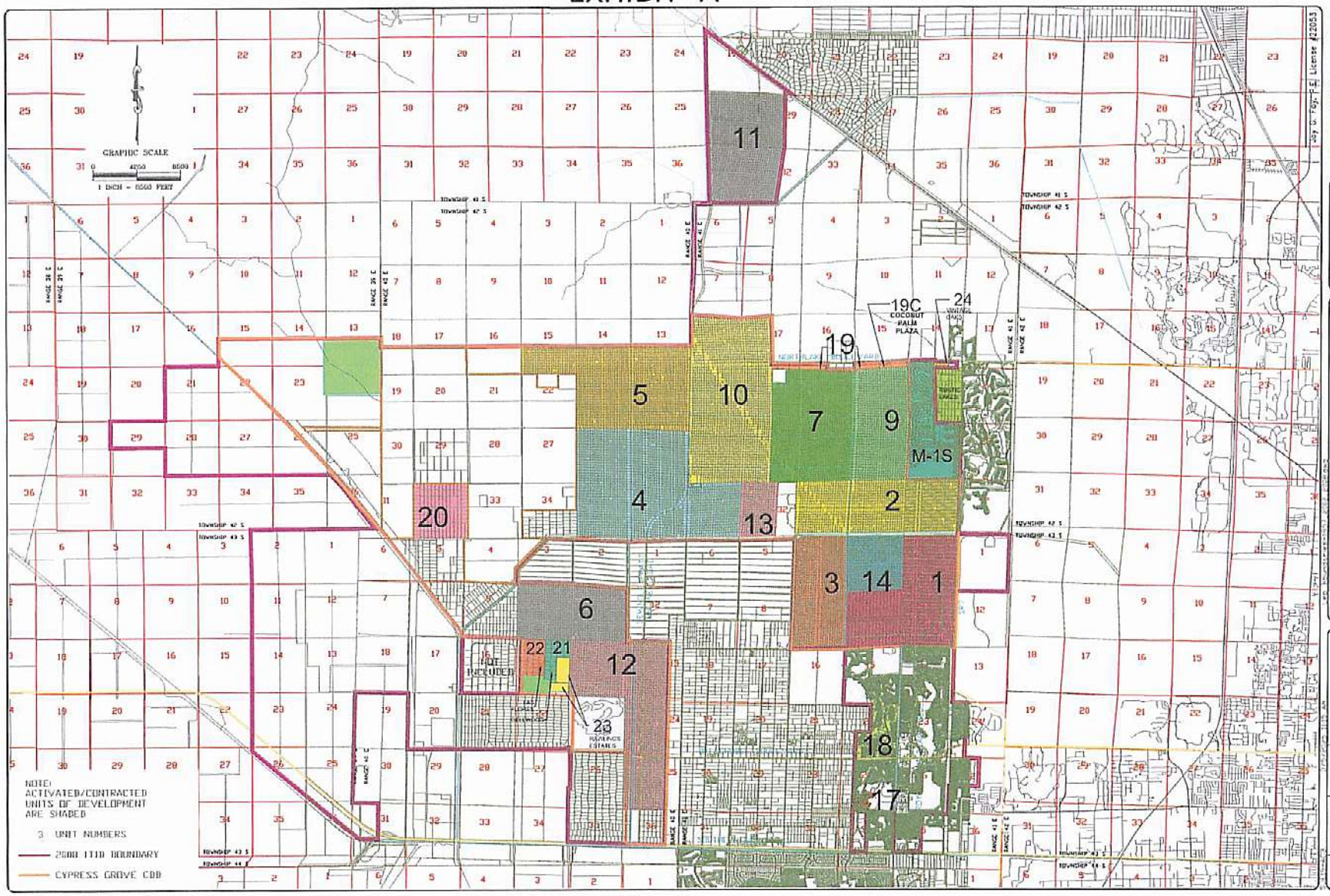
A. Donations by the Landowner of the proposed improvements provided such improvements are constructed in accordance with plans and specifications approved by the Engineer of ITID.

B. Funding to ITID by the Landowner for construction of required improvements.

C. Construction of required improvements utilizing the sale of ITID bonds, with the bonds being repaid from annual assessments to the benefited lands within the Unit until the indebtedness is retired.

D. Combination of A, B and C above with advanced funds reimbursed to the Landowner from a bond sale, assessments or loans.

EXHIBIT "A"



STORMWATER ENGINEERING, INC.
SJE
Civil, Hydrologic & Hydraulic Engineers

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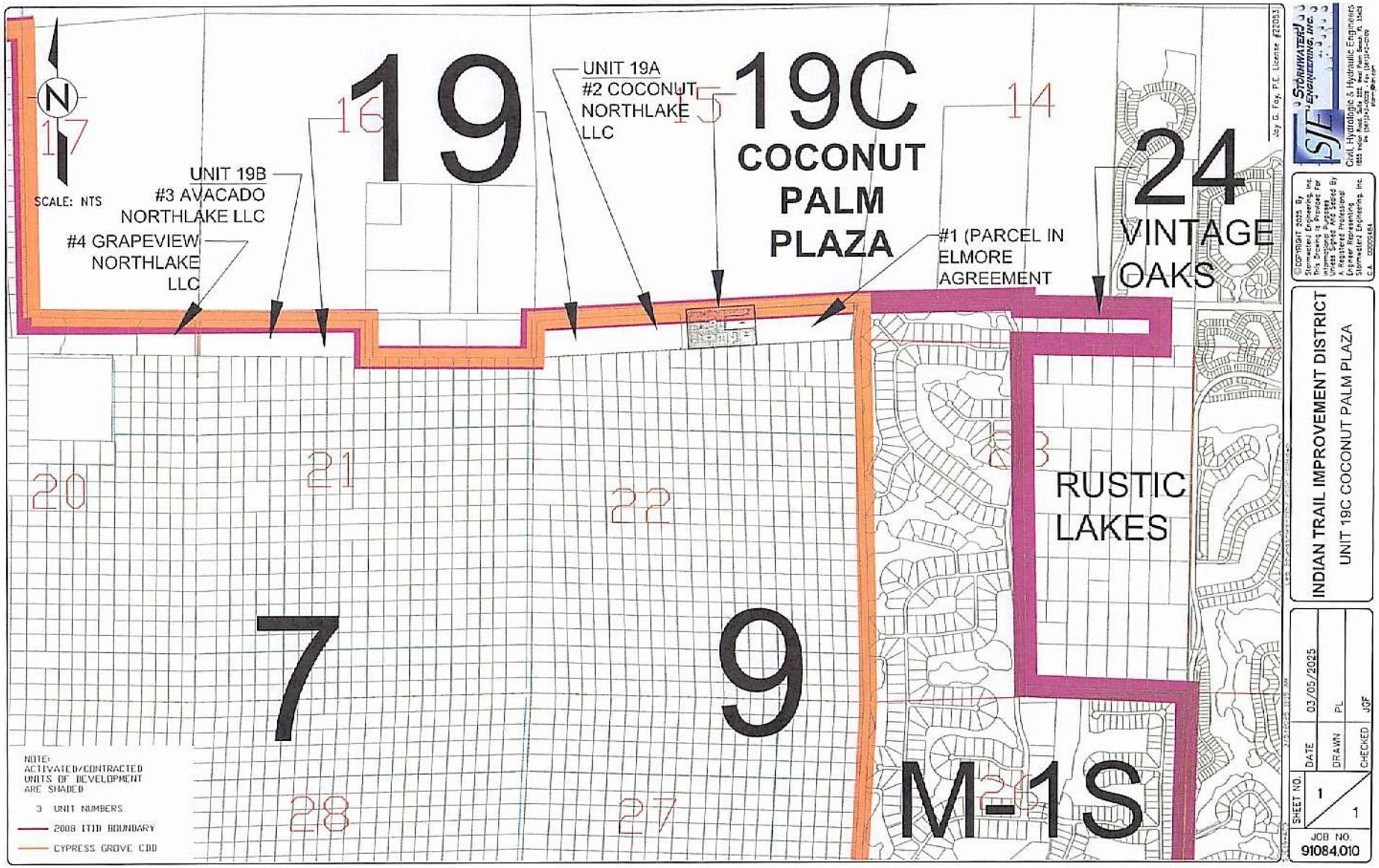
INDIAN TRAIL IMPROVEMENT DISTRICT

2008 LEGISLATIVE BOUNDARIES

DATE	03/05/2025
DRAWN	PL
CHECKED	JGF
SHEET NO.	1 / 1
JOB NO.	91084.000

EXHIBIT "B"



Jay G. Foy, P.E. License #72053

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Civil, Hydrologic & Hydraulic Engineers

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INDIAN TRAIL IMPROVEMENT DISTRICT

UNIT 19C COCONUT PALM PLAZA

DATE	03/05/2025
DRAWN	PL
CHECKED	JGF
SHEET NO.	1 / 1
JOB NO.	91084.010

EXHIBIT "C"

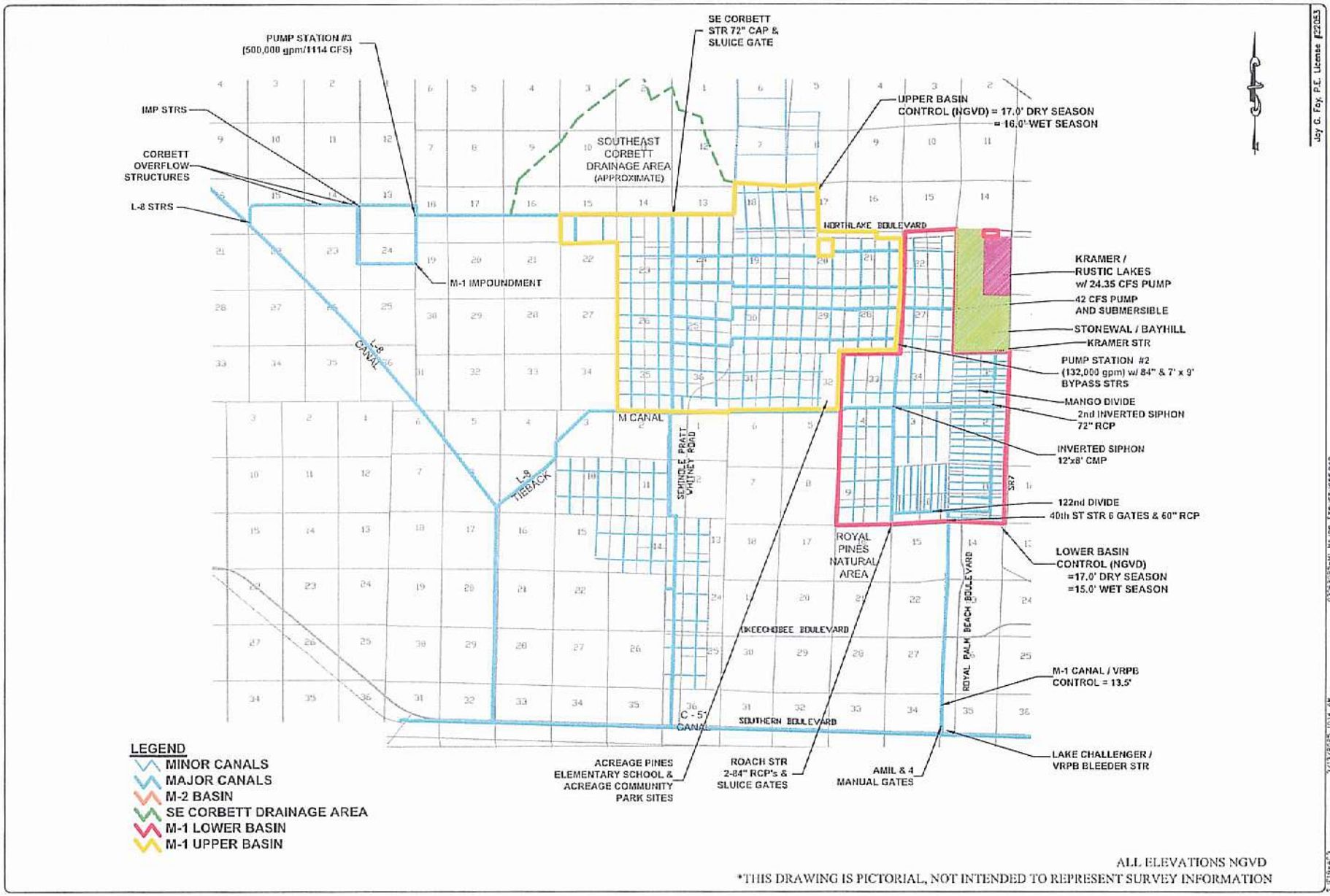
DESCRIPTION: COCONUT PALM PLAZA

A PARCEL OF LAND LYING SOUTH OF THE RIGHT-OF-WAY FOR LAKE PARK WEST ROAD AND LYING EAST OF THE RIGHT-OF-WAY FOR COCONUT BOULEVARD AND BEING WITHIN SECTION 15, TOWNSHIP 42 SOUTH, RANGE 41 EAST, PALM BEACH COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH EAST CO RN ER OF SAID SECTION 15; THENCE SOUTH 86°53'58" WEST ALONG THE SOUTH LINE OF SAID SECTION 15, A DISTANCE OF 1522.70 FEET FOR A POINT OF BEGINNING; THENCE CONTINUE SOUTH 86°53'58" WEST ALONG SAID SOUTH UNE, A DISTANCE OF 1028.33 FEET TO THE INTERSECTION THEREOF WITH THE EAST RIGHT-OF-WAY UNE OF COCONUT BOULEVARD; THENCE NORTH 47°19'55" WEST, ALONG SAID EAST RIGHT-OF-WAY UNE, A DISTANCE OF 57.32 FEET; THENCE NORTH 01°33'46" WEST, CONTINUING ALONG SAID EAST RIGHT-OF-WAY UNE, A DISTANCE OF 433.48 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 96.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE *AND* CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 24°09'10", A DISTANCE OF 40.47 FEET TO THE END OF SAID CURVE; THENCE NORTH 39°L3'10" EAST, CONTINUING ALONG SAID RIGHT-OF-WAY UNE, A DISTANCE OF 54.95 FEET TO A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 96.00 FEET AND WHOSE RADIUS POINT BEARS SOUTH 34°09'05" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE AND CONTINUING ALONG SAID RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 31°03'03", A DISTANCE OF 52.03 FEET TO THE POINT OF TANGENCY; SAID POINT BEING ON THE SOUTH RIGHT-OF-WAY LINE OF SAID LAKE PARK WEST ROAD; THENCE NORTH 86°53'58" EAST, ALONG SAID SOUTH RIGHT-OF-WAY UNE, A DISTANCE OF 892.21 FEET TO A POINT ON A CURVE CONCAVE NORTHWESTERLY HAVING A RADIUS OF 104.00 FEET AND WHOSE RADIUS POINT BEARS NORTH 84°48'28" WEST; THENCE SOUTHWESTERLY ALONG SAID CURVE AND DEPARTING SAID SOUTH RIGHT-OF-WAY UNE, THROUGH A CENTRAL ANGLE OF 81°42'26", A DISTANCE OF 148.31 FEET TO THE POINT OF TANGENCY; THENCE SOUTH 86°53'58" WEST, A DISTANCE OF 266.42 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS OF 45.00 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 41°27'32", A DISTANCE OF 32.56 FEET TO THE END OF SAID CURVE; THENCE SOUTH 03°06'02" EAST, A DISTANCE OF 206.05 FEET; THENCE NORTH 86°53'58" EAST, A DISTANCE OF 431.86 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 35.00 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 89°48'14", A DISTANCE OF 54.86 FEET TO THE POINT OF TANGENCY; THENCE SOUTH 03°17'48" EAST, A DISTANCE OF 226.61 FEET TO THE POINT OF BEGINNING.

SAID LAND SITUATED, LYING AND BEING IN, PALM BEACH COUNTY, FLORIDA, AND CONTAINING 489,840 SQUARE FEET, OR 11.245 ACRES MORE OR LESS.

EXHIBIT "D"



ALL ELEVATIONS NGVD

*THIS DRAWING IS PICTORIAL, NOT INTENDED TO REPRESENT SURVEY INFORMATION

Jay G. Foy, P.E. License #72083

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storm@si.com

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INDIAN TRAIL IMPROVEMENT DISTRICT
M-1 BASIN MAJOR STRUCTURES

DATE	03/13/2025	
DRAWN	PL	
CHECKED	JGF	

SHEET NO. 1 / 1

JOB NO. 91084.227

EXHIBIT "E"



LEGEND

- PAVED ROADS
- MINOR CANALS
- MINOR CANALS
- M-1 CANAL BASIN

SCALE: 1"=1500

INDIAN TRAIL IMPROVEMENT DISTRICT

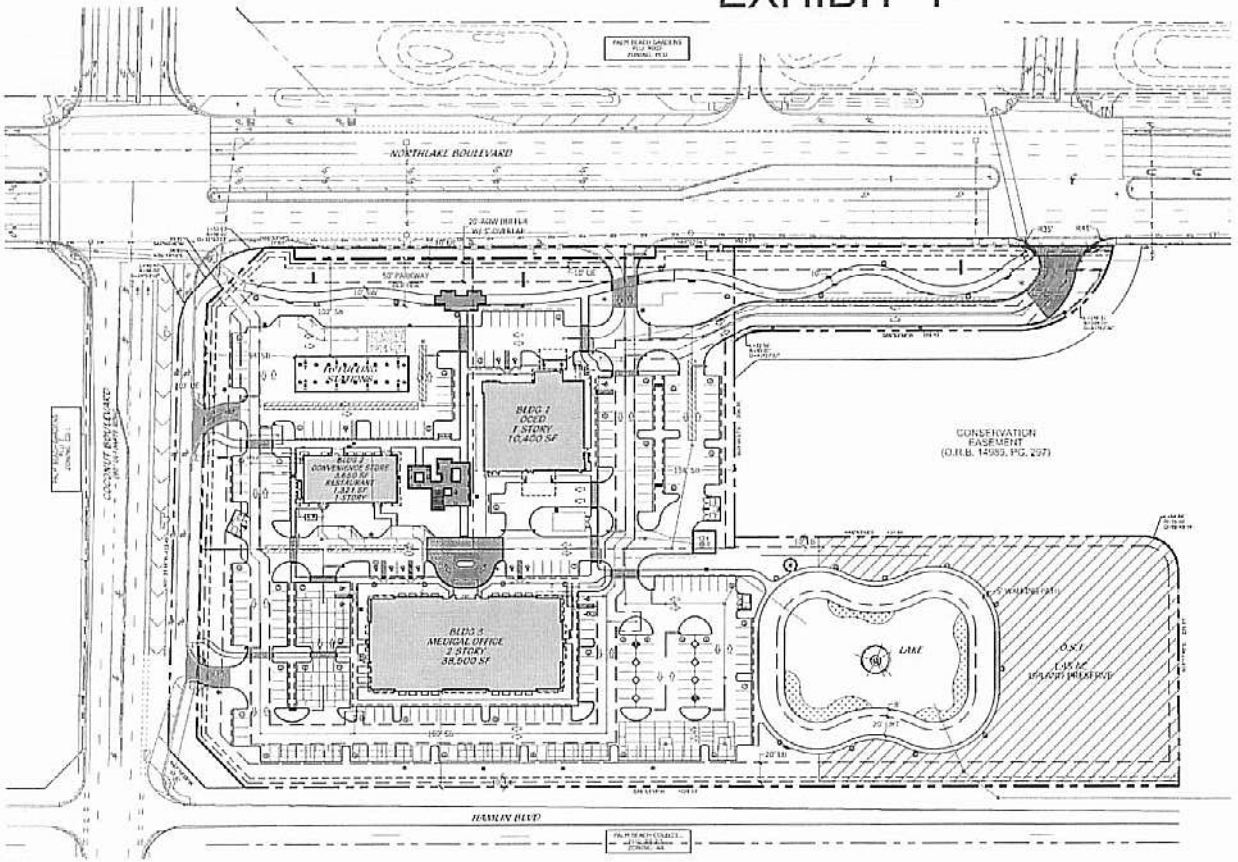
M-1 BASIN CANALS

Stormwater Engineering, Inc.

Civil, Hydrologic & Hydraulic Engineers

JOB NO 91084.000

EXHIBIT "F"



GENERAL NOTES

REFUSE SERVICE SHALL BE ACCOMPLISHED BY WAY OF INDIVIDUAL DUMPSTER AND RECYCLING AS SHOWN ON THE SITE PLAN.

SIGNS SHALL BE PROVIDED AT ALL INTERSECTIONS WITH HANDICAP PARKING AND DRIVE ISLES IN ACCORDANCE WITH ADA AND THE FLORIDA ADA ACCESSIBILITY CODE.

ALL SIGNAGE SHALL CONFORM TO THE REQUIREMENTS OF THE CITY OF PALM BEACH GARDENS CODE OR WAIVERS SHALL BE SOUGHT FROM CITY COUNCIL.

TYPE D OR RAISED CURB SITE CLOSING SHALL BE USED BETWEEN PARKING ISLANDS AND WITHIN VEHICULAR USE AREAS.

ALL SIDEWALKS SHALL BE A MINIMUM OF 5 FEET IN WIDTH PER CODE.

THE BUILDING, LANDSCAPE AND LIGHTING DESIGN SHALL MAXIMIZE THE USE OF CPTED DESIGN PRINCIPLES.

A 6 FT. SAFE SIGHT TRIANGLE SHALL BE PROVIDED AT THE PROJECT ENTRY DRIVE.

ALL PARKING LOT STRIPING, EXCEPT FOR PARKING SPACES, SHALL BE CONSTRUCTED USING THERMOPLASTIC MATERIAL IN ACCORDANCE WITH LDR SECTION 78.209.

ALL ADA ACCESSIBLE RAMPS SHALL MEET ALL APPLICABLE, REGIONAL AND STATE ACCESSIBILITY GUIDELINES AND REGULATIONS. ANY MODIFICATIONS SHALL BE APPROVED BY THE ENGINEER OF RECORD.

THE SITE SHALL COMPLY WITH LDR 78.304. THERE SHALL BE NO OUTDOOR STORAGE AREAS PERMITTED ON SITE.

ALL PAVEMENT MARKING AND STRIPING EXCLUDING PARKING STALLS, SHALL BE INSTALLED WITH THERMOPLASTIC MATERIALS, (I.E.G. RAISED BUTTONS OF APPROPRIATE LENGTH SHALL BE USED ON HIGH TRAFFIC AREAS, UNLESS OF PAINT OR ITS APPLICABLE MATERIAL.

BUILDING SETBACKS				
	FRONT	WEST SIDE	EAST SIDE	REAR
CONVENIENCE STORE	254'	105'	349'	299'
OCED	96'	206'	158'	306'
MEDICAL OFFICE (3 STY)	335'	676'	665'	102'

PROJECT TEAM

OWNER/CLIENT:
COMMERCIAL PROPERTIES
11989 SW SUNRIDGE SPRINGS TERRACE
PORT SAINT LUCIE, FL 34987

PLANNER & LANDSCAPE ARCHITECT:
COTLEUR & HEARING
1934 COMMERCE LANE, SUITE 1
JUPITER, FL 33458
561.747.6336

CONVENIENCE STORE ARCHITECT
RELEVANT STUDIO
600 1ST ST, SUITE 802
HOGANS, AR 72716

OCED ARCHITECT:
LAN ARCHITECTURE
501 ELM ST 4100,
DALLAS, TX - 75202

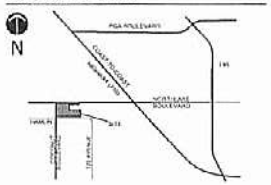
MEDICAL OFFICE ARCHITECT:
DAVIS STOKES COLLABORATIVE P.C
7121 CROSSPOINTE BLVD
FRANTWOOD, TN - 37027

ENGINEER:
SIMMONS & WHITE
2581 METROCENTRE BLVD. SUITE 3
WEST PALM BEACH, FLORIDA 33407
561-478-7848

SURVEYOR:
ENGENUITY GROUP, INC.
1280 N. CONGRESS AVE., SUITE 101
WEST PALM BEACH, FL 33409
561.655.1151

TRAFFIC CONSULTANT
SIMMONS & WHITE
2581 METROCENTRE BLVD. SUITE 3
WEST PALM BEACH, FLORIDA 33407
561-478-7848

LOCATION MAP



LEGEND

BSL	BASE BUILDING LINE		ADA SIGN
CONC	CONCRETE		STOP SIGN
ADA	AMERICANS W DISABILITIES ACT		DO NOT ENTER
LB	LANDSCAPE BUFFER		PEDESTRIAN CROSSING
LA	LANDSCAPE AREA		DECORATIVE LIGHTING
R	RADIUS		SINGLE STREET LIGHT
EX	EXISTING		DOUBLE STREET LIGHT
SB	SETBACK		
SW	SIDEWALK		
TYP	TYPICAL		
ULT ROW	ULTIMATE RIGHT OF WAY		
FP	FOUNDATION PLANTING		
OSR	OPEN SPACE TRACT		
UE	UTILITY EASEMENT		
CL	CENTER LINE		
OCED	OFF-CAMPUS EMERGENCY DEPARTMENT		
ROW	RIGHT OF WAY		
CONST	CONSTRUCTION		

SITE DATA

PETITION NUMBER	PIUD 25-02-0001/CHUR 25-03-0001
APPLICATION NAME	COCONUT PALM PLAZA
LANDUSE DESIGNATION	COMMERCIAL (C)
ZONING DESIGNATION	PUD/CN-1
CONTROL NUMBER	52-41-42-15-00-000-5020
TOTAL PROJECT AREA	10.241 AC 467,885 SF
EXISTING USE:	VACANT
PROPOSED USE:	COMMERCIAL

PROPOSED GROSS FLOOR AREA

BUILDING 1 (OFF CAMPUS EMERGENCY DEPT)	10,400 SF
BUILDING 2 (CONVENIENCE STORE)	3,650 SF
BUILDING 2 (RESTAURANT)	1,321 SF
BUILDING 3 (MEDICAL OFFICE)	38,500 SF
TOTAL	53,871 SF

BUILDING HEIGHTS

BUILDING 1 (OFF CAMPUS EMERGENCY DEPT)	27 FT
BUILDING 2 (CONVENIENCE STORE)	22.7 FT
BUILDING 3 (MEDICAL OFFICE)	55 FT

LAND USE COVERAGE

	SF	AC	%
IMPERVIOUS			
BUILDING LOT COVERAGE	39,571	0.91	8%
SIDEWALKS	31,525	0.72	7%
VEHICULAR USE AREAS	167,419	3.84	36%
SUBTOTAL	238,475	5.47	51%
PERVIOUS AREAS			
LAKE	41,047	0.94	9%
OPEN SPACE	188,362	4.32	40%
SUB TOTAL	229,409	5.27	49%
TOTAL	467,884	10.74	100%

PARKING DATA	REQ	PROV
OCED (1/200)	52	
MEDICAL OFFICE (1/200)	193	
CONVENIENCE STORE W/ GAS (1/200 + 2/EA)	24	
RESTAURANT (1/150 + 1/250)	24	
TOTAL	293	306
ADA PARKING (INCLUDED IN TOTAL)	12	13
LOADING SPACE	2	2
BICYCLE PARKING	14	14

BUILDING DISTANCE SETBACKS	REQ	PROV
FRONT (NORTH)	50'	96'
SIDE (WEST)	40'	105'
REAR (SOUTH)	20'	102'
SIDE (EAST)	20'	158'

Site Plan

0 32 62 127 187 249

Scale: 1" = 60'-0" North

Cotleur & Hearing
Landscape Architects
Land Planners
Environmental Consultants
1934 Commerce Lane
Suite 1
Jupiter, Florida 33458
561.747.6336 Fax 747.1377
www.cotleurhearing.com
Lic# LC-26000535

Coconut Palm Plaza

SITE PLAN

Palm Beach Gardens, Florida

DESIGNED	DPH
DRAWN	BSK, MD
APPROVED	DPH
JOB NUMBER	22-0604.01
DATE	03-21-25
REVISIONS	03-28-25
	07-18-25
	08-29-25
	10-29-25
	12-11-25

December 11, 2025 10:38:3 a.m.
Drawing: 22-0604.01 SP.DWG

SHEET 1 OF 5

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ATTACHMENT B

DESCRIPTION OF LANDS TO BE ACQUIRED BY PURCHASE OR CONDEMNATION

(NONE)

ATTACHMENT C

ESTIMATED COST OF THE WATER CONTROL PLAN AND ORGANIZATIONAL/ADMINISTRATION EXPENSES

A. All costs are developer funded, therefore there is no cost to the District.

ATTACHMENTS D

D.i. - Owners of Property
D.ii. - Description of Property
D.iii. - Acreage of Property
D.iv. - Benefits
D.v. - Damages
D.vi. - Takings

ATTACHMENT D.i.
Owners of Property

CORNERSTONE PBG, LLC.	11.245 Acres

ATTACHMENT D.ii.
Legal Description of Property

CORNERSTONE PBG, LLC.
COCONUT PALM PLAZA
Unit 19C

DESCRIPTION: COCONUT PALM PLAZA

A PARCEL OF LAND LYING SOUTH OF THE RIGHT-OF-WAY FOR LAKE PARK WEST ROAD AND LYING EAST OF THE RIGHT-OF-WAY FOR COCONUT BOULEVARD AND BEING WITHIN SECTION 15, TOWNSHIP 42 SOUTH, RANGE 41 EAST, PALM BEACH COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 15; THENCE SOUTH 86°53'58" WEST ALONG THE SOUTH LINE OF SAID SECTION 15, A DISTANCE OF 1522.70 FEET FOR A POINT OF BEGINNING; THENCE CONTINUE SOUTH 86°53'58" WEST ALONG SAID SOUTH LINE, A DISTANCE OF 1028.33 FEET TO THE INTERSECTION THEREOF WITH THE EAST RIGHT-OF-WAY LINE OF COCONUT BOULEVARD; THENCE NORTH 47°19'55" WEST, ALONG SAID EAST RIGHT-OF-WAY LINE, A DISTANCE OF 57.32 FEET; THENCE NORTH 01°33'46" WEST, CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, A DISTANCE OF 433.48 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 96.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE AND CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 24°09'10", A DISTANCE OF 40.47 FEET TO THE END OF SAID CURVE; THENCE NORTH 39°13'10" EAST, CONTINUING ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 54.95 FEET TO A POINT ON A CURVE CONCAVE SOUTHEASTERLY HAVING A RADIUS OF 96.00 FEET AND WHOSE RADIUS POINT BEARS SOUTH 34°09'05" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE AND CONTINUING ALONG SAID RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 31°03'03", A DISTANCE OF 52.03 FEET TO THE POINT OF TANGENCY; SAID POINT BEING ON THE SOUTH RIGHT-OF-WAY LINE OF SAID LAKE PARK WEST ROAD; THENCE NORTH 86°53'58" EAST, ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 892.21 FEET TO A POINT ON A CURVE CONCAVE NORTHWESTERLY HAVING A

RADIUS OF 104.00 FEET AND WHOSE RADIUS POINT BEARS NORTH 84°48'28" WEST; THENCE SOUTHWESTERLY ALONG SAID CURVE AND DEPARTING SAID SOUTH RIGHT-OF-WAY LINE, THROUGH A CENTRAL ANGLE OF 81°42'26", A DISTANCE OF 148.31 FEET TO THE POINT OF TANGENCY; THENCE SOUTH 86°53'58" WEST, A DISTANCE OF 266.42 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS OF 45.00 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 41°27'32", A DISTANCE OF 32.56 FEET TO THE END OF SAID CURVE; THENCE SOUTH 03°06'02" EAST, A DISTANCE OF 206.05 FEET; THENCE NORTH 86°53'58" EAST, A DISTANCE OF 431.86 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 35.00 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 89°48'14", A DISTANCE OF 54.86 FEET TO THE POINT OF TANGENCY; THENCE SOUTH 03°17'48" EAST, A DISTANCE OF 226.61 FEET TO THE POINT OF BEGINNING.

SAID LAND SITUATED, LYING AND BEING IN, PALM BEACH COUNTY, FLORIDA, AND CONTAINING 489,840 SQUARE FEET, OR 11.245 ACRES MORE OR LESS.

ATTACHMENT D.iii.
Acreage of Property

CORNERSTONE PBG, LLC. (COCONUT PALM PLAZA) 11.245 Acres

ATTACHMENT D. iv.
Benefits

Water and Wastewater Utilities

Not included, as these services are provided by the Palm Beach County Water Utility Department. It is noted that these utilities as well as other utilities are required for project development, although these are outside of the services assessed herein.

Vertical Structures (Buildings)

Not included as vertical structures are not part of ITID responsibilities.

Surface Water Management System and Paving

Palm Beach Gardens and Palm Beach County require a "legal positive outfall" for all development. ITID is the only available provider of this service to the Coconut Palm Plaza. Without discharge for excess stormwater the site could not be developed as presented.

The roadway network exists. The Coconut Palm Plaza development will connect to this roadway network via two driveways to Northlake Blvd, one entrance from Coconut Blvd, and one exit to Coconut Blvd.

The owner of the property was asked to provide the value of the land. Cornerstone PBG LLC provided a Broker's opinion (Atlantic Retail) as repeated below:

"SUBJECT PROPERTY: 12422 Northlake Blvd, Palm Beach Gardens, FL

- **Land Area:** 11.18 Acres
- **Zoning/FLU:** MUPD – Palm Beach Gardens
- **PCN:** 52-41-42-15-00-000-5020
- **Current Use:** Vacant Land

VALUATION SUMMARY

Based on the analysis of comparable market activity and the comparables listed below, the estimated market value range for this property without ITID drainage rights is as follows.

$5,310,000 – $5,869,000
($475,000-$525,000/ Acre)

However, approval to utilized the ITID drainage system will free up approximately 20-25% of the total land area for development which would have been required for on site drainage infrastructure. Additionally, the capital required to add on site retention will be largely eliminated. As such, the value of the property will appreciate upon receipt of approvals.

Valuation with ITID incorporation: $8,200,000 – 9,800,000

COMPARABLE SALES ANALYSIS

Property #	Address	Total Acreage	Zoning	Municipality	Sale Price	Price/AC	Close Date
1	SEC Northlake & Seminole Pratt Whitney	5.85	AR	PBC	$3,650,000	$623,932	12/2/2024
2	SWC Northlake & Coconut	29.5	GC	PBC	$14,000,000	$474,576	12/16/2021
3	11594 Northlake Blvd	17.9	MPUD	Palm Beach Gardens	$9,305,000	$519,832	11/16/2023

Comparable Map



,,

Assessment of Benefits

The Unit of Development consists of 11.245 acres of land which will be Assessable Real Property. All Assessable Real Property located within the Unit

will benefit from the implementation of the improvements authorized in the Water Control Plan.

The Amount of Determined Benefit to the Assessable Real Property in Unit 19C is calculated based on the difference in the evaluations provided by the Broker with and without the drainage connection to Indian Trail Improvement District. The no connection value is cited above as $5,310,000 to $5,869,000, the average of which is $5,589,500. The land value with the connection is cited above as $8,200,000 to $9,800,000, the average of which is $9,000,000. The difference in the with and without a drainage connection being $3,410,500 or $305,054/acre using 11.18 acres in the Broker's report. The benefits received are evenly distributed to the 11.245 acre commercial parcel.

Total Benefits	$3,410,500

As indicated, the Amount of Determined Benefit shall be apportioned for the entire 11.245 acre commercial property. In levying and assessing this assessment for drainage services, the assessment will be based on the proposed imperviousness of the site versus the imperviousness of water management plans in the Water Control Plan for a typical 1.25 acre AR zoned lot. The original water management calculations and approvals assumed approximately a 3000 sf building pad (includes house, optional garage, optional pool, and optional porch) and a driveway 70' in length and 12' wide or 840 sf. This is a total impervious area of 3,840. For calculation purposes, the lot size is reduced from 1.25 acres assuming a roadway easement of 30' and a lot width of 233.34' or 7,000 sf for a lot area of 47,450 sf or 1.09 acres. The net imperviousness of the original Water management plans for a 1.25 acre AR lot was to be approximately 8.09% (3,840*100/47450). The proposed greenspace is 40% which results in 60% impervious area. The drainage service assessment shall be based on this increased impervious area, i.e., 60%/8.09% or by a factor of 7.42. The drainage assessment for Unit 19C shall therefore be equivalent to 11.245 acres multiplied by 7.42. This results in an assessment based on an equivalent acreage of 83.44 acres of AR land in the M-1 Drainage Basin. For example: if the assessments are for administration, M-1 maintenance, and aquatic plant control and if the sum of these assessments are $430/acre; the total assessment for the 11.245 acre parcel would be 11.245 x 7.42 x $430 or $35,878.30 per year.

ATTACHMENT D.v.
Damages

There are no known damages associated with Unit of Development 19C.

ATTACHMENT D.vi.
Takings

There are no lands being taken for rights-of-way, District works or other facilities. The property owner has previously dedicated land for roadway purposes as part of processing the approvals through Palm Beach County.

SPECIAL PERMIT No. SP-0533

THIS PERMIT, granted this 19th day of August, 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to Cornerstone PBG, LLC, hereinafter referred to as the "Permittee", is a non-exclusive permit to install the off-site work required for their project "Coconut Palm Plaza" and to connect their on-site surface water management system to ITID's drainage system as the project's legal positive outfall. The permitted works within ITID's right of way includes approximately 490' of 24" HDPE and 20' of 24" CAP with two manholes in the north swale of Hamlin Blvd. This outfall is from their on-site lake into a north south minor Indian Trail canal approximately ¼ mile east of Coconut Blvd. The connection to the ITID canal will be with a 10' open cut to Hamlin Blvd and 25' of milling and overlaying Hamlin Blvd on each side of the crossing for a total pavement width of 60'. The on-site project consists of a 5,000 S.F. gas station, a 10,400 S.F. Free Standing Emergency Room, and a 38,500 S.F. Medical Office Building with associated parking, and a 0.50 acre on-site lake. This site is within the corporate limits of Palm Beach Gardens and subject to their jurisdiction as well as other permitting agencies. The surface water management system includes piping and inlets, a control structure, a lake, underground storage, and exfiltration trenches. Their calculations demonstrate they substantially exceed ITID's equal compensating storage requirements by providing 7.02 AcFt of post development storage versus 1.52 AcFt of pre-development storage, reference their revised calculations submitted 3/13/26. Site access is off of Northlake Blvd with two points of entry and exit and one point of entry and one point of exit from/to Coconut Blvd. There are no connections to Hamlin Blvd. The plans are as shown in fifteen sheets titled "COCONUT PALM PLAZA" last revised and submitted on March 20, 2026, attached hereto and made a part thereof.

WITNESSETH:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the District Administrator upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____

President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance

of the facilities permitted herein.

PERMIT INFORMATION

OWNER

Cornerstone PBG, LLC
John Clancy — 954-354-8289
Name — Business Phone
5901 190th Ct. North
Address
Jupiter, FL, 33458
Other

ATTORNEY

Name — Business Phone
Address
Other

ENGINEER
Simmons & White, Inc.
Cody M. Floyd, P.E. — 561- 478-7848
Name — Business Phone
2581 Metrocentre Blvd. W. Ste 3
Address — cody@simmonsandwhite.com
West Palm Beach, Florida 33434 — Other

OTHER REPRESENTATIVE/PROFESSIONAL

Name — Business Phone
Address

GENERAL CONDITIONS

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on "Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations".

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement actions of any kind, and all costs and expenses incurred in

connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

   a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

   b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or operating entity. Further, such successor, assign or operating entity shall be

obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

16. This permit is subject to Chapter 298.301 (9) that states: "The approval and confirmation of the engineer's report by the board of supervisors establishes the amount and apportionment of assessments contained therein. The assessments so established are final and conclusive as to all land assessed, unless within 30 days after approval and confirmation of the engineer's report an action for relief is brought in a court of competent jurisdiction. If the assessment against any land is reduced or abated by the court, the board of supervisors shall cause the engineer's report to be amended accordingly. Unless such an action is commenced within the 30-day period, the assessment set forth in the engineer's report is final and nonappealable as to such land."

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):

$1,000,000	Each Occurrence
$1,000,000	Annual Aggregate

Property Damage:

$1,000,000	Each Occurrence
$1,000,000	Annual Aggregate
or a combined single limit of	$1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted

$1,000,000	Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 — Each Person
   $1,000,000 — Each Occurrence

2. Property Damage:
   $ 500,000 — Each Occurrence
   or a combined single limit of — $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 — Each Occurrence
   $1,000,000 — Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

1. Bodily Injury: — Each Occurrence
   $1,000,000

2. Property Damage:
   $1,000,000 — Each Occurrence
   $1,000,000 — Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).

SITE DEVELOPMENT PLANS
COCONUT PALM PLAZA

SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA



VICINITY MAP
NOT TO SCALE



LOCATION MAP
NOT TO SCALE

INDEX OF SHEETS

SHEET NO.:	DESCRIPTION:
1	TITLE SHEET
2	MASTER PLAN
3-8	PAVING AND DRAINAGE PLAN
9-12	PAVING AND DRAINAGE DETAILS
13A-13B	SUBSURFACE STORM WATER MANAGEMENT SYSTEM DETAILS
14	POLLUTION PREVENTION PLAN
~~15-19~~	~~WATER AND WASTEWATER PLAN~~
~~20~~	~~SANITARY SEWER PROFILE~~
~~21~~	~~LIFT STATION PLAN~~
~~22-33~~	~~WATER AND WASTEWATER DETAILS~~

3/20/2020

W.U.D. #26-515

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

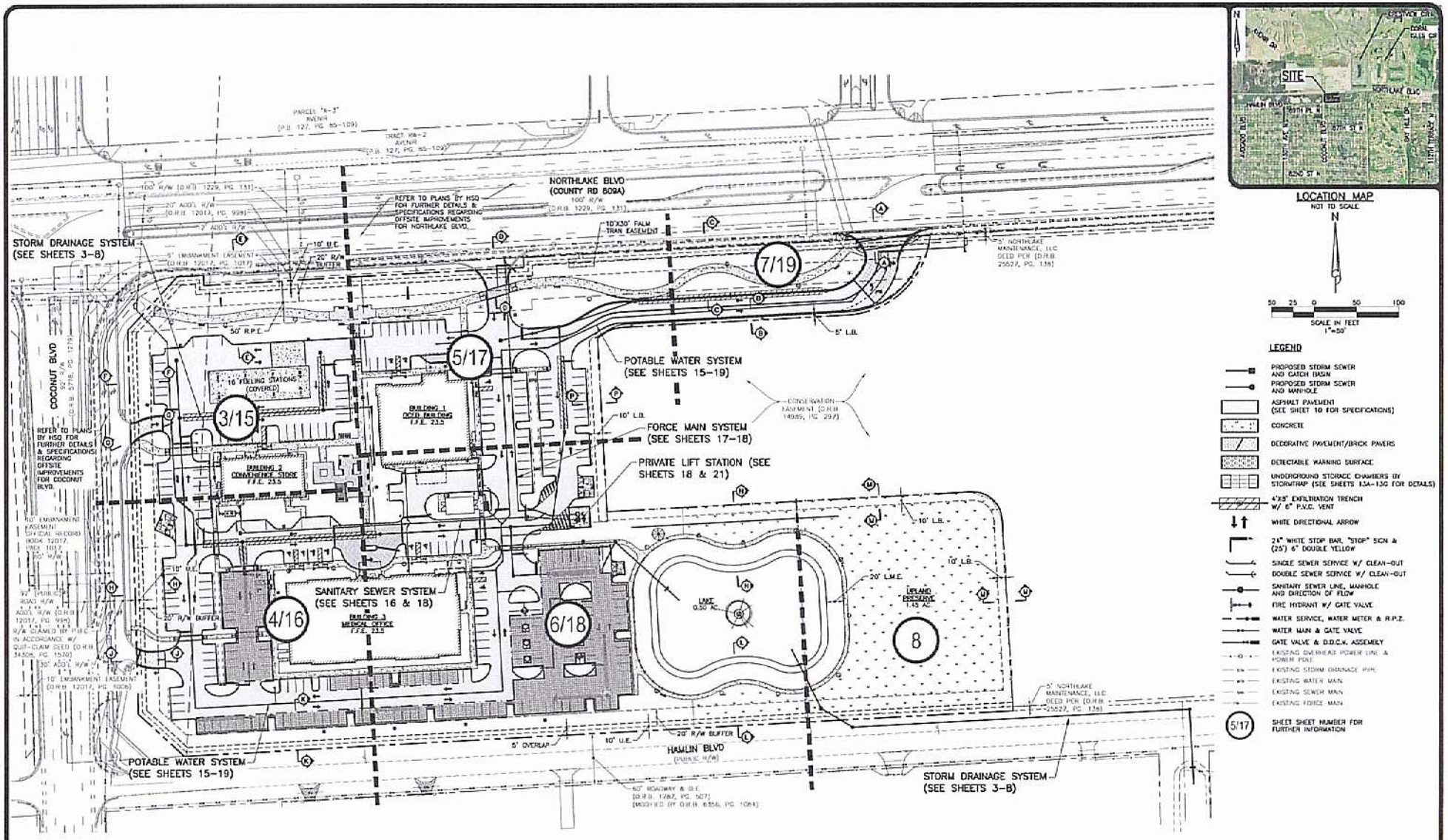
REVISIONS

SIMMONS & WHITE

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
TITLE SHEET

JOB NO.	DRAWING NO.	SHEET
22-141	22141501	1 OF 33



LOCATION MAP
NOT TO SCALE

N

50 25 0 50 100
SCALE IN FEET
1"=50'

LEGEND

- PROPOSED STORM SEWER AND CATCH BASIN
- PROPOSED STORM SEWER AND MANHOLE
- ASPHALT PAVEMENT (SEE SHEET 10 FOR SPECIFICATIONS)
- CONCRETE
- DECORATIVE PAVEMENT/BRICK PAVERS
- DETECTABLE WARNING SURFACE
- UNDERGROUND STORAGE CHAMBERS BY STORMTRAP (SEE SHEETS 13A-13C FOR DETAILS)
- 4'X8' EXFILTRATION TRENCH W/ 6" P.V.C. VENT
- WHITE DIRECTIONAL ARROW
- 24" WHITE STOP BAR, "STOP" SIGN & (25') 6" DOUBLE YELLOW
- SINGLE SEWER SERVICE W/ CLEAN-OUT
- DOUBLE SEWER SERVICE W/ CLEAN-OUT
- SANITARY SEWER LINE, MANHOLE AND DIRECTION OF FLOW
- FIRE HYDRANT W/ GATE VALVE
- WATER SERVICE, WATER METER & R.P.Z.
- WATER MAIN & GATE VALVE
- GATE VALVE & D.D.C.V. ASSEMBLY
- EXISTING OVERHEAD POWER LINE & POWER POLE
- EXISTING STORM DRAINAGE PIPE
- EXISTING WATER MAIN
- EXISTING SEWER MAIN
- EXISTING FORCE MAIN
- 5/17 SHEET SHEET NUMBER FOR FURTHER INFORMATION

3/20/2026

W.U.D. #26-515

48 HOURS BEFORE DIGGING
1-800-432-4770
SUNSHINE STATE 1 CALL
UNDERGROUND UTILITIES NOTIFICATION CENTER

NOTE: ALL ELEVATIONS SHOWN HEREON ARE RELATIVE TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 BASED ON A SURVEY PREPARED BY GEOPOINT SURVEYING, INC. (561) 444-2720.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY M. FLOYD, No. 97617, STATE OF FLORIDA, PROFESSIONAL ENGINEER

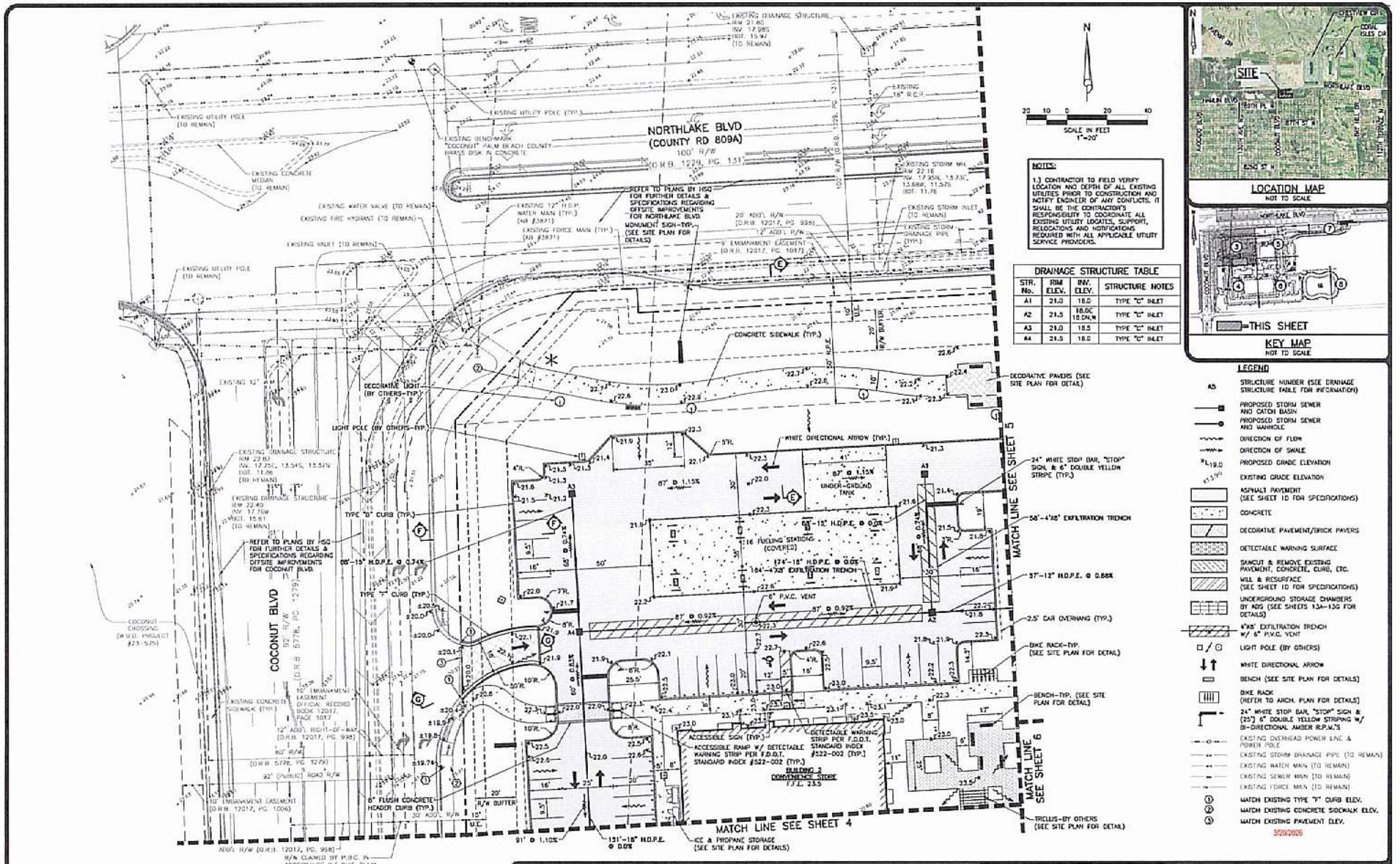
REVISIONS

SIMMONS & WHITE
2581 Metrocentre Blvd West, Ste 3 | West Palm Beach, FL 33407
Authorization # 3413 | 561.478.7848

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
MASTER PLAN

JOB NO.	DRAWING NO.	SHEET
22-141	22141502	2 OF 33



NOTES:

1.) CONTRACTOR TO FIELD VERIFY LOCATION AND DEPTH OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY CONFLICTS. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO COORDINATE ALL EXISTING UTILITY LOCATES, SUPPORT, RELOCATIONS AND NOTIFICATIONS REQUIRED WITH ALL APPLICABLE UTILITY SERVICE PROVIDERS.

DRAINAGE STRUCTURE TABLE

STR. No.	RIM ELEV.	INV. ELEV.	STRUCTURE NOTES
A1	21.0	18.0	TYPE "C" INLET
A2	21.5	18.0C 18.0N,W	TYPE "C" INLET
A3	21.0	18.5	TYPE "C" INLET
A4	21.5	18.0	TYPE "C" INLET

LEGEND

- A5 — STRUCTURE NUMBER (SEE DRAINAGE STRUCTURE TABLE FOR INFORMATION)
- PROPOSED STORM SEWER AND CATCH BASIN
- PROPOSED STORM SEWER AND MANHOLE
- DIRECTION OF FLOW
- DIRECTION OF SWALE
- 19.0 — PROPOSED GRADE ELEVATION
- 19.5 — EXISTING GRADE ELEVATION
- ASPHALT PAVEMENT (SEE SHEET 10 FOR SPECIFICATIONS)
- CONCRETE
- DECORATIVE PAVEMENT/BRICK PAVERS
- DETECTABLE WARNING SURFACE
- SAWCUT & REMOVE EXISTING PAVEMENT, CONCRETE, CURB, ETC.
- MILL & RESURFACE (SEE SHEET 10 FOR SPECIFICATIONS)
- UNDERGROUND STORAGE CHAMBERS BY ADS (SEE SHEETS 13A-13G FOR DETAILS)
- 6"X8" EXFILTRATION TRENCH W/ 6" P.V.C. VENT
- LIGHT POLE (BY OTHERS)
- WHITE DIRECTIONAL ARROW
- BENCH (SEE SITE PLAN FOR DETAILS)
- BIKE RACK (REFER TO ARCH. PLAN FOR DETAILS)
- 24" WHITE STOP BAR, "STOP" SIGN & (257) 6" DOUBLE YELLOW STRIPING W/ BI-DIRECTIONAL AMBER R.P.M.'S
- EXISTING OVERHEAD POWER LINE & POWER POLE
- EXISTING STORM DRAINAGE PIPE (TO REMAIN)
- EXISTING WATER MAIN (TO REMAIN)
- EXISTING SEWER MAIN (TO REMAIN)
- EXISTING FORCE MAIN (TO REMAIN)
- ① MATCH EXISTING TYPE "F" CURB ELEV.
- ② MATCH EXISTING CONCRETE SIDEWALK ELEV.
- Ⓢ MATCH EXISTING PAVEMENT ELEV.

3/20/2026

48 HOURS BEFORE DIGGING
SUNSHINE STATE 1 CALL
1-800-432-4770
UNDERGROUND UTILITIES NOTIFICATION CENTER

NOTE: ALL ELEVATIONS SHOWN HEREON ARE RELATIVE TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 BASED ON A SURVEY PREPARED BY GEOPOINT SURVEYING, INC. (561) 444-2720.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.

SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY M. FLOYD — No. 97617 — STATE OF FLORIDA — PROFESSIONAL ENGINEER

1.) REVISED PER S.F.W.M.D., 06/18/24 R.S.
2.) UPDATED PERIMETER BERM ELEV. AND BAFFLE PER S.F.W.M.D., 01/05/24 R.S.
1.) REVISED MIN. PERIMETER ELEV. & ADDED BAFFLE TO STRUCTURE A3 PER S.F.W.M.D., 11/15/23 R.S.

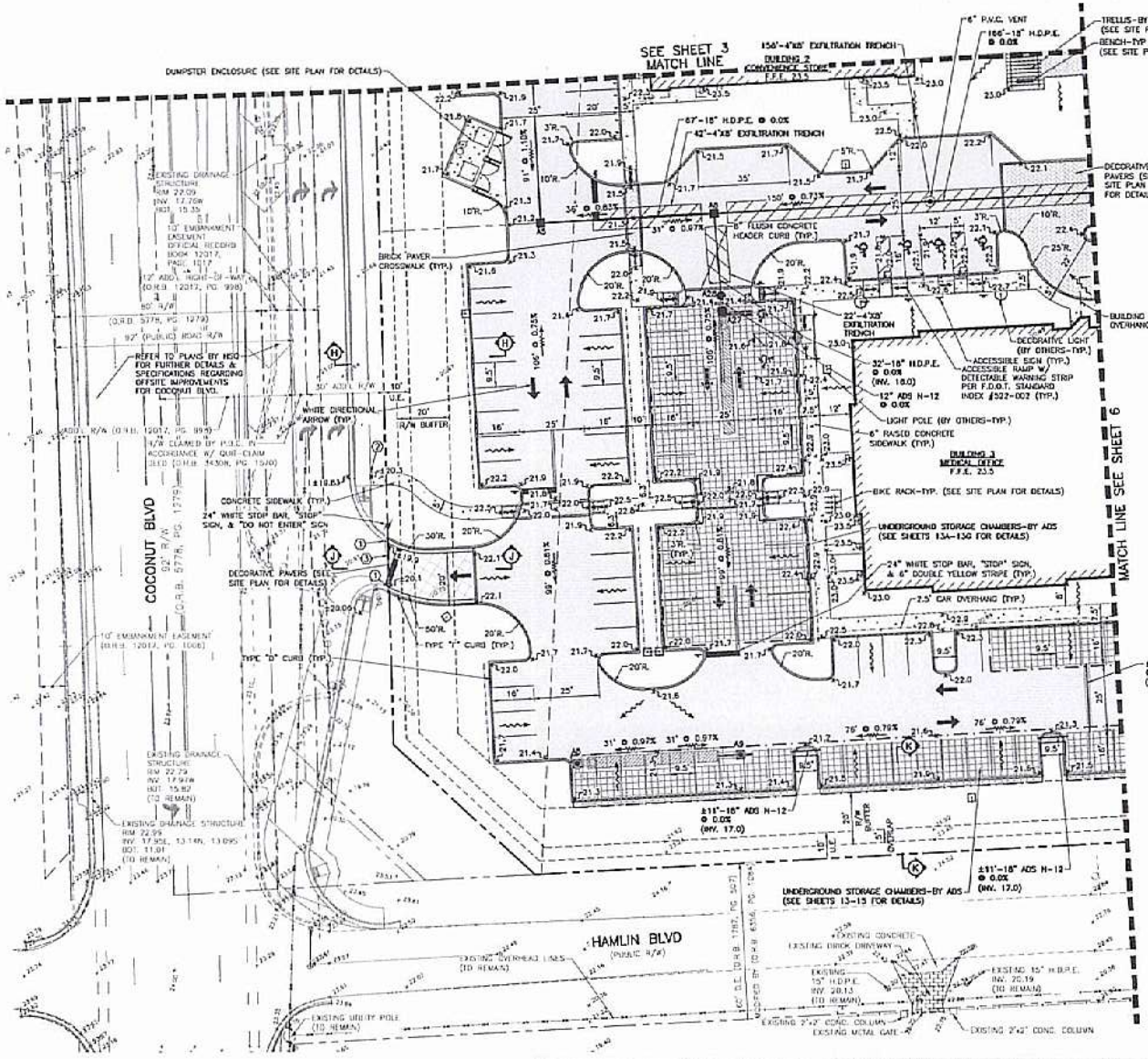
REVISIONS

SIMMONS & WHITE
2581 Metrocentre Blvd West, Ste 3 | West Palm Beach, FL 33407
Authorization # 31753 | 561.478.1961

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE PLAN

JOB NO.	DRAWING NO.	SHEET
22-141	22141503	3 OF 33



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DRAINAGE STRUCTURE TABLE			
STR. No.	RIM ELEV.	INV. ELEV.	STRUCTURE NOTES
A5	21.0	16.0	TYPE "C" INLET
A6	21.0	16.0	TYPE "C" INLET
A8	21.0	17.48	30" NYLOPLAST BASIN
A9	21.0	17.48	30" NYLOPLAST BASIN
A27	21.29	17.72	30" NYLOPLAST BASIN
A28	21.2	16.04 19.925	4' MANHOLE



LEGEND

- A5 — STRUCTURE NUMBER (SEE DRAINAGE STRUCTURE TABLE FOR INFORMATION)
- PROPOSED STORM SEWER AND CATCH BASIN
- PROPOSED STORM SEWER AND MANHOLE
- DIRECTION OF FLOW
- DIRECTION OF SWALE
- PROPOSED GRADE ELEVATION
- EXISTING GRADE ELEVATION
- ASPHALT PAVEMENT (SEE SHEET 10 FOR SPECIFICATIONS)
- CONCRETE
- DECORATIVE PAVEMENT/BRICK PAVERS
- DETECTABLE WARNING SURFACE
- SAWCUT & REMOVE EXISTING PAVEMENT, CONCRETE, CURB, ETC.
- MILL & RESURFACE (SEE SHEET 10 FOR SPECIFICATIONS)
- UNDERGROUND STORAGE CHAMBERS BY ADS (SEE SHEETS 13A-13G FOR DETAILS)
- 4'X5' EXFILTRATION TRENCH W/ 6" P.V.C. VENT
- LIGHT POLE (BY OTHERS)
- WHITE DIRECTIONAL ARROW
- BENCH (SEE SITE PLAN FOR DETAILS)
- BIKE RACK (REFER TO ARCH. PLAN FOR DETAILS)
- 24" WHITE STOP BAR, "STOP" SIGN & (25') 6" DOUBLE YELLOW STRIPING W/ BI-DIRECTIONAL AMBER R.P.M.'S
- EXISTING OVERHEAD POWER LINE & POWER POLE
- EXISTING STORM DRAINAGE PIPE (TO REMAIN)
- EXISTING WATER MAIN (TO REMAIN)
- EXISTING SEWER MAIN (TO REMAIN)
- EXISTING FORCE MAIN (TO REMAIN)
- ① MATCH EXISTING TYPE "F" CURB ELEV.
- ② MATCH EXISTING CONCRETE SIDEWALK ELEV.
- ③ MATCH EXISTING PAVEMENT ELEV.

3/20/2026

48 HOURS BEFORE DIGGING
1-800-432-4770
SUNSHINE STATE 1 CALL UNDERGROUND UTILITIES NOTIFICATION CENTER

NOTE: ALL ELEVATIONS SHOWN HEREON ARE RELATIVE TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 BASED ON A SURVEY PREPARED BY GEOPOINT SURVEYING, INC. (561) 444-2720.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY DODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.

SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

COMPLETED — No. 57407 — STATE OF FLORIDA — PROFESSIONAL ENGINEER

REVISIONS

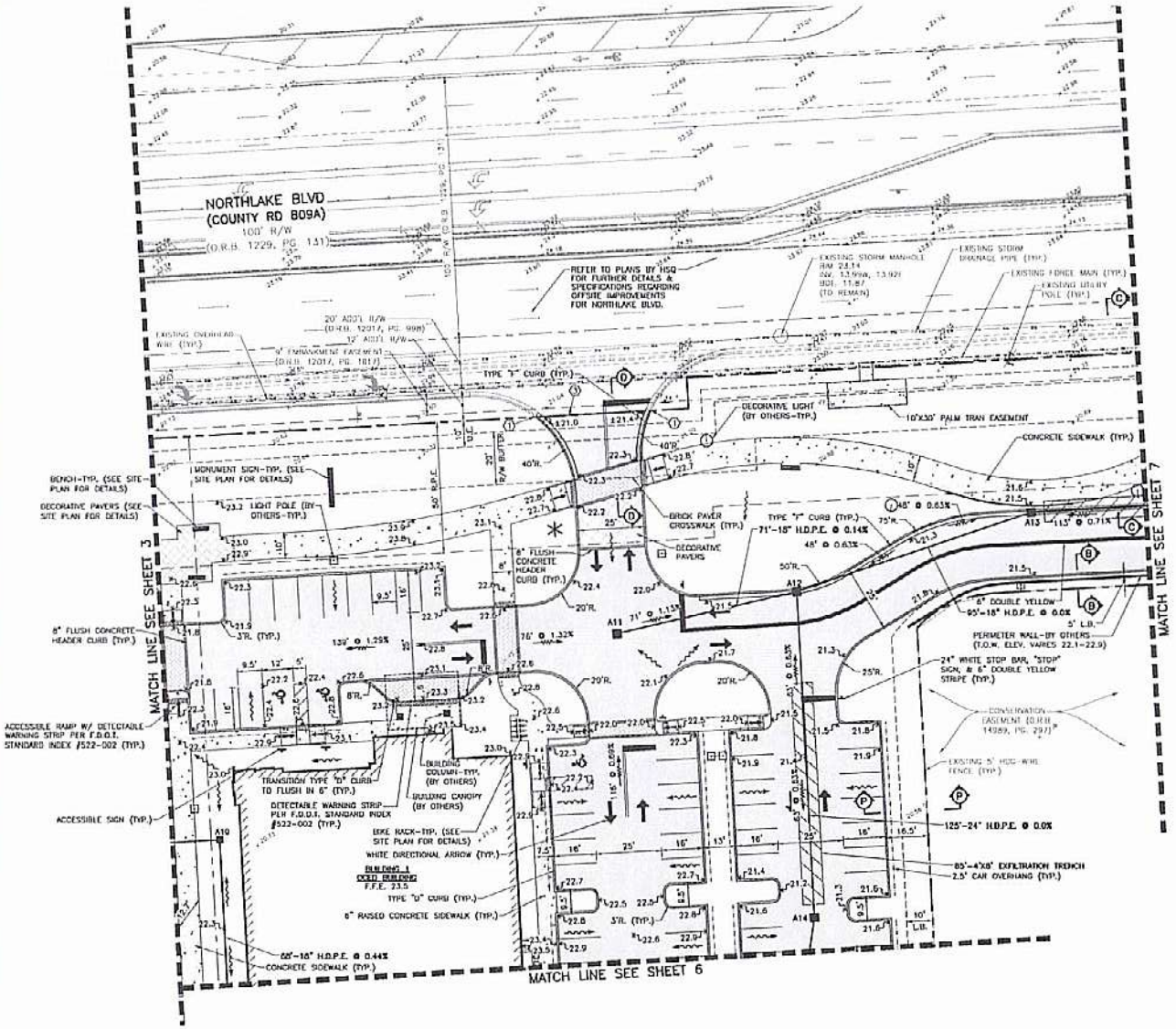
5.) REVISED PER FPL COMMENTS & AQUABOX PLANS, 03/19/26 R.L.
4.) REVISED PER LATEST SITE PLAN, 09/03/25 R.L.
3.) REVISED PER S.F.W.M.D., 09/18/24 R.S.
2.) UPDATED PERIMETER BERM ELEV. AND BAFFLE PER S.F.W.M.D., 01/05/24 R.S.
1.) REVISED MIN. PERIMETER ELEV. & ADDED BAFFLE TO STRUCTURE A3 PER S.F.W.M.D., 11/15/23 R.S.

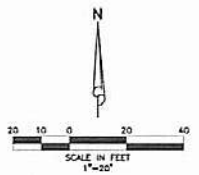
SIMMONS & WHITE
2581 Metrocentre Blvd West, Ste 3 | West Palm Beach, FL 33407
Authorization # 3153 | 561.478.1846

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE PLAN

JOB NO.	DRAWING NO.	SHEET
22-141	22141S04	4 OF 33





NOTES:

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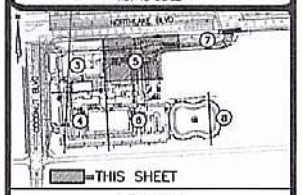
DRAINAGE STRUCTURE TABLE

STR. No.	RIM ELEV.	INV. ELEV.	STRUCTURE NOTES
A10	22.5	18.5	YARD DRAIN
A11	21.8	16.1	TYPE "C" INLET
A12	21.0	16.0	TYPE "C" W/ CGI
A13	21.0	16.0	TYPE "C" W/ CGI
A14	21.0	16.01 12.55	TYPE "C" INLET





LEGEND

- A5 — STRUCTURE NUMBER (SEE DRAINAGE STRUCTURE TABLE FOR INFORMATION)
- PROPOSED STORM SEWER AND CATCH BASIN
- PROPOSED STORM SEWER AND MANHOLE
- DIRECTION OF FLOW
- DIRECTION OF SWALE
- PROPOSED GRADE ELEVATION
- EXISTING GRADE ELEVATION
- ASPHALT PAVEMENT (SEE SHEET 10 FOR SPECIFICATIONS)
- CONCRETE
- DECORATIVE PAVEMENT/BRICK PAVERS
- DETECTABLE WARNING SURFACE
- SAWCUT & REMOVE EXISTING PAVEMENT, CONCRETE, CURB, ETC.
- MILL & RESURFACE (SEE SHEET 10 FOR SPECIFICATIONS)
- UNDERGROUND STORAGE CHAMBERS BY ADS (SEE SHEETS 13A-13C FOR DETAILS)
- 4'X8' EXFILTRATION TRENCH W/ 6" P.V.C. VENT
- LIGHT POLE (BY OTHERS)
- WHITE DIRECTIONAL ARROW
- BENCH (SEE SITE PLAN FOR DETAILS)
- BIKE RACK (REFER TO ARCH. PLAN FOR DETAILS)
- 24" WHITE STOP BAR, "STOP" SIGN & (25') 6" DOUBLE YELLOW STRIPING W/ B-DIRECTIONAL AMBER R.P.M.'S
- EXISTING OVERHEAD POWER LINE & POWER POLE
- EXISTING STORM DRAINAGE PIPE (TO REMAIN)
- EXISTING WATER MAIN (TO REMAIN)
- EXISTING SEWER MAIN (TO REMAIN)
- EXISTING FORCE MAIN (TO REMAIN)
- ① MATCH EXISTING TYPE "F" CURB ELEV.
- ② MATCH EXISTING CONCRETE SIDEWALK ELEV.
- ③ MATCH EXISTING PAVEMENT ELEV.

3/20/2026

48 HOURS BEFORE DIGGING
1-800-432-4770
SUNSHINE STATE 1 CALL
UNDERGROUND UTILITIES NOTIFICATION CENTER

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THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.

SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY M. FLOYD — No. 87497 — STATE OF FLORIDA — PROFESSIONAL ENGINEER

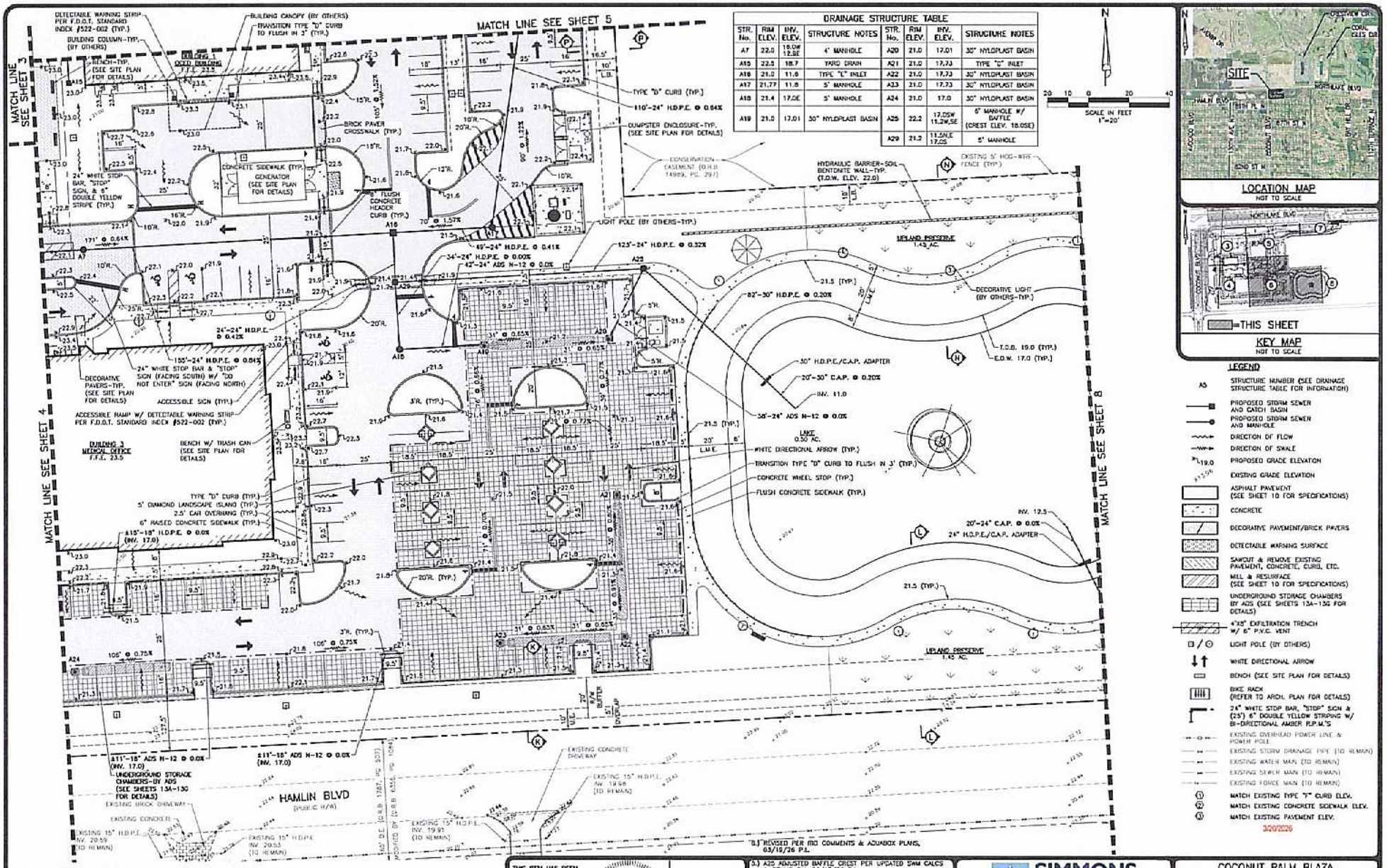
REVISIONS
3.) REVISED PER S.F.W.M.D., 08/18/24 R.S.
2.) UPDATED PERIMETER BERM ELEV. AND BAFFLE PER S.F.W.M.D., 01/05/24 R.S.
1.) REVISED MIN. PERIMETER ELEV. & ADDED BAFFLE TO STRUCTURE A3 PER S.F.W.M.D., 11/15/23 R.S.

SIMMONS & WHITE

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE PLAN

JOB NO.	DRAWING NO.	SHEET
22-141	22141505	5 OF 33



DRAINAGE STRUCTURE TABLE							
STR. No.	RIM ELEV.	INV. ELEV.	STRUCTURE NOTES	STR. No.	RIM ELEV.	INV. ELEV.	STRUCTURE NOTES
A7	22.0	18.0W 12.8E	4' MANHOLE	A20	21.0	17.01	30" NYLOPLAST BASIN
A15	22.5	18.7	YARD DRAIN	A21	21.0	17.73	TYPE "C" INLET
A16	21.0	11.8	TYPE "C" INLET	A22	21.0	17.73	30" NYLOPLAST BASIN
A17	21.77	11.8	5' MANHOLE	A23	21.0	17.73	30" NYLOPLAST BASIN
A18	21.4	17.0E	5' MANHOLE	A24	21.0	17.0	30" NYLOPLAST BASIN
A19	21.0	17.01	30" NYLOPLAST BASIN	A25	22.2	17.05W 11.2W,SE	6' MANHOLE W/ BAFFLE (CREST ELEV. 18.0SE)
				A29	21.2	11.5NE 17.0S	5' MANHOLE

SCALE IN FEET 1"=20'

LEGEND

- A5 — STRUCTURE NUMBER (SEE DRAINAGE STRUCTURE TABLE FOR INFORMATION)
- PROPOSED STORM SEWER AND CATCH BASIN
- PROPOSED STORM SEWER AND MANHOLE
- DIRECTION OF FLOW
- DIRECTION OF SWALE
- 19.0 — PROPOSED GRADE ELEVATION
- EXISTING GRADE ELEVATION
- ASPHALT PAVEMENT (SEE SHEET 10 FOR SPECIFICATIONS)
- CONCRETE
- DECORATIVE PAVEMENT/BRICK PAVERS
- DETECTABLE WARNING SURFACE
- SAWCUT & REMOVE EXISTING PAVEMENT, CONCRETE, CURB, ETC.
- MILL & RESURFACE (SEE SHEET 10 FOR SPECIFICATIONS)
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- LIGHT POLE (BY OTHERS)
- WHITE DIRECTIONAL ARROW
- BENCH (SEE SITE PLAN FOR DETAILS)
- BIKE RACK (REFER TO ARCH. PLAN FOR DETAILS)
- 24" WHITE STOP BAR, "STOP" SIGN & (2'X) 6" DOUBLE YELLOW STRIPING W/ BI-DIRECTIONAL AMBER R.P.M.'S
- EXISTING OVERHEAD POWER LINE & POWER POLE
- EXISTING STORM DRAINAGE PIPE (TO REMAIN)
- EXISTING WATER MAIN (TO REMAIN)
- EXISTING SEWER MAIN (TO REMAIN)
- EXISTING FORCE MAIN (TO REMAIN)
- ① MATCH EXISTING TYPE "F" CURB ELEV.
- ② MATCH EXISTING CONCRETE SIDEWALK ELEV.
- ③ MATCH EXISTING PAVEMENT ELEV.

3/20/2026

48 HOURS BEFORE DIGGING
DIAL 811 OR 1-800-432-4770
SUNSHINE STATE 1 CALL UNDERGROUND UTILITIES NOTIFICATION CENTER

NOTE: ALL ELEVATIONS SHOWN HEREON ARE RELATIVE TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 BASED ON A SURVEY PREPARED BY GEOPOINT SURVEYING, INC. (561) 444-2720.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY M. FLOYD — No. 87497 — STATE OF FLORIDA — PROFESSIONAL ENGINEER

5.) A25 ADJUSTED BAFFLE CREST PER UPDATED SWM CALCS & SFWMD RAI, 03/17/26 P.L.
4.) REVISED PER LATEST SITE PLAN, 09/05/25 B.L.
3.) REVISED PER S.F.W.M.D., 06/18/24 R.S.
2.) UPDATED PERIMETER BERM ELEV. AND BAFFLE PER S.F.W.M.D., 01/05/24 R.S.
1.) REVISED MIN. PERIMETER ELEV. & ADDED BAFFLE TO STRUCTURE A1 PER S.F.W.M.D., 11/15/23 R.S.

"B.) REVISED PER MD COMMENTS & AQUABOX PLANS, 03/18/26 P.L.

REVISIONS

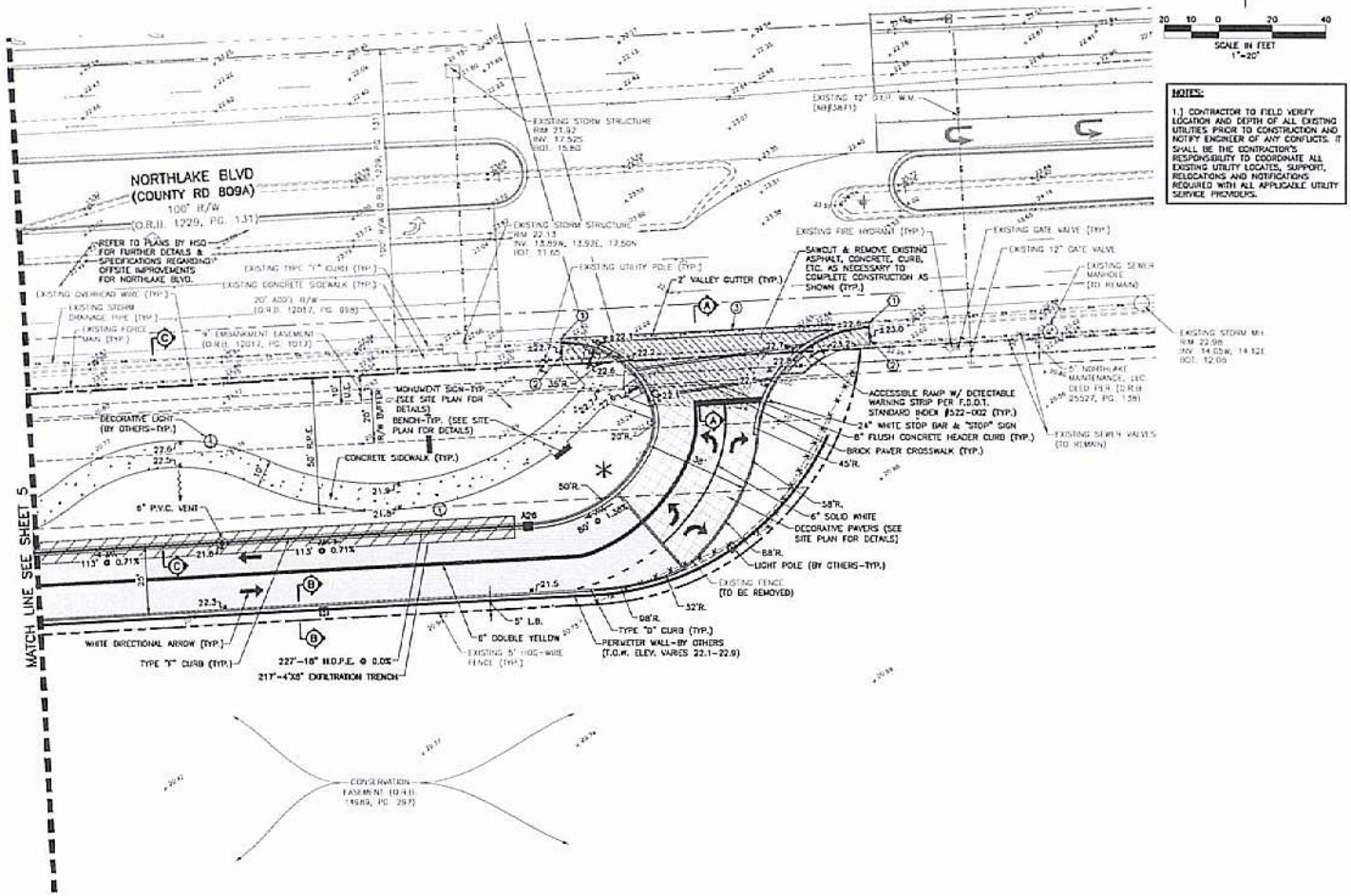
SIMMONS & WHITE
2581 Metrocentre Blvd West, Ste 3 | West Palm Beach, FL 33407
Certificate # 3432 | 561.478.2868

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE PLAN

JOB NO.	DRAWING NO.	SHEET
22-141	22141SD6	6 OF 33

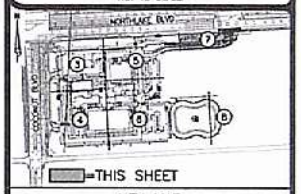
DRAINAGE STRUCTURE TABLE			
STR. No.	RIM ELEV.	INV. ELEV.	STRUCTURE NOTES
A26	21.0	15.0	TYPE "C" W/ CGI



NOTES:

1.) CONTRACTOR TO FIELD VERIFY LOCATION AND DEPTH OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY CONFLICTS. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO COORDINATE ALL EXISTING UTILITY LOCATES, SUPPORT, RELOCATIONS AND NOTIFICATIONS REQUIRED WITH ALL APPLICABLE UTILITY SERVICE PROVIDERS.





LEGEND

- A5 — STRUCTURE NUMBER (SEE DRAINAGE STRUCTURE TABLE FOR INFORMATION)
- PROPOSED STORM SEWER AND CATCH BASIN
- PROPOSED STORM SEWER AND MANHOLE
- DIRECTION OF FLOW
- DIRECTION OF SWALE
- PROPOSED GRADE ELEVATION
- EXISTING GRADE ELEVATION
- ASPHALT PAVEMENT (SEE SHEET 10 FOR SPECIFICATIONS)
- CONCRETE
- DECORATIVE PAVEMENT/BRICK PAVERS
- DETECTABLE WARNING SURFACE
- SAWCUT & REMOVE EXISTING PAVEMENT, CONCRETE, CURB, ETC.
- MILL & RESURFACE (SEE SHEET 10 FOR SPECIFICATIONS)
- UNDERGROUND STORAGE CHAMBERS BY ADS (SEE SHEETS 13A-13G FOR DETAILS)
- 6'X8' EXFILTRATION TRENCH W/ 6" P.V.C. VENT
- LIGHT POLE (BY OTHERS)
- WHITE DIRECTIONAL ARROW
- BENCH (SEE SITE PLAN FOR DETAILS)
- BIKE RACK (REFER TO ARCH. PLAN FOR DETAILS)
- 24" WHITE STOP BAR, "STOP" SIGN & (25') 6" DOUBLE YELLOW STRIPING W/ BI-DIRECTIONAL AMBER R.P.M.'S
- EXISTING OVERHEAD POWER LINE & POWER POLE
- EXISTING STORM DRAINAGE PIPE (TO REMAIN)
- EXISTING WATER MAIN (TO REMAIN)
- EXISTING SEWER MAIN (TO REMAIN)
- EXISTING FORCE MAIN (TO REMAIN)
- (1) MATCH EXISTING TYPE "F" CURB ELEV.
- (2) MATCH EXISTING CONCRETE SIDEWALK ELEV.
- (3) MATCH EXISTING PAVEMENT ELEV.

3/20/2026

48 HOURS BEFORE DIGGING
BROWARD • PALM BEACH • INDIAN RIVER
ST. LUCIE • MARTIN COUNTIES
1-800-432-4770
SUNSHINE STATE 1 CALL
UNDERGROUND UTILITIES NOTIFICATION CENTER

NOTE: ALL ELEVATIONS SHOWN HEREON ARE RELATIVE TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 BASED ON A SURVEY PREPARED BY GEOPOINT SURVEYING, INC. (561) 444-2720.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY U. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY M FLOYD — No. 87437 — STATE OF FLORIDA — PROFESSIONAL ENGINEER

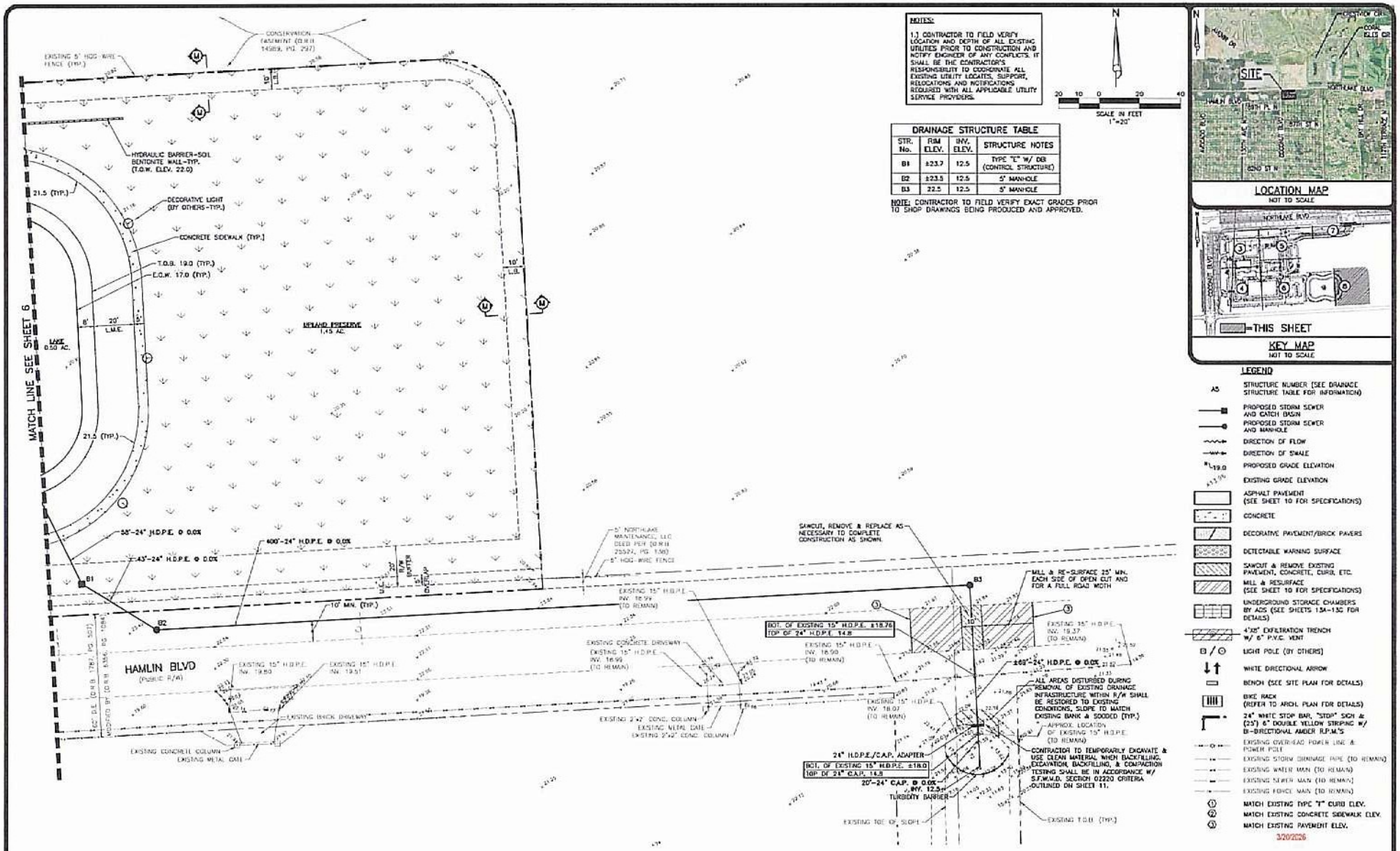
1.) REVISED PER S.F.W.M.D., 08/18/24 R.S.
2.) UPDATED PERIMETER BERM ELEV. AND BAFFLE PER S.F.W.M.D., 01/08/24 R.S.
1.) REVISED MIN. PERIMETER ELEV. & ADDED BAFFLE TO STRUCTURE A3 PER S.F.W.M.D., 11/15/23 R.S.

REVISIONS

SIMMONS & WHITE
2581 Metrocentre Blvd West, Ste 3 | West Palm Beach, FL 33407
Certificate # 5133 | 561.478.1849

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE PLAN

DESIGN	DRAWN	CHECKED	APPROVED	DATE	JOB NO.	DRAWING NO.	SHEET
C.F.	R.S.				22-141	22141507	7 OF 33



48 HOURS BEFORE DIGGING
FLORIDA • PALM BEACH • INDIAN RIVER ST. LUCIE • MARTIN COUNTIES
1-800-432-4770
SUNSHINE STATE 1 CALL UNDERGROUND UTILITIES NOTIFICATION CENTER

NOTE: ALL ELEVATIONS SHOWN HEREON ARE RELATIVE TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 BASED ON A SURVEY PREPARED BY GEOPOINT SURVEYING, INC. (561) 444-2720.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.
CODY M. FLOYD No. 91927 STATE OF FLORIDA PROFESSIONAL ENGINEER

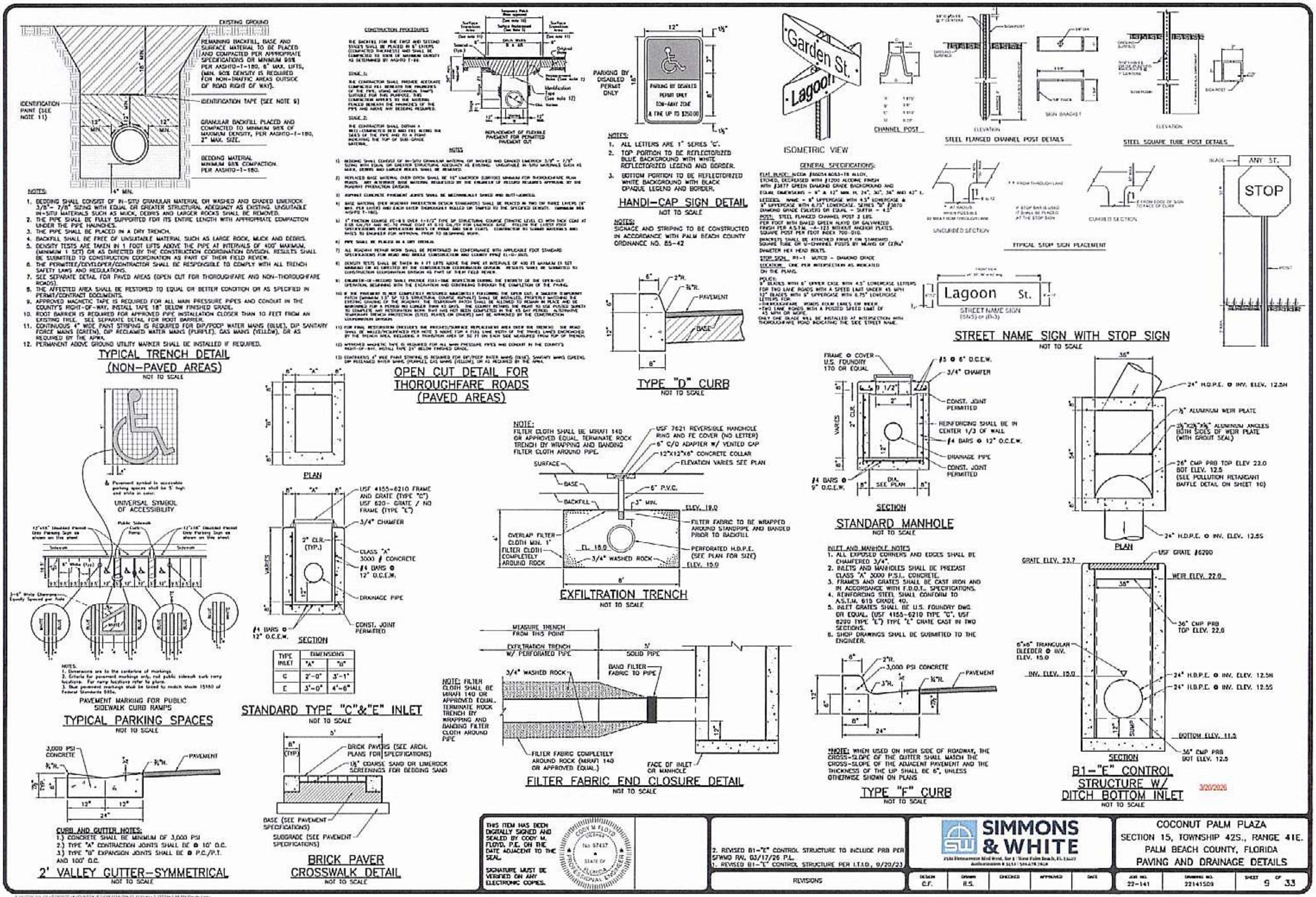
REVISIONS
4.) REVISED PER ITD COMMENTS & ADUABOX PLANS, 03/19/26 P.L.
3.) REVISED PER S.F.W.M.D., 06/18/24 R.S.
2.) UPDATED PERIMETER BERM ELEV. AND BAFFLE PER S.F.W.M.D., 01/05/24 R.S.
1.) REVISED MIN. PERIMETER ELEV. & ADDED BAFFLE TO STRUCTURE A3 PER S.F.W.M.D., 11/15/23 R.S.

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

SIMMONS & WHITE
2581 Metrocentre Blvd West, Ste 3 | West Palm Beach, FL 33407
Authorization # 3434 | 561.478.7949

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE PLAN

JOB NO.	DRAWING NO.	SHEET
22-141	22141SDB	8 OF 33


EXISTING GROUND
REMAINING BACKFILL, BASE AND SURFACE MATERIAL TO BE PLACED AND COMPACTED PER APPROPRIATE SPECIFICATIONS OR MINIMUM 98% PER AASHTO-T-180, 6" MAX. LIFTS, (MIN. 90% DENSITY IS REQUIRED FOR NON-TRAFFIC AREAS OUTSIDE OF ROAD RIGHT OF WAY).
IDENTIFICATION TAPE (SEE NOTE 9)
GRANULAR BACKFILL PLACED AND COMPACTED TO MINIMUM 98% OF MAXIMUM DENSITY, PER AASHTO-T-180, 2" MAX. SIZE.
BEDDING MATERIAL MINIMUM 98% COMPACTION. PER AASHTO-T-180.
IDENTIFICATION PAINT (SEE NOTE 11)
NOTES:
1. BEDDING SHALL CONSIST OF IN-SITU GRANULAR MATERIAL OR WASHED AND GRADED LIMEROCK 3/8" - 7/8" SIZING WITH EQUAL OR GREATER STRUCTURAL ADEQUACY AS EXISTING. UNSUITABLE IN-SITU MATERIALS SUCH AS MUCK, DEBRIS AND LARGER ROCKS SHALL BE REMOVED.
2. THE PIPE SHALL BE FULLY SUPPORTED FOR ITS ENTIRE LENGTH WITH APPROPRIATE COMPACTION UNDER THE PIPE HAUNCHES.
3. THE PIPE SHALL BE PLACED IN A DRY TRENCH.
4. BACKFILL SHALL BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK AND DEBRIS.
5. DENSITY TESTS ARE TAKEN IN 1 FOOT LIFTS ABOVE THE PIPE AT INTERVALS OF 400' MAXIMUM, (MINIMUM 1 SET) OR AS DIRECTED BY THE CONSTRUCTION COORDINATION DIVISION. RESULTS SHALL BE SUBMITTED TO CONSTRUCTION COORDINATION AS PART OF THEIR FIELD REVIEW.
6. THE PERMITTEE/DEVELOPER/CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH ALL TRENCH SAFETY LAWS AND REGULATIONS.
7. SEE SEPARATE DETAIL FOR PAVED AREAS (OPEN CUT FOR THOROUGHFARE AND NON-THOROUGHFARE ROADS).
8. THE AFFECTED AREA SHALL BE RESTORED TO EQUAL OR BETTER CONDITION OR AS SPECIFIED IN PERMIT/CONTRACT DOCUMENTS.
9. APPROVED MAGNETIC TAPE IS REQUIRED FOR ALL MAIN PRESSURE PIPES AND CONDUIT IN THE COUNTY'S RIGHT-OF-WAY, INSTALL TAPE 18" BELOW FINISHED GRADE.
10. ROOT BARRIER IS REQUIRED FOR APPROVED PIPE INSTALLATION CLOSER THAN 10 FEET FROM AN EXISTING TREE. SEE SEPARATE DETAIL FOR ROOT BARRIER.
11. CONTINUOUS 4" WIDE PAINT STRIPING IS REQUIRED FOR DIP/PCCP WATER MAINS (BLUE), DIP SANITARY FORCE MAINS (GREEN), DIP RECLAIMED WATER MAINS (PURPLE), GAS MAINS (YELLOW), OR AS REQUIRED BY THE APWA.
12. PERMANENT ABOVE GROUND UTILITY MARKER SHALL BE INSTALLED IF REQUIRED.
TYPICAL TRENCH DETAIL
(NON-PAVED AREAS)
NOT TO SCALE
CONSTRUCTION PROCEDURES
REPLACEMENT OF FLEXIBLE PAVEMENT FOR PERMITTED PAVEMENT CUT
OPEN CUT DETAIL FOR THOROUGHFARE ROADS (PAVED AREAS)
PARKING BY DISABLED PERMIT ONLY
PARKING BY DISABLED PERMIT ONLY
TOW-AWAY ZONE
& FINE UP TO $250.00
NOTES:
1. ALL LETTERS ARE 1" SERIES "C".
2. TOP PORTION TO BE REFLECTORIZED BLUE BACKGROUND WITH WHITE REFLECTORIZED LEGEND AND BORDER.
3. BOTTOM PORTION TO BE REFLECTORIZED WHITE BACKGROUND WITH BLACK OPAQUE LEGEND AND BORDER.
HANDI-CAP SIGN DETAIL
NOT TO SCALE
NOTES:
SIGNAGE AND STRIPING TO BE CONSTRUCTED IN ACCORDANCE WITH PALM BEACH COUNTY ORDINANCE NO. 85-42
Garden St.
Lagoon
ISOMETRIC VIEW
GENERAL SPECIFICATIONS:
CHANNEL POST
STEEL FLANGED CHANNEL POST DETAILS
STEEL SQUARE TUBE POST DETAILS
ANY ST.
STOP
UNCURBED SECTION
CURBED SECTION
TYPICAL STOP SIGN PLACEMENT
Lagoon St.
STREET NAME SIGN
STREET NAME SIGN WITH STOP SIGN
NOT TO SCALE
PAVEMENT
BASE
TYPE "D" CURB
NOT TO SCALE
FRAME & COVER U.S. FOUNDRY 170 OR EQUAL
#5 @ 6" O.C.E.W.
3/4" CHAMFER
CONST. JOINT PERMITTED
REINFORCING SHALL BE IN CENTER 1/3 OF WALL
#4 BARS @ 12" O.C.E.W.
DRAINAGE PIPE
CONST. JOINT PERMITTED
#4 BARS @ 9" O.C.E.W.
SECTION
STANDARD MANHOLE
NOT TO SCALE
INLET AND MANHOLE NOTES
1. ALL EXPOSED CORNERS AND EDGES SHALL BE CHAMFERED 3/4".
2. INLETS AND MANHOLES SHALL BE PRECAST CLASS "A" 3000 P.S.I. CONCRETE.
3. FRAMES AND GRATES SHALL BE CAST IRON AND IN ACCORDANCE WITH F.D.O.T. SPECIFICATIONS.
4. REINFORCING STEEL SHALL CONFORM TO A.S.T.M. 615 GRADE 40.
5. INLET GRATES SHALL BE U.S. FOUNDRY DWG. OR EQUAL. (USF 4155-6210 TYPE "C", USF 6200 TYPE "E") TYPE "E" GRATE CAST IN TWO SECTIONS.
6. SHOP DRAWINGS SHALL BE SUBMITTED TO THE ENGINEER.
24" H.D.P.E. @ INV. ELEV. 12.5N
¾" ALUMINUM WEIR PLATE
2½"X2½"X¼" ALUMINUM ANGLES BOTH SIDES OF WEIR PLATE (WITH GROUT SEAL)
26" CMP PRB TOP ELEV 22.0 BOT ELEV. 12.5 (SEE POLLUTION RETARDANT BAFFLE DETAIL ON SHEET 10)
24" H.D.P.E. @ INV. ELEV. 12.55
PLAN
UNIVERSAL SYMBOL OF ACCESSIBILITY
PAVEMENT MARKING FOR PUBLIC SIDEWALK CURB RAMPS
TYPICAL PARKING SPACES
NOT TO SCALE
PLAN
USF 4155-6210 FRAME AND GRATE (TYPE "C") USF 620- GRATE / NO FRAME (TYPE "E")
3/4" CHAMFER
2" CLR. (TYP.)
CLASS "A" 3000 # CONCRETE
#4 BARS @ 12" O.C.E.W.
DRAINAGE PIPE
CONST. JOINT PERMITTED
#4 BARS @ 12" O.C.E.W.
SECTION
TYPE INLET | DIMENSIONS "A" | "B"
C | 2'-0" | 3'-1"
E | 3'-0" | 4'-6"
STANDARD TYPE "C"&"E" INLET
NOT TO SCALE
NOTE:
FILTER CLOTH SHALL BE MIRAFI 140 OR APPROVED EQUAL. TERMINATE ROCK TRENCH BY WRAPPING AND BANDING FILTER CLOTH AROUND PIPE.
USF 7621 REVERSIBLE HANDHOLE RING AND FE COVER (NO LETTER)
6" C/O ADAPTER W/ VENTED CAP
12"X12"X6" CONCRETE COLLAR
ELEVATION VARIES SEE PLAN
SURFACE
BASE
6" P.V.C.
BACKFILL
3" MIN.
ELEV. 19.0
OVERLAP FILTER CLOTH MIN. 1'
FILTER CLOTH COMPLETELY AROUND ROCK
EL. 15.0
3/4" WASHED ROCK
FILTER FABRIC TO BE WRAPPED AROUND STANDPIPE AND BANDED PRIOR TO BACKFILL
PERFORATED H.D.P.E. (SEE PLAN FOR SIZE)
ELEV. 15.0
EXFILTRATION TRENCH
NOT TO SCALE
MEASURE TRENCH FROM THIS POINT
EXFILTRATION TRENCH W/ PERFORATED PIPE
SOLID PIPE
3/4" WASHED ROCK
BAND FILTER FABRIC TO PIPE
NOTE: FILTER CLOTH SHALL BE MIRAFI 140 OR APPROVED EQUAL. TERMINATE ROCK TRENCH BY WRAPPING AND BANDING FILTER CLOTH AROUND PIPE
FILTER FABRIC COMPLETELY AROUND ROCK (MIRAFI 140 OR APPROVED EQUAL.)
FACE OF INLET OR MANHOLE
FILTER FABRIC END CLOSURE DETAIL
NOT TO SCALE
2"R.
3,000 PSI CONCRETE
3"R.
½"R.
PAVEMENT
*NOTE: WHEN USED ON HIGH SIDE OF ROADWAY, THE CROSS-SLOPE OF THE GUTTER SHALL MATCH THE CROSS-SLOPE OF THE ADJACENT PAVEMENT AND THE THICKNESS OF THE LIP SHALL BE 6", UNLESS OTHERWISE SHOWN ON PLANS
TYPE "F" CURB
NOT TO SCALE
GRATE ELEV. 23.7
USF GRATE #6290
WEIR ELEV. 22.0
36" CMP PRB TOP ELEV. 22.0
6"x6" TRIANGULAR BLEEDER @ INV. ELEV. 15.0
INV. ELEV. 15.0
24" H.D.P.E. @ INV. ELEV. 12.5N
24" H.D.P.E. @ INV. ELEV. 12.55
SUMP
BOTTOM ELEV. 11.5
36" CMP PRB BOT ELEV. 12.5
SECTION
B1-"E" CONTROL STRUCTURE W/ DITCH BOTTOM INLET
NOT TO SCALE
3/20/2026
3,000 PSI CONCRETE
PAVEMENT
CURB AND GUTTER NOTES:
1.) CONCRETE SHALL BE MINIMUM OF 3,000 PSI
2.) TYPE "A" CONTRACTION JOINTS SHALL BE @ 10' O.C.
3.) TYPE "B" EXPANSION JOINTS SHALL BE @ P.C./P.T. AND 100' O.C.
2' VALLEY GUTTER-SYMMETRICAL
NOT TO SCALE
BRICK PAVERS (SEE ARCH. PLANS FOR SPECIFICATIONS)
1½" COARSE SAND OR LIMEROCK SCREENINGS FOR BEDDING SAND
BASE (SEE PAVEMENT SPECIFICATIONS)
SUBGRADE (SEE PAVEMENT SPECIFICATIONS)
BRICK PAVER CROSSWALK DETAIL
NOT TO SCALE
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.
CODY M FLOYD
No. 97437
STATE OF FLORIDA
PROFESSIONAL ENGINEER
2. REVISED B1-"E" CONTROL STRUCTURE TO INCLUDE PRB PER SFWMD RAI, 03/17/26 P.L.
1. REVISED B1-"E" CONTROL STRUCTURE PER I.T.I.D., 9/20/23
REVISIONS
SIMMONS & WHITE
DESIGN C.F.
DRAWN R.S.
CHECKED
APPROVED
DATE
COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE DETAILS
JOB NO. 22-141
DRAWING NO. 22141S09
SHEET 9 OF 33

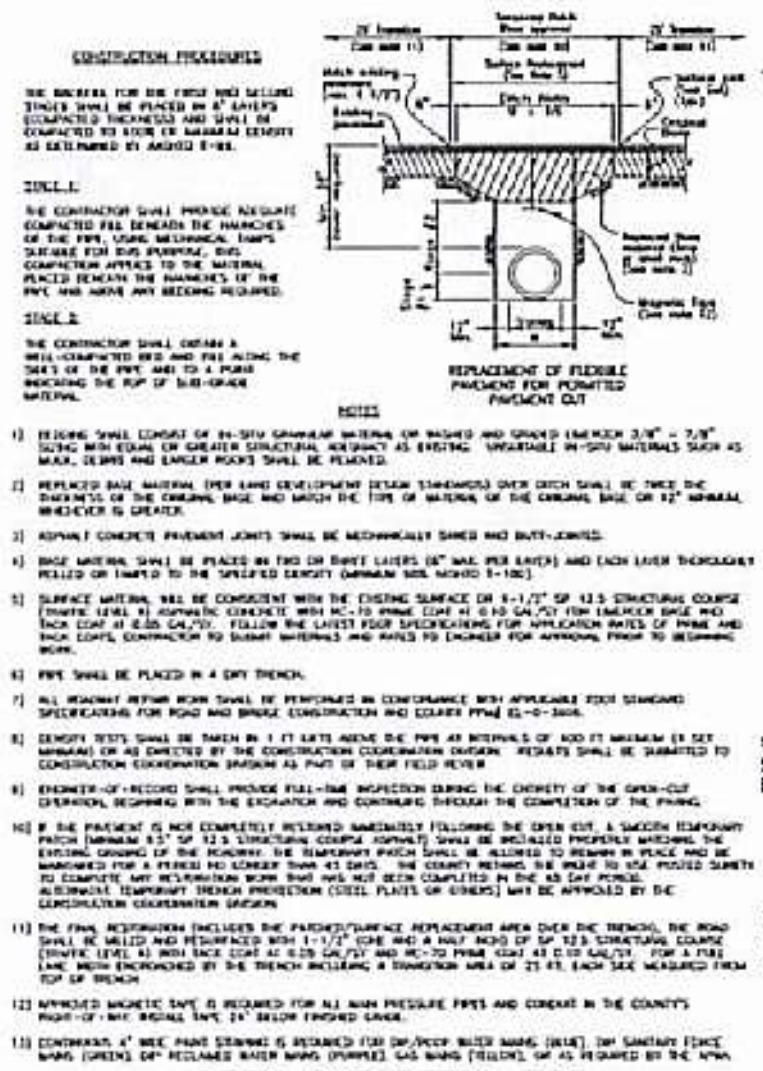
GENERAL NOTES:

1. NOTIFY ENGINEER OF IN-FIELD CONFLICTS OR DESIGN DISCREPANCIES PRIOR TO COMMENCEMENT OF WORK.
2. EXISTING WATER, SEWER AND DRAINAGE SYSTEMS ARE REPRESENTED AS DASHED LINES AND SHALL BE VERIFIED BY CONTRACTOR.
3. CONTRACTOR SHALL PROTECT ALL UTILITIES AND PUBLIC IMPROVEMENTS AND SHALL BE RESPONSIBLE FOR ALL DAMAGES CAUSED DURING CONSTRUCTION AND SHALL REPAIR SAID DAMAGES AT HIS EXPENSE. CONTRACTOR TO RESTORE ALL AREAS DISTURBED DURING CONSTRUCTION TO ORIGINAL OR BETTER CONDITION.
4. SUPPORT OR THE RELOCATION OF EXISTING STREET LIGHT POLES, POWER OR TELEPHONE POLES, EXISTING UTILITIES, IRRIGATION SYSTEMS, SIDEWALKS, WALLS, ETC. NECESSARY FOR COMPLETION OF THIS WORK ARE THE RESPONSIBILITY OF THE CONTRACTOR AT HIS EXPENSE.
5. INFORMATION SHOWN ON THESE DRAWINGS AS TO THE LOCATION OF EXISTING UTILITIES HAS BEEN PREPARED FROM THE MOST RELIABLE DATA AVAILABLE TO THE ENGINEER. THIS INFORMATION IS NOT BE GUARANTEED, HOWEVER, AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE LOCATION, CHARACTER AND DEPTH OF ANY EXISTING UTILITIES. ALL "AS-BUILT" INFORMATION INCLUDING LOCATION AND ELEVATION OF UTILITY STUB-OUTS TO BE FIELD VERIFIED BY CONTRACTOR PRIOR TO COMMENCEMENT OF CONSTRUCTION OR ORDERING OF STRUCTURES. NOTIFY ENGINEER OF DISCREPANCIES/CONFLICTS.
6. REFER TO ARCHITECTURAL DRAWINGS FOR DETAILS CONCERNING SIDEWALKS, RAMPS, STRIPING AND SIGNAGE, LIGHTING AND ELECTRICAL CONDUIT, ETC.
7. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS WITH ARCHITECTURAL PLANS AND NOTIFY THE ENGINEER OF ANY DEVIATIONS PRIOR TO COMMENCING CONSTRUCTION.
8. SIDEWALKS TO BE FLUSH WITH YARD AREAS UNLESS OTHERWISE NOTED.
9. ALL DRAINAGE CONSTRUCTION SHALL CONFORM TO FLORIDA DEPT. OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (LATEST EDITION) AND PALM BEACH COUNTY REQUIREMENTS.
10. GRADE ALL PAVEMENT AREAS TO CATCH BASINS. CONTRACTOR TO NOTIFY ENGINEER IF IN-FIELD CONDITIONS CHANGE, ARCHITECTURAL DETAILS WILL CREATE CONFLICTS WITH DRAINAGE DESIGN SHOWN, POTENTIAL EROSION PROBLEMS ARISE OR STANDING WATER OCCURS.
11. ALL ELEVATIONS SHOWN HEREON REFER TO N.G.V.D. 1929 TOPOGRAPHIC AND BOUNDARY SURVEY PROVIDED BY GEOPOINT SURVEYING INC., (561) 444-2720.
12. ALL DRAINAGE PIPE SHOWN AS R.C.P. SHALL BE REINFORCED CONCRETE PIPE CLASS III, WALL "B" AND CONFORMING TO FLORIDA DEPT. OF TRANSPORTATION SPECIFICATIONS.
13. CONTRACTOR SHALL PROVIDE ADEQUATE EQUIPMENT FOR THE REMOVAL OF STORM, SURFACE AND/OR SUBSURFACE WATER WHICH MAY ACCUMULATE IN THE EXCAVATION AREAS SO THAT IT WILL BE SUITABLY DRY FOR WORK REQUIRED.
14. NO OFF-SITE DISCHARGE FROM DEWATERING OPERATIONS SHALL BE PERMITTED UNLESS THE CONTRACTOR SECURES WRITTEN PERMISSION FROM THE GOVERNING AUTHORITIES.
15. ALL SUB-BASE UNDER ROADWAYS, PARKING LOTS, CURBS, ETC. SHALL BE COMPACTED TO NOT LESS THAN 98% OF MAXIMUM DENSITY AS DETERMINED BY A.A.S.H.T.O. T-180 PROCTOR.
16. WHERE ENCOUNTERED (OR SPECIFIED IN THE GEOTECHNICAL REPORT), MUCK/UNSUITABLE MATERIALS SHALL BE COMPLETELY REMOVED FROM PROPOSED PAVING AND BUILDING AREAS 10 FEET BEYOND THE EDGE OF PAVEMENT/BUILDING PAD EACH SIDE.
17. CONTRACTOR TO PROVIDE TEST REPORTS FROM AN INDEPENDENT LABORATORY FOR PROCTORS AND DENSITIES ON BASE, SUBGRADE AND PIPE BACKFILL.
18. CONTRACTOR IS RESPONSIBLE FOR PROVIDING COMPLETE PAVING AND DRAINAGE, WATER AND SEWER CONSTRUCTION RECORD INFORMATION TO THE ENGINEER.
19. CONTRACTOR SHALL ARRANGE FOR THE ENGINEER TO OBSERVE:
    A. STORM SEWER AFTER GROUTING AND WHEN BACKFILL IS COMPLETED TO THE MIDPOINT OF THE PIPE.
    B. STRINGLINING OF SUBGRADE.
    C. STRINGLINING/BOARDING OF BASE.
20. THE CONTRACTOR SHALL FILL AND FINE GRADE ALL PLANTING AREAS, LEAVING THE FINISHED GRADE SMOOTH AND READY TO RECEIVE SOD OR OTHER PLANTING MATERIAL. WHERE SOD IS DESIRED, THE FINISHED GRADES SHALL BE TWO (2) INCHES LOWER TO ALLOW FOR THICKNESS OF THE GRASS. SPECIAL ATTENTION SHALL BE GIVEN ALONG EDGE OF PAVEMENT AND SIDEWALKS SO AS NOT TO TRAP WATER.
21. ANY SHELLROCK OR LIMEROCK PAVING BASE INSTALLED WITHIN PLANTING AREAS SHALL BE REMOVED IN ITS ENTIRETY PRIOR TO PLACING PLANTER AREA FILL.
22. ALL SWALE, RIGHT OF WAY AREAS AND YARD AREAS SHALL BE GRADED AND SEEDED OR SODDED IN ACCORDANCE WITH GOVERNING AGENCY STANDARDS. NO AREAS SHALL BE LEFT BARREN OR SUBJECT TO EROSION.
23. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ADHERE TO ALL O.S.H.A. RULES AND FLORIDA LAWS RELATED TO TRENCH SAFETY.
24. CONTRACTOR SHALL ENSURE NO SEDIMENT OR DEBRIS LEAVES THE SITE DURING CONSTRUCTION IN ACCORDANCE WITH N.P.D.E.S. REQUIREMENTS (SILT FENCE, HAY BALES OR SOD APRONS AT INLETS, WASH ROCK EXIT, ETC. MAY BE REQUIRED TO MEET SAID REQUIREMENTS). CONTRACTOR SHALL BE RESPONSIBLE FOR THE PREPARATION, IMPLEMENTATION AND CERTIFICATION OF ALL N.P.D.E.S. POLLUTION PREVENTION RELATED MEASURES (i.e. FILING OF AN N.O.I. POLLUTION PREVENTION PLAN MONITORING REPORTS, ETC.)
25. CONTRACTOR SHALL REFER TO LANDSCAPE PLANS FOR PLANTING AND BERMING REQUIREMENTS AND NOTIFY ENGINEER OF ANY CONFLICTS WITH THIS PLAN.
26. CONTRACTOR SHALL CONTACT PALM BEACH COUNTY TRAFFIC OPERATIONS AT (561) 233-3900) 48 HOURS PRIOR TO CONSTRUCTION, IF ANY WORK IS BEING DONE WITHIN 10 FEET OF A SIGNALIZED INTERSECTION.
27. ANY DAMAGE TO PBC-TRAFFIC I.T.S. FACILITIES CAUSED BY CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION BY THE PERMITEE AT NO COST TO PALM BEACH COUNTY.
28. PALM BEACH COUNTY (PBC) RESERVES THE RIGHT TO DETERMINE IF DAMAGED PBC FACILITIES WILL BE REPAIRED OR REPLACED.

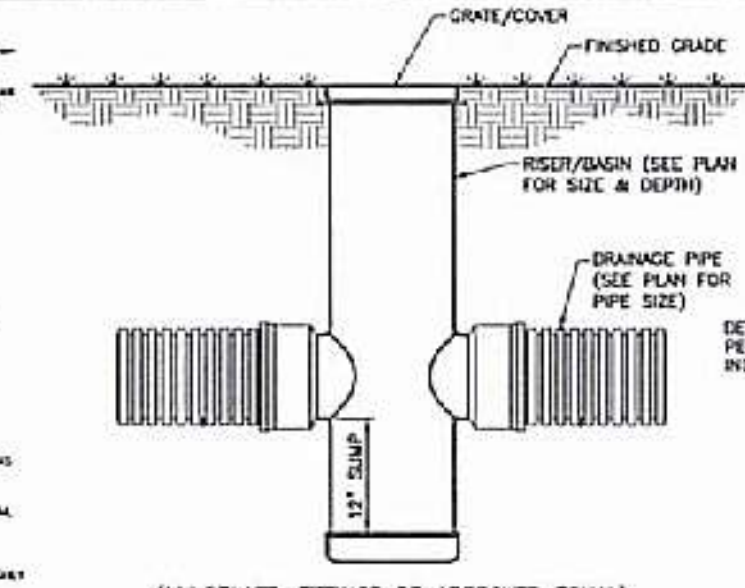
DENSITY TESTING REQUIREMENTS:

A. PIPE TRENCHES SHALL BE TESTED AT RANDOMLY SELECTED LOCATIONS ALONG THE LENGTH OF EACH PIPE RUN WITHIN EACH 300' INTERVAL (MAXIMUM) AND BETWEEN EACH SET OF TWO STRUCTURES IF A PIPE RUN SEPARATING THE TWO IS LESS THAN 300' IN LENGTH.
B. ALL PIPE AND STRUCTURE TRENCHES SHALL BE BACKFILLED USING A MAX. OF 12" LIFTS. ALL BACKFILL MATERIAL SHALL BE CLEAN, DRY STRUCTURAL FILL, WITH NO DELETERIOUS OR ORGANIC MATERIAL PRESENT.
C. AT LEAST ONE TEST SHALL BE PERFORMED FOR EVERY 12" OF DEPTH, STARTING AT THE SPRINGLINE OF THE PIPE, COVERING THE 12" LAYER BELOW THE SPRINGLINE OF THE PIPE.
D. TESTS SHALL BE PERFORMED AT EVERY STRUCTURE BEGINNING AT THE BASE OF THE STRUCTURE (COVERING THE 12" BELOW THE BASE OF THE STRUCTURE) WITH ONE TEST FOR EVERY 12" LIFT. TESTS SHALL ALTERNATE FROM CORNER TO CORNER OR FROM SIDE TO SIDE AROUND THE STRUCTURE WITH EACH 12" LIFT.
E. ALL DENSITY TESTS SHALL BE SIGNED AND SEALED BY A REGISTERED PROFESSIONAL GEOTECHNICAL ENGINEER, LICENSED IN THE STATE OF FLORIDA.

NOTE: ALL TESTS AND LOCATIONS ARE SUBJECT TO REVIEW BY REPRESENTATIVES OF OUR OFFICE AND ADDITIONAL TESTS MAY BE REQUIRED BASED ON FIELD OBSERVATIONS OF CONSTRUCTION TECHNIQUES OR MATERIALS USED ON SITE.



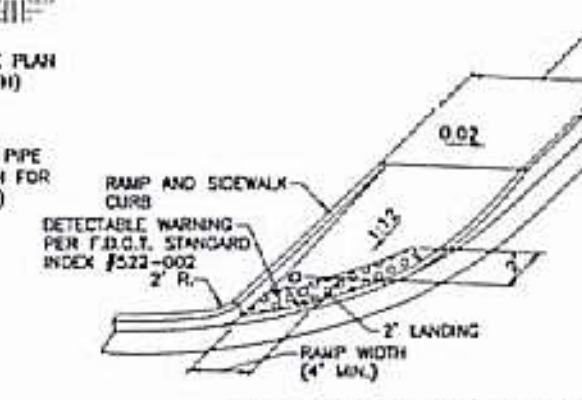
OPEN CUT DETAIL FOR NON-THOROUGHFARE ROADS (PAVED AREAS)



(NYLOPLAST, FITTINGS OR APPROVED EQUAL)

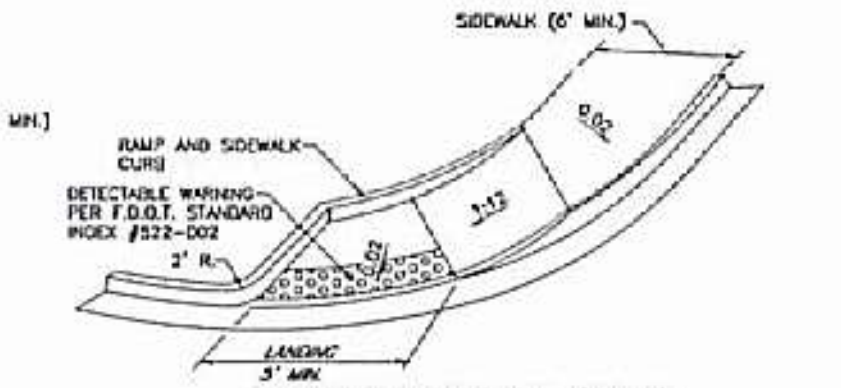
YARD DRAIN DETAIL

NOT TO SCALE



HANDICAP RAMP DETAIL (CR-G)

NOT TO SCALE



HANDICAP RAMP DETAIL (CR-D)

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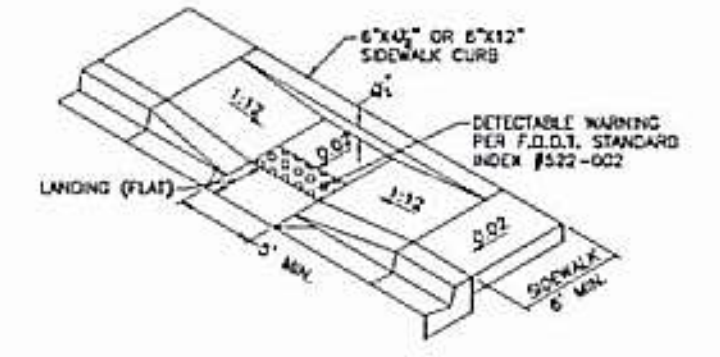

HANDICAP RAMP DETAIL (CR-C)

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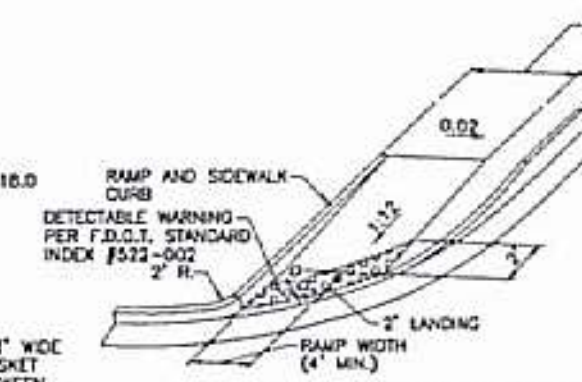
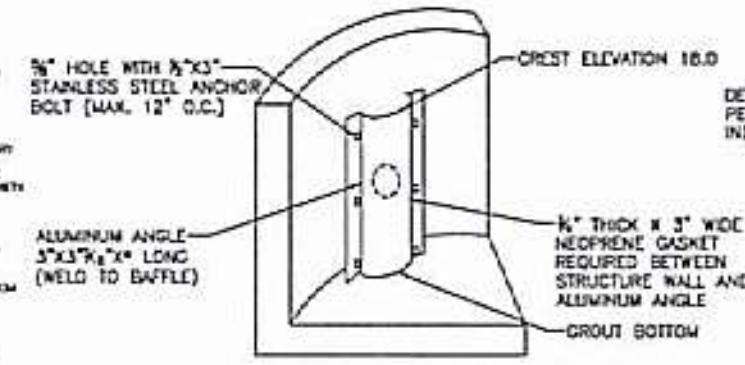


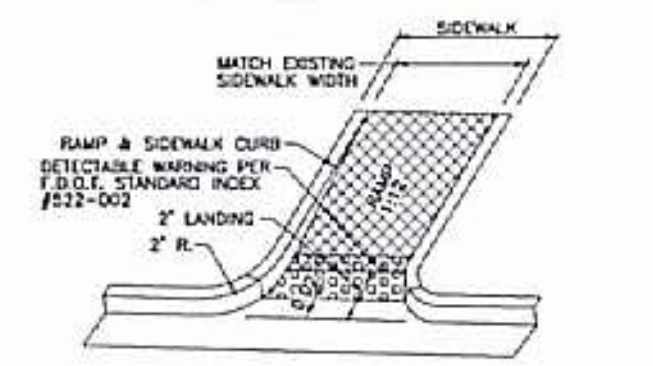
HANDICAP RAMP DETAIL (CR-F)

NOT TO SCALE



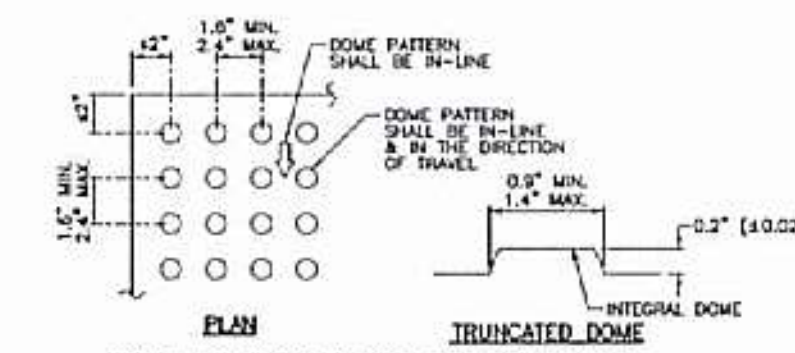
A25 BAFFLE ATTACHMENT DETAIL

NOT TO SCALE.



HANDICAP RAMP DETAIL (CR-E)

NOT TO SCALE



NOTE: ALL SIDEWALK CURB RAMPS SHALL HAVE DETECTABLE WARNING SURFACES THAT EXTEND THE FULL WIDTH OF THE RAMP AND IN THE DIRECTION OF TRAVEL 24" IN PUBLIC R/W, 36" ON-SITE FROM THE BACK OF CURB. CONTRACTOR SHALL VERIFY W/ INSTALLATION. THE DETECTABLE WARNING SURFACE SHALL HAVE A CONTRASTING COLOR (YELLOW OR APPROVED ALTERNATE)

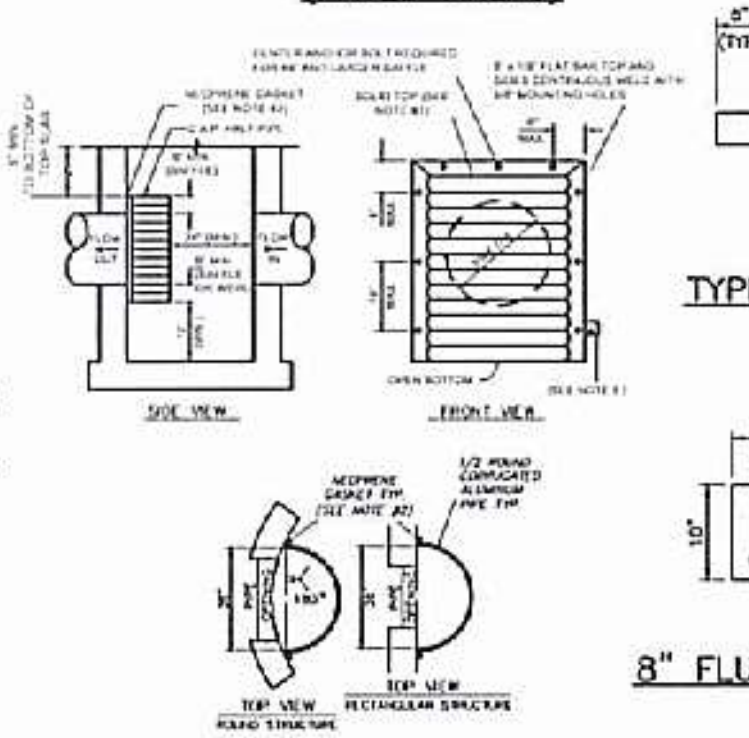
CURB RAMP DETECTABLE WARNING DETAIL

NOT TO SCALE

NOTES:
1. THESE ARE THE MINIMUM GENERAL REQUIREMENTS FOR PEDESTRIAN RAMPS. SEE F.D.O.T. INDEX 522-002 FOR ADDITIONAL SIDEWALK CURB RAMP DETAILS.
2. DETECTABLE WARNING SURFACE REQUIRED ON ALL H/C RAMPS. DETECTABLE WARNING SHALL BE CONTRASTING IN COLOR WITH TRUNCATED DOMES AND SHALL COMPLY WITH F.D.O.T. SPECS.
3. THIS DETAIL MAY NOT ADDRESS ALL IN-FIELD CONDITIONS AND SCENARIOS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE ENGINEER OF CONFLICTS AND TO INSURE THAT ALL CONSTRUCTION IS A.D.A. COMPLIANT AND IN CONFORMANCE WITH F.B.C. AND LOCAL GOVERNING AGENCY REQUIREMENTS.

TYPICAL HANDICAP RAMP DETAILS

NOT TO SCALE



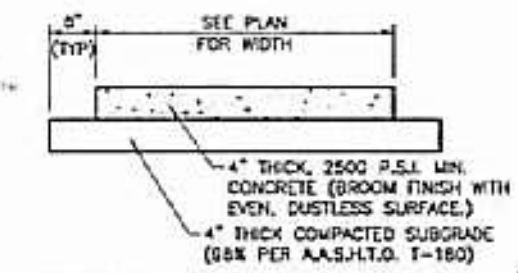
PIPE DIA.	W (IN)	T (GAUGE)	H (IN)
15"	21"	16	VARIES
18"	24"	16	VARIES
21"	30"	16	VARIES
24"	36"	16	VARIES
30"	42"	14	VARIES
36"	48"	14	VARIES
42"	54"	14	VARIES
48"	60"	14	VARIES
54"	66"	14	VARIES
60"	72"	14	VARIES

RECTANGULAR OR ROUND STRUCTURE

NOTES:
1. ALUMINUM SHEET OF SAME THICKNESS (GAUGE) AS PIPE SHALL BE WELDED TO CLOSE OPENING AT THE TOP OR BOTTOM.
2. NEOPRENE ADHESIVE BACKED GASKET, OR APPROVED EQUAL (1" x 2") SHALL BE INSTALLED ON THE SIDES AND TOP OF ALL BAFFLES AND BOTTOM OF ALL WEIRS.
3. POLLUTION RETARDANT BAFFLE AND WEIR TO BE FASTENED IN PLACE WITH 1/2" x 4" STAINLESS STEEL "RED HEAD" ANCHORS, OR APPROVED EQUAL. ALL MOUNTING HARDWARE TO BE STAINLESS STEEL.
4. FIBERGLASS BAFFLES ARE NOT PERMITTED.
5. BRACKETS MAY BE ADDED TO FLAT BARS TO EASE INSTALLATION IN ROUND STRUCTURES. SPACING TO MATCH HOLES IN FLAT BARS.
6. PIPE CORRUGATION SHALL BE ANNULAR.

POLLUTION RETARDANT BAFFLE DETAILS

NOT TO SCALE



TYPICAL SIDEWALK DETAIL

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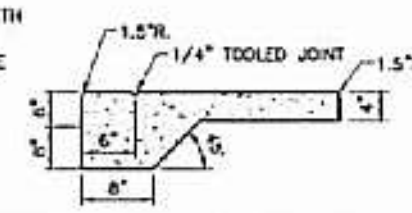
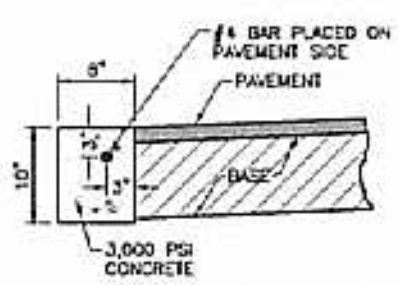


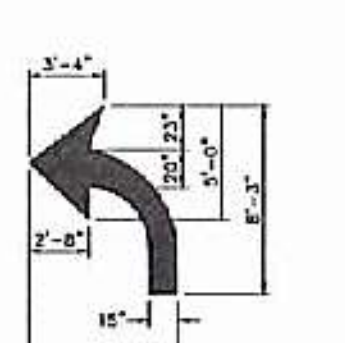
RAISED SIDEWALK DETAIL

NOT TO SCALE



8" FLUSH HEADER CURB

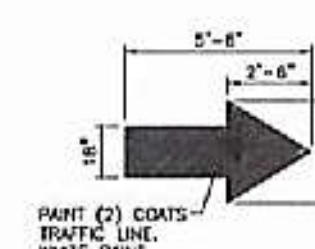
NOT TO SCALE



NOTE: 100' MAX. DISTANCE BETWEEN ARROWS LEFT AND RIGHT TURN LANES

TURN LANE ARROW

NOT TO SCALE



DIRECTIONAL ARROW

NOT TO SCALE

ALTERNATE CONCRETE PAVEMENT:
SURFACE - 5" THICK, 4,000 PSI MIN.

SUBGRADE - 12" STABILIZED SUBGRADE, COMPACT TO 98% PER A.A.S.H.T.O. T-180 (LBR 40)

NOTE: CONTRACTOR SHALL NOTIFY ENGINEER IN WRITING AS TO WHICH PAVEMENT SECTION WILL BE USED. CONTRACTOR SHALL SUPPLY JOINTING PLAN FOR REVIEW AND APPROVAL IF CONCRETE SURFACE IS CHOSEN.

BRICK PAVERS:
SURFACE - 3⅛" PAVERS W/ 1" COARSE SAND BEDDING.

BASE - 8" BASEROCK, COMPACT TO 98% PER A.A.S.H.T.O. T-180.

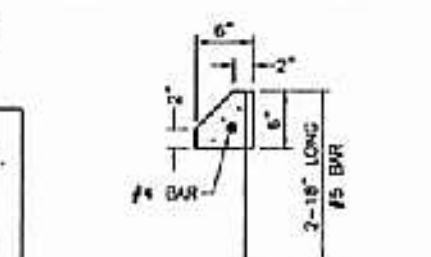
SUBGRADE - 12" STABILIZED SUBGRADE, COMPACT TO 98% PER A.A.S.H.T.O. T-180.

PAVEMENT SPECIFICATIONS:

ON-SITE ASPHALT PAVEMENT:
SURFACE - 1" A.C.S.C. SP-12.5 (STRUCTURAL COURSE)
- 1" A.C.S.C. SP-9.5 (SURFACE LAYER)

BASE - 8" BASEROCK, COMPACT TO 98% PER A.A.S.H.T.O. T-180 (LBR 100 MIN.)

SUBGRADE - 12" COMPACTED SUBGRADE, COMPACT TO 98% PER A.A.S.H.T.O. T-180.



CONCRETE WHEEL STOP

NOT TO SCALE

3/20/2026

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY M. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.

SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY M. FLOYD, LICENSE No. 97437, STATE OF FLORIDA, PROFESSIONAL ENGINEER

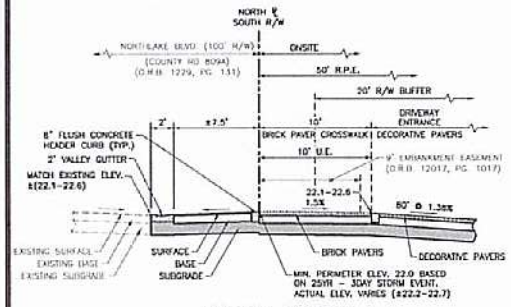
REVISIONS

SIMMONS & WHITE

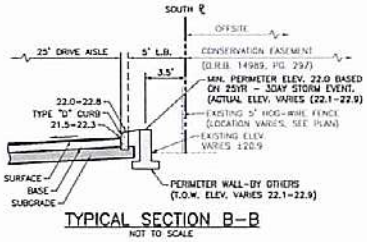
DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE DETAILS

JOB NO.	DRAWING NO.	SHEET
22-141	22141510	10 OF 33



TYPICAL SECTION A-A
NOT TO SCALE



TYPICAL SECTION B-B
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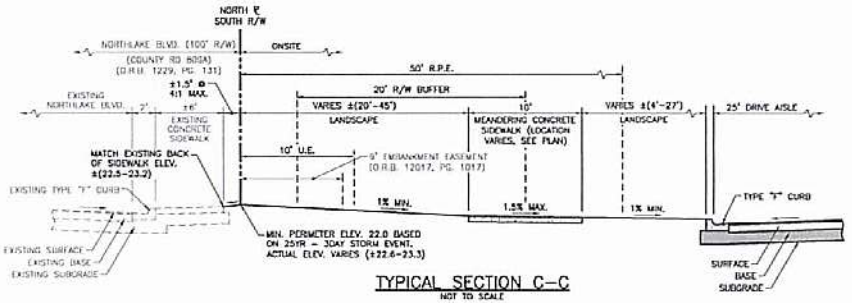

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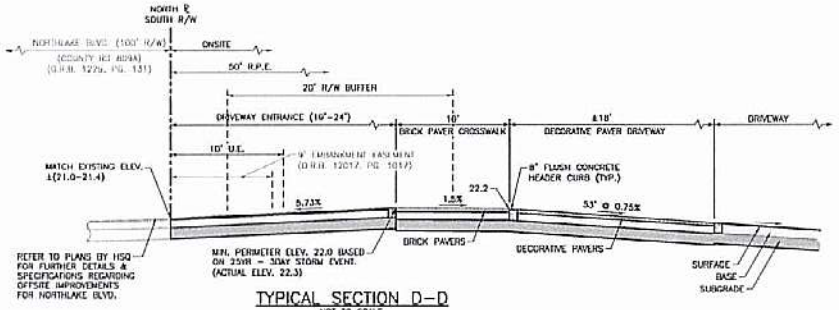

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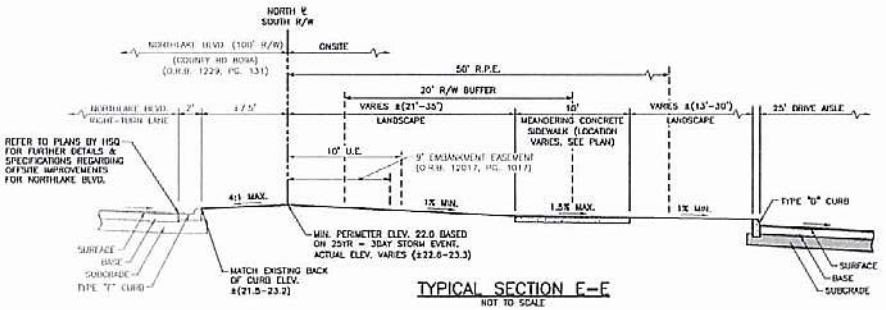

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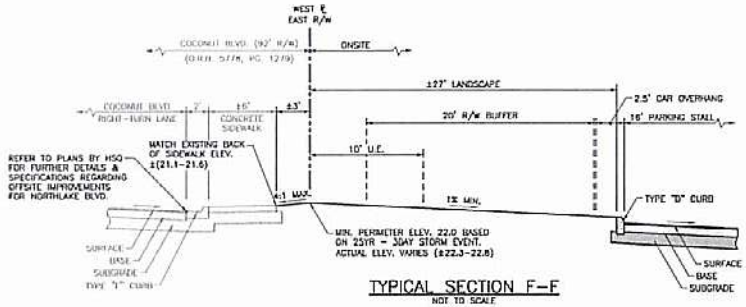

TYPICAL SECTION F-F
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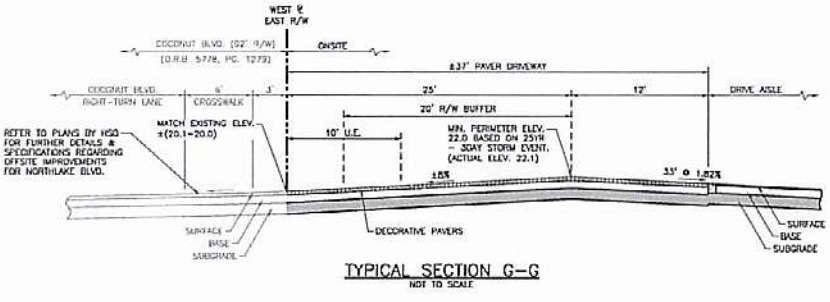

TYPICAL SECTION G-G
NOT TO SCALE

3/20/2026

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CODY M. FLOYD — LICENSE — No. 97407 — STATE OF FLORIDA — PROFESSIONAL ENGINEER

3. REVISED PER S.F.W.M.D., 08/18/24
2. REVISED PERIMETER BERM ELEV. AND ADDED CONSERVATION EASEMENT PER S.F.W.M.D., 01/05/24
1. REVISED TYPICAL LAKE SECTION PER I.T.I.D., 9/20/23.

REVISIONS

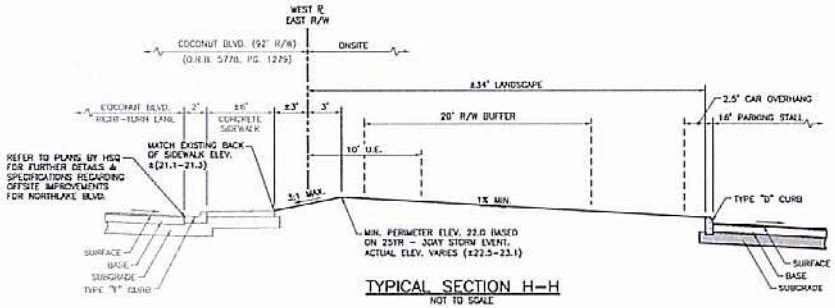
SIMMONS & WHITE

2581 Metrocentre Blvd West, Ste 3 · West Palm Beach, FL 33407
Authorization # 26331 · 561.478.2949

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE DETAILS

JOB NO.	DRAWING NO.	SHEET
22-141	22141511	11 OF 33



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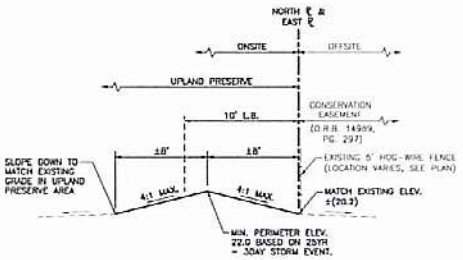

TYPICAL SECTION M-M
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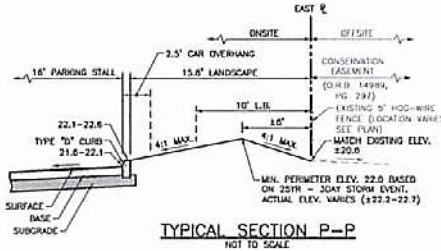

TYPICAL SECTION P-P
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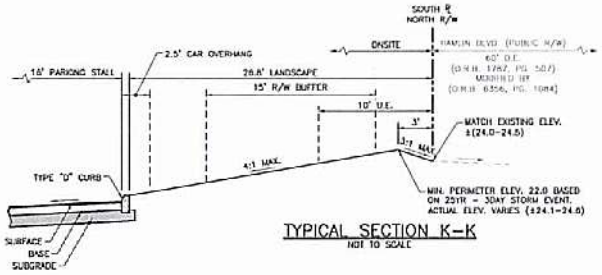

TYPICAL SECTION K-K
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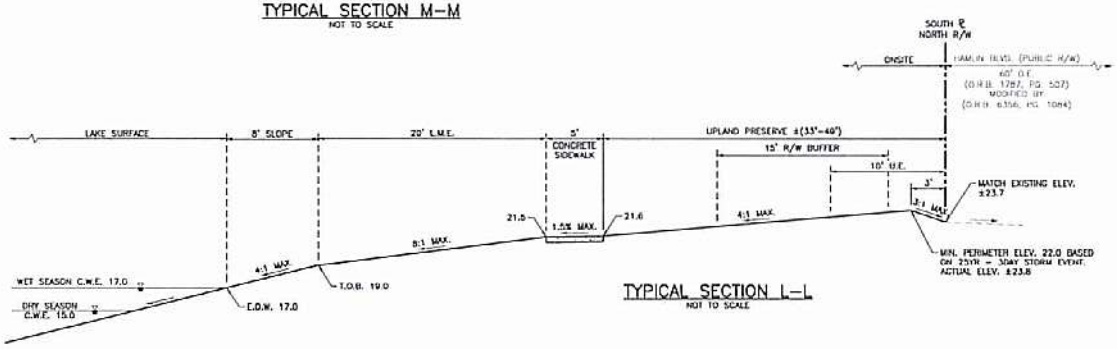

TYPICAL SECTION L-L
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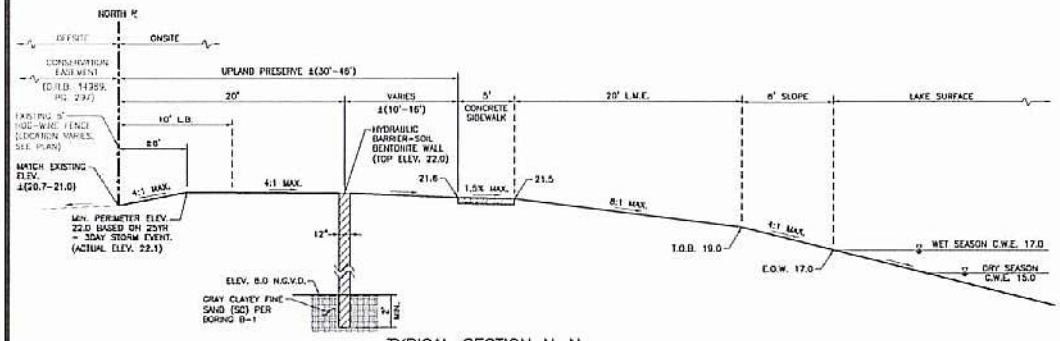

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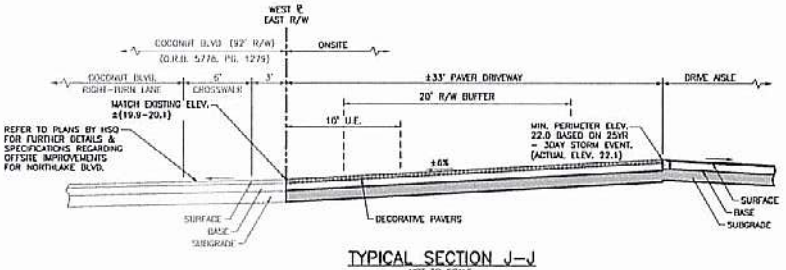

TYPICAL SECTION J-J
NOT TO SCALE

3/20/2026

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CODY M. FLOYD LICENSED No. 97497 STATE OF FLORIDA PROFESSIONAL ENGINEER

4. REVISED TYPICAL SECTION K-K PER UPDATED SITE PLAN, 09/03/25 BJL.
3. REVISED PER S.F.W.M.D., 08/18/24
2. REVISED PERIMETER BERM ELEV. AND ADDED CONSERVATION EASEMENT PER S.F.W.M.D., 01/05/24
1. REVISED TYPICAL LAKE SECTION PER LT.I.D., 9/20/23.

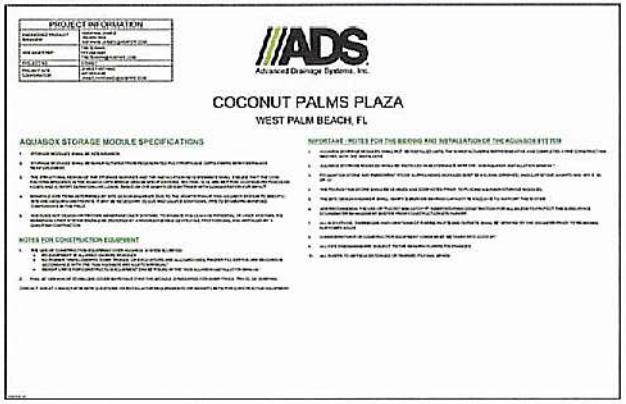
REVISIONS

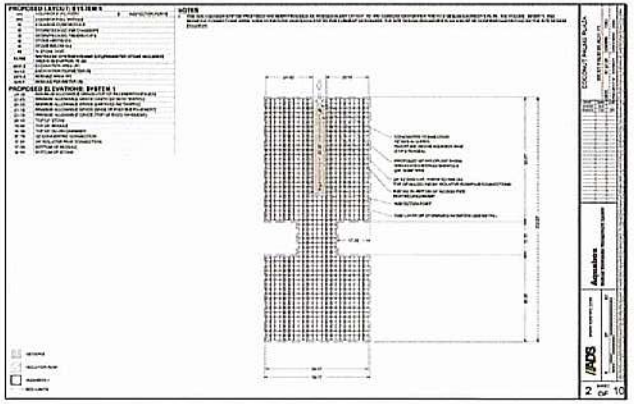
SIMMONS & WHITE

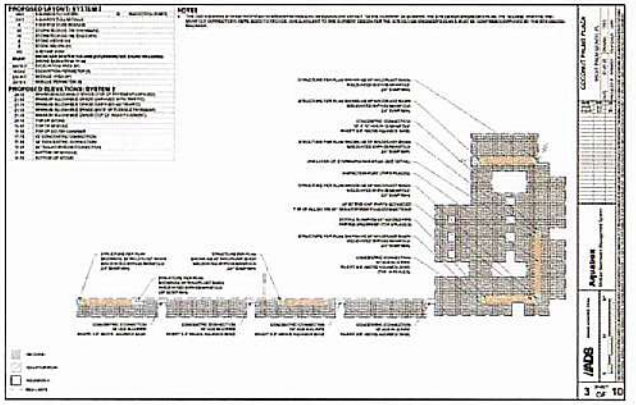
DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

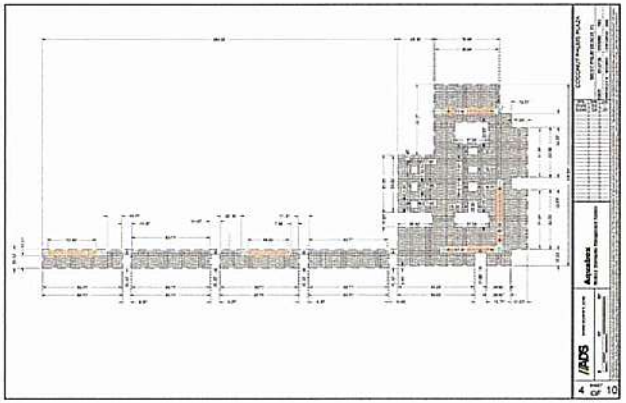
COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
PAVING AND DRAINAGE DETAILS

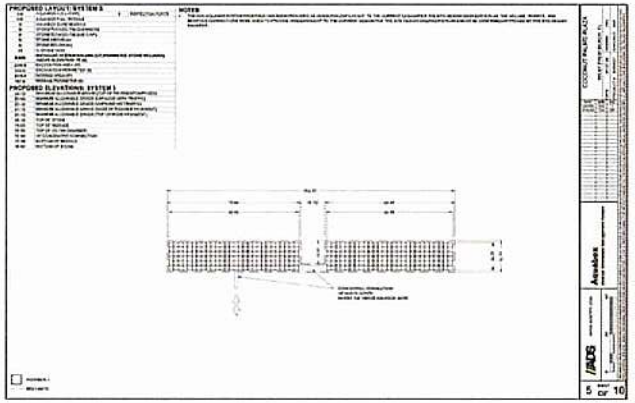
JOB NO.	DRAWING NO.	SHEET
22-141	22141S12	12 OF 33

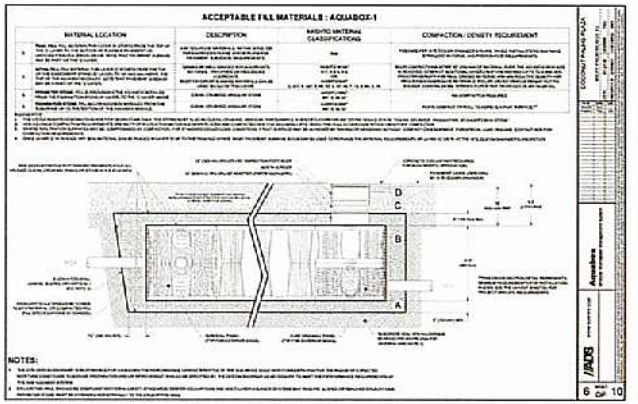












3/20/2026

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DODY M. FLOYD LICENSE No. 97497 STATE OF FLORIDA PROFESSIONAL ENGINEER

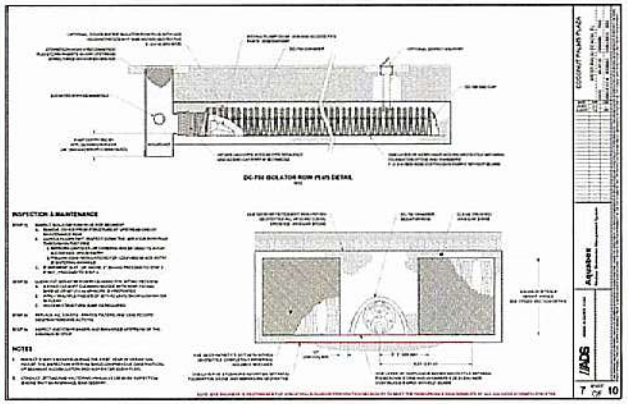
REVISIONS

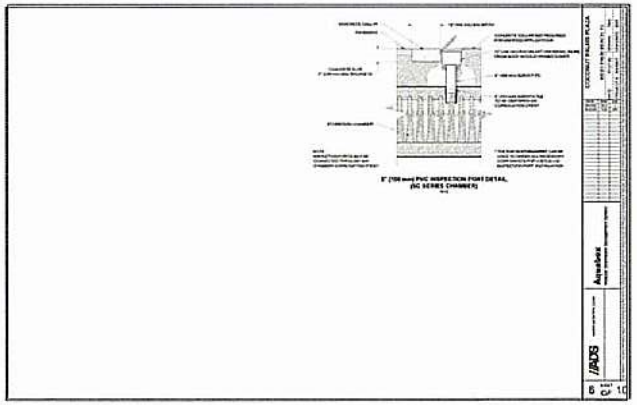
SIMMONS & WHITE

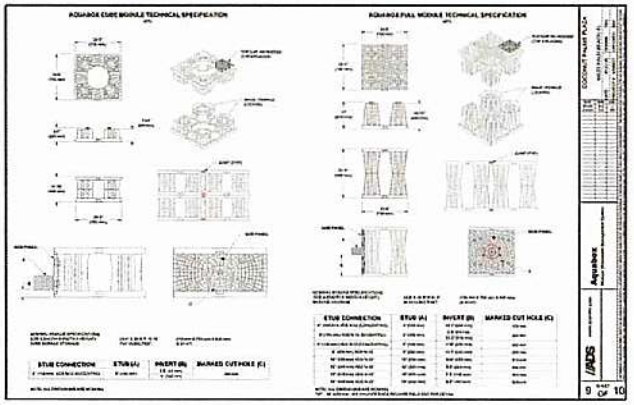
DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

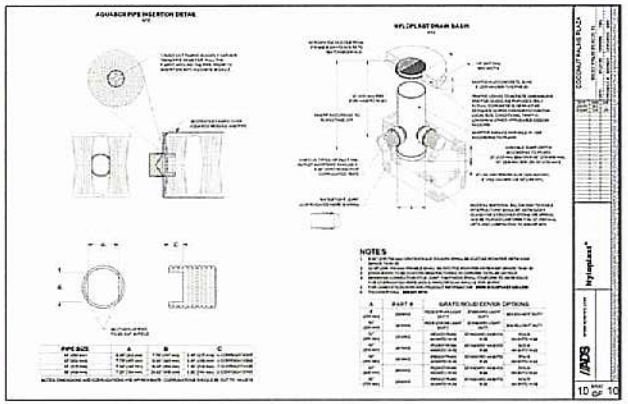
COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
SUBSURFACE STORM WATER
MANAGMENT SYSTEM DETAILS

JOB NO.	DRAWING NO.	SHEET NO.
22-141	22141S13A	13A OF 33









3/20/2026

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY W. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.

SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY W. FLOYD — No. 97437 — STATE OF FLORIDA — PROFESSIONAL ENGINEER

REVISIONS

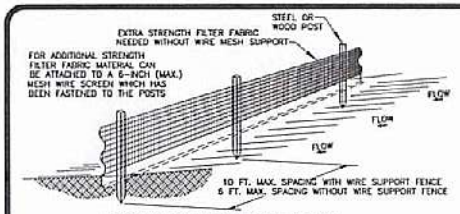
SIMMONS & WHITE

2581 Metrocenter Blvd West, Ste 3 | West Palm Beach, FL 33407
Authorization # 3615 | 561.478.7464

DESIGN	DRAWN	CHECKED	APPROVED	DATE
C.F.	R.S.			

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
SUBSURFACE STORM WATER
MANAGMENT SYSTEM DETAILS

JOB NO.	DRAWING NO.	SHEET
22-141	221415138	13B OF 33



SILT FENCE INSTALLATION DETAIL
NOT TO SCALE

NOTES:

1.) THE HEIGHT OF A SILT FENCE SHALL NOT EXCEED 36 INCHES (90 CM).
2.) THE FILTER FABRIC SHALL BE PURCHASED IN A CONTINUOUS ROLL CUT TO THE LENGTH OF THE BARRIER TO AVOID THE USE OF JOINTS.
3.) POSTS SHALL BE SPACED A MAXIMUM OF 10 FEET (3 M) APART AT THE BARRIER LOCATION AND DRIVEN SECURELY INTO THE GROUND A MINIMUM OF 12 INCHES (30 CM). WHEN EXTRA STRENGTH FABRIC IS USED WITHOUT THE WIRE SUPPORT FENCE, POST SPACING SHALL NOT EXCEED 6 FEET (1.8 M).
4.) A TRENCH SHALL BE EXCAVATED APPROXIMATELY 4 INCHES (10 CM) WIDE AND 4 INCHES (10 CM) DEEP ALONG THE LINE OF POSTS AND UPSLOPE FROM THE BARRIER.
5.) WHEN STANDARD STRENGTH FILTER FABRIC IS USED, A WIRE MESH SUPPORT FENCE SHALL BE FASTENED SECURELY TO THE UPSLOPE SIDE OF THE POSTS USING HEAVY DUTY WIRE STAPLES AT LEAST 1 INCH (25 MM) LONG, TIE WIRES, OR HOG RINGS. THE WIRE SHALL EXTEND INTO THE TRENCH A MINIMUM OF 2 INCHES (5 CM) AND SHALL NOT EXTEND MORE THAN 36 INCHES (90 CM) ABOVE THE ORIGINAL GROUND SURFACE.
6.) THE STANDARD STRENGTH FILTER FABRIC SHALL BE STAPLED OR WIRED TO THE FENCE, AND 8 INCHES (20 CM) OF THE FABRIC SHALL BE EXTENDED INTO THE TRENCH. THE FABRIC SHALL NOT EXTEND MORE THAN 36 INCHES (90 CM) ABOVE THE ORIGINAL GROUND SURFACE.
7.) THE TRENCH SHALL BE BACKFILLED AND THE SOIL COMPACTED OVER THE FILTER FABRIC.

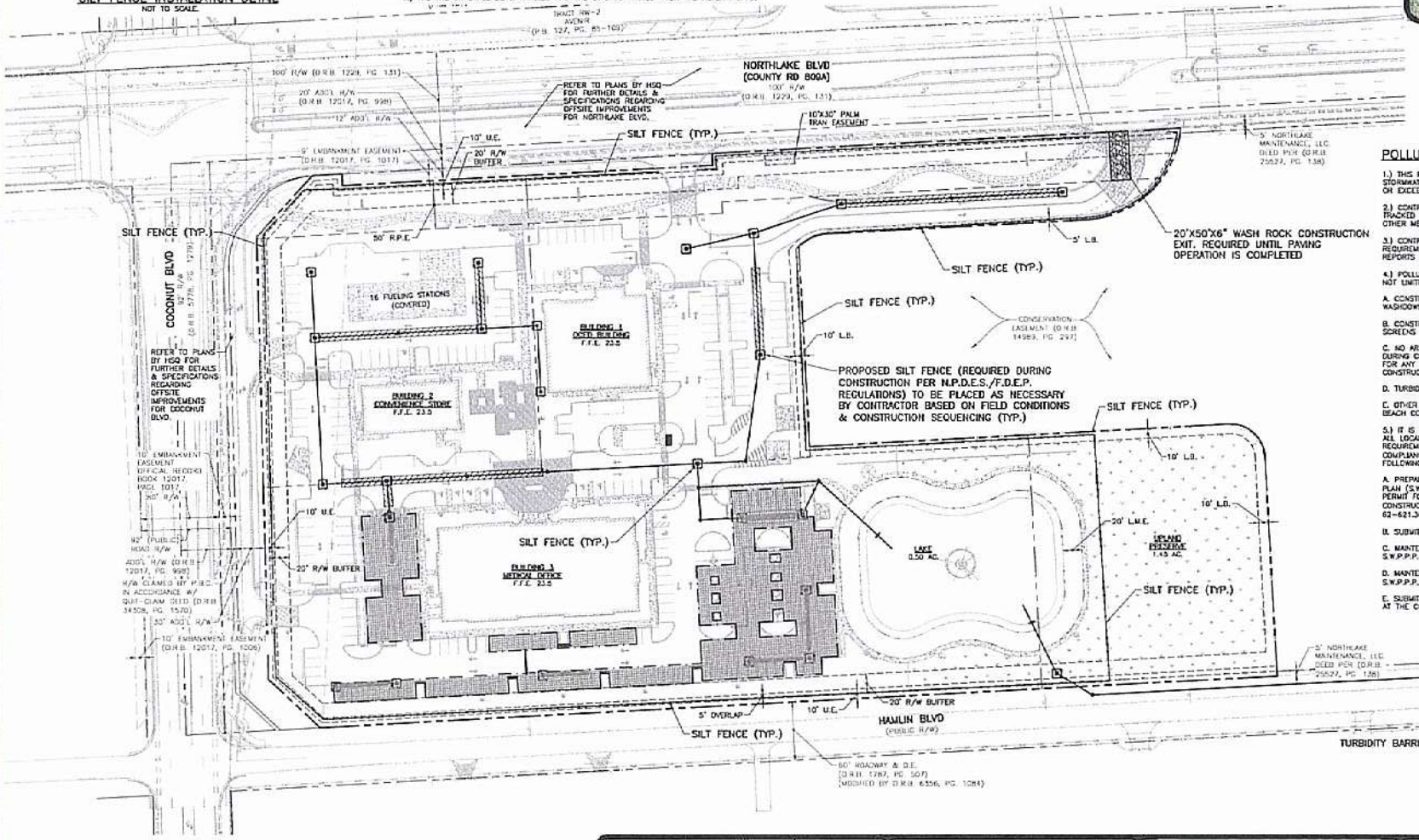
48 HOURS BEFORE DIGGING
1-800-432-4770
SUNSHINE STATE 1 CALL
UNDERGROUND UTILITIES NOTIFICATION CENTER



LEGEND
SILT FENCE
WASH ROCK



LOCATION MAP
NOT TO SCALE



POLLUTION PREVENTION NOTES:

1.) THIS PLAN SHOULD BE USED AS A GUIDE, A COMPLETE STORMWATER POLLUTION PLAN SHOULD BE DEVELOPED TO MEET OR EXCEED F.D.E.P. REQUIREMENTS.

2.) CONTRACTOR IS RESPONSIBLE TO ENSURE THAT NO DIRT BE TRACKED OFF-SITE OR LEAVES THE SITE BY WIND, RUNOFF, OR OTHER MEANS.

3.) CONTRACTOR SHALL BE RESPONSIBLE FOR ALL N.P.D.E.S. REQUIREMENTS INCLUDING FILING OF N.O.I., MONITORING REPORTS AND N.O.T.

4.) POLLUTION PREVENTION MEASURES SHALL CONSIST OF, BUT NOT LIMITED TO, THE FOLLOWING:

A. CONSTRUCT WASHROCK PAD AT ALL POINTS EGRESS FOR WASHDOWN OF TRUCK TIRES.

B. CONSTRUCT EROSION CONTROL FENCE AND/OR TURBIDITY SCREENS ALONG PROPERTY LINES AS NEEDED.

C. NO AREA SHALL BE LEFT BARREN OR SUBJECT TO EROSION DURING CONSTRUCTION. SEEDING AND MULCHING IS REQUIRED FOR ANY AREAS ANTICIPATED TO BE BARREN DURING CONSTRUCTION FOR MORE THAN 15 DAYS.

D. TURBIDITY BARRIERS TO BE UTILIZED AT PROJECT OUTFALL.

E. OTHER MEASURES AS DIRECTED BY THE ENGINEER OR PALM BEACH COUNTY.

5.) IT IS THE CONTRACTORS RESPONSIBILITY TO COMPLY WITH ALL LOCAL, STATE AND FEDERAL POLLUTION PREVENTION REQUIREMENTS. FOR AFFECTED AREAS GREATER THAN 1 ACRE, COMPLIANCE SHALL INCLUDE (BUT IS NOT LIMITED TO) THE FOLLOWING:

A. PREPARATION OF A STORMWATER POLLUTION PREVENTION PLAN (S.W.P.P.P.) IN ACCORDANCE WITH THE D.E.P. "GENERIC PERMIT FOR STORMWATER DISCHARGE FROM LARGE AND SMALL CONSTRUCTION ACTIVITIES" (D.E.P. DOCUMENT NO. 62-621.300(4)(A))

B. SUBMITTAL OF THE NOTICE OF INTENT (N.O.I.) TO THE D.E.P.

C. MAINTENANCE AND INSPECTION OF THE ELEMENTS OF THE S.W.P.P.P.

D. MAINTENANCE OF RECORDS (INSPECTION REPORTS, N.O.I, S.W.P.P.P., ETC.)

E. SUBMITTAL OF THE NOTICE OF TERMINATION TO THE D.E.P. AT THE CONCLUSION OF THE PROJECT

NOTE: ALL ELEVATIONS SHOWN HEREON ARE RELATIVE TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 BASED ON A SURVEY PREPARED BY GEOPOINT SURVEYING, INC. (561) 444-2720.

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY CODY W. FLOYD, P.E. ON THE DATE ADJACENT TO THE SEAL.

SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CODY W. FLOYD No. 87407 STATE OF FLORIDA PROFESSIONAL ENGINEER

REVISIONS

SIMMONS & WHITE
2581 Metrocentre Blvd West, Ste 3 | West Palm Beach, FL 33407
Authorization # 3450 | 561-478-1645

COCONUT PALM PLAZA
SECTION 15, TOWNSHIP 42S., RANGE 41E.
PALM BEACH COUNTY, FLORIDA
POLLUTION PREVENTION PLAN

DESIGN	DRAWN	CHECKED	APPROVED	DATE	JOB NO.	DRAWING NO.	SHEET
C.F.	R.S.				22-141	22141SI4	14 OF 33

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Jay G Foy, P.E.

Date: August 19, 2026

Subject: Second Amended and Restated Professional Services Agreement (District Engineer)

Background: Following an RFQ process that met with the requirements of the Consultants Competitive Negotiations Act (Florida), a contract for Engineering Services was awarded to StormwaterJ Engineering, Inc. on August 7th, 2013. The first Amendment to this contract was signed in November of 2014. The Agreement includes the following in Section 6:

"6.1.1 District Engineer may propose a modification of the hourly rate schedule for Professional Services which shall be submitted to District no later than April 1st for fees that would take effect October 1" of that year, subject to the express written approval of District to such modification through an amendment to this Agreement."

A letter was transmitted to the Executive Director, Burgess Hanson, on 3/30/26 that proposes increases in the hourly rates contained in the 2013 Agreement as specified in the above Section. Some other revisions are contained in the attached Second Amendment that were needed to bring the Agreement up to current standards, statutory requirements, and operational realities. See attached revised Agreement and a redline of the revised Agreement that demonstrates the revisions.

Also attached is a sheet comparing the proposed rates to what the rates would be in only the Cost of Living increases were included and comparing the rates to other local Engineering firms. When comparing the proposed rates to those of ITID's previous 3 engineering contracts and the current StormwaterJ Engineering contract, it is demonstrated that in 43 hourly rate comparisons, only one is a proposed increase over the COL (the Expert Witness rate from 2008). The proposed rates for the 43 comparisons average $48.19/hour lower than if the COL were applied.

The comparison of the proposed rates to other local engineering firms demonstrates there are 30 comparisons with an average under market rate of $34.42/hour. Note: these comparison rates from other engineering firms are from 2023 to 2025, not 2026/2027.

Recommendation: Consider approving the Second Amended and Restated Professional Services Agreement with StormwaterJ Engineering, Inc.

Fiscal Impact: the hourly rates for engineering services will increase as stated in the Agreement.

SECOND AMENDED AND RESTATED
PROFESSIONAL ENGINEERING SERVICES AGREEMENT
(DISTRICT ENGINEER)
BY AND BETWEEN INDIAN TRAIL IMPROVEMENT DISTRICT
AND
STORMWATERJ ENGINEERING, INC.

This **SECOND AMENDED AND RESTATED AGREEMENT** (the "Agreement" or "Contract") is made this _____ **day of August, 2026** and is being entered into by and between **INDIAN TRAIL IMPROVEMENT DISTRICT**, an independent special district of the State of Florida, whose mailing address is 13476 61st Street North, West Palm Beach, Florida 33412 (hereafter "District"), and the professional engineering firms of **STORMWATERJ ENGINEERING, INC**., a Florida Corporation, whose mailing address is 1855 Indian Road, Suite 202, West Palm Beach, Florida 33409 (hereafter "District Engineer" or "Contractor").

RECITALS:

WHEREAS, District is an independent special district of the State of Florida and operates according to the provisions of Chapter 2002-330, Laws of Florida, as amended, and provisions of Chapter 298 of Florida Statutes and other Laws of Florida (herein referred to collectively as the "Act"); and

WHEREAS, pursuant to the Act, District requires the services of a Professional Engineer to serve as its District Engineer on a continuing basis and to assist and advise it regarding engineering matters; and

WHEREAS, on June 17, 2013, District Engineer submitted its Response (the "Response") to that certain Request for Proposals/District Engineer/Consulting Engineer Services (the "RFQ"), dated May 12 & 19, 2013, in reliance upon which Response District on July 10, 2013 awarded this Agreement to District Engineer; and

WHEREAS, the RFQ, District Engineer's Response thereto and the representations therein and thereafter made by District Engineer through the date of selection are incorporated herein by this reference and attached hereto as **Exhibit "A"** (collectively, the "Contract Documents"); and

WHEREAS, District Engineer has been selected by District in accordance with the requirements of Section 287.055, Florida Statutes (the Consultant's Competitive Negotiation Act or "CCNA") and this Agreement shall constitute a Continuing Contract, as defined in therein; and

WHEREAS, District and District Engineer have further agreed to the provision by District Engineer of engineering, surveying and related services provided either directly by District Engineer and/or by sub-consultants serving under District Engineer's direction in a "team" approach, more fully described herein.; and

WHEREAS, this Agreement was amended by that certain First Amendment dated December 3, 2014, in order to ratify the addition of a professional sub-consultant to

provide supplemental engineering services as part of the District Engineer's Core Team.

NOW, THEREFORE, District and District Engineer, for and in consideration of the mutual covenants and understandings contained herein, the sufficiency of which is acknowledged, do hereby agree as follows:

SECTION 1 – RATIFICATION OF RECITALS.

The parties to this Agreement, as herein and previously amended, hereby ratify and acknowledge that the recitals as set forth herein above are true and correct to the best of their knowledge and belief and are incorporated herein by this reference.

SECTION 2 - BASIC ENGINEERING SERVICES

2.1. District Engineer shall provide to District those Basic Services described and identified on attached **Exhibit "B-1"** (the "Scope of Basic Services"), in accordance with mutually agreed upon time schedules, if any, otherwise within a reasonable time.

2.2. Pursuant to District Policy Guidelines, unless the provision of a Basic Service first requires authorization by either District Staff or District's Board of Supervisors, District Engineer shall provide Basic Services without further notice or approval by District. If District Board or Staff authorization is required prior to the provision of a Basic Service, such authorization shall be in the form of a Supplemental Work Authorization, as set forth in following Section 3 of this Agreement.

2.3 In case of a conflict between the express terms of the Contract Documents (**Exhibit "A"**) and this Agreement, the terms of this Agreement shall prevail.

SECTION 3 - SUPPLEMENTAL ENGINEERING SERVICES

3.1. In those instances where District may require engineering services to be provided by District Engineer which are not included in the Scope of Basic Services (**Exhibit "B-1"**), District Engineer shall commence to provide, furnish or obtain such supplemental engineering services (the "Supplemental Engineering Services") upon receipt of a written Supplemental Work Authorization duly executed by District.

3.1.1. District Engineer shall not be obligated to provide any Supplemental Engineering Services unless and until District and District Engineer agree as to its particulars, including a scope, compensation and all other appropriate matters.

3.1.2 Each Supplemental Work Authorization will indicate the specific tasks or functions to be performed (the "Work"), the deliverables to be provided, the basis of compensation, and schedule therefore.

3.1.3 This Agreement does not constitute a commitment by District to District Engineer to issue any Supplemental Work Authorizations.

3.1.4. Supplemental Work Authorization Procedure.

3.1.4.1. District and District Engineer shall agree in writing on the scope, time for performance, and basis of compensation for each specific Work.

3.1.4.2. District Engineer will commence performance in accordance with each written Supplemental Work Authorization.

3.2. Supplemental Engineering Services may include, but are not limited to, those engineering services identified in the attached "**Exhibit B-2**":

3.3 This Agreement constitutes a "Continuing Contract" as defined in §287.055(2)(g), Florida Statutes (CCNA). District may, but has no obligation to, assign Supplemental Engineering Services to District Engineer that are outside the Basic Scope of Services. However, if such Supplemental Engineering Services are proposed by District, the parties acknowledge that CCNA requires that they be competitively solicited and negotiated if construction cost of an individual project exceeds $7,500,000 or the cost for professional services for a study activity exceeds $500,000 (or as these thresholds may be subsequently modified by amendment of state law during the term of this Agreement). In such case, unless otherwise prohibited by law, District Engineer will not be disqualified from submitting a proposal to provide necessary Supplemental Engineering Services.

SECTION 3A – PROVISION OF CORE ENGINEERING SERVICES

3A.1 District and District Engineer agree that engineering, survey and related services required by the Act or by the Board of Supervisors from time to time will be provided by District Engineer directly or by sub-consultants operating under District Engineer's sole authority and direction. District Engineer and the sub-consultants identified herein and approved by the Board of Supervisors shall constitute District Engineer's "Core Service Team". In addition to District Engineer, the Core Service Team shall consist of **CAPTEC Engineering, Inc**. (CAPTEC) serving as Consulting Engineer and team member for civil engineering matters (including roads, parks and other functions of the District) ("CAPTEC") Survey and mapping services may be provided by professional surveyors and mappers licensed by the State of Florida selected on an as-needed basis by the District Engineer. will serve under the direction and complete control of District Engineer, as provided herein. Neither CAPTEC nor other sub-consultants of the District Engineer will be considered agents or employees of District. They are referred in this Agreement as components of District Engineer's service delivery system only for the convenience and understanding of the parties.

3A.2 As provided in the Contact Documents (Sec. 2.6, Tab 4), prior to initiating work for District, each sub-contractor shall provide and continuously maintain the same licenses, insurance and other certifications required of and on the same terms as District

Engineer, written proof of which shall be delivered to District in a timely manner.

3A.3 A general description of the operational structure, services to be provided by and contract requirements applicable to the Core Service Team is attached hereto as **Exhibit "C"**.

SECTION 4 – INSURANCE & INDEMNIFICATION

4.1 **General Liability and Workers' Compensation.** District Engineer and Core Service Team members shall procure, maintain and provide proof of insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury, including personal injury, sickness or disease from death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting there from in accordance with the insurance requirements set forth in attached **Exhibit "D".**

4.2. **Professional Liability Insurance & Indemnification.** District Engineer and Core Service Team members shall maintain Professional Liability insurance insuring District Engineer and Core Service Team Members for sums which District Engineer and Core Service Team Members shall become legally obligated to pay as damages because of liability arising out of any negligence, error or mistake in rendering or omission in failing to render the professional services required by it in the performance of its engineering services under this Agreement. Required coverage shall be for as provided in the attached **Exhibit "D"**

4.3. **Indemnification.**

4.3.1. District Engineer on behalf of itself and its officers, employees, agents, consultants and subcontractors (the "Engineer's Group") hereby agrees to the fullest extent permitted by law to indemnify and hold harmless the District and any and all of its directors, officers, employees, agents and consultants (the "District's Group") from and against all liabilities, obligations, claims, damages, losses, penalties, costs and expenses, including, but not limited to, reasonable court costs, expert witness fees and attorneys' fees and expenses for which the District Engineer may become obligated or liable by reason of:

4.3.1.1. Any willful, reckless or negligent acts, errors or omissions, or acts of misconduct by the Engineer's Group in the performance of this Agreement, and

4.3.1.2. Any injury to or death of persons or loss of or damage to property in connection with, or as a result of negligent or willful acts or omissions of the Engineer's Group in the performance of this Agreement.

4.3.1.3. District Engineer acknowledges that one (1%) percent of any fees paid by District to District Engineer represent specific consideration to District

Engineer for the indemnifications set forth above.

4.4 **Waiver of Subrogation**. District Engineer hereby waives any and all rights of Subrogation against District, its officers, employees, consultants and agents for each required category of insurance coverage (**Exhibit "D"**). This waiver shall extend to any right to subrogation which any insurer of District Engineer may acquire by virtue of the payment of any loss under such insurance. When required by the insurer, or should a policy not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, the District Engineer agrees to notify the insurer and request the policy be endorsed with a Waiver of Rights of Recovery Against Others, or its equivalent. This waiver of subrogation requirement shall not apply to any policy which has a condition specifically prohibiting such an endorsement or which voids coverage if District Engineer enters into such an agreement on a pre-loss basis. The provisions of this Paragraph 4.4 apply regardless of whether or not the District has received a waiver of subrogation endorsement from District Engineer's insurer.

SECTION 5 - DISTRICT'S RESPONSIBILITIES

Upon request by District Engineer and to the extent reasonably available as determined by District in its sole discretion, District will make reasonably good faith effort(s) to:

5.1. Make available to District Engineer such information as is in its possession and reasonably available identifying District's requirements for District Engineer's provision of engineering services, including design objectives and constraints, space, capacity and performance requirements, flexibility, expandability, and any budgetary limitations.

5.2. Assist District Engineer by providing to District Engineer such information as is in its possession and pertinent to the project or activities for which engineering services are requested. To the extent District has any documentation, said documents shall be made available to District Engineer; however, District does not warrant the accuracy or completeness of any information or particular document provided or made available to District Engineer by District, and any reliance by District Engineer upon same is at District Engineer's own risk. In addition, any one or more of the matters set forth in this Section 5 may, at the option of District, be deemed a District Engineer's Basic Service to the extent such information is necessary in order for District Engineer to implement the design, bidding and construction of a project, development of a study or otherwise carry out the Basic Services of District Engineer.

5.3. Provide access to and make provision for District Engineer to enter upon public and private property to the extent required in order for District Engineer to perform its engineering services.

5.4. Provide, as required:

5.4.1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.

5.4.2. Legal services with regard to issues pertaining to Work or a Project as District requires, a contractor raises, or District Engineer reasonably requests.

5.4.3. Such auditing services as District requires to ascertain how or for what purposes a contractor has used the moneys paid.

5.4.4. Placement and payment for advertisement for bids or proposals in appropriate publications.

5.5. Give prompt notice to District Engineer when District observes or otherwise becomes aware of any defect in a construction activity, work or project for which District Engineer is providing engineering services. District's responsibility to notify District Engineer of defects does not in any way obligate District to investigate or identify same or relieve District Engineer of its responsibilities for construction supervision as defined in this Agreement or in Supplemental Work Authorizations.

5.6. Direct District Engineer to provide Supplemental Engineering Services when such services are authorized by District in accordance with a Supplemental Work Authorization.

5.7. Pay all reasonable fees and costs incident to compliance with the requirements of this Section.

5.8. Advise District Engineer of the identity and scope of services of independent consultants employed by District to perform or furnish services in regard to any project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.

5.9. If District designates a construction manager or an individual or entity other than or in addition to District Engineer to represent District at a construction project site, to define the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of District Engineer.

5.10. If more than one prime contract is to be awarded for a construction project designed or specified by District Engineer, designate in the Supplemental Work Authorization a person or entity to have authority and responsibility for coordinating the activities among the various prime contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of District Engineer.

5.11. Once informed of same, attend such pre-bid conferences, bid openings,

pre-construction conferences, construction progress and other job-related meetings, and substantial completion and final payment inspections where and to the extent deemed necessary by District.

5.12 District shall make decisions and carry out its other responsibilities in a timely manner.

SECTION 6 - PAYMENTS TO DISTRICT ENGINEER

6.1. Basic Scope of Services - District shall pay District Engineer on a monthly basis for the Basic Services performed pursuant to the **hourly rate schedule** attached hereto, identified as **Exhibit "E",** together with Reimbursable Expenses, as hereafter defined, or as otherwise specified in an applicable Supplemental Work Authorization.

6.1.1 District Engineer may propose a modification of the hourly rate schedule for Professional Services which shall be submitted to District no later than April 1st for fees that would take effect October 1st of that year, subject to the express written approval of District to such modification through an amendment to this Agreement.

6.2. Supplemental Engineering Services - District shall pay District Engineer for Supplemental Engineering Services on an hourly basis using the agreed fee and reimbursement schedule, unless an alternative fee arrangement is a **negotiated fee** based on one of the following arrangements or as specified in an applicable Supplemental Work Authorization:

6.2.1 When there is a well-defined scope of services for Supplemental Work, a **lump sum fee** based on anticipated hourly effort. District Engineer will furnish District with a detailed breakdown of anticipated man-hour effort plus expenses required as a basis for substantiating the lump sum fee. The frequency and percentage of payment schedule of payment shall be mutually agreed upon in writing between the parties at the time of authorization.

6.2.2. If the scope of services for a Specific Project or work cannot be sufficiently defined so as to enable an accurate man-hour estimate to be prepared, District shall pay District Engineer, on a **"not to exceed" fee basis**, for services performed by personnel in the employ of District Engineer on a monthly basis at the hourly rate schedule approved by the Board of Supervisors and set for the in the Supplemental Work Authorization, plus the cost of Reimbursable Expenses.

6.2.3 All billings and payments under this Section shall be made on a monthly basis.

6.2.4 The rates for Supplemental Services to be provided by District Engineer on an hourly basis will not exceed those rates established in the attached **Exhibit "E",** unless expressly agreed otherwise in a Supplemental Work Authorization.

6.3. Reimbursable Expenses – These shall include the reasonable cost of transportation and subsistence of District Engineer traveling in connection with activities of and authorized by District, telephone calls, the reproduction of reports, drawings and documents over and above the sets and copies agreed within the applicable Scope of Services, special consultants, aerial photography and similar related items to the extent they do not exceed the reimbursement rates authorized by law or as has been approved by District, as identified on the attached **Exhibit "F".** District Engineer may propose a modification of the reimbursable expense rate schedule as costs change from time to time, subject to the express approval of District as an amendment to this Agreement.

6.4. Other Payment Provisions.

6.4.1 Preparation of Invoices. Invoices will be prepared in accordance with District Engineer's standard invoicing practices in sufficient detail to allow proper audit and will be submitted to District by District Engineer monthly, unless otherwise agreed.

6.4.2. *Payment of Invoices.* District will generally pay invoices within 30 days of receipt provided that the invoices are submitted on or before the 15th day of each month. If invoices are not timely submitted, they will be processed by District during the next monthly pay period.

6.4.3. Disputed Invoices. In the event of a disputed or contested invoice, only that portion contested may be withheld from payment, and the undisputed portion will be paid.

6.5. Payment Provisions upon Termination of This Agreement

6.5.1. Upon termination of this Agreement, District Engineer shall be entitled to invoice District and be paid for all properly due Basic Services accrued or furnished through the date of termination, less set-offs or damages, if any.

6.5.2 In the case of Supplemental Services being provided by District Engineer on written Supplemental Work Authorizations, upon termination of this Agreement, District Engineer shall be paid as follows:

6.5.2.1. For services to be paid at an hourly rate, payment shall be made for all properly due Supplemental Services rendered to date of termination, less set-offs or damages, if any.

6.5.2.2. For Supplemental Services to be paid as a lump sum fee, payment shall be made based upon the percent of the lump sum fee equal to the percent of properly due services complete upon the date of termination, less set-offs or damages, if any.

6.5.3 Upon termination, District Engineer shall be paid for all properly due Reimbursable Expenses through the date of termination.

6.5.4. Payments made to District Engineer for its services upon Termination shall constitute total payment for such services.

SECTION 7 – PERIODS OF SERVICE; TERMINATION.

7.1 Periods of Service. The Period of Service shall commence upon its Effective Date and conclude on September 30, 2029 unless sooner terminated as provided in Section 7.2, below; thereafter, upon the expiration of the Period of Service, this Agreement shall automatically renew for successive one (1) year Periods of Service, effective October 1 of each year, unless sooner terminated as provided in section 7.2, below.

7.2 Termination of Agreement.

7.2.1 This Agreement may be terminated by either party with or without cause during any Period Of Service by the provision to the other party of ninety (90) calendar days advance written notice thereof ("Notice of Termination"). The word "termination" means affirmative cancellation of the Agreement at any time prior to the expiration of any Period of Service by issuance of a Notice of Termination and expiration of the ninety (90) day advance notice provided therein. Unless expressly provided otherwise in the written Notice of Termination, any pending Supplemental Work Authorizations for Supplemental Services shall also terminate upon the same date as termination of this Agreement.

7.2.2 Upon receipt of a Notice of Termination and except as otherwise directed by the District, District Engineer shall:

7.2.2.1 Stop Work on the date and to the extent specified.

7.2.2.2 Terminate and settle all orders and subcontracts relating to the performance of the terminated Work.

7.2.2.3 Transfer all Work in process, completed Work, Instruments of Service and other material related to the terminated Work to District or District's designee.

7.2.2.4 Continue and complete all parts of the Work that have not been terminated.

7.3 The time for performance of any services which require a Supplemental Work Authorization, and the tendering of Instruments of Service or deliverables related thereto, will be stated in the applicable Supplemental Work Authorization. If no times for performance or delivery are stated in the Supplemental Work Authorization, District Engineer will perform services and tender Instruments of Service or deliverables within a reasonable time.

7.4. For purposes of this Agreement, the term “day” means a calendar day of 24 hours.

7.5. The time for District’s or District Engineer’s performance will be extended when performance was delayed by causes beyond the control and without the fault of the party seeking the extension. That party shall promptly notify the other party in writing when performance is being delayed.

7.6 If through no fault of its own, District Engineer’s services under a lump sum Supplemental Work Authorization are delayed or suspended in whole or in part by District, or others, or if District Engineer’s services under a Supplemental Work Authorization are extended by actions or inactions of others for more than ninety (90) days, District Engineer shall be entitled to an equitable adjustment of compensation provided for elsewhere in this Agreement to reflect incremental costs, if any, incurred by District Engineer in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under the Supplemental Work Authorization has been revised.

SECTION 8 – GENERAL CONSIDERATIONS

8.1. Instruments of Service - District Engineer shall create and provide District with certain deliverables pursuant to this Agreement. Said deliverables are hereafter referred to as “Instruments of Service” and "Electronic Instruments of Service", and may include but are not limited to photographs, maps, "as-builts", e-mails, correspondence, the original and master and copies of construction records, drawings, record drawings, facility reports, Water Control Plans, Plans of Improvement or Reports of Engineer, including amendments thereto, maintenance reports, studies, information (written or verbal), technical reports and data which are developed, created, produced or otherwise originated by District Engineer, its subcontractor(s), agents, successors or assigns for Services performed. District and District Engineer agree that the Instruments of Service described herein are Public Records as defined in Chapter 119, Florida Statutes, unless otherwise exempt as provided in said Chapter 119, Florida Statutes.

8.1.1. Electronic Instruments of Service - For the purpose of this Section, Electronic Instruments of Service shall be defined as and include those Instruments of Service that are either available in or provided to District in electronic form using commercial computer software programs compatible with District systems, or, when applicable, custom computer software applications or programs created by or through District Engineer for District. District Engineer agrees that when Electronic Instruments of Service are requested, District Engineer shall also provide, at no additional cost to District, the following: (i) identification of all computer software programs, including the release date or version, needed or required in order to use or interpret the Electronic Instruments of Service, and (ii) when proprietary computer software are involved or necessary, a listing of all licensors and licenses needed for the proprietary computer software programs and applications.

8.1.2. Ownership - As for Basic and Supplemental Services provided pursuant to the Agreement and in consideration for District entering into this Agreement and other previously provided good and valuable consideration the sufficiency and receipt in full of which is hereby acknowledged, District Engineer hereby assigns, transfers, sells and otherwise grants (the "Grant") to District any and all rights it now has or in the future may have in the Instruments of Service (including Electronic), provided District Engineer is entitled to retain copies of the Instruments of Service (including Electronic) and, unless otherwise specifically stated and agreed to in a Supplemental Work Authorization, use for other purposes or sell any ideas and techniques that have developed by it during the course of the Services provided without further consent, license or approval by District. This Grant shall be self-operative upon execution of this Agreement by the parties hereto; however, District Engineer agrees to execute and deliver to District any further assignment or other instrument necessary to evidence a Grant, without the payment by District of any additional consideration for such ownership interest. **THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT**. Any and all Instruments of Service (including Electronic) that are provided pursuant to the Agreement shall become the property of District for its use and/or distribution as may be deemed appropriate by District.

8.2. Reuse of Documents - All documents including drawings and specifications furnished by District Engineer pursuant to this Agreement are Instruments of Service in respect of any Basic Service or Supplemental Work. They are not intended or represented to be suitable for reuse by District or others on extensions of a project or on any other project. Any reuse without specific written verification or adaptation by District Engineer will be at the user's sole risk. Any verification or adaptation will entitle District Engineer to further reasonable compensation at rates to be agreed upon by District and District Engineer.

8.3. Estimates of Cost - Since District Engineer has no control over the cost of labor, materials or equipment, or over a contractor(s)' methods of determining prices, or over competitive bidding or market conditions, District Engineer's opinions as to or estimates of probable project cost or construction cost are to be made on the basis of its experience and qualifications and represent its best judgment as a design professional familiar with the construction industry. However, District Engineer cannot and does not guarantee that proposals, bids or the construction cost will not vary from opinions of probable cost prepared by it. If District wishes greater assurance as to construction costs, it may employ an independent cost estimator.

8.4. Standards and Parameters of Performance

8.4.1. District Engineer has, during the selection and negotiation process which has preceded this Agreement, represented to District that the District Engineer possesses a superior level of skill, knowledge, experience and expertise as compared to that of other engineers in District Engineer's areas of practice. District Engineer acknowledges that District has relied on District Engineer's representations of skill, knowledge, experience

and expertise. By executing this Agreement, District Engineer agrees that District Engineer will exercise that degree of care, knowledge, skill and ability as other engineers possessing the degree of skill, knowledge, experience and expertise which District Engineer has claimed, including but not limited to peer review duties as are necessary and appropriate to satisfy and comply with the duties of District Engineer as set forth in the Act. District Engineer shall perform such duties as may be assigned without neglect. District Engineer accepts this relationship of trust and confidence established by this Agreement and covenants with District to cooperate with District and to utilize District Engineer's best skills, efforts and judgment in furthering the interests of District. District Engineer agrees to perform each assignment in the best, most efficient and economical manner consistent with the District's interests.

8.4.2 District Engineer further contracts with District to furnish its professional skill and judgment with due care in accordance with applicable Federal, State and local laws, codes and regulations, as may be amended and supplemented from time to time during any Term of this Agreement.

8.4.3 District Engineer shall be responsible for the technical accuracy of its services and documents resulting therefrom, and District shall not be responsible for discovering deficiencies therein. District Engineer shall correct deficiencies in its services and Instruments of Service (including electronic) without additional compensation.

8.4.4 All final Instruments of Service prepared by the Consultant shall bear the endorsement and seal of the person in the employ of the Consultant who is duly registered in the appropriate professional category.

8.4.5. District Engineer shall serve as District's prime engineering professional for services rendered in accordance with Sections 2 and 3, above. District Engineer may employ such consultants (following notice to District) as District Engineer deems necessary to assist it in the performance or furnishing of its services. District Engineer shall not be required to employ any consultant unacceptable to District Engineer.

8.4.6. District Engineer shall comply with applicable laws or regulations and District mandated standards. This Agreement is based on these requirements as of the Effective Date of this Agreement. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to District's responsibilities or to District Engineer's scope of services, times of performance, or compensation.

8.4.7 District Engineer shall not be required to sign any documents, no matter by whom requested, that would result in District Engineer having to certify, guarantee or warrant the existence of conditions whose existence District Engineer cannot reasonably ascertain within its services for that Basic or Supplemental Engineering Service. District agrees not to make resolution of any dispute with District Engineer or payment of any amount due to District Engineer in any way contingent upon District Engineer signing any such certification, guarantee or warranty.

8.4.7. Designated Representatives. Contemporaneously with District Engineer's provision of any services, District Engineer and District shall each designate specific individuals to act as District Engineer's and District's representatives with respect to the services to be performed or furnished by District Engineer and responsibilities of District. Such individuals shall have authority to transmit instructions, receive information, and render (unless District Board of Supervisor direction is required) decisions relative to Basic Services, Supplemental Engineering Services or Specific Projects on behalf of each respective party.

8.4.8 Prohibition of Continent Fees. District Engineer warrants that District Engineer has not employed or retained any company or person, other than a bona fide employee working solely for District Engineer to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for District Engineer any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, District shall have the right to terminate this Agreement without liability and, at its discretion, to deduct from District Engineer's compensation, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

8.4.9 Necessary and Key Personnel. District Engineer represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Agreement. Such personnel shall not be considered or deemed for any reason or purpose to be employees of the District. All services required by this Agreement shall be performed by District Engineer or under its supervision, and all personnel engaged to perform services shall be fully qualified and, if required, authorized, licensed or permitted under state and local laws to perform such services. Any changes or substitutions in District Engineer's key personnel or sub-consultants must be made known to District and written approval must be granted by District Board before such change or substitution becomes effective. District Engineer represents that all services shall be performed by skilled and competent personnel to the professional standards of care set for in section 8.4.1, above.

8.4.10 Independent Contractor. District Engineer (and any sub-contractor thereof) is, and shall be, in the performance of all work, services and activities under this Agreement, an independent contractor, and not an employee or agent of District. All persons engaged in any work or services performed pursuant to this Agreement shall at all times, in all places, be subject to the District Engineer's sole direction, supervision and control. District Engineer shall exercise control over the means and manner in which it and its employees perform any Work, and in all respects District Engineer's relationship and the relationship of its employees to the District shall be that of an independent contractor and not as employees or agents of District. District Engineer does not have the power or authority to bind the District in any promise, agreement, obligation or representation other than as specifically provided for in this Agreement.

8.4.11 Maintenance of Licenses. District Engineer represents and warrants that it (and its sub-consultants) has and will continue to maintain all licenses and approvals required conducting its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to District upon request.

8.4.12 Errors or Omissions. Acceptance by the District of any Work at any time during the term of this Agreement or upon its termination does not constitute District approval of or relieve District Engineer of the duty to subsequently correct any deficiencies or defects or clarify any ambiguities in its services, work, Instruments of Service (including electronic) and documents (collectively, "Errors or Omissions"). District Engineer shall make all necessary corrections or revisions resulting from errors or omissions on the part of District Engineer without additional compensation. Errors or Omissions discovered during the progress of any Work shall be corrected without additional compensation.

8.4.13 District Engineer's Investigations. In soils, foundation, ground water and other subsurface investigations, the actual characteristics may vary significantly between successive test points and sample intervals and at locations other than where observations, explorations and investigations have been made. The cost of inherent uncertainties in subsurface evaluations or any unanticipated conditions may occur that could affect total project cost and/or execution. These conditions and cost/execution effects are not the responsibility of the Consultant as long as the standard of care referred to hereinabove is adhered to.

8.4.14 Approval by the District of Instruments of Service, including but not limited to drawings, designs, specifications, reports and incidental consulting work or materials furnished hereunder, shall not in any way relieve District Engineer of responsibility for the technical accuracy or regulatory agency compliance of the Work. District's review, approval, or acceptance of' or payment for, any of the services rendered by District Engineer shall not be construed to operate as a waiver of any rights under this Agreement or of any of District's or District Engineer's duties or responsibilities arising out of the performance of this Agreement, and District Engineer shall be and remain liable in accordance with applicable law for all damages to District caused by the District Engineer's omissions, negligence, or willful misconduct in performing any of the services furnished under this Agreement.

8.5 Public Records. District Engineer shall comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as follows:

8.5.1 ***IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT GINA STEVENS,***

RECORDS CUSTODIAN AT 561-793-0874, INDIAN TRAIL IMPROVEMENT DISTRICT, 13476 61ST STREET NORTH, WEST PALM BEACH, FL 33412.

8.5.2 *Specifically, Contractor shall:*

A. Keep and maintain public records required by the District to provide Professional Engineering Services.

B. Upon request from District's custodian of public records, provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, F.S. or as otherwise provided by law or District Policy.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to District.

Upon completion of the contract, transfer, at no cost, to the District all public records in Contractor's possession or keep and maintain public records required by the District to provide Professional Engineering Services. If Contractor transfers all public records to District upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District upon request from District's custodian of public records, in a format that is compatible with District's information technology systems.

E. Ensure that Public Records that are exempt or confidential and exempt from Public Records disclosure requirements are not disclosed except as authorized by law.

F. Meet all requirements for retaining Public Records and transfer, at no cost, to District, all Public Records in possession of District Engineer upon termination of this Agreement and destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the District's information technology systems.

G. Promptly notify the District Manager upon receipt of a Public Records request.

H. Failure by District Engineer to provide Public Records as required by law may result in termination of this Agreement by District.

8.6 Subcontractors/Sub-Consultants. District Engineer may associate itself with such subcontractors and sub-consultants as necessary for the purpose of providing its services without additional costs to District, other than those additional costs which have been negotiated pursuant to a Supplemental Work Authorization or other written agreement. District Engineer is responsible for and warrants satisfactory completion of any Work performed by its subcontractors or sub-consultants. District Engineer will not sublet, assign or transfer any Work under this Agreement, other than to those subcontractors or sub-consultants specified in this Agreement, without the advance written consent of the District. Subcontractors or sub-consultants to District Engineer shall be entirely independent from and not act or represent that they act in any way as employees or agents of District.

8.7 Inspection of Work. The District reserves the right, without notice and at reasonable times, to inspect the work pursuant to this Agreement accomplished by District Engineer, and any Subconsultant thereof. In the event District Engineer fails to perform the work contemplated hereunder within agreed time frames, District may require District Engineer, at the District Engineer's expense, to increase personnel or equipment or take any other action deemed necessary by District to enable District Engineer to complete the work on the agreed schedule. The rights of inspection and control of the progress of the work reserved by District are for the protection of District in assuring that the work will be accomplished satisfactorily and in a timely fashion and do not relieve District Engineer in any way from responsibility for selecting appropriate means of fulfilling the obligations hereunder, nor shall District Engineer at any time be constituted the employee or agent of District for completion of the work or any part of it. Should the commitments of District or District Engineer change during the term of this Agreement, District and District Engineer will attempt to resolve said changes before District Engineer continues with the work or District incurs additional costs. Any such resolution will be memorialized in an amendment to this Agreement.

8.8 Nonexclusive Agreement. Notwithstanding anything contained herein to the contrary, this Agreement is nonexclusive, and District reserves the right to engage other engineers, surveyors or related professionals for studies or projects without prior notice to or approval of the District Engineer.

8.9 The rights and remedies of District provided for in this Agreement are in addition to any other rights and remedies provided by law.

8.10 Public Entity Crimes. As provided in Section 287.132-133, Florida Statutes, by

entering into this Agreement or performing any work in furtherance thereof, District Engineer certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendors list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the Effective Date hereof. This notice is required by Section 287.133(3)(a), Florida Statutes. Upon District Engineer's request, District shall consider the facts and extent of any failure to perform work, and, if in the opinion of District, District Engineer's failure to perform was without its or its subcontractors' fault of negligence, the Agreement shall be revised accordingly; subject the District's rights to change, terminate or stop any or all work at any time.

8.11 Excusable Delays. District Engineer shall not be considered in default by reason of any failure in performance if such failure arises out of causes beyond the control of District Engineer or is subcontractors and without their fault or negligence. Such causes may include, under relevant circumstances, acts of God, natural or public health emergencies; strikes not within District Engineer's work force, company or agent's thereof; freight embargoes; and "abnormally severe and unusual" weather conditions.

SECTION 9 -STANDARD PROVISIONS

9.1. Notices. All notices, requests, consents and other communications required or permitted under this Agreement shall be in writing (including electronic, telex, facsimile or telegraphic communication) and shall be (as elected by the person giving such notice) hand delivered by prepaid express overnight courier or messenger service, telecommunicated, provided standard confirmation is provided, mailed (airmail, if international) by registered or certified mail (postage prepaid), return receipt requested, to the following addresses:

As to DISTRICT: **INDIAN TRAIL IMPROVEMENT DISTRICT**
Attn: Executive Director
13476 61st Street North
West Palm Beach, Florida 33412
Telephone: 561-793-0874
Facsimile: 561-793-3716
E-Mail:

As to DISTRICT ENGINEER: **STORMWATERJ ENGINEERING, INC.**
Attn: Jay G. Foy, P.E., President
1855 Indian Road, Suite 202
West Palm Beach, Florida, 33409
Telephone: (561) 242-0028
Facsimile: (561) 242-0109
E-Mail: stormj@fdn.com

If a party changes its mailing address or designated recipient for notices, such change

shall be communicated in writing to the other parties within thirty (30) days of the change.

9.2. Entire Agreement. This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter hereof.

9.3. Binding Effect. All of the terms and provisions of this Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors and permitted assigns.

9.4. Assignment. This Agreement may not be assigned without the prior written consent of all parties to this Agreement.

9.5. Severability; Waiver. If any part of this Agreement is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible and to the extent that the material purposes of this Agreement can still be determined and effectuated. No inspection by District, nor any payment for or acceptance of the whole or part of the Work or Instruments of Service contemplated by this Agreement, nor any extension of time, nor any possession taken by District of the Work or Instruments of Service hereunder shall operate as a waiver of (1) any provision of this Agreement, (2) the right to have it fully performed, (3) any power herein reserved to District, or (4) any right to damages under this Agreement. No waiver of any breach of this Agreement shall constitute a waiver of any other breach.

9.6. Governing Law and Venue. This Agreement and all transactions contemplated by this Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida without regard to any contrary conflicts of laws principle. Venue of all proceedings in connection herewith shall be exclusively in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, and each party hereby waives whatever their respective rights may have been in the selection of venue.

9.7. Headings. The headings contained in this Agreement are for convenience of reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.

9.8. Enforcement Costs. If any civil action, administrative, arbitration, mediation or other legal proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provision of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorneys' fees, court costs and all expenses even if not taxable as court costs including, without limitation, all such fees, taxes, costs and expenses incident to administrative, arbitration, mediation, appellate, bankruptcy and post-judgment proceedings), incurred in that proceeding, in addition to any other relief to which such party or parties may be entitled. Attorneys' fees shall include, without limitation, paralegal

fees, investigative fees, administrative costs, sales and use taxes and all other charges billed by the attorney to the prevailing party.

9.9. Enforcement of Remedies. The failure of any party to insist on the strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights to remedies that the party may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms or conditions.

9.10. Rights of other Parties. It is intended that the understanding of the parties as contained herein, are solely for the benefit of District and District Engineer. No person or entity other than said two parties shall have any rights or privileges under this Agreement in any capacity whatsoever.

9.11. Construction. The parties acknowledge that each has shared equally in the drafting and construction of this Agreement and accordingly, no court construing this Agreement shall construe it more strictly against one party than the other and every covenant, term and provision of this Agreement shall be construed simply according to its fair meaning.

9.12. Counterparts. This Agreement may be executed in one or more counterparts and via facsimile, any of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

9.13. Sovereign Immunity. Regardless of any language herein to the contrary, District has not, nor shall it be deemed to have, waived or increased its limited liability under Section 768.28, Florida Statutes

9.14. Inspector General**.** CONTRACTOR understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing conducted pursuant to §20.055, F.S. or otherwise by law.

9.15. E-Verify**.** CONTRACTOR warrants compliance with all federal immigration laws and regulations that relate to its employees and subcontractors. CONTRACTOR agrees and acknowledges that commencing January 1, 2021, DISTRICT, as a public employer, is subject to the E-Verify requirements set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes shall thereupon apply to contracts entered into or renewed on or after said commencement date. In compliance therewith, and following the January 1, 2021 commencement date, if DISTRICT has a good faith belief: (a) that CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and is in violation of Section 448.09(1), Florida Statutes, DISTRICT shall terminate this contract, or (b) that a subcontractor performing work for CONTRACTOR under this contract has knowingly hired, recruited or referred an alien who is not duly authorized by the immigration laws or the Attorney

General of the United States to work under this contract, DISTRICT shall promptly notify CONTRACTOR and order CONTRACTOR to immediately terminate its agreement with said subcontractor as to this contract. CONTRACTOR shall be liable for any additional costs incurred by DISTRICT as a result of the termination of the contract based on CONTRACTOR's failure to comply with E-Verify requirements referenced herein.

9.16 Human Trafficking Affidavit. Contractor warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Contractor has executed **Exhibit "H"**, Nongovernmental Entity Human Trafficking Affidavit, which is attached hereto and incorporated herein by this reference.

9.17 Effective Date. This Agreement shall be effective upon the date the last Party signs.

IN WITNESS WHEREOF, the parties hereto have made this Agreement as of the day and year herein below written.

Executed by **DISTRICT** this _____day of _____, 2026.

ATTEST:

_____ Secretary
Betty Argue

(District Seal)

INDIAN TRAIL IMPROVEMENT DISTRICT, an Independent Special District of the State of Florida

BY: _____
Elizabeth Accomando, President
Board of Supervisors

Executed by **DISTRICT ENGINEER** this 10TH day of AUGUST, 2026.

STORMWATERJ ENGINEERING, INC.,
a Florida Corporation

By: _____
Jay G. Foy, P.E.
Its: President

[CORPORATE SEAL]

EXHIBIT "A"

CONTRACT DOCUMENTS

IDENTIFIED AS AND INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

1. Request For Qualifications (RFQ) for Professional Engineering Services: District Engineer and/or Consulting Engineer (Hydrology/Storm Water Management), Legal Advertisement (1 page).

2. Request For Qualifications (RFQ) for Professional Engineering Services: District Engineer and/or Consulting Engineer (Hydrology/Storm Water Management) (34 pages).

3. Request For Qualifications (RFQ) for Professional Engineering Services: District Engineer and/or Consulting Engineer (Hydrology/Storm Water Management), Addendum 1 (May 30, 2013; 3 pages); Addendum 2 (June 3, 2013; 1 page); Addendum 3 (June 4, 2013; 1 page); Addendum 4 (June 6, 2013; 2 pages).

4. Response of StormwaterJ Engineering, Inc. to RFQ dated June 10, 2013

5. Notice of Award.

6. Exhibits to this Agreement.

7. Revised RFQ Form B (Schedule of Subcontractors) & Form C (Statement of Intent to Perform as a Subcontractor) executed by CAPTEC Engineering, Inc. & Craig A. Smith, Inc., dated 07-24-13 and attached hereto as **Exhibit "A-1"**.

8. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

   A. Notice to Proceed
   B. Supplemental Work Authorizations
   C. Change Orders.

NOTE: BECAUSE OF VOLUME, CONTRACT DOCUMENTS ARE NOT REPRODUCED AT THIS LOCATION. COPIES OF ALL CONTRACT DOCUMENTS ARE ON FILE IN THE OFFICIAL RECORDS OF THIS AGREEMENT LOCATED IN DISTRICT OFFICES.

EXHIBIT "A-1"

REVISED RFQ FORM B (SCHEDULE OF SUBCONTRACTORS)
& FORM C (STATEMENT OF INTENT TO PERFORM AS A SUBCONTRACTOR)
FOR CAPTEC ENGINEERING, INC.,
& CRAIG A. SMITH, INC., DATED 07-24-13

FORM B

SCHEDULE OF SUBCONTRACTORS

Name of Subcontractor	Address of Subcontractor	Telephone Number
1 CAPTEC Engineering, Inc.	301 NW Flagler Ave. Stuart, FL 34994	772-692-4344
2 ~~Craig A. Smith & Associates~~	~~7777 Glades Road, Suite 410 Boca Raton, FL 33434~~	~~561-314-4445~~
3		
4		
5		

Signature of Prime Contractor
7/27/13

President
StormwaterJ Engineering, Inc.
Title

FORM C

STATEMENT OF INTENT TO PERFORM AS A SUBCONTRACTOR

CAPTEC Engineering Inc. agrees to
(Name of Subcontractor/Supplier)

perform work on the above project as:

(check one): ☐ a partnership; X a corporation; ☐ a sole proprietorship; ☐ a joint venture

- Subcontractor/Supplier: Current Net Worth: $ 1,200,000
  (assets minus liabilities)
  Permanent Full Time Employees: 12

- The Subcontractor/Supplier will enter into a formal agreement, conditioned upon the Prime Contractor executing a contract with ITID for the work with:

  StormwaterJ Engineering, Inc.
  (Name of Prime Contractor)

Item #	Type of Work	Agreed Percentage	Start Date	Completion Date
1	Engineering	As needed, target 35%	10/1/13	
2	Grants	As required for Grant	10/1/13	
3				
TOTAL VALUE OF WORK		Within the limits of the adopted ITID budget		

Prime Contractor Signature

President
Title

7/24/13
Date

Subcontractor Signature

President
Title

7/23/13
Date

EXHIBIT "B-1"

SCOPE OF BASIC SERVICES
TO BE PROVIDED BY DISTRICT ENGINEER

1. Attend regular, special and workshop meetings of the Board of Supervisors, upon request, and consult with the Board on an as-needed basis.

2. Attend District Staff coordination meetings and consult with Staff, General Counsel, Bond Counsel, Financial Advisors and Bond Underwriters on an as-needed basis.

3. Fulfill the role of District Engineer as set forth in Chapter 298, F.S. and the Special Acts of District.

4. Review permits, plats, easements, surveys, deeds, agreements and legal descriptions as requested by District Staff; with said review is to be limited to issues material to District's interests.

5. Prepare Public Facility Reports required pursuant to Chapter 189, Florida Statutes.

6. Assist District Staff, as requested, in the development of technical standards and/or orientation for Project Engineers.

7. Assist District Staff with the technical representation between District and other government agencies or landowners.

8. Assist District Staff with the budget process and maintenance program.

9. Assist District Staff before, during and after storm events.

10. Assist District Staff in coordination with other governmental agencies regarding infrastructure improvements as they relate to Units of Development, except as otherwise directed by the Board.

11. Perform, and be responsible for, such duties as: (a) engineer certification of all Water Control Plans, Plans of Improvement, Engineer Reports, and amendments thereto and (b) provision of appropriate peer review for engineering or survey services including plans, specifications and drawings provided by Project or Consulting Engineers engaged by District and (c) construction review.

12. Perform and be responsible for the maintenance, retrieval and storage of: (a) all current and future generated engineering and survey Public Records (as defined by Florida Statutes) in appropriate form (paper, mylar, electronic or other

appropriate medium, as the case may be) at no additional cost to District and, if requested in writing by District and agreed to by District Engineer, (b) all previously created, generated or received engineering and survey related Public Records in appropriate form as indicated above, at no additional cost. It being required that such maintenance and storage must be done in such a fashion so that upon the cancellation or termination of this Agreement, these Public Records can and shall be readily transferred to a new District Engineer at no additional cost to District.

13. Obtain copies of any and all governmental permits that are necessary for District Engineer to provide its professional services contemplated by this Agreement.

14. Lead the transition to Successor District Engineer, as set forth in attached **Exhibit "G"**.

15. Provide surveying services to or on behalf of District, unless otherwise directed by District.

16. Provide construction administration or supervisory services on behalf of District, unless otherwise directed by District

17. Coordinate with District's Geographic Information System (GIS), unless otherwise directed by District

18. Attend the local National Pollution Discharge Elimination System (NPDES) meetings, prepare annual report, and comply with all applicable agency requirements.

19. Those "Basic Services" so identified in Part 4 of the RFQ, attached thereto as **Exhibit "A"**; together with those Basic Services of the .Consulting Engineer (Hydrology/Stormwater Management), as contained in that certain RFQ therefore dated May 12 & 19, 2013, and attached thereto as **Exhibit "A".**

20. Notwithstanding the characterization of a particular service as "Basic" in this **Exhibit "B-1"**, the District may at its absolute discretion choose to treat a particular service, work or project as "Supplemental", and require a written Supplemental Work Authorization, as provided herein.

EXHIBIT "B-2"

EXAMPLES OF SUPPLEMENTAL DISTRICT ENGINEERING SERVICES

1. Preparation and furnishing of soil, topographic, right-of-way, hydrographic or other surveys, legal descriptions, laboratory testing and laboratory inspection of materials, and similar special consultation in connection with District activities.

2. Preparation of applications and supporting documents for governmental permits, grants, loans or advances; preparation or review of environmental assessments and impact statements; and assistance in obtaining approvals from authorities having jurisdiction over the anticipated environmental impacts of a project.

3. Preparation of measured drawings or investigations of existing conditions or facilities, or verification of the accuracy of drawings or other information furnished by District or other engineering or design professionals at the direction of District.

4. Engineering services resulting from significant changes in general scope of a project or its design including, but not limited to, changes in size, complexity, District's schedule, or character of construction and revising previously accepted studies, reports, design documents or contract documents when such revisions are due to causes beyond District Engineer's control.

5. Preparation of electronic or graphic renderings, exhibits or scale models as requested by District.

6. Preparation of documents for alternate bids requested by District for Work that is not executed or documents for out-of-sequence work.

7. Services in connection with change orders to reflect changes requested by District if the resulting change in compensation for Basic Services is not commensurate with the additional services rendered, and services resulting from significant delays, changes or prices increases occurring as a direct or indirect result of material, equipment or energy shortages beyond District Engineer's control.

8. Services resulting from the involvement of more separate prime contracts for construction or for equipment than are outlined in the Basic Scope of Services, if any.

9. Additional services of special consultants made necessary and authorized by District.

10. Additional services and costs necessitated by out-of-town travel requested of District Engineer by District in connection with construction activity, bond sale or

other travel requested by District.

11. Preparation for District of sets of reproducible record prints of drawings showing changes made during the construction process, based on the marked-up prints, drawings and other data furnished by contractor(s) to District Engineer and which District Engineer considers significant.

12. Additional or extended services during construction made necessary by: (a) work damaged by fire or other causes during construction, (b) a significant amount of defective or neglected work by a contractor, (c) prolongation of the contract time of any prime contractor by more than sixty (60) days, (d) acceleration of the work schedule involving services beyond normal working hours, or (e) defaults by any contractor.

13. Preparation of operating and maintenance manuals; extraordinary assistance in the utilization of any equipment or system (such as initial start-up, testing, adjusting and balancing); and the training of personnel for operation and maintenance.

14. Services after completion of a project or work, such as inspections during any guarantee/ warranty period and reporting observed discrepancies under guarantees called for in a contract for a project.

15. Additional services in connection with a project, including services normally furnished by District and services not otherwise provided for in this Agreement.

16. Those Supplemental Services so identified in Part 4 of the RFQ, attached hereto as **Exhibit "A";** together with those Supplemental Services of the .Consulting Engineer (Hydrology/Stormwater Management), as contained in that certain RFQ therefore dated May 12 & 19, 2013, and attached thereto as **Exhibit "A"**.

17. Any construction project or planning study exceeding the threshold amounts provided in Section 287.055(2)(f), Florida Statutes, as amended.

18. Such other services as may be authorized by District and not otherwise provided for in this Agreement.

EXHIBIT "C"

DESCRIPTION OF SERVICES PROVIDED BY AND REQUIREMENTS OF CORE SERVICE TEAM

1. StormwaterJ Engineering, Inc. as District Engineer ("Engineer") will provide to District of all engineering services required from a District Engineer by the Act or as may be requested by the Board of Supervisors from time to time.

2. Unless otherwise agreed to by District or as may be required by law, engineering services will be provided to District either directly by District Engineer or through third party firms operating as sub-consultants to District Engineer.

3. The professional services contemplated by the RFQ and this Agreement shall be provided by a "Core Service Team", assembled and managed by District Engineer as "lead", which Core Service Team is hereby approved by District.

4. District Engineer's Core Service Team shall consist of:

A. **StormwaterJ Engineering, Inc**., as District Engineer, with responsibility for:

(1) Any matter legally required to be provided by the District Engineer by the Act or as directed by the Board of Supervisors;

(2) Assignment and ultimate responsibility for direction and control of work performed by sub-consultants through a District Engineer's "Work Directive", Supplemental Work Authorizations, or as otherwise provided in the Agreement, or as may be agreed by the District in writing;

(3) Hydrologic and stormwater management and permitting services required by the District (Basic & Supplemental);

(4) Any engineering service retained by District Engineer, not specifically assigned to sub-consultants by District Engineer, or as requested by the Board;

(5) Coordinated and consolidated monthly billing for engineering services; and

B. **CAPTEC Engineering, Inc.**, serving as consultant to District Engineer and not to District, for civil engineering matters (including roads, parks and other functions of the District), under the exclusive direction and control of District Engineer.

C. Survey and mapping services shall be provided to the Core Service Team as needed by professional surveyors and mappers licensed by the State of Florida selected by the District Engineer as needed.

5. Any changes in membership of the Core Service Team shall be approved by the Board of Supervisors.

6. Billing by sub-consultants to District Engineer will be exclusively through District Engineer, which will compile invoices and submit as part of its monthly billing "package" in the manner and on the schedule described in the Agreement or as otherwise approved by District staff.

7. All engineering services will be assigned to Core Service Team members by District Engineer. There shall be two general categories of engineering service: "Basic" and "Supplemental". These are generally identified above, in **Exhibit "B".**

10 Provision of "Basic" services does not require advance written approval of the District. Engineer will establish a system to track assignment of Basic Work to Team Members.

9. Provision of "Supplemental Services" requires prior approval in the form of a Supplemental Work Authorization, as provided above in Section 3 of the Agreement. The form of Supplemental Work Authorizations will be agreed to by the parties.

10. The following project thresholds for approval of Supplemental Services will be observed:

A. Estimated Price/Compensation for a Supplemental Project or Study is <$35,000: **Must be approved in writing by District Executive Director.**

B. Estimated Price/Compensation for a Supplemental Project or Study is $35,000 or more: **Must be approved by Board of Supervisors.**

C. Estimated Price/Compensation for a Supplemental Capital Improvement Project exceeding the CCNA thresholds (currently $7,500,000): **Must be approved by Board of Supervisors after Competitive Solicitation and Negotiation per CCNA.**

D. Estimated Price/Compensation for a Supplemental Engineering Study exceeding the CCNA thresholds (currently $500,000): **Must be approved by Board of Supervisors after Competitive Solicitation and Negotiation per CCNA.**

11. As provided in Section 8.8 of the Agreement, this contract for engineering and related services is non-exclusive. District reserves the right at its absolute discretion to assign work in the best interests of the District.

EXHIBIT "D"

INDIAN TRAIL IMPROVEMENT DISTRICT
MINIMUM INSURANCE REQUIREMENTS

Unless otherwise provided in the Agreement, following is the MINIMUM acceptable insurance to be carried by a District Contractor:
:

I. Commercial General Liability:

(A) Bodily Injury Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

Property Damage Limit:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(B) or a Combined Single Limit of Bodily Injury and Property Damage:

$1,000,000	Each Occurrence
$2,000,000	Annual Aggregate

(C) The Commercial General Liability shall include Contractual Liability and Products/Completed Operations Liability (may be included in General liability coverage).Claims-made or modified occurrence policies are unacceptable.

II. Automobile Liability Required insurance shall include coverage for bodily injury, and property damage arising from the operation of any owned, non-owned or hired automobile or trailer. If Contractor does not own any automobiles, the Auto Liability requirement may be amended if Contractor agrees to maintain only Hired or Non-Owned Auto Liability. May be satisfied either by endorsement of Commercial General Liability Policy or by separate automobile coverage.

$1,000,000	Per Occurrence

III. Workers Compensation.

Statutory Limits and	$ 300,000	Each Accident
	$1,000,000	Disease-Policy Limit
Employers Liability	$1,000,000	Disease-Each Employee

IV. Umbrella Excess Liability Insurance:

(A)	$3,000,000	Each Occurrence
	$3,000,000	Annual Aggregate

(B) The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

(C) If Scope of Work provides, Contractor may use umbrella or excess liability to satisfy minimum coverage for General Lability, Auto Liability and Employer's Liability.

V. Notice of Cancellation:

The insurance afforded above may not be terminated, reduced, non-renewed or materially changed unless thirty (30) days prior written notice of such termination, reduction, non-renewal or material change is mailed to District (unless terminated for non-payment in which event ten (10) days-notice is required). New Insurance Certificate may be required.

VI. Professional Liability (Errors and Omissions) Insurance (if applicable):

(A)	$1,000,000	Per Claim
(B)	$2,000,000	Annual Aggregate
(C)	$25,000	Maximum Deductible Per Claim

For policies written on a "Claims Made" basis, the Contractor shall maintain a Retroactive Date prior to or equal to the Effective Date of the Agreement. The Certificate of Insurance providing evidence of this coverage shall clearly indicate whether coverage is provided on an "Occurrence" or "Claims-Made" Form. If coverage is made on a "Claims-Made" Form, the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. If the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event during the term of the Agreement, the Contractor shall purchase extended reporting period coverage, extending the maximum reporting period not less than three (3) years.

VII. Insurance Certificate (COI):

Indian Trail Improvement District shall be listed as an additional insured for the above Commercial, Automobile and Umbrella Liability insurance coverage and a certificate of insurance reflecting same shall be delivered to Indian Trail Improvement District, which certificate of insurance shall be maintained on a

continuing basis throughout the Term of this Agreement. Contractor shall provide a new Certificate of Insurance evidencing changes to coverage or the issuance of replacement coverage.

VIII. Waiver of Subrogation:

With regard to the policies required to be provided, Contractor shall grant District a waiver of any right to subrogation which any insurer of the Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

IX. Policy Endorsement:

Indian Trail Improvement District shall be a named as Additional Insured with a CG 2026 Additional Insured–Designated Person or Organization Endorsement to District Engineer's Commercial General Liability insurance Policy. The Additional Insured Endorsement shall read "Indian Trail Improvement District, an Independent Special District of the State of Florida, its Board of Supervisors, Officers, Employees and Agents". Contractor shall provide the Additional Insured Endorsements coverage on a primary and non-contributary basis for the policies required by the Agreement (excluding Workers Compensation). A copy of the Policy Endorsement(s) shall be provided to District.

Contractual activities in Acreage Community Park South Expansion Area require an additional Policy Endorsement to showing Palm Beach County as an "Additional Insured" with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or similar endorsement, to the Commercial General Liability Coverage. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents, and Parks & Recreation Department". The Additional Insured endorsement shall provide coverage on a primary basis.

X. Acceptable Insurers:

At a minimum, Insurers shall have an A. M. Best Rating of A:VII.

XI. Special Risks or Circumstances for Supplemental Services:

District reserves the right to modify these requirements, including limits, for Supplemental Services or Work, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances involved in a project. If modifications in insurance coverage are required, such modifications will be defined in a written Supplemental Work Authorization

XII. Sub-Contractors:

Unless otherwise provide in the Agreement, Sub-Contractors employed by the Contractor to perform some portion of the Work shall also provide and continuously maintain the minimum coverage required by this Policy. It shall be the Contractor's responsibility to require and confirm that its Sub-Contractors satisfy these requirements.

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EXHIBIT "E"

HOURLY RATE SCHEDULE

INDIAN TRAIL IMPROVEMENT DISTRICT
FEE SCHEDULE

Rates are subject to review and adjustment per Section 6.1.1 and 6.2.4 of the Agreement. The hourly rates for engineering services effective for the initial Period of Service of this Agreement are:

JOB TITLE	HOURLY RATES FOR 2026/2027
Principal	$200.00
Expert Witness	$300.00
Sr. PE or Sr. PSM	$150.00
Project Manager	$150.00
Project Engineer or PSM	$130.00
Sr. Project Land Surveyor, Assistant PM or Engineer Intern (EI)	$110.00
Field Rep	$100.00
AutoCAD/GIS Technician	$95.00
Survey Crew , Vehicle & Equipment	$165.00
Administrative Assistant	$80.00
Clerical	$70.00
Courier	$70.00

Note: Rate schedule applies to Core Team members.

EXHIBIT "F"

REIMBURSABLE EXPENSES SCHEDULE

Reimbursable Expenses are subject to review and adjustment per Section 6.3 of the Agreement. Rates for reimbursable expenses effective for the initial Period of Service of the Agreement are:

8 1/2 x 11 B/W Copies	$0.25
8 1/2 x 11 Color Copies	$1.00
In-House Blackline Prints 24 x 36	$1.50
Color Plot 11 x 17	$1.50
Color Plot 24 x 36	$15.00
Color Plot 36 x 48	$20.00
Mileage (Subject to IRS Adjustment)	$0.725
Postage	Cost
Outside Scanning	Pass Through
Outside Printing	Pass Through
Outside Consultant	Pass Through

Consultants and Subcontractors to District Engineer shall be billed with no mark-up by District Engineer.

All other Reimbursable Expenses not listed above shall be invoiced and paid on an "at cost" basis without mark-up unless otherwise specifically agreed to in writing.

Note: Reimbursement schedule applies to Core Team members.

EXHIBIT “G”

TRANSITION PROCEDURES FROM
DISTRICT ENGINEER TO SUCCESSOR DISTRICT ENGINEER

Upon termination of this Agreement, District Engineer shall observe the following Transition Procedures. The period between either party's receipt of a Notice of Termination and the actual day of District Engineer's termination shall be referred to as the "Transition Period".

1. TRANSMITTAL OF INSTRUMENTS OF SERVICE.

District Engineer will transmit to Successor District Engineer any Instruments of Service (electronic or otherwise) regarding District in the possession of District Engineer on or subsequent to the effective date of an agreement for engineering services with Successor District Engineer.

Such Instruments of Service will be transmitted to Successor District Engineer at Successor District Engineer's designated place of business no later than thirty (30) calendar days from the date of termination of services by District Engineer or upon such other date as mutually agreed by District Engineer and Successor District Engineer or required by District.

Reasonable costs of transmission shall be paid by District.

2. NOTICE OF AND ATTENDANCE AT MEETINGS AFFECTING DISTRICT.

District Engineer will promptly notify Successor District Engineer in advance of all meetings related to District to be attended by District Engineer during the Transition Period. Successor District Engineer will have the option of attending such meetings upon the effective date of a replacement agreement for engineering services.

EXHIBIT "H"
NONGOVERNMENTAL ENTITY
HUMAN TRAFFICKING AFFIDAVIT
Section 787.06(13), Florida Statutes
THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of STORMWATER ENGINEERING, INC. and attest that Contractor does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

_____, PRESIDENT
(Name Signed)

JAY G. FOY
(Name Printed)

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this 10th day of AUGUST, 2026, by JAY FOY as PRESIDENT of StormwaterJ Engineering, Inc., a Florida corporation, on behalf of the corporation. He/she is ☑ personally known to me or ☐ has produced _____ (Type of Identification) as identification.

_____ (Notary Seal)
Signature of Notary Public

CARLOS CANALES
Print, Type or Stamp Name of Notary

Notary Public State of Florida
Carlos Canales
My Commission HH 696881
Expires 7/11/2029

_____
Notary Public

_____
Serial Number, if any

SECOND AMENDED AND RESTATED
PROFESSIONAL ENGINEERING SERVICES AGREEMENT
(DISTRICT ENGINEER)
BY AND BETWEEN INDIAN TRAIL IMPROVEMENT DISTRICT
AND
STORMWATERJ ENGINEERING, INC.

This **SECOND AMENDED AND RESTATED AGREEMENT** (the "Agreement" or "Contract") is made this ~~shall be effective as of the~~ _____ **~~1st~~ day of ~~October, 2013~~ August, 2026** ~~(the "Effective Date")~~ and is being entered into by and between **INDIAN TRAIL IMPROVEMENT DISTRICT**, an independent special district of the State of Florida, whose mailing address is 13476 61st Street North, West Palm Beach, Florida 33412 (hereafter "District"), and the professional engineering firms of **STORMWATERJ ENGINEERING, INC**., a Florida Corporation, whose mailing address is 1855 Indian Road, Suite 202, West Palm Beach, Florida 33409 (hereafter "District Engineer" or "Contractor").

RECITALS:

WHEREAS, District is an independent special district of the State of Florida and operates according to the provisions of Chapter 2002-330, Laws of Florida, as amended, and provisions of Chapter 298 of Florida Statutes and other Laws of Florida (herein referred to collectively as the "Act"); and

WHEREAS, pursuant to the Act, District requires the services of a Professional Engineer to serve as its District Engineer on a continuing basis and to assist and advise it regarding engineering matters; and

WHEREAS, on June 17, 2013, District Engineer submitted its Response (the "Response") to that certain Request for Proposals/District Engineer/Consulting Engineer Services (the "RFQ"), dated May 12 & 19, 2013, in reliance upon which Response District on July 10, 2013 awarded this Agreement to District Engineer; and

WHEREAS, the RFQ, District Engineer's Response thereto and the representations therein and thereafter made by District Engineer through the date of selection are incorporated herein by this reference and attached hereto as **Exhibit "A"** (collectively, the "Contract Documents"); and

WHEREAS, District Engineer has been selected by District in accordance with the requirements of Section 287.055, Florida Statutes (the Consultant's Competitive Negotiation Act or "CCNA") and this Agreement shall constitute a Continuing Contract, as defined in therein; and

WHEREAS, District and District Engineer have further agreed to the provision by District Engineer of engineering, surveying and related services provided either directly by District Engineer and/or by ~~certain~~ sub-consultants serving under District Engineer's direction in a "team" approach, more fully described herein.; and

WHEREAS, this Agreement was amended by that certain First Amendment dated

December 3, 2014, in order to ratify the addition of a professional sub-consultant to provide supplemental engineering services as part of the District Engineer's Core Team.

NOW, THEREFORE, District and District Engineer, for and in consideration of the mutual covenants and understandings contained herein, the sufficiency of which is acknowledged, do hereby agree as follows:

SECTION 1 – RATIFICATION OF RECITALS.

The parties to this Agreement, as herein and previously amended, ~~do~~ hereby ratify and acknowledge that the recitals as set forth herein above are true and correct to the best of their knowledge and belief and are incorporated herein by this reference.

SECTION 2 - BASIC ENGINEERING SERVICES

2.1. District Engineer shall provide to District those Basic Services described and identified on attached **Exhibit "B-1"** (the "Scope of Basic Services"), in accordance with mutually agreed upon time schedules, if any, otherwise within a reasonable time.

2.2. Pursuant to District Policy Guidelines, unless the provision of a Basic Service first requires authorization by either District Staff or District's Board of Supervisors, District Engineer shall provide Basic Services without further notice or approval by District. If District Board or Staff authorization is required prior to the provision of a Basic Service, such authorization shall be in the form of a Supplemental Work Authorization, as set forth in following Section 3 of this Agreement.

2.3 In case of a conflict between the express terms of the Contract Documents (**Exhibit "A"**) and this Agreement, the terms of this Agreement shall prevail.

SECTION 3 - SUPPLEMENTAL ENGINEERING SERVICES

3.1. In those instances where District may require engineering services to be provided by District Engineer which are not included in the Scope of Basic Services (**Exhibit "B-1"**), District Engineer shall commence to provide, furnish or obtain such supplemental engineering services (the "Supplemental Engineering Services") upon receipt of a written Supplemental Work Authorization duly executed by District.

3.1.1. District Engineer shall not be obligated to provide any Supplemental Engineering Services unless and until District and District Engineer agree as to its particulars, including a scope, compensation and all other appropriate matters.

3.1.2 Each Supplemental Work Authorization will indicate the specific tasks or functions to be performed (the "Work"), the deliverables to be provided, the basis of compensation, and schedule therefore.

3.1.3 This Agreement does not constitute a commitment by District to District

Engineer to issue any Supplemental Work Authorizations.

3.1.4. Supplemental Work Authorization Procedure.

3.1.4.1. District and District Engineer shall agree in writing on the scope, time for performance, and basis of compensation for each specific Work.

3.1.4.2. District Engineer will commence performance in accordance with each written Supplemental Work Authorization.

3.2. Supplemental Engineering Services may include, but are not limited to, those engineering services identified in the attached "**Exhibit B-2**":

3.3 This Agreement constitutes a "Continuing Contract" as defined in §287.055(2)(g), Florida Statutes (CCNA). District may, but has no obligation to, assign Supplemental Engineering Services to District Engineer that are outside the Basic Scope of Services. However, if such Supplemental Engineering Services are proposed by District, the parties acknowledge that CCNA requires that they be competitively solicited and negotiated if construction cost of an individual project exceeds $~~2,000,000~~7,500,000 or the cost for professional services for a study activity exceeds $~~200~~500,000 (or as these thresholds may be subsequently modified by amendment of state law during the term of this Agreement). In such case, unless otherwise prohibited by law, District Engineer will not be disqualified from submitting a proposal to provide necessary Supplemental Engineering Services.

SECTION 3A – PROVISION OF CORE ENGINEERING SERVICES

3A.1 District and District Engineer agree that engineering, survey and related services required by the Act or by the Board of Supervisors from time to time will be provided by District Engineer directly or by sub-consultants operating under District Engineer's sole authority and direction. District Engineer and the sub-consultants identified herein and approved by the Board of Supervisors shall constitute District Engineer's "Core Service Team". In addition to District Engineer, the ~~firms constituting the~~ Core Service Team shall consist of~~: (A)~~ **CAPTEC Engineering, Inc**. (CAPTEC)~~,~~ serving as Consulting Engineer and team member for civil engineering matters (including roads, parks and other functions of the District) ("CAPTEC")~~; and (B) **Craig A. Smith & Associates, Inc.** serving as sub-consultant and Team Member providing s~~Survey and mapping services may be provided by professional surveyors and mappers licensed by the State of Florida selected on an as-needed basis by the District Engineer. ~~("CAS")~~. ~~CAPTEC and CAS~~ will serve under the direction and complete control of District Engineer, as provided herein. Neither CAPTEC nor other sub-consultants ~~CAS~~ of the District Engineer will be considered agents or employees of District. They are referred in this Agreement as components of District Engineer's service delivery system only for the convenience and understanding of the parties.

3A.2 As provided in the Contact Documents (Sec. 2.6, Tab 4), prior to initiating work for District, each sub-contractor shall provide and continuously maintain the same licenses, insurance and other certifications required of and on the same terms as District Engineer, written proof of which shall be delivered to District in a timely manner.

3A.3 A general description of the operational structure, services to be provided by and contract requirements applicable to the Core Service Team is attached hereto as **Exhibit "C"**.

SECTION 4 – INSURANCE & INDEMNIFICATION

4.1 **General Liability and Workers' Compensation.** District Engineer and Core Service Team members shall procure, maintain and provide proof of insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury, including personal injury, sickness or disease from death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting there from in accordance with the insurance requirements set forth in attached **Exhibit "D".**

4.2. **Professional Liability Insurance & Indemnification.** District Engineer and Core Service Team members shall maintain Professional Liability insurance insuring District Engineer and Core Service Team Members for sums which District Engineer and Core Service Team Members shall become legally obligated to pay as damages because of liability arising out of any negligence, error or mistake in rendering or omission in failing to render the professional services required by it in the performance of its engineering services under this Agreement. Required coverage shall be for ~~Limits of Liability of not less than **$ 1,000,000.00** and deductibles of no more than **$ 25,000.00**.~~ as provided in the attached **Exhibit "D"**

4.3. **Indemnification.**

4.3.1. District Engineer on behalf of itself and its officers, employees, agents, consultants and subcontractors (the "Engineer's Group") hereby agrees to the fullest extent permitted by law to indemnify and hold harmless the District and any and all of its directors, officers, employees, agents and consultants (the "District's Group") from and against all liabilities, obligations, claims, damages, losses, penalties, costs and expenses, including, but not limited to, reasonable court costs, expert witness fees and attorneys' fees and expenses for which the District Engineer may become obligated or liable by reason of:

4.3.1.1. Any willful, reckless or negligent acts, errors or omissions, or acts of misconduct by the Engineer's Group in the performance of this Agreement, and

4.3.1.2. Any injury to or death of persons or loss of or damage to property in connection with, or as a result of negligent or willful acts or omissions of the

Engineer's Group in the performance of this Agreement.

4.3.1.3. District Engineer acknowledges that one (1%) percent of any fees paid by District to District Engineer represent specific consideration to District Engineer for the indemnifications set forth above.

4.4 **Waiver of Subrogation**. District Engineer hereby waives any and all rights of Subrogation against District, its officers, employees, consultants and agents for each required category of insurance coverage (**Exhibit "D"**). This waiver shall extend to any right to subrogation which any insurer of District Engineer may acquire by virtue of the payment of any loss under such insurance. When required by the insurer, or should a policy not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, the District Engineer agrees to notify the insurer and request the policy be endorsed with a Waiver of Rights of Recovery Against Others, or its equivalent. This waiver of subrogation requirement shall not apply to any policy which has a condition specifically prohibiting such an endorsement or which voids coverage if District Engineer enters into such an agreement on a pre-loss basis. The provisions of this Paragraph 4.4 apply regardless of whether or not the District has received a waiver of subrogation endorsement from District Engineer's insurer.

SECTION 5 - DISTRICT'S RESPONSIBILITIES

Upon request by District Engineer and to the extent reasonably available as determined by District in its sole discretion, District will make ~~reasonable~~reasonably good faith effort(s) to:

5.1. Make available to District Engineer such information as is in its possession and reasonably available identifying District's requirements for District Engineer's provision of engineering services, including design objectives and constraints, space, capacity and performance requirements, flexibility, expandability, and any budgetary limitations.

5.2. Assist District Engineer by providing to District Engineer such information as is in its possession and pertinent to the project or activities for which engineering services are requested. To the extent District has any documentation, said documents shall be made available to District Engineer; however, District does not warrant the accuracy or completeness of any information or particular document provided or made available to District Engineer by District, and any reliance by District Engineer upon same is at District Engineer's own risk. In addition, any one or more of the matters set forth in this Section 5 may, at the option of District, be deemed a District Engineer's Basic Service to the extent such information is necessary in order for District Engineer to implement the design, bidding and construction of a project, development of a study or otherwise carry out the Basic Services of District Engineer.

5.3. Provide access to and make provision for District Engineer to enter upon

public and private property to the extent required in order for District Engineer to perform its engineering services.

5.4. Provide, as required:

5.4.1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.

5.4.2. Legal services with regard to issues pertaining to Work or a Project as District requires, a contractor raises, or District Engineer reasonably requests.

5.4.3. Such auditing services as District requires to ascertain how or for what purposes a contractor has used the moneys paid.

5.4.4. Placement and payment for advertisement for bids or proposals in appropriate publications.

5.5. Give prompt notice to District Engineer when District observes or otherwise becomes aware of any defect in a construction activity, work or project for which District Engineer is providing engineering services. District's responsibility to notify District Engineer of defects does not in any way obligate District to investigate or identify same or relieve District Engineer of its responsibilities for construction supervision as defined in this Agreement or in Supplemental Work Authorizations.

5.6. Direct District Engineer to provide Supplemental Engineering Services when such services are authorized by District in accordance with a Supplemental Work Authorization.

5.7. Pay all reasonable fees and costs incident to compliance with the requirements of this Section.

5.8. Advise District Engineer of the identity and scope of services of independent consultants employed by District to perform or furnish services in regard to any project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.

5.9. If District designates a construction manager or an individual or entity other than or in addition to District Engineer to represent District at a construction project site, to define the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of District Engineer.

5.10. If more than one prime contract is to be awarded for a construction project designed or specified by District Engineer, designate in the Supplemental Work Authorization a person or entity to have authority and responsibility for coordinating the activities among the various prime contractors, and define and set forth the duties,

responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of District Engineer.

5.11. Once informed of same, attend such pre-bid conferences, bid openings, pre-construction conferences, construction progress and other job-related meetings, and substantial completion and final payment inspections where and to the extent deemed necessary by District.

5.12 District shall make decisions and carry out its other responsibilities in a timely manner.

SECTION 6 - PAYMENTS TO DISTRICT ENGINEER

6.1. Basic Scope of Services - District shall pay District Engineer on a monthly basis for the Basic Services performed pursuant to the **hourly rate schedule** attached hereto, identified as **Exhibit "E",** together with Reimbursable Expenses, as hereafter defined, or as otherwise specified in an applicable Supplemental Work Authorization.

6.1.1 District Engineer may propose a modification of the hourly rate schedule for Professional Services which shall be submitted to District no later than April 1st for fees that would take effect October 1st of that year, subject to the express written approval of District to such modification through an amendment to this Agreement.

6.2. Supplemental Engineering Services - District shall pay District Engineer for Supplemental Engineering Services on an hourly basis using the agreed fee and reimbursement schedule, unless an alternative fee arrangement is a **negotiated fee** based on one of the following arrangements or as specified in an applicable Supplemental Work Authorization:

6.2.1 When there is a well-defined scope of services for Supplemental Work, a **lump sum fee** based on anticipated hourly effort. District Engineer will furnish District with a detailed breakdown of anticipated man-hour effort plus expenses required as a basis for substantiating the lump sum fee. The frequency and percentage of payment schedule of payment shall be mutually agreed upon in writing between the parties at the time of authorization.

6.2.2. If the scope of services for a Specific Project or work cannot be sufficiently defined so as to enable an accurate man-hour estimate to be prepared, District shall pay District Engineer, on a **"not to exceed" fee basis**, for services performed by personnel in the employ of District Engineer on a monthly basis at the hourly rate schedule approved by the Board of Supervisors and set for the in the Supplemental Work Authorization, plus the cost of Reimbursable Expenses.

6.2.3 All billings and payments under this Section shall be made on a monthly basis.

6.2.4 The rates for Supplemental Services to be provided by District Engineer on an hourly basis will not exceed those rates established in the attached **Exhibit "E",** unless expressly agreed otherwise in a Supplemental Work Authorization.

6.3. Reimbursable Expenses – These shall include the reasonable cost of transportation and subsistence of District Engineer traveling in connection with activities of and authorized by District, telephone calls, the reproduction of reports, drawings and documents over and above the sets and copies agreed within the applicable Scope of Services, special consultants, aerial photography and similar related items to the extent they do not exceed the reimbursement rates authorized by law or as has been approved by District, as identified on the attached **Exhibit "F".** District Engineer may propose a modification of the reimbursable expense rate schedule as costs change from time to time, subject to the express approval of District as an amendment to this Agreement.

6.4. Other Payment Provisions.

6.4.1 Preparation of Invoices. Invoices will be prepared in accordance with District Engineer's standard invoicing practices in sufficient detail to allow proper audit and will be submitted to District by District Engineer monthly, unless otherwise agreed.

6.4.2. *Payment of Invoices.* District will generally pay invoices within 30 days of receipt provided that the invoices are submitted on or before the 15th day of each month. If invoices are not timely submitted, they will be processed by District during the next monthly pay period.

6.4.3. Disputed Invoices. In the event of a disputed or contested invoice, only that portion contested may be withheld from payment, and the undisputed portion will be paid.

6.5. Payment Provisions upon Termination of This Agreement

6.5.1. Upon termination of this Agreement, District Engineer shall be entitled to invoice District and be paid for all properly due Basic Services accrued or furnished through the date of termination, less set-offs or damages, if any.

6.5.2 In the case of Supplemental Services being provided by District Engineer on written Supplemental Work Authorizations, upon termination of this Agreement, District Engineer shall be paid as follows:

6.5.2.1. For services to be paid at an hourly rate, payment shall be made for all properly due Supplemental Services rendered to date of termination, less set-offs or damages, if any.

6.5.2.2. For Supplemental Services to be paid as a lump sum fee, payment shall be made based upon the percent of the lump sum fee equal to the percent of properly due services complete upon the date of termination, less set-offs or damages, if any.

6.5.3 Upon termination, District Engineer shall be paid for all properly due Reimbursable Expenses through the date of termination.

6.5.4. Payments made to District Engineer for its services upon Termination shall constitute total payment for such services.

SECTION 7 – PERIODS OF SERVICE; TERMINATION.

7.1 Periods of Service. The ~~Initial~~ Period of Service shall commence upon its Effective Date and conclude on September 30, 2029~~16~~ unless sooner terminated as provided in Section 7.2, below; thereafter, upon the expiration of the ~~Initial~~ Period of Service, this Agreement shall automatically renew for successive one (1) year Periods of Service, effective October 1 of each year, unless sooner terminated as provided in section 7.2, below.

7.2 Termination of Agreement.

7.2.1 This Agreement may be terminated by either party with or without cause during any Period Of Service by the provision to the other party of ninety (90) calendar days advance written notice thereof ("Notice of Termination"). The word "termination" means affirmative cancellation of the Agreement at any time prior to the expiration of any Period of Service by issuance of a Notice of Termination and expiration of the ninety (90) day advance notice provided therein. Unless expressly provided otherwise in the written Notice of Termination, any pending Supplemental Work Authorizations for Supplemental Services shall also terminate upon the same date as termination of this Agreement.

7.2.2 Upon receipt of a Notice of Termination and except as otherwise directed by the District, District Engineer shall:

7.2.2.1 Stop Work on the date and to the extent specified.

7.2.2.2 Terminate and settle all orders and subcontracts relating to the performance of the terminated Work.

7.2.2.3 Transfer all Work in process, completed Work, Instruments of Service and other material related to the terminated Work to District or District's designee.

7.2.2.4 Continue and complete all parts of the Work that have not been terminated.

7.3 The time for performance of any services which require a Supplemental

Work Authorization, and the tendering of Instruments of Service or deliverables related thereto, will be stated in the applicable Supplemental Work Authorization. If no times for performance or delivery are stated in the Supplemental Work Authorization, District Engineer will perform services and tender Instruments of Service or deliverables within a reasonable time.

7.4. For purposes of this Agreement, the term “day” means a calendar day of 24 hours.

7.5. The time for District’s or District Engineer’s performance will be extended when performance was delayed by causes beyond the control and without the fault of the party seeking the extension. That party shall promptly notify the other party in writing when performance is being delayed.

7.6 If through no fault of its own, District Engineer’s services under a lump sum Supplemental Work Authorization are delayed or suspended in whole or in part by District, or others, or if District Engineer’s services under a Supplemental Work Authorization are extended by actions or inactions of others for more than ninety (90) days, District Engineer shall be entitled to an equitable adjustment of compensation provided for elsewhere in this Agreement to reflect incremental costs, if any, incurred by District Engineer in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under the Supplemental Work Authorization has been revised.

SECTION 8 – GENERAL CONSIDERATIONS

8.1. Instruments of Service - District Engineer shall create and provide District with certain deliverables pursuant to this Agreement. Said deliverables are hereafter referred to as “Instruments of Service” and "Electronic Instruments of Service", and may include but are not limited to photographs, maps, "as-builts", e-mails, correspondence, the original and master and copies of construction records, drawings, record drawings, facility reports, Water Control Plans, Plans of Improvement or Reports of Engineer, including amendments thereto, maintenance reports, studies, information (written or verbal), technical reports and data which are developed, created, produced or otherwise originated by District Engineer, its subcontractor(s), agents, successors or assigns for Services performed. District and District Engineer agree that the Instruments of Service described herein are Public Records as defined in Chapter 119, Florida Statutes, unless otherwise exempt as provided in said Chapter 119, Florida Statutes.

8.1.1. Electronic Instruments of Service - For the purpose of this Section, Electronic Instruments of Service shall be defined as and include those Instruments of Service that are either available in or provided to District in electronic form using commercial computer software programs compatible with District systems, or, when applicable, custom computer software applications or programs created by or through District Engineer for District. District Engineer agrees that when Electronic Instruments of Service are requested, District Engineer shall also provide, at no additional cost to District,

the following: (i) identification of all computer software programs, including the release date or version, needed or required in order to use or interpret the Electronic Instruments of Service, and (ii) when proprietary computer software are involved or necessary, a listing of all licensors and licenses needed for the proprietary computer software programs and applications.

8.1.2. Ownership - As for Basic and Supplemental Services provided pursuant to the Agreement and in consideration for District entering into this Agreement and other previously provided good and valuable consideration the sufficiency and receipt in full of which is hereby acknowledged, District Engineer hereby assigns, transfers, sells and otherwise grants (the "Grant") to District any and all rights it now has or in the future may have in the Instruments of Service (including Electronic), provided District Engineer is entitled to retain copies of the Instruments of Service (including Electronic) and, unless otherwise specifically stated and agreed to in a Supplemental Work Authorization, use for other purposes or sell any ideas and techniques that have developed by it during the course of the Services provided without further consent, license or approval by District. This Grant shall be self-operative upon execution of this Agreement by the parties hereto; however, District Engineer agrees to execute and deliver to District any further assignment or other instrument necessary to evidence a Grant, without the payment by District of any additional consideration for such ownership interest. **THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT**. Any and all Instruments of Service (including Electronic) that are provided pursuant to the Agreement shall become the property of District for its use and/or distribution as may be deemed appropriate by District.

8.2. Reuse of Documents - All documents including drawings and specifications furnished by District Engineer pursuant to this Agreement are Instruments of Service in respect of any Basic Service or Supplemental Work. They are not intended or represented to be suitable for reuse by District or others on extensions of a project or on any other project. Any reuse without specific written verification or adaptation by District Engineer will be at the user's sole risk. Any verification or adaptation will entitle District Engineer to further reasonable compensation at rates to be agreed upon by District and District Engineer.

8.3. Estimates of Cost - Since District Engineer has no control over the cost of labor, materials or equipment, or over a contractor(s)' methods of determining prices, or over competitive bidding or market conditions, District Engineer's opinions as to or estimates of probable project cost or construction cost are to be made on the basis of its experience and qualifications and represent its best judgment as a design professional familiar with the construction industry. However, District Engineer cannot and does not guarantee that proposals, bids or the construction cost will not vary from opinions of probable cost prepared by it. If District wishes greater assurance as to construction costs, it may employ an independent cost estimator.

8.4. Standards and Parameters of Performance

8.4.1. District Engineer has, during the selection and negotiation process which has preceded this Agreement, represented to District that the District Engineer possesses a superior level of skill, knowledge, experience and expertise as compared to that of other engineers in District Engineer's areas of practice. District Engineer acknowledges that District has relied on District Engineer's representations of skill, knowledge, experience and expertise. By executing this Agreement, District Engineer agrees that District Engineer will exercise that degree of care, knowledge, skill and ability as other engineers possessing the degree of skill, knowledge, experience and expertise which District Engineer has claimed, including but not limited to peer review duties as are necessary and appropriate to satisfy and comply with the duties of District Engineer as set forth in the Act. District Engineer shall perform such duties as may be assigned without neglect. District Engineer accepts this relationship of trust and confidence established by this Agreement and covenants with District to cooperate with District and to utilize District Engineer's best skills, efforts and judgment in furthering the interests of District. District Engineer agrees to perform each assignment in the best, most efficient and economical manner consistent with the District's interests.

8.4.2 District Engineer further contracts with District to furnish its professional skill and judgment with due care in accordance with applicable Federal, State and local laws, codes and regulations, as may be amended and supplemented from time to time during any Term of this Agreement.

8.4.2~~3~~. District Engineer shall be responsible for the technical accuracy of its services and documents resulting therefrom, and District shall not be responsible for discovering deficiencies therein. District Engineer shall correct deficiencies in its services and Instruments of Service (including electronic) without additional compensation.

8.4.4~~3~~ All final Instruments of Service prepared by the Consultant shall bear the endorsement and seal of the person in the employ of the Consultant who is duly registered in the appropriate professional category.

8.4.5~~4~~. District Engineer shall serve as District's prime engineering professional for services rendered in accordance with Sections 2 and 3, above. District Engineer may employ such consultants (following notice to District) as District Engineer deems necessary to assist it in the performance or furnishing of its services. District Engineer shall not be required to employ any consultant unacceptable to District Engineer.

8.4.6~~5~~. District Engineer shall comply with applicable laws or regulations and District mandated standards. This Agreement is based on these requirements as of the Effective Date of this Agreement. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to District's responsibilities or to District Engineer's scope of services, times of performance, or compensation.

8.4.7~~6~~ District Engineer shall not be required to sign any documents, no matter by whom requested, that would result in District Engineer having to certify, guarantee or warrant the existence of conditions whose existence District Engineer cannot reasonably ascertain within its services for that Basic or Supplemental Engineering Service. District agrees not to make resolution of any dispute with District Engineer or payment of any amount due to District Engineer in any way contingent upon District Engineer signing any such certification, guarantee or warranty.

8.4.7. Designated Representatives. Contemporaneously with District Engineer's provision of any services, District Engineer and District shall each designate specific individuals to act as District Engineer's and District's representatives with respect to the services to be performed or furnished by District Engineer and responsibilities of District. Such individuals shall have authority to transmit instructions, receive information, and render (unless District Board of Supervisor direction is required) decisions relative to Basic Services, Supplemental Engineering Services or Specific Projects on behalf of each respective party.

8.4.8 Prohibition of Continent Fees. District Engineer warrants that District Engineer has not employed or retained any company or person, other than a bona fide employee working solely for District Engineer to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for District Engineer any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, District shall have the right to terminate this Agreement without liability and, at its discretion, to deduct from District Engineer's compensation, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

8.4.9 Necessary and Key Personnel. District Engineer represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Agreement. Such personnel shall not be considered or deemed for any reason or purpose to be employees of the District. All services required by this Agreement shall be performed by District Engineer or under its supervision, and all personnel engaged to perform services shall be fully qualified and, if required, authorized, licensed or permitted under state and local laws to perform such services. Any changes or substitutions in District Engineer's key personnel or sub-consultants must be made known to District and written approval must be granted by District Board before such change or substitution becomes effective. District Engineer represents that all services shall be performed by skilled and competent personnel to the professional standards of care set for in section 8.4.1, above.

8.4.10 Independent Contractor. District Engineer (and any sub-contractor thereof) is, and shall be, in the performance of all work, services and activities under this Agreement, an independent ~~contactor~~contractor, and not an employee or agent of District. All persons engaged in any work or services performed pursuant to this Agreement shall

at all times, in all places, be subject to the District Engineer's sole direction, supervision and control. District Engineer shall exercise control over the means and manner in which it and its employees perform any Work, and in all respects District Engineer's relationship and the relationship of its employees to the District shall be that of an independent contractor and not as employees or agents of District. District Engineer does not have the power or authority to bind the District in any promise, agreement, obligation or representation other than as specifically provided for in this Agreement.

8.4.11 Maintenance of Licenses. District Engineer represents and warrants that it (and its sub-consultants) has and will continue to maintain all licenses and approvals required conducting its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to District upon request.

8.4.12 Errors or Omissions. Acceptance by the District of any Work at any time during the term of this Agreement or upon its termination does not constitute District approval of or relieve District Engineer of the duty to subsequently correct any deficiencies or defects or clarify any ambiguities in its services, work, Instruments of Service (including electronic) and documents (collectively, "Errors or Omissions"). District Engineer shall make all necessary corrections or revisions resulting from errors or omissions on the part of District Engineer without additional compensation. Errors or Omissions discovered during the progress of any Work shall be corrected without additional compensation.

8.4.13 District Engineer's Investigations. In soils, foundation, ground water and other subsurface investigations, the actual characteristics may vary significantly between successive test points and sample intervals and at locations other than where observations, explorations and investigations have been made. The cost of inherent uncertainties in subsurface evaluations or any unanticipated conditions may occur that could affect total project cost and/or execution. These conditions and cost/execution effects are not the responsibility of the Consultant as long as the standard of care referred to hereinabove is adhered to.

8.4.14 Approval by the District of Instruments of Service, including but not limited to drawings, designs, specifications, reports and incidental consulting work or materials furnished hereunder, shall not in any way relieve District Engineer of responsibility for the technical accuracy or regulatory agency compliance of the Work. District's review, approval, or acceptance of' or payment for, any of the services rendered by District Engineer shall not be construed to operate as a waiver of any rights under this Agreement or of any of District's or District Engineer's duties or responsibilities arising out of the performance of this Agreement, and District Engineer shall be and remain liable in accordance with applicable law for all damages to District caused by the District Engineer's omissions, negligence, or willful misconduct in performing any of the services furnished under this Agreement.

8.5 Public Records. District Engineer shall~~will~~ comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as follows:~~.~~

8.5.1 ***IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT GINA STEVENS, RECORDS CUSTODIAN AT 561-793-0874, INDIAN TRAIL IMPROVEMENT DISTRICT, 13476 61ST STREET NORTH, WEST PALM BEACH, FL 33412.***

8.5.2 *Specifically, Contractor shall:*

A. Keep and maintain public records required by the District to provide Professional Engineering Services.

B. Upon request from District's custodian of public records, provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, F.S. or as otherwise provided by law or District Policy.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to District.

Upon completion of the contract, transfer, at no cost, to the District all public records in Contractor's possession or keep and maintain public records required by the District to provide Professional Engineering Services. If Contractor transfers all public records to District upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District upon request from District's custodian of public records, in a format that is compatible with District's information technology systems.

~~A.~~ E. ~~Specifically, District Engineer shall:~~

~~Keep and maintain Public Records that ordinarily and necessarily would be~~

~~required by District in order to perform the services provided for in this Agreement.~~

~~Provide the public with access to Public Records on the same terms and conditions that District would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.~~

Ensure that Public Records that are exempt or confidential and exempt from Public Records disclosure requirements are not disclosed except as authorized by law.

F. Meet all requirements for retaining Public Records and transfer, at no cost, to District, all Public Records in possession of District Engineer upon termination of this Agreement and destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the District's information technology systems.

G. Promptly notify the District Manager upon receipt of a Public Records request.

H. Failure by District Engineer to provide Public Records as required by law may result in termination of this Agreement by District.

~~8.5~~8.6 Subcontractors/Sub-Consultants. District Engineer may associate itself with such subcontractors and sub-consultants as necessary for the purpose of providing its services without additional costs to District, other than those additional costs which have been negotiated pursuant to a Supplemental Work Authorization or other written agreement. District Engineer is responsible for and warrants satisfactory completion of any Work performed by its subcontractors or sub-consultants. District Engineer will not sublet, assign or transfer any Work under this Agreement, other than to those subcontractors or sub-consultants specified in this Agreement, without the advance written consent of the District. Subcontractors or sub-consultants to District Engineer shall be entirely independent from and not act or represent that they act in any way as employees or agents of District.

~~8.6~~8.7 ~~I~~Inspection of Work. The District reserves the right, without notice and at reasonable times, to inspect the work pursuant to this Agreement accomplished by District Engineer, and any Subconsultant thereof. In the event District Engineer fails to perform the work contemplated hereunder within agreed time frames, District may require District Engineer, at the District Engineer's expense, to increase personnel or equipment

or take any other action deemed necessary by District to enable District Engineer to complete the work on the agreed schedule. The rights of inspection and control of the progress of the work reserved by District are for the protection of District in assuring that the work will be accomplished satisfactorily and in a timely fashion and do not relieve District Engineer in any way from responsibility for selecting appropriate means of fulfilling the obligations hereunder, nor shall District Engineer at any time be constituted the employee or agent of District for completion of the work or any part of it. Should the commitments of District or District Engineer change during the term of this Agreement, District and District Engineer will attempt to resolve said changes before District Engineer continues with the work or District incurs additional costs. Any such resolution will be memorialized in an amendment to this Agreement.

~~8.7~~8.8 Nonexclusive Agreement. ~~Not withstanding~~Notwithstanding anything contained herein to the contrary, this Agreement is nonexclusive, and District reserves the right to engage other engineers, surveyors or related professionals for studies or projects without prior notice to or approval of the District Engineer.

~~8.8~~8.9 The rights and remedies of District provided for in this Agreement are in addition to any other rights and remedies provided by law.

~~8.9~~8.10 Public Entity Crimes. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance thereof, District Engineer certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendors list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the Effective Date hereof. This notice is required by Section 287.133(3)(a), Florida Statutes. Upon District Engineer's request, District shall consider the facts and extent of any failure to perform work, and, if in the opinion of District, District Engineer's failure to perform was without its or its subcontractors' fault of negligence, the Agreement shall be revised accordingly; subject the District's rights to change, terminate or stop any or all work at any time.

~~8.10~~8.11 Excusable Delays. District Engineer shall not be considered in default by reason of any failure in performance if such failure arises out of causes beyond the control of District Engineer or is subcontractors and without their fault or negligence. Such causes may include, under relevant circumstances, acts of God, natural or public health emergencies; strikes not within District Engineer's work force, company or agent's thereof; freight embargoes; and "abnormally severe and unusual" weather conditions.

SECTION 9 -STANDARD PROVISIONS

9.1. Notices. All notices, requests, consents and other communications required or permitted under this Agreement shall be in writing (including electronic, telex, facsimile or telegraphic communication) and shall be (as elected by the person giving such notice) hand delivered by prepaid express overnight courier or messenger service,

telecommunicated, provided standard confirmation is provided, mailed (airmail, if international) by registered or certified mail (postage prepaid), return receipt requested, to the following addresses:

As to DISTRICT: **INDIAN TRAIL IMPROVEMENT DISTRICT**
Attn: ~~District Manager~~Executive Director
13476 61st Street North
West Palm Beach, Florida 33412
Telephone: 561-793-0874
Facsimile: 561-793-3716
E-Mail:

As to DISTRICT~~:~~ ENGINEER: **STORMWATERJ ENGINEERING, INC.**
Attn: Jay G. Foy, P.E., President
1855 Indian Road, Suite 202
West Palm Beach, Florida, 33409
Telephone: (561) 242-0028
Facsimile: (561) 242-0109
E-Mail: stormj@fdn.com

If a party changes its mailing address or designated recipient for notices, such change shall be communicated in writing to the other parties within thirty (30) days of the change.

9.2. Entire Agreement. This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter hereof.

9.3. Binding Effect. All of the terms and provisions of this Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors and permitted assigns.

9.4. Assignment. This Agreement may not be assigned without the prior written consent of all parties to this Agreement.

9.5. Severability; Waiver. If any part of this Agreement is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible and to the extent that the material purposes of this Agreement can still be determined and effectuated. No inspection by District, nor any payment for or acceptance of the whole or part of the Work or Instruments of Service contemplated by this Agreement, nor any extension of time, nor any possession taken by District of the Work or Instruments of Service hereunder shall operate as a waiver of (1) any provision of this Agreement, (2) the right to have it fully performed, (3) any power herein reserved to District, or (4) any right to damages under this Agreement. No waiver of any breach of

this Agreement shall constitute a waiver of any other breach.

9.6. Governing Law and Venue. —This Agreement and all transactions contemplated by this Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida without regard to any contrary conflicts of laws principle. Venue of all proceedings in connection herewith shall be exclusively in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, and each party hereby waives whatever their respective rights may have been in the selection of venue.

9.7. Headings. The headings contained in this Agreement are for convenience of reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.

9.8. Enforcement Costs. If any civil action, administrative, arbitration, mediation or other legal proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provision of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorneys' fees, court costs and all expenses even if not taxable as court costs including, without limitation, all such fees, taxes, costs and expenses incident to administrative, arbitration, mediation, appellate, bankruptcy and post-judgment proceedings), incurred in that proceeding, in addition to any other relief to which such party or parties may be entitled. Attorneys' fees shall include, without limitation, paralegal fees, investigative fees, administrative costs, sales and use taxes and all other charges billed by the attorney to the prevailing party.

9.9. Enforcement of Remedies. The failure of any party to insist on the strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights to remedies that the party may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms or conditions.

9.10. Rights of other Parties. It is intended that the understanding of the parties as contained herein, are solely for the benefit of District and District Engineer. No person or entity other than said two parties shall have any rights or privileges under this Agreement in any capacity whatsoever.

9.11. Construction. The parties acknowledge that each has shared equally in the drafting and construction of this Agreement and accordingly, no court construing this Agreement shall construe it more strictly against one party than the other and every covenant, term and provision of this Agreement shall be construed simply according to its fair meaning.

9.12. Counterparts. This Agreement may be executed in one or more counterparts and via facsimile, any of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

9.13. Sovereign Immunity. Regardless of any language herein to the contrary, District has not, nor shall it be deemed to have, waived or increased its limited liability under Section 768.28, Florida Statutes

9.14. Inspector General. CONTRACTOR understands and shall comply and cooperate with the requirements of the Inspectors General of the State of Florida in any investigation, audit, inspection, review, or hearing conducted pursuant to §20.055, F.S. or otherwise by law.

9.15. E-Verify. CONTRACTOR warrants compliance with all federal immigration laws and regulations that relate to its employees and subcontractors. CONTRACTOR agrees and acknowledges that commencing January 1, 2021, DISTRICT, as a public employer, is subject to the E-Verify requirements set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes shall thereupon apply to contracts entered into or renewed on or after said commencement date. In compliance therewith, and following the January 1, 2021 commencement date, if DISTRICT has a good faith belief: (a) that CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and is in violation of Section 448.09(1), Florida Statutes, DISTRICT shall terminate this contract, or (b) that a subcontractor performing work for CONTRACTOR under this contract has knowingly hired, recruited or referred an alien who is not duly authorized by the immigration laws or the Attorney General of the United States to work under this contract, DISTRICT shall promptly notify CONTRACTOR and order CONTRACTOR to immediately terminate its agreement with said subcontractor as to this contract. CONTRACTOR shall be liable for any additional costs incurred by DISTRICT as a result of the termination of the contract based on CONTRACTOR's failure to comply with E-Verify requirements referenced herein.

9.16 Human Trafficking Affidavit. Contractor warrants and represents that it does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Contractor has executed **Exhibit "H"**, Nongovernmental Entity Human Trafficking Affidavit, which is attached hereto and incorporated herein by this reference.

9.17 Effective Date. This Agreement shall be effective upon the date the last Party signs.

~~**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**~~

IN WITNESS WHEREOF, the parties hereto have made this Agreement as of the day and year herein below written.

Executed by **DISTRICT** this _____day of _____, 202613.

ATTEST:

INDIAN TRAIL IMPROVEMENT DISTRICT, an Independent Special District of the State of Florida

BY: _____
Jennifer HagerElizabeth Accomando, President
Board of Supervisors

_____ Secretary
Betty Argue

(District Seal)

Executed by **DISTRICT ENGINEER** this ____ day of _____, 202613.

~~**ATTEST**~~ _____~~:~~

_____**STORMWATERJ ENGINEERING, INC.**, a Florida Corporation

~~By:~~ _____

~~Secretary~~

_____
Name Printed

By: _____
Jay G. Foy, P.E.
Its: President

[CORPORATE SEAL]

EXHIBIT "A"

CONTRACT DOCUMENTS

IDENTIFIED AS AND INCLUDING BUT NOT LIMITED TO THE FOLLOWING:~~:~~

1. Request For Qualifications (RFQ) for Professional Engineering Services: District Engineer and/or Consulting Engineer (Hydrology/Storm Water Management), Legal Advertisement (1 page).

2. Request For Qualifications (RFQ) for Professional Engineering Services: District Engineer and/or Consulting Engineer (Hydrology/Storm Water Management) (34 pages).

3. Request For Qualifications (RFQ) for Professional Engineering Services: District Engineer and/or Consulting Engineer (Hydrology/Storm Water Management), Addendum 1 (May 30, 2013; 3 pages); Addendum 2 (June 3, 2013; 1 page); Addendum 3 (June 4, 2013; 1 page); Addendum 4 (June 6, 2013; 2 pages).

4. Response of StormwaterJ Engineering, Inc. to RFQ dated June 10, 2013

5. Notice of Award.

6. Exhibits to this Agreement.

7. Revised RFQ Form B (Schedule of Subcontractors) & Form C (Statement of Intent to Perform as a Subcontractor) executed by CAPTEC Engineering, Inc. & Craig A. Smith, Inc., dated 07-24-13 and attached hereto as **Exhibit "A-1"**.

8. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

   A. Notice to Proceed
   B. Supplemental Work Authorizations
   C. Change Orders.

NOTE: BECAUSE OF VOLUME, CONTRACT DOCUMENTS ARE NOT REPRODUCED AT THIS LOCATION. COPIES OF ALL CONTRACT DOCUMENTS ARE ON FILE IN THE OFFICIAL RECORDS OF THIS AGREEMENT LOCATED IN DISTRICT OFFICES.

EXHIBIT "A-1"

REVISED RFQ FORM B (SCHEDULE OF SUBCONTRACTORS)
& FORM C (STATEMENT OF INTENT TO PERFORM AS A SUBCONTRACTOR)
FOR CAPTEC ENGINEERING, INC.,
& CRAIG A. SMITH, INC., DATED 07-24-13

FORM B

SCHEDULE OF SUBCONTRACTORS

Name of Subcontractor	Address of Subcontractor	Telephone Number
1 CAPTEC Engineering, Inc.	301 NW Flagler Ave. Stuart, FL 34994	772-692-4344
2 ~~Craig A. Smith & Associates~~	~~7777 Glades Road, Suite 410 Boca Raton, FL 33434~~	~~561-314-4445~~
3		
4		
5		

Signature of Prime Contractor
7/27/13

President
StormwaterJ Engineering, Inc.
Title

FORM C

STATEMENT OF INTENT TO PERFORM AS A SUBCONTRACTOR

CAPTEC Engineering Inc. agrees to
(Name of Subcontractor/Supplier)

perform work on the above project as:

(check one): ☐ a partnership; X a corporation; ☐ a sole proprietorship; ☐ a joint venture

- Subcontractor/Supplier: Current Net Worth: $ 1,200,000
  (assets minus liabilities)
  Permanent Full Time Employees: 12

- The Subcontractor/Supplier will enter into a formal agreement, conditioned upon the Prime Contractor executing a contract with ITID for the work with:

  StormwaterJ Engineering, Inc.
  (Name of Prime Contractor)

Item #	Type of Work	Agreed Percentage	Start Date	Completion Date
1	Engineering	As needed, target 35%	10/1/13	
2	Grants	As required for Grant	10/1/13	
3				
TOTAL VALUE OF WORK		Within the limits of the adopted ITID budget		

Prime Contractor Signature

President
Title

7/24/13
Date

Subcontractor Signature

President
Title

7/23/13
Date

FORM C

STATEMENT OF INTENT TO PERFORM AS A SUBCONTRACTOR

Craig A. Smith & Associates, Inc. agrees to
(Name of Subcontractor/Supplier)

perform work on the above project as:

(check one): ☐ a partnership; X a corporation; ☐ a sole proprietorship; ☐ a joint venture

- Subcontractor/Supplier: Current Net Worth: $ 897,890
  (assets minus liabilities)
  Permanent Full Time Employees: 28

- The Subcontractor/Supplier will enter into a formal agreement, conditioned upon the Prime Contractor executing a contract with ITID for the work with:

  StormwaterJ Engineering, Inc.
  (Name of Prime Contractor)

Item #	Type of Work	Agreed Percentage	Start Date	Completion Date
1	Survey	100%	10/1/13	
2	Grants	As required for Grant	10/1/13	
3				
TOTAL VALUE OF WORK		Within the limits of the adopted ITID budget		

Prime Contractor Signature

President
Title

7/24/13
Date

ROBERT D. KEELER, PSM
Subcontractor Signature

VICE PRESIDENT
Title

7/22/13
Date

EXHIBIT "B-1"

SCOPE OF BASIC SERVICES
TO BE PROVIDED BY DISTRICT ENGINEER

1. Attend regular, special and workshop meetings of the Board of Supervisors, upon request, and consult with the Board on an as-needed basis.

2. Attend District Staff coordination meetings and consult with Staff, General Counsel, Bond Counsel, Financial Advisors and Bond Underwriters on an as-needed basis.

3. Fulfill the role of District Engineer as set forth in Chapter 298, F.S. and the Special Acts of District.

4. Review permits, plats, easements, surveys, deeds, agreements and legal descriptions as requested by District Staff; with said review is to be limited to issues material to District's interests.

5. Prepare Public Facility Reports required pursuant to Chapter 189, Florida Statutes.

6. Assist District Staff, as requested, in the development of technical standards and/or orientation for Project Engineers.

7. Assist District Staff with the technical representation between District and other government agencies or landowners.

8. Assist District Staff with the budget process and maintenance program.

9. Assist District Staff before, during and after storm events.

10. Assist District Staff in coordination with other governmental agencies regarding infrastructure improvements as they relate to Units of Development, except as otherwise directed by the Board.

11. Perform, and be responsible for, such duties as: (a) engineer certification of all Water Control Plans, Plans of Improvement, Engineer Reports, and amendments thereto and (b) provision of appropriate peer review for engineering or survey services including plans, specifications and drawings provided by Project or Consulting Engineers engaged by District and (c) construction review.

12. Perform and be responsible for the maintenance, retrieval and storage of: (a) all current and future generated engineering and survey Public Records (as defined by Florida Statutes) in appropriate form (paper, mylar, electronic or other

appropriate medium, as the case may be) at no additional cost to District and, if requested in writing by District and agreed to by District Engineer, (b) all previously created, generated or received engineering and survey related Public Records in appropriate form as indicated above, at no additional cost. It being required that such maintenance and storage must be done in such a fashion so that upon the cancellation or termination of this Agreement, these Public Records can and shall be readily transferred to a new District Engineer at no additional cost to District.

13. Obtain copies of any and all governmental permits that are necessary for District Engineer to provide its professional services contemplated by this Agreement.

14. Lead the transition to Successor District Engineer, as set forth in attached **Exhibit "G"**.

15. Provide surveying services to or on behalf of District, unless otherwise directed by District.

16. Provide construction administration or supervisory services on behalf of District, unless otherwise directed by District

17. Coordinate with District's Geographic Information System (GIS), unless otherwise directed by District

18. Attend the local National Pollution Discharge Elimination System (NPDES) meetings, prepare annual report, and comply with all applicable agency requirements.

19. Those "Basic Services" so identified in Part 4 of the RFQ, attached thereto as **Exhibit "A"**; together with those Basic Services of the .Consulting Engineer (Hydrology/Stormwater Management), as contained in that certain RFQ therefore dated May 12 & 19, 2013, and attached thereto as **Exhibit "A"..".**

20. Notwithstanding the characterization of a particular service as "Basic" in this **Exhibit "B-1"**, the District may at its absolute discretion choose to treat a particular service, work or project as "Supplemental", and require a written Supplemental Work Authorization, as provided herein.

EXHIBIT "B-2"

EXAMPLES OF SUPPLEMENTAL DISTRICT ENGINEERING SERVICES

1. Preparation and furnishing of soil, topographic, right-of-way, hydrographic or other surveys, legal descriptions, laboratory testing and laboratory inspection of materials, and similar special consultation in connection with District activities.

2. Preparation of applications and supporting documents for governmental permits, grants, loans or advances; preparation or review of environmental assessments and impact statements; and assistance in obtaining approvals from authorities having jurisdiction over the anticipated environmental impacts of a project.

3. Preparation of measured drawings or investigations of existing conditions or facilities, or verification of the accuracy of drawings or other information furnished by District or other engineering or design professionals at the direction of District.

4. Engineering services resulting from significant changes in general scope of a project or its design including, but not limited to, changes in size, complexity, District's schedule, or character of construction and revising previously accepted studies, reports, design documents or contract documents when such revisions are due to causes beyond District Engineer's control.

5. Preparation of electronic or graphic renderings, exhibits or scale models as requested by District.

6. Preparation of documents for alternate bids requested by District for Work that is not executed or documents for out-of-sequence work.

7. Services in connection with change orders to reflect changes requested by District if the resulting change in compensation for Basic Services is not commensurate with the additional services rendered, and services resulting from significant delays, changes or prices increases occurring as a direct or indirect result of material, equipment or energy shortages beyond District Engineer's control.

8. Services resulting from the involvement of more separate prime contracts for construction or for equipment than are outlined in the Basic Scope of Services, if any.

9. Additional services of special consultants made necessary and authorized by District.

10. Additional services and costs necessitated by out-of-town travel requested of District Engineer by District in connection with construction activity, bond sale or

other travel requested by District.

11. Preparation for District of sets of reproducible record prints of drawings showing changes made during the construction process, based on the marked-up prints, drawings and other data furnished by contractor(s) to District Engineer and which District Engineer considers significant.

12. Additional or extended services during construction made necessary by: (a) work damaged by fire or other causes during construction, (b) a significant amount of defective or neglected work by a contractor, (c) prolongation of the contract time of any prime contractor by more than sixty (60) days, (d) acceleration of the work schedule involving services beyond normal working hours, or (e) defaults by any contractor.

13. Preparation of operating and maintenance manuals; extraordinary assistance in the utilization of any equipment or system (such as initial start-up, testing, adjusting and balancing); and the training of personnel for operation and maintenance.

14. Services after completion of a project or work, such as inspections during any guarantee/ warranty period and reporting observed discrepancies under guarantees called for in a contract for a project.

15. Additional services in connection with a project, including services normally furnished by District and services not otherwise provided for in this Agreement.

16. Those Supplemental Services so identified in Part 4 of the RFQ, attached hereto as **Exhibit "A";** together with those Supplemental Services of the .Consulting Engineer (Hydrology/Stormwater Management), as contained in that certain RFQ therefore dated May 12 & 19, 2013, and attached thereto as **Exhibit "A"**.

17. Any construction project or planning study exceeding the threshold amounts provided in Section 287.055(2)(f), Florida Statutes, as amended.

18. Such other services as may be authorized by District and not otherwise provided for in this Agreement.

EXHIBIT "C"

DESCRIPTION OF SERVICES PROVIDED BY AND REQUIREMENTS OF CORE SERVICE TEAM

1. StormwaterJ Engineering, Inc. as District Engineer ("Engineer") will provide to District of all engineering services required from a District Engineer by the Act or as may be requested by the Board of Supervisors from time to time.

2. Unless otherwise agreed to by District or as may be required by law, engineering services will be provided to District either directly by District Engineer or through third party firms operating as sub-consultants to District Engineer.

3. The professional services contemplated by the RFQ and this Agreement shall be provided by a "Core Service Team", assembled and managed by District Engineer as "lead", which Core Service Team is hereby approved by District.

4. District Engineer's Core Service Team shall consist of:

A. **StormwaterJ Engineering, Inc**., as District Engineer, with responsibility for:

(1) Any matter legally required to be provided by the District Engineer by the Act or as directed by the Board of Supervisors;

(2) Assignment and ultimate responsibility for direction and control of work performed by sub-consultants through ~~an~~a District Engineer's "Work Directive", Supplemental Work Authorizations, or as otherwise provided in the Agreement, or as may be agreed by the District in writing;

(3) Hydrologic and stormwater management and permitting services required by the District (Basic & Supplemental);

(4) Any engineering service retained by District Engineer, not specifically assigned to sub-consultants by District Engineer, or as requested by the Board;

(5) Coordinated and consolidated monthly billing for engineering services; and~~.~~

B. **CAPTEC Engineering, Inc.**, serving as consultant to District Engineer and not to District, for civil engineering matters (including roads, parks and other functions of the District), under the exclusive direction and control of District Engineer.~~; and~~

~~B. Craig A. Smith & Associates, Inc., serving as consultant to District Engineer and not to District, for survey and mapping services, and for civil engineering matters (including, but not limited to, roads, parks and other functions of the District, including "lead" on Acreage Community Park as well as other matters as agreed), under the direction and control of District Engineer.~~

C. Survey and mapping services shall be provided to the Core Service Team as needed by professional surveyors and mappers licensed by the State of Florida selected by the District Engineer as needed.

5. Any changes in membership of the Core Service Team shall be approved by the Board of Supervisors.

6. Billing by sub-consultants to District Engineer will be exclusively through District Engineer, which will compile invoices and submit as part of its monthly billing "package" in the manner and on the schedule described in the Agreement or as otherwise approved by District staff.

7. All engineering services will be assigned to Core Service Team members by District Engineer. There shall be two general categories of engineering service: "Basic" and "Supplemental". These are generally identified above, in **Exhibit "B".**

10 Provision of "Basic" services does not require advance written approval of the District. Engineer will establish a system to track assignment of Basic Work to Team Members.

9. Provision of "Supplemental Services" requires prior approval in the form of a Supplemental Work Authorization, as provided above in Section 3 of the Agreement. The form of Supplemental Work Authorizations will be agreed to by the parties.

10. The following project thresholds for approval of Supplemental Services will be observed:

A. Estimated Price/Compensation for a Supplemental Project or Study is <$35,000~~10,000~~: **Must be approved in writing by District ~~Manager~~Executive Director.**

B. Estimated Price/Compensation for a Supplemental Project or Study is $35,000~~10,000~~ or more: **Must be approved by Board of Supervisors.**

C. Estimated Price/Compensation for a Supplemental Capital Improvement Project exceeding the CCNA thresholds (currently ~~is~~ $~~2,000,000~~7,500,000) ~~or more~~: **Must be approved by Board of Supervisors after Competitive**

Solicitation and Negotiation per CCNA.

D. Estimated Price/Compensation for a Supplemental Engineering Study exceeding the CCNA thresholds (currently ~~is~~ $~~200~~500,000) ~~or more~~: **Must be approved by Board of Supervisors after Competitive Solicitation and Negotiation per CCNA.**

11. As provided in Section 8.8 of the Agreement, this contract for engineering and related services is non-exclusive. District reserves the right at its absolute discretion to assign work in the best interests of the District.

EXHIBIT "D"

INDIAN TRAIL IMPROVEMENT DISTRICT
MINIMUM INSURANCE REQUIREMENTS

Unless otherwise provided in the Agreement, following is the MINIMUM acceptable insurance to be carried by a District Contractor:

~~**INSURANCE REQUIREMENTS**~~

~~Below is shown the MINIMUM acceptable insurance to be carried under this Agreement~~:

I. Commercial General Liability:

(A) Bodily Injury Limit:

$1,000,000	Each Occurrence
$2~~1~~,000,000	Annual Aggregate

Property Damage Limit:

$1,000,000	Each Occurrence
$2~~1~~,000,000	Annual Aggregate

(B) or a Combined Single Limit of Bodily Injury and Property Damage~~-~~:

$1,000,000	Each Occurrence
$2~~1~~,000,000	Annual Aggregate

(C) The Commercial General Liability shall include Contractual Liability and Products/Completed Operations Liability (may be included in General liability coverage).Claims-made or modified occurrence policies are unacceptable.~~-~~

II. Automobile Liability Required insurance shall include coverage for bodily injury, and property damage arising from the operation of any owned, non-owned or hired automobile or trailer. If Contractor does not own any automobiles, the Auto Liability requirement may be amended if Contractor agrees to maintain only Hired or Non-Owned Auto Liability. May be satisfied either by endorsement of Commercial General Liability Policy or by separate automobile coverage.

~~$ 500,000~~ $1,000,000 Per Occurrence

III. Workers Compensation.

	Statutory Limits and	$ 300,000	Each Accident
		$1,000,000	Disease-Policy Limit
	Employers Liability	$~~300,000~~1,000,000	Disease-Each Employee

IV. Umbrella Excess Liability Insurance:

(A) $3,000,000 Each Occurrence
$3,000,000 Annual Aggregate

(B) ~~(B)~~ The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

(C) If Scope of Work provides, Contractor may use umbrella or excess liability to satisfy minimum coverage for General Liability, Auto Liability and Employer's Liability.

V. Notice of Cancellation:

The insurance afforded above may not be terminated, reduced, non-renewed or materially changed unless thirty (30) days prior written notice of such termination, reduction, non-renewal or material change is mailed to District (unless terminated for non-payment in which event ten (10) days-notice is required). New Insurance Certificate may be required.

~~The insurance afforded above may not be terminated or reduced unless thirty (30) days prior written notice of such termination or reduction is mailed to District (unless terminated for non-payment in which event ten (10) days notice is required).~~

VI. Professional Liability (Errors and Omissions) ~~-~~Insurance (if applicable):

(A) $1,000,000 Per Claim
(B) $2,000,000 Annual Aggregate
(C) $25,000 Maximum Deductible Per Claim

For policies written on a "Claims Made" basis, the Contractor shall maintain a Retroactive Date prior to or equal to the Effective Date of the Agreement. The Certificate of Insurance providing evidence of this coverage shall clearly indicate whether coverage is provided on an "Occurrence" or "Claims-Made" Form. If coverage is made on a "Claims-Made" Form, the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. If the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event during the term of the Agreement, the Contractor shall purchase

extended reporting period coverage, extending the maximum reporting period not less than three (3) years.

~~(A) $1,000,000~~

~~(B) $25,000 maximum deductible per incident~~

VII. Insurance Certificate (COI):

Indian Trail Improvement District shall be listed as an additiona~~l~~l insured for the above Commercial, Automobile and Umbrella Liability insurance coverage and a certificate of insurance reflecting same shall be delivered to Indian Trail Improvement District, which certificate of insurance shall be maintained on a continuing basis throughout the Term of this Agreement. Contractor shall provide a new Certificate of Insurance evidencing changes to coverage or the issuance of replacement coverage.

VIII. Waiver of Subrogation:

With regard to the policies required to be provided, Contractor shall grant District a waiver of any right to subrogation which any insurer of the Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

IX~~VIII~~. Policy Endorsement:

Indian Trail Improvement District shall be a named as Additional Insured with a CG 2026 Additional Insured–Designated Person or Organization Endorsement to District Engineer's Commercial General Liability insurance Policy. The Additional I~~i~~nsured Endorsement shall read "Indian Trail Improvement District, an Independent Special District of the State of Florida, its Board of Supervisors, Officers, Employees and Agents". Contractor shall provide the Additional Insured Endorsements coverage on a primary and non-contributary basis for the policies required by the Agreement (excluding Workers Compensation). ~~District Engineer shall provide the Additional Insured Endorsements coverage on a primary basis.~~ A copy of the Policy Endorsement(s) shall be provided to District.

Contractual activities in Acreage Community Park South Expansion Area require an additional Policy Endorsement to showing Palm Beach County as an "Additional Insured" with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or similar endorsement, to the Commercial General Liability Coverage. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees

and Agents, and Parks & Recreation Department". The Additional Insured endorsement shall provide coverage on a primary basis.

XI~~X~~. Acceptable Insurers:

At a minimum, Insurers shall have an A. M. Best Rating of A:VII.

XI. Special Risks or Circumstances for Supplemental Services:

District reserves the right to modify these requirements, including limits, for Supplemental Services or Work, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances involved in a project. If modifications in insurance coverage are required, such modifications will be defined in a written Supplemental Work Authorization

XII. Sub-Contractors:

Unless otherwise provide in the Agreement, Sub-Contractors employed by the Contractor to perform some portion of the Work shall also provide and continuously maintain the minimum coverage required by this Policy. It shall be the Contractor's responsibility to require and confirm that its Sub-Contractors satisfy these requirements.

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EXHIBIT "E"

HOURLY RATE SCHEDULE

INDIAN TRAIL IMPROVEMENT DISTRICT
FEE SCHEDULE

Rates are subject to review and adjustment per Section 6.1.1 and 6.2.4 of the Agreement. The hourly rates for engineering services effective for the initial Period of Service of this Agreement are:

JOB TITLE	HOURLY RATES FOR ~~2013/2014~~2026/2027
Principal	$~~150~~200.00
Expert Witness	$~~200~~300.00
Sr. PE or Sr. PSM	$~~130~~150.00
Project Manager	$~~130~~150.00
Project Engineer or PSM	$~~110~~130.00
Sr. Project Land Surveyor, Assistant PM or Engineer Intern (EI)	$~~95~~110.00
Field Rep	$~~85~~100.00
AutoCAD/GIS Technician	$~~85~~95.00
Survey Crew , Vehicle & Equipment	$~~145~~165.00
Administrative Assistant	$~~65~~80.00
Clerical	$~~55~~70.00
Courier	$~~55~~70.00

Note: Rate schedule applies to Core Team members.

EXHIBIT "F"

REIMBURSABLE EXPENSES SCHEDULE

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Reimbursable Expenses are subject to review and adjustment per Section 6.3 of the Agreement. Rates for reimbursable expenses effective for the initial Period of Service of the Agreement are:

8 1/2 x 11 B/W Copies	$0.25
8 1/2 x 11 Color Copies	$1.00
In-House Blackline Prints 24 x 36	$1.50
Color Plot 11 x 17	$1.50
Color Plot 24 x 36	$15.00
Color Plot 36 x 48	$20.00
Mileage (Subject to IRS Adjustment)	$0.~~56~~725
Postage	Cost
Outside Scanning	Pass Through
Outside Printing	Pass Through
Outside Consultant	Pass Through

Consultants and Subcontractors to District Engineer shall be billed with no mark-up by District Engineer.

All other Reimbursable Expenses not listed above shall be invoiced and paid on an "at cost" basis without mark-up unless otherwise specifically agreed to in writing.

Note: Reimbursement schedule applies to Core Team members.

EXHIBIT "G"

TRANSITION PROCEDURES FROM
DISTRICT ENGINEER TO SUCCESSOR DISTRICT ENGINEER

Upon termination of this Agreement, District Engineer shall observe the following Transition Procedures. The period between either party's receipt of a Notice of Termination and the actual day of District Engineer's termination shall be referred to as the "Transition Period".

1. **TRANSMITTAL OF INSTRUMENTS OF SERVICE.**

District Engineer will transmit to Successor District Engineer any Instruments of Service (electronic or otherwise) regarding District in the possession of District Engineer on or subsequent to the effective date of an agreement for engineering services with Successor District Engineer.

Such Instruments of Service will be transmitted to Successor District Engineer at Successor District Engineer's designated place of business no later than thirty (30) calendar days from the date of termination of services by District Engineer or upon such other date as mutually agreed by District Engineer and Successor District Engineer or required by District.

Reasonable costs of transmission shall be paid by District.

2. NOTICE OF AND ATTENDANCE AT MEETINGS AFFECTING DISTRICT.

District Engineer will promptly notify Successor District Engineer in advance of all meetings related to District to be attended by District Engineer during the Transition Period. Successor District Engineer will have the option of attending such meetings upon the effective date of a replacement agreement for engineering services.

EXHIBIT "H"
NONGOVERNMENTAL ENTITY
HUMAN TRAFFICKING AFFIDAVIT
Section 787.06(13), Florida Statutes
THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED

I, the undersigned, am an officer or representative of _____ and attest that Contractor does not use coercion for labor or services as defined in section 787.06, Florida Statutes. Under penalty of perjury, I hereby declare and affirm that the above stated facts are true and correct.

_____
(Name Signed)

_____
(Name Printed)

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of ☐ physical presence ☐ online notarization, this _____ day of _____, 2026, by _____ as _____ of _____, a _____ (State or Place of Incorporation) corporation, on behalf of the corporation. He/she is □ personally known to me or □ has produced _____ (Type of Identification) as identification.

_____ _____ (Notary Seal) Signature of Notary Public

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_____
Print, Type or Stamp Name of Notary

_____
Notary Public

_____
Serial Number, if any

		CPI from 10/91		CPI from 2/03		CPI from 10/08		CPI from 10/13
		3.0203		1.815		1.5511		1.4335
Job Title	1991 SFRN		2003 CAS/SJE		2008 Engenuity		2013 SJE	
Principal	$100	$302.03	$150	$272.25	$170	$263.69	$150	$232.67
Expert Witness			$200	$363.00	$185	$286.95	$200	$310.22
Sr. PE or Sr. PSM			$130	$235.95	$154	$238.87	$130	$201.64
Project Manager	$72	$217.46	$130	$235.95	$142	$220.26	$130	$201.64
Project Engineer or PSM	$63	$190.28	$110	$199.65	$108	$167.52	$110	$170.62
Sr. Project LS, Asnt PM or EI			$95	$172.43	$124	$192.34	$95	$147.35
Field Rep	$54	$163.10	$85	$154.28	$84	$130.29	$85	$131.84
AutoCAD/GIS Technician	$45	$135.91	$85	$154.28	$100	$155.11	$85	$131.84
Survey Crew, Vehicle & Equipment	$77	$231.05	$145	$263.18	$142	$220.26	$145	$224.91
Administrative Assistant			$65	$117.98	$60	$93.07	$65	$100.82
Clerical	$27	$81.55	$55	$99.83	$53	$82.21	$55	$85.31
Courier			$55	$99.83	$50	$77.56	$55	$85.31

Cost of Living Comparison

	2026/2027 SJE	if SFRN	if CAS/SJE	if Engenuity	if SJE 2013
Principal	$200	$102.03	$72.25	$63.69	$32.67
Expert Witness	$300		$63.00	$13.05	$10.22
Sr. PE or Sr. PSM	$150		$85.95	$88.87	$51.64
Project Manager	$150	$67.46	$85.95	$70.26	$51.64
Project Engineer or PSM	$130	$60.28	$69.65	$37.52	$40.62
Sr. Project LS, Asnt PM or EI	$110		$62.43	$82.34	$37.35
Field Rep	$100	$63.10	$54.28	$30.29	$31.84
AutoCAD/GIS Technician	$95	$40.91	$59.28	$60.11	$36.84
Survey Crew, Vehicle & Equipment	$165	$66.05	$98.18	$55.26	$59.91
Administrative Assistant	$80		$37.98	$13.07	$20.82
Clerical	$70	$11.55	$29.83	$12.21	$15.31
Courier	70		$29.83	$7.55	$15.31

Other Local Engineers Comparison

	2026/2027 SJE	Local Engr Firm 1 KH 2025		Local Engr Firm 2 CHA 2024		Local Engr Firm 3 CM 2023		Local Engr Firm 3 HS 2023	
Principal	$200	$285	$85.00	$229	$29.00	$240	$40.00	$285	$85.00
Expert Witness	$300								
Sr. PE or Sr. PSM	$150	$180	$30.00	$180	$30.00	$215	$65.00	$180	$30.00
Project Manager	$150	$167	$16.72	$150	$0.00	$190	$40.00	$225	$75.00
Project Engineer or PSM	$130	$190	$60.00	$150	$20.00	$140	$10.00	$150	$20.00
Sr. Project LS, Asnt PM or EI	$110	$227	$117.00	$182	$72.00				
Field Rep	$100	$147	$47.00	$130	$30.00	$135	$35.00	$150	$50.00
AutoCAD/GIS Technician	$95	$120	$25.00	$101	$6.00	$105	$10.00		
Survey Crew, Vehicle & Equipment	$165								
Administrative Assistant	$80							$85	$5.00
Clerical	$70	$75	$5.00	$65	$5.00				
Courier	70	$75	$5.00	$65	$5.00				

ATTACHMENT 8
Contract Provisions for Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Agreements

The Department, as a Non-Federal Entity as defined by 2 CFR §200.69, shall comply with the following provisions, where applicable. For purposes of this Grant Agreement between the Department and the Grantee, the term "Recipient" shall mean "Grantee."

Further, the Department, as a pass-through entity, also requires the Grantee to pass on these requirements to all lower tier subrecipients/contractors, and to comply with the provisions of the award, the SLFRF implementing regulation, including applicable provisions of the OMB Uniform Guidance (2 CFR Part 200), and all associated terms and conditions. Therefore, Grantees must include these requirements in all related subcontracts and/or sub-awards. Grantees can include these requirements by incorporating this Attachment in the related subcontract and/or sub-awards, however for all such subcontracts and sub-awards, the Grantee shall assume the role of the Non-Federal Entity and the subrecipients shall assume the role of the Recipient.

2 CFR PART 200 APPENDIX 2 REQUIREMENTS

1. Administrative, Contractual, and Legal Remedies

The following provision is required if the Agreement is for more than $150,000. In addition to any of the remedies described elsewhere in the Agreement, if the Recipient materially fails to comply with the terms and conditions of this Contract, including any Federal or State statutes, rules, or regulations, applicable to this Contract, the Non-Federal Entity may take one or more of the following actions.

A. Temporarily withhold payments pending correction of the deficiency by the Recipient.
B. Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
C. Wholly or partly suspend or terminate this Contract.
D. Take other remedies that may be legally available.

The remedies identified above, do not preclude the Recipient from being subject to debarment and suspension under Presidential Executive Orders 12549 and 12689. The Non-Federal entity shall have the right to demand a refund, either in whole or part, of the funds provided to the Recipient for noncompliance with the terms of this Agreement.

2. Termination for Cause and Convenience

Termination for Cause and Convenience are addressed elsewhere in the Agreement.

3. Equal Opportunity Clause

The following provision applies if the agreement meets the definition of "federally assisted construction contract" as defined by 41 CFR Part 60-1.3:

During the performance of this Agreement, the Recipient agrees as follows:

A. The Recipient will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Recipient will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:
    i. Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Recipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
B. The Recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
C. The Recipient will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's

essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Recipient's legal duty to furnish information.

D. The Recipient will send to each labor union or representative of workers with which he has a collective bargaining agreement or other Agreement or understanding, a notice to be provided advising the said labor union or workers' representatives of the Recipient's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

E. The Recipient will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

F. The Recipient will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

G. In the event of the Recipient's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the Recipient may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

H. The Recipient will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Recipient will take such action with respect to any subcontractor purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

4. Contract Work Hours and Safety Standards Act

Where applicable, if the Agreement is in excess of $100,000 and involves the employment of mechanics or laborers, the Recipient must comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each Recipient must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

5. Rights to Inventions Made Under Agreement

If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the Non- Federal Entity or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the Non-Federal Entity or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

6. Clean air Act (42 U.S. C. 7401-7671q.), the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), and EPA Regulations

If the Agreement is in excess of $100,000, the Recipient shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387), and by the EPA (40 CFR Part 15). Violations must be reported to the

Federal Awarding Agency and the Regional Office of the Environmental Protection Agency (EPA).

i. The Grantee shall include these requirements for the Clean Air Act and the Federal Water Pollution Act in each subcontract exceeding $100,000 financed in whole or in part with SLFRF funds.

7. Debarment and Suspension (Executive Orders 12549 and 12689)

The Recipient certifies that it is not listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 and 2 CF 1200 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension."

8. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

The Recipient certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. If applicable, the Recipient shall disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award, using form SF-LLL, available at:
https://apply07.grants.gov/apply/forms/sample/SFLLL_1_2_P-V1.2.pdf.

i. Grantees who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier, up to the recipient.

9. Procurement of Recovered Materials

The Recipient must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act as described in 2 CFR part 200.322.

10. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

The Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as partof any system. See Section 889 of Public Law 115-232 (National Defense Authorization Act 2019). Also, see 2 CFR 200.216 and 200.471.

11. Domestic Preferences for Procurement

The Recipients and subrecipients must, to the greatest extent practical, give preference to the purchase, acquisition, or use of goods, products, or materials produced in the United States in accordance with 2 CFR 200.322.

ADMINISTRATIVE

1. General Federal Regulations

Recipients shall comply with the regulations listed in 2 CFR 200, 48 CFR 31, and 40 U.S.C. 1101 *et seq.*

2. Rights to Patents and Inventions Made Under a Contract or Agreement

Rights to inventions made under this assistance agreement are subject to federal patent and licensing regulations, which are codified at Title 37 CFR Part 401 and Title 35 U.S.C. 200 through 212.

3. Compliance with the Trafficking Victims Protection Act of 2000 (2 CFR Part 175)

Recipients, their employees, subrecipients under this award, and subrecipients' employees may not:

A. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
B. Procure a commercial sex act during the period of time that the award is in effect; or
C. Use forced labor in the performance of the award or subawards under the award.

4. Whistleblower Protection

Recipients shall comply with U.S.C. §4712, Enhancement of Recipient and Subrecipient Employee Whistleblower Protection. This requirement applies to all awards issued after July 1, 2013 and effective December 14, 2016 has been permanently extended (Public Law (P.L.) 114-261).

A. This award, related subawards, and related contracts over the simplified acquisition threshold and all

employees working on this award, related subawards, and related contracts over the simplified acquisition threshold are subject to the whistleblower rights and remedies in the pilot program on award recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (P.L. 112-239).

B. Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 U.S.C. 4712.

C. The Recipient shall insert this clause, including this paragraph C, in all subawards and in contracts over the simplified acquisition threshold related to this award; best efforts should be made to include this clause, including this paragraph C in any subawards and contracts awarded prior to the effective date of this provision.

5. Notification of Termination (2 CFR § 200.340)

In accordance with 2 CFR § 200.340, in the event that the Agreement is terminated prior to the end of the period of performance due to the Recipient's or subcontractor's material failure to comply with Federal statutes, regulations or the terms and conditions of this Agreement or the Federal award, the termination shall be reported to the Office of Management and Budget (OMB)-designated integrity and performance system, accessible through System for Award Management (SAM) currently the Federal Awardee Performance and Integrity Information System (FAPIIS). The Non-Federal Entity will notify the Recipient of the termination and the Federal requirement to report the termination in FAPIIS. See 2 CFR § 200.340 for the requirements of the notice and the Recipient's rights upon termination and following termination.

6. Additional Lobbying Requirements

A. The Recipient certifies that no funds provided under this Agreement have been used or will be used to engage in the lobbying of the Federal Government or in litigation against the United States unless authorized under existing law.

B. The Lobbying Disclosure Act of 1995, as amended (2 U.S.C. §1601 et seq.), prohibits any organization described in Section 501(c)(4) of the Internal Revenue Code, from receiving federal funds through an award, grant (and/or subgrant) or loan unless such organization warrants that it does not, and will not engage in lobbying activities prohibited by the Act as a special condition of such an award, grant (and/or subgrant), or loan. This restriction does not apply to loans made pursuant to approved revolving loan programs or to contracts awarded using proper procurement procedures.

C. Pursuant to 2 CFR §200.450 and 2 CFR §200.454(e), the Recipient is hereby prohibited from using funds provided by this Agreement for membership dues to any entity or organization engaged in lobbying activities.

7. Increasing Seat Belt Use in the United States

Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Grantee is encouraged to adopt and enforce on-the-job seat belt policies and programs for its employees when operating company-owned, rented or personally owned vehicles.

8. Reducing Text Messaging While Driving

Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Grantee is encouraged to adopt and enforce policies that ban text messaging while driving and establish workplace safety policies to decrease accidents caused by distracted drivers.

9. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970

Where applicable, 42 U.S.C. §§ 4601-4655 and implementing regulations apply to this Agreement.

COMPLIANCE WITH ASSURANCES

1. Assurances

Recipients shall comply with all applicable assurances made by the Department or the Recipient to the Federal Government during the Grant application process.

FEDERAL REPORTING REQUIREMENTS

1. FFATA

Grant Recipients awarded a new Federal grant greater than or equal to $30,000 awarded on or after October1, 2015, are subject to the FFATA the Federal Funding Accountability and Transparency Act ("FFATA") of 2006. The FFATA legislation requires that information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is www.USASpending.gov. The Grantee agrees to provide the information necessary, within one (1) month of execution, for the Department to comply with this requirement.

DEPARTMENT OF TREASURY-SPECIFIC

1. Civil Rights Compliance

Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services or otherwise discriminate on the basis of race, color, national origin, (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following: Title VI of Civil Rights Acts of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department of Treasury implementing regulations at 31 CFR part 23.

The Department of Treasury will request information on recipients' compliance with Title VI of the Civil Rights Act of 1964, as applicable, on an annual basis. This information may include a narrative descripting the recipient's compliance with Title VI, along with other questions and assurances.

SLFRF-SPECIFIC

1. Period of Performance

All funds from SLFRF must be obligated by December 31, 2024 and expended by December 31, 2026.

2. Equipment and Real Property Management

Any purchase of equipment or real property with SLFRF funds must be consistent with the Uniform Guidance at 2 CFR Part 200, Subpart D. Equipment and real property acquired under this program must be used for the originally authorized purpose. Consistent with 2 CFR 200.311 and 2 CFR 200.313, any equipment or real property acquired using SLFRF funds shall vest in the non-Federal entity. Any acquisition and maintenance of equipment or real property must also be in compliance with relevant laws and regulations.

SLFRF INFRASTRUCTURE PROJECTS

For all infrastructure projects, the Grantee shall provide the following project information on a quarterly basis to the Department:

i. Projected/actual construction start date (month/year)
ii. Projected/actual initiation of operation date (month/year)
iii. Location details

SLFRF INFRASTRUCTURE PROJECTS OVER $10 MILLION

For infrastructure projects over $10 million, the following provisions apply:

1. Wage Certification

Grantees may provide a certification that all laborers and mechanics employed by Grantee in the performance of such project are paid wages at the rates not less than those prevailing, as determined by the U.S. Secretary of Labor in accordance with the Davis-Bacon Act, for the corresponding classes of laborers and mechanics employed projected of a character similar to the contract work in the civil subdivision of Florida in which the work is to be performed. If the Grantee does not provide such certification, the Grantee must provide a project employment and local impact report detailing:

i. The number of employees of contractors and sub-contractors working on the project;
ii. The number of employees on the project hired directly and hired through a third party;
iii. The wages and benefits of workers on the project by classification; and
iv. Whether those wages are at rates less than those prevailing.

Grantee must maintain sufficient records to substantiate this information upon request.

2. Project Labor Agreements

Grantees may provide a certification that the project includes a project labor agreement, meaning a pre-hire collective bargaining agreement consistent with the section 8(f) of the National Labor Relations Act (29 U.S.C. 158(f)). If the Grantee does not provide such certification, the Grantee must provide a project workforce continuity plan, detailing:

i. How the Grantee will ensure the project has ready access to a sufficient supply of

appropriately skilled and unskilled labor to ensure high-quality construction throughout the life of the project;

ii. How the Grantee will minimize risks of labor disputes and disruptions that would jeopardize timeliness and cost-effectiveness of the project;

iii. How the Grantee will provide a safe and healthy workplace that avoids delays and costs associatedwith workplace illnesses, injuries, and fatalities;

iv. Whether workers on the project will receive wages and benefits that will secure and appropriately skilled workforce in the context of the local or regional labor market; and

v. Whether the project has completed a labor agreement.

3. Other Reporting Requirements

Grantees must report whether the project prioritizes local hires and whether the project has Community Benefit Agreement, with a description of any such agreement, if applicable.

SLFRF WATER & SEWER PROJECTS

For water and sewer projects, Grantees shall provide the following information to the Department once the project starts, as appliable:

i. National Pollutant Discharge Elimination System (NPDES) Permit Number, for projects aligned with the Clean Water State Revolving Fund

ii. Public Water System (PWS) ID number, for projects aligned with the Drinking Water State Revolving Fund

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Jay G Foy, P.E. and Frank S. Palen, Esq.

Date: August 19, 2026

Subject: 180th Avenue North School Access Improvements: Acceptance of Easements [R-305]

Background: Roadway congestion and driver safety on 180th Avenue North and other streets adjacent to Frontier Elementary and Osceola Creek Middle Schools between Orange and Tangerine Boulevards are serious concerns. 180th Avenue North is an important through-road for western area commuters trying to access the bridge over the M Canal at 60th Street North and Mandarin Blvd. The road ROW also services as a busy drop-off and temporary waiting area for parents delivering and picking up their children at the schools.

The District is constrained in dealing with these traffic problems by the narrow width of its road easement at this location. Design solutions also require the delivery of services west of the boundary of the District's activated District Units, The expanded school access area is technically outside the District's service area, requiring grants of easements from or a written agreement with the landowners.

ITID's R-3 Roadway Plans, prepared by CAPTEC, included reconstruction of 180th Avenue North from Tangerine to Hamlin Boulevard. The design recognized the need to improve traffic safety and minimize congestion between Orange and Tangerine Boulevards adjacent to the Schools by improving drop-off and circulation areas, as well as accommodating related drainage requirements. The goal is as much as possible to more efficiently separate and minimize conflict between two traffic flows – commuters and school drop off/pick up. The limited width of the existing right-of-way for 180th Avenue North constrains design options. However, the two landowners on the west side of 180th Avenue North – the School Board and Palms West Associates I, LLLP (a subsidiary of G.L. Homes)– have cooperated with the District's request by granting formal easements for construction, access, drainage and maintenance purposes on their properties sufficient to accommodate an expanded roadway. These grants are offered without the need for compensation.

The proposed easements, attached as **Exhibits "A-1" and "A-2"**, complement each other, but the terms vary in some details because of different circumstances unique to the properties themselves. The easement from the School Board is for roadway maintenance and drainage purposes. The easement from Palms West

Associates I, LLLP is a temporary construction, roadway drainage and maintenance easement. These easements are required for ITID to construct and maintain the proposed improvements.

- **The School Board *Perpetual* Maintenance Easement.**

  In 2000 and 2003, with the cooperation of Palm Beach County, the District and the School Board executed Interlocal Agreements (copies attached as **Exhibit "B"**) designed to provide paved road access to the two, adjacent school sites. At the time, 180th Avenue North was identified as a District Road scheduled for possible transfer to County jurisdiction by a separate ILA with the County. Pending that decision, the School Board agreed to pay for paving the road provided that ITID design, permit, construct and maintain the access areas within a 50-foot wide, 2300-foot-long strip along the property's frontage on 180th Avenue North. Because both parties assumed that the County would eventually take ownership of 180th Avenue, North, no formal construction or maintenance easements were executed at the time. The District did assume and has honored its obligation to maintain the school access areas as required by the ILAs. As a practical matter, however, any additional maintenance responsibility, if any, has been indistinguishable from and is no more burdensome than normal maintenance of this segment of 180th Avenue North.

  If accepted by the Board, the proposed easement (attached as **Exhibit "A-1") will formally replace the school access maintenance area created by contract between 2000 and 2003 with a recorded easement**. The 50-foot wide and 2300-foot-long school access maintenance area is identical to school access maintenance area created in 2000 and 2003. If any increase in maintenance costs occurs, it may be attributable to increased physical improvements (e.g., expanded or enhanced laneage), not to any increase in an expanded right-of-way per se. Most of these improvements will be located within the original easement area dedicated to ITID by Royal Palm Beach Colony, not in the additional 50-foot-wide expansion area.

- **The "G.L. Homes" *Temporary* Construction, Maintenance and Drainage Easement.**

  The easement contributed by Palm Beach West Associates I, LLLP (a subsidiary of G. L. Homes) (attached as **EXHIBIT "A-2**") has offered to contribute an additional 50 feet-wide easement on its property for the purpose of extending the southbound approach and related improvements to the school entry area for an additional 972-feet north on the west side of 180th Avenue North. It serves the same function, but will allow the District to construct and maintain stacking, expanded laneage and related drainage improvements to extend farther north from the School property, past Orange Boulevard to just north of 70th Street North.

  This easement is ***temporary***. It will expire automatically in the future upon satisfaction of certain terms and conditions of the County Development Order for GL Homes' Indian Trails Grove PUD (the "ITG DO"). An ITG DO condition (as well as GL Homes' Development

Agreement with ITID) provides that GL Homes will construct Orange Boulevard from Seminole Pratt Whiutney Road to District Standards. GL will also construct Orange Boulevard on its property west from 180th to 190th Avenue North. This segment will become a County roadway. As a result, some portion of the intersection of Orange and 180th Avenue North – ***currently unidentified*** -- may be required to be transferred to the County at a date in the future, ***currently unscheduled.*** In any case, County policy forbids accepting any title to real property with subject to additional encumbrances -- like new easements.

Since neither the affected area, nor the date when the transfer can be identified at this time, GL Homes has offered to grant an easement to ITID for the School entry area -- provided that ***it automatically expires upon satisfaction of the ITG DO condition***. By that time, any improvements, like expanded turn lanes or drainage improvements to benefit school access, will be "facts on the ground", technically free and clear of encumbrances. The County Engineer has reviewed and approved this solution to resolving GL Homes' concerns regarding a possible conflict of County real estate policy and County zoning DO conditions.

The proposed roadway and related improvements within the easement area, included by CAPTEC as design elements of the R-3 Plans for 180th Avenue North, are illustrated in the attached **Exhibit "C"**. The total length of the combined easements is approximately 3285 feet. The design details are the result of close coordination among ITID, School Board and GL Homes Staffs over the past several years. Separation of stacking of vehicles for school drop-off and pickup from commuters is expected to reduce delay times for traffic via the previously reconstructed 60th St North to the Mandarin Boulevard crossing. These improvements include:

- a relocated pedestrian path;
- an extended right turn lane into south bound Frontier Elementary School;
- a left turn lane for south bound traffic on 180th onto Tangerine Boulevard;
- a left turn lane for north bound traffic on 180th into Osceola Elementary School;
- a left and right turn lane from north bound 180th traffic onto Orange Grove Boulevard;
- a left turn lane for south bound traffic on 180th onto Orange Boulevard; and
- Incidental drainage improvements.

Recommendation: Accept the roadway and drainage easement from the School Board of Palm Beach County and accept the temporary construction, roadway drainage and maintenance easement from Palm Beach West Associates I, LLLP (GL Homes).

Fiscal Impact: The easements will incur some minimal recording fees. Construction of these improvements to 180th Avenue North is a major capital expenditure anticipated by and included in funding for the R-3 Water Control Plan.

PREPARED BY
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WHEN RECORDED, RETURN TO:
Kristin Vara-Garcia, Esq.
School Board of Palm Beach County
P.O. Box 19239
West Palm Beach, FL 33416-9239

PCN: A portion of 00-40-42-34-00-000-1020 & 00-40-42-34-00-000-1030

ROADWAY AND DRAINAGE EASEMENT (180TH AVENUE NORTH)

THIS ROADWAY AND DRAINAGE ("Easement"), granted this _____ day of _____, 2026, by and between **THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA,** whose mailing address is 3661 Interstate Park Road North, Suite 200, Riviera Beach, Florida 33404 (hereafter referred to as "School Board" or "Grantor") and **INDIAN TRAIL IMPROVEMENT DISTRICT**, an Independent Special District of the State of Florida, whose mailing address is 13476 61st Street North, West Palm Beach, FL 33412, herein referred to as "District" or "Grantee".

WITNESSETH:

WHEREAS, School Board owns a certain parcel of real property in unincorporated Palm Beach County, Florida (hereafter referred to as the "School Board Property"), which is a portion of Frontier Elementary School and Osceola Creek Middle School; and

WHEREAS, the School Board Property is located on the west side of 180th Avenue North, a road owned and maintained by the District, which is used by students, parents and the public as the primary means of ingress to and egress from the School Board Property; and

WHEREAS, between 2000 and 2003, School Board and District entered into certain Interlocal Agreements in which School Board provided resources and District provided planning, design and construction services to pave a portion of 180th Avenue North, including construction of incidental sidewalks, turn lanes and roadway drainage facilities serving the School Board Property; and

WHEREAS, in the intervening years, District population has grown, increasing traffic to and demand for access to the School Board property, resulting in a significant increase in traffic congestion, inconvenience and public safety concerns; and

WHEREAS, District has initiated a program at its expense to expand and improve 180th Avenue North, and has offered to construct expanded turn lanes, sidewalks and related drainage over, under, across and through the School Board Property; and

WHEREAS, in order to implement this program of roadway access and related drainage improvements serving the School Board Property, District has requested School Board to grant the permanent, non-exclusive easement provided in this instrument.

NOW THEREFORE, School Board for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, has granted, bargained, sold and conveyed, and hereby grants, bargains, sells and conveys unto Grantee, its successors, and assigns a perpetual, unobstructed, non-exclusive easement for roadway and drainage purposes, in, over, upon, under and across the Easement Premises described in **Exhibit "A"**, upon the conditions herein set forth (the "Easement"), which Easement shall also authorize the District to install and maintain an expanded turn lane and sidewalk providing improved access to the public schools located on the School Board Property.

This Easement shall permit Grantee, its employees, agents, contractors, subcontractors, consultants and licensees and each of the aforementioned party's successors and assigns, to enter upon and use the Easement Premises at any time and from time to time to install, construct, reconstruct, operate, inspect, maintain, service, remove, relocate, repair, replace and improve the roadway, sidewalk and drainage improvements therein. **However, Grantee shall not be responsible for maintaining or liable for the existing drainage system serving the School Board's Property, and its obligations hereunder are limited to the turn lane and drainage facilities serving or that will serve the road.** The School Board, its successors or assigns, shall not construct any structure or other improvement upon the Easement Property or engage in any use of the surface of the Easement Property which is inconsistent or interferes with the Grantee's rights under this Easement.

THE CONDITIONS OF THIS EASEMENT ARE SUCH THAT:

1. All costs associated with the work performed within the Easement Premises shall be borne by Grantee and be done in compliance with all applicable provisions of School Board's policies and other applicable law.

2. Grantee shall submit to School Board's Chief Operating Officer ("COO"), or his/her designee, a written construction schedule and plans (the "Plans") for review and approval not less than thirty (30) days prior to the proposed commencement of all work involving the Easement Premises. The COO shall have fifteen (15) days to review the written construction schedule and plans and to notify Grantee whether any such written construction schedule and plans are approved or disapproved. The COO shall specifically state the basis for any disapproval of Grantee's construction schedule and/or plans. All modifications and revisions to the Plans shall be subject to the review and approval of the COO.

3. Upon completion of the roadway, sidewalk and drainage improvements, Grantee shall restore the Easements Premises to substantially the same condition as existed on the Effective Date of this Easement, which restoration shall occur no later than thirty (30) days following the completion of the construction of the improvements on the Easement Premises. In the event that

damage to the Easement Premises, School Board's improvements or the School Board Property is caused by Grantee, its employees or agents, Grantee shall, at the School Board's option, promptly restore, repair, replace or re-sod, the damaged property using materials of like kind or quality or reimburse School Board for the documented cost incurred by School Board in repairing or replacing the damaged property.

4. Following construction of the improvements, all regular maintenance involving Grantee's exercise of the easement rights herein granted over Easement Premises shall be coordinated with the COO by providing written notice thirty (30) days prior to the start of the proposed maintenance. Notice of any emergency maintenance involving Grantee's exercise of the easement rights herein granted over the Easement Premises shall be given to the COO as soon as practicable.

5. Grantee shall diligently pursue all work performed hereunder to completion and exercise the rights granted hereunder in a manner that does not unreasonably interfere with and minimizes the impact upon School Board 's use of the Easement Premises.

6. Grantee shall ensure that, during and as a result of use by Grantee, School Board's driveways, which are accessed from the contiguous roadway, shall remain open and passable at all times by School Board's pedestrians and vehicles, including school buses.

7. Grantee shall dispose of, in compliance with all applicable laws and to the satisfaction of School Board, all soil, brush and refuse resulting from the clearing of the Easement Premises for the uses authorized hereunder.

8. Grantee shall ensure that the Easement Premises is safe and secured at all times that work is being performed on the Easement Premises and that such work is conducted in such a way as to avoid the risk of personal injury to the students, visitors, faculty and staff of School Board. Grantee's use of the Easement Premises is at Grantee's sole risk.

9. The manufacture, distribution, dispensation, possession, consumption or use of alcohol, tobacco products of any kind, e-cigarettes or controlled substances on the Easement is strictly prohibited. This provision shall be included in all contracts let by Grantee for any work on the Easement Premises.

10. This Easement shall in no way restrict the right and interest of School Board in the use, maintenance and quiet enjoyment of the Easement Premises to the extent that such does not materially interfere with the rights granted herein, including but not limited to the right to install and maintain above ground and subsurface improvements such as fences, irrigation lines, landscaping, light poles, utility lines, sidewalks, roadways, driveways, and other improvements in, on or under the Easement Premises.

11. Grantee recognizes its liability for certain tortious acts of its agents, officers, and employees and agrees to be responsible for all claims, liability, losses, and/or causes of action that may arise from any negligent act or omission due to the acts of its agents, servants, or

employees, to the extent and limits provided by law, Grantee being subject to the limits provided in Section 768.28, Florida Statutes, the State of Florida's partial waiver of Sovereign Immunity; provided, however, that this provision shall not be construed as a waiver of any right or defense that Grantee has under said statute. To the fullest extent permitted by law, Grantee shall indemnify, protect, defend and hold School Board harmless from and against any damages, liability, actions, claims or expenses (including reasonable attorney's fees and expenses at trial and all appellate levels) arising out of exercise of the rights granted hereby and use of this Easement including, without limitation, loss of life, personal injury and/or damage to property arising from or as a result of any occurrence in or upon the Easement or in connection with the use or performance of the work on the Easement, or otherwise, subject to the limits on Grantee's liability provided in Section 768.23, Florida Statutes.

12. Grantee covenants to maintain sufficient professional, general liability and worker's compensation coverage, unless self-insured, regarding its liability, throughout the term of this Easement. Grantee shall also require its contractors and subcontractors to maintain and keep in full force and effect General Liability Insurance in an amount not less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) general aggregate, bodily injury and property damage liability coverage and Workers Compensation covering all employees in accordance with Chapter 440, Florida Statutes. The General Liability policy shall include coverage for the Operations on the Easement Premises, Contractual Liability, Independent Contractors Contractual Liability, and Broad Form Property Damage Liability coverages. In addition, Grantee shall require its contractors and subcontractors to maintain Business Automobile Liability at a limit of liability not less than One Million Dollars ($1,000,000) Each Occurrence for all owned, non-owned and hired automobiles. In the event Grantee's contractors or subcontractors do not own any automobiles, they shall maintain Hired & Non-Owned Auto Liability in such amount. Coverage shall be provided on a primary basis. Except for Workers Compensation and Automobile Liability, all insurance policies shall name School Board as an Additional Insured. Such Insurance shall be issued by an insurance company licensed to do business in the State of Florida and approved by Grantee and School Board's Chief Financial Officer. A Certificate of Insurance evidencing such insurance coverage shall be provided to School Board prior to the commencement of any work by Grantee's contractors and subcontractors pursuant to this Easement. Such Certificate shall require thirty (30) days prior notice of cancellation or adverse material change in coverage. In no event shall the limits of said insurance policies be considered as limiting the liability of Grantee's contractors and subcontractors under this Easement.

13. Grantee shall prohibit its employees and contractors from having contact with any students that may be present on School Board Property. In the event that the applicable Florida Statutes regarding background checks of non-instructional contractors are subsequently interpreted or amended to require background checks of Grantee's employees and/or contractors, Grantee warrants and represents that it will promptly and fully comply with such statutes, at its sole cost and expense. Neither School Board, nor its members, officers, employees, nor agents, shall be liable under any legal theory for any claim whatsoever for the rejection of any Grantee's employee's or contractor's (or discontinuation of Grantee employee's, or contractor's services) on the basis of these compliance obligations. This shall be deemed to be a continuing warranty and

representation for the term of this Easement and failure of Grantee to strictly comply shall be grounds for immediate termination of this Easement.

14. Grantee hereby expressly agrees that in the event that Grantee abandons its use of the Easement Premises for the purpose herein expressed, this Easement shall become null and void, and all the right, title and interest in and to the Easement Premises shall revert to School Board.

15. The terms, conditions, covenants and provisions of this Easement shall run with the land and shall inure to the benefit of and be binding upon Grantee, School Board, and their respective successors and assigns.

16. Grantee shall not assign any of its rights under this Easement to a third party that is not a state agency or subdivision as defined in Florida Statute Section 768.28 ("Assignee"), without the prior written consent of School Board and School Board and Assignee entering into a separate written agreement providing for indemnification and insurance coverage to the satisfaction of School Board.

17. This Easement is granted without warranty or representation and subject to zoning and other governmental restrictions, matters reflected on any plat relating to the Easement Premises, and all other easements, restrictions, conditions, encumbrances and other matters of record. Grantee hereby accepts the Easement Areas in their "As Is", "Where Is" condition. Grantee acknowledges and agrees that that School Board has not made any warranties or representations to Grantee regarding the Easement Premises, including, but not limited to, any representations or warranties regarding the suitability of the Easement Premises for use by Grantee.

18. This Easement shall be construed and enforced pursuant to Florida Law. If any provision of this Easement is determined to be invalid or unenforceable, such provision shall be severed from the remaining provisions of this Easement and the remaining provisions shall continue to be valid and enforceable. The parties agree that any controversies or legal disputes arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Fifteenth Judicial Circuit of Palm Beach County, Florida.

19. The Grantee agrees and understands that, except as otherwise required by law, it will provide the School Board's Office of Inspector General ("School Board's Inspector General") access to records related to this Agreement as required by School Board Policy 1.092.

20. Grantee agrees to comply with all provisions of Fla. Stat. §448.095, including but not limited to registering with and using the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the work authorization status of all newly hired employees and must require that any contractors hired related to this Easement do the same.

21. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon

it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

22. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Easement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Easement shall not be deemed a waiver of such provision or modification of this Easement. A waiver of any breach of a provision of this Easement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Easement.

23. This Easement sets forth the entire understanding of the parties regarding the subject matter hereof. Any prior agreements, representations, understandings, and oral statements regarding the subject matter of this Easement are merged herein and shall be of no further force or affect between the parties.

TO HAVE AND TO HOLD the premises, rights, and easement granted herein unto Grantee, its successors and assigns, for the purposes aforesaid forever, subject to the reverter set forth in paragraph 14 above.

IN WITNESS WHEREOF, School Board and Grantee have caused these presents to be executed in their name, by their proper officers thereunto duly authorized the day and year first above written.

Witnesses as to both:

Sign Name

Maria J. Baez
Print Name

Sign Name

Tori Jones
Print Name

THE SCHOOL BOARD OF PALM BEACH COUNTY, Florida, Grantor

BY _____
Michael J. Burke, Superintendent

REVIEWED AND APPROVED AS TO LEGAL FORM

_____
School Board Attorney

SCHOOL BOARD SEAL

STATE OF FLORIDA)
COUNTY OF PALM BEACH)

Sworn to and subscribed before me by means of ☐ physical presence or ☐ online notarization, this 20th day of May, 2026, by Michael J. Burke, Superintendent of the School Board of Palm Beach County Florida, who is personally known to me.

Notary Public

Maria J. Baez

Print

My Commission Expires: 1/22/2028



MARIA J. BAEZ
Notary Public
State of Florida
Comm# HH447607
Expires 1/22/2028

ACCEPTED by DISTRICT, this _____ day of _____, 2026.

INDIAN TRAIL IMPROVEMENT DISTRICT, an Independent Special District of the State of Florida, Grantee

BY_____
Elizabeth Accomando
Its President

ATTEST:

BY_____
Betty Argue
Its Secretary

Approval Date:_____

DISTRICT SEAL

STATE OF FLORIDA)
COUNTY OF PALM BEACH)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Elizabeth Accomando and Betty Argue, President and Secretary, respectively, of the Indian Trail Improvement District, who are personally known to me.

_____
Notary Public

_____
Print
My Commission Expires:_____

EXHIBIT "A"
THE EASEMENT PREMISES

DJG Surveying and Mapping, Inc.

LB# 7682

16889 W Edinburgh Drive
Loxahatchee, FL 33470
PHONE: 954-675-7244
EMAIL: admin@djgsurvey.com
www.djgsurvey.com



LOCATION SKETCH NTS

SURVEYOR'S NOTES:

1. BEARING REFERENCE: The Bearings shown hereon are referenced to the East line of Section 34-42-40, as published by Palm Beach County Engineering Department. Said line bears North 00°05'37" West.

2. This is not a survey, but only a graphic depiction of the land shown hereon and its calculated legal description. No boundary corners were set in the field related to this sketch.

3. All recordings shown hereon are referenced to the Public Records of Palm Beach County, Florida.

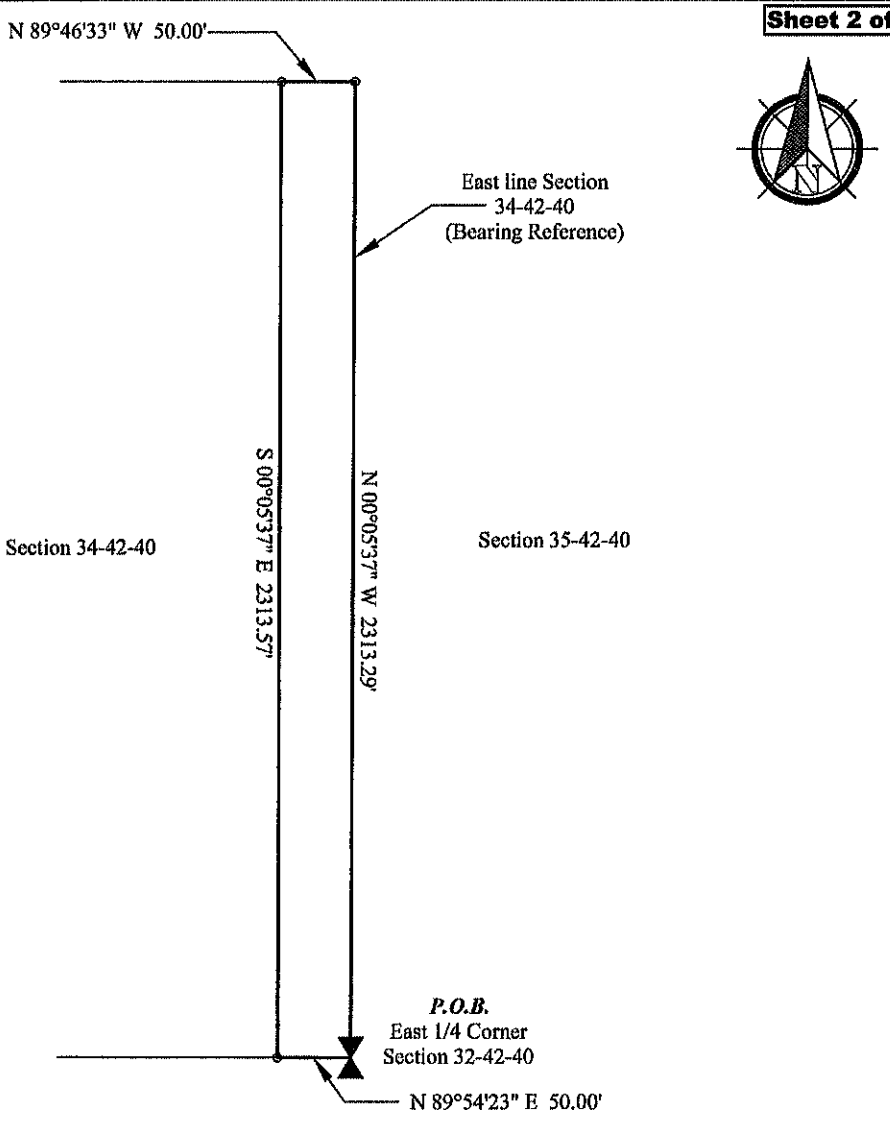
Not valid without an authenticated electronic signature and electronic seal, or the original signature and seal of a Florida licensed Surveyor and Mapper

JOB NO. 25-0409 **SCALE: Not to Scale**

05/19/2025
DENNIS J. GABRIELE
Professional Surveyor and Mapper
NO. LS 5709
State of Florida

Dennis Gabriele Digitally signed by Dennis Gabriele Date: 2025.05.18 21:09:09 -04'00'

DJG Surveying and Mapping, Inc.
LB# 7682
16889 W Edinburgh Drive
Loxahatchee, FL 33470
PHONE: 954-675-7244
EMAIL: admin@djgsurvey.com
www.djgsurvey.com



Legend

P.O.B. = Point of Beginning

DJG Surveying and Mapping, Inc.

LB# 7682
16889 W Edinburgh Drive
Loxahatchee, FL 33470
PHONE: 954-675-7244
EMAIL: admin@djgsurvey.com
www.djgsurvey.com

LEGAL DESCRIPTION

A parcel of land lying in Section 34, Township 42 South, Range 40 East, Palm Beach County, Florida, being more particularly described as follows:

Beginning at the East one-quarter corner of said Section 34;

Thence, North 00°05'37" West, along the East line of Section 34, a distance of 2313.29 feet;

Thence, North 89°46'33" West, a distance of 50.00 feet;

Thence, South 00°05'37" East, along a line 50 feet West of, and parallel with, the East line of Section 34, a distance of 2313.57 feet;

Thence, North 89°54'23" East, a distance of 50.00 feet to the ***Point of Beginning.***

Said lands lying and being in Unincorporated Palm Beach County, Florida, and containing 115,670.75 square feet (2.655 acres) more or less.

This Instrument Prepared by
and to be Returned to:

Frank S. Palen, Esq.
Caldwell Pacetti Edwards Schoech & Viator LLP
1555 Palm Beach Lakes Blvd., Suite 1200
West Palm Beach, FL 33401

PC No. 00-40-42-27-00-000-9000
00-40-42-34-00-000-1010

TEMPORARY CONSTRUCTION, ROADWAY DRAINAGE, AND MAINTENANCE EASEMENT

THIS TEMPORARY CONSTRUCTION, ROADWAY DRAINAGE, AND MAINTENANCE EASEMENT (the "Easement") shall be effective as of the _____ day of _____, 2026 (the "Effective Date"), and is being granted by **PALM BEACH WEST ASSOCIATES I, LLLP**, a Florida limited liability limited partnership, whose mailing address is 1600 Sawgrass Corporate Parkway, Suite 400, Sunrise, Florida 33323 (hereafter referred to as the "Grantor"), to **INDIAN TRAIL IMPROVEMENT DISTRICT**, an Independent Special District of the State of Florida, whose mailing address is 13476 61st Street North, West Palm Beach, Florida 33412 (hereafter referred to as the "District").

W I T N E S S E T H:

WHEREAS, Grantor is the record fee title owner of the real property described in **Exhibit "A",** which is attached hereto and made a part hereof (the "Easement Area"); and

WHEREAS, Grantor intends by this instrument to grant to District a temporary easement in, over, under and upon the Easement Area for the purposes and upon the terms herein provided to construct and maintain an expanded turn lane and stacking area for motor vehicles accessing the public-school sites on 180th Avenue North and stormwater drainage improvements incidental thereto.

NOW, THEREFORE, in consideration of the sum of Ten Dollars ($10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. **RECITALS.** The foregoing recitations are incorporated herein and made a part hereof.

2. **TEMPORARY ROADWAY AND INCIDENTAL DRAINAGE CONSTRUCTION EASEMENT.** Grantor grants to District a temporary, unobstructed and nonexclusive easement in, over, under and upon the Easement Area for the purpose of providing ingress and egress for pedestrian, vehicular and/or equipment usage, including temporary storage and parking, by District, together with its authorized employees, contractors, suppliers, consultants, licensees and agents, for usage in conjunction with construction of an expanded and extended turn lane to access the public schools located on 180th Avenue North, and stormwater

drainage and public sidewalk improvements incidental thereto.

3. **TEMPORARY DRAINAGE EASEMENT.** The Grantor hereby grants to the District a temporary, non-exclusive easement in, over, under and upon the Property for: (a) ingress and egress and (b) the installation, construction, operation, inspection, and maintenance of stormwater drainage improvements incidental to the expanded turn lane.

4. **TEMPORARY MAINTENANCE EASEMENT.** Grantor hereby grants to the District for use by its authorized employees, consultants, agents, contractors, sub-contractors, and suppliers, a temporary, non-exclusive easement in, over, under and upon the Easement Area for: (a) ingress and egress of personnel and vehicles, equipment, supplies and materials which may be temporarily stored or parked upon the Easement Area, and (b) the management, operation, testing, inspection, maintenance, repair, replacement, removal, and upgrade of the expanded turn lane and related stormwater drainage and public sidewalk improvements incidental thereto.

5. **ASSIGNMENT.** The District shall not sell, assign or transfer any of its rights or easements granted hereunder, either directly or indirectly, without the prior written consent of the Grantor or the then-fee title owner of the applicable portion of the Easement Areas, as the case may be, and any attempt to do so shall be null and void, except that said prohibition shall not apply to an assignment or transfer by the District to a governmental entity or agency.

6. **RELEASE OF EASEMENTS.** In the event the District should subsequently determine that it no longer requires an easement or right granted herein as to a portion or all of the Easement Area, then in such event such portion thereof which is no longer required may be released by the District without the requirement for payment of consideration for said release by or from the Grantor.

7. **SUCCESSORS AND ASSIGNS.** Where the context of this easement allows or permits, the terms "Grantor" and "District" shall also include their successors, grantees and assigns.

8. **MODIFICATIONS.** Any modification of this easement shall be binding only if evidenced in a written instrument signed by each party or an authorized representative of a party in such format that is subject to recording of Public Record.

9. **ENFORCEMENT.** In the event of any controversy, claim or dispute relating to this Easement or its breach, the prevailing party shall be entitled to recover reasonable expenses, attorney's fees, and costs.

10. **CONSTRUCTION.** The parties acknowledge that each has shared equally in the drafting and construction of this Easement and, accordingly, no Court construing this Easement shall construe it more strictly against one party than the other and every covenant, term and provision of this Easement shall be construed simply according to its fair meaning.

11. **GOVERNING LAW AND VENUE.** The easements, warranties, covenants, authorizations and agreements contained herein shall run with the land and be governed by the laws of the State of Florida as now and hereafter in force. Further, venue of any litigation arising out of this easement shall be exclusively in the Fifteenth Judicial Circuit in and for Palm Beach County, Florida.

12. **WAIVER BY JURY TRIAL.** The parties hereby waive any rights any of them may have to a jury trial in any litigation arising out of or related to this Agreement and agree that they shall not elect a trial by jury. The parties have separately, knowingly and voluntarily given this waiver of right to trial by jury with the benefit of the availability of competent legal counsel.

13. **EFFECTIVE DATE.** This Easement shall be effective as of the last day it is signed by both parties hereto.

14. **TERMINATION DATE.** This Easement shall automatically (and without the necessity of recording any other instrument) terminate and be null and void upon the date Grantor conveys fee simple title to the real property underlying the Easement Area to Palm Beach County, Florida. Notwithstanding the automatic termination as aforesaid, in connection with any conveyance of the fee simple title to the real property underlying the Easement Area to Palm Beach County, Florida, at the request of Grantor, Grantee shall execute and deliver to Grantor such written release and termination of this Easement as may be requested by Grantor to confirm such termination, which shall be in recordable form for filing in the public records of Palm Beach County, Florida, at no cost or expense to Grantee.

SIGNATURES BEGIN ON FOLLOWING PAGE

IN WITNESS WHEREOF, the undersigned have signed and sealed this Easement on the day and year first above written.

Signed, sealed and delivered in the presence of:

Sign: _____

Print: KEVIN RATTERREE

Address: 1600 Sawgrass Corp. Parkway #400 Sunrise, FL 33323

Sign: _____

Print: Richard M Norwalk

Address: 1600 Sawgrass Corp. Parkway Suite 400 Sunrise, FL 33323

GRANTOR:

PALM BEACH WEST ASSOCIATES I, LLLP, a Florida limited liability limited partnership

By: Palm Beach West I Corporation, a Florida corporation, its general partner

By: _____

Larry Portnoy, Vice President

[CORPORATE SEAL]

STATE OF FLORIDA)
COUNTY OF BROWARD)

The foregoing instrument was executed before me by Larry Portnoy, as Vice President of Palm Beach West I Corporation, a Florida corporation, the general partner of Palm Beach West Associates I, LLLP, a Florida limited liability limited partnership, by means of □ physical presence or □ online notarization and did (did not) take an oath.

WITNESS my hand and official seal, this 8 day of July, 2026.

_____

Notary Signature

(NOTARY'S SEAL)

TERRY LILLIAN

☑ Personally Known OR □ Produced Identification
Type of Identification Produced _____

Notary Public State of Florida
Terry Lillian
My Commission HH 442973
Expires 9/12/2027

ACCEPTED by DISTRICT this 12 day of _____, 2026.

ATTEST:

INDIAN TRAIL IMPROVEMENT DISTRICT, an independent special district of the State of Florida

By: _____
Betty Argue
Its: Secretary

By: _____
Elizabeth Accomando
Its: President

[DISTRICT SEAL]

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of □ physical presence or □ online notarization, this ____ day of _____ 2026, by Elizabeth Accomando on behalf of Indian Trail Improvement District.

(Notary Seal)

_____
Notary Public State of Florida

_____
Print/Type/Stamp Name

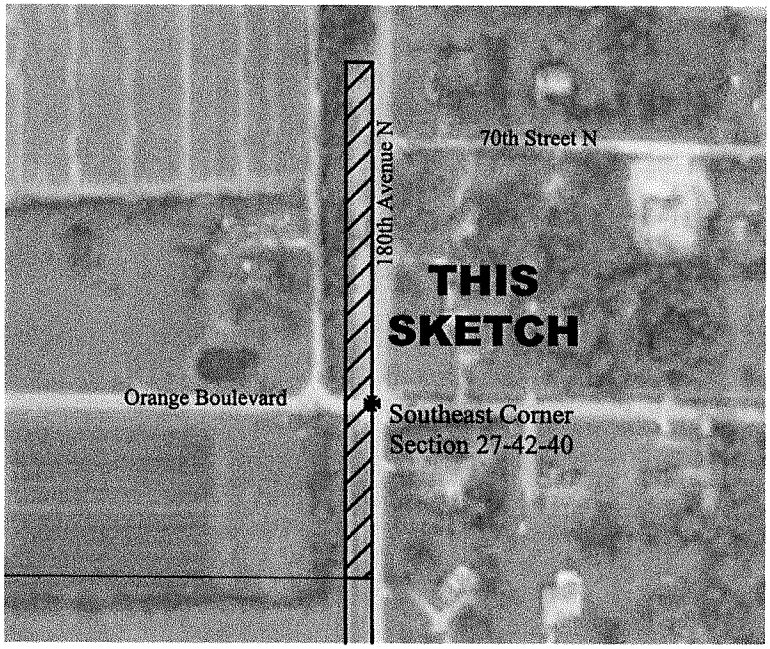
□ Personally Known OR □ Produced Identification
Type of Identification Produced _____.

EXHIBIT "A"
EASEMENT AREA

DJG Surveying and Mapping, Inc.

LB# 7682

16889 W Edinburgh Drive
Loxahatchee, FL 33470
PHONE: 954-675-7244
EMAIL: admin@djgsurvey.com
www.djgsurvey.com



LOCATION SKETCH NTS

SURVEYOR'S NOTES:

1. BEARING REFERENCE: The Bearings shown hereon are referenced to the East line of Section 27-42-40, as published by Palm Beach County Engineering Department. Said line bears North 00°05'35" West.

2. This is not a survey, but only a graphic depiction of the land shown hereon and its calculated legal description. No boundary corners were set in the field related to this sketch.

3. All recordings shown hereon are referenced to the Public Records of Palm Beach County, Florida.

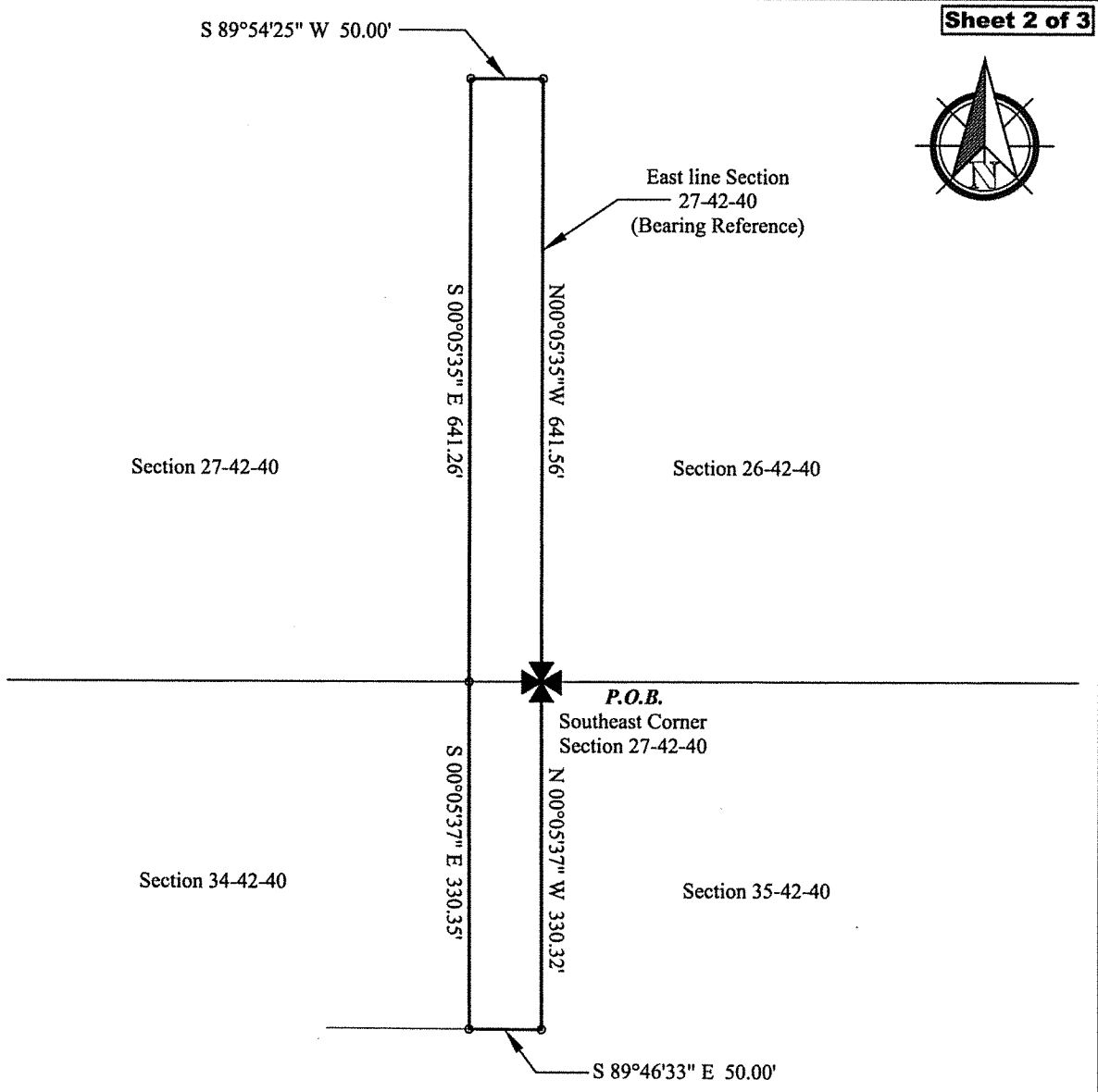
Not valid without an authenticated electronic signature and electronic seal, or the original signature and seal of a Florida licensed Surveyor and Mapper

JOB NO. 25-0409 **SCALE: Not to Scale**

05/19/2025
DENNIS J. GABRIELE
Professional Surveyor and Mapper
NO. LS 5709
State of Florida

Dennis Gabriele Digitally signed by Dennis Gabriele Date: 2025.05.18 21:07:52 -04'00'

DJG Surveying and Mapping, Inc.
LB# 7682
16889 W Edinburgh Drive
Loxahatchee, FL 33470
PHONE: 954-675-7244
EMAIL: admin@djgsurvey.com
www.djgsurvey.com



Legend

P.O.B. = Point of Beginning

DJG Surveying and Mapping, Inc.
LB# 7682
16889 W Edinburgh Drive
Loxahatchee, FL 33470
PHONE: 954-675-7244
EMAIL: admin@djgsurvey.com
www.djgsurvey.com

LEGAL DESCRIPTION

A parcel of land lying in Sections 27 and 34, Township 42 South, Range 40 East, Palm Beach County, Florida, being more particularly described as follows:

Beginning at the Southeast corner of said Section 27;

Thence, North 00°05'35" West, along the East line of Section 27, a distance of 641.56 feet;

Thence, South 89°54'25" West, a distance of 50.00 feet;

Thence, South 00°05'35" East, along a line 50 feet West of, and parallel with, the East line of Section 27, a distance of 641.26 feet to a point on the South line of Section 27;

Thence, South 00°05'37" East, along a line 50 feet West of, and parallel with, the East line of said Section 34, a distance of 330.35 feet;

Thence, South 89°46'33" East, a distance of 50.00 feet to a point on the East line of Section 34;

Thence, North 00°05'37" West, along said East line, a distance of 330.32 feet to the ***Point of Beginning.***

Said lands lying and being in Unincorporated Palm Beach County, Florida, and containing 48,586.96 square feet (1.115 acres) more or less.

APPROVED

Board Meeting Date: November 21, 2000 **Agenda Item #:** 12A7

SCHOOL DISTRICT OF PALM BEACH COUNTY
BOARD AGENDA ITEM SUMMARY
FACILITIES PLANNING

I recommend the School Board approve an Interlocal Agreement between the School District of Palm Beach County and the Indian Trail Improvement District for the paving of roads to serve the new Acreage Area Elementary School 96B(01).

- The School District is in the process of constructing a new elementary school at the northwest corner of Tangerine Road and 180th Avenue North.
- This School will provide enrollment relief to Acreage Pines Elementary School.
- Tangerine Road is paved to the school site. However 180th Avenue North is not paved and there are no pathways to the school site.
- The Indian Trail Improvement District proposes to pave 180th Avenue North from Orange Boulevard south to Tangerine Road, provide pathways and turn lanes is necessary to access the School.
- This Interlocal Agreement provides for the Indian Trail Improvement District to prepare and design the construction plans for the paving of 180th Avenue North and the construction of pathways from Orange Boulevard to Tangerine Boulevard.
- Indian Trail Improvement District through this Agreement will also permit the use of 50 feet of roadway easement on 180th Avenue for the Project.
- The Interlocal Agreement also allows for Indian Trail Improvement District to maintain the roadway until the County accepts maintenance.
- The School Board will reimburse Indian Trail Improvement District for the improvements to 180th Avenue upon receipt of the invoice.
- The District will work with the County Commissioner for this area in obtaining financial assistance.

BOARD GOAL(S): 6 **KEY RESULT(S):** 10

LEGAL SIGN-OFF **Yes** ■ **N/A** ❑

CONTACT: William F. Malone/Linda H. Hines (TAO I.D. "Hines")/Angela D. Usher

FINANCIAL IMPACT
The cost of the roadway improvements to the School District is $391,000. This cost will be paid from the Capital Funds Budget for New Acreage Elementary School (96B).

CONSENT AGENDA ITEM

H:\data\wp51\doc\brdrpt\n2112a7.96b

ITEM 12A7
BOARD REPORT
NOVEMBER 21, 2000

ADDITIONAL INFORMATION

INTERLOCAL AGREEMENT
SITE PLAN
FACILITIES PLANNING

(See Attached)

INTERLOCAL AGREEMENT BETWEEN THE PALM BEACH COUNTY SCHOOL BOARD AND INDIAN TRAIL IMPROVEMENT DISTRICT CONCERNING THE PAVING OF ROADS TO SERVE A NEW SCHOOL

THIS INTERLOCAL AGREEMENT entered into this _____ day of _____, 2000, by and between the School Board of Palm Beach County, hereinafter, the "Board", and the Indian Trail Improvement District, an independent special district of the State of Florida, hereinafter, the "District".

WHEREAS, the parties to this Agreement desire to provide paved road and pathway access to an elementary school to be constructed on approximately a 30-acre site at the northwest corner of Tangerine Boulevard and 180th Avenue North, within the boundaries of the District; and

WHEREAS, the Board plans to construct the school within a time frame to effectuate its opening in the Fall of 2001; and

WHEREAS, the existing access to the school site is on unpaved roads, which have no pathways; and

WHEREAS, it is in the interest of public safety to provide paved roads and pathways to access the school; and

WHEREAS, the District proposes to pave 180th Avenue North from Orange Boulevard to Tangerine Boulevard.

NOW, THEREFORE, in consideration of the mutual benefits to be derived from the road and pathway construction and for other good and valuable consideration, the parties agree as follows:

Section 1.

The recitals set forth above are true and accurate and are made a pert of this Agreement.

Section 2.

The District hereby agrees to:

A. Prepare the design and construction plans for the paving of 180th Avenue North and the construction of pathways from Orange Boulevard to Tangerine Boulevard, hereinafter referred to as the "Project".

B. Permit the use of fifty (50) feet of roadway easement on 180th Avenue North for the paving and construction of the Project.

C. Bid and administer the construction of the Project so that it will be completed prior to August, 2001, unless extended by mutual agreement of the parties.

D. Bid the Project in such a manner that the cost of constructing turn lanes to serve the school will be determined.

E. Provide maintenance for the Project until such time as the conditions for County acceptance as defined in the District's August 15, 1995 Agreement with Palm Beach County are met.

F. Provide invoices to the Board for their respective share of the cost as defined in Section 3.

G. Provide the Board the opportunity to review and approve the plans for 180th Avenue North, from Orange Boulevard to Tangerine Boulevard prior to finalizing plans.

Section 3.

The Board hereby agrees to:

A. Provide the funds necessary to pay for the paving and roadway improvements of 180th Avenue North, from Orange Boulevard to Tangerine Boulevard and turn lanes to the school site within thirty (30) days of receipt of an invoice from the District.

B. Apply for and comply with the District's permitting conditions for the use and connection to the District's rights-of way and easements.

Section 4.. **Timing of Work**.

It is the intent of the parties hereto to proceed with due diligence so that a contract for the construction of the Project can be let by the District prior to June, 2001, and the Project completed prior to the opening of school in the Fall of 2001.

Section 5.

This Agreement shall be effective on the date it is last executed by the parties and shall continue until the Project is completed and all invoices are paid in full.

Section 6. **Notice**.

All notices to be given or delivered by or to any party hereunder, shall be in writing and shall be (as elected by the party giving such notice) hand delivered by messenger, courier service or Federal Express, or alternately shall be sent by United States Certified Mail, with Return Receipt

Requested. The effective date of any notice shall be the date of delivery of the notice if by personal delivery, courier services or Federal Express, or if mailed, upon the date which the return receipt is signed or delivery is refused or the notice designated by the postal authorities as non-deliverable, as the case may be. The parties hereby designate the following as the addresses to which notices shall be delivered:

BOARD:	School Board of Palm Beach County Dr. H. Benjamin Marlin, Superintendent 3320 Forest Hill Boulevard West Palm Beach, Florida 33406-5813
With a copy to:	School District of PBC Planning and Real Estate Department Linda H. Hines, Director 3320 Forest Hill Boulevard West Palm Beach, Florida 33406-5813
DISTRICT:	Indian Trail Improvement District John W. Bonde, Administrator 13476 61st Street North West Palm Beach, Florida 33412-1915
With a copy to:	Charles F. Schoech, Esq. Caldwell & Pacetti 324 Royal Palm Way, Suite #300 P.O. Box 2775 Palm Beach, Florida 33480

Section 7.

This Agreement shall be construed in accordance with the laws of the State of Florida. Should any dispute arise out of this Agreement, venue shall lie in Palm Beach County, Florida. Both parties have participated in the drafting of this Agreement. Therefore, the terms of this Agreement shall not be construed against one party as opposed to the other based on who drafted it.

THE REMAINDER OF THIS PAGE HAS PURPOSELY BEEN LEFT BLANK

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT BETWEEN THE PALM BEACH COUNTY SCHOOL BOARD AND INDIAN TRAIL IMPROVEMENT DISTRICT CONCERNING THE PAVING OF ROADS TO SERVE A NEW SCHOOL DISTRICT.

IN WITNESS WHEREOF, the parties hereunto have executed this Agreement on the dates set forth below:

SCHOOL DISTRICT OF PALM BEACH COUNTY

By: _____
Sandra S. Richmond, Chair

ATTEST:

By: _____
Secretary

By: _____
Dr. H. Benjamin Marlin, Superintendent

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: D. Tamm-Ott 10/9/00
School Board Attorney

INDIAN TRAIL IMPROVEMENT DISTRICT

By: _____
William R. Gotthelf, President

ATTEST:

By: _____
Mary M. Viator, Secretary

By: _____
John W. Bonde, Administrator

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THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA

Board Meeting
November 21, 2000

For the Record: The School Board of Palm Beach County, Florida, met in the Winona Webb Jordan Board Chambers, 3300 Forest Hill Boulevard, West Palm Beach, Florida, on November 21, 2000, at 4:40 p.m. for a Public Hearing regarding expulsions. Student X-03 spoke on his own behalf. Board Members in attendance were Chairman Tom Lynch, Vice Chairman Jody Gleason, Paulette Burdick, Bill Graham, Debra Robinson and Sandra Richmond.

BOARD MEETING:

The School Board Meeting convened at 5:05 p.m. in the same location as stated above with all Board Members in attendance. Also present was Superintendent Ben Marlin.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was led by Pine Grove Elementary School "Peace Makers".

For the Record: A Board Member for District 6 has not yet been sworn in; therefore, a unanimous vote will reflect a vote of 6/0.

1 - Approve Board Minutes: None.

2 - Consent Agenda Items: The Superintendent recommended a consent agenda of items 9A through 13P.

The Superintendent withdrew the following items from the agenda:

13B(10) - Contract with Macromedia, Inc.

13C(1) - Consultant Contract for Professional Services - Thomasina M. Portis

13C(7) - Consultant Contract for Professional Services - Project MIND, Inc.

Mr. Graham announced he would be leaving the meeting early and requested Mr. Harris handle items 15B and 15C at the end of the meeting in his absence.

3 - Presentations/Awards: Sue Walters (with Mr. Lynch and Mrs. Gleason on behalf of the Board) presented the following:

3A - Recognition of Gulfstream Park: Recognized Gulfstream Park for their contributions to the Palm Beach County School District.

3B - Recognition of Palm Beach County Veterans of World War II: Introduced Palm Beach County Veterans of World War II.

Joyce Lester from Greenacres Elementary School reinacted a story in honor of Literacy Week.

Dr. Marlin thanked Dr. Richmond for being chair for the past two years and presented her with a gavel from staff and a plaque made by students at Indian Ridge.

4A - Superintendent's Report: Dr. Marlin presented his report on the following:

- Thanked the Veterans recognized earlier for their attendance.
- State HSCT scores went down in reading and math; however Palm Beach County scores were reported above the state average.
- Less money will be appropriated next year and all departmental budgets are being reviewed as well as programs to try and prepare for this anticipated shortcoming.
- Happy Thanksgiving to all!

4B(1) - Renaming of South Technical Education Center, Boynton Beach, Florida: On motion of Graham/Gleason, the Board unanimously approved renaming South Technical Education Center as **South Technical Community High School**.

5 - Student Government Report: Lindsay Murray of Olympic Heights High School stated that they have had three student government meetings but do not have any new resolutions.

Mr. Lynch recognized college students in the audience.

6 - Delegations/Individuals:

6A - Elected Officials: None.

6B - Delegations: Dave Florance

6C - Individual Appearances - Agenda Items: Greg Hauptner

6D - Individuals to Speak on Behalf of Expulsions: None.

6E - Audit Committee Report: Mr. Bob Carroll presented the following Audit Committee Report from the November 17, 2000 Audit Committee Meeting:

- School Audits are going very well and are improving.
- KPMG provided an update on the district financial audit and no major issues are on the major report.
- Mr. Chiu was evaluated by the Chairman of the Audit Committee and he received an outstanding report for last year.
- Announced two new members of the Audit Committee:

  Richard Roberts

  Kevin James
- Cindy Adair reported on the technology program.
- Announced new Audit Committee Chair (Cindy Adair) and Vice Chair (Noah Silver).
- Thanked staff and the Board for their support during his tenure as Chair.

For the Record: Mr. Graham left the meeting at this point; therefore, a unanimous vote will reflect a vote of 5/0.

6E(1) - Adoption of 2000-2001 Annual Audit Plan: A motion by Gleason/Burdick to adopt the 2000-2001 Annual Audit Plan was followed by discussion.

Amendment: An amendment by Robinson/Richmond for the audit committee to review how an expeditious audit of MWBE can be completed by next Board Meeting was followed by discussion.

Amendment Withdrawn: The makers of the motion withdrew their amendment.

Main Motion: The main motion was unanimously approved.

Motion for Audit: On motion of Robinson/Burdick, the Board unanimously approved for the audit committee to review how an audit of MWBE can expeditiously be put in the audit plan.

6F - Construction Oversight and Review Committee (CORC) Report: The CORC report presented monthly activities as follows:

- Maude Ford Lee and Dwayne E. Randolph were recommended for two empty seats on CORC.
- Reviewed current status of the Enterprise Resource Software selection process.
- 3DI presented the status of their assumption of school projects assigned to them.
- Reviewed Maintenance and Plant Operation status.

Motion to Accept CORC Recommendations: On motion of Robinson/Burdick, the Board unanimously accepted Maude Ford Lee and Dwayne E. Randolph as Dr. Robinson's appointments to CORC.

Mrs. Burdick requested information regarding the threshold of dollar amounts for capital projects.

6G - Investment Committee Report: None.

Consent Agenda: Upon recommendation by the Superintendent and on motion of Gleason/Burdick, the Board unanimously approved the following consent agenda items:

9B - Approval for the Continuation of the Grant Application for the Individuals with Disabilities Education Act (IDEA), Discretionary Supplement Funds

9C - Approval of a Grant with Redlands Christian Migrant Association and Hagen Road Elementary School for School Age Child Care Services

9F - Approval of a Request for Proposal Grant Application to the Florida Department of Education for the Florida Mentor Teacher School Pilot Program for Heritage Elementary

9G - Approval of Continuation of Currently Funded New Millenium High School Grant Application

9H - Competitive Grant Application from Pahokee Middle/Senior High School for the Florida Mentor Teacher School Pilot Program

9I - Approval of Articulation Agreement with the New England Institute of Technology at Palm Beach, Inc.

9J - Approval of an Agreement with Palm Beach Community College (PBCC) for Participation in the America Reads Challenge Program

9K - Approval of Agreements Between Boca Raton High School, Palm Beach Gardens High School and the Department of the Navy

9L - Continuation of Participation in the Youth Leadership Palm Beach County Program

9M - Approval of the Alternative Schools/Public Private Partnership Incentives Proposal Entitled "Design for the Future"

10A - Royal Palm Beach High School Wildcat Chorus to Travel to Nassau

11A - Personnel Agenda

11B - Job Descriptions

11C - Recommendations for Personnel Disciplinary Action - Fenol St. Louis

12A(1) - Approve an Amendment to the Educational Plant Survey for Jefferson Davis Middle School

12A(2) - Approve the Educational Specifications for a new transportation facility

12A(3) - Approve the Release from School Impact Subsidy Payment for all Remaining Properties in the Estoville Subdivision

12A(4) - Approve the Granting of the Right of Way Deed to Palm Beach County

12A(5) - Approve the School District of Palm Beach County's Participation in a Permit Application with East Beach Water Contract District

12A(6) - Approve an Easement Deed to Palm Beach County

12A(8) - Approve the Agreement between the School Board of Palm Beach County and Indian Trail Improvement District

12A(9) - Approve the Agreement between the School Board of Palm Beach County and Seminole Water Control District

12A(10) - Approve the Water Service Agreement and the Memorandum of Agreement with the Town of Jupiter for Water Service

12B(2) - Approve Reduction of Retainage for Polo Park Middle School

12C(1) - Approve the Renewal of the Lease Agreement with the Palm Beach County Sheriff's Office

12C(2) - Approve the Renewal of the Sugarcane Purchase Agreement for the 2000-2001 crop year - Rosenwald Elementary School site

12C(3) - Approve the Renewal of the Sugarcane Purchase Agreement for the 2000-2001 crop year - Pahokee Middle-High School

12C(4) - Approve the Real Estate Sale and Purchase Contract - Lot 13, Block 4, Pleasant City

12C(5) - Approve the Real Estate Sale and Purchase Contract - Lot 10, Block 4, Pleasant City

13A(1) - No Bid Award for Science and Home Economics Student Lab Stations

13A(2) - No Bid Award for Bioremediation, Pumping and Repair of Grease Traps

13A(3) - No Bid Award for Purchase of Electric Generators and OEM Parts

13A(4) - Bid Award for RFP for Work Adjustment and Job Training Services

13A(5) - Bid Award for Paint and Related Items

13A(6) - Bid Award for Food and Supplies for School Cafeteria

13A(7) - No Bid Award for Remodeling of Rooms 203/204 at Inlet Grove Community High

13A(8) - Ratification of Purchase/Installation of Utility Bodies

13A(9) - Bid Award for Cafeteria Equipment II

13A(10) - Bid Award for Purchase of Food Merchandising Vending Machines

13A(11) - Bid Award for Construction of a Softball Field with Dugouts, Bullpens, Warming Track, Fencing, Concession/Storage Building, Bleachers, and Field Lighting at John I. Leonard High School

13A(12) - Bid Award for RFP for Disaster Recovery Hotsite

13A(13) - Bid Award for Pleated Air Conditioning Filters

13A(14) - Bid Award for Video Surveillance System

13A(15) - Bid Award for RFP for Legal Services I and II

13A(16) - Ratification of RFP for Hazardous Waste Services

13B(1) - Approve the Continuing Service Agreement with New Century Education Corporation (NCEC) in the amount of $15,200

13B(2) - Approve Additional Estimated Expenditures on Request for Proposal 99C-018G, Wetlands and Protected Species Related Services, in the amount of $100,000

13B(3) - Approve Additional Estimated Expenditures on Term Contract 00C-53J, Air Conditioning Control Parts, in the amount of $450,000

13B(4) - Approve Additional Estimated Expenditures for SNAP Systems, Inc., in the amount of $143,700

13B(5) - Approve Additional Estimated Expenditures for Term Contract 00C-51P, Door Hardware, in the amount of $250,000

13B(6) - Approve Additional Estimated Expenditures for Term Contract 00C-64P, Wood Doors, in the amount of $200,000

13B(7) - Approve the Contract with Mondo Publishing Company, in the amount of $553,000

13B(8) - Approve the Agreement for Sponsored Course with Florida Atlantic University, in the amount of $18,762

13B(9) - Approve Additional Estimated Expenditures for Certified Athletic Training for Student Athletes, in the amount of $15,000

13C(2) - Consultant Contract with Upendo Shabazz

13C(3) - Consultant Contract with Tele-Image Inc.

13C(4) - Consultant Contract with Skate With Us, Inc.

13C(5) - Consultant Contract with Skate With Us, Inc.

13C(6) - Consultant Contract with Barbara Cox-Gerlock

13C(9) - Consultant Contract with Florida Sheriff's Youth Ranches

13C(10) - Consultant Contract with Randall Glass

13C(11) - Consultant Contract with Innovative Leisure, Inc.

13C(12) - Consultant Contract with Susan R. Holland

13C(14) - Consultant Contract with Centro Cultural Latinoamericano

13C(15) - Consultant Contract with Dr. Patrick C. Coggins

13D(2) - Approve an Additional Estimated Expenditure for Survey Services

13D(3) - Approve an Additional Estimated Expenditure for Construction Testing/Geotechnical Services

13D(6) - Approve the Revised Architectural Fees and Schedule with MPA Architects, Inc. for Forest Hill Elementary School

13D(7) - Approve the Re-Use Agreement for HVAC Modifications at Bear Lakes Middle School and Loxahatchee Groves Elementary School

13E - Donation of Surplus Buses

13F - Reimbursement for Contracted Individual Transportation

13G - Approval of Lease Agreement with the National Football Foundation and College Hall of Fame

13H - Changes in Approved Signers for School Internal Funds Bank Accounts

13K(1 through 5) - Authorizing Financial Institutions to Transfer Funds through Electronic or Other Medium

13L - Workers Compensation Settlement

13M - Flood Insurance

13N - Interim Financial Statements for the First Quarter FY2001

13O(1 through 3) - October Budget Amendments

13P - Contract on Accreditation

Items Pulled for Separate Discussion and Vote:

8A(1) - Proposed Policy 2.63 - "Employee Suggestion Incentive Program": A motion by Burdick/Richmond to approve the proposed Policy 2.63 entitled "Employee Suggestion Incentive Program" was followed by discussion.

Mr. Lynch expressed the desire for the committee to have more of a variety of members and referred to the top of page 3, line 41, and requested this include a timeframe of implementation. Mr. Lynch also addressed item 92 under 7A(1) changing "may" to "will" with regard to a bonus.

Mrs. Gleason referred to section 5B under "Eligible Suggestions" and requested better language so the policy is not so restrictive of employees in that department.

Amended Motion: An amended motion by Burdick/Gleason to include language on line 41 to make it yearly; to make line 47 not so restrictive and on line 92 change "may" to "will" was unanimously approved.

Dr. Richmond requested including a reward of time off rather than monetary and by consensus, the Board agreed to review restrictive leave as an alternative.

Main Motion as Amended: The main motion as amended was unanimously approved.

8A(2) - Proposed Revisions to Policy 1.01 - "Responsibilities... ": A motion by Gleason/Burdick to approve the proposed revisions to Policy 1.01 entitled "Responsibilities..." to be renumbered Policy 1.011 and renamed "Responsibilities of the District School Board" was followed by discussion.

Mr. Lynch stated that #4 should not be part of the policy.

Amended Motion: An amended motion by Burdick/Richmond, to delete 8A(2), (3), (4), (5) was followed by discussion and then withdrawn by the makers of the motion.

Vote on Main Motion: The main motion was approved 3/2 with Gleason/Lynch/Robinson voting in favor of the motion and Burdick/Richmond dissenting.

8A(3) - Proposed Revisions to Policy 1.01 - "Responsibilities...": On motion of Gleason/Robinson, the Board approved 4/1 with Burdick dissenting the proposed revisions to Policy 1.01, entitled "Responsibilities...," to be renumbered Policy 1.012 and renamed "Responsibilities of the Superintendent of Schools."

8A(4) - Proposed Revisions to Policy 1.01 - "Responsibilities...": On motion of Gleason/Robinson, the Board approved 4/1 with Burdick dissenting the proposed revisions to Policy 1.01, entitled "Responsibilities...," to be renumbered Policy 1.013 and renamed "Responsibilities of School District Personnel and Staff."

8A(5) - Proposed Revisions to Policy 1.01 - "Responsibilities...": A motion by Gleason/Robinson to approve the proposed revisions to Policy 1.01, entitled "Responsibilities...," to be renumbered Policy 1.014 and renamed "Responsibilities of Principals" was followed by discussion.

Amended Motion: An amended motion by Richmond/Robinson to incorporate what the law reads regarding the roll of SAC's and stating under #3 that the evaluation should be on an annual basis was unanimously approved.

Main Motion as Amended: The main motion as amended was approved 4/1 with Burdick dissenting.

8A(6) - Proposed Revisions to Policy 2.09 - School Advisory Committees: A motion by Richmond/Gleason to approve the proposed revisions to Policy 2.09, entitled "School Advisory Committees" was followed by discussion.

Amended Motion: An amended motion by Robinson/Gleason for item number 8 to read as follows was unanimously approved:

8. The school's budget will be presented to the School Advisory Council ("SAC") at least once annually as required by statute. In addition, the school will present to the SAC on a quarterly basis, if requested by a SAC Chair or majority vote by SAC members, the following information:

A. By object and function codes and project numbers

9. Last year's budgeted amount and last year's actual expenditures;

10. This year's budgeted amount, this year's amended budgeted amount, and this year's actual expenditures to date;

11. A percentage comparison of amended budgets spent to date; and

B. Information relating to the income and expenditure of school fund raising and school internal accounts as provided by the school.

C. Including the importance of Principals and SAC'S to work together.

Main Motion as Amended: The main motion as amended was unanimously approved.

Dr. Richmond requested a legal opinion regarding amendments being prepared prior to the meeting and Mr. Harris responded that it is fine as long as it is not discussed by Board Members prior to the meeting.

8A(7) - Proposed Revisions to Policy 7.03 entitled "Naming of Schools": A motion by Burdick/Richmond to approve the proposed revisions to Policy 7.03 entitled "Naming of Schools" was followed by discussion.

Amended Motion: An amended motion by Gleason/Burdick to delete the wording regarding private donations and private gifts and regarding the committee make-up add "*a minimum of*" was unanimously approved.

Main Motion as Amended: The main motion as amended was unanimously approved.

Dr. Marlin suggested scheduling a workshop/meeting regarding policies rather than discussing them at Board Meetings.

8B(1-3) - FYI Items: Items 8B(1) through (3) were presented as FYI Items for the Board.

8B(4) - Wrongful Death Claim - Grunow: On motion of Gleason/Burdick, the Board unanimously approved the release of its worker's compensation subrogation lien from the wrongful death claim settlement between Pamela Grunow, individually and as personal representative of the Estate of Barry Grunow, and First Floridian Insurance, Elmore McCray, Willie McCray, Luvina Carbin and Ambree Atwaters, and authorize the signing of relevant documents .

8B(5) - Waiver of Attorney Conflict of Interest: On motion of Gleason/Burdick, the Board unanimously approved the Waiver of Attorney Conflict of Interest, as recommended by attorneys, regarding the actual, potential or perceived conflict of interest that may exist regarding the attorneys at Akerman Senterfitt & Edison, P.A., who are representing the respective interests of Professional Educators Network (PEN).

8B(6) - General Release - Alfonso: On motion of Gleason/Burdick, the Board unanimously approved the General Release signed by Mr. Alfonso and authorized the execution of all related documents. Mr. Alfonso will be compensated in the amount of Five Thousand and 00/100 Dollars ($5,000.00). Palm Beach County School Board vs. Jorge Alfonso.

8C(1) - Expulsion of Student 00/01-X-03: A motion by Burdick/Gleason to adopt the Hearing Officer's Recommended Order and expel Student 00/01-X-03 without continuing educational services from the regular public school program of the Palm Beach County School District for one (1) calendar year because on August 30, 2000, Student X-03 committed battery on a student with a weapon and disrupted a school function on the campus of Palm Beach Gardens Community High School was followed by discussion.

Amended Motion: An amended motion by Dr. Robinson to change this recommendation to include services for one year and return the student to an alternative setting, died for lack of a second.

Main Motion: The main motion was approved 4/1 with Robinson dissenting.

8C(2) - Expulsion of Student 00/01-X-04: The Superintendent withdrew this item.

9A - Approval of the Submission of Competitive Reading Enhancement Grant to the Florida Department of Education: On motion of Richmond/Gleason, the Board unanimously approved the submission of 389 competitive Reading Enhancement Grants of up to $5,000 each for a total of $1,509,770 to the Florida Department of Education, to provide specific materials, supplies, and/or training designed to increase reading proficiency, effective December 1, 2000-June 30, 2001, and authorized the Superintendent or designee to sign all documents and contracts related to the grant which are required for implementation of the grant activities.

9D - Approval of Schoolwide Change to Improve Student Performance through the H.O.S.T.S. Program Grant Applications: A motion by Richmond/Burdick to approve the competitive Florida Department of Education grant applications for the Schoolwide Change to Improve Student Performance through the H.O.S.T.S. Program for Language Arts in the amount of $120,000 and authorize the Superintendent or designee to sign all documents and contracts related to the grant which are required for implementation of the grant activities was approved 3/2 with Lynch/Richmond/Robinson voting in favor of the motion and Burdick/Gleason voting against the motion.

9E - Approval of Schoolwide Change to Improve Student Performance through the H.O.S.T.S. Program Grant Applications: A motion by Richmond/Robinson to approve the competitive Florida Department of Education grant applications for the Schoolwide Change to Improve Student Performance through the H.O.S.T.S. Program for Language Arts and Mathematics for Lincoln Elementary School and authorize the Superintendent or designee to sign all documents and contracts related to the grant which are required for implementation of the grant activities was approved 3/2 with Lynch/Richmond/Robinson voting in favor of the motion and Burdick/Gleason voting against the motion.

12A(7) - Approval of an Interlocal Agreement with Indian Trail Improvement District: A motion by Richmond/Gleason was approved 4/1 with Burdick dissenting an Interlocal Agreement between the School District of Palm Beach County and the Indian Trail Improvement District for the paving of roads to serve the new Acreage Area Elementary School 96B (01).

12A(11) - Lease with G-STAR: A motion by Richmond/Robinson to approve leasing certain buildings located at the former Burt Reynolds Ranch to G-STAR, a non-profit corporation, for administrative office use and filming of TV programs for local broadcast, subject to future School Board approval of a lease agreement was followed by discussion.

Amended Motion: An amended motion by Gleason/Burdick for a yearly contract with an annual one year renewal was unanimously approved.

Amended Motion: An amended motion by Burdick/Gleason to include notification to all high schools on an annual basis was followed by discussion.

Amended Motion - Withdrawn: The amended motion was withdrawn by the makers of the motion.

Item Withdrawn: The Superintendent withdrew item 12A(11).

12B(1) - Architectural Additional Services for 97-M: On motion of Gleason/Richmond, the Board approved 4/1 with Lynch dissenting the architectural additional services for Boynton Beach/Delray Area Elementary School (97-M), New Construction Project and adjust appropriate contracts.

Motion to Adjourn Board Meeting: On motion of Gleason/Burdick, the Board unanimously approved adjourning the Board Meeting at 7:50 p.m. in order to convene a Leasing Corporation Meeting.

Convene Leasing Corporation Meeting: The Leasing Corporation Meeting was convened at 7:50 p.m.

Item #1: On motion of Gleason/Burdick, the Board unanimously approved the Board of Directors of the Leasing Corporation as follows:

President	Board Chairman
Vice President	School Board Vice-Chairman
Secretary	H. Benjamin Marlin, Superintendent
Treasurer	Timothy W. McClary, Chief Financial Officer

Motion to Adjourn: On motion of Robinson/Burdick, the Board unanimously approved adjourning the Leasing Corporation meeting at 7:53 p.m.

Reconvene Board Meeting: The Board Meeting was reconvened at 7:53 p.m.

13C(13) - Consultant Contract with The Gallup Organization: On motion of Burdick/Robinson, the Board approved 4/1 with Gleason dissenting the consultant contract award with the Gallup Organization.

Non-Agenda Speakers: Gary Mitten; Karen Brill; Matthew Brill; and Rachel Brill.

13D(1) - Agreement for Design Phase Fees: On motion of Gleason/Richmond, the Board unanimously approved the agreement for Design Phase Fees in the amount of $31,693 plus $5,000 for reimbursable expense items with Catalfumo Construction & Development, Inc. for Construction Management at Risk Services for Addison Mizner Elementary School Kitchen Addition & Remodeling.

13D(4) - Agreement for Design Phase Fees: On motion of Burdick/Richmond, the Board approved 4/1 with Lynch dissenting the agreement for Design Phase Fees of $74,655 for Construction Management at Risk Services to C.R. Klewin Southeast, Inc. for Boynton Beach Area Elementary School 97M.

13D(5) - Agreement for Design Phase Fees: On motion of Richmond/Burdick, the Board unanimously approved the agreement for Design Phase Fees of $77,562 for Construction Management at Risk Services to James A. Cummings, Inc., for Palmetto Elementary School Modernization.

13D(8) - Award of Continuing Contract: A motion by Richmond/Gleason to approve the award of "Continuing Contract" to Catalfumo Construction & Development, Inc.; Janus & Hill Corporation; S&F Construction, Inc.; The Shiff Group; C.R. Klewin Southeast, Inc.; and Coral-Tech Associates, Inc.; for General Contracting Services, failed 2/3 with Richmond/Gleason voting in favor of the motion and Burdick/Lynch/Robinson voting against the motion.

13I - Approval of the Spending Guidelines and Proposed Allocation of the FY01 Equity Funds: A motion by Burdick/Robinson to approve the spending guidelines and proposed allocation of the FY01 Equity Funds was followed by discussion.

Amended Motion: An amended motion by Gleason/Burdick to delete the last paragraph on the first page and have the monies distributed to the CAO and Area Superintendent for alternative schools and tech centers was unanimously approved.

Main Motion as Amended: The main motion as amended was unanimously approved.

13J - Lease Agreement Between North Palm Beach Elementary School and Palm Beach Maritime Academy Charter School: A motion by Richmond/Gleason to approve the Lease Agreement between North Palm Beach Elementary School and Palm Beach Maritime Academy Charter School was approved 3/2 with Lynch/Richmond/Robinson voting in favor of the motion and Burdick/Gleason voting against the motion.

Point of Information: Dr. Richmond requested a point of information regarding the ramifications of item 13D(8) failing.

Motion to Reconsider: A motion by Robinson/Gleason to reconsider item 13D(8) was unanimously approved.

13D(8) - Award of Continuing Contract: A motion by Gleason/Richmond to approve the award of "Continuing Contract" to Catalfumo Construction & Development, Inc.; Janus & Hill Corporation; S&F Construction, Inc.; The Shiff Group; C.R. Klewin Southeast, Inc.; and Coral-Tech Assoc., Inc.; for General Contracting Services was followed by discussion.

Amended Motion: An amended motion by Gleason/Robinson was approved 4/1 with Burdick dissenting, that by the next Board Meeting staff will provide a list of projects with priorities of greatest need, scope of work and fund source.

Main Motion as Amended: The main motion as amended was approved 4/1 with Burdick dissenting.

Board Discussion Items:

15A - Construction of 98-JJJ (Wellington) and 91-EEE (West Boynton): Mrs. Gleason requested the Board consider directing staff to bring a site contract forward for the construction of a permanent high school.

Mr. Lynch stated that if there is not a contract in December, staff should find another site.

Mrs. Burdick commented that she would like to wait until a contract comes forward.

Mr. Lynch summarized the discussion stating that the Board needs more information.

15B - New Policy Establishing Revised Attendance/Zone Criteria for Student Assignment for ABC and Board Consideration: Mr. Harris reviewed this item in Mr. Graham's absence and after Board discussion the Board agreed to act on this year's recommendation and then change the criteria.

15C - Pros and Cons of Delegating - Waiver of Potential Attorney/Client Conflicts: Mr. Harris reviewed this item in Mr. Graham's absence and after Board discussion the Board agreed to delegate this to the Superintendent and Legal.

15D - Superintendent Selection: Mrs. Burdick requested the Board discuss an appropriate time to meet and consider the process and timeline for the selection of a superintendent.

After discussion, the Board requested a final decision from Dr. Marlin by January 15, 2001, with regard to his remaining as Superintendent.

15E - Financial Reporting Software: Mrs. Burdick requested the Board discuss the status of the financial reporting software.

After discussion, the Board agreed to let staff decide the best avenue and bring a recommendation back to the Board.

15F - Technology Services Workshop Request: Dr. Robinson requested scheduling a workshop to consider the proposed contracting for technology services.

By consensus the Board agreed to a workshop on this issue.

15G - Choice Enrollment: Dr. Robinson requested that the Superintendent direct staff to outline a plan for Choice Enrollment for elementary and middle school students in school district administrative areas 1 and 2 to be implemented in August, 2001.

After discussion, the Board agreed that staff will retrieve all previous information regarding choice enrollment, update this information and bring to the Board.

15H - African and African-American Curriculum Implementation: Dr. Robinson requested the Board discuss having the Superintendent direct staff to prepare a status report on the development, infusion and implementation of the African and African-American curriculum into the District's curriculum.

After discussion, the Board agreed that the Superintendent will provide a date which this will be completely implemented.

Mrs. Burdick also requested an update on key results.

Mrs. Gleason requested Achievement for All as one document rather than two and the Board agreed.

Board Discussion:

Mrs. Gleason nominated Bill Graham as FSBA representative in place of Art Johnson and Mrs. Gleason agreed to serve on FIRN in place of Art Johnson.

Motion to Adjourn: On motion of Gleason/Burdick, the Board unanimously approved adjourning the Board Meeting at 9:40 p.m.

Thomas Lynch
Chairman

H. Benjamin Marlin
Superintendent

1-31-01
Date of Approval

Certified Copy.
Carol Keller Bass
2/23/18.

8/20/03
12A-1

COPY

INTERLOCAL AGREEMENT BETWEEN THE PALM BEACH COUNTY SCHOOL BOARD AND INDIAN TRAIL IMPROVEMENT DISTRICT CONCERNING RIGHT-OF-WAY IMPROVEMENTS TO SERVE 99-HH MIDDLE SCHOOL

THIS INTERLOCAL AGREEMENT is made and entered into this 22 day of September, 2003 by and between the School Board of Palm Beach County, Florida, a political subdivision of the State of Florida, hereinafter referred to as the "School Board", and Indian Trail Improvement District, an independent special district of the State of Florida, hereinafter referred to as "Indian Trail".

WHEREAS, The School Board is the governing body of the School District of Palm Beach County, Florida, a corporate body and political subdivision of the State of Florida, pursuant to Chapter 230 Florida Statutes; and

WHEREAS, Indian Trail is an independent special taxing district and political subdivision of the state of Florida created pursuant to Chapter 298 Florida Statutes and Chapter 57-646 Laws of Florida 1957 as amended; and

WHEREAS, the parties to this Agreement desire to provide right-of-way improvements to 180th Avenue North, to accommodate the installation of turn lanes for the new 99-HH Middle School, hereinafter referred to as "School", allowing for the efficient movement of traffic along 180th Avenue North between Tangerine Avenue and Orange Avenue; and

WHEREAS, the School Board plans to construct the school within a time frame to effectuate it opening in August 2004; and

WHEREAS, it is in the interest of public safety to provide for the safe and efficient flow of traffic along 180th Avenue North and to the new Middle School; and

WHEREAS, Indian Trail proposes to design and construct the proposed right-of-way modifications necessary to accommodate the additional turn lanes necessary for the Middle School; and

WHEREAS, Florida Statute 1013.51(1)(b) and Palm Beach County Unified Land Development Code, Section 6.4 requires that the School Board pay its proportionate share of offsite system improvements necessitated by the development of the educational facility.

NOW, THEREFORE, in consideration of the mutual benefits to be derived from the right-of-way modifications and for other good and valuable consideration, the parties agree as follows:

Section 1. The recitals set forth above are true and correct and are hereby made a part of this Agreement.

Section 2. Obligations of Indian Trail.

Indian Trail is hereby obligated to, and agrees to:

1. Prepare all necessary engineering design, permitting, and construction plans for the construction of right-of-way improvements to 180th Avenue North necessary to

accommodate the addition of turn lanes for the School, as shown and identified on Exhibit "A", hereinafter referred to as the "Project".

2. Bid and administer the construction of the Project so that it will be completed prior to the opening of the School, which is scheduled to be open in August 2004, unless extended by mutual agreement of the parties.

3. Provide maintenance for the Project until such time as the conditions for County acceptance as defined in Indian Trail's August 15, 1995 Agreement with Palm Beach County are met.

4. Provide the School Board the opportunity to review and approve the plans for the right-of-way improvements prior to finalizing the plans.

5. Provide invoices to the School Board for the School Board's respective share of the costs of design, permitting, and construction, as defined in Section 3 below.

Section 3. Obligation of the School Board.

The School Board is hereby obligated to, and agrees to:

1. Provide the funds to pay for the paving and right-of-way improvements to 180th Avenue North, which are necessary to accommodate the School within thirty (30) days of receipt of an invoice from Indian Trail.

2. Pay Indian Trail all reasonable costs of design, permitting, and construction of the right-of-way improvements. Such cost to be reviewed and approved by the School District prior to payment, in an amount not to exceed the Engineers Conceptual Cost Estimate provided as a part of Exhibit "A".

Section 4. Timing of Work.

It is the intent of the parties hereto to proceed with due diligence so that a contract for the construction of the Project can be let by Indian Trail prior to December 31, 2003 and the Project completed prior to the opening of the school in August 2004. Indian Trail shall maintain a phased schedule, agreed upon by both parties, for the right-of-way construction, which does not interfere or hamper the school construction.

Section 5. Term.

This Agreement shall be effective on the date it is last executed by the parties and shall continue until the Project is completed and all invoices are paid in full.

Section 6. Notice.

All notices to be given or delivered by or to any party hereunder, shall be given in writing and shall be (as elected by the party giving such notice) hand delivered by a messenger, courier service or Federal Express, or alternately shall be sent by United States Certified Mail, with

return receipt requested. The effective date of any notice shall be the date of delivery of the notice if by personal delivery, courier service or Federal Express, or if mailed, upon the date which the return receipt is signed or delivery is refused or the notice designated by the postal authorities as non-deliverable, as the case may be. The parties hereby designate the following as the addresses to which notices shall be delivered:

SCHOOL BOARD: School Board of Palm Beach County
Arthur C. Johnson, Superintendent
3320 Forest Hill Boulevard
West Palm Beach, FL 33406-5813

With copy to: School Board of Palm Beach County
Joseph M. Moore, Chief Operating Officer
3320 Forest Hill Boulevard
West Palm Beach, FL 33406-5813

INDIAN TRAIL: Indian Trail Improvement District
Edward Oppel, Chief Operating Officer
13476 61st Street North
West Palm Beach, FL 33412-1915

With copy to: Charles F. Schoech, Esq.
Caldwell & Pacetti
324 Royal Palm Way, Suite 300
P.O. Box 2775
Palm Beach, FL 33480

Section 7. Recognition of Liability.

The School Board and Indian Trail recognize their respective liability for certain tortious acts of their agents, officers, employees and invitees, and agree to be responsible respectively for all claims, liability, losses, and/or causes of action that may arise from any of its negligent acts or omissions due to the acts of its agent, servants, or employees to the extent and limits provided in Section 7687.28, Florida Statutes, the State of Florida's partial waive of Sovereign Immunity; provided, however, that this provision shall not be construed as a waiver of any right or defense that the School Board or Indian Trail have under said statute. Each part covenants to maintain sufficient professional, general liability and worker's compensation coverage, unless self-insured, regarding its respective liability, throughout the term of the Agreement.

Section 8. Entire Agreement.

This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter.

Section 9. Binding Effect.

All terms and provisions of the Agreement shall be binding, inure to the benefit of, and be enforceable by the parties and their legal representatives, successors and assigns.

Section 10. Amendments.

This Agreement may be amended or modified at any time in all respects by an instrument in writing, executed by all parties to the Agreement.

Section 11. Severability.

If any provisions of this Agreement shall be held illegal, inoperative or unenforceable in any context, said provisions shall not effect any other provisions of the Agreement or render other provisions invalid, inoperative or unenforceable.

Section 12. Governing Law and Venue.

This Agreement shall be construed in accordance with the laws of the State of Florida. Should any dispute arise out of this Agreement, venue shall lie in Palm Beach County, Florida. Both parties have participated in drafting this Agreement. Therefore, the terms of this Agreement shall not be construed against one party as opposed to the other based on who drafted it.

Section 13. Counterparts.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Section 14. Filing.

A copy of this Agreement shall be filed with the Clerk of the Circuit Court in and for Palm Beach County pursuant to Section 163.01(11), Florida Statutes.

Section 15. No Third-Party Beneficiary.

This Agreement is made solely and specifically among and for the benefit of the parties hereto, and their respective successors and assigns subject to the express provisions hereof relating to successors and assigns, and no other person shall have any rights, interest or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

Section 16. Remedies.

If Indian Trail fails or neglects to perform any of the terms, conditions, covenants or provisions of this Agreement, the School Board may seek specific performance without thereby waiving any action for damages resulting from Indian Trail's breach. If the School Board fails to perform any of the School Board's covenants under this Agreement, Indian Trail's sole remedy shall be the right to seek damages.

Section 17. Time.

Time is of the essence with regard to every term, condition and provision set forth in this Agreement. Time periods herein of less than six (6) days shall in the computation exclude Saturdays, Sundays and state or national legal holidays, and any time period provided herein which shall end on Saturday, Sunday or a legal holiday shall extend to 5:00 p.m. of the next business day.

THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEROF, the parties hereunto have executed this Agreement on the dates set forth below:

ATTEST:

SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA

By: _____
Thomas E. Lynch, Chairman

By: _____
Arthur C. Johnson, Superintendent

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

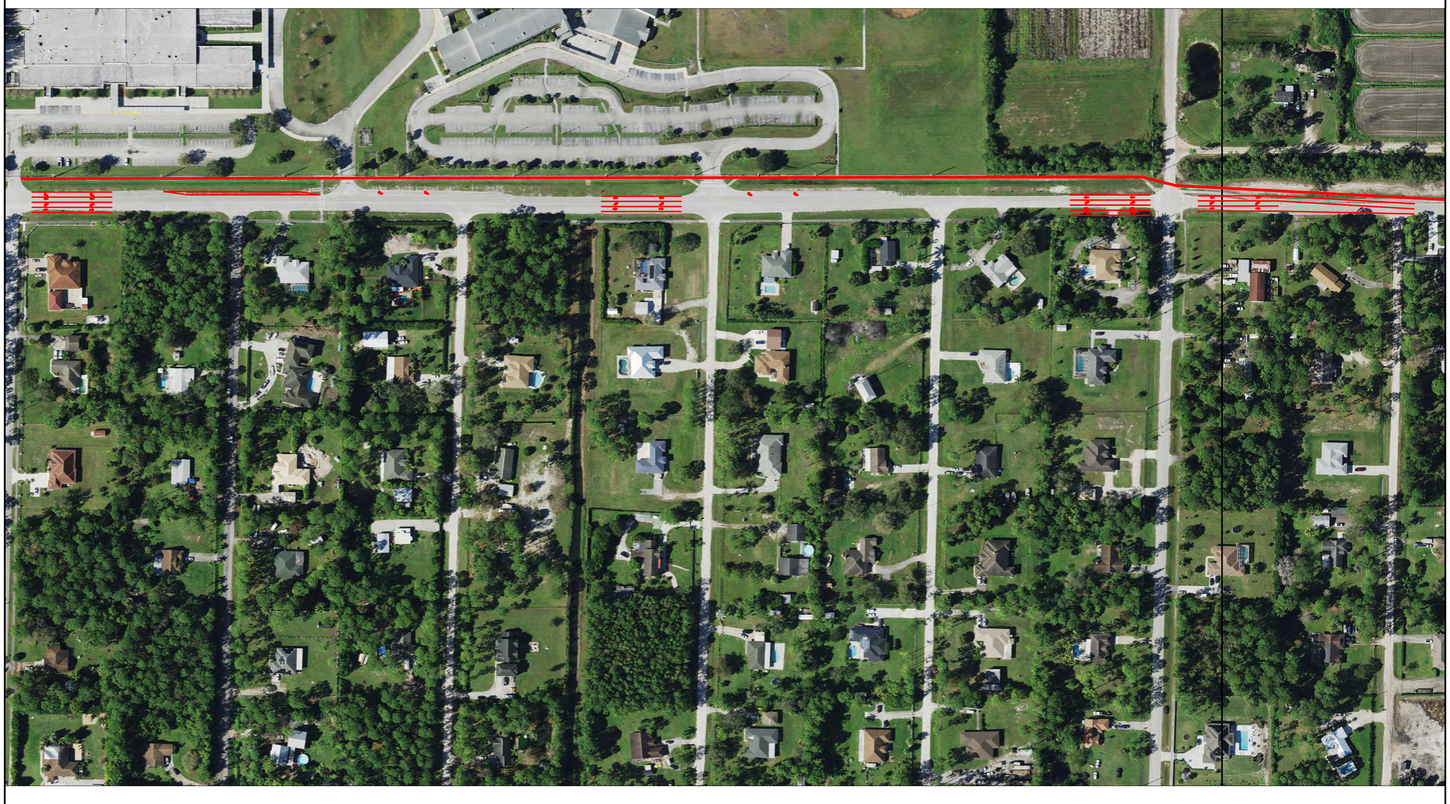
By: _____ 8/23/03
School Board Attorney

ATTEST:

INDIAN TRAILS MPROVEMENT DISTRICT

By: _____
Chris Karch, President

By: _____ 9/22/03
Edward Oppel, Chief Operating Officer



Jay G. Foy, P.E. License #22053

SJE19-Jay 7/20/2026 9:46 AM 180th Esmt Illustration.dwg

JOB NO. 91084.025	SHEET NO. 1 / 1	DATE 7/20/2026
		DRAWN JGF
		CHECKED JGF

180th Ave N
PROPOSESD CONSTRUCTION

©COPYRIGHT 2026 By StormwaterJ Engineering, Inc. This Drawing Is Provided For Informational Purposes Unless Signed And Sealed By A Registered Professional Engineer Representing StormwaterJ Engineering, Inc.
C.A. 00009484

StormwaterJ Engineering, Inc.
Civil, Hydrologic & Hydraulic Engineers
1855 Indian Road, Suite 202, West Palm Beach, FL 33409
Ph (561)242-0028 - Fax (561)242-0109
stormwaterj@gmail.com

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Scarlet Cantley
Date:	August 19, 2026
Subject:	Hurricane Loss Mitigation Program (HLMP) Grant - Administration Building

Background:

On April 8, 2026, the Board applied for the for the Hurricane Loss Mitigation Program (HLMP) Grant to replace the roof and install hurricane impact windows and doors on the District Administration Building. On June 8, 2026, the District was awarded the funding for the Grant Project. The Project must be completed by June 30, 2027.

Recommendation/Motion:

Motion to approve the Hurricane Loss Mitigation Program (HLMP) Contract No. B0280 (Project No. DEM-HL00133); and to authorize the President to sign.

Fiscal Impact:

Funding for $250,000 was awarded with no match requirement from the District.

RECIPIENT AGREEMENT CHECKLIST

DIVISION OF EMERGENCY MANAGEMENT
MITIGATION BUREAU
FISCAL OPERATIONS UNIT
HLMP & SHELTER DEVELOPMENT

REQUEST FOR REVIEW AND APPROVAL	
RECIPIENT:	Indian Trail Improvement District
PROJECT #:	DEM-HL00133
PROJECT TITLE:	Hurricane Loss Mitigation Program
CONTRACT #:	B0280
MODIFICATION #:	

RECIPIENT REPRESENTATIVE (POINT OF CONTACT)	
	Scarlet Cantley Administrator and Grants Coordinator 13476 61st St. West Palm Beach FL, 33412-1915

Enclosed is your copy of the proposed contract/modification between **Indian Trail Improvement District** and the Florida Division of Emergency Management (FDEM).

	COMPLETE
☐	This form is required to be included with all Reviews, Approvals, and Submittals
☐	Reviewed and Approved
☐	Signed & Dated Electronic Copy by Official Representative
☐	**Copy of the organization's resolution or charter** that specifically identifies the person or position that is authorized to sign, if not Chairman, Mayor, or Chief
☐	Attachment I – Contracts with Non-Profit Organizations - completed, signed, and dated
☐	Electronic Submittal to the Grant Specialist

If you have any questions regarding this contract, or who is authorized to sign it, please contact your Project Manager at (850) 567-4440 or email me at Samantha.Stapleton@em.myflorida.com.

Agreement Number: B0280

Project Number: DEM-HL00133

STATE-FUNDED GRANT AGREEMENT

THIS AGREEMENT is entered into by the State of Florida, Division of Emergency Management, with headquarters in Tallahassee, Florida (hereinafter referred to as the "Division"), and Indian Trail Improvement District ,(hereinafter referred to as the "Recipient").

THIS AGREEMENT IS ENTERED INTO BASED ON THE FOLLOWING REPRESENTATIONS:

A. The Recipient represents that it is fully qualified and eligible to receive these grant funds to provide the services identified herein; and

B. The Division has received these grant funds from the State of Florida, and has the authority to subgrant these funds to the Recipient upon the terms and conditions below; and

C. The Division has statutory authority to disburse the funds under this Agreement.

THEREFORE, the Division and the Recipient agree to the following:

(1) LAWS, RULES, REGULATIONS, AND POLICIES

a. As required by section 215.971(1), Florida Statutes, this Agreement includes:

i. A provision specifying a scope of work that clearly establishes the tasks that the Recipient is required to perform.

ii. A provision dividing the agreement into quantifiable units of deliverables that must be received and accepted in writing by the Division before payment. Each deliverable must be directly related to the scope of work and specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.

iii. A provision specifying the financial consequences that apply if the Recipient fails to perform the minimum level of service required by the agreement.

iv. A provision specifying that the Recipient may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period.

v. A provision specifying that any balance of unobligated funds which has been advanced or paid must be refunded to the Division.

vi. A provision specifying that any funds paid in excess of the amount to which the Recipient is entitled under the terms and conditions of the agreement must be refunded to the Division.

b. In addition to the foregoing, the Recipient and the Division shall be governed by all applicable State and Federal laws, rules and regulations, including those identified in Attachment B. Any express reference in this Agreement to a particular statute, rule, or regulation in no way implies that no other statute, rule, or regulation applies.

(2) CONTACT

a. In accordance with section 215.971(2), Florida Statutes, the Division's Grant Manager shall be responsible for enforcing performance of this Agreement's terms and conditions and shall serve as the Division's liaison with the Recipient. As part of his/her duties, the Grant Manager for the Division shall:

i. Monitor and document Recipient performance; and,

ii. Review and document all deliverables for which the Recipient requests payment.

b. The Division's Grant Manager for this Agreement is:

Samantha Stapleton
HLMP Grant Manager
2489 Shumard Oak Blvd
Tallahassee, FL 32311
Telephone: 850-567-4440
Email: Samantha.Stapleton@em.myflorida.com

c. The name and address of the representative of the Recipient responsible for the administration of this Agreement is:

Scarlet Cantley
Administrator and Grants Coordinator
13476 61st St.
West Palm Beach FL, 33412-1915
Telephone: 561-793-0874
Email: scantley@indiantrail.com

d. In the event that different representatives or addresses are designated by either party after execution of this Agreement, notice of the name, title and address of the new representative will be provided to the other party.

(3) TERMS AND CONDITIONS

This Agreement contains all the terms and conditions agreed upon by the parties.

(4) EXECUTION

This Agreement may be executed in any number of counterparts, any one of which may be taken as an original.

(5) MODIFICATION

Either party may request modification of the provisions of this Agreement. Changes which are agreed upon shall be valid only when in writing, signed by each of the parties, and attached to the original of this Agreement.

(6) SCOPE OF WORK

The Recipient shall perform the work in accordance with the Budget and Scope of Work, Attachment A of this Agreement.

(7) PERIOD OF AGREEMENT

This Agreement shall begin on July 1, 2026 , and shall end on June 30, 2027 , unless terminated earlier in accordance with the provisions of Paragraph (16) TERMINATION. In accordance with Section 215.971(1)(d), Florida Statutes, the Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

(8) FUNDING

a. This is a cost-reimbursement Agreement, subject to the availability of funds.

b. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature, and subject to any modification in accordance with either chapter 216, Florida Statutes, or the Florida Constitution.

c. The Division will reimburse the Recipient only for allowable costs incurred by the Recipient in the successful completion of each deliverable. The maximum reimbursement amount for each deliverable is outlined in Attachment A of this Agreement ("Budget and Scope of Work"). The maximum reimbursement amount for the entirety of this Agreement is $250,000.00

d. The Division will review any request for reimbursement by comparing the documentation provided by the Recipient against a performance measure, outlined in Attachment A, which clearly delineates:

i. The required minimum acceptable level of service to be performed; and,

ii. The criteria for evaluating the successful completion of each deliverable.

e. The Division's Grant Manager, as required by section 215.971(2)(c), Florida Statutes, shall reconcile and verify all funds received against all funds expended during the period of agreement and produce a final reconciliation report. The final report must identify any funds paid in excess of the expenditures incurred by the Recipient.

f. For the purposes of this Agreement, the term "improper payment" means or includes:

i. Any payment that should not have been made or that was made in an incorrect amount (including overpayments and underpayments) under statutory, contractual, administrative, or other legally applicable requirements; and,

ii. Any payment to an ineligible party, any payment for an ineligible good or service, any duplicate payment, any payment for a good or service not received (except for such payments where authorized by law), any payment that does not account for credit for applicable

discounts, and any payment where insufficient or lack of documentation prevents a reviewer from discerning whether a payment was proper.

g. As required by the Reference Guide for State Expenditures, reimbursement for travel must be in accordance with section 112.061, Florida Statutes, which includes submission of the claim on the approved state travel voucher.

(9) RECORDS

a. As a condition of receiving state financial assistance, and as required by sections 20.055(6)(c) and 215.97(5)(b), Florida Statutes, the Division, the Chief Inspector General of the State of Florida, the Florida Auditor General, or any of their authorized representatives, shall enjoy the right of access to any documents, financial statements, papers, or other records of the Recipient which are pertinent to this Agreement, in order to make audits, examinations, excerpts, and transcripts. The right of access also includes timely and reasonable access to the Recipient's personnel for the purpose of interview and discussion related to such documents. For the purposes of this section, the term "Recipient" includes employees or agents, including all subcontractors or consultants to be paid from funds provided under this Agreement.

b. The Recipient shall maintain all records related to this Agreement for the period of time specified in the appropriate retention schedule published by the Florida Department of State. Information regarding retention schedules can be obtained at: http://dos.myflorida.com/library-archives/records-management/general-records-schedules/.

c. Florida's Government in the Sunshine Law (Section 286.011, Florida Statutes) provides the citizens of Florida with a right of access to governmental proceedings and mandates three, basic requirements: (1) all meetings of public boards or commissions must be open to the public; (2) reasonable notice of such meetings must be given; and, (3) minutes of the meetings must be taken and promptly recorded. The mere receipt of public funds by a private entity, standing alone, is insufficient to bring that entity within the ambit of the open government requirements. However, the Government in the Sunshine Law applies to private entities that provide services to governmental agencies and that act on behalf of those agencies in the agencies' performance of their public duties. If a public agency delegates the performance of its public purpose to a private entity, then, to the extent that private entity is performing that public purpose, the Government in the Sunshine Law applies. For example, if a volunteer fire department provides firefighting services to a governmental entity and uses facilities and equipment purchased with public funds, then the Government in the Sunshine Law applies to board of directors for that volunteer fire department. Thus, to the extent that the Government in the Sunshine Law applies to the Recipient based upon the funds provided under this Agreement, the meetings of the Recipient's governing board or the meetings of any subcommittee making recommendations to the governing board may be subject to open government requirements. These meetings shall be publicly noticed, open to the

public, and the minutes of all the meetings shall be public records, available to the public in accordance with Chapter 119, Florida Statutes.

d. Florida's Public Records Law provides a right of access to the records of the state and local governments as well as to private entities acting on their behalf. Unless specifically exempted from disclosure by the Legislature, all materials made or received by a governmental agency (or a private entity acting on behalf of such an agency) in conjunction with official business which are used to perpetuate, communicate, or formalize knowledge qualify as public records subject to public inspection. The mere receipt of public funds by a private entity, standing alone, is insufficient to bring that entity within the ambit of the public record requirements. However, when a public entity delegates a public function to a private entity, the records generated by the private entity's performance of that duty become public records. Thus, the nature and scope of the services provided by a private entity determine whether that entity is acting on behalf of a public agency and is therefore subject to the requirements of Florida's Public Records Law.

e. The Recipient shall maintain all records for the Recipient and for all subcontractors or consultants to be paid from funds provided under this Agreement, including documentation of all program costs, in a form sufficient to determine compliance with the requirements and objectives of the Budget and Scope of Work - Attachment A - and all other applicable laws and regulations.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (850) 815-7671, Records@em.myflorida.com, or 2489 Shumard Oak Boulevard, Tallahassee, FL 32399.

(10) AUDITS

a. In accounting for the receipt and expenditure of funds under this Agreement, the Recipient shall follow Generally Accepted Accounting Principles ("GAAP"). As defined by 2 C.F.R. §200.1, GAAP "has the meaning specified in accounting standards issued by the Government Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB)."

b. When conducting an audit of the Recipient's performance under this Agreement, the Division shall use Generally Accepted Government Auditing Standards ("GAGAS"). As defined by 2 C.F.R. §200.1, GAGAS, "also known as the Yellow Book, means generally accepted government auditing standards issued by the Comptroller General of the United States, which are applicable to financial audits."

c. If an audit shows that all or any portion of the funds disbursed were not spent in accordance with the conditions of this Agreement, the Recipient shall be held liable for reimbursement to the Division of all funds not spent in accordance with these applicable regulations and Agreement provisions within thirty days after the Division has notified the Recipient of such non-compliance.

d. The Recipient shall have all audits completed by an independent auditor, which is defined in section 215.97(2)(i), Florida Statutes, as "an independent certified public accountant licensed under chapter 473." The independent auditor shall state that the audit complied with the applicable provisions noted above. The audits must be received by the Division no later than nine months from the end of the Recipient's fiscal year.

e. The Recipient shall send copies of reporting packages required under this paragraph directly to each of the following:

i. The Division of Emergency Management

DEMSingle_Audit@em.myflorida.com

DEMSingle_Audit@em.myflorida.com

OR

Office of the Inspector General

2489 Shumard Oak Boulevard

Tallahassee, Florida 32399-2100

ii. The Auditor General

Room 401, Claude Pepper Building

111 West Madison Street

Tallahassee, Florida 32399-1450

(11) REPORTS

a. The Recipient shall provide the Division with quarterly reports and a close-out report. These reports shall include the current status and progress by the Recipient and all Sub-Recipients and subcontractors in completing the work described in the Scope of Work and the expenditure of funds under this Agreement, in addition to any other information requested by the Division.

b. Quarterly reports are due to the Division no later than 15 days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are March 31, June 30, September 30, and December 31.

c. The close-out report is due 60 days after termination of this Agreement or 60 days after completion of the activities contained in this Agreement, whichever occurs first.

d. If all required reports and copies are not sent to the Division or are not completed in a manner acceptable to the Division, the Division may withhold further payments until they are completed or may

take other action as stated in Paragraph (15) REMEDIES. "Acceptable to the Division" means that the work product was completed in accordance with the Budget and Scope of Work.

e. The Recipient shall provide additional program updates or information that may be required by the Division.

f. The Recipient shall provide additional reports and information identified in Attachment D.

(12) MONITORING

a. The Recipient shall monitor its performance under this Agreement, as well as that of its subcontractors and/or consultants who are paid from funds provided under this Agreement, to ensure that time schedules are being met, the Schedule of Deliverables and Scope of Work are being accomplished within the specified time periods, and other performance goals are being achieved. A review shall be done for each function or activity in Attachment A to this Agreement, and reported in the quarterly report.

b. In addition to reviews of audits conducted in accordance with paragraph (10) AUDITS above, monitoring procedures may include, but not be limited to, on-site visits by Division staff, limited scope audits, or other procedures. The Recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Division. In the event that the Division determines that a limited scope audit of the Recipient is appropriate, the Recipient agrees to comply with any additional instructions provided by the Division to the Recipient regarding such audit. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Florida Chief Financial Officer or Auditor General. In addition, the Division will monitor the performance and financial management by the Recipient throughout the period of agreement to ensure timely completion of all tasks.

(13) LIABILITY

a. Unless Recipient is a state agency or subdivision, as defined in section 768.28, Florida Statutes, the Recipient is solely responsible to parties it deals with in carrying out the terms of this Agreement, and shall hold the Division harmless against all claims of whatever nature by third parties arising from the work performed under this Agreement. For purposes of this Agreement, Recipient agrees that it is not an employee or agent of the Division, but is an independent contractor.

b. Any Recipient which is a state agency or subdivision, as defined in section 768.28, Florida Statutes, agrees to be fully responsible for its negligent or tortious acts or omissions which result in claims or suits against the Division, and agrees to be liable for any damages proximately caused by the acts or omissions to the extent set forth in section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity applies. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of this agreement.

(14) DEFAULT

If any of the following events occur ("Events of Default"), all obligations on the part of the Division to make further payment of funds shall, if the Division elects, terminate and the Division has the option to exercise any of its remedies set forth in Paragraph (15) REMEDIES. However, the Division may make payments or partial payments after any Events of Default without waiving the right to exercise such remedies, and without becoming liable to make any further payment:

a. If any warranty or representation made by the Recipient in this Agreement or any previous agreement with the Division is or becomes false or misleading in any respect, or if the Recipient fails to keep or perform any of the obligations, terms or covenants in this Agreement or any previous agreement with the Division and has not cured them in timely fashion, or is unable or unwilling to meet its obligations under this Agreement;

b. If material adverse changes occur in the financial condition of the Recipient at any time during the period of agreement, and the Recipient fails to cure this adverse change within thirty (30) days from the date written notice is sent by the Division.

c. If any reports required by this Agreement have not been submitted to the Division or have been submitted with incorrect, incomplete or insufficient information;

d. If the Recipient has failed to perform and complete on time any of its obligations under this Agreement.

(15) REMEDIES

If an Event of Default occurs, then the Division shall, after thirty (30) calendar days written notice to the Recipient and upon the Recipient's failure to cure within those thirty (30) days, exercise any one or more of the following remedies, either concurrently or consecutively:

a. Terminate this Agreement, provided that the Recipient is given at least thirty (30) days prior written notice of the termination. The notice shall be effective when placed in the United States, first class mail, postage prepaid, by registered or certified mail-return receipt requested, to the address in paragraph (2) CONTACT herein;

b. Begin an appropriate legal or equitable action to enforce performance of this Agreement;

c. Withhold or suspend payment of all or any part of a request for payment;

d. Require that the Recipient refund to the Division any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds.

e. Exercise any corrective or remedial actions, to include but not be limited to:

i. request additional information from the Recipient to determine the reasons for or the extent of non-compliance or lack of performance,

ii. issue a written warning to advise that more serious measures may be taken if the situation is not corrected,

iii. advise the Recipient to suspend, discontinue or refrain from incurring costs for any activities in question or

iv. require the Recipient to reimburse the Division for the amount of costs incurred for any items determined to be ineligible;

f. Exercise any other rights or remedies which may be available under law.

Pursuing any of the above remedies will not stop the Division from pursuing any other remedies in this Agreement or provided at law or in equity. If the Division waives any right or remedy in this Agreement or fails to insist on strict performance by the Recipient, it will not affect, extend or waive any other right or remedy of the Division, or affect the later exercise of the same right or remedy by the Division for any other default by the Recipient.

(16) TERMINATION.

a. The Division may terminate this Agreement for cause after thirty (30) days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Recipient to permit public access to any document, paper, letter, or other material subject to disclosure under chapter 119, Florida Statutes., as amended.

b. The Division may terminate this Agreement for convenience or when it determines, in its sole discretion, that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Recipient with thirty (30) calendar days prior written notice.

c. The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of this Agreement.

d. In the event this Agreement is terminated, the Recipient will not incur new obligations for the terminated portion of this Agreement after the Recipient has received the notification of termination. The Recipient will cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. The Recipient shall not be relieved of liability to the Division because of any breach of this Agreement by the Recipient. The Division may, to the extent authorized by law, withhold payments to the Recipient for the purpose of set-off until the exact amount of damages due the Division from the Recipient is determined.

(17) SUBCONTRACTS

If the Recipient subcontracts any of the work required under this Agreement, a copy of the unsigned subcontract must be forwarded to the Division for review and approval before it is executed by the Recipient. The Recipient agrees to include in the subcontract that (i) the subcontractor is bound by the terms of this Agreement, (ii) the subcontractor is bound by all applicable state and federal laws and regulations, and (iii) the subcontractor shall hold the Division and Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law. The Recipient shall document in the quarterly report the subcontractor’s progress in performing its work under this Agreement.

For each subcontract, the Recipient shall provide a written statement to the Division as to whether

that subcontractor is a minority business enterprise, as defined in section 288.703,Florida Statutes.

(18) ATTACHMENTS

a. All attachments to this Agreement are incorporated as if set out fully.

b. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

c. This Agreement has the following attachments:

Exhibit 1 - Funding Sources

Attachment A – Budget and Scope of Work

Attachment B – Program Statutes and Regulations

Attachment C – Statement of Assurances

Attachment D – Request for Advance or Reimbursement

Attachment E – Justification of Advance Payment

Attachment F – Quarterly Report Form

Attachment G – Warranties and Representations

Attachment H – Certification Regarding Debarment

Attachment I – Florida Accountability Contract Tracking System

Attachment J – Foreign Country of Concern Affidavit

(19) PAYMENTS

a. Any advance payment under this Agreement is subject to section 216.181(16), Florida Statues. All advances are required to be held in an interest-bearing account. If an advance payment is requested, the budget data on which the request is based and a justification statement shall be included in this Agreement as Attachment E. Attachment E will specify the amount of advance payment needed and provide an explanation of the necessity for and proposed use of these funds. No advance shall be accepted for processing if a reimbursement has been paid prior to the submittal of a request for advanced payment. After the initial advance, if any, payment shall be made on a reimbursement basis as needed.

b. Invoices shall be submitted at least quarterly and shall include the supporting documentation for all costs of the project or services. The final invoice shall be submitted within sixty (60) days after the expiration date of the agreement. An explanation of any circumstances prohibiting the submittal of quarterly invoices shall be submitted to the Division grant manager as part of the Recipient's quarterly reporting as referenced in paragraph (11) REPORTS of this Agreement.

c. If the necessary funds are not available to fund this Agreement as a result of action by the United States Congress, the federal Office of Management and Budgeting, the State Chief Financial Officer or under paragraph 8 of this Agreement, all obligations on the part of the Division to make any further payment of funds shall terminate, and the Recipient shall submit its closeout report within thirty days of receiving notice from the Division.

(20) REPAYMENTS

All refunds or repayments due to the Division under this Agreement are to be made payable to the order of "Division of Emergency Management," and mailed directly to the following address:

Division of Emergency Management
Cashier
2489 Shumard Oak Boulevard
Tallahassee FL 32399-2100

In accordance with section 215.34(2), Florida Statutes., if a check or other draft is returned to the Division for collection, Recipient shall pay the Division a service fee of $15.00 or 5% of the face amount of the returned check or draft, whichever is greater.

(21) MANDATED CONDITIONS

a. The validity of this Agreement is subject to the truth and accuracy of all the information, representations, and materials submitted or provided by the Recipient in this Agreement, in any later submission or response to a Division request, or in any submission or response to fulfill the requirements of this Agreement. All of said information, representations, and materials is incorporated by reference. The inaccuracy of the submissions or any material changes shall, at the option of the Division and with thirty (30) days written notice to the Recipient, cause the termination of this Agreement and the release of the Division from all its obligations to the Recipient.

b. This Agreement shall be construed under the laws of the State of Florida, and venue for any actions arising out of this Agreement shall be in the Circuit Court of Leon County. If any provision of this Agreement is in conflict with any applicable statute or rule, or is unenforceable, then the provision shall be null and void to the extent of the conflict, and shall be severable, but shall not invalidate any other provision of this Agreement.

c. Any power of approval or disapproval granted to the Division under the terms of this Agreement shall survive the term of this Agreement.

d. This Agreement may be executed in any number of counterparts, any one of which may be taken as an original.

e. The Recipient agrees to comply with the Americans With Disabilities Act (Public Law 101-336, 42 U.S.C. Section 12101 et seq.), which prohibits discrimination by public and private entities on the basis of disability in employment, public accommodations, transportation, State and local government services, and telecommunications.

f. Those who have been placed on the convicted vendor list following a conviction for a public entity crime or on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity,

may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of $25,000.00 for a period of 36 months from the date of being placed on the convicted vendor list or on the discriminatory vendor list.

g. Any Recipient which is not a local government or state agency, and which receives funds under this Agreement from the state government, certifies, to the best of its knowledge and belief, that it and its principals or affiliates:

i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or disqualified from covered transactions by a federal department or agency;

ii. Have not, within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against it for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

iii. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any offenses enumerated in paragraph (21)(g)(ii) of this certification; and

iv. Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default.

In addition, the Recipient shall send to the Division (by email or by facsimile transmission) the completed "Certification Regarding Debarment, Suspension, Ineligibility And Voluntary Exclusion" (Attachment H) for each intended subcontractor that Recipient plans to fund under this Agreement. The form must be received by the Division before the Recipient enters into a contract with any subcontractor.

h. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature, and subject to any modification in accordance with Chapter 216, Florida Statutes, or the Florida Constitution.

i. All bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.

j. Any bills for travel expenses shall be submitted in accordance with section 112.061, Florida Statutes.

k. The Division reserves the right to unilaterally cancel this Agreement if the Recipient refuses to allow public access to all documents, papers, letters or other material subject to the provisions of chapter 119, Florida Statutes, which the Recipient created or received under this Agreement.

l. If the Recipient is allowed to temporarily invest any advances of funds under this Agreement, any interest income shall either be returned to the Division or be applied against the Division's obligation to pay the contract amount.

m. The State of Florida will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a(e) [Section 274A(e) of the Immigration and Nationality Act ("INA")]. The Division shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the INA. Such violation by the Recipient of the employment provisions contained in Section 274A(e) of the INA shall be grounds for unilateral cancellation of this Agreement by the Division.

n. The Recipient is subject to Florida's Government in the Sunshine Law (Section 286.011, Florida Statutes) with respect to the meetings of the Recipient's governing board or the meetings of any subcommittee making recommendations to the governing board. All of these meetings shall be publicly noticed, open to the public, and the minutes of all the meetings shall be public records, available to the public in accordance with chapter 119,Florida Statutes.

o. All expenditures of state financial assistance shall be in compliance with the laws, rules and regulations applicable to expenditures of State funds, including but not limited to, the Reference Guide for State Expenditures.

p. This Agreement may be charged only with allowable costs resulting from obligations incurred during the period of agreement.

q. Any balances of unobligated cash that have been advanced or paid that are not authorized to be retained for direct program costs in a subsequent period must be refunded to the State.

r. Section 287.05805, Florida Statutes, requires that any state funds provided for the purchase of or improvements to real property are contingent upon the contractor or political subdivision granting to the state a security interest in the property at least to the amount of state funds provided for at least 5 years from the date of purchase or the completion of the improvements or as further required by law.

s. The Division may, at its option, terminate the Contract if the Contractor is found to have submitted a false certification as provided under section 287.135(5), Florida Statutes, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria, or to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel

t. If applicable, pursuant to Section 255.0993, Florida Statutes, the Sub-Recipient shall ensure that any iron or steel product, as defined in section 255.0993(1)(b), Florida Statutes, that is permanently incorporated in the deliverable(s) resulting from this project, must be produced in the United States.

(22) LOBBYING PROHIBITION

a. Section 216.347, Florida Statutes, prohibits "any disbursement of grants and aids appropriations pursuant to a contract or grant to any person or organization unless the terms of the grant

or contract prohibit the expenditure of funds for the purpose of lobbying the Legislature, the judicial branch, or a state agency."

b. No funds or other resources received from the Division under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.

(23) COPYRIGHT, PATENT AND TRADEMARK

EXCEPT AS PROVIDED BELOW, ANY AND ALL PATENT RIGHTS ACCRUING UNDER OR IN CONNECTION WITH THE PERFORMANCE OF THIS AGREEMENT ARE HEREBY RESERVED TO THE STATE OF FLORIDA. ANY AND ALL COPYRIGHTS ACCRUING UNDER OR IN CONNECTION WITH THE PERFORMANCE OF THIS AGREEMENT ARE HEREBY TRANSFERRED BY THE RECIPIENT TO THE STATE OF FLORIDA.

a. If the Recipient has a pre-existing patent or copyright, the Recipient shall retain all rights and entitlements to that pre-existing patent or copyright unless this Agreement provides otherwise.

b. If any discovery or invention is developed in the course of or as a result of work or services performed under this Agreement, or in any way connected with it, the Recipient shall refer the discovery or invention to the Division for a determination whether the State of Florida will seek patent protection in its name. Any patent rights accruing under or in connection with the performance of this Agreement are reserved to the State of Florida. If any books, manuals, films, or other copyrightable material are produced, the Recipient shall notify the Division. Any copyrights accruing under or in connection with the performance under this Agreement are transferred by the Recipient to the State of Florida.

c. Within thirty (30) days of execution of this Agreement, the Recipient shall disclose all intellectual properties relating to the performance of this Agreement that he or she knows or should know could give rise to a patent or copyright. The Recipient shall retain all rights and entitlements to any pre-existing intellectual property that is disclosed. Failure to disclose will indicate that no such property exists. The Division shall then, under Paragraph (b), have the right to all patents and copyrights that accrue during performance of this Agreement.

d. If the Recipient qualifies as a state university under Florida law, then, pursuant to section 1004.23, Florida Statutes, any invention conceived exclusively by the employees of the Recipient shall become the sole property of the Recipient. In the case of joint inventions, that is inventions made jointly by one or more employees of both parties hereto, each party shall have an equal, undivided interest in and to such joint inventions. The Division shall retain a perpetual, irrevocable, fully-paid, nonexclusive license, for its use and the use of its contractors of any resulting patented, copyrighted or trademarked work products, developed solely by the Recipient, under this Agreement, for Florida government purposes.

(24) LEGAL AUTHORIZATION.

The Recipient certifies that it has the legal authority to receive the funds under this Agreement and that its governing body has authorized the execution and acceptance of this Agreement. The Recipient also certifies that the undersigned person has the authority to legally execute and bind Recipient to the terms of this Agreement.

(25) ASSURANCES.

The Recipient shall comply with any Statement of Assurances incorporated as Attachment C.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RECIPIENT:
INDIAN TRAIL IMPROVEMENT DISTRICT

By: _____

Name and title: _____

Date: _____

FID# _____

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: Kevin Guthrie, Director

Date: _____

ATTACHMENT A

SCOPE OF WORK AND BUDGET

STATEMENT OF PURPOSE

The purpose of this Scope of Work is to provide protection to the Administration Building 61st Street West Palm Beach in the City of West Palm Beach, Palm Beach County, Florida funded through the Hurricane Loss Mitigation Program (HLMP) DEM-HL00133, as approved by the Florida Division of Emergency Management (Division).

The Recipient, Indian Trail Improvement District, agrees to administer and complete the project per the scope of work as submitted by the Recipient and subsequently approved by the Division. The Recipient shall complete the work in accordance with all applicable state and local laws, regulations, codes and requirements.

PROJECT OVERVIEW

As a Hurricane Loss Mitigation Program (HLMP) project, the Recipient shall provide protection to the Administration Building 61st Street West Palm Beach in the City of West Palm Beach, Palm Beach County, Florida.

The HLMP project shall provide protection to the Administration Building 61st Street West Palm Beach by removing and replacing the existing roof with a new wind-resistant, Florida Building Code-compliant roof system, removing and replacing all exterior windows and doors with impact-resistant code-compliant systems, providing necessary structural reinforcements to support upgraded building envelope components and installing sealing and waterproofing measures to prevent wind-driven rain intrusion.

TASKS AND DELIVERABLES

(A) Tasks

Task 1: Procurement

Based on the approved scope of work, the Recipient shall procure the services of a Qualified and Licensed Florida Contractor and execute a contract with the selected bidder to complete the scope of work as approved by the Division and in accordance with the Recipient's procurement policy as well as all State Laws and Regulations. All procurement activities shall contain sufficient source documentation.

Per Section (17) Subcontracts of this Agreement, if the Recipient subcontracts any of the work required under this Agreement, a copy of the unsigned subcontract must be forwarded to the Division for review and approval before it is executed by the Recipient. The Recipient agrees to include in the subcontract that (i) the subcontractor is bound by the terms of this Agreement, (ii) the subcontractor is bound by all applicable state and federal laws and regulations, and (iii) the subcontractor shall hold the Division and Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law.

Final procurement documentation is due within sixty (60) days of the contract execution date.

Task 2: Construction

Upon approval of Task 1 by the Division, the construction phase shall commence.

The Recipient shall be responsible for furnishing or contracting all labor, materials, equipment, tools, transportation, and supervision and for performing all work per sealed engineering designs and construction plans presented to the Division by the Recipient and subsequently approved by the Division.

The Recipient and contractor shall be responsible for maintaining a safe and secure worksite for the duration of the work. The contractor shall maintain all work staging areas in a neat and presentable condition.

The Recipient shall ensure that no contractors or subcontractors are debarred or suspended from participating in state and federally funded projects.

The selected contractor shall have a current and valid occupational license/business tax receipt issued for the type of services being performed.

The Recipient shall provide an executed “Debarment, Suspension, Ineligibility, Voluntary Exclusion Form” for each contractor and/or subcontractor performing services under this agreement.

Executed contracts with contractors and/or subcontractors shall be provided to the Division by the Recipient within 10 days of execution.

The Recipient shall provide copies of professional licenses for contractors selected to perform services.

The Recipient shall provide a copy of a current and valid occupational license or business tax receipt issued for the type of services to be performed by the selected contractor.

Task 3: Reimbursement and Expenses

During the course of this agreement, the Recipient shall submit requests for reimbursement. The HLMP grant is a cost-reimbursement grant. The Division will reimburse the Recipient only for allowable costs incurred by the Recipient upon successful completion of each deliverable. Any costs incurred prior to an award and after the period of agreement end date, will not be eligible for reimbursement.

Adequate and complete source documentation shall be submitted to support all costs (state share and local share) related to the project. In some cases, all project activities may not be fully complete prior to requesting reimbursement of costs incurred in completion of this scope of work; however, a partial reimbursement may be requested.

The Recipient shall submit an Affidavit signed by the Recipient’s project personnel with each reimbursement request attesting to the completion of the work, that disbursements or payments were made in accordance with all agreement and regulatory conditions, and that reimbursement is due and has not been previously requested.

The Recipient shall maintain accurate time records. The Recipient shall ensure invoices are accurate and any contracted services are rendered within the terms and timelines of this agreement. All supporting documentation shall agree with the requested billing period. All costs submitted for reimbursement shall contain adequate source documentation which may include but not be limited to cancelled checks, bank statements, Electronic Funds Transfer, paid bills and invoices, payrolls, time and attendance records, contract, and subcontract award documents.

Construction Expense: The Recipient shall pre-audit bills, invoices, and/or charges submitted by the contractors and subcontractors and pay the contractors and subcontractors for approved bills, invoices, and/or charges. Recipients shall ensure that all contractor/subcontractor bills, invoices, and/or charges are legitimate and clearly identify the activities being performed and associated costs.

The Division shall review all submitted requests for reimbursement for basic accuracy of information. Further, the Division shall ensure that no unauthorized work was completed prior to the approved project start date (July 1, 2026) by verifying vendor and contractor invoices. The Division shall verify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measures are in compliance with the approved scope of work prior to processing any requests for reimbursement.

Review and approval of any third-party in-kind services, if applicable, shall be conducted by the Division in coordination with the Recipient.

Quarterly Reports shall be submitted by the Recipient and received by the Division at the times provided in this agreement (fifteen (15) calendar days after the close of the quarter) prior to the processing of any reimbursement.

The Recipient shall submit to the Division requests for reimbursement of approved project related cost per the approved scope of work and budget as identified in the project application. The requests for reimbursement shall include:

1) Contractor, subcontractor, and/or vendor invoices which clearly display dates of services performed, description of services performed, location of services performed, cost of services performed, name and service provider and any other pertinent information,
2) Proof of payment from the Recipient to the contractor, subcontractor, and/or vendor for invoiced services, and
3) Clear identification of the amount of costs being requested for reimbursement as well as costs being applied against the local match amount.

The Recipient's final request for reimbursement shall include the final construction project cost. Supporting documentation shall show that all contractors and subcontractors have been paid.

Ten percent of the project's total approved budget must be held by the Division until the final inspection is complete. **The final reimbursement request must be submitted by July 15, 2027.**

Task 4: Close-Out Package and Final Inspection

The Recipient shall monitor and manage the procurement and installation of all products in accordance with the approved scope of work and associated documentation as presented to and approved by the Division. The Recipient shall ensure that all applicable State and Local Laws and Regulations are followed and documented, as appropriate.

The Recipient shall fully perform the approved project in accordance with the approved scope of work indicated herein, the estimate of costs indicated herein, the allocation of funds indicated herein, and all applicable terms and conditions. The Recipient shall not deviate from the approved project's terms and conditions.

Upon completion of the work, the Recipient shall schedule and participate in a final inspection of the completed project by the local municipal or county building department (official), or other approving official, as applicable. The official shall inspect and certify that all installations were in accordance with the manufacturer's specifications. Any deficiencies found during this final inspection shall be corrected by the Recipient prior to Recipient's submittal of the final inspection request to the Division.

Upon completion of Task 2, the Recipient shall submit the following documents with sufficient supporting documentation and provide a summary of all contract scope of work and scope of work changes, if any. Additional documentation shall include (as applicable):

1) Copy of Permit(s), notice of commencement.
2) Local Building Official Inspection Report and Final Approval.
3) A copy of electrical designs, specifications, and/or drawings elaborated to complete the scope.
4) Signed and Sealed copy of the as-built plans, as applicable.
5) Certified Letter of Completion, as applicable:
    a. Affirming that the project has been completed in conformance with the approved project drawings, specifications, and scope.
    b. Certifying Compliance with all applicable codes.
6) All Product Specifications / Data Sheet(s) (technical standards) satisfying protection requirements on all products utilized.
7) Proof of compliance with Project Conditions and Requirements contained herein.

A final inspection must be completed by the Division's Technical Unit to ensure that all activities on the scope of work have been properly completed in compliance with the approved scope of work, issued building permits, all applicable Florida building codes, local building codes, industry standards, and manufacturer's specifications.

A letter requesting closeout of this project must be received by the Division on or before June 15, 2027.

(B) Deliverables

Mitigation activities consist of providing protection to the Administration Building 61st Street West Palm Beach in the City of West Palm Beach, Palm Beach County, Florida.

The HLMP project shall provide protection to the Administration Building 61st Street West Palm Beach by removing and replacing the existing roof with a new wind-resistant, Florida Building Code-compliant roof system, removing and replacing all exterior windows and doors with impact-resistant code-compliant systems, providing necessary structural reinforcements to support upgraded building envelope components and installing sealing and waterproofing measures to prevent wind-driven rain intrusion.

Provided the Recipient performs in accordance with the Scope of Work outlined in this Agreement, the Division shall reimburse the Recipient based on the percentage of overall project completion.

PROJECT CONDITIONS AND REQUIREMENTS

(A) Engineering

1) The Recipient shall submit to the Division an official letter stating that the project is 100% complete and ready for the Division's Final Inspection of the project.
2) The Recipient shall provide a copy of the Notice of Commencement, and any local official Inspection Report and/or Final Approval, as applicable.
3) The Recipient shall submit a signed and sealed final copy of the completed project's as-built drawings and all necessary supporting documentation and provide a summary of all contract scope of work changes, as applicable.
4) The Recipient shall submit a final copy of any electrical designs, specifications, and/or drawings elaborated to complete the job, as applicable.
5) The Recipient shall submit a certified letter of completion from the Engineer of Record, as applicable. The Recipient's Engineer of Record shall provide a formal certificate or letter affirming that the project has been completed in conformance with the approved project drawings, specifications, scope, and applicable codes.
6) The Recipient shall submit all Product Specifications/Data Sheet(s) (technical standards) satisfying the protection requirements on all products utilized.
7) All installations shall be done in strict compliance with the Florida Building Code or Miami Dade Specifications. All materials shall be certified to exceed the wind and impact standards of the current local codes.
8) The Recipient shall follow all applicable state and local laws, regulations, and requirements, and obtain (before starting project work) and comply with all required permits and approvals. Failure to obtain all appropriate State and Local permits and clearances may jeopardize funding.

(B) Environmental

1) The Recipient shall follow all applicable state and local laws, regulations, and requirements, and obtain (before starting project work) and comply with all required permits and approvals. Failure to obtain all appropriate state and local environmental permits and clearances may jeopardize federal funding.
2) Any change, addition, or supplement to the approved mitigation measure or scope of work that alters the project (including other work not funded by the Division but done substantially at the same

time) shall require resubmission to the Division for revaluation of compliance prior to initiation of any work. Non-compliance with the requirements may jeopardize the Division's ability to fund this project. A change in the scope of work shall be approved by the Division in advance regardless of the budget implications.

3) If any ground disturbance activities occur during construction, the Recipient shall monitor ground disturbance during construction, and if any potential archeological resources are discovered, shall immediately cease construction in that area and notify the Division.
4) Construction vehicles and equipment used for this project shall be maintained in good working order to minimize pollutant emissions.

(C) Programmatic

1) The Recipient must notify the Division as soon as significant developments become known, such as delays or adverse conditions that might raise costs or delay completion, or favorable conditions allowing lower costs or earlier completion.
2) The Division shall approve of any change in the scope of work in advance, regardless of the budget implementations.
3) The Recipient must obtain “prior written approval” for any budget revision from the Division.
4) A copy of the executed subcontract agreement must be forwarded to the Division within 10 days of execution.
5) A request for final inspection and closeout must be received by the Division on or before June 15, 2027.
6) Final inspection request documentation must be received, including:
    a. Request for Final Inspection on Recipient letterhead identifying the HLMP project number, contract number, and must include the following statements:
        i. The project is 100% complete,
        ii. The approved Scope of Work per this project and agreement has been completed and
        iii. All relevant building Codes and Standards have been satisfied.
    b. Electronic folders for each individual structure. The folders must have PDF formatted documents for each of the following:
        i. Color photographs documenting mitigation work (pre and post)
        ii. Building Permit
        iii. Post-Inspection Reports/Certificates of Completion for each structure,
        iv. Florida Approved Product Codes or Miami-Dade Approval Codes, Notice of Acceptance/Product Approvals
        v. All applicable Lien Waivers
    c. An Electronic Spreadsheet to include:
        i. Property Owner’s Name
        ii. Property Address
        iii. Pre and Post Inspection Dates
        iv. Mitigation Measures Completed
        v. Total Mitigation Cost
7) Ten percent of the project’s total approved budget must be held by the Division until the final inspection is complete. **The final reimbursement request must be submitted by July 15, 2027.**

FINANCIAL CONSEQUENCES

If the Recipient fails to comply with any term of the award, the Division shall take one or more of the following actions, as appropriate in the circumstances:

1) Temporarily withhold cash payments pending correction of the deficiency by the Recipient,
2) Disallow all or part of the cost of the activity or action not in compliance,
3) Wholly or partly suspend or terminate the current award for the Recipient’s program,
4) Withhold further awards for the program, or
5) Take other remedies that may be legally available.

Schedule of Work

Contracting:	**1**	**Months**
Design/Engineering:	**1**	**Months**
Permitting:	**1**	**Months**
Construction:	**7**	**Months**
Inspections:	**1**	**Months**
Closeout:	**1**	**Months**
Total Period of Performance:	**12**	**Months**

KEY DATES

The Division retains the right to review all Recipients for performance. The key dates are designed to aid the Recipient in fully expending the grant funding awarded. The Division will monitor the Recipient's performance by using the following dates as project milestones.

Table 1:

KEY ACTIVITY	DUE DATE	COMMENT
Deliverable 1: Procurement	No later than 60 days post contract execution.	Refer to Task 1: Procurement
Deliverable 2: Construction	To be completed by June 1, 2027.	Refer to Task 2: Construction
Deliverable 3: Reimbursements	To be submitted at least quarterly. The final reimbursement request must be submitted by July 15, 2027.	Refer to Task 3: Reimbursement and Expenses
Deliverable 4: Final Inspection & Close-Out Package	No later than June 15, 2027.	Refer to Task 4: Close-Out Package and Final Inspection
Submission of Quarterly Reports	No later than 15 days after the end of the quarter.	Quarterly Reports are due on September 30, December 31, March 31, and June 30.

FUNDING SUMMARY TOTALS

Budget

State Share:	$250,000.00	(100.00 %)
Local Share:	$0.00	(0.00%)
Total Project Cost:	**$250,000.00**	**(100%)**

***Line-Item Budget**

	Project Cost	State Share	Local Share
PGT Front Door Entry/Window Wall:	**$ 24,000.00**	**$ 24,000.00**	**$0.00**
PGT Single Hung Windows	**$ 26,200.00**	**$ 26,200.00**	**$0.00**
French Single Doors	**$ 17,925.00**	**$ 17,925.00**	**$0.00**
Steel Standard Seam Metal Roof, Hurricane Clips/Roof Strapping/Gable End Reinforcement	**$181,875.00**	**$181,875.00**	**$0.00**
Project Total:	**$250,000.00**	**$250,000.00**	**$0.00**

**Any line-item amount in this Budget may be increased or decreased 10% or less, with the Division's approval, without an amendment to this Agreement being required, so long as the overall amount of the funds obligated under this Agreement is not increased.*

This is HLMP Project Number DEM-HL00133, Indian Trail Improvement District. The Period of Performance shall begin on July 1, 2026 and end on June 30, 2027.

EXHIBIT – 1

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

State Project -

State awarding agency: **Division of Emergency Management**

Catalog of State Financial Assistance title: Hurricane Loss Mitigation Program

Catalog of State Financial Assistance number: 31.066

Amount of State Funding: $250,000.00

Attachment B

Program Statutes and Regulations

Section 215.559, Florida Statutes	Hurricane Loss Mitigation Program
Section 215.422, Florida Statutes	Payments, warrants, and invoices; processing time limits; dispute limitation; agency or judicial branch compliance
Section 215.97, Florida Statutes	Florida Single Audit Act
Section 215.971, Florida Statutes	Agreements funded with federal and state assistance
Section 216.347, Florida Statutes	Disbursement of grant and aids appropriations for lobbying prohibited
Section 216.3475 Florida Statutes	Maximum rate of payment for services funded under General Appropriations Act or awarded on a noncompetitive basis
Section 287.056, Florida Statutes	Purchases from purchasing agreement and state term contract
Section 287.057, Florida Statutes	Procurement of commodities or contractual services
CFO MEMORANDUM NO. 20	Compliance Requirements for Agreements
Section 553.844, Florida Statutes	Windstorm loss mitigation; Requirements for Roofs and Opening Protection

Attachment C

Statement of Assurances

To the extent the following provisions apply to this Agreement, the Recipient certifies that:

(a) It possesses legal authority to enter into this Agreement and to carry out the proposed program;

(b) Its governing body has duly adopted or passed as an official act of resolution, motion or similar action authorizing the execution of the hazard mitigation agreement with the Division of Emergency Management (DEM), including all understandings and assurances contained in it, and directing and authorizing the Recipient's chief administrative officer or designee to act in connection with the application and to provide such additional information as may be required;

(c) No member of or delegate to the Congress of the United States, and no Resident Commissioner, shall receive any share or part of this Agreement or any benefit. No member, officer, or employee of the Recipient or its designees or agents, no member of the governing body of the locality in which this program is situated, and no other public official of the locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year after, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds, for work be performed in connection with the program assisted under this Agreement. The Recipient shall incorporate, in all contracts or subcontracts a provision prohibiting any interest pursuant to the purpose stated above;

(d) All Recipient contracts for which the State Legislature is in any part a funding source, shall contain language to provide for termination with reasonable costs to be paid by the Recipient for eligible contract work completed prior to the date the notice of suspension of funding was received by the Recipient. Any cost incurred after a notice of suspension or termination is received by the Recipient may not be funded with funds provided under this Agreement unless previously approved in writing by the Division. All Recipient contracts shall contain provisions for termination for cause or convenience and shall provide for the method of payment in such event;

(e) It will comply with:

(1) Contract Work Hours and Safety Standards Act of 1962, 40 U.S.C. 3701 et seq., requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty hours in a work week; and

(2) Federal Fair Labor Standards Act, 29 U.S.C. Section 201 et seq., requiring that covered employees be paid at least minimum prescribed wage, and also that they be paid one and one-half times their basic wage rates for all hours worked in excess of the prescribed work-week.

(f) It will comply with

(1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), and the regulations issued pursuant thereto, which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Recipient, this assurance shall obligate the Recipient, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is

used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

(2) Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age or with respect to otherwise qualifies handicapped individuals as provided in Section 504 of the Rehabilitation Act of 1973;

(g) It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties pursuant to Section 112.313 and Section 112.3135, Florida Statutes;

(h) It will comply with the Anti-Kickback Act of 1986, 41 U.S.C. Section 51 which outlaws and prescribes penalties for "kickbacks" of wages in federally financed or assisted construction activities;

(i) It will comply with the provisions of 5 U.S.C. Sections 7321-7326 (further known as the Hatch Act) which limits the political activities of employees;

(j) It will comply with the flood insurance purchase and other requirements of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4001-4131, including requirements regarding the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance;

For sites located within Special Flood Hazard Areas (SFHA), the Recipient must include a FEMA Model Acknowledgement of Conditions of Mitigation of Property in a Special Flood Hazard Area with FEMA Grant Funds executed by the title holder with the closeout request verifying that certain SFHA requirements were satisfied on each of the properties. The Model Acknowledgement can be found at www.fema.gov/governmenta/grant/sfha_conditions.shtm

(k) It will require every building or facility(other than a privately owned residential structure) designed, constructed, or altered with funds provided under this Agreement to comply with the "Uniform Federal Accessibility Standards," (AS) which is Appendix A to 41 CFR Section 101-19.6 for general type buildings and Appendix A to 24 CFR, Part 40 for residential structures. The Recipient will be responsible for conducting inspections to ensure compliance with these specifications by the contractor;

(l) It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (54 U.S.C.), Executive Order 11593, 36 CFR, Part 800, and the Preservation of Archaeological and Historical Data Act of 1966 (54 U.S.C. 3125) by:

(1) Consulting with the State Historic Preservation Office to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR, Section 800.8) by the proposed activity; and

(2) Complying with all requirements established by the State to avoid or mitigate adverse effects upon such properties.

(3) Abiding by the terms and conditions of the **"Programmatic Agreement Among the Federal Emergency Management Agency, the Florida State Historic Preservation Office, the Florida Division of Emergency Management and the Advisory Council on Historic Preservation, (PA)"** which addresses roles and responsibilities of Federal and State

entities in implementing Section 106 of the National Historic Preservation Act (NHPA), 54 U.S.C., and implementing regulations in 36 CFR, Part 800.

(4) When any of the Recipient's projects funded under this Agreement may affect a historic property, as defined in 36 CFR, Part 800.16 (l)(1), the Federal Emergency Management Agency (FEMA) may require the Recipient to review the eligible scope of work in consultation with the State Historic Preservation Office (SHPO) and suggest methods of repair or construction that will conform with the recommended approaches set out in the **Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings 1992 (Standards),** the **Secretary of the Interior's Guidelines for Archeological Documentation (Guidelines)** (48 Federal Register 44734-37), or any other applicable Secretary of Interior standards. If FEMA determines that the eligible scope of work will not conform with the **Standards**, the Recipient agrees to participate in consultations to develop, and after execution by all parties, to abide by, a written agreement that establishes mitigation and recondition measures, including but not limited to, impacts to archeological sites, and the salvage, storage, and reuse of any significant architectural features that may otherwise be demolished.

(5) The Recipient agrees to notify FEMA and the Division if any project funded under this Agreement will involve ground disturbing activities, including, but not limited to: subsurface disturbance; removal of trees; excavation of footings and foundations, and installation of utilities (such as water, sewer, storm drains, electrical, gas, leach lines and septic tanks) except where these activities are restricted solely to areas previously disturbed by the installation, replacement or maintenance of such utilities. FEMA will request the SHPO's opinion on the potential that archeological properties may be present and be affected by such activities. The SHPO will advise the Recipient on any feasible steps to be accomplished to avoid any National Register eligible archeological property or will make recommendations for the development of a treatment plan for the recovery or archeological data from the property.

If the Recipient is unable to avoid the archeological property, develop, in consultation with SHPO, a treatment plan consistent with the **Guidelines** and take into account the Advisory Council on Historic Preservation (Council) publication "Treatment of Archeological Properties". The Recipient shall forward information regarding the treatment plan to FEMA, the SHPO and the Council for review. If the SHPO and the Council do not object within 15 calendar days of receipt of the treatment plan, FEMA may direct the Recipient to implement the treatment plan. If either the Council or the SHPO object, Recipient shall not proceed with the project until the objection is resolved.

(6) The Recipient shall notify the Division and FEMA as soon as practicable: (a) of any changes in the approved scope of work for a National Register eligible or listed property; (b) of all changes to a project that may result in a supplemental DSR or modify a HMGP project for a National Register eligible or listed property; (c) if it appears that a project funded under this Agreement will affect a previously unidentified property that may be eligible for inclusion in the National Register or affect a known historic property in an unanticipated manner. The Recipient acknowledges that FEMA may require the Recipient to stop construction in the vicinity of the discovery of a previously unidentified property that may eligible for inclusion in the National Register or upon learning that construction may affect a known historic property in an unanticipated manner. The Recipient further acknowledges that FEMA may require the Recipient to take all reasonable measures to avoid or minimize harm to such property until FEMA concludes consultation with the SHPO. The Recipient also acknowledges that FEMA will require, and the Recipient shall comply with, modifications to the project scope of work necessary to implement recommendations to address the project and the property.

(7) The Recipient acknowledges that, unless FEMA specifically stipulates otherwise, it shall not receive funding for projects when, with intent to avoid the requirements of the PA or the

NHPA, the Recipient intentionally and significantly adversely affects a historic property, or having the legal power to prevent it, allowed such significant adverse affect to occur.

(m) It will comply with Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex;

(n) It will comply with the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, (42 U.S.C. 4541-45-94) relating to nondiscrimination on the basis of alcohol abuse or alcoholism;

(o) It will comply with 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;

(p) It will comply with Lead-Based Paint Poison Prevention Act (42 U.S.C. 4821 et seq.) which prohibits the use of lead based paint in construction of rehabilitation or residential structures;

(q) It will comply with the Energy Policy and Conservation Act (P.L. 94-163; 42 U.S.C. 6201-6422), and the provisions of the State Energy Conservation Plan adopted pursuant thereto;

(r) It will comply with the Laboratory Animal Welfare Act of 1966, (7 U.S.C. 2131-2159), pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by an award of assistance under this Agreement;

(s) It will comply with Title VIII of the Civil Rights Act of 1968, (42 U.S.C 2000c and 42 U.S.C. 3601-3619), as amended, relating to non-discrimination in the sale, rental, or financing of housing, and Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color or national origin;

(t) It will comply with the Clean Air Act of 1955, as amended, 42 U.S.C. 7401-7675;

(u) It will comply with the Clean Water Act of 1977, as amended, 33 U.S.C. 1251-1388

(v) It will comply with the endangered Species Act of 1973, 16 U.S.C. 1531-1544;

(w) It will comply with the Intergovernmental Personnel Act of 1970, 42 U.S.C. 4701-4772;

(x) It will assist the awarding agency in assuring compliance with the National Historic Preservation Act of 1966, as amended, 54 U.S.C.;

(y) It will comply with environmental standards which may be prescribed pursuant to the National Environmental Policy Act of 1969, 42 U.S.C. 4321-4347;

(z) It will assist the awarding agency in assuring compliance with the Preservation of Archeological and Historical Preservation Act of 1966, 54 U.S.C. 3125

(aa) It will comply with the Rehabilitation Act of 1973, Section 504, 29 U.S.C. 794, regarding non-discrimination;

(bb) It will comply with the environmental standards which may be prescribed pursuant to the Safe Drinking Water Act of 1974, 42 U.S.C. 300f-300j-27, regarding the protection of underground water sources;

(cc) It will comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Property Acquisition Policies Act of 1970, 42 U.S.C. 4621-4638, which provide for fair and

equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs;

(dd) It will comply with the Wild and Scenic Rivers Act of 1968, 16 U.S.C. 1271-1287, related to protecting components or potential components of the national wild and scenic rivers system;

(ee) It will comply with the following Executive Orders: EO 11514 (NEPA); EO 11738 (violating facilities); EO 11988 (Floodplain Management); and EO 11990 (Wetlands).

(ff) It will comply with the Coastal Barrier Resources Act of 1977, 16 U.S.C. 3501-3510;

(gg) It will assure project consistency with the approved State program developed under the Coastal Zone Management Act of 1972, 16 U.S.C. 1451-1464; and

(hh) It will comply with the Fish and Wildlife Coordination Act of 1958, 16 U.S.C. 661-668.

(ii) With respect to demolition activities, it will:

(1) Create and make available documentation sufficient to demonstrate that the Recipient and its demolition contractor have sufficient manpower and equipment to comply with the obligations as outlined in this Agreement.

(2) Return the property to its natural state as though no improvements had ever been contained thereon.

(3) Furnish documentation of all qualified personnel, licenses and all equipment necessary to inspect buildings located in the Recipient's jurisdiction to detect the presence of asbestos and lead in accordance with requirements of the U.S. Environmental Protection Agency, the Florida Department of Environmental Protection and the County Health Department.

(4) Provide documentation of the inspection results for each structure to indicate:
   a. Safety Hazard Present
   b. Health Hazards Present
   c. Hazardous Materials Present

(5) Provide supervision over contractors or employees employed by the Recipient to remove asbestos and lead from demolished or otherwise applicable structures.

(6) Leave the demolished site clean, level and free of debris.

(7) Notify the Division promptly of any unusual existing condition which hampers the contractor's work.

(8) Obtain all required permits.

(9) Provide addresses and marked maps for each site where water wells and septic tanks are to be closed along with the number of wells and septic tanks located on each site. Provide documentation of closures.

(10) Comply with mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

(11) Comply with all applicable standards, orders, or requirements issued under Section 112 and 306 of the Clean Air Act (42 U.S.C. 1857h), Section 508 of the Clean Water Act (33 U.S.C. 1251-1388), Executive Order 11738, and the U.S. Environmental Protection Agency regulations (40 CFR, Part 15 and 61). This clause shall be added to any subcontracts.

(12) Provide documentation of public notices for demolition activities.

Attachment D

DIVISION OF EMERGENCY MANAGEMENT

REQUEST FOR ADVANCE OR REIMBURSEMENT OF HURRICANE LOSS MITIGATION PROGRAM FUNDS

RECIPIENT NAME: Indian Trail Improvement District

ADDRESS: 13476 61st St

CITY, STATE, ZIP CODE: West Palm Beach FL, 33412-1915 Project Number: DEM-HL00133

PAYMENT No:_____ DEM Agreement No: B0280

Eligible Amount 100%	Obligated State 100%	Obligated Local 0%	Previous Payments	Current Request	DEM Use Only	
					Approved	Comments
	N/A					

TOTAL CURRENT REQUEST: $_____

I certify that to the best of my knowledge and belief the above amounts are correct, and that all disbursements were made in accordance with all conditions of the Division agreement and payment is due and has not been previously requested for these amounts.

RECIPIENT SIGNATURE _____

NAME AND TITLE_____DATE: _____

TO BE COMPLETED BY DIVISION OF EMERGENCY MANAGEMENT

APPROVED PROJECT TOTAL $_____

ADMINISTRATIVE COST $ _____ DIVISION DIRECTOR

APPROVED FOR PAYMENT $_____ _____

DATE

Attachment D
(Continued)

DIVISION OF EMERGENCY MANAGEMENT

SUMMARY OF DOCUMENTATION IN SUPPORT OF AMOUNT CLAIMED FOR ELIGIBLE WORK UNDER THE HURRICANE LOSS MTIGATION PROGRAM

RECIPIENT: Indian Trail Improvement District PROJECT #: DEM-HL00133

CONTRACT# B0280 FEMA TRACKING #: N/A

Applicant's Reference No. (Warrant, Voucher, Claim check, or Schedule No.)	Date of delivery of articles, completion of work or performance services.	DOCUMENTATION List documentation (applicant's payroll, material out of applicant's stock, applicant owned equipment and name of vendor or contractor) by category and line item in the approved project application and give a brief description of the articles or services.	Applicant's Eligible Costs 100%
		TOTAL	

Attachment E

JUSTIFICATION OF ADVANCE PAYMENT

RECIPIENT: INDIAN TRAIL IMPROVEMENT DISTRICT

If you are requesting an advance, indicate same by checking the box below.

[ ] **ADVANCE REQUESTED**

Advance payment of $ _____ is requested. Balance of payments will be made on a reimbursement basis. These funds are needed to pay staff, award benefits to clients, duplicate forms and purchase start-up supplies and equipment. We would not be able to operate the program without this advance.

If you are requesting an advance, complete the following chart and line item justification below.

ESTIMATED EXPENSES

BUDGET CATEGORY/LINE ITEMS (list applicable line items)	**20___-20___Anticipated Expenditures for First Three Months of Contract**
For example ADMINISTRATIVE COSTS (Include Secondary Administration.)	
For example PROGRAM EXPENSES	
TOTAL EXPENSES	

_____ **LINE ITEM JUSTIFICATION (For each line item, provide a detailed justification explaining the need for the cash advance. The justification must include supporting documentation that clearly shows the advance will be expended within the first ninety (90) days of the contract term. Support documentation should include quotes for purchases, delivery timelines, salary and expense projections, etc. to provide the Division reasonable and necessary support that the advance will be expended within the first ninety (90) days of the contract term. Any advance funds not expended within the first ninety (90) days of the contract term shall be returned to the Division Cashier, 2489 Shumard Oak Boulevard, Tallahassee, Florida 32399, within thirty (30) days of receipt, along with any interest earned on the advance)**

_____

_____

_____

_____

_____

Attachment F

DIVISION OF EMERGENCY MANAGEMENT
HURRICANE LOSS MITIGATION PROGRAM

QUARTERLY REPORT FORM

RECIPIENT: Indian Trail Improvement District Project Number: DEM-HL00133

PROJECT LOCATION: Administration Building 61st Street DEM ID #: B0280

QUARTER ENDING: _____

Provide amount of advance funds disbursed for period (if applicable) $_____
Provide reimbursement projections for this project:

July-Sep, 20__$_____ Oct-Dec, 20__$_____ Jan-Mar, 20__$_____ Apr-June, 20__$_____

July-Sep, 20__$_____ Oct-Dec, 20__$_____ Jan-Mar, 20__$_____ Apr-June, 20__$_____

Percentage of Work Completed (may be confirmed by state inspectors): _____%

Project Proceeding on Schedule: [ ] Yes [ ] No

Describe milestones achieved during this quarter:

_____
_____
_____

Provide a schedule for the remainder of work to project completion:

_____
_____
_____

Describe problems or circumstances affecting completion date, milestones, scope of work, and cost:

_____
_____
_____

Cost Status: [ ] Cost Unchanged [ ] Under Budget [ ] Over Budget

Additional Comments/Elaboration:

_____
_____
_____

NOTE: Division of Emergency Management (DEM) staff may perform interim inspections and/or audits at any time. Events may occur between quarterly reports, which have significant impact upon your project(s), such as anticipated overruns, changes in scope of work, etc. Please contact the Division as soon as these conditions become known, otherwise you may be found non-compliant with your subgrant award.

Name and Phone Number of Person Completing This Form _____

Attachment G

Warranties and Representations

Financial Management

Recipient's financial management system must include the following:

(1) Accurate, current and complete disclosure of the financial results of this project or program

(2) Records that identify the source and use of funds for all activities. These records shall contain information pertaining to grant awards, authorizations, obligations, unobligated balances, assets, outlays, income and interest.

(3) Effective control over and accountability for all funds, property and other assets. Recipient shall safeguard all assets and assure that they are used solely for authorized purposes.

(4) Comparison of expenditures with budget amounts for each Request For Payment. Whenever appropriate, financial information should be related to performance and unit cost data.

(5) Written procedures to determine whether costs are allowed and reasonable under the provisions of the applicable OMB cost principles and the terms and conditions of this Agreement.

(6) Cost accounting records that are supported by backup documentation.

Competition

All procurement transactions shall be done in a manner to provide open and free competition. The Recipient shall be alert to conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. In order to ensure excellent contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, invitations for bids and/or requests for proposals shall be excluded from competing for such procurements. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the Recipient, considering the price, quality and other factors. Solicitations shall clearly set forth all requirements that the bidder or offeror must fulfill in order for the bid or offer to be evaluated by the Recipient. Any and all bids or offers may be rejected when it is in the Recipient's interest to do so.

Codes of Conduct.

The Recipient shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by public grant funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated, has a financial or other interest in the firm selected for an award. The officers, employees, and agents of the Recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. The standards of conduct shall provide for disciplinary actions to be applied for violations of the standards by officers, employees, or agents of the Recipient.

Business Hours

The Recipient shall have its offices open for business, with the entrance door open to the public, and at least one employee on site, from _____
_____

Licensing and Permitting

All subcontractors or employees hired by the Recipient shall have all current licenses and permits required for all of the particular work for which they are hired by the Recipient.

Attachment H

Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion

Subcontractor Covered Transactions

The prospective subcontractor of the Recipient, _____, certifies, by submission of this document, that neither it, its principals, nor affiliates are presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or disqualified from participation in this transaction by any Federal department or agency.

SUBCONTRACTOR:

_____

By: _____ Indian Trail Improvement District

Signature — Recipient's Name

_____ B0280

Name and Title — DEM Contract Number

_____ DEM-HL00133

Street Address — Project Number

_____

City, State, Zip

_____

Date

Attachment I

Florida Accountability Contract Tracking System (FACTS)
Requirements for Non-profit Organizations Under Section 216.1366, Florida Statutes
Instructions and Worksheet

CONTRACT DOCUMENTATION REQUIREMENTS

Section 216.1366, F.S., amended in 2023, establishes new documentation requirements for any contract for services executed, amended, or extended on or after July 1, 2023, with non-profit organizations as defined in s. 215.97 (2)(m). F.S. The contract must require the contractor to provide documentation that indicates the amount of state funds:

- Allocated to be used during the full term of the contract for remuneration to any member of the board of directors or an officer of the contractor.
- Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the contractor. The documentation must indicate the amounts and recipients of the remuneration.

Such information must be included in the contract tracking system maintained pursuant to s. 215.985 F.S. and must be posted on the contractor's website if the contractor maintains a website.

• As used in this subsection, the term:

o "Officer" means a Chief Executive Officer (CEO), Chief Financial Officer (CFO), Chief Operating Officer (COO), or any other position performing an equivalent function.

o "Remuneration" means all compensation earned by or awarded to personnel, whether paid or accrued, regardless of contingency, including bonuses, accrued paid time off, severance payments, incentive payments, contributions to a retirement plan, or in-kind payments, reimbursements, or allowances for moving expenses, vehicles and other transportation, telephone services, medical services, housing, and meals.

o "State funds" means funds paid from the General Revenue Fund or any state trust fund, funds allocated by the Federal Government and distributed by the state, or funds appropriated by the state for distribution through any grant program. The term does not include funds used for the state Medicaid program.

Note: This "Instructions and Worksheet" is meant to explain the requirements of the Section 216.1366, F.S., amended in 2023, and give clarity to the attached form distributed to recipients and sub-recipients for completion. All pertinent information below should be filled out, signed, and returned to the project manager.

NON-PROFIT ORGANIZATION REMUNERATION INFORMATION

1. Is your business or organization a non-profit organization as defined in s. 215.97 (2)(m). F.S.?
Yes ☐ No ☐

If the answer to Question 1 is "Yes," continue to Question 2. If the answer to Question 1 is "No", move to the signature block below to complete the certification and submittal process.

2. Will state funds be used as remuneration to any member of the board of directors or an officer in your business or organization?
Yes ☐ No ☐

If the answer to Question 2 is "Yes," provide the information required in the "Total Compensation Paid to Non-Profit Personnel Using State Funds" form below. A separate form should be completed for each member of the board of directors or officer being compensated using state funds. If the answer to Question 2 is "No", move to the signature block below to complete the certification and submittal process.

Total Compensation Paid to Non-Profit Personnel Using State Funds

Name:		
Title:		
Agency Agreement/Contract #		
Total Contract Amount		
Contract Term:		
Line Item Budget Category	**Total Amount Paid**	**Amount Paid from State Funds**
Salaries		
Fringe Benefits		
Bonuses		
Accrued Paid Time Off		
Severance Payments		
Retirement Contributions		
In-Kind Payments		
Incentive Payments		
Reimbursements/Allowances		
Moving Expenses		
Transportation Costs		
Telephone Services		
Medical Services Costs		
Housing Costs		
Meals		

CERTIFICATION: I certify that the amounts listed above are true and accurate and in accordance with the approved budget.

Name:	
Signature:	
Title:	
Date:	

ATTACHMENT J

FOREIGN COUNTRY OF CONCERN AFFIDAVIT –
PERSONAL IDENTIFYING INFORMATION CONTRACT

Section 287.138, Florida Statutes, prohibits a Florida "Governmental entity"[1] from entering into or extending contracts with any other entity whereby such a contract, or extension thereof, could grant the other entity access to an individual's personal identifying information if that entity is associated with a "Foreign Country of Concern."[2] Specifically, section 287.138(2), Florida Statutes, prohibits such contracts with any entity that is owned by the government of a Foreign Country of Concern, any entity in which the government of a Foreign Country of Concern has a "controlling interest,"[3] and any entity organized under the laws of or which has its principal place of business in a Foreign Country of Concern.

As the person authorized to sign on behalf of Respondent, I hereby attest that the company identified above in the section entitled "Respondent Vendor Name" is not an entity owned by the government of a Foreign Country of Concern, no government of a Foreign Country of Concern has a controlling interest in the entity, and the entity has not been organized under the laws of or has its principal place of business in a Foreign Country of Concern.

I understand that pursuant to section 287.138, Florida Statutes, I am submitting this affidavit under penalty of perjury.

Respondent Vendor Name: _____

Vendor FEIN: _____

Vendor's Authorized Representative Name and Title: _____

Address: _____

City:_____State:_____Zip: _____

Phone Number: _____

Email Address:_____

Certified By: _____

AUTHORIZED SIGNATURE

Print Name and Title: _____

Date: _____

[1] As defined in Section 287.138 (1)(d), Florida Statutes.
[2] As defined in Section 287.138 (1)(c), Florida Statutes.
[3] As defined in Section 287.138 (1)(a), Florida Statutes.

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

Board of Supervisors

Elizabeth Accomando,
President

Patricia Farrell,
Vice President

Richard J. Vassalotti II,
Treasurer

Betty Argue,
Secretary

Michael Johnson,
Assistant Secretary

District Staff

Burgess Hanson,
Executive Director

Mary Viator,
District Attorney

Jay Foy,
District Engineer

To: Board of Supervisors
From: Scarlet Cantley, Administration and Grants Coordinator
Date: August 19, 2026
Subject: **Important Dates FY 2026-2027**

Non-Board Meeting Dates for FY 2026-2027:

FASD Fall Quarterly Conference (Stuart): Oct.5-7, 2026 (CDM 5-9)
PBC Schools Thanksgiving Break: Nov. 23-27, 2026
PBC Schools Christmas/Winter Break: Dec. 21, 2026 – Jan. 4, 2027
PBC Days: March 7-11, 2027 (Session Begins March 9, 2027) Tallahassee
FASD Legislative Forum: March 22-26, 2027 Tallahassee
PBC Schools Spring Break: March 22-29, 2027
Good Friday/Easter: March 26/28, 2027
Last Day of School: May 27, 2027
FASD Annual Conference (St. Petersburg): June 13-16, 2027
First Day of School: August 10, 2027

Proposed Board Meeting Dates for FY 2026-2027 (Wednesdays at 6:00 PM):

Wednesday, October 21, 2026
Wednesday, November 18, 2026
Wednesday, December 16, 2026
Wednesday, January 20, 2027
Wednesday, February 17, 2027
Wednesday, March 17, 2027
Wednesday, April 21, 2027
Tuesday, May 18, 2027 (Budget Workshop 5:00 PM)
Wednesday, May 19, 2027
Wednesday, May 26, 2027 (Budget Public Hearing 7:00 PM)
Wednesday, June 9, 2027
Wednesday, July 21, 2027
Wednesday, August 18, 2027
Wednesday, September 15, 2027

www.indiantrail.com Email: info@indiantrail.com
13476 61st Street | West Palm Beach | Florida | 33412
Office: 561.793.0874 | Fax: 561.793.3716

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

,To: Board of Supervisors

From: Miriam Heisser, COA

Date: August 19, 2026

Subject: Final Extension – Amendment Number Two (2) to Agreement for Employee Health Insurance and Related Benefits Brokerage Services, issued June 16, 2022

Background:

On June16, 2022 the District entered into an Agreement for Employee Health Insurance and Related Benefits Brokerage Services with Gehring Group. This Second Amendment will be the final Amendment.

Recommendation/Motion:

Motion to approve the Final extension to the Employee Health Insurance and Related Benefits Brokerage Services.

Fiscal Impact:

N/A

Board of Supervisors

Elizabeth Accomando, President

Patricia Farrell, Vice President

Richard J. Vassalotti II, Treasurer

Betty Argue, Secretary

Michael Johnson, Assistant Secretary

District Staff

Burgess Hanson, Executive Director

Mary Viator, District Attorney

Jay Foy, District Engineer

FINAL EXTENSION -AMENDMENDMENT NUMBER TWO (2) – TO AGREEMENT FOR EMPLOYEE HEALTH INSURANCE AND RELATED BENEFITS BOKERAGE SERVICES, ISSUED JUNE 16, 2022

OWNER:	Indian Trail Improvement District 13476 61st St. N. West Palm Beach, Florida 33412
CONTRACTOR:	RSC Insurance Brokerage, Inc. (DBA GEHRING GROUP) 3500 Kyoto Gardens Drive Palm Beach Gardens, Florida 33410
SUBJECT:	Agreement for Employee Health Insurance and Related Benefits Brokerage Services, originally dates June 16, 2022 (the "Agreement"), as amended.

You are hereby notified that the above referenced Agreement is hereby extended, subject to the following provisions:

1. Contract term is extended from **June 26, 2026** through **June 30, 2027.**
2. All other conditions of the agreement remain unchanged and in full force and effect.

RECOMMENDED BY:	APPROVED BY:	APPROVED BY:
_____	_____	_____
Burgess Hanson, Executive Director	Elizabeth Accomando, President Board of Supervisors	Kurt N. Gehring Managing Director
Dated:_____	Dated:_____	Dated:_____

INDIAN TRAIL IMPROVEMENT DISTRICT
AGREEMENT FOR EMPLOYEE HEALTH INSURANCE
AND RELATED BENEFITS BROKERAGE SERVICES

THIS AGREEMENT, made and entered into by and between **INDIAN TRAIL IMPROVEMENT DISTRICT**, an independent special district of the State of Florida (hereafter referred to as "District") and **RSC INSURANCE BROKERAGE, INC.** (dba **GEHRING GROUP)**, a Delaware corporation authorized to transact business in Florida (hereafter referred to as "Broker").

RECITALS:

WHEREAS, on April 4, 2022, District issued Request for Qualifications ("RFQ") No. 2022-01 soliciting competitive proposal from licensed insurance brokers interested in providing employee health insurance and related benefits brokerage services to District (collectively, the "Work"), as herein defined; and

WHEREAS, based on a review of Broker's qualifications and those representations and commitments made by Broker pursuant to and in response to the RFQ, upon which District has relied, District's Board of Supervisors at its Regular Meeting of June 8, 2022, selected Broker to provide the Work;

NOW THEREFORE, District and Broker, in consideration of the mutual covenants herein set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree as follows:

Article 1: **Incorporation of Recitals**. The foregoing recitals are true and correct and are incorporated herein by this reference.

Article 2: **The Work & Work Assignment**.

A. The Work is generally described as follows:

INDIAN TRAIL IMPROVEMENT DISTRICT EMPLOYEE HEALTH INSURANCE AND RELATED BENEFITS BROKERAGE SERVICES, as may be further defined in this Agreement, the RFQ and the other supplemental documents attached hereto and incorporated herein as **Exhibit "A"** (collectively, the "Contract Documents"). Such brokerage services shall be limited to those categories of employee insurance or related benefits more particularly identified in **Exhibit "A"** (see page 12 of 35) of the RFQ). Unless otherwise provided herein, the terms "Contract", "Contract Documents", and "Agreement" may be used interchangeably.

B. There are no Contract Documents other than those identified in this Article 2 or as they may be subsequently amended or supplemented in the manner provided herein.

C. The Work will be performed and completed according to the terms of the Agreement

D. Broker agrees to undertake and execute the Work assigned to it by District.

E. The Work shall be performed in a good, substantial and workmanlike manner in strict accordance with all provisions of this Agreement.

F. Broker shall be obligated throughout the Contract Time to provide and maintain insurance coverage in accordance with the applicable provisions of the attached **Exhibit "B"** (Minimum Insurance Coverage). Provision of the minimum insurance coverage provided herein is a material element of this contract and failure to maintain or renew coverage or to provide evidence of renewal may be treated by Owner as a material breach of contract.

Article 3: Contract Term.

The Initial Term of this Agreement shall run for a period of three (3) years from its Effective Date (the "Contract Time"). At District sole discretion, annual renewals of this Agreement upon the same terms may be given by District in one (1) year increments for up to two (2) additional years, for a total contract period not to exceed five (5) years.

Article 4: Broker Compensation.

District shall provide no compensation of any sort to Broker (including reimbursement of expenses), it being mutually understood and agreed that any compensation to Broker shall be provided exclusively by independent arrangement between or among Broker and those companies recommended by Broker with which District may execute agreements to purchase insurance.

.

Article 5: Broker's Representations & Warranties.

In order to induce District to enter into this Agreement, Broker makes the following representations and warranties:

A. Broker has examined and carefully studied the Contract Documents and the other related data identified in the RFQ and other Bidding Documents.

B. Broker is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

C. Broker has given District written notice of all conflicts, errors, ambiguities, or discrepancies that Broker may have discovered in the Contract Documents, and the resolution thereof by District is acceptable to Broker.

D. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

E. Broker affirms and warrants to District that it hold and will maintain current and appropriate certification(s) and/or license(s) for the purpose of performing the Work.

F. Broker affirms and warrants to District that it has established a Drug-Free Workplace, as provided in Section 287.087, Florida Statutes, and has executed the statement to that effect attached to the RFQ.

Article 6: Public Entity Crimes.

As provided in Sections 287.132 & 287.133, Florida Statutes, by entering into this Agreement or performing any Work in furtherance hereof, the Broker certifies that it, its affiliates, suppliers, sub-broker and consultants who will perform any Work hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty–six (36) months immediately preceding the date hereof. This notice is required by section 287.133(3)(a), Florida Statutes.

Article 7. Hold Harmless and Indemnification: The parties hereto agree, to the extent permitted by law, to:

A. Indemnify, save and hold harmless the other, their officers, employees, servants or agents, and to defend said persons from any such claims, liabilities, causes of action and judgments of any type whatsoever arising out of or relating to the negligent or wrongful acts or omissions of each relating to their obligations under this Agreement; and

B. Be responsible for their own costs, attorney's fees and expenses in connection with such claims, liabilities or suits except as may be incurred due to the negligent performance of this Agreement by the negligent party. The forgoing indemnity shall survive the termination or expiration of this Agreement. A party shall not be deemed to assume any liability for the negligent or wrongful acts, or omissions of the other party (or parties).

C. Nothing contained herein shall be construed as a waiver by the parties of the liability limits established in Section 768.28, Florida Statutes.

Article 8: Notices.

Any and all notices required to be given by this Agreement or the Contract Documents shall be in writing and hand delivered or delivered via certified or registered U.S. Mail to the following representatives of the DISTRICT and the BROKER:

DISTRICT representative and address:

INDIAN TRAIL IMPROVEMENT DISTRICT
ATTN: Executive Director
13476 61st Street North
West Palm Beach, Florida 33412

With Copy To:

Mary M. Viator, Esq., District Legal Counsel
Caldwell Pacetti Edwards Schoech & Viator LLP
1555 Palm Beach Lakes Boulevard, Suite 1200
West Palm Beach, Florida 33401

BROKER representative and address:

Cindy Thompson, VP-Operations
RSC Insurance Brokerage, Inc./ dba Gehring Group
3500 Kyoto Gardens Drive
Palm Beach Gardens, Florida 33410

With Copy To:

Valerie Ensinger, Contracts Administrator
Gehring Group
3500 Kyoto Gardens Drive
Palm Beach Gardens, Florida 33410

Article 9: Governing Law.

The laws of the State of Florida shall govern this Agreement and Contract Documents, and venue of any action shall be in Palm Beach County, Florida.

Article 10: Termination.

This Agreement may be terminated by either party, with or without cause, following thirty (30) calendar days advance written notice by one party to the other.

Article 11: Rights and Remedies.

The duties and obligations imposed by the Agreement and Contract Documents, and the rights and remedies available there under shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. If either party seeks to resolve a dispute under this Agreement and the Contract Documents in any court of law, the prevailing party in such dispute shall have its expenses and costs,

including but not limited to reasonable attorney's fees and the cost of appellate proceedings, paid by the other, non-prevailing party.

Article 12: Independent Contractor Relationship.

Broker is, and shall be, in performance of all work, services and activities under this Agreement and Contract Documents, an Independent Contractor, and not an employee, agent or servant of District. All persons engaged in any of the Work, services or activities performed pursuant to this Agreement and the Contract Documents shall at all times and in all places be subject to Broker's sole direction, supervision and control. Broker shall exercise control over the means and manner in which it and its employees perform the Work, and in all respects Broker's relationship and the relationship of its employees to the District shall be that of an Independent Contractor and not as employees or agents of the District.

Article 13: Miscellaneous.

A. Any term used in this Agreement will have the same meaning as indicated in the Contract Documents.

B. This Agreement represents the entire understanding and agreement between the Parties with respect to the subject matter hereof. This Agreement supersedes all previous agreements or representations, either verbal or written, heretofore in effect between Developer and the District made with respect to the matters herein contained.

C. No additions, alterations or variations of the terms of this Agreement shall be valid, nor can provisions of the Agreement be waived by either Party, unless such additions, alteration, variations or waivers are expressed in writing and duly signed.

D. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

E. The covenants and agreements contained in this Contract shall apply to, inure to the benefit of, and be binding upon the parties hereto and upon their respective legal representatives, heirs, executors, administrators, assigns and successors in interest.

F. In the event that any section, paragraph, sentence, clause or provision hereof is held invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Agreement.

G. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

H. In the event of an express conflict between the terms of this Agreement and the terms of any other Contract Document, the terms of this Agreement shall prevail.

I. Sovereign Immunity. Regardless of any language herein to the contrary, District has not, nor shall it be deemed to have, waived or increased its limited liability under Section 768.28, Florida Statutes.

J. Contractor understands and shall comply and cooperate with the requirements of the Inspector(s) General of the State of Florida in any investigation, audit, inspection, review, or hearing conducted pursuant to §20.055, F.S., or otherwise by law.

Article 14. Public Records. CONTRACTOR shall comply with the applicable provisions of §119.0701, Florida Statutes (Public Records), as follows:

(1) **IF PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT GINA STEVENS, RECORDS CUSTODIAN AT 561-793-0874, INDIAN TRAIL IMPROVEMENT DISTRICT, 13476 61ST STREET NORTH, WEST PALM BEACH, FL 33412.**
email: recreq@indiantrail.com

(2) Specifically, Provider shall:

A. Keep and maintain public records required by the District to provide Authorized Recreation Services.

B. Upon request from District's custodian of public records, provide District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, F.S. or as otherwise provided by law or District Policy.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Provider does not transfer the records to District.

D. Upon completion of the contract, transfer, at no cost, to the District all public records in Provider's possession or keep and maintain public records required by

the District to provide Authorized Recreation Services. If Provider transfers all public records to District upon completion of the contract, Provider shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Provider keeps and maintains public records upon completion of the contract, Provider shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to District upon request from District's custodian of public records, in a format that is compatible with District's information technology systems.

Article 15. E-VERIFY: CONTRACTOR warrants compliance with all federal immigration laws and regulations that relate to its employees and subcontractors. CONTRACTOR agrees and acknowledges that commencing January 1, 2021, DISTRICT, as a public employer, is subject to the E-verify requirements set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes shall thereupon apply to contracts entered into or renewed on or after said commencement date. In compliance therewith, and following the January 1, 2021 commencement date, if DISTRICT has a good faith belief: (a) that CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work under this contract by the immigration laws or the Attorney General of the United States and is in violation of Section 448.09(1), Florida Statutes, DISTRICT shall terminate this contract, or (b) that a subcontractor performing work for CONTRACTOR under this contract has knowingly hired, recruited or referred an alien who is not duly authorized by the immigration laws or the Attorney General of the United States to work under this contract, DISTRICT shall promptly notify CONTRACTOR and order CONTRACTOR to immediately terminate its agreement with said subcontractor as to this contract. CONTRACTOR shall be liable for any additional costs incurred by DISTRICT as a result of the termination of the contract based on CONTRACTOR's failure to comply with E-verify requirements referenced herein.

Article 16: Effective Date.

This Agreement shall become effective upon its execution by the last party.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates hereafter written.

Executed by the **DISTRICT** this 16th day of June, 2022

[District Seal]

INDIAN TRAIL IMPROVEMENT DISTRICT, an independent special district of the State of Florida

:
ATTEST:

By: Michael Johnson (Jun 16, 2022 08:35 EDT)
Michael Johnson

Its: President

_____
Mary M. Viator
Secretary

Executed by **BROKER** this 13th day of June, 2022.

RSC INSURANCE BROKERAGE, INC (DBA GEHRING GROUP), a Delaware corporation authorized to transact business in Florida

By: _____
Kurt N. Gehring

Its: Managing Director

INDIAN TRAIL IMPROVEMENT DISTRICT
AGREEMENT FOR EMPLOYEE HEALTH INSURANCE
AND RELATED BENEFITS BROKERAGE SERVICES

LIST OF EXHIBITS

EXHIBIT "A" THE CONTRACT DOCUMENTS

EXHIBIT "B" MINIMUM INSURANCE COVERAGE

EXHIBIT "A"

THE CONTRACT DOCUMENTS

IDENTIFIED AS FOLLOWS:

1. INDIAN TRAIL IMPROVEMENT DISTRICT, REQUEST FOR QUALIFICATIONS NO. 2000-01: EMPLOYEE HEALTH INSURANCE AND RELATED BENEFITS BROKERAGE SERVICES, Dated April 4, 2022 (35 Pages)

2. RESPONSE OF THE GEHRING GROUP, INC. TO INDIAN TRAIL IMPROVEMENT DISTRICT RFQ №. 2022-01, Dated May 10, 2022 (163 pages)

[BECAUSE OF VOLUME, CONTRACT DOCUMENTS ARE REPRODUCED AT THIS LOCATION. COPIES OF ALL CONTRACT DOCUMENTS ARE ON FILE IN THE OFFICIAL RECORDS OF THIS AGREEMENT LOCATED IN THE DISTRICT OFFICES]

EXHIBIT "B"
MINIMUM INSURANCE COVERAGE*

INSURANCE REQUIREMENTS

Unless otherwise provided in the Agreement, following is the MINIMUM acceptable insurance to be carried by Contractor:

I. Commercial General Liability:

(A) Bodily Injury Limit:

$1,000,000	Each Occurrence
$1,000,000	Annual Aggregate

Property Damage Limit:

$1,000,000	Each Occurrence
$1,000,000	Annual Aggregate

(B) or a Combined Single Limit of Bodily Injury and Property Damage :

$1,000,000	Each Occurrence
$1,000,000	Annual Aggregate

(C) The Commercial General Liability shall include Contractual Liability.

II. Automobile Liability (Any Auto) $ 500,000 ITID Additional Insured

III. Workers Compensation

Statutory Limits and	$ 300,000	Each Accident
	$1,000,000	Disease-Policy Limit
Employers Liability	$ 300,000	Disease-Each Employee

IV. Umbrella Excess Liability Insurance:

(A)

$3,000,000	Each Occurrence
$3,000,000	Annual Aggregate

(B) The aforementioned umbrella coverage shall be no more restrictive than coverage required for the underlying policies.

V. Notice of Cancellation:

The insurance afforded above may not be terminated or reduced unless thirty (30) days prior written notice of such termination or reduction is mailed to District (unless terminated for non-payment in which event ten (10) days notice is required).

VI. Professional Liability (E&O) Insurance (if applicable)

(A) $1,000,000 per claim
(B) $25,000 maximum deductible per claim

VII. Insurance Certificate:

Indian Trail Improvement District shall be listed as an additional insured for the above Commercial, Automobile and Umbrella Liability insurance coverage and a certificate of insurance reflecting same shall be delivered to Indian Trail Improvement District, which certificate of insurance shall be maintained on a continuing basis throughout the Term of this Agreement.

VIII. Policy Endorsement:

Indian Trail Improvement District shall be a named as Additional Insured with a CG 2026 Additional Insured–Designated Person or Organization Endorsement to Contractor's Commercial General Liability insurance Policy. The Additional insured Endorsement shall read "Indian Trail Improvement District, an Independent Special District of the State of Florida, its Officer, Employees and Agents". Contractor shall provide the Additional Insured Endorsements coverage on a primary basis. A copy of the Policy Endorsement(s) shall be provided to District.

IX. Acceptable Insurers

At a minimum, Insurers shall have an A. M. Best Rating of A:VII.

X. Special Risks or Circumstances for Supplemental Services

District reserves the right to modify these requirements, including limits, for Supplemental Services or Work, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances involved in a project. If modifications in insurance coverage are required, such modifications will be defined in a written Work Authorization

061322 - 22-0609 ITID Agmt RSC SVCS DRAFT - Signed by Gehring Group

Final Audit Report 2022-06-16

Created:	2022-06-14
By:	Scarlet Cantley (scantley@indiantrail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIqT3UQZyHdTd8r7yZ8n-9Ymf6bZKsu0f

"061322 - 22-0609 ITID Agmt RSC SVCS DRAFT - Signed by Gehring Group" History

Document created by Scarlet Cantley (scantley@indiantrail.com)
2022-06-14 - 2:36:47 AM GMT- IP address: 96.47.146.12

Document emailed to Michael Johnson (mjohnson@indiantrail.com) for signature
2022-06-14 - 2:37:37 AM GMT

Email viewed by Michael Johnson (mjohnson@indiantrail.com)
2022-06-16 - 12:32:33 PM GMT- IP address: 174.211.235.77

Document e-signed by Michael Johnson (mjohnson@indiantrail.com)
Signature Date: 2022-06-16 - 12:35:12 PM GMT - Time Source: server- IP address: 174.211.235.77

Agreement completed.
2022-06-16 - 12:35:12 PM GMT

Adobe Acrobat Sign

RESOLUTION 2026-008

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE INDIAN TRAIL IMPROVEMENT DISTRICT ADOPTING BUDGET AMENDMENT(S) FISCAL YEAR 2025-2026; AUTHORIZING PAYMENT OF EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of Indian Trail Improvement District (hereinafter called District) is empowered to levy and to impose non-ad valorem special assessments upon the properties within the District; and

WHEREAS, the District has prepared a Budget Amendment for Fiscal Year 2025-2026; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the IndianTrail Improvement District that:

1. The expenditures set forth on Exhibit "A" are hereby authorized and approved.
2. The District is authorized to execute any and all necessary transmittals, certifications or other acknowledgments or writings, as necessary, to comply with the intent of this Resolution.
3. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this 19th day of August, 2026.

INDIAN TRAIL IMPROVEMENT DISTRICT

[District Seal]

By: _____
President

ATTEST:

By: _____
Secretary

Exhibit A

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Finance Department

Date: August 19, 2026

Subject: Fiscal Year 26 Budget Amendment #1

Background: The fiscal year 25 budget included costs for 2 pump rebuilds in department M1S, a generator in department M1 and roof replacement at the pump station in department M2. See budget excerpt below.

M-1 Basin (Upper & Lower)	
Capital Outlay - Pump Rebuild	$55,000
Generator Replacement	50,000
MS-1 Capital Outlay - Pumps Rebuild (MS1)	75,000
40th Street Structure – Replace 6 Gates with 1 Sluice Gate	250,000
Total	**$430,000**

During FY25, only 1 pump in M1S was rebuilt, the generator was ordered but not received and installed, and the roof replacement was not done in FY25 due to permitting issues. As a result, funds budgeted in FY25 need to be rolled forward to FY26 to cover the expenditures. Attached is the budget transfer form with additional explanation.

Recommendation/Motion: Approve budget amendment to roll forward funds budgeted and not spent in FY25 to be spent in FY26.

Fiscal Impact: Reduction of fund balance in departments M1S - $22,000, M1 - $50,000, and M2 - $17,000.

INDIAN TRAIL
IMPROVEMENT DISTRICT
Est. 1957

BUDGET TRANSFER REQUEST FORM

DEPARTMENT: STORMWATER

DATE OF REQUEST: 06/29/2026

TRANSFER FROM ACCOUNT	DEPARTMENT	TRANSFER TO ACCOUNT	TRANSFER AMOUNT
Fund Balance	M1S	Maint Pumps and Structures	$22,000
Fund Balance	M1	Capital outlay – Pumps and Structures	$50,000
Fund Balance	M2	Repair/Mtn - Building	$17,000

EXPLANATION: Pump rebuild (2 total) for M1S, generator purchase for M1, and roof replacement for M2 were budgeted in FY2025.
Amounts charged in FY2025 were as follows;
M1S - $21,831 for 1 pump leaving $21,831 for the 2nd pump. 2nd pump not installed in FY2025 due to time constraints for hurricane season.
M1 – Generator was ordered in FY2025 but was on back order until FY2026
M2 – Roof replacement was delayed due to permitting issues

REQUESTED BY: Greg Shafer **DATE:** 6/29/26

FINANCE APPROVAL: [illegible] **DATE:** 6/29/2026

EXECUTIVE DIRECTOR: BJ Hanson **DATE:** 6/30/26

Please send approved form to rmcintosh@indiantrail.com for processing.

INSTRUCTIONS FOR BUDGET TRANSFER REQUEST FORM

Please complete all sections of the document.

DEPARTMENT: The department requesting the transfer, for e.g., admin, parks, operations.

DATE OF REQUEST: Date request is being submitted.

TRANSFER FROM ACCOUNT: The general ledger account being decreased.

TRANSFER TO ACCOUNT: The general ledger account being increased.

TRANSFER AMOUNT: Indicate the amount of the transfer

EXPLANATION: Provide explanation for the transfer request

REQUESTED BY: Department head requesting transfer

FINANCE APPROVAL: CFO

EXECUTIVE DIRECTOR: The Executive Director or designee.

FY24 Pumps & Canals Capital Improvement (Non-Grants)

M-1 Basin (Upper & Lower)	
Capital Outlay - Pump Rebuild	$55,000
Generator Replacement	50,000
MS-1 Capital Outlay - Pumps Rebuild (MS1)	75,000
40th Street Structure – Replace 6 Gates with 1 Sluice Gate	250,000
Total	**$430,000**

M2 Roof replacement was budgeted in Repair & Maintenance - Buildings for $50,000

Indian Trail Improvement District

13476 61st Street North
West Palm Beach, FL 33412
(561)793-0874
Accounts Payable

PURCHASE ORDER
25-00285

Vendor Information	Shipping Information
MWI PUMPS 33 NW 2ND STREET DEERFIELD BEACH, FL 33441 Phone - 772-770-1096 / Fax -	6701 140th Avenue North West Palm Beach, FL 33412 (561)793-0874 Accounts Payable

Date	Require Date	Prepared By	Workflow	Status	Description
02/20/2025	03/02/2025	Greg Shafer	Aquatics - Pump Ops	Documents Approved	2 Pump Rebuilds for Pump Station 4 M1S

MWI is the sole sourse to rebuild the MWI Couch pumps to the OEM specification.
(See Attached)

Supply transportation, crane, and labor to pull 2 pumps
Supply transportation, crane and labor to set 1 pump
Check shaft for straightness, repair bearing and seal surfaces on existing shaft Replace all line shaft bearings
Replace cutlass bearings
Repair all seals
Replace gaskets & hardware
Replace all lubricants
Repair and re weld distributer blades on pumps
Re weld cracks throughout pump
Re blade and re balance impeller
Sand blast and epoxy coat pump inside and out
Service gear heads – seals and lubricants
Price includes all shop labor and materials.

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
2	EA	0		50542 05	N/A	2 Pump Rebuilds for Pump Station 4 M1S	21,831.00	0.000	43,662.00

Approved

Approval Information

Racquel Mcintosh	Accounting	03/03/2025 10:40 AM
Greg Shafer	Aquatics Manager	02/25/2025 6:54 AM
Michael Peterson	Procurement	02/24/2025 7:32 AM
Greg Shafer	Requester	02/20/2025 3:02 PM

TOTAL **$43,662.00**

This Purchase Order authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase. The Purchase Order number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above. Indian Trail Improvement District is exempt from payment of State Sales Tax under Exemption 85-8012528096C-0 which expires 06-30-2025. For Annual Contracts, work shall be completed in accordance with existing agreement between ITID and Vendor listed herein. Payment shall be in accordance with said agreement, attached scope and budget. Work shall not exceed the herein authorized fee without an approved written change to this Purchase Order.

Control No. 13328

Indian Trail Improvement District

13476 61st Street North
West Palm Beach, FL 33412
(561)793-0874
Accounts Payable

PURCHASE ORDER
25-00730

Vendor Information	Shipping Information
ADVANCE GENERATOR SALE 12351 59TH. ST. N. ROYAL PALM BEACH, FL 33411 Phone - / Fax -	6701 140th Avenue North West Palm Beach, FL 33412 (561)793-0874 Accounts Payable

Date	Require Date	Prepared By	Workflow	Status	Description
09/25/2025	10/05/2025	Greg Shafer	Aquatics - Pump Ops	Documents Approved	36KW Northern Lights Generator (NL944T3)

Using Advance Generator Sales and Service Inc. quote, 36KW Northern Lights Generator (NL944T3). Heavy Duty Diesel Engine Tier Compliant.

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		50656	N/A	36KW Northern Lights Generator (NL944T3)	29,907.74	0.000	29,907.74

Account Information	Percent	Amount
100 04 99 01 99 25M1	0.100995	$3020.53
100 04 99 02 99 25M1	0.097024	$2901.77
100 04 99 03 99 25M1	0.069285	$2072.16
100 04 99 04 99 25M1	0.171305	$5123.35
100 04 99 05 99 25M1	0.124829	$3733.35
100 04 99 07 99 25M1	0.102429	$3063.42
100 04 99 09 99 25M1	0.067628	$2022.60
100 04 99 10 99 25M1	0.152527	$4561.74
100 04 99 13 99 25M1	0.02292	$685.49
100 04 99 14 99 25M1	0.033267	$994.94
100 04 99 2K 99 25M1	0.017677	$528.68
100 04 99 M1S 99 25M1	0.033781	$1010.31
100 04 99 7M 99 25M1	0.002113	$63.20
100 04 99 M1H 99 25M1	0.002644	$79.08
100 04 99 19 99 25M1	0.001576	$47.13

Approved

Indian Trail Improvement District

13476 61st Street North
West Palm Beach, FL 33412
(561)793-0874
Accounts Payable

PURCHASE ORDER
25-00397

Vendor Information	Shipping Information
RELIANT ROOFING LLC 1001 W JASMINE DRUNIT L LAKE PARK, FL 33403 Phone - / Fax -	6701 140th Avenue North West Palm Beach, FL 33412 (561)793-0874 Accounts Payable

Date	Require Date	Prepared By	Workflow	Status	Description
04/03/2025	04/13/2025	Greg Shafer	Aquatics - Pump Ops	Documents Approved	Pump Station 1 Metal Roof Replacement

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		50462	N/A	Pump Station 1 Metal Roof Replacement	11,256.98	0.000	11,256.98

Account Information	Percent	Amount
100 06 99 06 99 25M2	0.344562	$3878.73
100 06 99 12 99 25M2	0.536875	$6043.59
100 06 99 M2D 99 25M2	0.068942	$776.08
100 06 99 M2L 99 25M2	0.049621	$558.58

Approved

Approval Information		
Racquel Mcintosh	Accounting	04/07/2025 12:25 PM
Greg Shafer	Aquatics Manager	04/03/2025 11:57 AM
Michael Peterson	Procurement	04/03/2025 11:55 AM
Greg Shafer	Requester	04/03/2025 11:50 AM

TOTAL	$11,256.98

This Purchase Order authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase. The Purchase Order number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above. Indian Trail Improvement District is exempt from payment of State Sales Tax under Exemption 85-8012528096C-0 which expires 06-30-2025. For Annual Contracts, work shall be completed in accordance with existing agreement between ITID and Vendor listed herein. Payment shall be in accordance with said agreement, attached scope and budget. Work shall not exceed the herein authorized fee without an approved written change to this Purchase Order.

Control No. 13456

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Finance Department
Date:	August 19, 2026
Subject:	Series 2022 R3 Bond Reconciliation

Background: On June 1, 2022, the District issued Series 2022 R3 Bonds in the total amount of $12,995,000 plus a premium of $1,817,147. The Bonds were issued to primarily pay for the cost of improvements in Unit R3. A total amount of $14,028,000 was deposited to the project fund.

The reconciliation depicts the flow of funds from the inception of the Bond through June 30, 2026, and the total amount left for the project.

The reconciliation yielded the following;

Cash available	3,045,487.93
Engineer's estimate of remaining costs	(6,357,099.00)
Cash needed	(3,311,611.07)

Recommendation/Motion: Receive and file

Fiscal Impact: Not applicable

SERIES 2022 R3 RECONCILIATION
THROUGH JUNE 30, 2026

Deposited to Project Account	$	14,028,000.00
Less amounts incurred for project		(12,363,306.09)
Plus contributions from Lox Groves Elementary		51,900.50
Plus interest revenue		1,328,893.52
Cash available	$	3,045,487.93

Cash available	**$**	**3,045,487.93**

	Remaining costs for projects;	Updated Estimate	Engineer's Report	Already spent
R-305	180th Ave North (from Hamlin Blvd to Tangerine Blvd)	4,765,421.00	2,371,688.90	223,061.49
R-306	Tangerine Blvd (from 180th Ave North to Mandarin Blvd)	1,348,627.00	805,433.17	91,451.90
R-311	73rd St N (from Seminole Pratt Whitney and Kidscape Park)	94,223.00	53,592.70	1,732.03
R-312	74th St N (from Seminole Pratt Whitney and Kidscape Park)	148,828.00	84,651.00	1,958.33
		$ 6,357,099.00	$ 3,315,365.77	$ 318,203.74

Funds Needed $ 3,311,611.07

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Scarlet Cantley
Date:	August 19, 2026
Subject:	Approval: May 20, 2026, Regular Board Meeting Minutes

Recommendation/Motion:

Motion to approve the May 20, 2026, Regular Board Meeting Minutes.

Fiscal Impact:
None.

MINUTES OF REGULAR BOARD MEETING
OF THE BOARD OF SUPERVISORS
INDIAN TRAIL IMPROVEMENT DISTRICT
May 20, 2026

A Regular Meeting of the Board of Supervisors of Indian Trail Improvement District was held at 6:00 p.m. on May 20, 2026, located at the District Administration Building, 13476 61st Street North, West Palm Beach, FL 33412. This Meeting was in-person and used the Zoom Webinar Meeting platform for public participation. Present during the Meeting were Supervisors: Elizabeth Accomando, Richard J. Vassalotti II, and Betty Argue. Supervisors Patricia Farrell and Michael Johnson were absent. Also, in attendance were: Burgess Hanson, Executive Director; Rob Robinson, Deputy Executive Director; Miriam Heisser, Chief Administration Officer; Racquel McIntosh, Chief Financial Officer; Kenny Lawrence, Facilities, Parks and Recreation Director; Jeff Sisolak, Facilities, Parks and Recreation Manager; Scarlet Cantley, Administration and Grants Coordinator; Carey Nelson, Technology Infrastructure and Cyber Security Coordinator; Mary Viator, Esq., Frank Palen, Esq., and Frances Bethel, Esq. of Caldwell Pacetti Edwards Schoech & Viator LLP; and District Engineer Jay Foy, P.E. and Daniel Rey, P.E. of Stormwater J Engineering, Inc.

CALL TO ORDER and ROLL CALL

President Accomando called the Meeting to Order, led in the Pledge of Allegiance, and called Roll. President Accomando and the Board of Supervisors welcomed and thanked everyone for attending.

5.1. AGENDA APPROAVAL

President called for additions, deletions, or substitutions to the Agenda.

A motion was made by Supervisor Vassalotti, seconded by Supervisor Argue, and unanimously passed (3-0) to approve the Agenda as presented.

6.0 PRESENTATIONS

6.1 PBSO UPDATE

Captain Michael Kletzky and Lieutenant Brandon West introduced themselves to the Board. They gave an update to the Board regarding crime in the District.

6.2 FIRE RESCUE UPDATE

District Chief Vomero updated the Board on response times. She cautioned regarding the use of e-bikes and e-scooters.

7.0 SUPERVISOR BUSINESS

Supervisor Vassalotti mentioned certain crashes and explained the District needed more four-way stops.

There was Board Discussion regarding the utility box setbacks at the intersections of Mandarin and Tangerine; Hamlin and Mandarin; and Sycamore and 180th; however, Sycamore was a County road, so the County needs to address the issue. Mr. Foy was asked to look into removing the boxes.

The Board requested updated traffic study and counts for Persimmon and Orange Grove and asked if the District had exceeded the level of Service D. There was Board Discussion regarding the new District website needs, including AI usage and a Workshop was suggested to get Public Input.

Supervisor Argue asked for the issue of District bank accounts, investment accounts, and signing authority on the next Agenda. She asked for a legal opinion of the issue to be sent to all Board Members.

8.0 REGULAR AGENDA

8.1 Consider: Cancellation of July 15, 2026, Regular Board Meeting

A motion was made by Supervisor Vassalotti and seconded by Supervisor Argue to approve the Cancellation of the July 15, 2026, Regular Board Meeting. There was no Public Comment, and the motion passed unanimously (3-0).

9. INTERGOVERNMENTAL UPDATES AND PERMITS

Mr. Hanson gave a Legislative Update regarding budget approval process, the District's appropriation request, and the property tax issue on the November ballot.

There was Discussion regarding the upcoming Public Meeting to review the County-wide Master Transportation Plan. There followed more discussion regarding District roads.

A motion was made by Supervisor Argue and Seconded by Supervisor Vassalotti directing Staff to send a letter requesting for the second time for the County to hold a meeting in the District to review the County-wide Master Transportation Plan with the residents of Indian Trail to all IPARC Members, the County Board of County Commissioners, and County Staff.

There was no Public Comment, and the Motion passed unanimously (3-0).

There was discussion regarding placing No Parking signage on the easement just outside of Samuel Friedland Park because cars are parking on the District easement because of the safety issue. The Board recognized there was not enough parking for this park and suggested the County should expand the parking onto land donated to the County by GL Homes.

10 PUBLIC INPUT

The following residents addressed the Board.

Hyacinth Robertson voiced her concern regarding her driveway and mailbox.

Brando Ayllon requested signage and speed bumps after milling Cheatham Blvd.

Pia Skoran gave an update on the HCA Project timeline and requested District send letter to the County opposing the HCA Project at Seminole Pratt Whitney and Orange Blvd.

There was Board Discussion regarding the HCA Project. The Board requested to have the HCA Project on the June 3rd Board Meeting Agenda.

11. FACILITIES, PARKS, AND RECREATION AGENDA

11.1 Consider: Long Term Facility Rental Permit for Loxahatchee Lost and Found Pets Inc.

The Board was given a flier with the proposed dates for the Bazaar and Green Market.

There was discussion regarding the number of Hamlin House rental requests. It was Board suggestion to promote the Hamlin House more through social media, etc.

A motion was made by Supervisor Vassalotti and seconded by Supervisor Argue to approve Loxahatchee Lost and Found Pets Inc. long term permit request to host their bazaar and green market at Hamlin House, subject to availability, staff and legal review.

There was no Public Comment, and the motion passed unanimously (3-0).

11.2 Consider: Long Term Facility Rental Permit for Seth Rubin's Parkour Class

A motion was made by Supervisor Argue and seconded by Supervisor Vassalotti to approve Seth Rubin's long term permit request to host his parkour class at Hoeffel Park, subject to availability, staff and legal review.

Pia Skoran shared her concern regarding the permit request.

The motion passed unanimously (3-0).

11.3 Consider: Termination of Park Maintenance Services Agreement between Indian Trail Improvement District and Juniper Landscaping of Florida LLC.

There was discussion regarding the timing of the termination and the beginning of the new contract with BrightView. There was also discussion regarding not going out to bid for the landscaping services versus a "Piggyback Contract". The Board also asked for a cost analysis to

include in-house landscaping. The Board suggested tabling both the termination and the new contract. Staff was asked to bring back the cost of netting because balls were hitting the equipment. The parking issues on the north end also needed to be addressed.

A motion was made by Supervisor Argue to table Items 11.3 and 11.4.

Jose Esabel, Branch Manager for BrightView, addressed the Board stating he lived in Loxahatchee, and he had been doing business with municipalities for twenty-seven (27) years. He explained beginning October 1st the contracted price would be $65,000 per month; however, for the last three months of this fiscal year the price would be only $45,000 per month. He stated $35,000 would be acceptable for the next three months.

There was Board Discussion regarding Field Repairs and scheduling Field Closures.

Supervisor Argue amended her motion to approve the termination of the Park Maintenance services agreement between Indian Trail Improvement District and Juniper Landscaping of Florida LLC for convenience with 10-days' notice, subject to staff and legal review, which was seconded by Supervisor Vassalotti.

Pia Skoran shared her concern regarding the cost of maintaining the parks.

The motion passed unanimously (3-0).

11.4 Consider: Park Maintenance Services Agreement between Indian Trail Improvement District and Brightview Landscape Services, Inc.

A motion was made by Supervisor Argue and seconded by Supervisor Vassalotti to Waive Formal Competitive Solicitation pursuant to District Purchasing Policy, Sec. 5.5.2 (Piggyback Purchases) to Procure Park Maintenance Services from Contract Formally Solicited by the City of Weston; and Approve a Park Maintenance Services Agreement between Indian Trail Improvement District and Brightview Landscape Services Inc., consistent w/terms of the Agreement between

Brightview Landscape Services Inc. and the City of Weston, effective on or after June 5, 2026; subject Legal/Staff review; adding an assurance clause to the Contract between Indian Trail Improvement District and BrightView as to Staffing expectations.

Pia Skoran shared her concern regarding the cost of landscapers.

The motion passed unanimously (3-0).

For safety reasons, the Board asked Staff to remove the rusted/ripped L-screens for the baseball and softball fields. Staff was asked to set up the new L-screens for use.

12. CONSENT AGENDA

A motion was made by Supervisor Vassalotti, seconded by Supervisor Argue, and unanimously passed (3-0) approving the following items on the Consent Agenda:

12.1 Approval: Special Permit Modification - VRPB Aquatic Weed Control M1 Canal
12.2 Approval: Special Permit SP-0627 ATT DB_Cabinet 83rd Ln N
12.3 Approval Special Permit SP-0647 FPL DB SPW_Syc_Cheatham
12.4 Approval: Special Permit SP-0650 FPL Remove 9 Poles Tangerine
12.5 Approval: Special Permit SP-0651 FPL 69_70_77_78_80
12.6 Approval: Special Permit SP-0653, FPL Pike 70_140_Tang_RPBB
12.7 Approval: SP-0656 FPL Remove Pole Hamlin
12.8 Approval: SP-0658 ATT DB 35th
12.9 Approval: SP-0628 Comcast-SRG
12.10 Approval: April 15, 2026, Regular Meeting Minutes
12.11 Approval: Resolution No. 2026-005, Declaring Surplus
12.12 Approval: M-0 Canal Outfall Structure Project Change Order

13. STAFF PRESENTATIONS (No Action Required)

Mr. Hanson mentioned the following items:

- The Acreage Athletic League (AAL) Non-Profit Users Agreement Renewal (June 3rd Agenda).
- Adopt a trail policy (June 3rd Agenda)

13.1 Notice of Invitations to Bid (ITB), Requests for Proposals (RFP), Request for Qualifications (RFQ), and Potential Grants.

There were no new notices for ITBs, RFPs, RFQs, or Potential Grants.

- The Mowing and Sod ITBs are out. The Security and Hauling ITBs are next in the queue. All ITBs should come back to the Board for Selection and Award at the August 19th Agenda. These contracts would begin on October 1st as a part of the FY27 Budget.

There was discussion regarding canal clearing instead of mowing and cutbacks. Staff would review costs of canal clearing by in-house Staff versus contractor.

Ms. Cantley gave an update confirming the District's participation in Palm Beach County's Local Mitigation Strategy (LMS).

14. REPORTS

A motion was made by Supervisor Argue, seconded by Supervisor Vassalotti, and unanimously passed to receive and file the following reports:

14.1 District Attorney Report
14.2 Monthly Engineer's Report
14.3 Deputy Executive Director Report
14.4 Finance Report December
14.5 Stormwater Report
14.6 Roads and Sidewalks Report
14.7 Parks and Recreation Report
14.8 Records Requests
14.9 Resident Correspondence
14.10 Meeting Notice

15. ADJOURNMENT

There being no further business to come before the Board, the Meeting was adjourned.

_____
President

_____
Secretary

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Scarlet Cantley
Date:	August 19, 2026
Subject:	Approval: June 3, 2026, Regular Board Meeting Minutes

Recommendation/Motion:

Motion to approve the June 3, 2026, Regular Board Meeting Minutes.

Fiscal Impact:
None.

MINUTES OF REGULAR BOARD MEETING
OF THE BOARD OF SUPERVISORS
INDIAN TRAIL IMPROVEMENT DISTRICT
June 3, 2026

A Regular Meeting of the Board of Supervisors of Indian Trail Improvement District was held at 6:00 p.m. on June 3, 2026, located at the District Administration Building, 13476 61st Street North, West Palm Beach, FL 33412. This Meeting was in-person and used the Zoom Webinar Meeting platform for public participation. Present during the Meeting were Supervisors: Elizabeth Accomando, Patricia Farrell, Richard J. Vassalotti II, Betty Argue, and Michael Johnson. Also, in attendance were: Burgess Hanson, Executive Director; Rob Robinson, Deputy Executive Director; Miriam Heisser, Chief Administration Officer; Racquel McIntosh, Chief Financial Officer; Steven Fowler, Senior Accountant; Kenny Lawrence, Facilities, Parks and Recreation Director; Jeff Sisolak, Facilities, Parks and Recreation Manager; Scarlet Cantley, Administration and Grants Coordinator; Carey Nelson, Technology Infrastructure and Cyber Security Coordinator; Mary Viator, Esq., Frank Palen, Esq., and Frances Penton, Esq. of Caldwell Pacetti Edwards Schoech & Viator LLP; Lara Donlon, Esq. of Torcivia, Donlon, Torcivia, Donlon, Goddeau & Rubin, P.A.; and District Engineer Jay Foy, P.E. and Daniel Rey, P.E. of Stormwater J Engineering, Inc. Special Guests: David Caplivshi of Grau and Associates.

CALL TO ORDER and ROLL CALL

President Accomando called the Meeting to Order, led in the Pledge of Allegiance, and called Roll. President Accomando and the Board of Supervisors welcomed and thanked everyone for attending.

5.1. AGENDA APPROAVAL

President called for additions, deletions, or substitutions to the Agenda.

Supervisor Argue respectfully asked for the check and signing authority, as well as the legal opinion to be on the next Agenda. Attorney Viator stated she could give a verbal report on the issue.

A motion was made by Supervisor Farrell, seconded by Supervisor Johnson, and unanimously passed (5-0) to approve the Agenda as amended, correcting Item 6.1 to read 2025, instead of 2026.

6.0 PRESENTATION

6.1 Presentation of District Financial Statement Year Ending September 30, 2025., by David Caplivski of Grau and Associates.

Mr. Caplivski stated the District's net position increased about $3.2 million, and the special revenue fund ended with a healthy fund balance at the end of the year. He reported there were no significant deficiencies or material weaknesses regarding internal controls. There was one management letter item regarding a budget presentation item recommending future budget presentations contain backup for all planned capital outlays.

Mr. Caplivski confirmed in the future he would meet with Board Members at the beginning of the Audit instead of the end.

A motion was made by Supervisor Farrell, seconded by Supervisor Vassalotti, and unanimously passed (5-0) to Receive and File the District Financial Statement Year Ending September 30, 2025.

6.2 FIRE RESCUE UPDATE

Battalion Chief Ed Harvey was present to answer any Board questions.

7.0 SUPERVISOR BUSINES

Supervisor Johnson gave an overview of the most recent Water Task Force Meeting.

Supervisor Vassalotti gave an overview of the Intergovernmental Plan Advisory Review Committee (IPARC). He was a member of the Issues Forum, representing Indian Trail, which consisted of elected officials who discuss the broader policy implications. He also explained IPARC 2.0 was a group of technical advisors. Mr. Danniel Rey of StormwaterJ Engineering attended those meetings representing Indian Trail. Supervisor Vassalotti stated all these groups were supposed to help develop recommendations for the Countywide Transportation Plan.

Supervisor Argue suggested taking lead with Staff to hold meetings with residents regarding specific traffic issues, as well as other common issues specific to geographical needs. She also mentioned the possibility of installing gates in some areas to control access. Legal was asked to opine exactly what the District cannot do.

It was mentioned the Village of Royal Palm Beach had suggested Persimmon on the Plan, as well as a potential connection from State Road 7 to Roebuck. Caution was given to the County potentially connecting 100th from Grapeview to Avenair. The alignment of 60th was also discussed. It was discussed for Board Members to review each Water Control Plan and unique issues in each of the Board Members' areas.

There was discussion regarding bringing in additional Legal and Engineering Consultants to help with certain situations and to help with costs.

Supervisor Farrell asked if Events could be a line item added to the Budget. She cautioned everyone to lock their vehicle doors due to uptick in break-ins.

8.0 REGULAR AGENDA

8.1 Consider: Executive Director Annual Evaluation

A motion was made by Supervisor Argue and seconded by Supervisor Farrell to receive and file the completed Performance Evaluations and the Performance Evaluation Summary for placement

in Mr. Hanson's Personnel File. There was no Public Comment. The motion passed unanimously (5-0).

A motion was made by Supervisor Farrell and seconded by Supervisor Johnson to award an increase of three percent (3%) in base salary.

Alex Larson expressed her opinion regarding the salary range.

The motion passed unanimously (5-0).

9. INTERGOVERNMENTAL UPDATES AND PERMITS

The following issues were mentioned and discussed:

- Legislative Update
- 60th Street and 140th Street
- 140th from Northlake to Hamlin (portion of road owned by PBC road)
- 180 – School Board easement and GL Homes
- Tangerine from 180th to Hamlin (R-3 will not cover)
- Muslim Community Center (SPW and 62nd) had satisfied drainage requirements

Supervisor Argue asked for an accounting of the R-3 Bond to be provided to the Board.

There was further discussion regarding driveways accessing District roads due to PBC ULDC requirements. All water control plans were based on residential; therefore, all non-residential property should not use District roads for entrances. Engineering confirmed the District had a connection fee schedule based on multifamily, single family and commercial for property outside the Boundaries of an activated Unit or the District Legislative Boundaries. Legal and Engineering were asked to review previous connections and current connection policy. There was mention regarding unit consolidation.

10 PUBLIC INPUT

The following residents addressed the Board.

Alex Larson voiced her concern regarding things discussed in private and lack of transparency.

Sharon Waite voiced her concern regarding Staff raises, and drones spying.

Dr. Rudolph Tinker voiced his opinions requesting a Veteran memorial in the acreage and personnel vacation and salary increases.

Pia Skoran stated her concerns regarding the payment process; requested a letter to the County regarding existing restrictions of "lights out at 11:00 PM" for HCA project on SPW and Orange.

Ms. Cantley read comments into the record from the following people:

Richard Gill requesting people to speak up and use microphones; and

Leo Doon stating he was still waiting for his refund Ok'd months ago.

Staff confirmed signs were returned to his property and the refund he was asking for was because his swale was not getting mowed.

11. FACILITIES, PARKS, AND RECREATION AGENDA

11.1 Consider: Acreage Athletic League (AAL) Non-Profit Athletic User Agreement

A motion was made by Supervisor Argue and seconded by Supervisor Johnson to approve the successful completion of the Acreage Athletic Leagues' Non-Profit Athletic User Agreement's "Probationary Period".

A substitute motion was made by Supervisor Vassalotti and Seconded by Supervisor Farrell to amend the contract to expire in one year.

Jeff Schatz, Director of Treasury for the AAL, addressed the Board explaining how the AAL had made positive changes and was working well with Indian Trail Staff. He noted a one-year timeframe was understandable, but a multi-year deal would help build up the program regarding Board Members, Coaches and Players.

Mr. Hanson confirmed the Agreement (Section 10.1 and 10.2) had a termination clause: "without cause" with 120 days written notice and "with cause" with a 30 days written notice.

A substitute motion, to the substitute motion was made by Supervisor Farrell, changing the expiration date to two years.

Attorney Palen explained an amendment to the agreement should be negotiated by both parties, not dictated by the Board. He stated the decision before the Board was to approve the Agreement if the AAL had satisfactorily completed the initial "probationary period" (and the Agreement would automatically continue for another four years) or to terminate the Agreement for either "with" or "without" cause. He confirmed at any time the Board can terminate the Agreement.

Supervisor Farrell withdrew her substitute motion and her second to Supervisor Vassalotti's substitute motion. There was no second for Supervisor Vassalotti's substitute motion.

The original motion made by Supervisor Argue and seconded by Supervisor Johnson to approve the successful completion of the Acreage Athletic Leagues' Non-Profit Athletic User Agreement's "Probationary Period" was now up for a vote.

There was no further Public Comment. The original motion passed unanimously (5-0).

11.2 Consider: Equestrian Adopt-A-Trail Sponsorship Program

A motion was made by Supervisor Farrell and seconded by Supervisor Argue to approve the Adopt-A-Trail Sponsorship Program, subject staff and legal review.

There was no Public Comment. The motion passed unanimously (5-0).

There was discussion regarding the order of the Agenda Items. Board Members were asked to give Staff their comments on the draft rules and procedures previously emailed out for review.

12. CONSENT AGENDA

A motion was made by Supervisor Vassalotti, seconded by Supervisor Argue, and unanimously passed (5-0) approving Consent Agenda:

Item 12.1 was DELETED.
Item 12.2 Approval: Revised FY27 Budget Calendar.

[**Item 12.3 below was pulled out from Consent Agenda for individual discussion and vote.**]

12.3 Approval Special Permit SP-0665 ATT 2 Cabinets Hamlin and Mandarin

Mr. Rey confirmed the existing cabinets were scheduled to be removed.

Mr. Foy confirmed the District Board could adopt more stringent criteria. He stated he would bring back the 14.5 and 18-foot setbacks to the Board for consideration.

After Board discussion regarding the number of boxes and the setbacks of said boxes, a motion was made by Supervisor Argue and seconded by Supervisor Farrell to approve SP-0665 with conditions and attachments. There was no Public Comment. The motion passed (5-0).

13. STAFF PRESENTATIONS (No Action Required)

Mr. Hanson mentioned the following items:

- Upcoming Water Petitions (August Meeting)

13.1 Notice of Invitations to Bid (ITB), Requests for Proposals (RFP), Request for Qualifications (RFQ), and Potential Grants.

The M-2 and M3 Mowing Bid was scheduled to go Live.

The Bid will soon go out for the Santa Rosa Grove Pump Station.

Per Supervisor Argue's request, Attorney Viator stated she had contacted the Auditors regarding the procurement procedures for the purchase discussed at the March Board Meeting. Attorney Viator will work with Ms. McIntosh, District CFO, to ensure the ERP was following District procurement procedures.

Added Item with motion: Letter Regarding HCA Project at the Corner of Seminole Pratt Whitney and Orange Blvd.

Board Members noted the community would be more open to an Urgent Care going on the property. There were concerns regarding traffic issues already in the area.

Pia Skoran added comments and facts for the Board's discussion.

After Board Discussion, a motion was made by Supervisor Farrell and seconded by Supervisor Argue to approve a letter to be sent to the County addressing the change in agreement for ambulance services, hours of HCA, changes to buffer, boundaries, no operation after 11:30pm, Public Benefits, etc.; and a second letter to be fees due to Indian Trail to be drafted and sent to HCA with a cc to County. There was no further Public Comment. The motion passed 4 to 1. Supervisor Vassalotti was opposed.

There was discussion regarding the mowers which were placed in surplus at the May Board Meeting. Mr. Robinson confirmed the mowers had not been used in a long time, and they were not worth trying to fix. He asserted for the District purposes the five mowers were junk. He reviewed the condition of each mower, as per the surplus description.

Supervisor Argue expressed her concern about not having the staff or the equipment to properly maintain the M-1 Basin, not to mention the whole District. She reiterated it was an issue not addressed in the current budget.

Supervisor Argue suggested the Board should have a set time for residents to ask questions and get answers (maybe an hour before the meeting).

14. REPORTS

A motion was made by Supervisor Argue, seconded by Supervisor Farrell, and unanimously passed to receive and file the following reports:

14.1 District Attorney Report
14.2 Monthly Engineer's Report
14.3 Deputy Executive Director Report
14.4 Finance Report December

14.5 Stormwater Report
14.6 Roads and Sidewalks Report
14.7 Parks and Recreation Report
14.8 Records Requests
14.9 Resident Correspondence
14.10 Meeting Notice

15. ADJOURNMENT

There being no further business to come before the Board, the Meeting was adjourned.

_____
President

_____
Secretary

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Scarlet Cantley
Date:	August 19, 2026
Subject:	Approval: June 22, 2026, Regular Board Meeting Minutes

Recommendation/Motion:

Motion to approve the June 22, 2026, Regular Board Meeting Minutes.

Fiscal Impact:
None.

MINUTES OF REGULAR BOARD MEETING
OF THE BOARD OF SUPERVISORS
INDIAN TRAIL IMPROVEMENT DISTRICT
June 22, 2026

A Regular Meeting of the Board of Supervisors of Indian Trail Improvement District was held at 6:00 p.m. on June 22, 2026, located at the District Administration Building, 13476 61st Street North, West Palm Beach, FL 33412. This Meeting was in-person and used the Zoom Webinar Meeting platform for public participation. Present during the Meeting were Supervisors: Elizabeth Accomando, Patricia Farrell, and Richard J. Vassalotti II. Supervisors Betty Argue and Michael Johnson were absent. Also, in attendance were: Burgess Hanson, Executive Director; Rob Robinson, Deputy Executive Director; Miriam Heisser, Chief Administration Officer; Racquel McIntosh, Chief Financial Officer; Steve Fowler, Senior Accountant; Kenny Lawrence, Facilities, Parks and Recreation Director; Jeff Sisolak, Facilities, Parks and Recreation Manager; Scarlet Cantley, Administration and Grants Coordinator; Carey Nelson, Technology Infrastructure and Cyber Security Coordinator; Mary Viator, Esq., Frank Palen, Esq., and Frances Bethel, Esq. of Caldwell Pacetti Edwards Schoech & Viator LLP; and District Engineer Jay Foy, P.E. and Daniel Rey, P.E. of Stormwater J Engineering, Inc.

CALL TO ORDER and ROLL CALL

President Accomando called the Meeting to Order, led in the Pledge of Allegiance, and called Roll. President Accomando and the Board of Supervisors welcomed and thanked everyone for attending.

5.1. AGENDA APPROAVAL

President called for additions, deletions, or substitutions to the Agenda.

A motion was made by Supervisor Farrell, seconded by Supervisor Vassalotti, and unanimously passed (3-0) to approve the Agenda as amended, removing Item 8.3 and moving Item 7 Supervisor Business to Item 13.05 after Staff Presentations.

6.0 PRESENTATIONS - There were no presentations.

7.0 SUPERVISOR BUSINESS (moved to Item 13.05)

8.0 REGULAR AGENDA

8.1 Consider: Fiscal Year 2027 Preliminary Budget and TRIM Assessment Rates

President Accomando reiterated this was approval of the initial TRIM Assessments, and the Budget could only do down from this point. She noted the Mowing Costs for the M2 and M3 Basins would be decided during the August 19, 2026, Board Meeting.

A motion was made by Supervisor Farrell and seconded by Supervisor Vassalotti to approve Fiscal Year 2027 Preliminary Budget and TRIM Assessment Rates, as presented.

Ms. Cantley read Leo Doon's written comment into the record.

The motion passed unanimously (3-0).

8.2 Consider: Financing Update for the LED Lighting at Acreage Community Park North Campus and Courts at Temple Park

After Board discussion, a motion was made by Supervisor Farrell and seconded by Supervisor Vassalotti to approve the initial plan, IF NECESSARY, to transfer funding from the Reserve (Fund Balance) to pay for the lighting and/or the basketball and tennis courts at Temple Park in the event the bond issuance had not been validated within the time period of completion of either facility.

Alex Lawrson voiced her concern regarding using the reserves.

The motion passed unanimously (3-0).

8.3 Consider: Budget Amendment – This Item was REMOVED from the AGENDA.

8.4 Discussion/Board Direction: Assessment Methodology for Unit 19C.

Mr. Foy reviewed the proposed site plan for proposed change to the Assessment Methodology for Unit 19C – Coconut Palm Plaza.

After Board discussion, Board consensus was given to approve the Unit 19C Assessment Methodology outlined in the Engineer's Report, as presented.

9. INTERGOVERNMENTAL UPDATES AND PERMITS

Mr. Hanson gave a Legislative Update stating the State budget had not been approved yet.

10. PUBLIC INPUT

The following residents addressed the Board.

Alex Larson asked for clarification regarding funds in the reserves. Mr. Hanson gave a breakdown of the reserves. She stated lawsuits should be discussed by the Board.

Ms. Cantley read Denise Brunner's Public Comment into the record regarding potholes on Orange Grove. Mr. Foy stated he was collecting the technical data for the Board to consider for funding purposes to fix Orange Grove.

11. FACILITIES, PARKS, AND RECREATION AGENDA

11.1 Consider: Updates to the Facilities, Parks and Recreation Policies and Procedures.

After Board discussion, a motion was made by Supervisor Farrell and seconded by Supervisor Vassalotti to approve Motion to approve the updated Facilities, Parks and Recreation Policies and Procedures; with the revision to Section 12.h. adding no logos, taglines, websites, slogans, or contact Info.

Alex Larson suggested the District explain acronyms because sometimes they are confusing.

The motion passed unanimously (3-0).

ADDED ITEM: 11.2 Consider: Adopt-A-Trail Program Update

A motion was made by Supervisor Farrell and seconded by Supervisor Vassalotti to Amend the Adopt-A-Road program criteria for signage to match the Adopt-A-Trail program (Section 12.h above).

The motion passed unanimously (3-0).

12. CONSENT AGENDA

A motion was made by Supervisor Farrell, seconded by Supervisor Vassalotti, and unanimously passed (3-0) approving the following items on the Consent Agenda:

12.1 Approval: Special Permit SP-0659 ATT Directional Bore at 94th
12.2 Approval: Approve: Special Permit SP-0661 FPL Remove Pole Tangerine
12.3 Approval: Special Permit SP-0662 Remove Pole Alan Black
12.4 Approval: Special Permit SP-0663 FPL Pole OH Transfers
12.5 Approval: Special Permit SP-0664 Remove Pole Tangerine
12.6 Approval: Special Permit SP-0668 Remove Pole 40th
12.7 Approval: Special Permit SP-0669 Remove 16 Poles
12.8 Approval: Special Permit P-0660 FPL Overhead 40th
12.9 Approval: January 28, 2026, Regular Board Meeting Minutes
12.10 ITEM WAS DELETED
12.11 Approval: M0 Canal Outfall Structure Grant Project - Change Order #2

13. STAFF PRESENTATIONS (No Action Required)

Mr. Hanson announced Mr. Lawrence was leaving the District. Board Members thanked Mr. Lawrence for his years of service to the District.

Mr. Lawrence stated Coconut Park passed all the County inspections. He was just waiting for the Certificate of Completion. He also confirmed the turf was installed at Kidscape. He also gave a positive update on Brightview's performance.

13.1 Notice of Invitations to Bid (ITB), Requests for Proposals (RFP), Request for Qualifications (RFQ), and Potential Grants.

There were no new notices for ITBs, RFPs, RFQs, or Potential Grants.

13.05 SUPERVISOR BUSINESS (Originally Item 7)

Supervisor Vassalotti gave an overview of the Palm Beach County Issues Forum Meetings he attended representing the District. He stated many of these meetings were cancelled due to lack of information to provide.

He reviewed the following issues:

1. Persimmon Blvd. extension (redundancy and gaps)
2. widening Coconut and Orange (waiting for SR7 extension)
3. widening 60th Street (from 140th to SR7) should be SPW to SR7.
4. SPW extension north of Northlake (four lane on 100th?)
5. 140th Ave. North and 40th Ave. (instead of Persimmon)
6. Connect E Road to 140th Ave. (connecting Northlake to Southern)

Supervisor Vassalotti reviewed the timeline of the upcoming Public Meetings. He confirmed Board Members and residents can speak at any/all the meetings.

A motion was made by Supervisor Vassalotti and seconded by Supervisor Farrell to send a specific letter to the County regarding the CTMP requesting a response in writing regarding concerns about District roadways.

Mr. Foy stated his concerns regarding the County's improper representation of special districts.

Alex Larson agreed with the Board regarding protection of District roads. She stated once the roads are on the Plan, they really do not come off.

The motion passed unanimously (3-0).

Mr. Hanson stated Supervisor Argue previously mentioned amending and/or consolidating Unit Water Control Plans specifically for roads, and if needed, bringing in additional legal and engineering to assist.

Attorney Viator confirmed Caldwell Pacetti can provide those services to the District. She noted it would take time to even explain the circumstances to another firm. Mr. Foy concurred because 298 Districts are different.

President Accomando agreed historical knowledge was invaluable. All Board Members agreed Consolidation was critical.

Mr. Hanson mentioned previously Supervisor Argue had suggested holding Public Workshops to meet with residents (Unit Specific). President Accomando stated the Board needed to address the condition of Louise.

14. REPORTS

A motion was made by Supervisor Argue, seconded by Supervisor Vassalotti, and unanimously passed to receive and file the following reports:

14.1 District Attorney Report
14.2 Monthly Engineer's Report
14.3 Deputy Executive Director Report
14.4 Administration Report
14.5 Finance Report December
14.6 Stormwater Report
14.7 Roads and Sidewalks Report
14.8 Parks and Recreation Report
14.9 Records Requests
14.10 Resident Correspondence
14.11 Meeting Notice

15. ADJOURNMENT

There being no further business to come before the Board, the Meeting was adjourned.

_____
President

_____

Secretary

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Engineering, J Foy, P.E. and Daniel Rey, P.E.
Date:	August 19, 2026
Subject:	SP-0666 FPL UG 9261 Ft

Background:
This special permit is to install 5226' of 1.5" HDPE along 71st Pl N, 214' of 1.5" HDPE along Hall Blvd, 1925' of 1.5" HDPE along Orange Blvd, and 1896' of 1.5" HDPE along Seminole Pratt Whittney Rd, via directional bore as shown on 31 sheets titled "Acreage-Westlake" dated 04/27/26.

Recommendation:
Motion to approve SP-0666 with conditions and attachments.

Fiscal Impact:
There are no fiscal impacts as the permittee is responsible for payment of permit review and construction observation costs incurred by the District.

SPECIAL PERMIT No. SP-0666

THIS PERMIT, granted this 19th day of August, 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to FPL, hereinafter referred to as the "Permittee", is a non-exclusive permit to install 5226' of 1.5" HDPE along 71st Pl N, 214' of 1.5" HDPE along Hall Blvd, 1925' of 1.5" HDPE along Orange Blvd, and 1896' of 1.5" HDPE along Seminole Pratt Whittney Rd, via directional bore as shown on 31 sheets titled "Acreage-Westlake" dated 04/27/26, attached hereto and made a part thereof".

W I T N E S S E T H:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the Executive Director upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____

President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

PERMIT INFORMATION

OWNER

Florida Power & Light Company	
C/O Nicholas Becker	561-335-9834
Name	Business Phone
700 Universal Blvd	Nicholas.Becker@fpl.com
Address	Other
Juno Beach, FL 33408	
City, State, Zip Code	

ATTORNEY

Name	Business Phone
Address	Other
City, State, Zip Code	

ENGINEER

Name	Business Phone
Address	Other
City, State, Zip Code	

OTHER REPRESENTATIVE/PROFESSIONAL

Name	Business Phone
Address	Other
City, State, Zip Code	

GENERAL CONDITIONS

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on "Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations".

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement

actions of any kind, and all costs and expenses incurred in connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

   a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

   b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or

operating entity. Further, such successor, assign or operating entity shall be obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

   Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate
   or a combined single limit of $1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted
   $1,000,000 Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 Each Person
   $1,000,000 Each Occurrence

2. Property Damage:
   $ 500,000 Each Occurrence
   or a combined single limit of $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

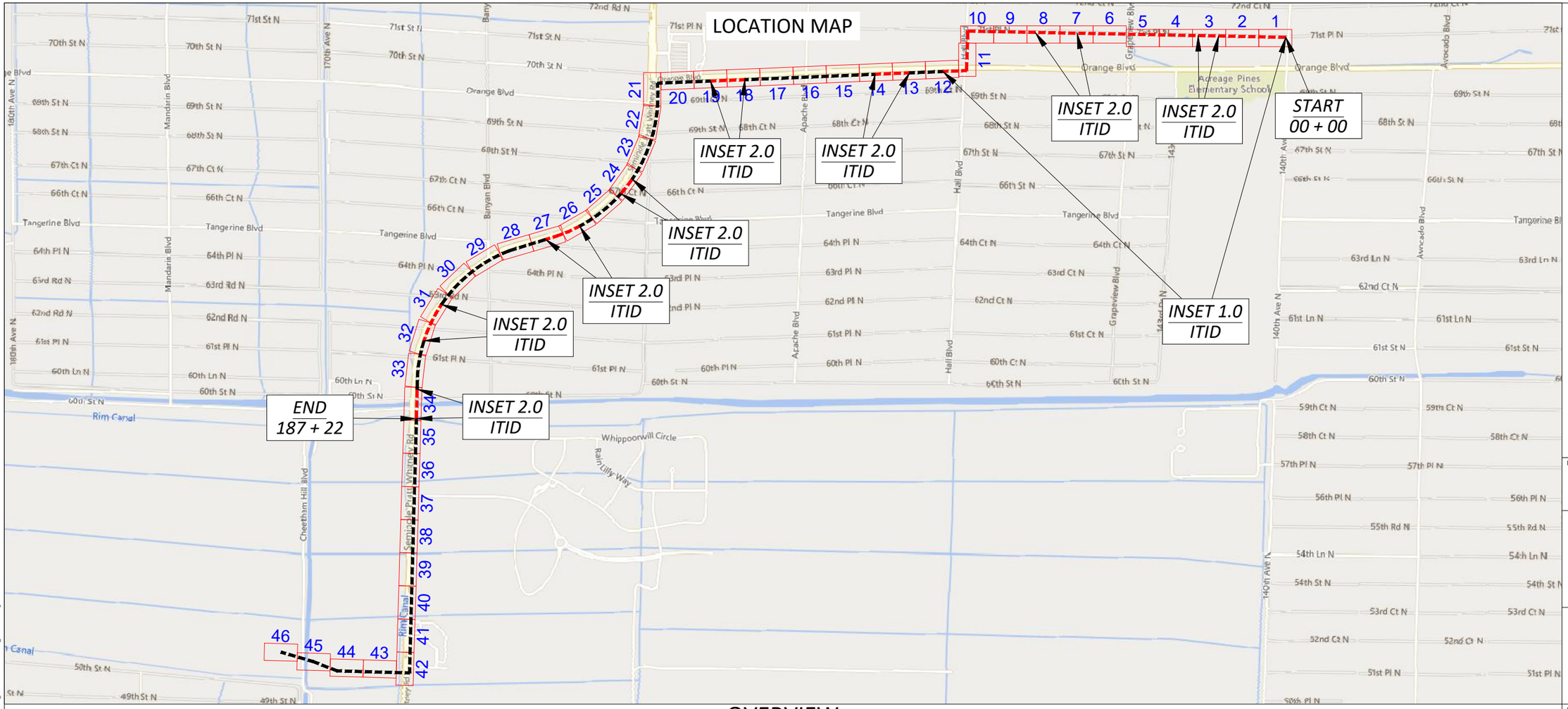
The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

1. Bodily Injury: Each Occurrence
   $1,000,000

2. Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).



OVERVIEW

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D6-D8	DETAILS

PLANS COORDINATE WITH THE FOLLOWING:

CIVIL:
INSET 1 - PALM BEACH COUNTY/INDIAN TRAIL IMPROVEMENT DISTRICT UG WR# 14625630
INSET 2 - WEST PALM BEACH/INDIAN TRAIL IMPROVEMENT DISTRICT UG WR# 14625673
INSET 3 - SEMINOLE IMPROVEMENT DISTRICT EC WR# 14625696

FIBER INSTALL:
WR# 14625709

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 One Call of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

COVER

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: N.T.S.
ISSUE DATE: 04/27/26
INDEX NAME: T1

T1

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segment3\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

LEGEND

ELECTRICAL

- ELECTRIC MANHOLE
- ELECTRIC HANDHOLE
- ELECTRIC VAULT
- TRANSFORMER
- ELEC/FIRE PEDESTAL
- ELECTRIC CABINET
- FIRE ALARM MANHOLE
- FIRE ALARM CALL BOX

STREETLIGHTS

- LAMP POST (POST WITH LIGHT AT TOP)
- STREET LIGHT (POST WITH CANTILEVER LIGHT)
- STREETLIGHT CONTROL
- STREETLIGHT HANDHOLE

TELEPHONE

- TELEPHONE MANHOLE
- TELEPHONE HANDHOLE
- TELEPHONE VAULT
- TELEPHONE PEDESTAL
- TELEPHONE CABINET
- CONTROLLED ENVIRONMENT VAULT (CEV)

CATV

- CATV MANHOLE
- CATV HANDHOLE
- CATV VAULT
- CATV PEDESTAL
- CATV CABINET

MISC. COMMUNICATIONS

- (TYPICALLY ABANDONED) MICROWAVE COMMUNICATIONS INC./WorldCom
- AMERICAN TELEPHONE & TELEGRAPH
- EXTENET SYSTEMS, INC
- SCALE UP TO 1.0, 1.0, 1.0 COMMUNICATIONS TOWER
- CROWN CASTLE

UTILITY POLES

- JOINT OWNED POLE
- JOINT OWNED CONCRETE
- SOLE OWNED TEL POLE
- SOLE OWNED ELEC POLE
- ANCHOR

STEAM

- STEAM MANHOLE
- STEAM HANDHOLE
- STEAM GATE

UNKNOWN UTILITIES

- UNKNOWN MANHOLE
- UNKNOWN HANDHOLE
- UNKNOWN GATE
- UNKNOWN PEDESTAL
- UNKNOWN CABINET
- UNKNOWN VAULT

SANITARY SEWER

- SANITARY SEWER MANHOLE
- SANITARY SEWER GATE

STORMWATER DRAINS

- STORMWATER DRAIN MANHOLE
- STORMWATER DRAIN HANDHOLE
- STORMWATER CATCH BASIN
- STORMWATER MH CATCH BASIN
- STORMWATER CATCH BASIN CURB INLET
- CULVERT

WATER

- WATER MANHOLE
- WATER GATE
- WATER METER
- WATER VAULT
- WATER HANDHOLE
- WATER CABINET
- HIGH PRESSURE FIRE SERVICE MANHOLE
- OBS WELL (OBSERVATION WELL)
- HYDRANT
- IRRIGATION SPRINKLER
- IRRIGATION VALVE
- WATER STAND PIPE

TRAFFIC

- TRAFFIC MANHOLE/HANDHOLE
- TRAFFIC HANDHOLE
- BUREAU OF TRANSPORTATION PLANNING AND DEVELOPMENT HANDHOLE
- TRAFFIC BOX
- TRAFFIC PEDESTAL
- TRAFFIC SIGNAL (VEHICLES/PEDS OR PEDESTRIAN ONLY)

GAS

- GAS MANHOLE
- GAS GATE
- VENT GAS VENT PIPE/GAS DRIP
- GAS METER

MISC FEATURES

- POST/BOLLARD (WOOD, STEEL OR CONCRETE)
- BUS STOP & BUS SHELTER
- SNOW SHOE
- BURIED CABLE MARKER

WORK POINT

1

LATITUDE: LAT
LONGITUDE: LONG
STA: 00 + 00

INSET DIVIDER

WR: 14625673 | WR: INSET 1#

PROPOSED STRUCTURES

- PROPOSED 30" x 48" x 36" HANDHOLE PROFILE
- PROPOSED BORE PIT PROFILE
- PROPOSED OVERHEAD SPAN GUY
- PROPOSED UG FOC RUNNING LINE
- EXISTING UG FOC RUNNING LINE
- PROPOSED AERIAL FOC RUNNING LINE
- PROPOSED 30" x 48" x 36" HANDHOLE
- EXISTING 30" x 48" x 36" HANDHOLE
- PROPOSED 30" x 48" x 36" HANDHOLE WITH CONCRETE APRON
- EXISTING 30" x 48" x 36" HANDHOLE WITH CONCRETE APRON
- PROPOSED 48" x 48" x 36" BORE PIT
- HANDHOLE LOCATE POST
- BORE PIT MARKER POST

UTILITIES

- W — W — WATER
- S — S — SEWER
- D — DRAIN
- G — G — GAS
- E — ELECTRIC
- T — T — TEL
- TRAFF — TRAFFIC
- ST — STEAM
- CATV — CABLE TV

BOUNDARIES

- ROW — ROW — ROW — ROW — RIGHT OF WAY (ROW)
- P/L — P/L — P/L — P/L — PROPERTY LINE (P/L)
- EOP — EOP — EDGE OF PAVEMENT (EOP)
- C/L — C/L — ROAD CENTERLINE
- GUARD RAIL
- FENCE
- SIDEWALK BACK
- T-HYDRO -> OCEAN/POND/RIVER EDGES

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 One Call of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

LEGEND

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: N.T.S.
ISSUE DATE: 04/27/26
INDEX NAME: L1

L1

07/28/2026 N:\Engineering\PW\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

GENERAL NOTES

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

2. WHERE AN EXISTING UTILITY IS FOUND TO CONFLICT WITH THE PROPOSED WORK, THE LOCATION, ELEVATION AND SIZE OF THE UTILITY SHALL BE ACCURATELY DETERMINED WITHOUT DELAY BY THE CONTRACTOR, AND THE INFORMATION FURNISHED TO THE ENGINEER FOR RESOLUTION OF THE CONFLICT.

3. THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES BY THE UTILITY COMPANY.

4. THE CONTRACTOR SHALL NOT DISTURB PUBLIC TREES AND SHRUBS.

5. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.

6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING AND MAINTAINING TEMPORARY RESURFACING AND/OR PLATING FOR ALL EXCAVATIONS IN PAVED STREETS AND SIDEWALKS UNTIL PERMANENT RESURFACING IS COMPLETE.

7. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND SAW CUT EXISTING PAVEMENT SHALL BE SEALED WITH BITUMEN AND BACK SANDED.

8. THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION REQUIRED TO INSTALL THE PROPOSED CONDUIT.

9. THE CONTRACTOR SHALL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP DETECTORS TO GOOD WORKING CONDITION AS REQUIRED BY THE LATEST STANDARDS OF THE MUNICIPAL TRAFFIC DEPARTMENT.

10. ALL EXISTING STATE, COUNTY, CITY, AND TOWN LOCATION LINES AND PRIVATE PROPERTY LINES HAVE BEEN ESTABLISHED FROM AVAILABLE INFORMATION AND THEIR EXACT LOCATION ARE NOT GUARANTEED.

11. THE CONTRACTOR SHALL REPLACE ALL PAVEMENT MARKINGS IN THEIR ENTIRETY THAT HAVE BEEN DAMAGED BY TRENCH EXCAVATION OR OPERATIONS OF THE CONTRACTOR WITH SIMILAR COLOR AND SIZE THERMOPLASTIC MARKINGS.

12. EROSION CONTROL DEVICES ARE REQUIRED AT LOCATIONS WHERE PROJECT RELATED SPOILS COULD ERODE INTO NEARBY STORMWATER FEATURES, WETLANDS, WATERWAYS.

CONSTRUCTION NOTES

1. RESTORE ALL SURFACES TO EQUAL OR BETTER CONDITION.

2. VERIFY ALL MEASUREMENTS AND DISTANCES.

MOT NOTES

1. MOT PLANS FOR CONSTRUCTION WILL BE PREPARED BY STS, LLC OR OTHER FDOT APPROVED MOT VENDOR.

2. CONTRACTOR SHALL BE REQUIRED TO IMPLEMENT AND MAINTAIN ALL TEMPORARY TRAFFIC CONTROL MEASURES IN ACCORDANCE WITH FINAL APPROVED PERMIT AND AS PREPARED BY FDOT APPROVED VENDOR.

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

GENERAL NOTES

REVISIONS

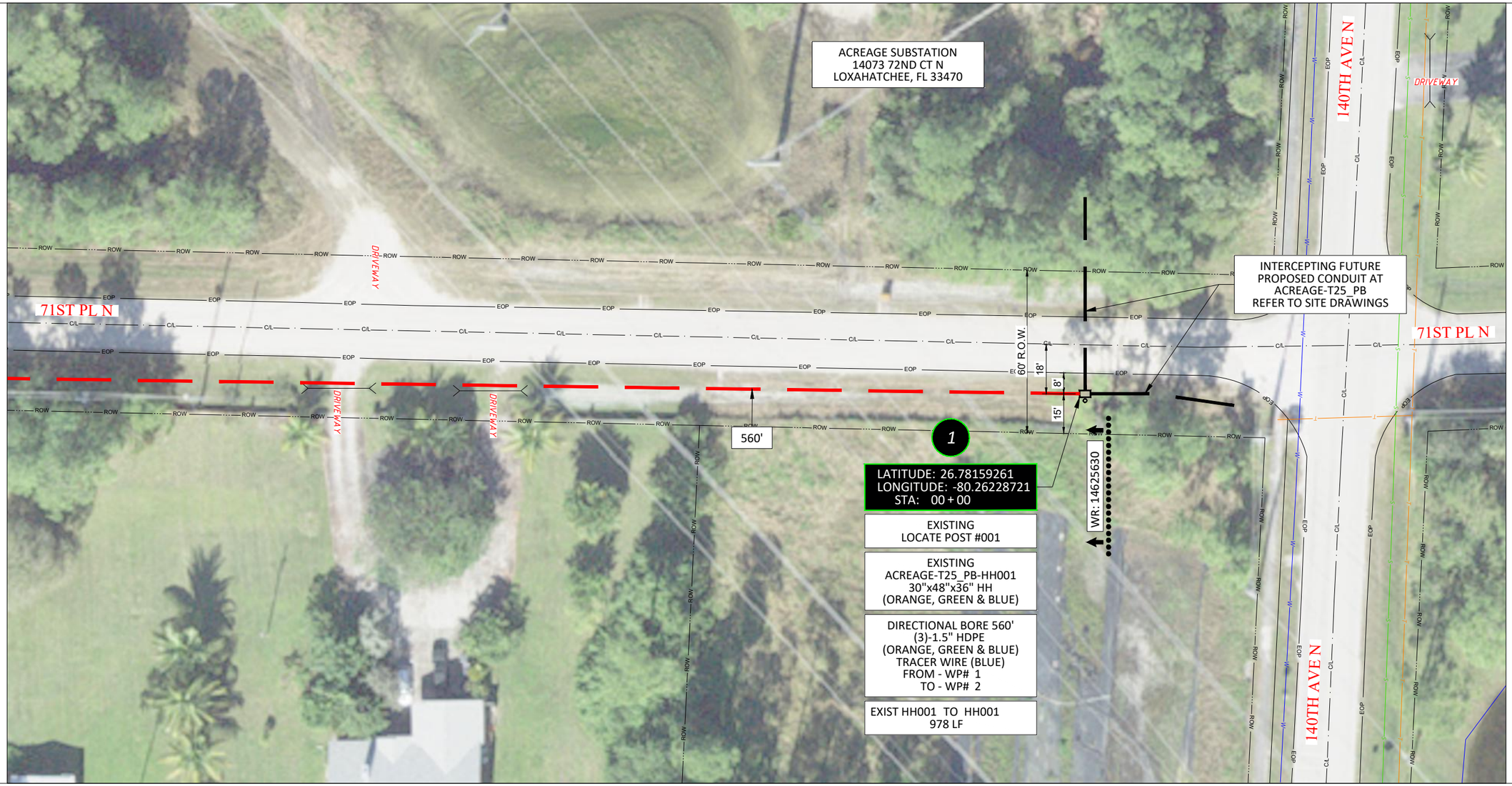
REV	DESCRIPTION	DATE

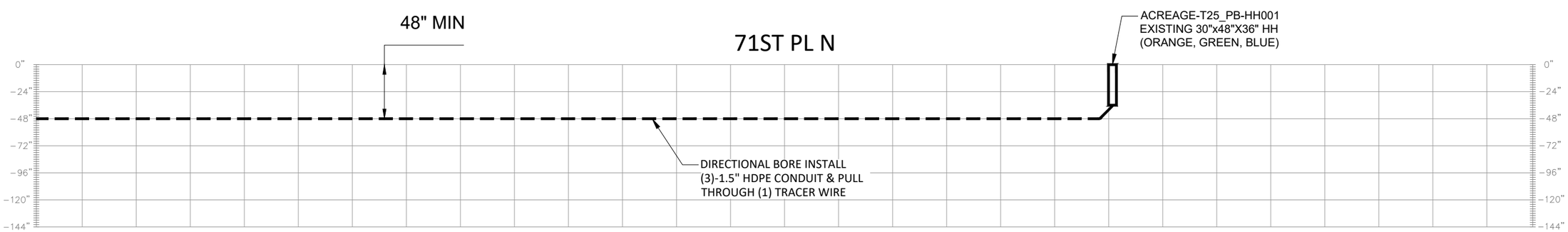
DRAFTER: JWK
SCALE: N.T.S.
ISSUE DATE: 04/27/26
INDEX NAME: GN1

GN1

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segment\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 02





NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)
0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 One Call of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

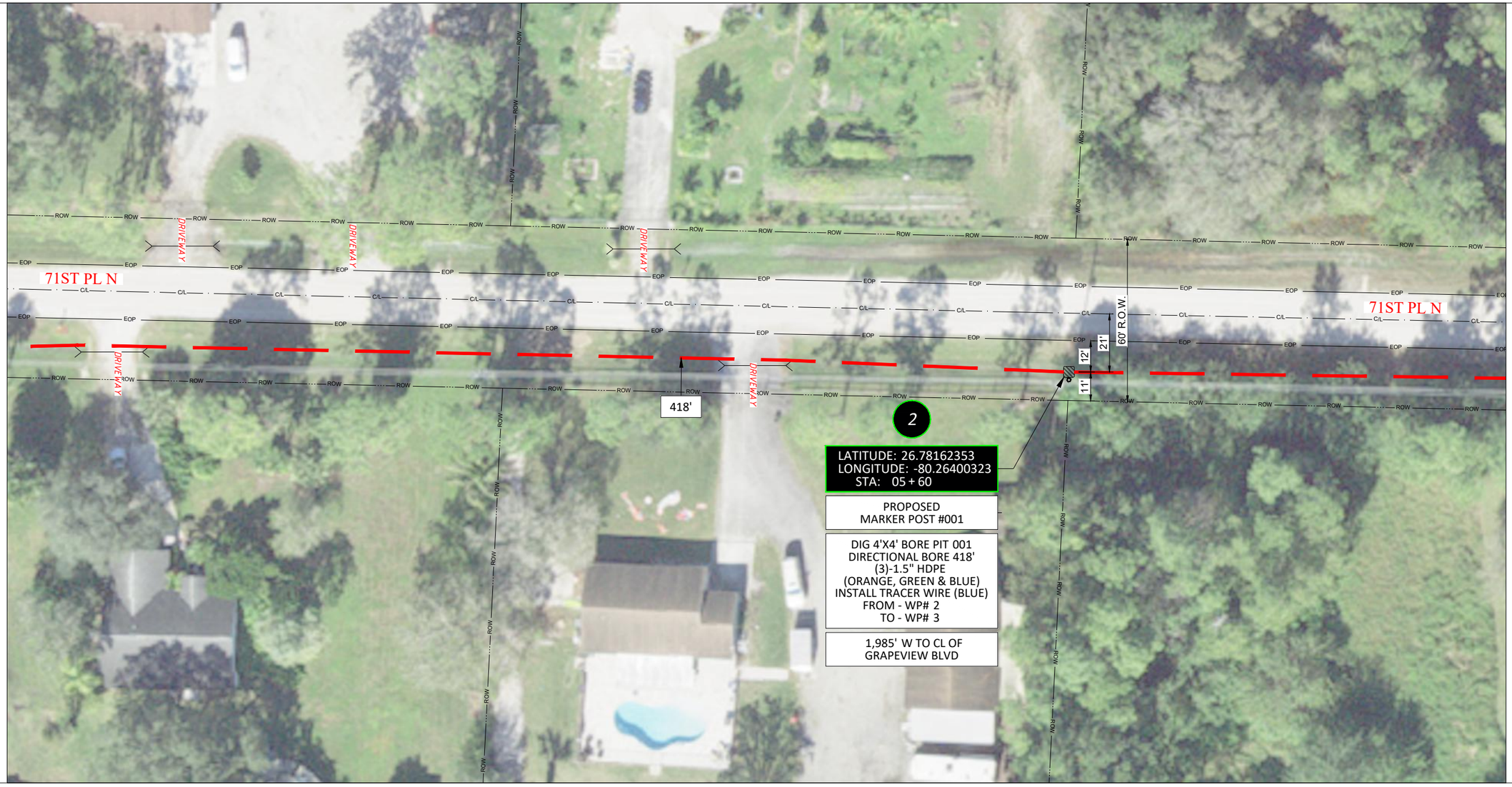
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 01

01

07/28/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 03



LATITUDE: 26.78162353
LONGITUDE: -80.26400323
STA: 05 + 60

PROPOSED
MARKER POST #001

DIG 4'X4' BORE PIT 001
DIRECTIONAL BORE 418'
(3)-1.5" HDPE
(ORANGE, GREEN & BLUE)
INSTALL TRACER WIRE (BLUE)
FROM - WP# 2
TO - WP# 3

1,985' W TO CL OF
GRAPEVIEW BLVD

MATCH LINE SEE SHEET 01

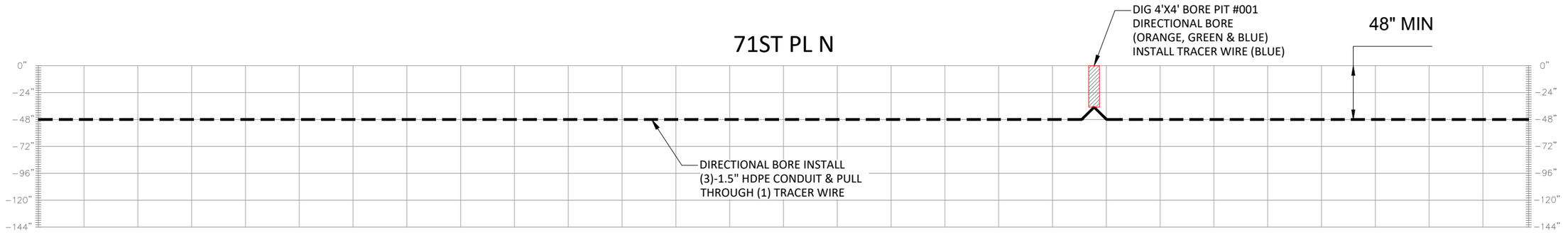
DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 of Florida, Inc.

PREPARED FOR:
FPL



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18" VERTICAL CLEARANCE TO EXISTING
UNDERGROUND UTILITIES.

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0 20 40 60 80

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 02

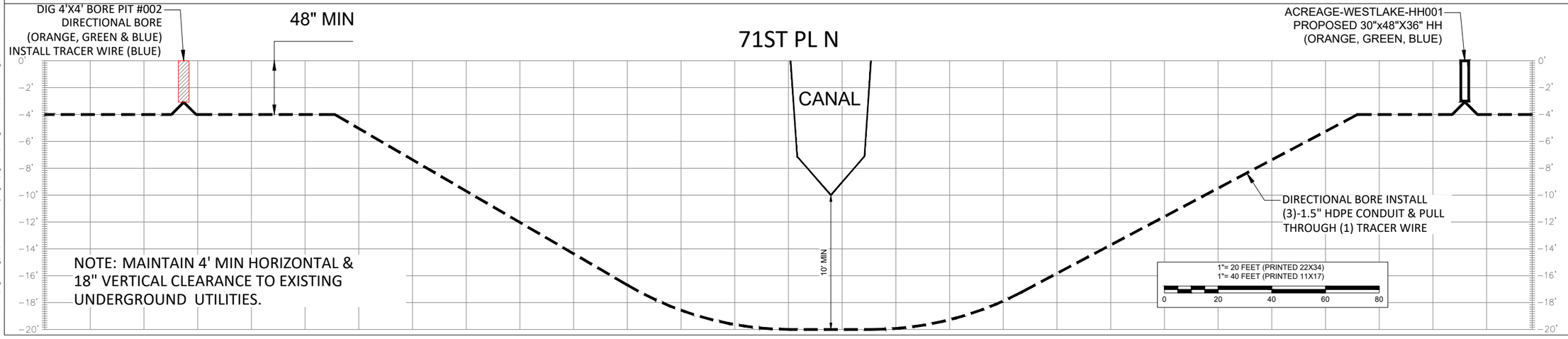
02

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 04

MATCH LINE SEE SHEET 02





NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

DESIGN DIRECTION

LOCATION:

LOXAHATCHEE, FL

PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 One Call of Florida, Inc.

PREPARED FOR:

FPL

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS		
REV	DESCRIPTION	DATE

DRAFTER: JWK

SCALE: 1" = 40'

ISSUE DATE: 04/27/26

INDEX NAME: 03

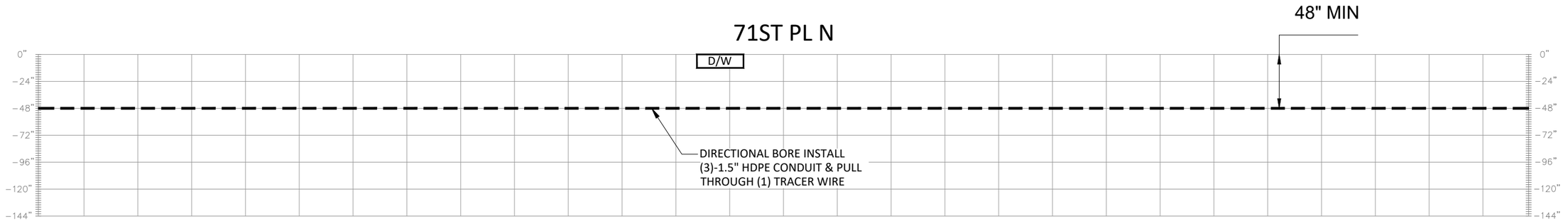
03

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 05



MATCH LINE SEE SHEET 03



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1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

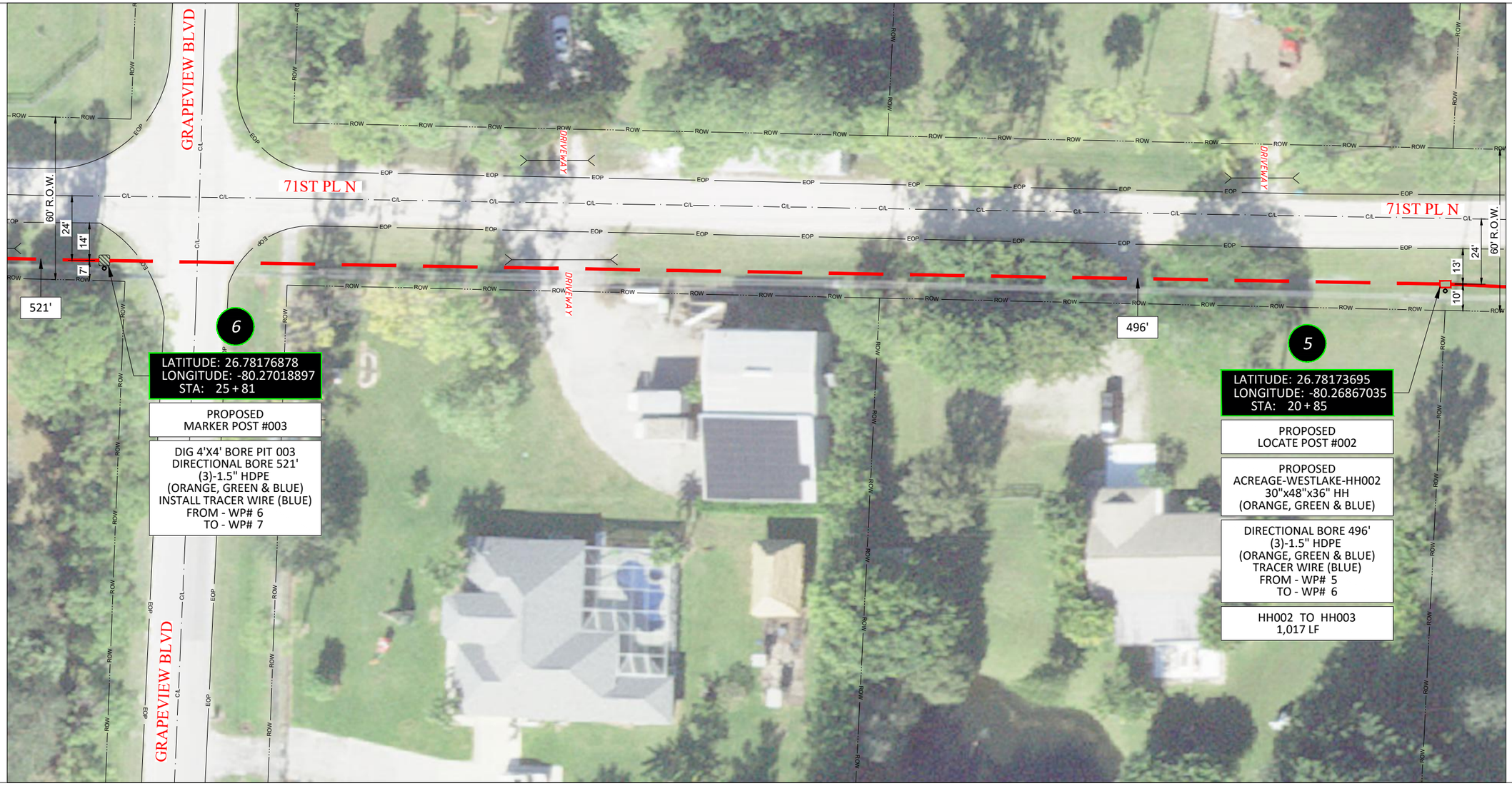
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 04

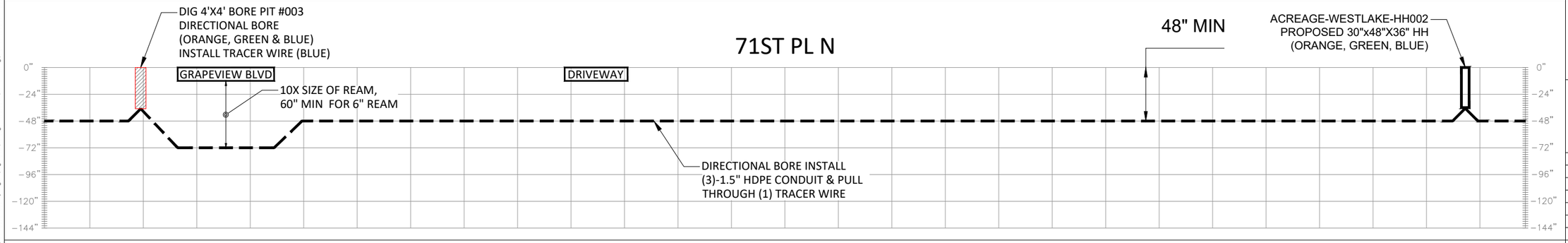
04

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 06



MATCH LINE SEE SHEET 04



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1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 One Call of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE
PLAN DETAIL

REVISIONS		
REV	DESCRIPTION	DATE

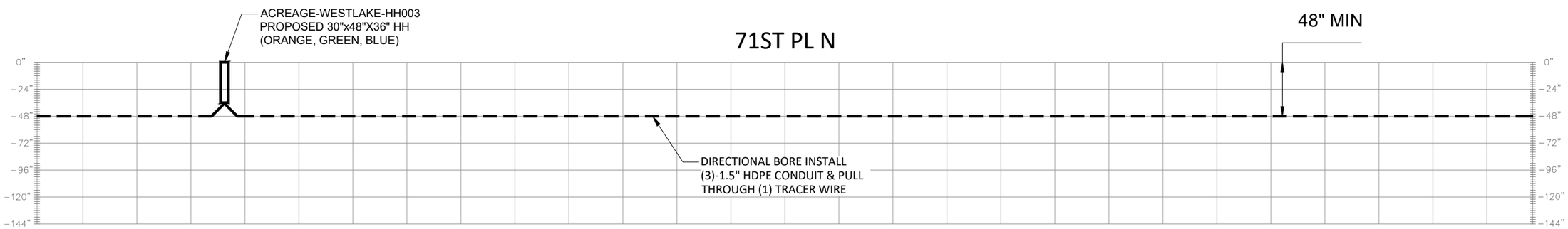
DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 05

05

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 07





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1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

MATCH LINE SEE SHEET 05

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

Sunshine State 811 of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

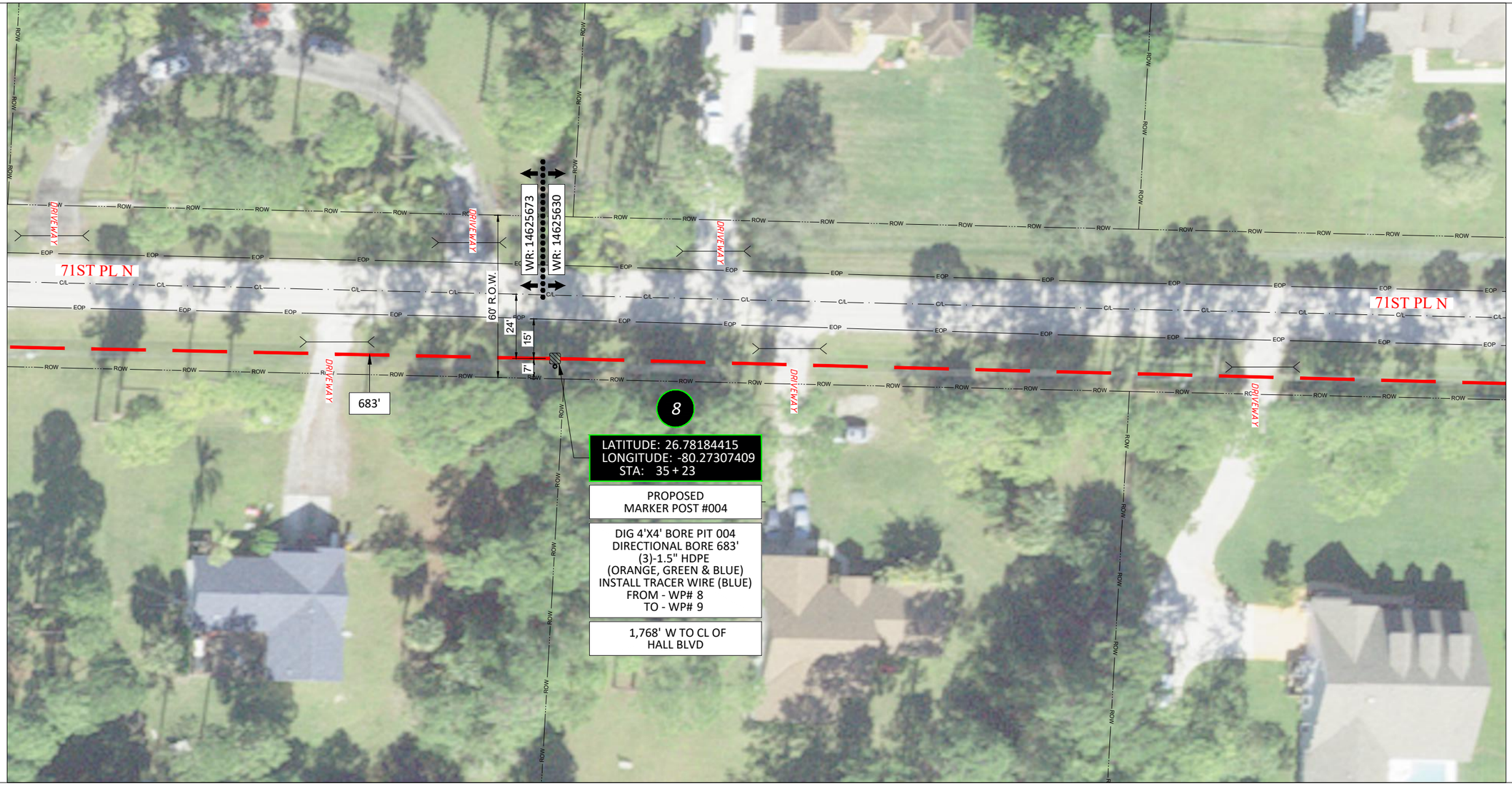
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 06

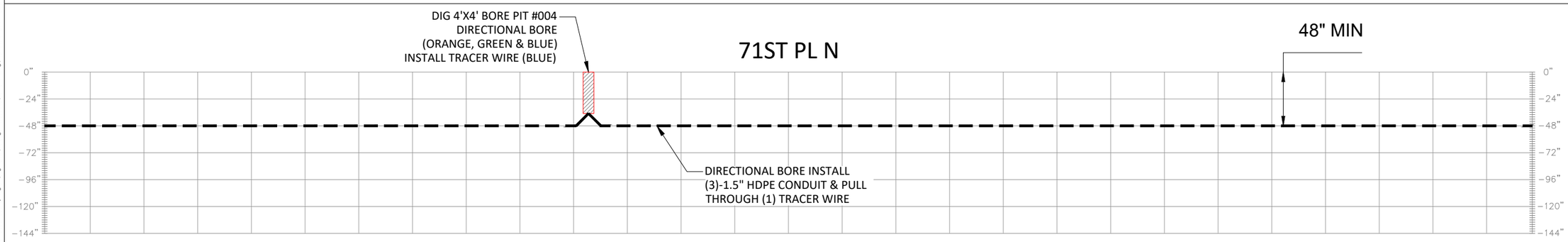
06

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 08



MATCH LINE SEE SHEET 06



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1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS		
REV	DESCRIPTION	DATE

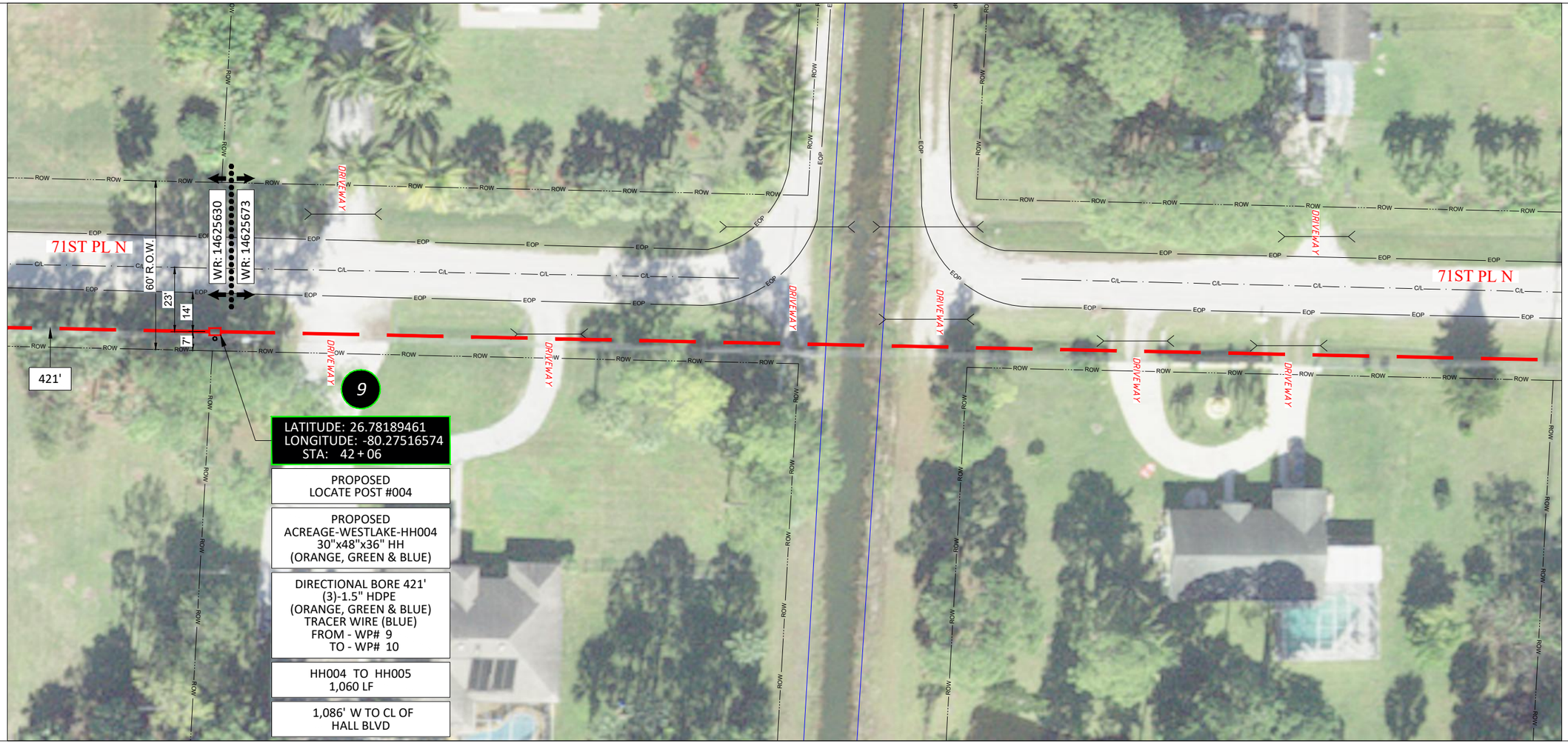
DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 07

07

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 09

MATCH LINE SEE SHEET 07



LATITUDE: 26.78189461
LONGITUDE: -80.27516574
STA: 42 + 06

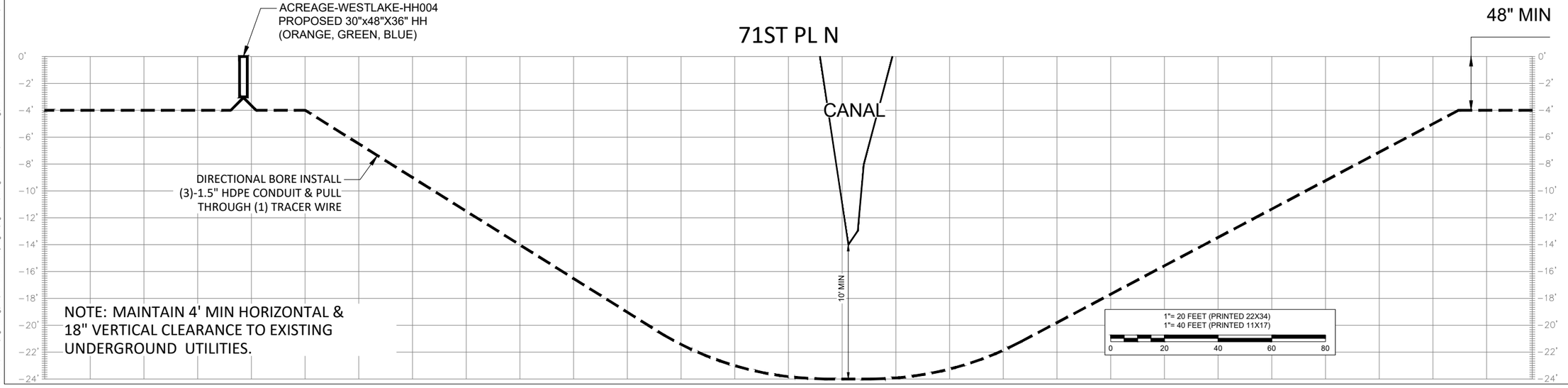
PROPOSED
LOCATE POST #004

PROPOSED
ACREAGE-WESTLAKE-HH004
30"x48"x36" HH
(ORANGE, GREEN & BLUE)

DIRECTIONAL BORE 421'
(3)-1.5" HDPE
(ORANGE, GREEN & BLUE)
TRACER WIRE (BLUE)
FROM - WP# 9
TO - WP# 10

HH004 TO HH005
1,060 LF

1,086' W TO CL OF
HALL BLVD



NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

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1"= 40 FEET (PRINTED 11X17)
0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

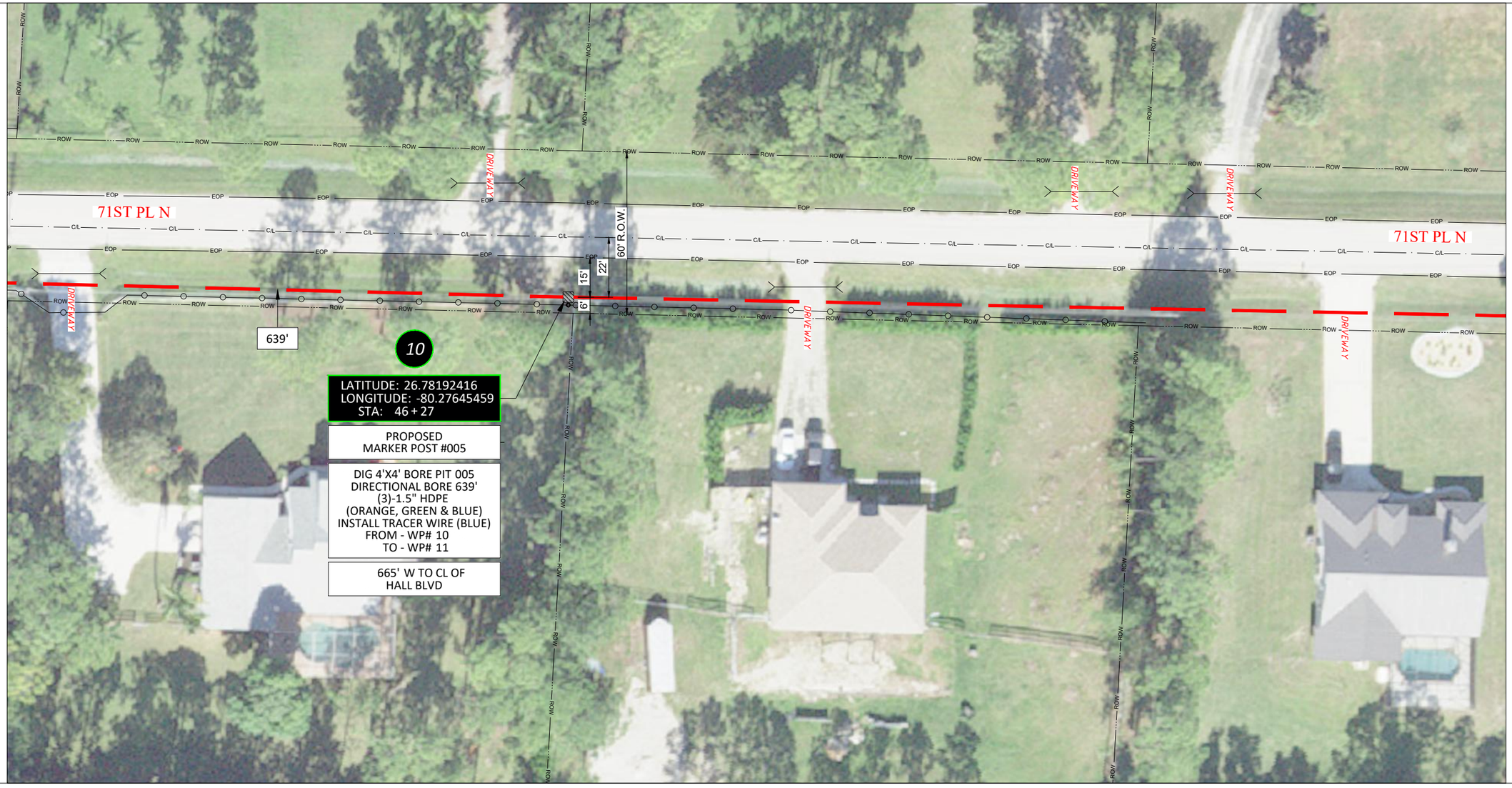
REV	DESCRIPTION	DATE

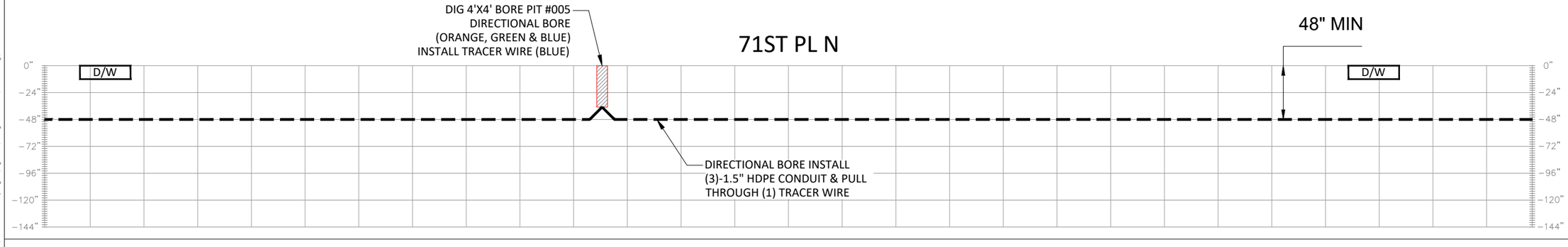
DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 08

08

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segment\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 10





NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

MATCH LINE SEE SHEET 08

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State One Call 811 of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

REV	DESCRIPTION	DATE

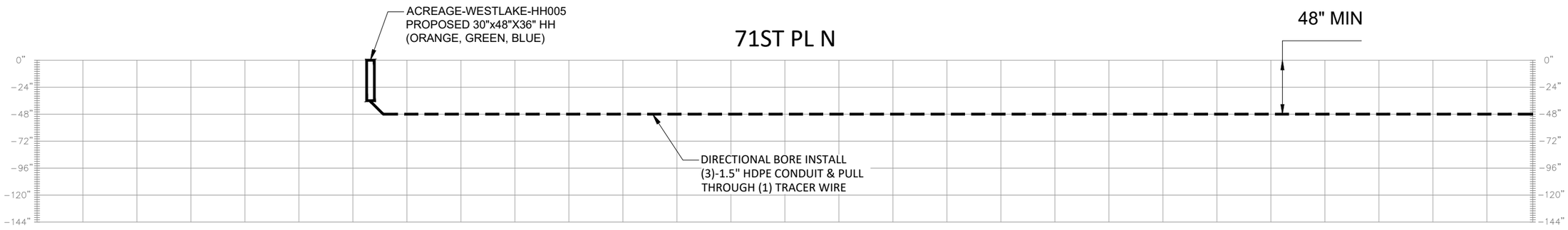
DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 09

09

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segment\Acreage - Westlake\03 Permitting\INDIAN TRAIL IMPROVEMENT DISTRICT\ACREAGE WESTLAKE_INDIAN TRAIL PERMIT_04.27.26.dwg



MATCH LINE SEE SHEET 11



NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

MATCH LINE SEE SHEET 09

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State One Call 811 of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE
PLAN DETAIL

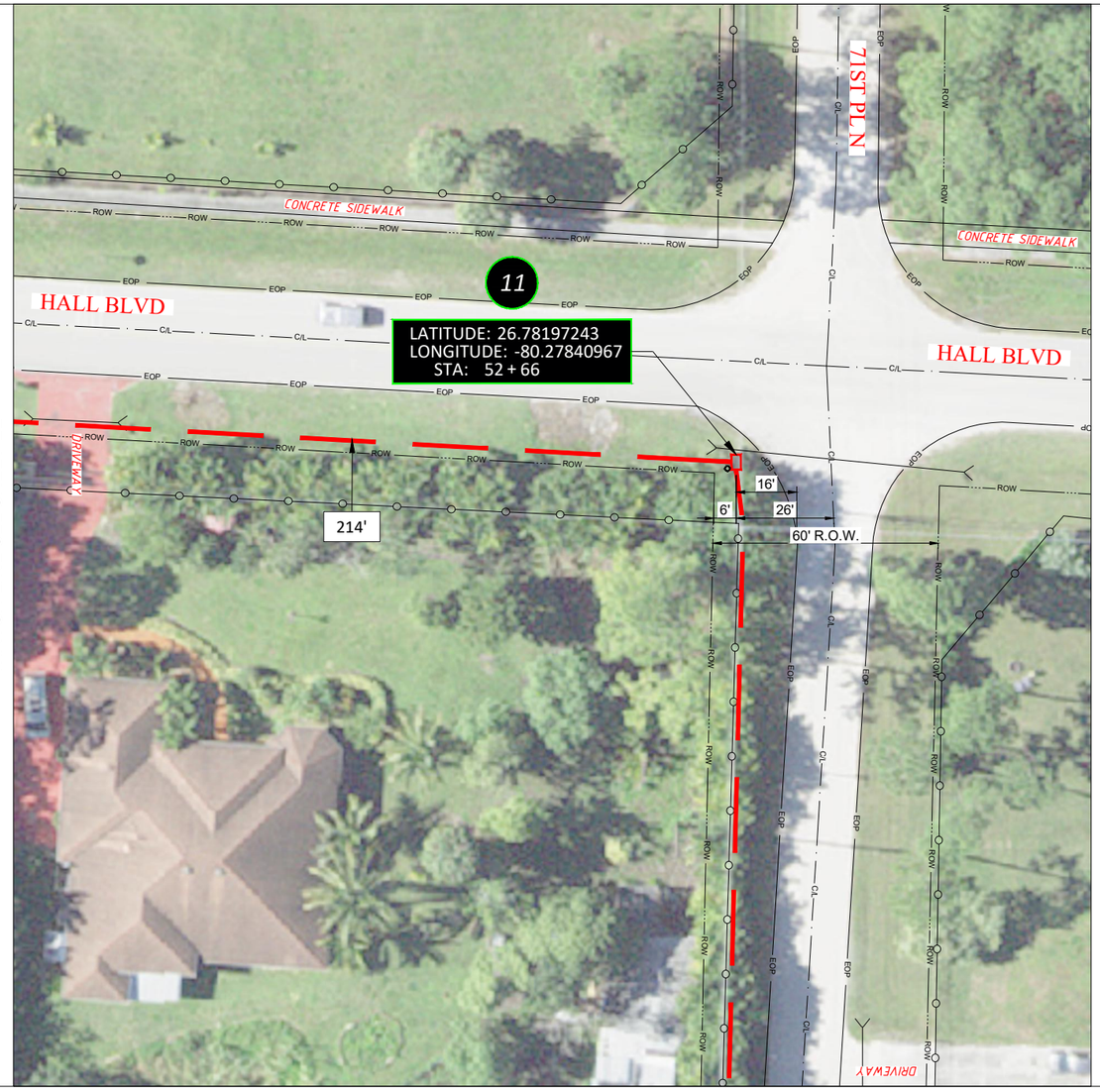
REVISIONS		
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 10

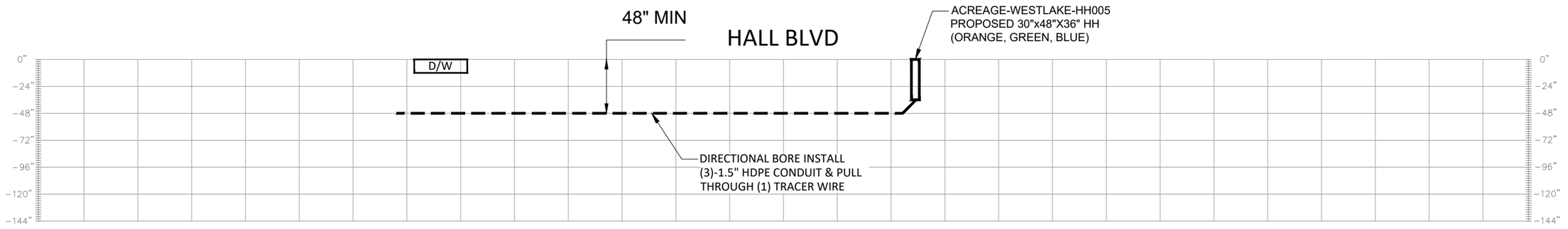
10

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04 27 26.dwg

MATCH LINE SEE SHEET 11



MATCH LINE SEE SHEET 09



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1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:
FPL

ACREAGE-WESTLAKE
PLAN DETAIL

REVISIONS

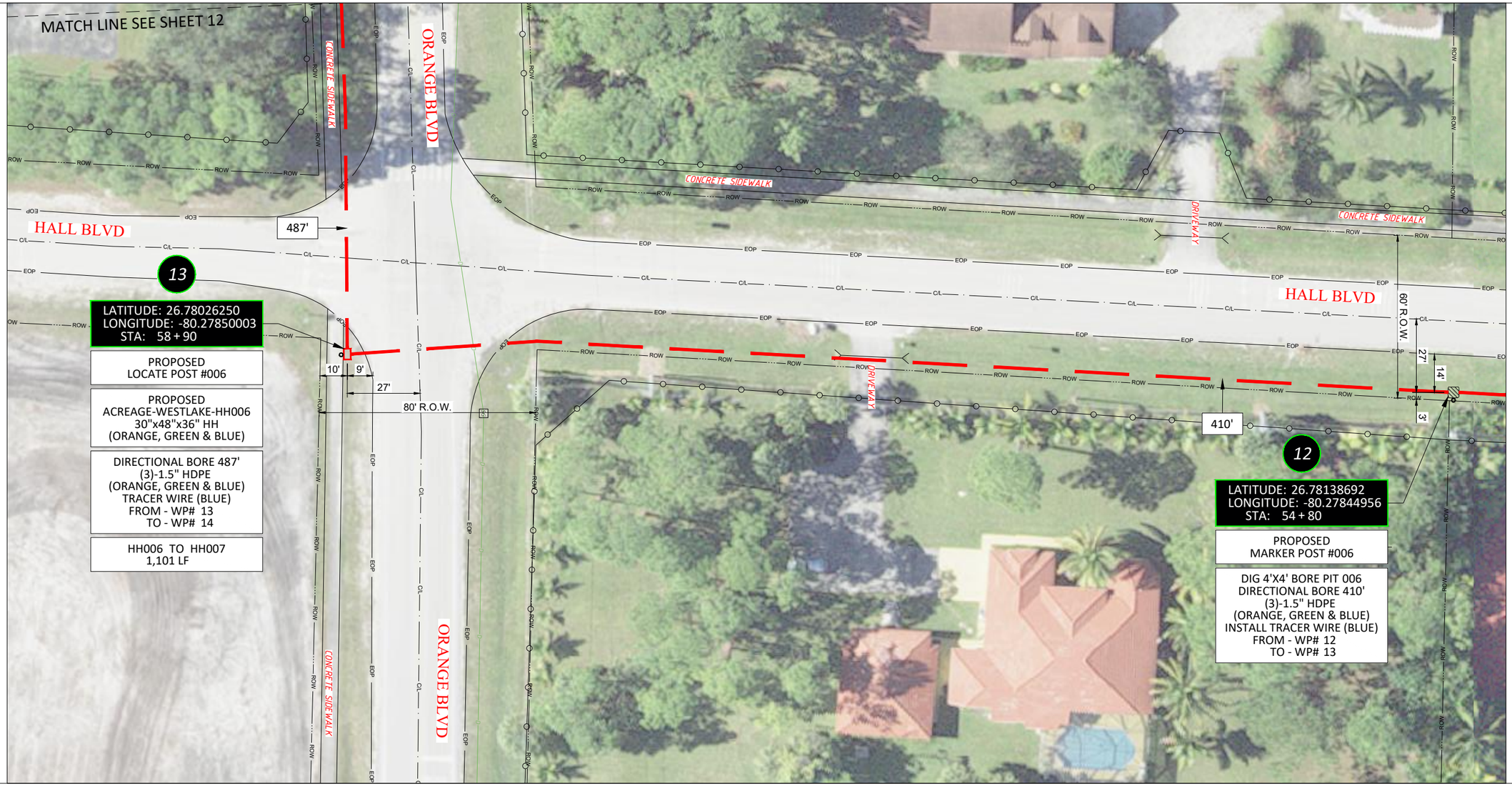
REV	DESCRIPTION	DATE

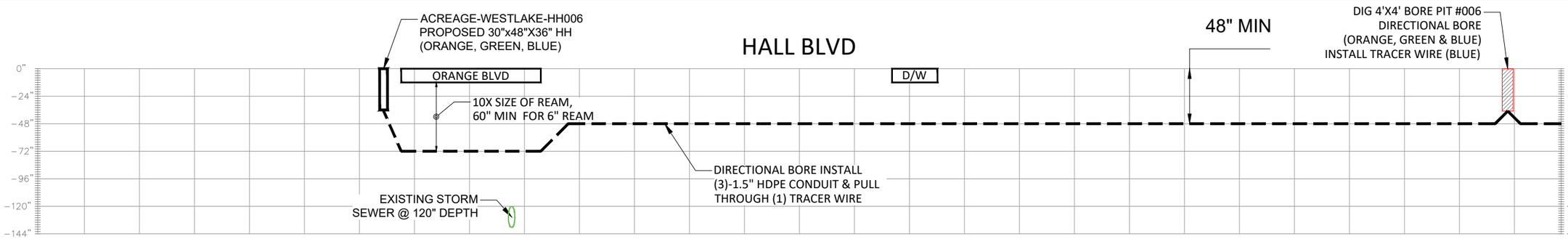
DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 10A

10A

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 12





NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)
0 20 40 60 80

MATCH LINE SEE SHEET 10

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 One Call of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

REV	DESCRIPTION	DATE

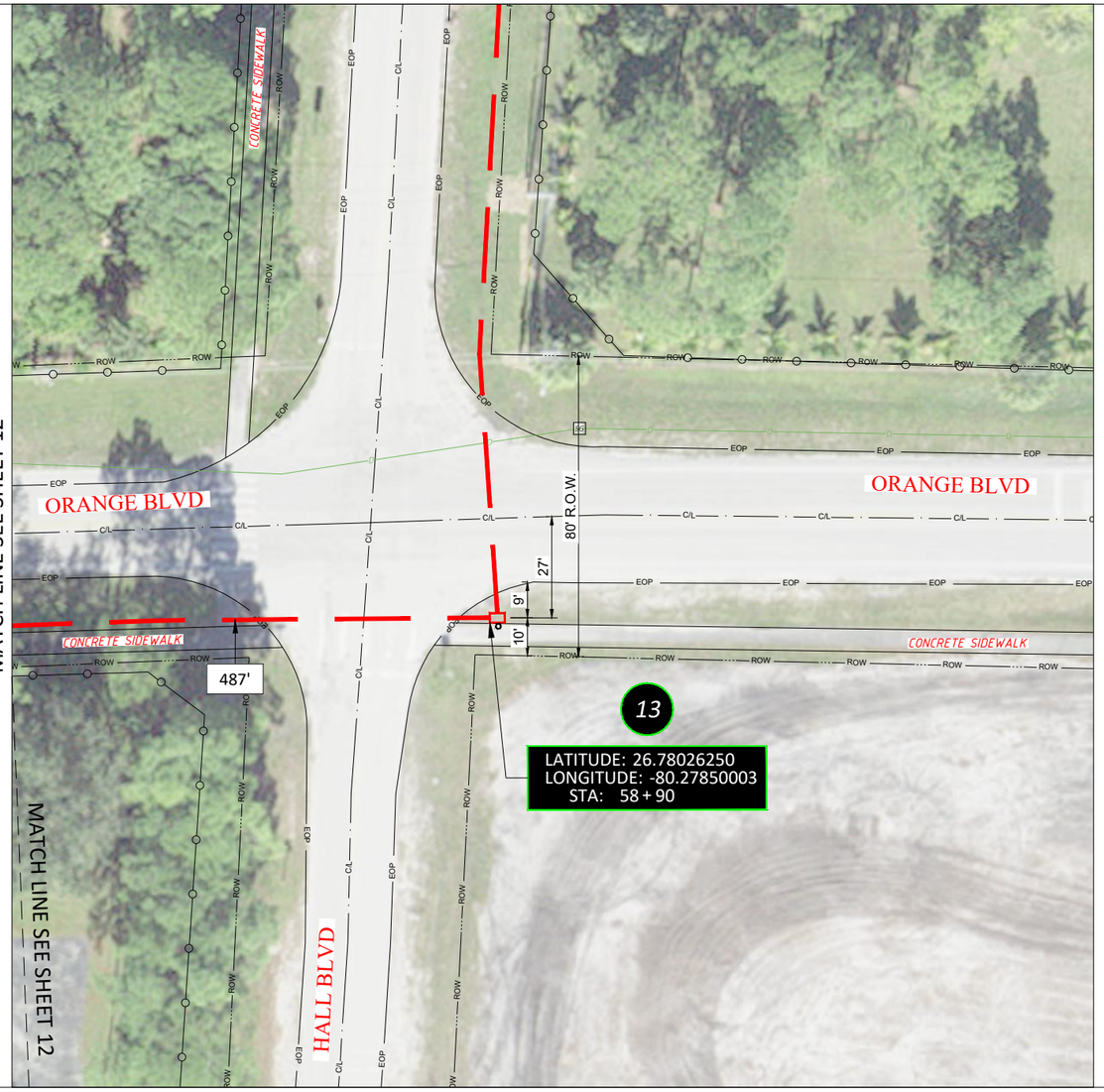
DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 11

11

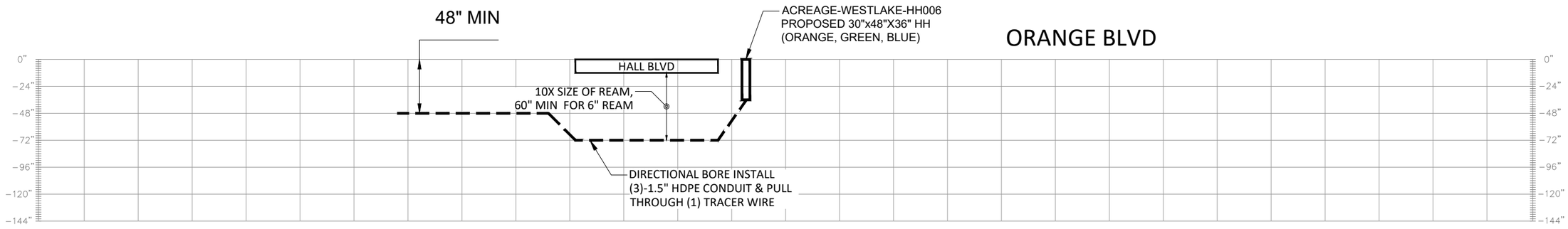
07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 10

MATCH LINE SEE SHEET 12



MATCH LINE SEE SHEET 12



NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

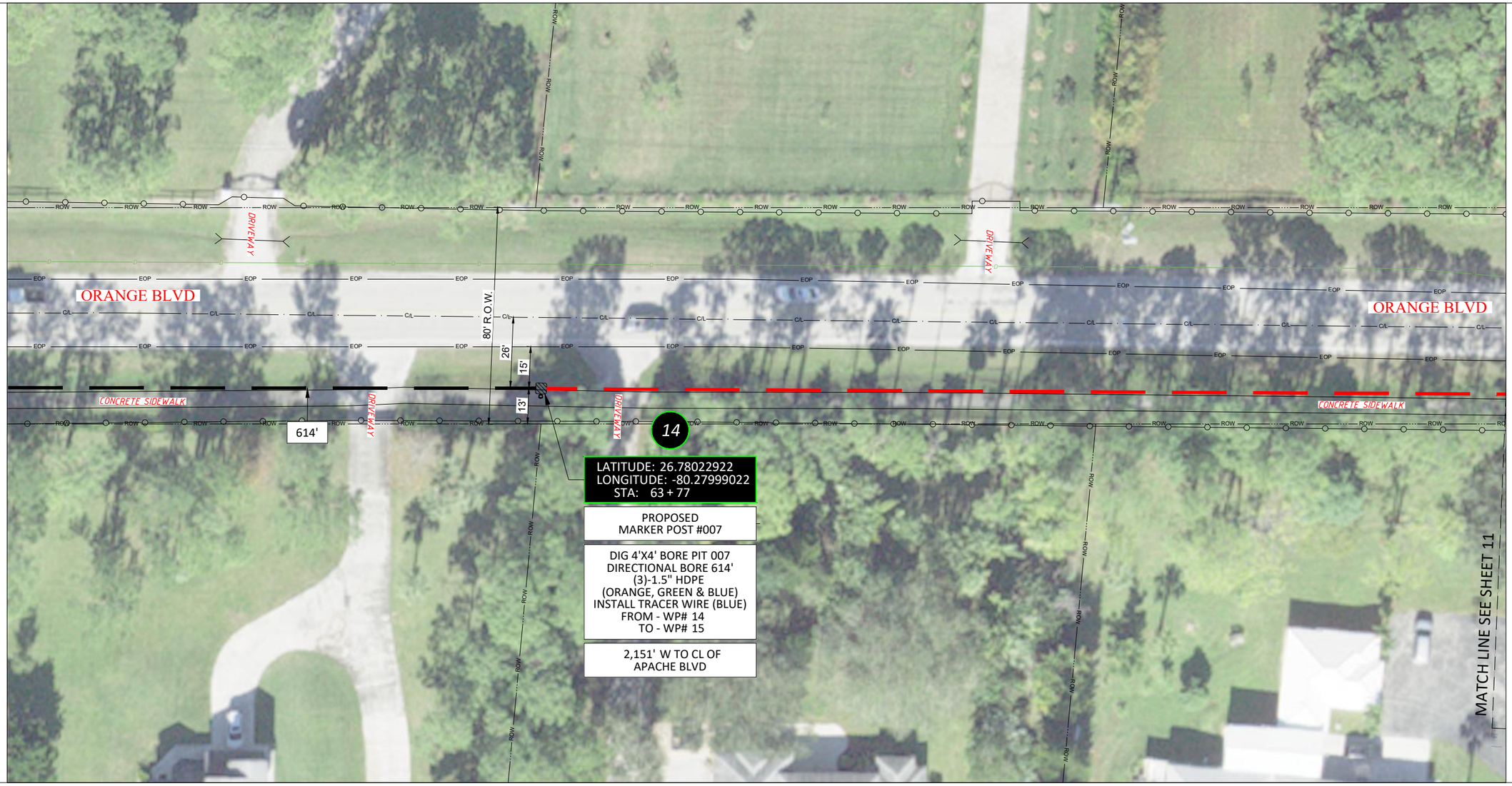
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 11A

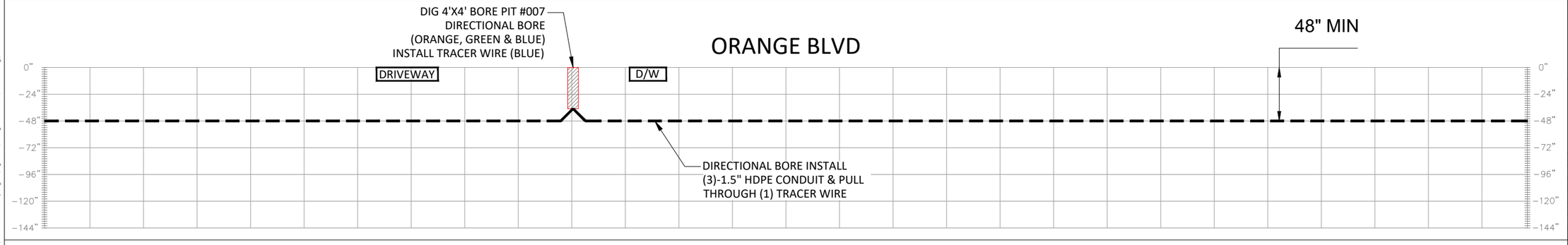
11A

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 13



MATCH LINE SEE SHEET 11



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1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 12

12

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 14

MATCH LINE SEE SHEET 12

ORANGE BLVD

ORANGE BLVD

80' R.O.W.

26'

13'

14'

CONCRETE SIDEWALK

CONCRETE SIDEWALK

CONCRETE SIDEWALK

DRIVEWAY

DRIVEWAY

DRIVEWAY

DRIVEWAY

470'

15

WR: 14625673

WR: 14625630

LATITUDE: 26.78017114
LONGITUDE: -80.28187050
STA: 69 + 91

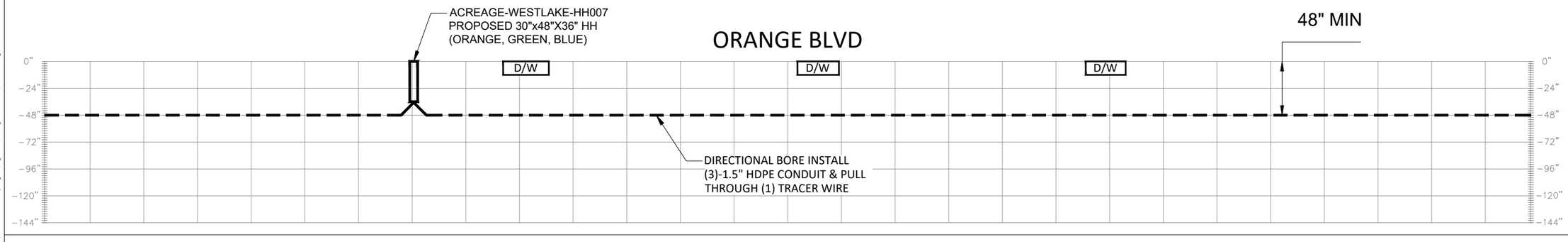
PROPOSED
LOCATE POST #007

PROPOSED
ACREAGE-WESTLAKE-HH007
30"x48"x36" HH
(ORANGE, GREEN & BLUE)

DIRECTIONAL BORE 470'
(3)-1.5" HDPE
(ORANGE, GREEN & BLUE)
TRACER WIRE (BLUE)
FROM - WP# 15
TO - WP# 16

HH007 TO HH008
1,087 LF

1,537' W TO CL OF
APACHE BLVD



NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

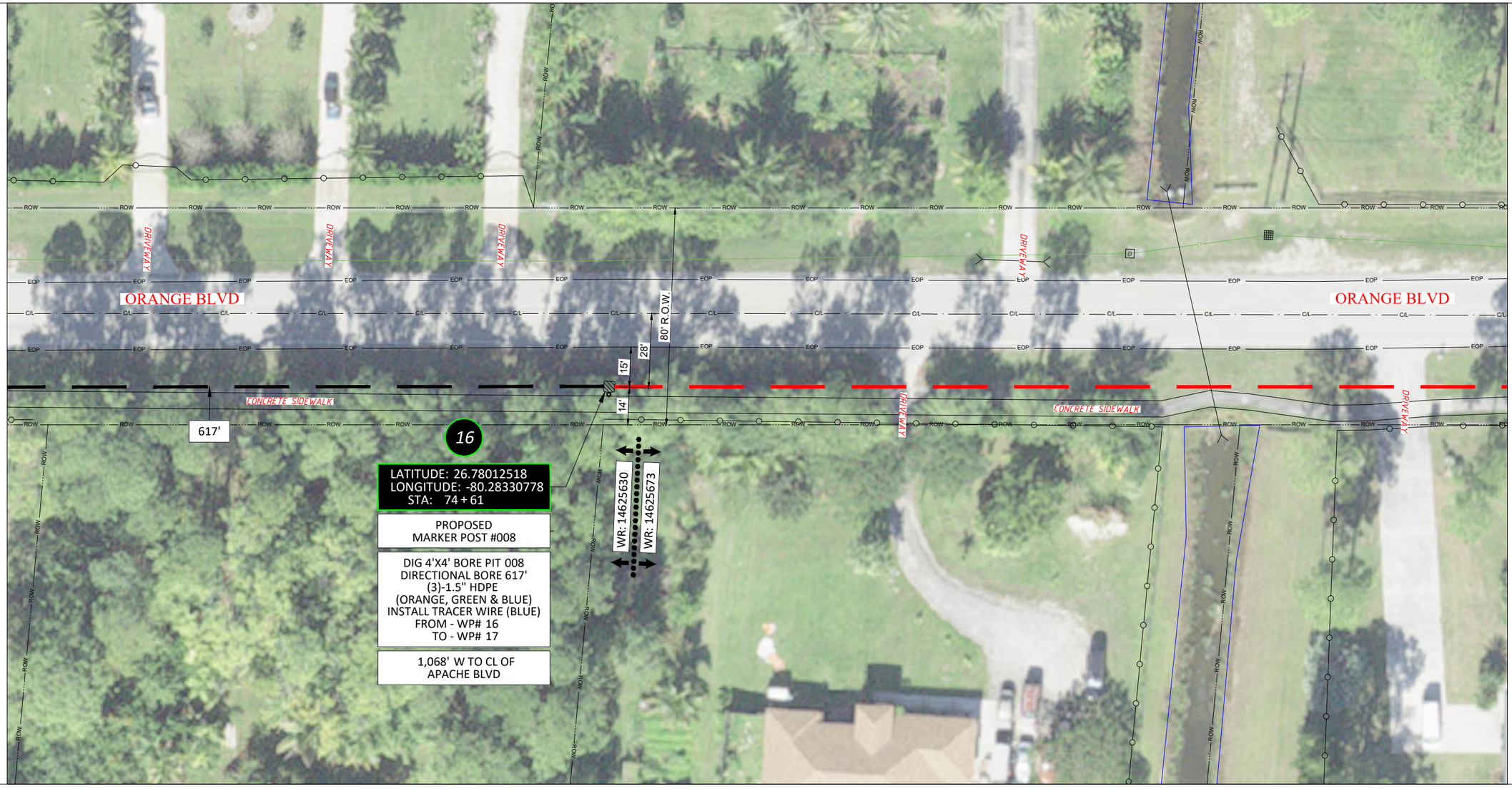
REVISIONS

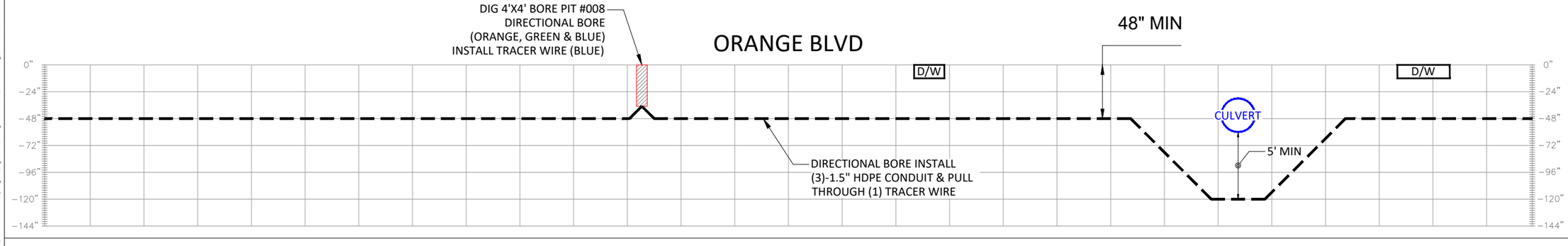
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 13

13

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segment3\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg





NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

MATCH LINE SEE SHEET 13

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State One Call 811 of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

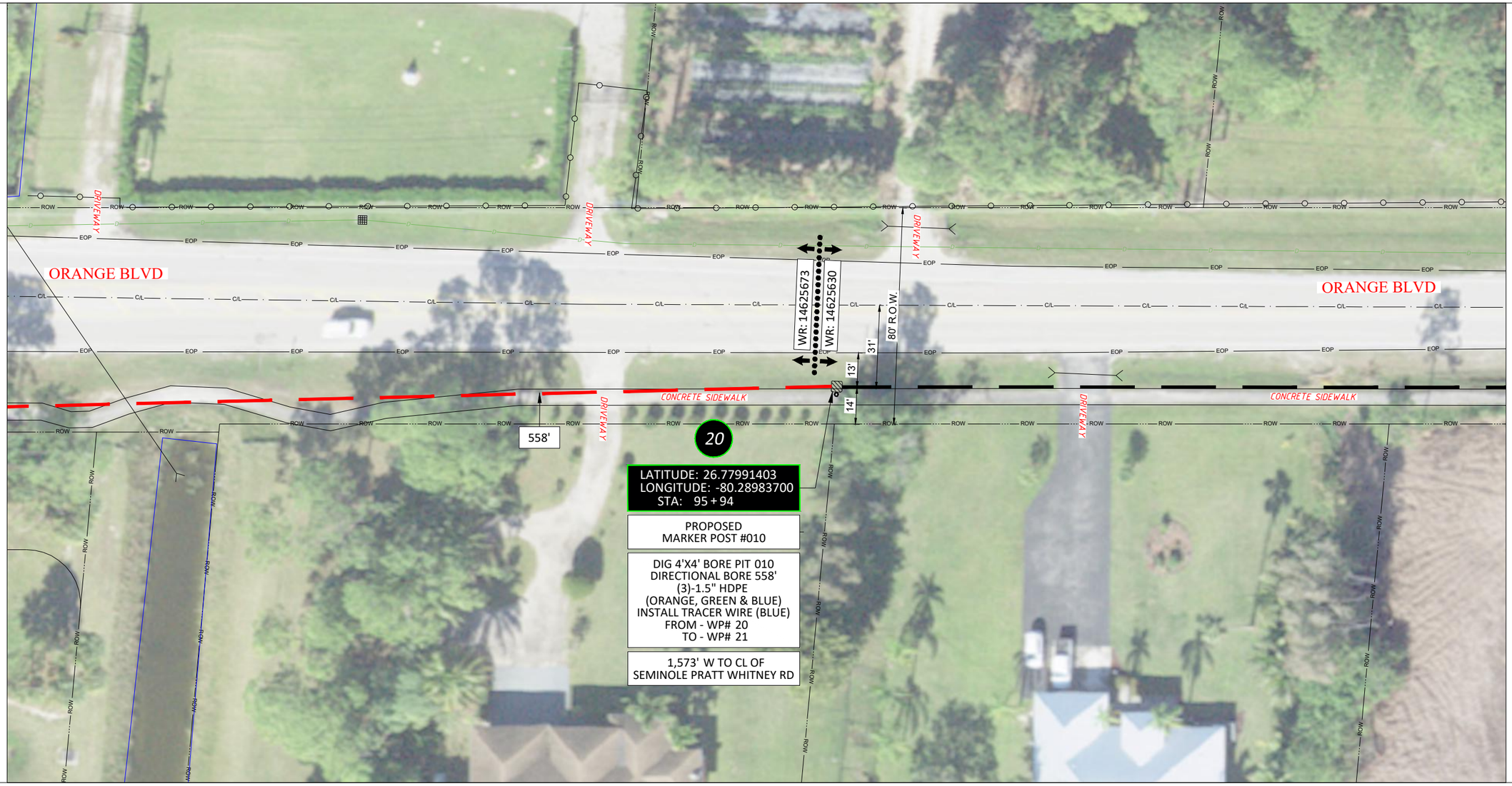
REVISIONS		
REV	DESCRIPTION	DATE

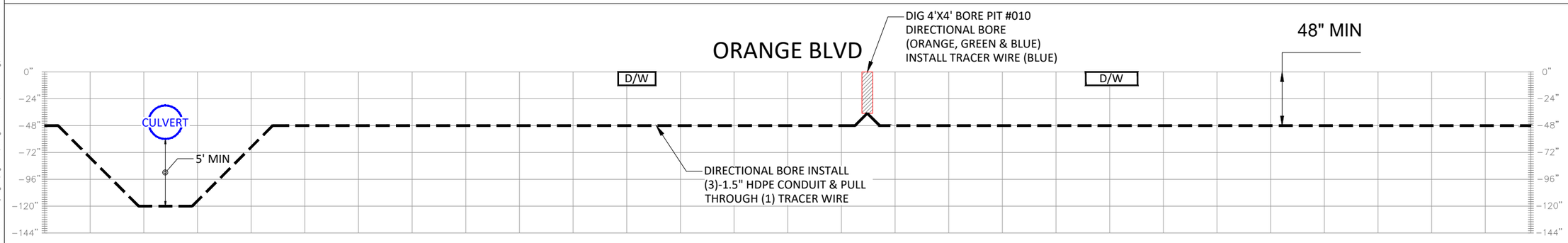
DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 14

14

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIAN TRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIAN TRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 19





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1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

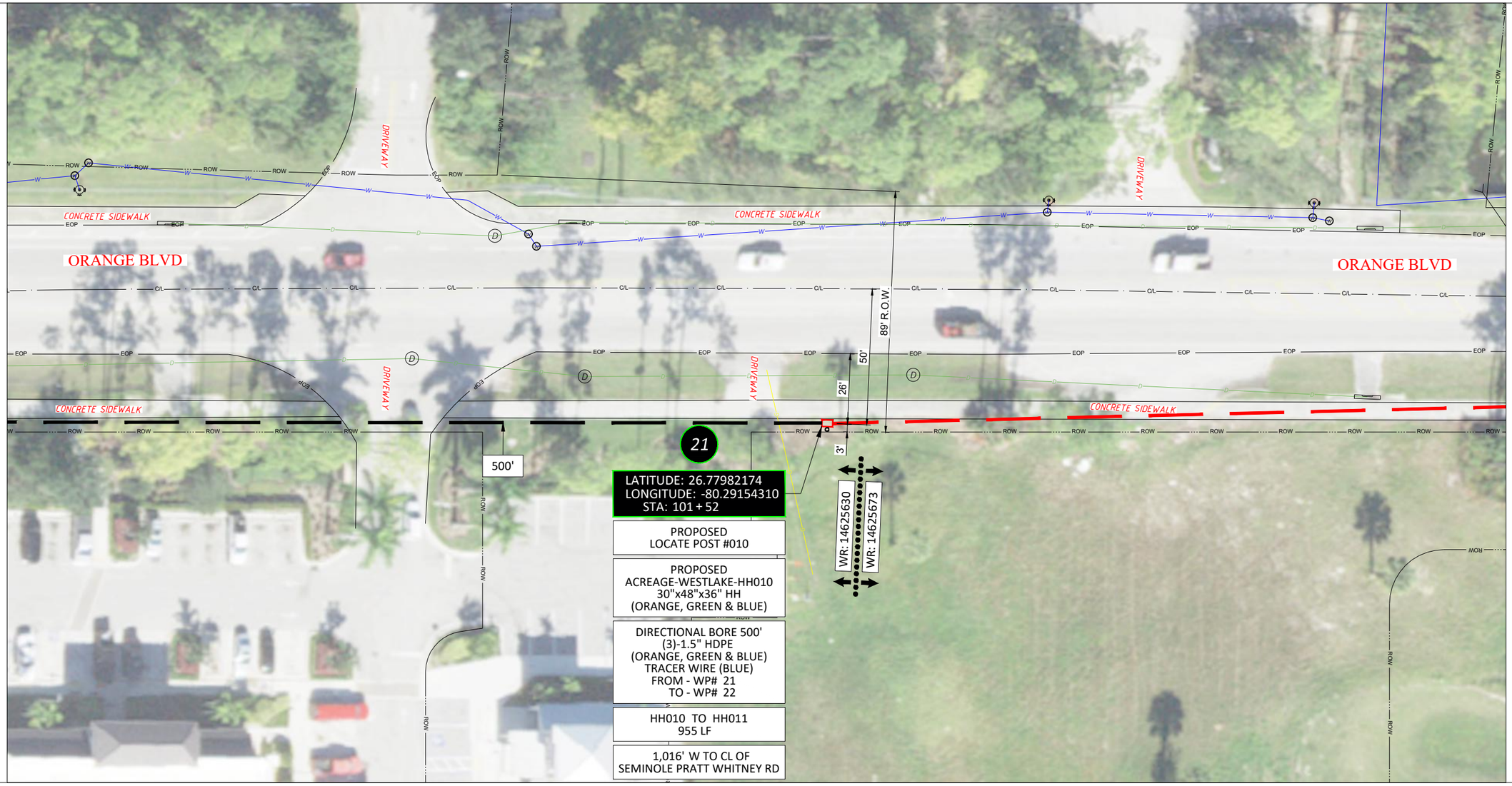
REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 18

18

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg



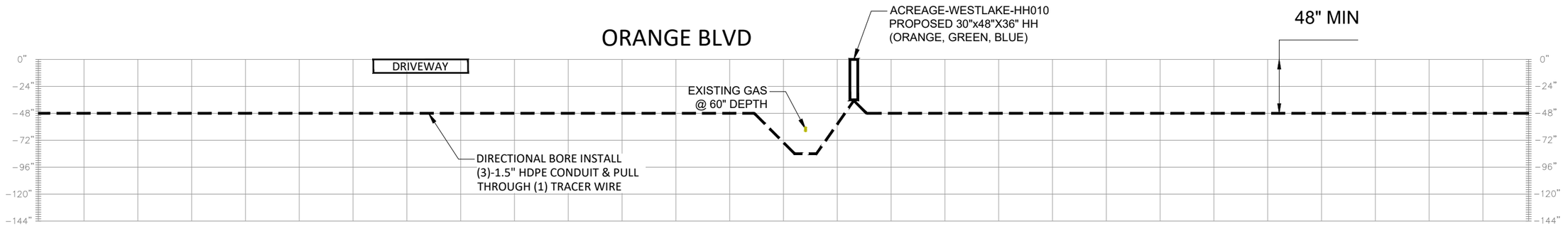
PROPOSED
LOCATE POST #010

PROPOSED
ACREAGE-WESTLAKE-HH010
30"x48"x36" HH
(ORANGE, GREEN & BLUE)

DIRECTIONAL BORE 500'
(3)-1.5" HDPE
(ORANGE, GREEN & BLUE)
TRACER WIRE (BLUE)
FROM - WP# 21
TO - WP# 22

HH010 TO HH011
955 LF

1,016' W TO CL OF
SEMINOLE PRATT WHITNEY RD



NOTE: MAINTAIN 4' MIN HORIZONTAL &
18" VERTICAL CLEARANCE TO EXISTING
UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

MATCH LINE SEE SHEET 18

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

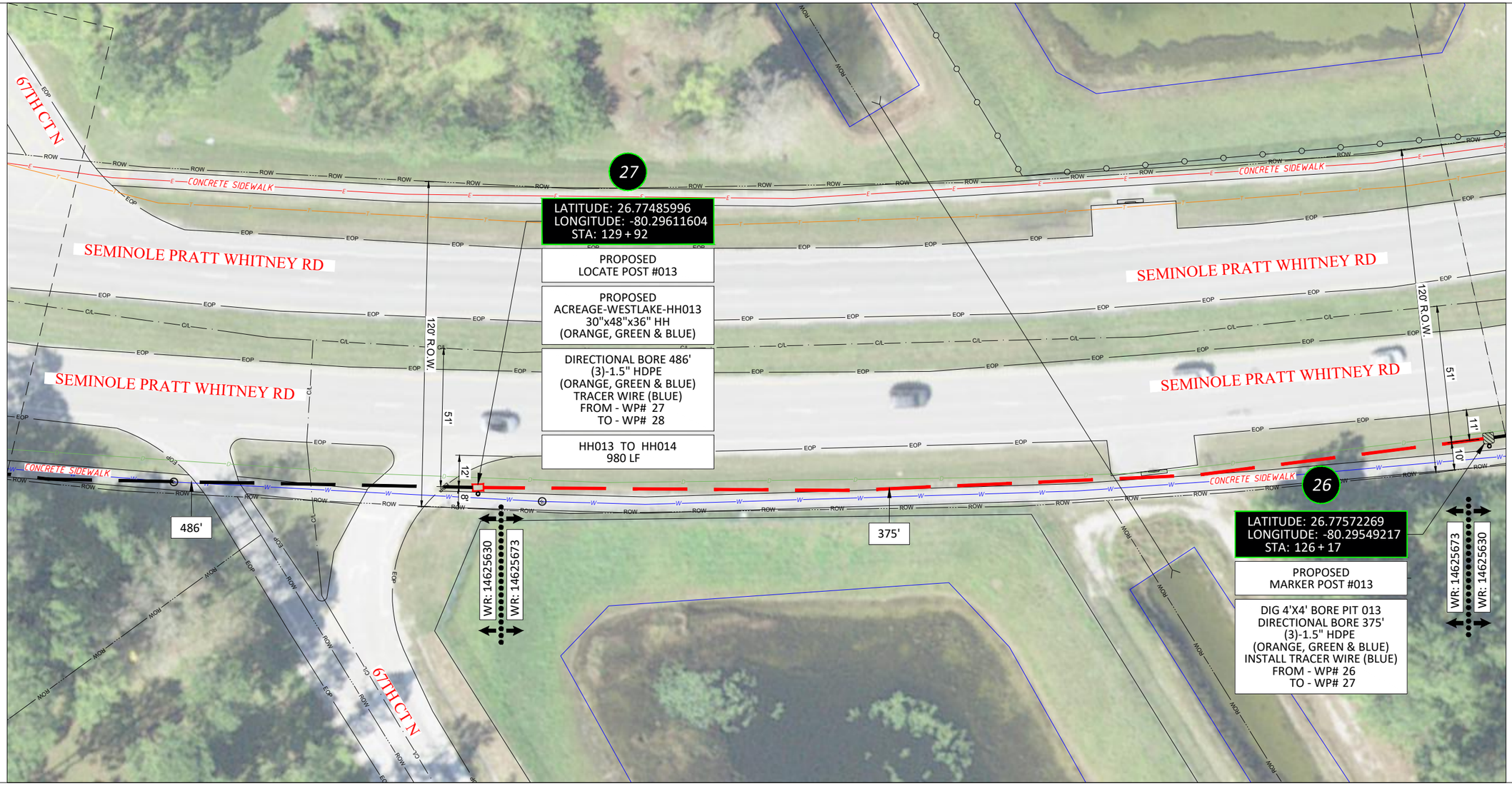
REVISIONS

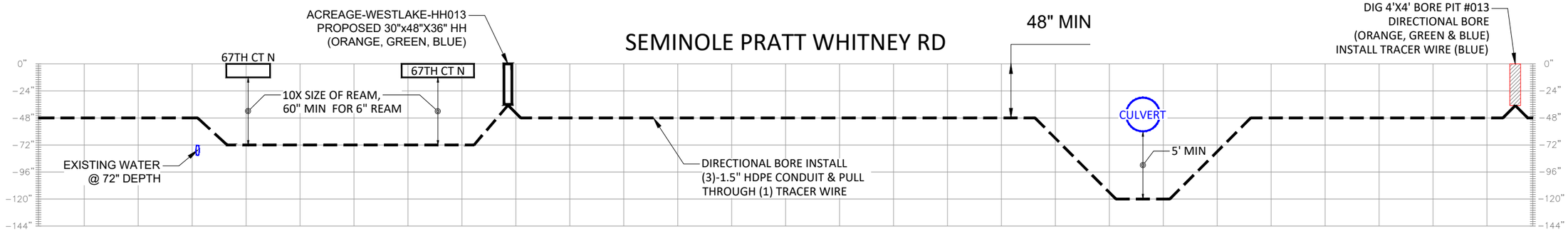
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 19

19

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg





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1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)
0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

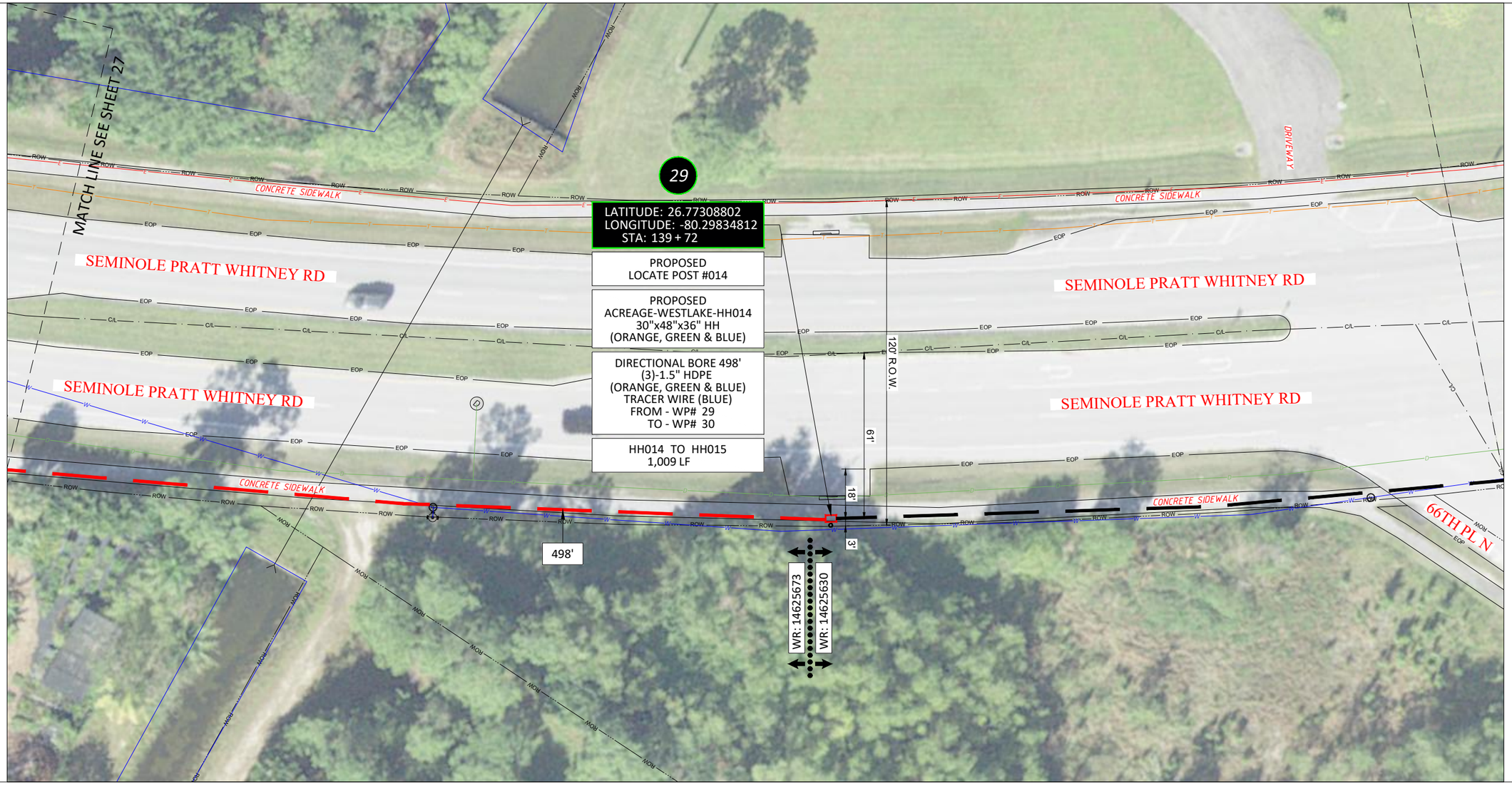
ACREAGE-WESTLAKE
PLAN DETAIL

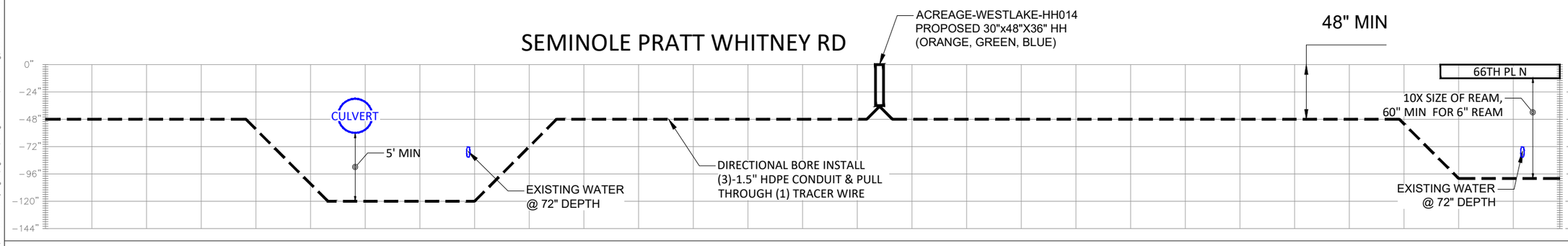
REVISIONS		
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 24

24

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg





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1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

PLAN DETAIL

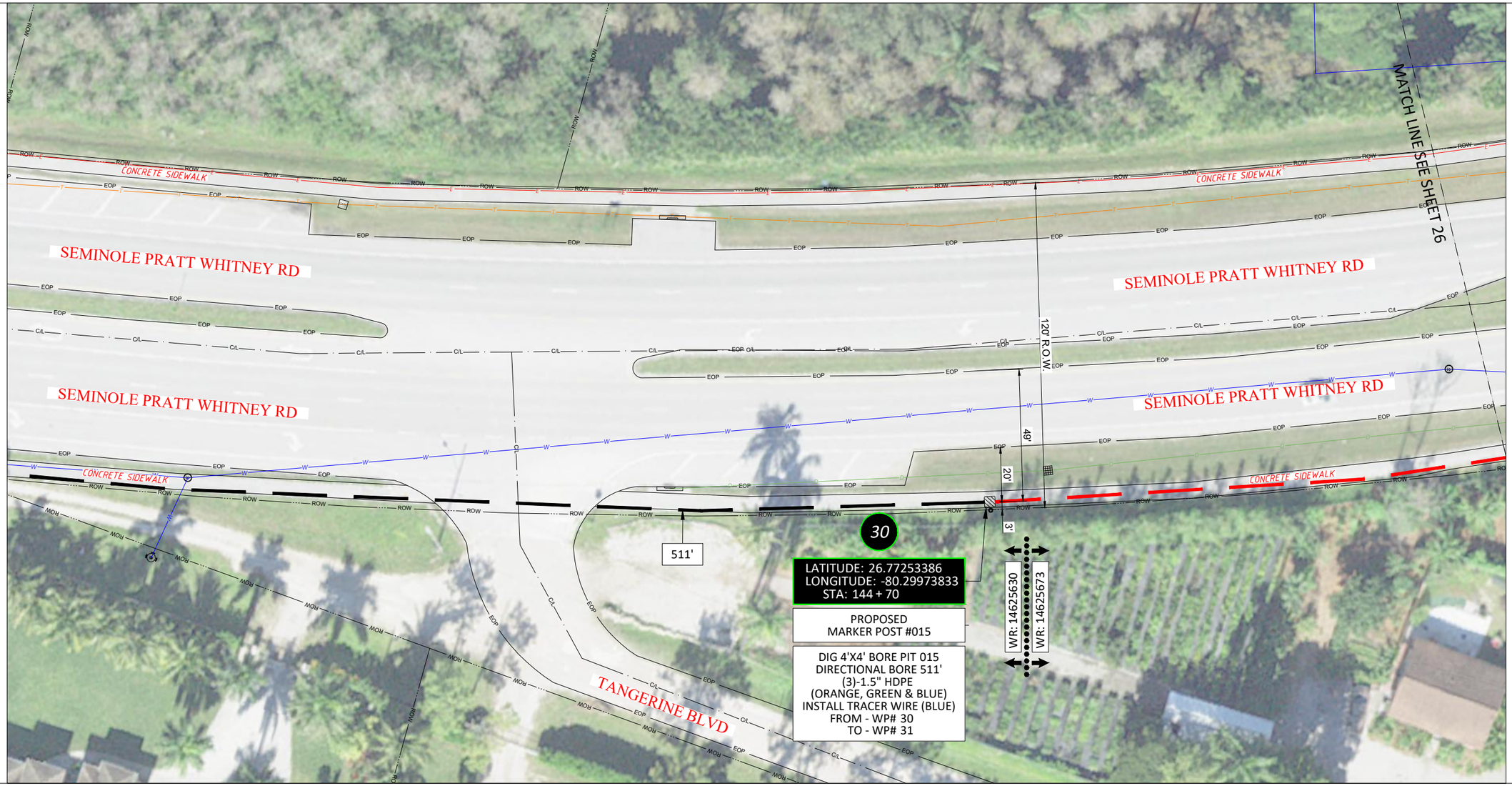
REVISIONS

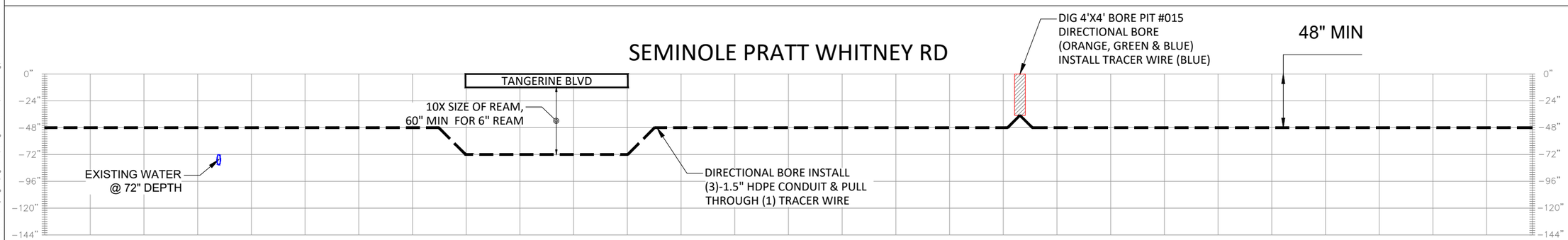
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 26

26

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg





NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

MATCH LINE SEE SHEET 26

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State One Call of Florida, Inc. 811

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 27

27

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

MATCH LINE SEE SHEET 32

35

LATITUDE: 26.76957199
LONGITUDE: -80.30546816
STA: 166 + 95

PROPOSED
LOCATE POST #017

PROPOSED
ACREAGE-WESTLAKE-HH017
30"x48"x36" HH
(ORANGE, GREEN & BLUE)

DIRECTIONAL BORE 499'
(3)-1.5" HDPE
(ORANGE, GREEN & BLUE)
TRACER WIRE (BLUE)
FROM - WP# 35
TO - WP# 36

HH017 TO HH018
499 LF

SEMINOLE PRATT WHITNEY RD

63RD RD N

CONCRETE SIDEWALK

120' R.O.W.

64'

20'

3'

499'

WR: 14625673

WR: 14625630

MATCH LINE SEE SHEET 32

SEMINOLE PRATT WHITNEY RD

ACREAGE-WESTLAKE-HH017
PROPOSED 30"x48"X36" HH
(ORANGE, GREEN, BLUE)

48" MIN

3RD RD N

10X SIZE OF REAM,
60" MIN FOR 6" REAM

CULVERT

5' MIN

DIRECTIONAL BORE INSTALL
(3)-1.5" HDPE CONDUIT & PULL
THROUGH (1) TRACER WIRE

EXISTING WATER
@ 72" DEPTH

0" -24" -48" -72" -96" -120" -144"

NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)

0 20 40 60 80

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

ZERO TODAY!

Sunshine State 811 One Call of Florida, Inc.

PREPARED FOR:
FPL

ACREAGE-WESTLAKE
PLAN DETAIL

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 31

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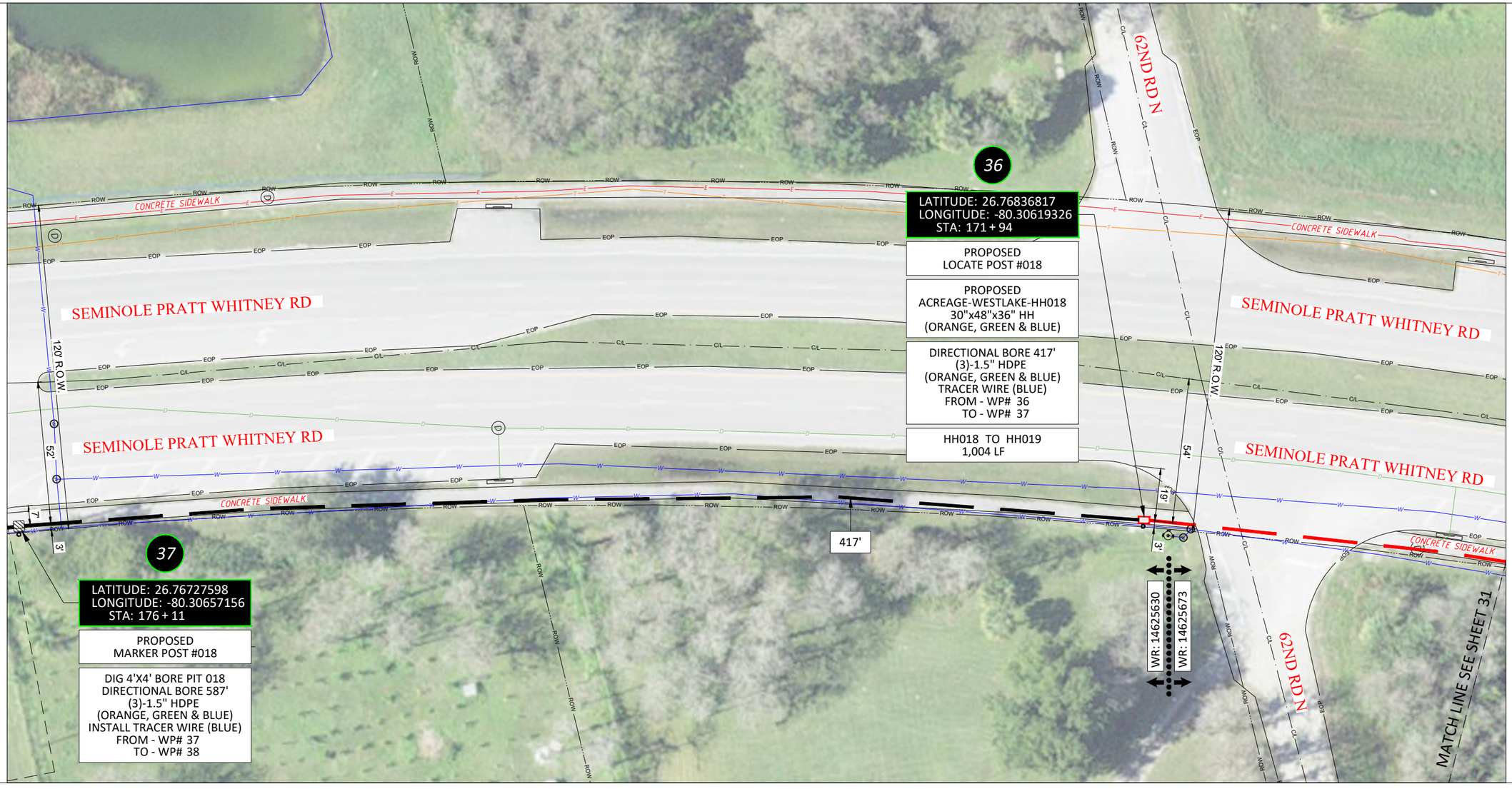
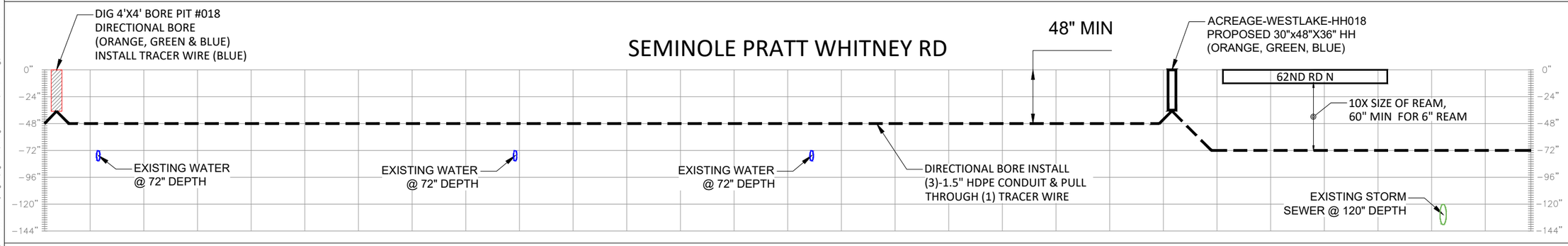
07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04 27 26.dwg





NOTE: MAINTAIN 4' MIN HORIZONTAL & 18" VERTICAL CLEARANCE TO EXISTING UNDERGROUND UTILITIES.

1"= 20 FEET (PRINTED 22X34)
1"= 40 FEET (PRINTED 11X17)
0 20 40 60 80

MATCH LINE SEE SHEET 31

DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:
FPL

ACREAGE-WESTLAKE

PLAN DETAIL

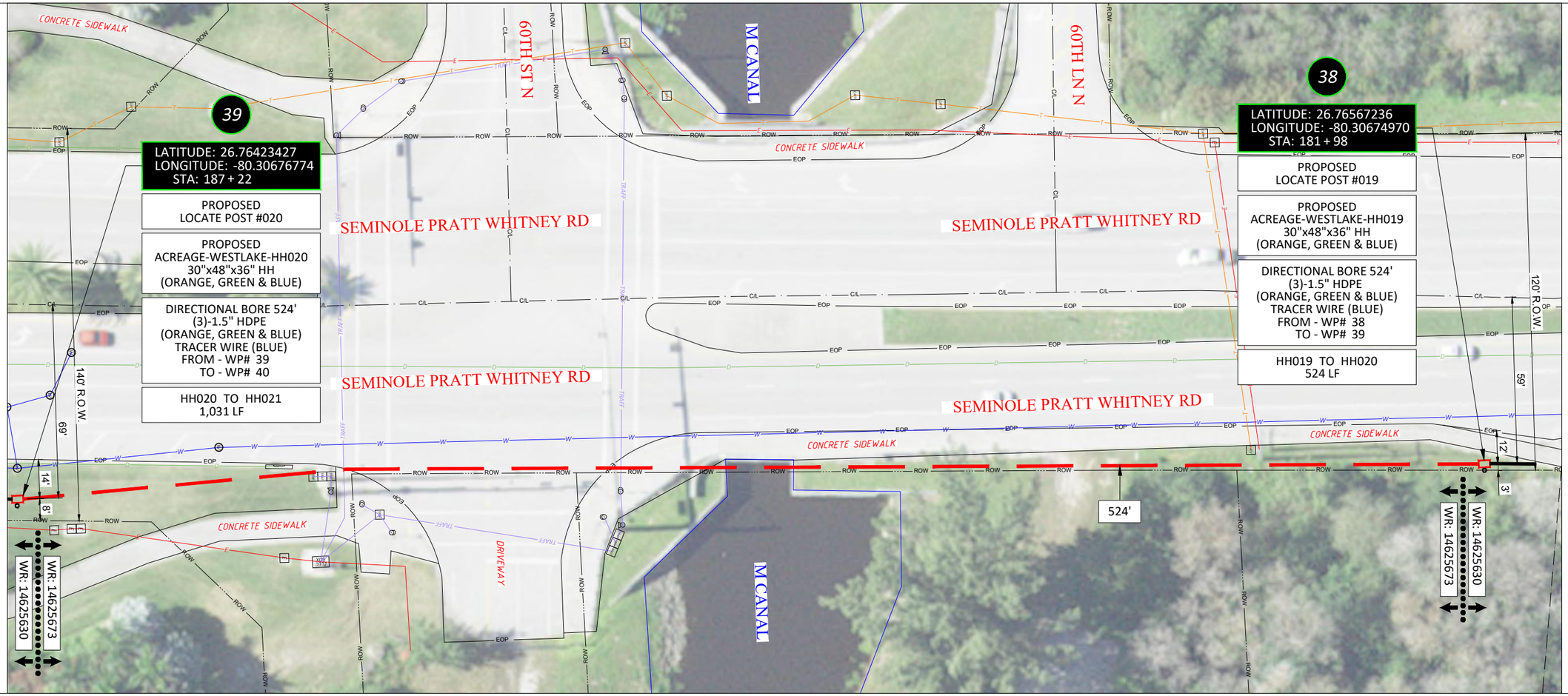
REVISIONS

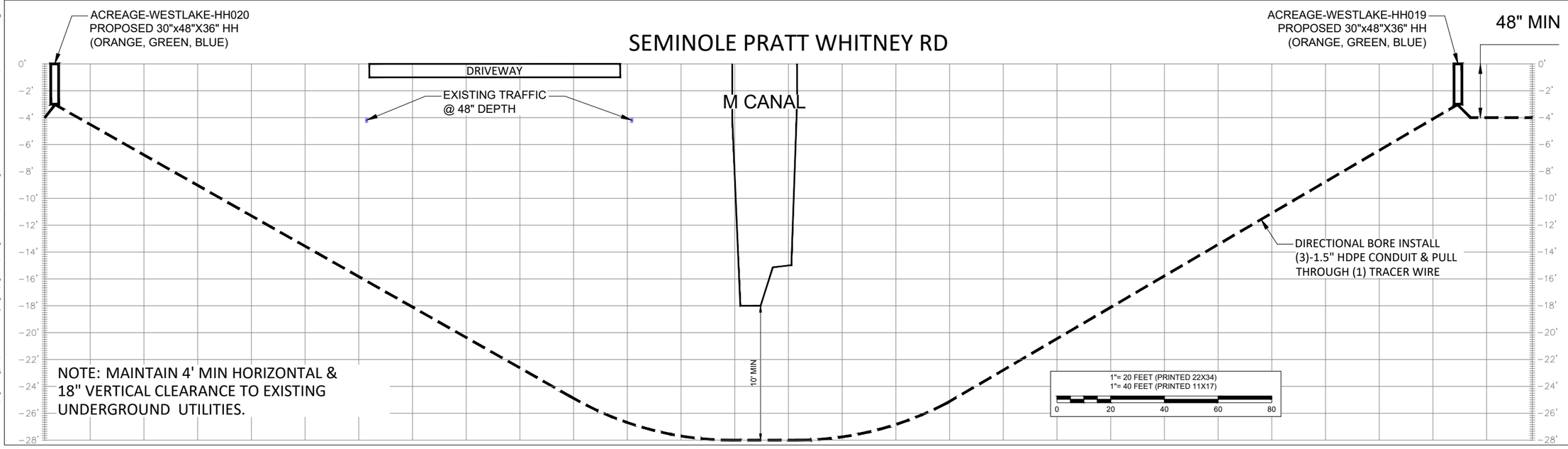
REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 32

32

07222026 N:\Engineering\FPL\Palm Beach County Region\Segment\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg





DESIGN DIRECTION

LOCATION:
LOXAHATCHEE, FL
PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE
PLAN DETAIL

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK
SCALE: 1" = 40'
ISSUE DATE: 04/27/26
INDEX NAME: 34

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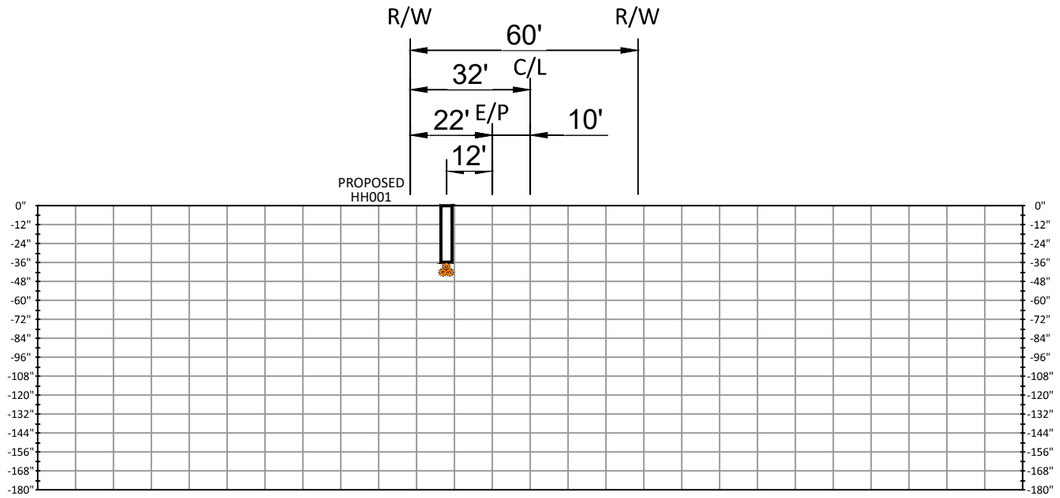
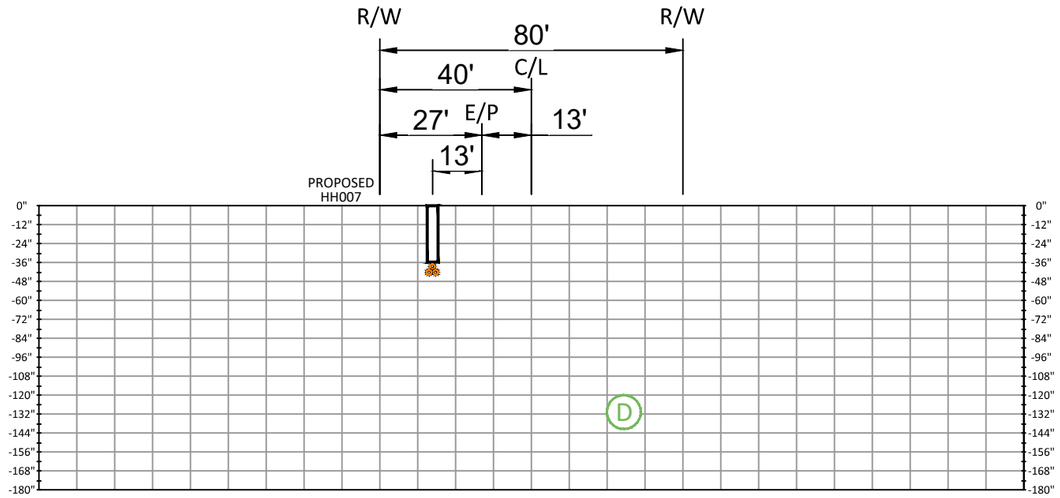
07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

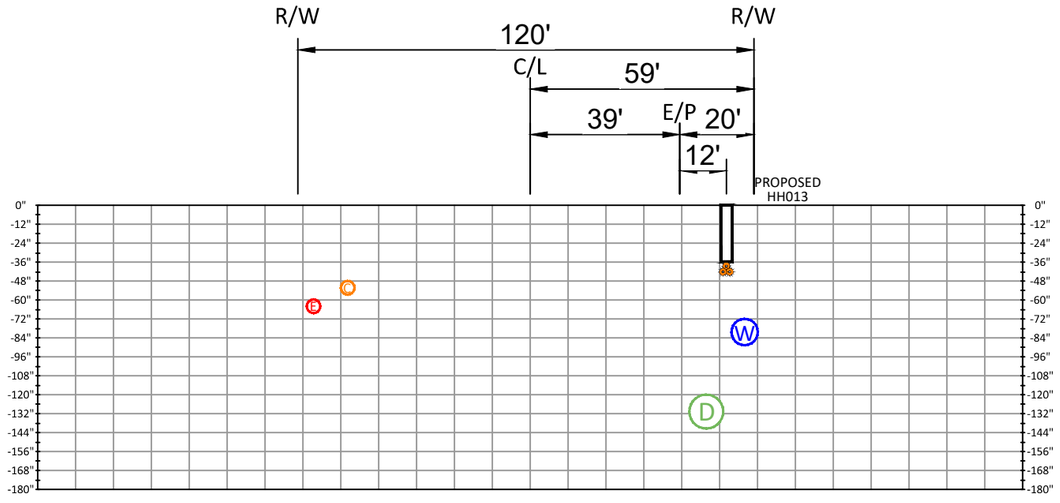
REFERENCE 09+78
LOOKING W AT 71ST PL N



REFERENCE 69+91
LOOKING W AT ORANGE BLVD



REFERENCE 129+92
LOOKING NE AT SEMINOLE PRATT WHITNEY RD



LEGEND:

- C - COMMUNICATION-48"
- T - TRAFFIC-48"
- E - ELECTRIC-60"
- G - GAS-60"
- W - WATER-72"
- S - SEWER-84"
- D - DRAIN-120"
- HH/BP WITH CONDUIT
- SIDEWALK

LOCATION:

LOXAHATCHEE, FL

PALM BEACH COUNTY

PREPARED FOR:

ACREAGE-WESTLAKE

CROSS SECTION SHEET

REVISIONS

REV	DESCRIPTION	DATE

DRAFTER: JWK

SCALE: 1" = 40'

ISSUE DATE: 04/27/26

INDEX NAME: CS1

CS1

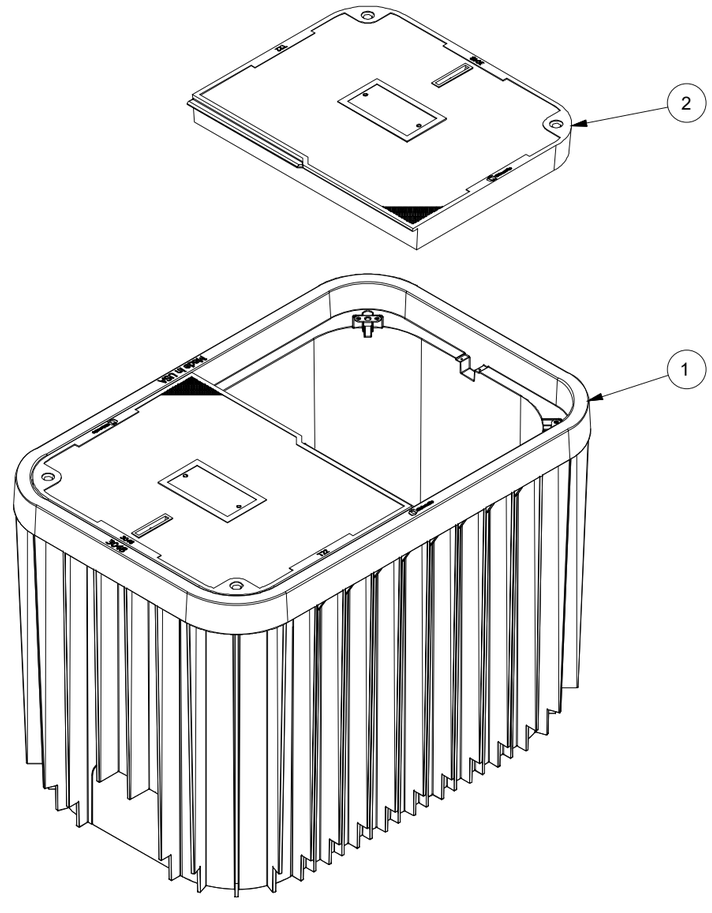
07/2/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\NOAH\TRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_NOAHTRAIL PERMIT_04.27.26.dwg

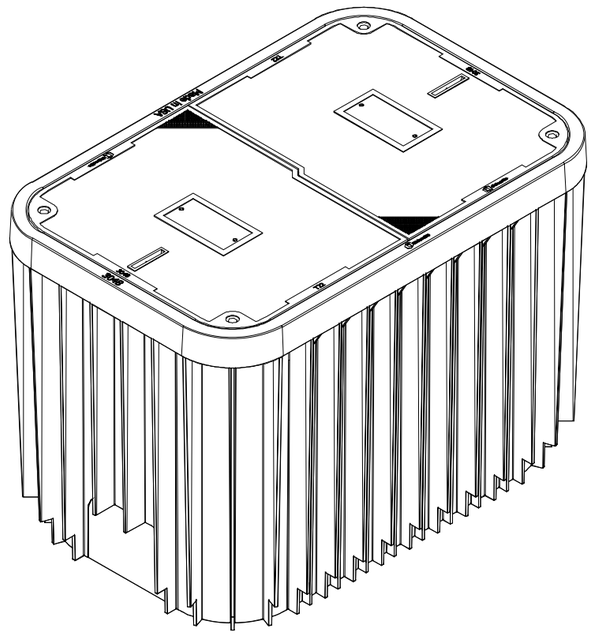
** PARTS LIST **		
ITEM	QTY	SKU - DESCRIPTION
1	1	304825003048-36 - DL/HSW BODY T15/T22 0 MSHL GRAY - 4X 1/2-6 NUT
2	2	VARIES - 3048 DL/LW FLSH COVER UNI HALF T22 - 4X 1/2-6 HEX AUGER CPBLT, MARKING PLATE LID - MARKING VARIES
		VARIES - 3048 DL/LW FLSH COVER GRAY UNI HALF T22 MARKING PLATE REQ - 2X 1/2-6 HEX AUGER CPBLT

3048-36 FLUSH COVER, T22 UNIT - 1/2-6 HEX AUGER HARDWARE - MARKING PLATE LID

THIS UNIT MEETS OR EXCEEDS THE REQUIREMENTS OF SCTE 77-2013, TIER-22 PERFORMANCE.

PRODUCT MODIFICATIONS, INCLUDING BUT NOT LIMITED TO, CUTTING FOR CONDUIT ACCESS, OR "MOUSE-HOLES" MAY ALTER RATINGS AND PRODUCT PERFORMANCE LISTED WITHIN THIS DOCUMENT UNLESS STATED OTHERWISE





SKU TABLE					
UNIT SKU	BODY COLOR	LID COLOR	LID MARKING	BODY SKU	LID SKU
30481702	GRAY	GRAY	BLANK	30482500	30484450
30481703	GRAY	GRAY	BLANK	30482500	30484451
30481704	GRAY	GRAY	COMMUNICATION	30482500	30484452
30481706	GRAY	GRAY	ELECTRIC	30482500	30484453
30481707	GRAY	GRAY	FIBER OPTICS	30482500	30484454
30481709	GRAY	GRAY	STREET LIGHTING	30482500	30484455
30481711	GRAY	GRAY	TRAFFIC SIGNAL	30482500	30484456

TYPICAL HANDHOLE DETAIL

TOTAL EST. UNIT WEIGHT: 228.51 LBS

EST. LID WEIGHT: 39.21 LBS | EST. BODY WEIGHT: 150.27 LBS

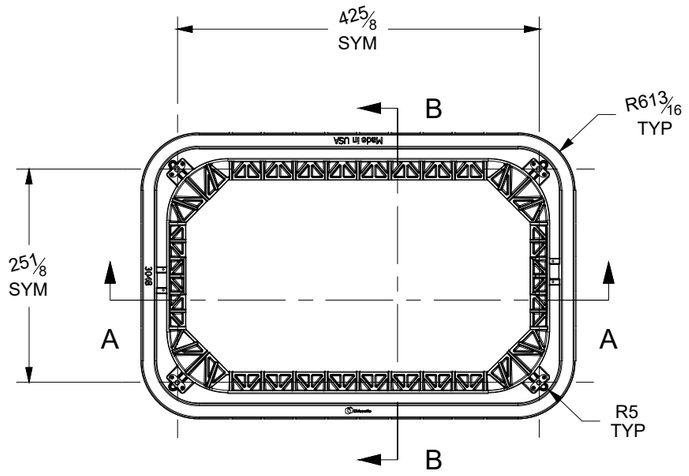
PREPARED FOR:

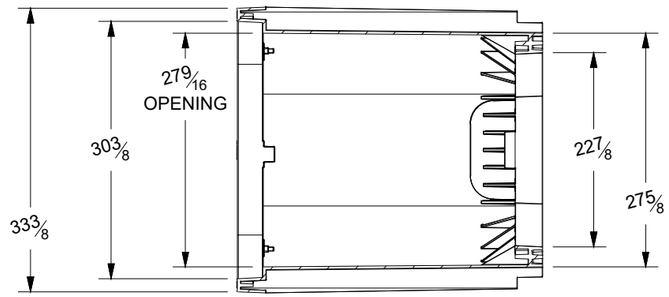
TYPICAL HANDHOLE DETAIL - DATA TABLES

DETAIL REFERENCE ID

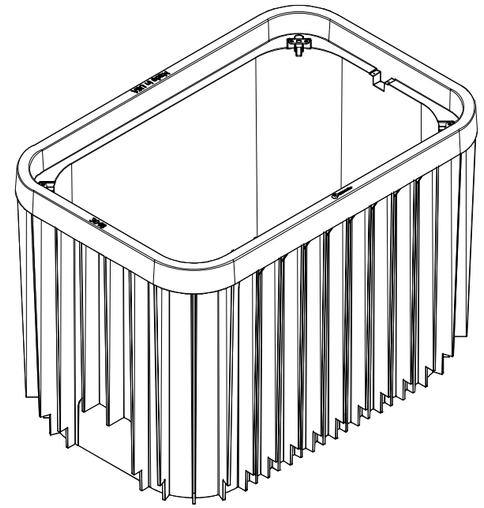
D-6

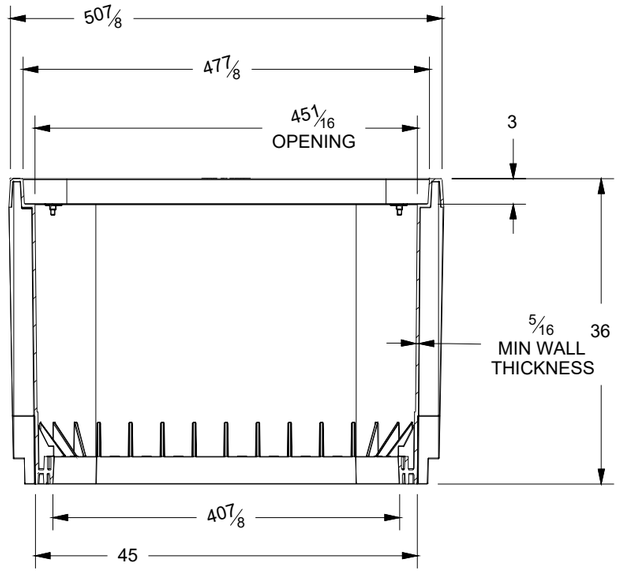
07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg



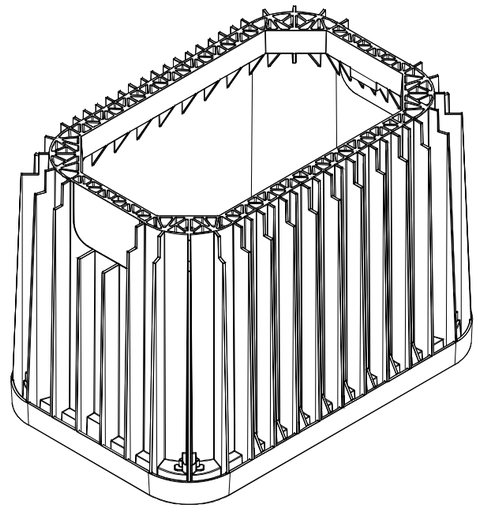


SECTION B-B





SECTION A-A



TYPICAL HANDHOLE DETAIL

TOTAL EST. UNIT WEIGHT: 228.51 LBS

EST. LID WEIGHT: 39.21 LBS | EST. BODY WEIGHT: 150.27 LBS

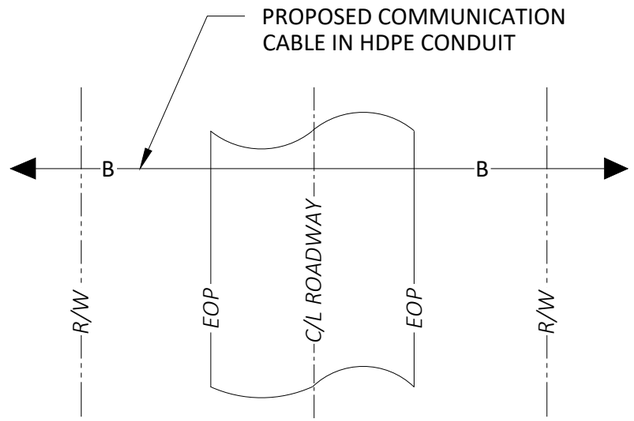
PREPARED FOR:

TYPICAL HANDHOLE DETAIL - CROSS SECTIONS

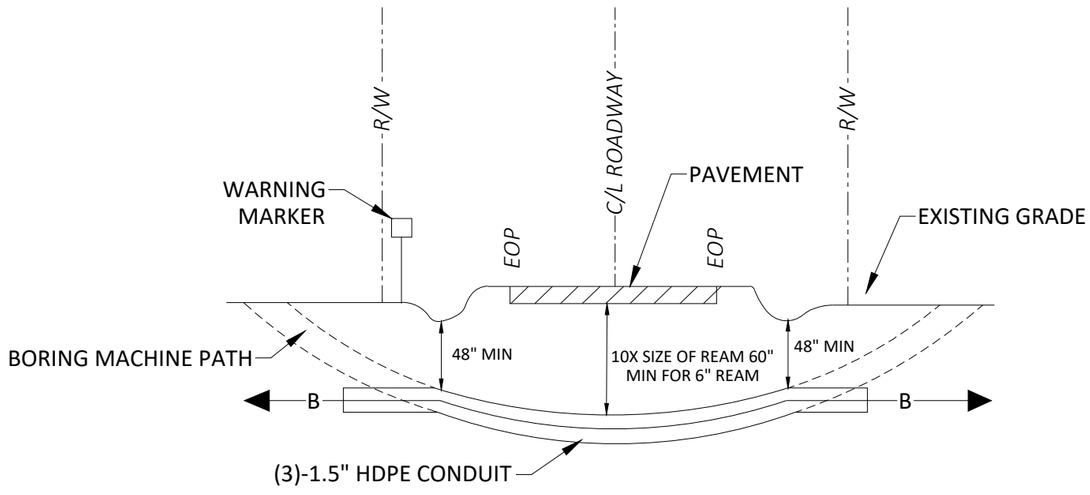
DETAIL REFERENCE ID

D-7

07/22/2026 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg



PLAN VIEW



PROFILE VIEW

TYPICAL ROAD CROSSING DETAIL

N.T.S.

PREPARED FOR:

TYPICAL ROAD CROSSING DETAIL

DETAIL REFERENCE ID

D-8

07/22/26 N:\Engineering\FPL\Palm Beach County Region\Segments\Acreage - Westlake\03 Permitting\INDIANTRAIL IMPROVEMENT DISTRICT\ACREAGE-WESTLAKE_INDIANTRAIL PERMIT_04.27.26.dwg

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Engineering, J Foy, P.E. and Daniel Rey, P.E.
Date:	August 19, 2026
Subject:	SP-0667 Proton Elec 14365 Key Lime

Background:
This special permit is to install a 2" conduit for electric service across Key Lime Blvd, as shown on 3 sheets titled "WR 13848312" dated 02/13/25

Recommendation:
Motion to approve SP-0667 with conditions and attachments.

Fiscal Impact:
There are no fiscal impacts as the permittee is responsible for payment of permit review and construction observation costs incurred by the District.

SPECIAL PERMIT No. SP-0667

THIS PERMIT, granted this 19th day of August 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to Charles Hogue, hereinafter referred to as the "Permittee", is a non-exclusive permit to install a 2" conduit for electric service across Key Lime Blvd, as shown on 3 sheets titled "WR 13848312" dated 02/13/25, attached hereto and made a part thereof.

W I T N E S S E T H:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the Executive Director upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____
President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

PERMIT INFORMATION

OWNER

Charles Hogue	
Name	Business Phone
14365 Key Lime Blvd	
Address	Other
Loxahatchee, FL 33470	
City, State, Zip Code	

ATTORNEY

Name	Business Phone
Address	Other
City, State, Zip Code	

ENGINEER

Name	Business Phone
Address	Other
City, State, Zip Code	

OTHER REPRESENTATIVE/PROFESSIONAL

Patrick Schneider	561-543-6671
Name	Business Phone
1751 W 10th Street	Kaminski543@yahoo.com
Address	Other
Riviera Beach, FL 33404	
City, State, Zip Code	

G E N E R A L C O N D I T I O N S

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on "Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations".

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement

actions of any kind, and all costs and expenses incurred in connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

   a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

   b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or

operating entity. Further, such successor, assign or operating entity shall be obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

   Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate
   or a combined single limit of $1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted
   $1,000,000 Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 Each Person
   $1,000,000 Each Occurrence

2. Property Damage:
   $ 500,000 Each Occurrence
   or a combined single limit of $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

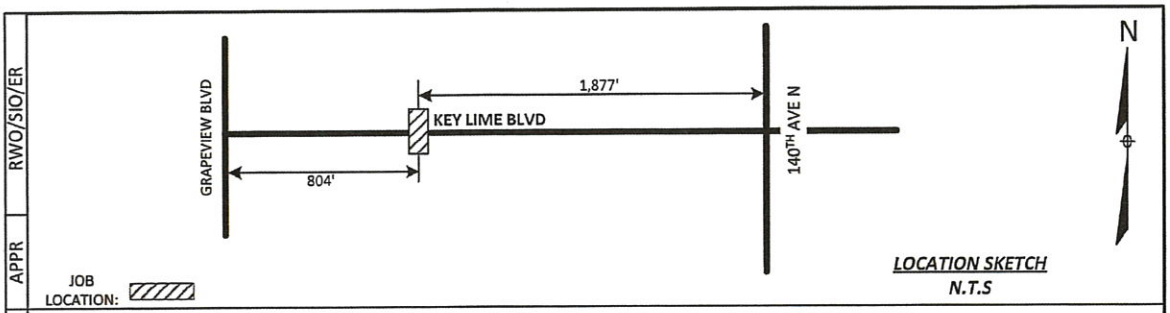
The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

1. Bodily Injury: Each Occurrence
   $1,000,000

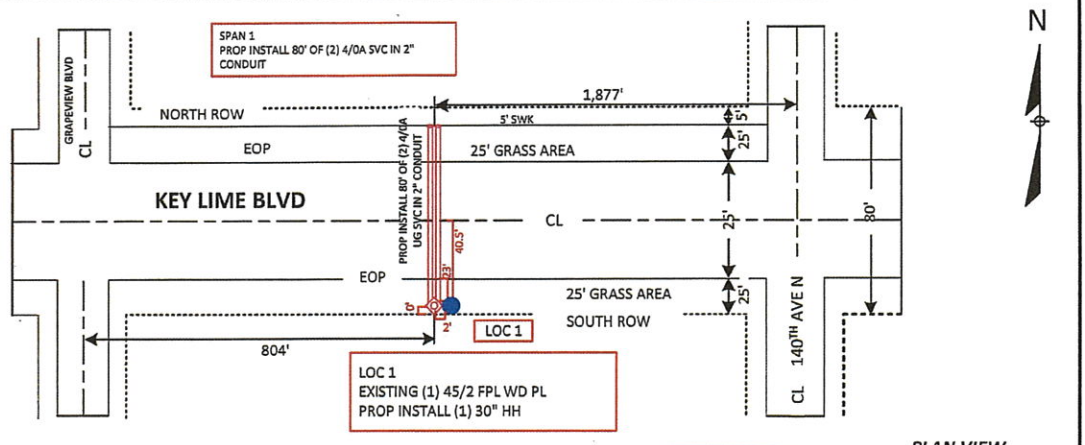
2. Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).



JOB LOCATION:

LOCATION SKETCH
N.T.S

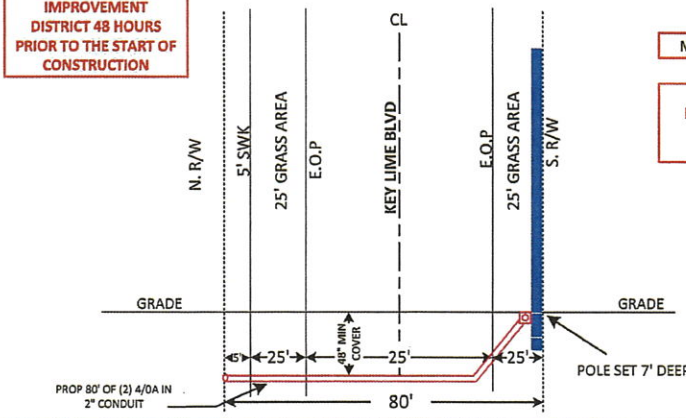


LOC 1
EXISTING (1) 45/2 FPL WD PL
PROP INSTALL (1) 30" HH

MOT 602, 660

PLAN VIEW
"LOOKING NORTH"
N.T.S

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO THE START OF CONSTRUCTION



MOT 602, 660

NO EXISTING UG UTILITES IN THE AREA OF THE SOW

LEGEND
EXISTING WOOD PL
PROP INSTALL BORE
PROP INSTALL HH

PCN: 00414229000005090

PROFILE VIEW
"LOOKING EAST"
N.T.S

NO.	DATE	REVISION	BY	CH	CORR	APPR	RWO/SIO/ER

INDIAN TRAILS IMPROVEMENT DISTRICT APP. ____

DRAWN BY: BRAD ROBINSON
CHECKED
CORRECT

AS-BUILT CREW PRINT | AS-BUILT COPY

Easement? Yes ☒ ☐ | Survey/Stake? Yes ☐ ☐ | Work w/in SMOT Yes ☐ ☐
Tree Work? Yes ☒ ☐ | Designer/Stake Yes ☐ ☐ | CT/Special Mtr? Yes ☐ ☐

PERMIT REQ'D	City	County Rd.	County Air	State Road	FAA
	WMD	RR Xing	DR. Dist.	Transm.	

Requested Tel. Co. Set Poles ? YES ☐ NO ☐
Requested Tel. Co. Transfer ? YES ☐ NO ☐
Request CAVT Transfer? YES ☐ NO ☐
Tele. Attachment Per
Telephone Co. Job No.

POLE LINE FEET	0'	DUCT BANK FT.	0'
POLE LINE FT. ON TRANSM. POLES	0'	TRENCH FT.	0'
TLM/LDS MODEL No.	_	Map Posting? YES ☐ NO ☐	Posted by:

FPL

UG INSTALLATION
14365 KEY LIME ROAD
804' E/O 180TH AVE N
1,877' W/O 140TH AVE N
LOXAHATCHEE, FL 33470

Designed by:	BRAD ROBINSON	Date:	2/13/2025
Drawn by:	Check by:	Dwg No.	PAGE 1
Rural Location Sec.	29 TWP. 42	S,R.	41 E.
SCALE:	N.T.S	St. Lt MAP No.	Pri Map No. AM-0454
WR	13848312 IWR		M/A WB

NOTE:

1. This Index applies to Two-Lane, Two-Way and Multilane Roadways, including Medians of divided roadways, with work on the shoulder.

2. L = Taper Length
   X = Work Zone Sign Spacing
   B = Buffer Length
   See Index 102-600 for "L", "X", "B", and channelizing device spacing values.

3. Where work activities are between 2' and 15' from the edge of traveled way, the Engineer may omit signs and channelizing devices for work operations 60 minutes or less.

4. When four or more work vehicles enter the through traffic lanes in a one hour period (excluding establishing and terminating the work area), use a flagger or lane closure to accommodate work vehicle ingress and egress.

5. For work less than 2' from the traveled way and work zone speed is greater than 45 MPH, use a lane closure.

6. The "Speeding Fines Doubled When Workers Present" signs (MOT-13-06) and "End Road Work" Signs (G20-2) along with the associated work zone sign spacing distances may be omitted when the work operation is in place for 24 hours or less.

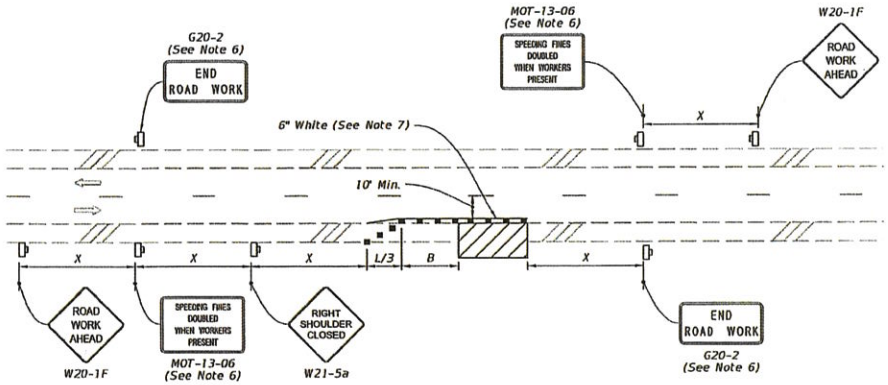
7. Temporary pavement markings may be omitted when the work operation is in place for 3 days or less.

8. Omit "Shoulder Closed" signs (W21-5a) along with associated work zone sign spacing distances for work on the median.

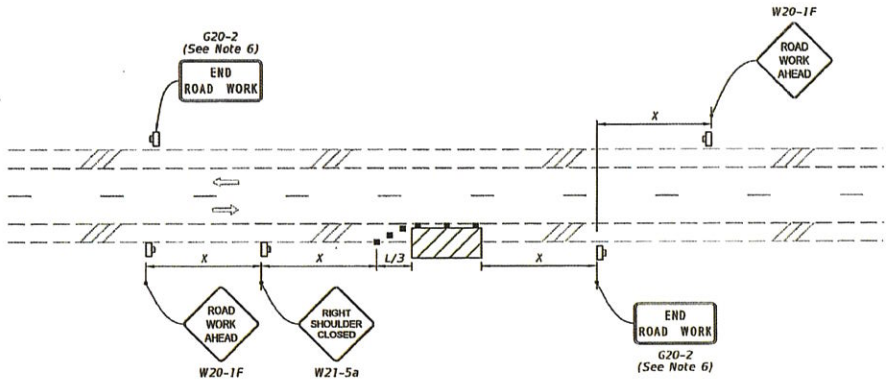
9. When there is no paved shoulder, the "Worker" sign (W21-1) may be used instead of the "Shoulder Closed" sign (W21-5a).

SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Lane Identification and Direction of Traffic



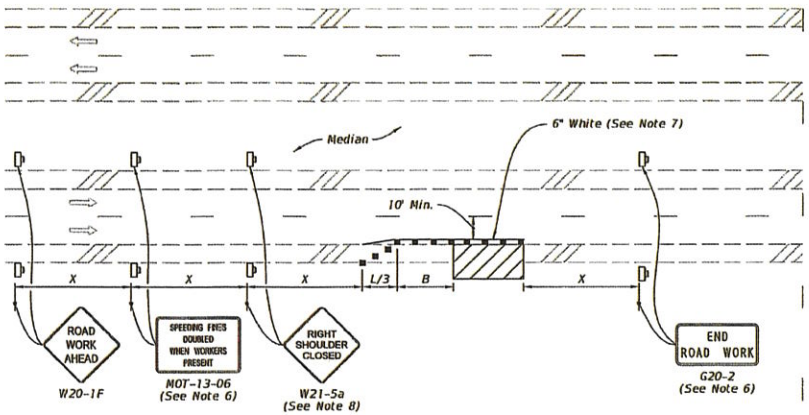
TWO-LANE ROADWAY
SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY
WITH WORK ZONE SPEED OF 45 MPH OR LESS



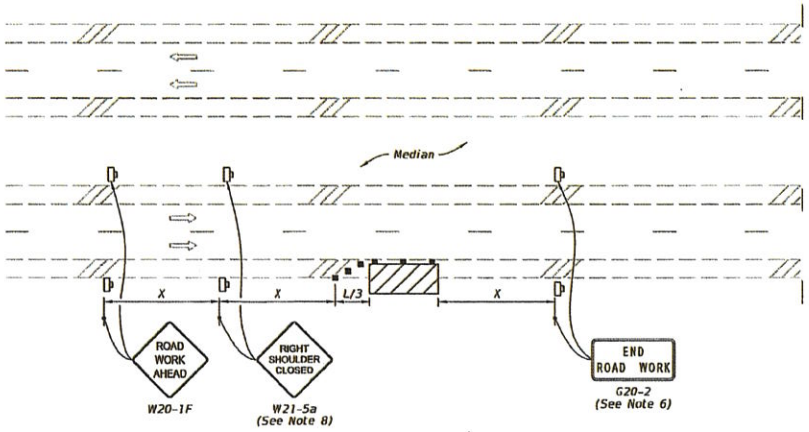
TWO-LANE ROADWAY
SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY

2/2/2023 10:33:36 AM

LAST REVISION 11/01/21	REVISION	DESCRIPTION:	FDOT FY 2023-24 STANDARD PLANS	TWO-LANE AND MULTILANE, WORK ON SHOULDER	INDEX 102-602	SHEET 1 of 2



MULTILANE ROADWAY
SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY
WITH WORK ZONE SPEED OF 45 MPH OR LESS



MULTILANE ROADWAY
SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY

SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Lane Identification and Direction of Traffic

2/2/2023 10:33:38 AM

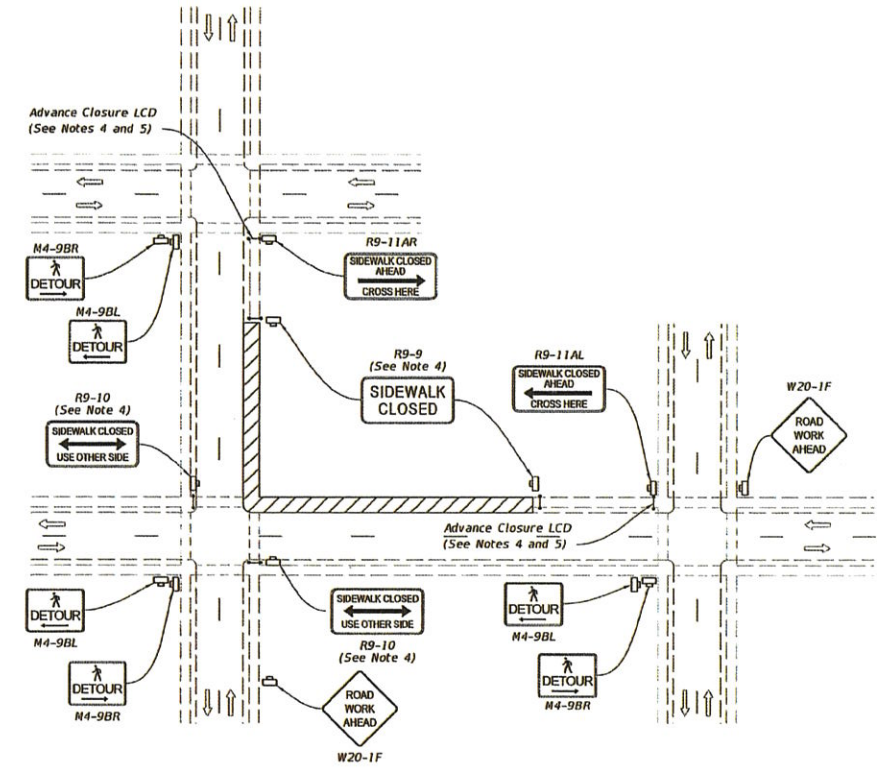
LAST REVISION	REVISION	DESCRIPTION:			INDEX	SHEET
11/01/20			FY 2023-24 STANDARD PLANS	TWO-LANE AND MULTILANE, WORK ON SHOULDER	102-602	2 of 2

NOTES:

1. Cover or deactivate pedestrian traffic signal display(s) controlling closed crosswalks.
2. Place pedestrian LCDs across the full width of the closed sidewalk.
3. For post mounted signs located near or adjacent to a sidewalk, maintain a minimum 7' clearance from the bottom of the sign panel to the surface of the sidewalk.
4. "Sidewalk Closed" signs (R9-XX) may be mounted on pedestrian LCDs in accordance with the manufacturer's instructions.
5. Omit the Advance Closure LCD if it blocks access to other pedestrian facilities (e.g., transit stops, residences, or business entrances).

SYMBOLS:

- Work Area
- Work Zone Sign
- Pedestrian Longitudinal Channelizing Device (LCD)
- Lane Identification and Direction of Traffic



PEDESTRIAN DETOUR

10/6/2022 1:38:35 PM

LAST REVISION	REVISION	DESCRIPTION:	FDOT	FY 2023-24 STANDARD PLANS	SIDEWALK CLOSURE	INDEX	SHEET
11/01/20						102-660	1 of 2

NOTES:

1. L = Taper Length
   B = Buffer Length
   X = Work Zone Sign Distance
   See Index 102-600 for "L", "B", "X", channelizing device spacing values.

2. Provide a 5' wide temporary pedestrian way with a maximum cross-slope of 0.02, except where space restrictions warrant a minimum width of 4'. Provide a 5' x 5' passing space for temporary pedestrian ways less than 5' in width at intervals not to exceed 200'.

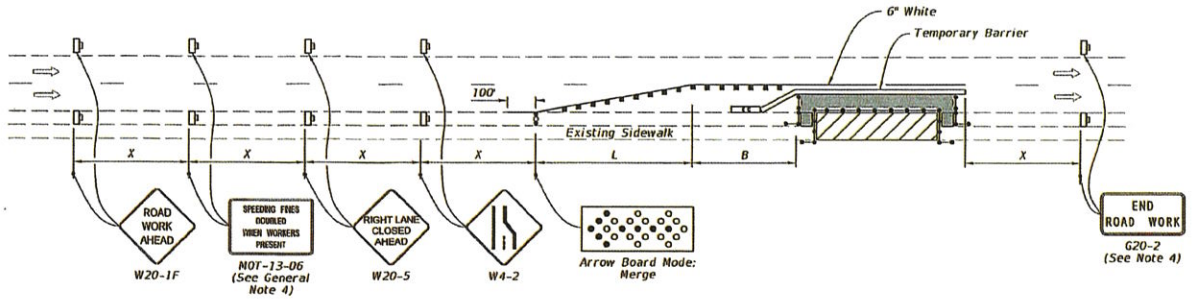
3. When temporary pedestrian ways require curb ramps, meet the requirements of Index 522-002. Detectable warnings are not required for curb ramps diverting pedestrian traffic into a closed lane.

4. The "Speeding Fines Doubled When Workers Present" signs (NOT-13-06) and "End Road Work" signs (G20-2), along with associated work zone sign distances, may be omitted when the work operation will be in place for 24 hours or less.

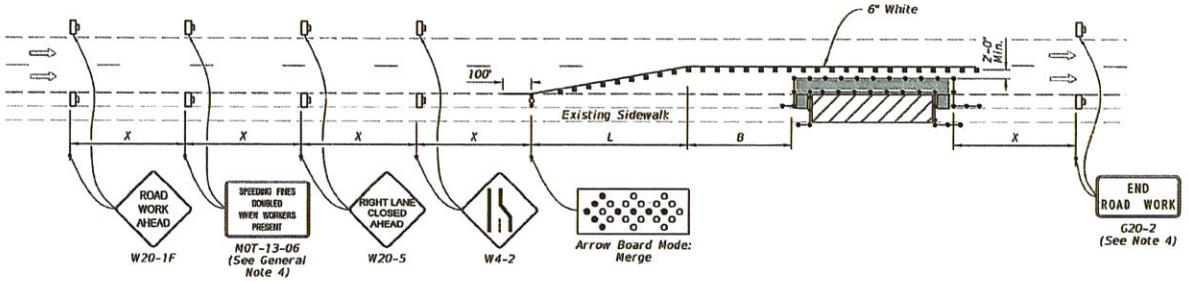
5. Pedestrian Diversion Option 2 may only be used when called for in the Plans or as approved by an Engineer.

SYMBOLS:

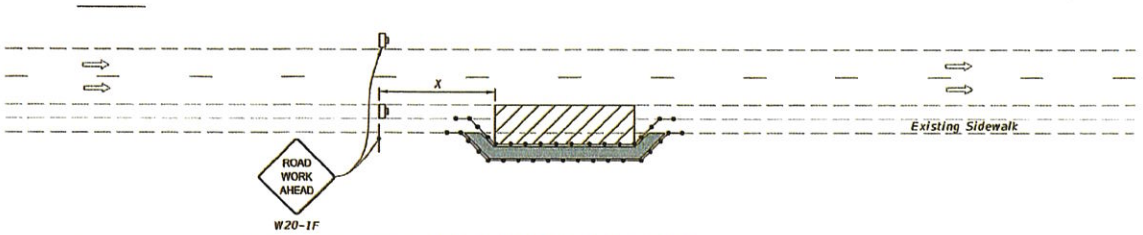
- Work Area
- Temporary Pedestrian Way
- Channelizing Device (See Index 102-600)
- Pedestrian Longitudinal Channelizing Device (LCD)
- Work Zone Sign
- Arrow Board
- Crash Cushion
- Lane Identification and Direction of Traffic



PEDESTRIAN DIVERSION - OPTION 1
(Temporary Barrier Shown, Low Profile Barrier Similar)



PEDESTRIAN DIVERSION - OPTION 2
(Work Zone Speed 35 mph or Less)



PEDESTRIAN SPECIAL DETOUR

2/1/2023 10:19:10 AM

LAST REVISION 11/01/21	REVISION	DESCRIPTION:	FDOT FY 2023-24 STANDARD PLANS	SIDEWALK CLOSURE	INDEX 102-660	SHEET 2 of 2

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Engineering, J Foy, P.E. and Daniel Rey, P.E.
Date:	August 19, 2026
Subject:	SP-0670 FPL PH M-2 Basin

Background:
This special permit is to replace 3 Fused Switches with Aluminum Sheathed -A Phase, replace 2 Fused Switches with Aluminum Sheathed B Phase, replace 1 Fused Switches with ALS – C Phase, and replace Lightning Arresters as shown on 11 sheets titled “WR 14835035” dated 5/19/26.

Recommendation:
Motion to approve SP-0670 with conditions and attachments.

Fiscal Impact:
There are no fiscal impacts as the permittee is responsible for payment of permit review and construction observation costs incurred by the District.

SPECIAL PERMIT No. SP-0670

THIS PERMIT, granted this 19th day of August, 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to FPL, hereinafter referred to as the "Permittee", is a non-exclusive permit to replace 3 Fused Switches with Aluminum Sheathed -A Phase, replace 2 Fused Switches with Aluminum Sheathed (ALS), B Phase, replace 1 Fused Switches with ALS, C Phase, and replace Lightning Arresters as shown on 11 sheets titled "WR 14835035" dated 5/19/26, attached hereto and made a part thereof".

W I T N E S S E T H:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the Executive Director upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____

President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

PERMIT INFORMATION

OWNER

Florida Power & Light Company	
C/O Errica Hunter	561-640-2366
Name	Business Phone
6001 Village Boulevard	errica.hunter@nexteraenergy.com
Address	Other
West Palm Beach, FL 33407	
City, State, Zip Code	

ATTORNEY

Name	Business Phone
Address	Other
City, State, Zip Code	

ENGINEER

Name	Business Phone
Address	Other
City, State, Zip Code	

OTHER REPRESENTATIVE/PROFESSIONAL

Cole Brown	941-210-8309
Name	Business Phone
6001 Village Boulevard	
Address	Other
West Palm Beach, FL 33407	
City, State, Zip Code	

GENERAL CONDITIONS

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on "Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations".

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement

actions of any kind, and all costs and expenses incurred in connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

   a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

   b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or

operating entity. Further, such successor, assign or operating entity shall be obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

   Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate
   or a combined single limit of $1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted
   $1,000,000 Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 Each Person
   $1,000,000 Each Occurrence

2. Property Damage:
   $ 500,000 Each Occurrence
   or a combined single limit of $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

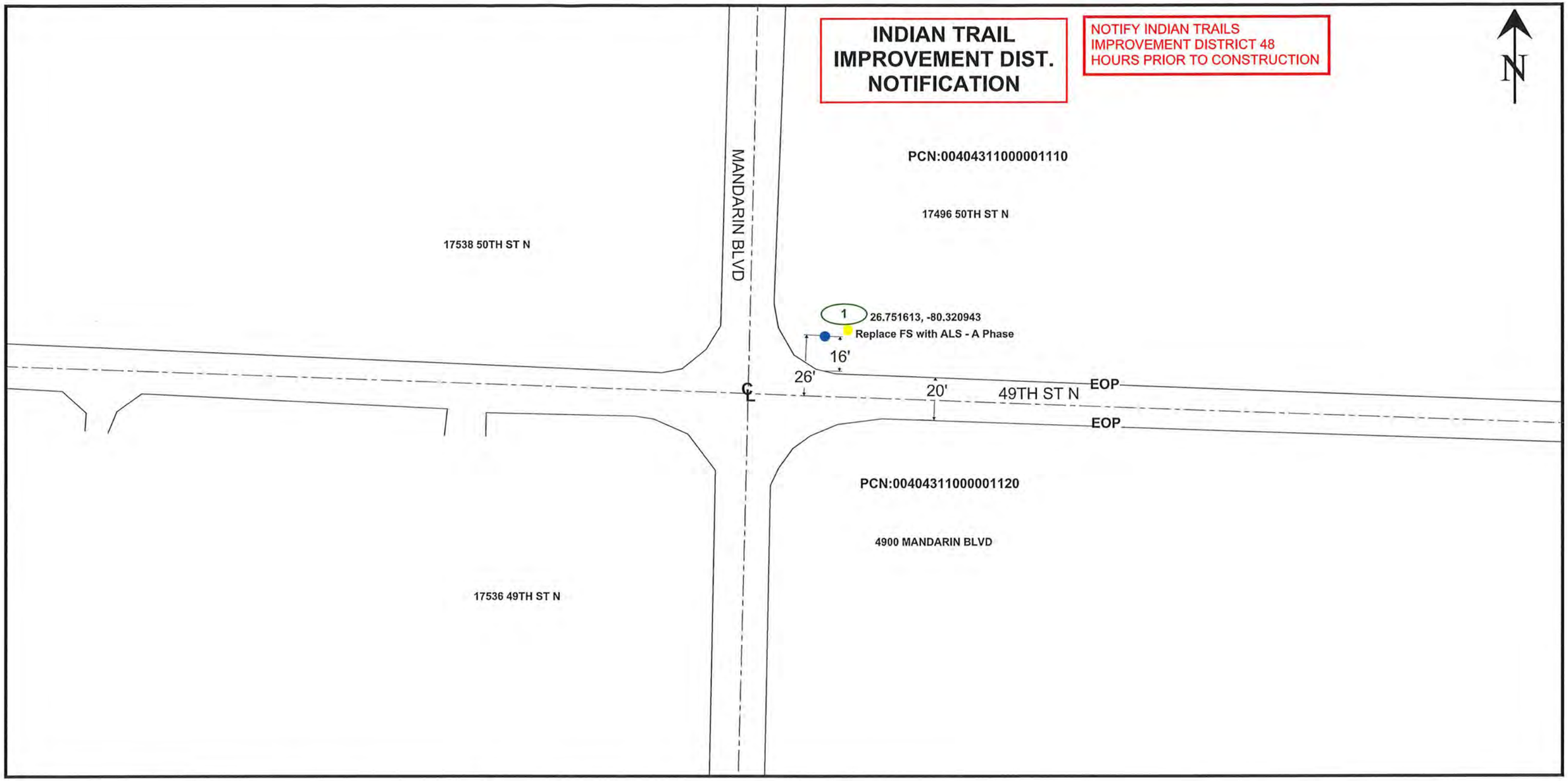
1. Bodily Injury: Each Occurrence
   $1,000,000

2. Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).

INDIAN TRAIL IMPROVEMENT DIST. NOTIFICATION

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION



CONSTRUCTION LEGEND

- PROPOSED WOOD POLE
- REMOVE WOOD POLE
- EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
- REMOVE CONCRETE POLE
- EXISTING CONCRETE POLE
- EXISTING TRANSMISSION POLE
- EXISTING TRANSMISSION POLE
- PROPOSED ANCHOR
- REMOVE ANCHOR
- PROPOSED BORE PIT
- PROPOSED SPLICE BOX
- PROPOSED HAND HOLE
- PROPOSED RISER
- LOCATION OF WORK BEING DONE
- PROPOSED CONDUIT
- EXISTING CONDUIT
- REMOVE CONDUIT

PLEASE BE ADVISED THAT RECEIPT OF THIS DRAWING AND/ OR SURVEY, WHICH IS AN APROXIMATION DOES NOT RELIEVE YOU OF ANY STATUTORY OBLIGATIONS, INCLUDING THE PROVISIONS CONTAINED IN SECTION 556, FLORIDA STATUTES. CALL 811 (Sunshine 811) PRIOR TO ANY EXCAVATION ACTIVIES

MOT: 604

JOB OWNER: DAVID PERDOMO

DESIGNER: DAVID PERDOMO

DATE: 5/19/26

WR: 14835035

Replace FS with ALS - A Phase AT LOCATION 1 - OVERHEAD WORK ONLY

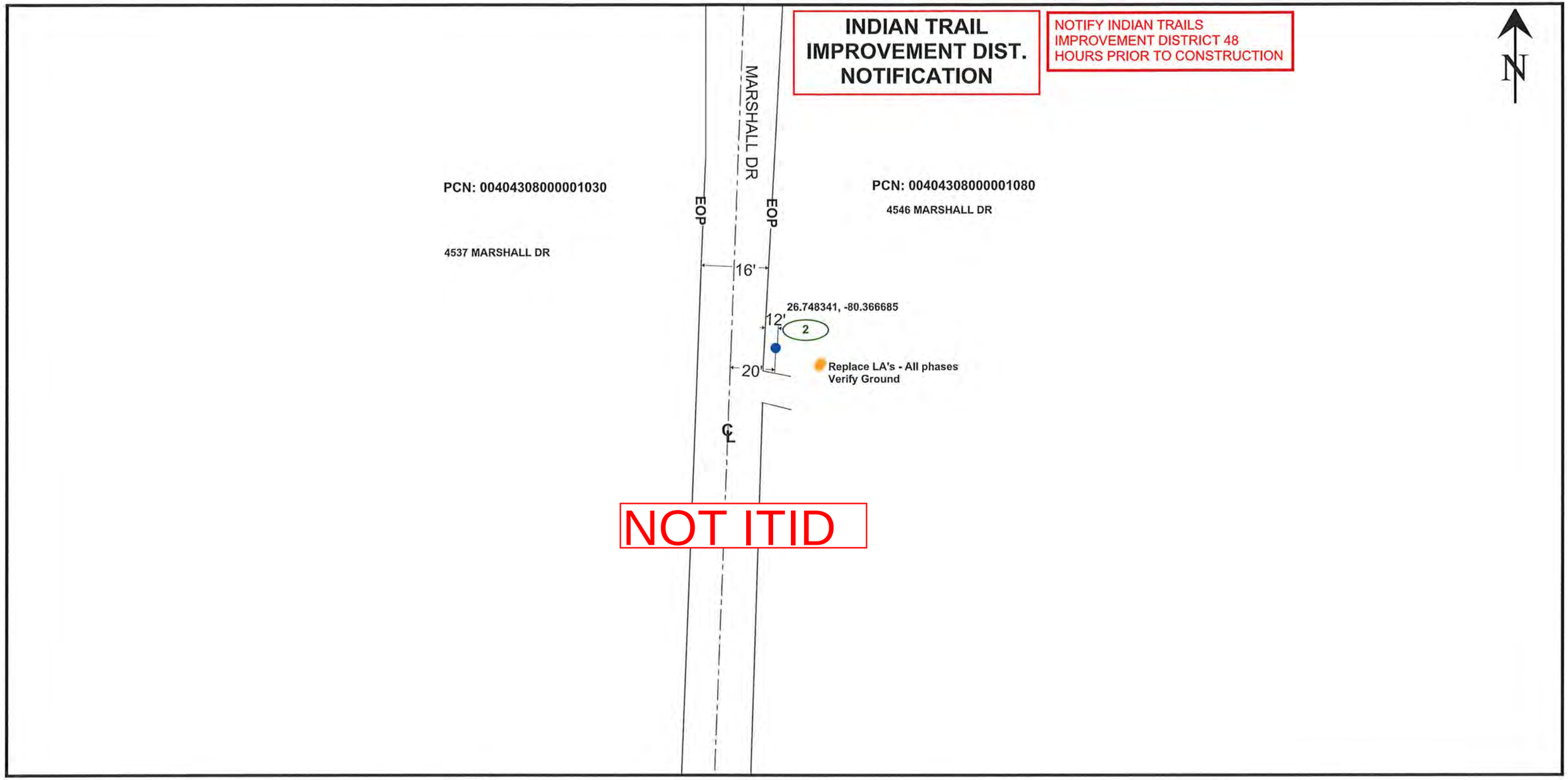
REV 1

SCALE

SHEET 1 OF 7

INDIAN TRAIL IMPROVEMENT DIST. NOTIFICATION

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION



MOT: 603

CONSTRUCTION LEGEND

- PROPOSED WOOD POLE
- REMOVE WOOD POLE
- EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
- REMOVE CONCRETE POLE
- EXISTING CONCRETE POLE
- EXISTING TRANSMISSION POLE
- EXISTING TRANSMISSION POLE
- PROPOSED ANCHOR
- REMOVE ANCHOR
- PROPOSED BORE PIT
- PROPOSED SPLICE BOX
- PROPOSED HAND HOLE
- PROPOSED RISER
- LOCATION OF WORK BEING DONE
- PROPOSED CONDUIT
- EXISTING CONDUIT
- REMOVE CONDUIT

PLEASE BE ADVISED THAT RECEIPT OF THIS DRAWING AND/ OR SURVEY, WHICH IS AN APROXIMATION DOES NOT RELIEVE YOU OF ANY STATUTORY OBLIGATIONS, INCLUDING
THE PROVISIONS CONTAINED IN SECTION 556, FLORIDA STATUTES. CALL 811 (Sunshine 811) PRIOR TO ANY EXCAVATION ACTIVIES

JOB OWNER: DAVID PERDOMO

DESIGNER: DAVID PERDOMO

DATE: 5/19/26

WR: 14835035

Replace LA's - All phases, Verify Ground AT LOCATION 2 - OVERHEAD WORK ONLY

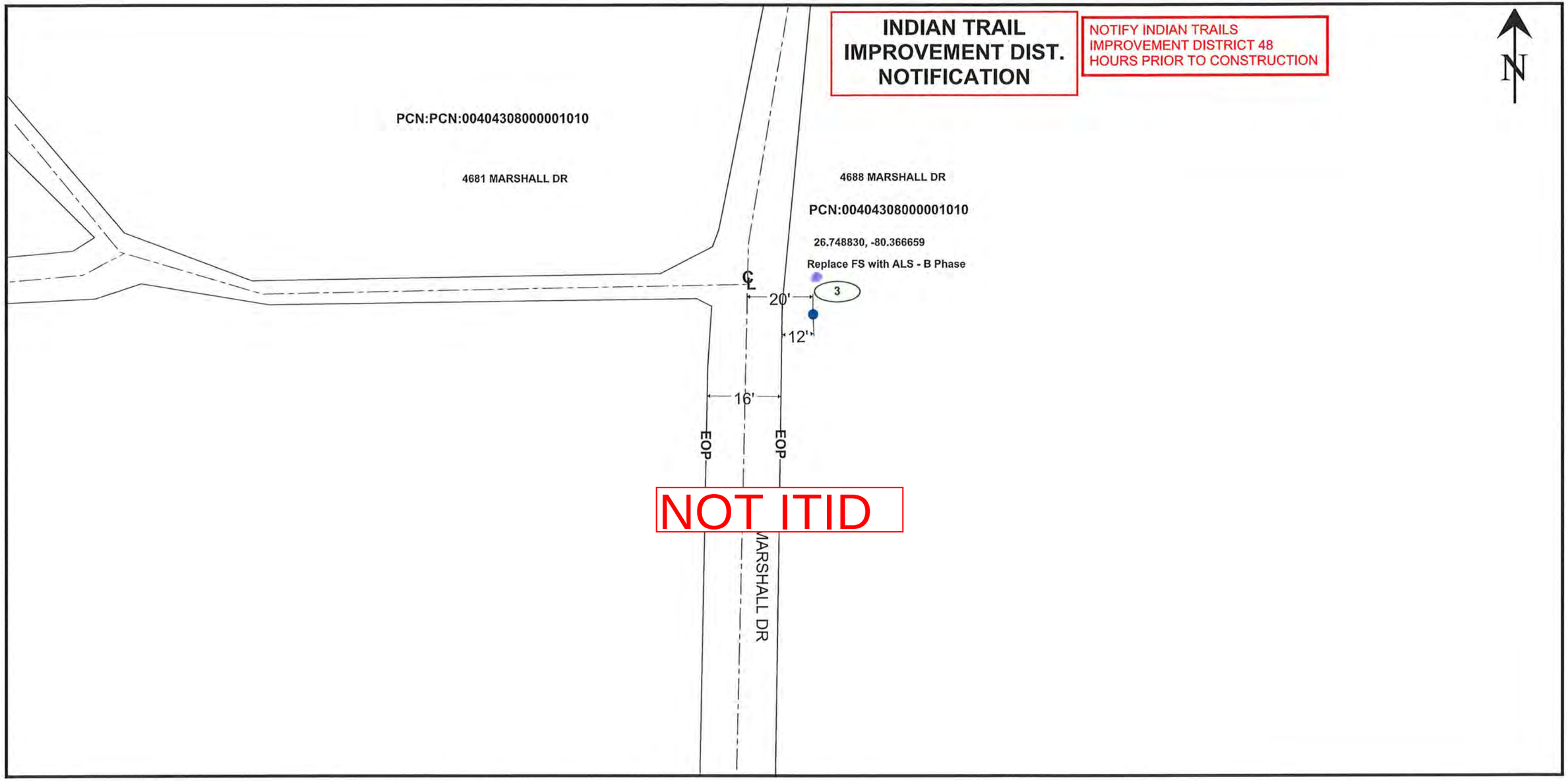
REV 1

SCALE

SHEET 2 OF 7

INDIAN TRAIL IMPROVEMENT DIST. NOTIFICATION

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION



CONSTRUCTION LEGEND

- PROPOSED WOOD POLE
- REMOVE WOOD POLE
- EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
- REMOVE CONCRETE POLE
- EXISTING CONCRETE POLE
- EXISTING TRANSMISSION POLE
- EXISTING TRANSMISSION POLE
- PROPOSED ANCHOR
- REMOVE ANCHOR
- PROPOSED BORE PIT
- PROPOSED SPLICE BOX
- PROPOSED HAND HOLE
- PROPOSED RISER
- LOCATION OF WORK BEING DONE
- PROPOSED CONDUIT
- EXISTING CONDUIT
- REMOVE CONDUIT

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MOT: 603

JOB OWNER: DAVID PERDOMO

DESIGNER: DAVID PERDOMO

DATE: 5/19/26

WR: 14835035

Replace FS with ALS - B Phase AT LOCATION 3 - OVERHEAD WORK ONLY

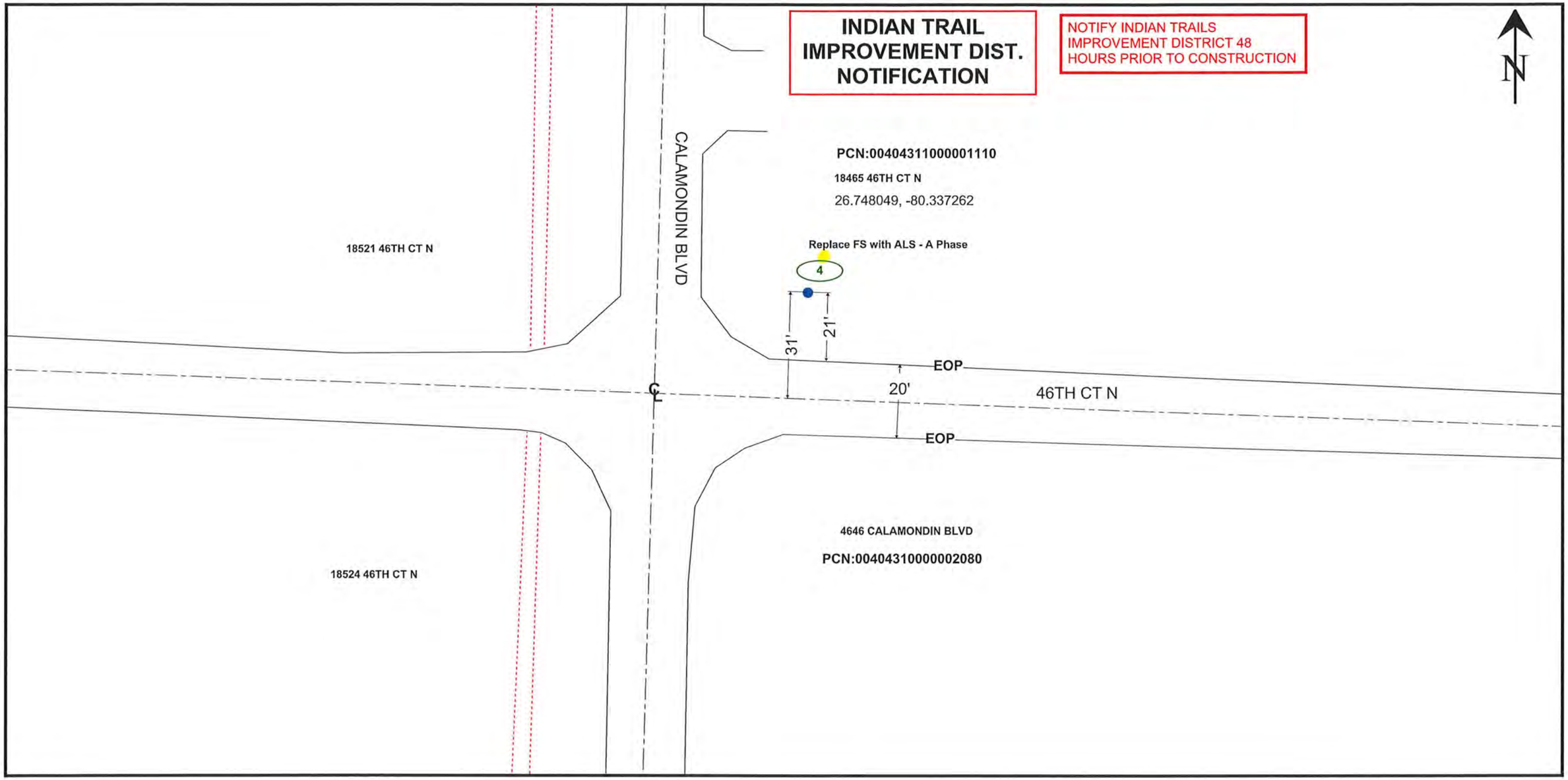
REV 1

SCALE

SHEET 3 OF 7

INDIAN TRAIL IMPROVEMENT DIST. NOTIFICATION

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION



MOT: 604

CONSTRUCTION LEGEND

- PROPOSED WOOD POLE
- REMOVE WOOD POLE
- EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
- REMOVE CONCRETE POLE
- EXISTING CONCRETE POLE
- EXISTING TRANSMISSION POLE
- EXISTING TRANSMISSION POLE
- PROPOSED ANCHOR
- REMOVE ANCHOR
- PROPOSED BORE PIT
- PROPOSED SPLICE BOX
- PROPOSED HAND HOLE
- PROPOSED RISER
- LOCATION OF WORK BEING DONE
- PROPOSED CONDUIT
- EXISTING CONDUIT
- REMOVE CONDUIT

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JOB OWNER: DAVID PERDOMO

DESIGNER: DAVID PERDOMO

DATE: 5/19/26

WR: 14835035

Replace FS with ALS - A Phase AT LOCATION 4 - OVERHEAD WORK ONLY

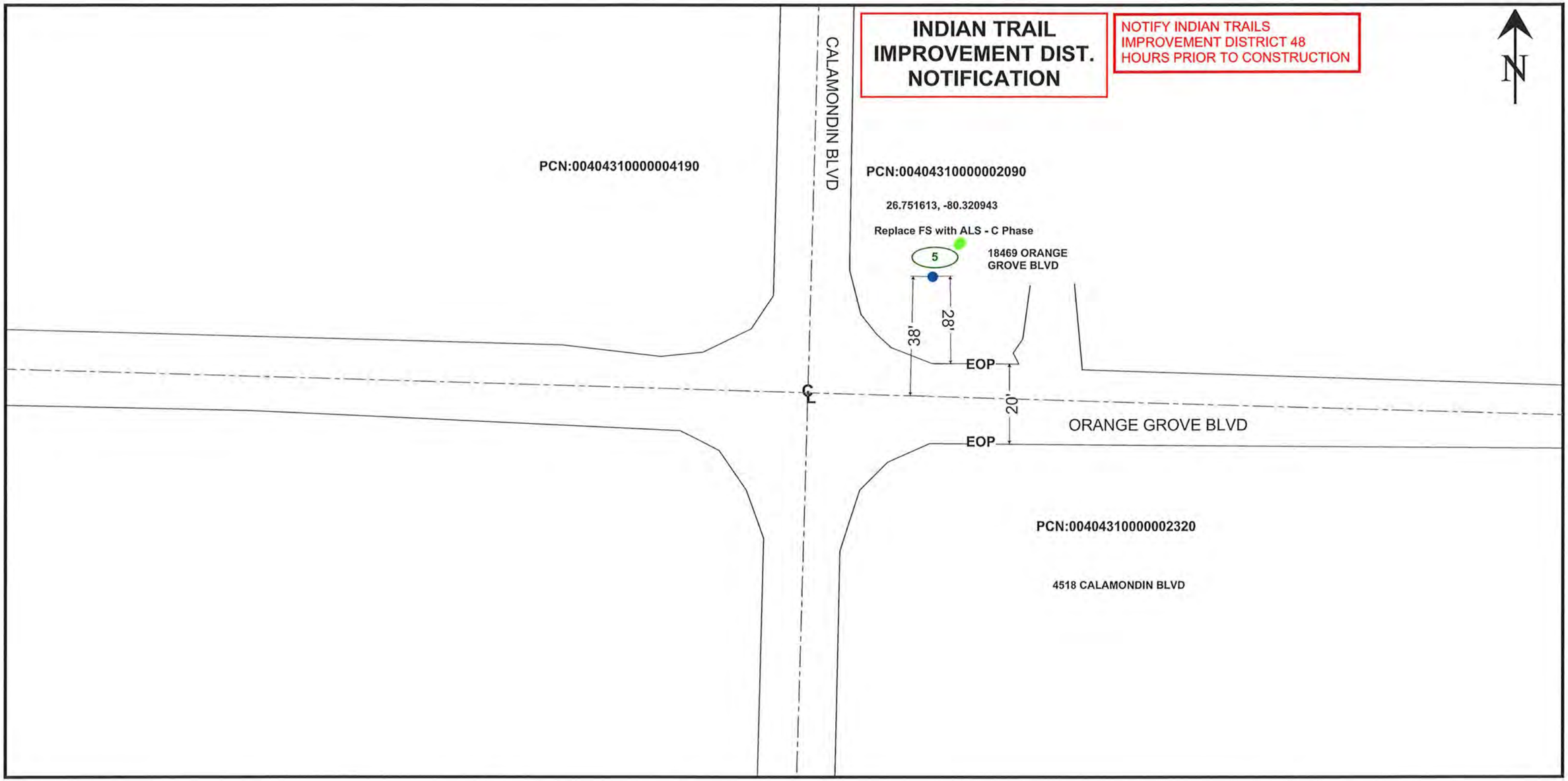
REV 1

SCALE

SHEET 4 OF 7

INDIAN TRAIL IMPROVEMENT DIST. NOTIFICATION

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION



CONSTRUCTION LEGEND

- PROPOSED WOOD POLE
- REMOVE WOOD POLE
- EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
- REMOVE CONCRETE POLE
- EXISTING CONCRETE POLE
- EXISTING TRANSMISSION POLE
- EXISTING TRANSMISSION POLE
- PROPOSED ANCHOR
- REMOVE ANCHOR
- PROPOSED BORE PIT
- PROPOSED SPLICE BOX
- PROPOSED HAND HOLE
- PROPOSED RISER
- XX LOCATION OF WORK BEING DONE
- PROPOSED CONDUIT
- EXISTING CONDUIT
- REMOVE CONDUIT

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MOT: 604

JOB OWNER: DAVID PERDOMO

DESIGNER: DAVID PERDOMO

DATE: 5/19/26

WR: 14835035

Replace FS with ALS - C Phase AT LOCATION 5 - OVERHEAD WORK ONLY

REV 1

SCALE

SHEET 5 OF 7

INDIAN TRAIL IMPROVEMENT DIST. NOTIFICATION

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION

N

PCN:00404310000007010

4491 CALAMONDIN BLVD

CALAMONDIN BLVD

PCN:00404310000005120

4490 CALAMONDIN BLVD

26.745333, -80.337417

Replace FS with ALS - B Phase

6

20'

31'

EOP

22'

44TH PL N

EOP

PCN:00404310000007240

18522 44TH PL N

4436 CALAMONDIN BLVD

PCN:00404310000005130

CONSTRUCTION LEGEND

- PROPOSED WOOD POLE
- REMOVE WOOD POLE
- EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
- REMOVE CONCRETE POLE
- EXISTING CONCRETE POLE
- EXISTING TRANSMISSION POLE
- EXISTING TRANSMISSION POLE
- PROPOSED ANCHOR
- REMOVE ANCHOR
- PROPOSED BORE PIT
- PROPOSED SPLICE BOX
- PROPOSED HAND HOLE
- PROPOSED RISER
- LOCATION OF WORK BEING DONE
- PROPOSED CONDUIT
- EXISTING CONDUIT
- REMOVE CONDUIT

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MOT: 604

JOB OWNER: DAVID PERDOMO

DESIGNER: DAVID PERDOMO

DATE: 5/19/26

WR: 14835035

Replace FS with ALS - B Phase AT LOCATION 6 - OVERHEAD WORK ONLY

REV 1

SCALE

SHEET 6 OF 7

INDIAN TRAIL IMPROVEMENT DIST. NOTIFICATION

NOTIFY INDIAN TRAILS IMPROVEMENT DISTRICT 48 HOURS PRIOR TO CONSTRUCTION

N

PCN:00404310000007970

18523 40TH RUN N

PCN:00404310000006080

26.739972, -80.337508

4038 CALAMONDIN BLVD

Replace FS with ALS - A Phase

7

20'

31'

EOP

22'

40TH RUN N

EOP

PCN:00404310000008200

18522 40TH RUN N

PCN:00404310000006090

18476 40TH RUN N

CONSTRUCTION LEGEND

- PROPOSED WOOD POLE
- REMOVE WOOD POLE
- EXISTING WOOD POLE
- PROPOSED CONCRETE POLE
- REMOVE CONCRETE POLE
- EXISTING CONCRETE POLE
- EXISTING TRANSMISSION POLE
- EXISTING TRANSMISSION POLE
- PROPOSED ANCHOR
- REMOVE ANCHOR
- PROPOSED BORE PIT
- PROPOSED SPLICE BOX
- PROPOSED HAND HOLE
- PROPOSED RISER
- XX LOCATION OF WORK BEING DONE
- PROPOSED CONDUIT
- EXISTING CONDUIT
- REMOVE CONDUIT

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MOT: 604

JOB OWNER: DAVID PERDOMO

DESIGNER: DAVID PERDOMO

DATE: 5/19/26

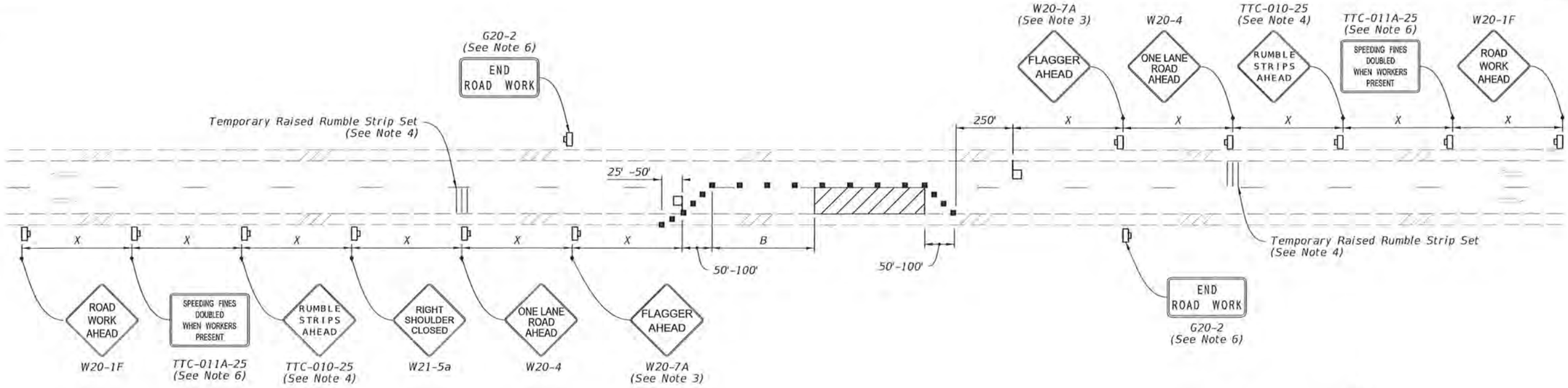
WR: 14835035

Replace FS with ALS - A Phase AT LOCATION 7 - OVERHEAD WORK ONLY

REV 1

SCALE

SHEET 7 OF 7



NOTES:

1. This Index applies to Two-Lane, Two-Way Roadways with work within the traveled way.

2. L = Taper Length
   B = Buffer Length
   X = Work Zone Sign Spacing
   See Index 102-600 for "L", "B", "X" and channelizing device spacing values.

3. Optionally, use "Flagger Ahead" sign with symbol (W20-7) instead of "Flagger Ahead" sign with text (W20-7A).

4. Use temporary raised rumble strips when the existing posted speed is 55 mph or greater and the work duration is greater than 60 minutes. If temporary raised rumble strips are not used, omit "Rumble Strips Ahead" signs (TTC-010-25) and associated work zone sign spacing.

5. Additional one-way control may be provided by the following means:
   a. Flag-carrying vehicle
   b. Official vehicle
   c. Pilot vehicles
   d. Traffic signals

   When flaggers are the sole means of one-way control, the flaggers must be in sight of each other or in direct communication at all times.

6. The "Speeding Fines Doubled When Workers Present" signs (TTC-011A-25) and "End Road Work" signs (G20-2), along with associated work zone sign spacing, may be omitted when the work operation will be in place for 24 hours or less.

7. Automated Flagger Assistance Devices (AFADs) may be used in accordance with Specification Sections 102, 990 and the APL vendor drawings.

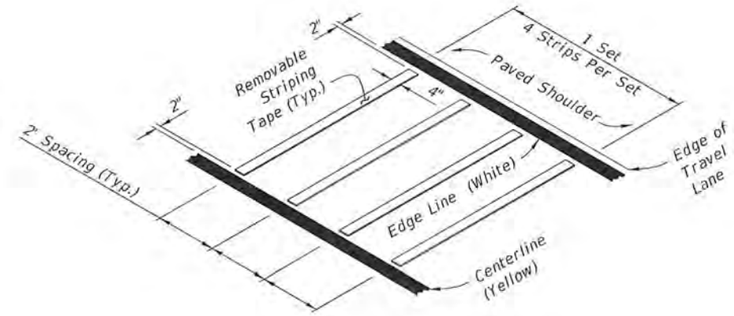
8. Railroad Crossings:

   a. If an active railroad crossing is located closer to the Work Area than the queue length plus 300 feet, extend the Buffer Space as shown on Sheet 2.

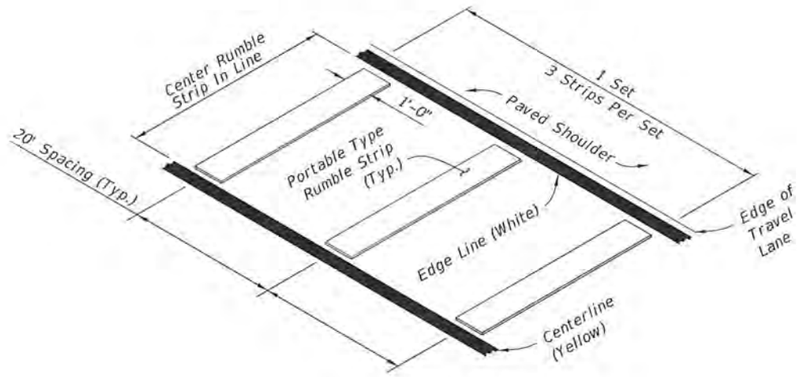
   b. If the queuing of vehicles across an active railroad crossing cannot be avoided, provide a uniformed traffic control officer or flagger at the highway-rail grade crossing to prevent vehicles from stopping within the highway-rail grade crossing, even if automatic train warning devices are in place.

SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Flagger
- Lane Identification and Direction of Traffic



OPTION - 1
REMOVABLE STRIPING TYPE

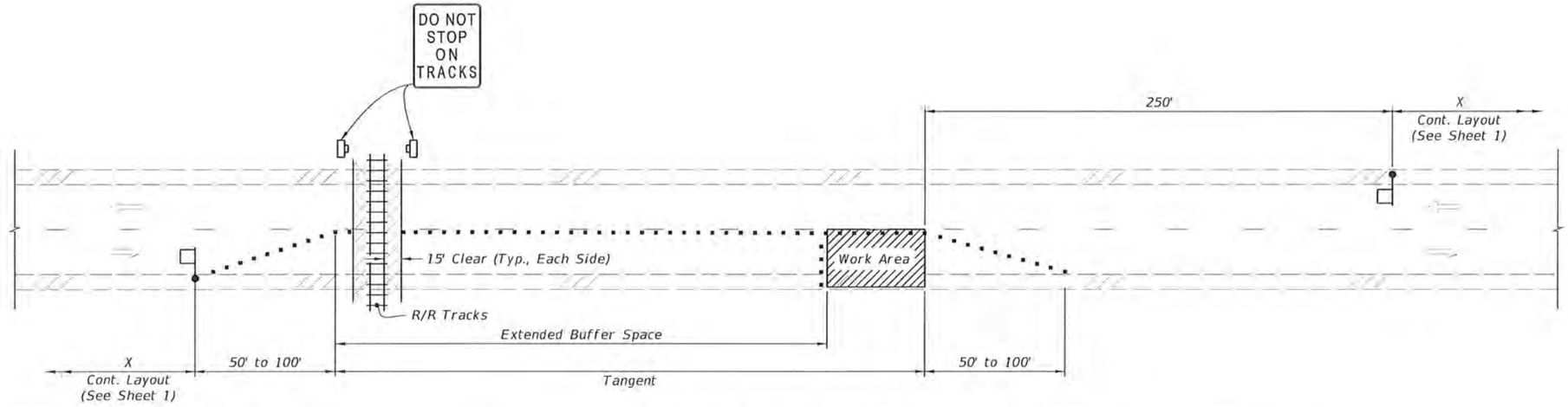


OPTION - 2
PORTABLE TYPE

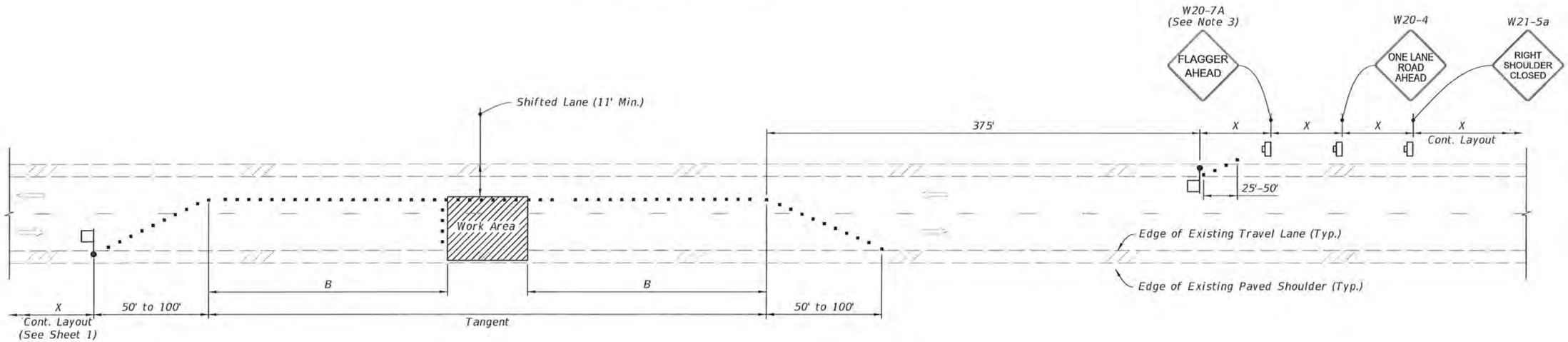
RUMBLE STRIP SETS

10/15/2025 8:27:41 AM

LAST REVISION	REVISION	DESCRIPTION:				
11/01/25			FDOT FY 2026-27 STANDARD PLANS	TWO-LANE, TWO-WAY WORK WITHIN THE TRAVEL WAY	INDEX 102-603	SHEET 1 of 2



TEMPORARY RAILROAD CROSSING BUFFER SPACE EXTENSION



TEMPORARY LANE SHIFT TO SHOULDER WHEN WORK AREA ENCROACHES ON THE CENTERLINE
(For Work Operations In place 24 Hours or Less)

SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Flagger
- Lane Identification and Direction of Traffic

10/15/2025 8:27:48 AM

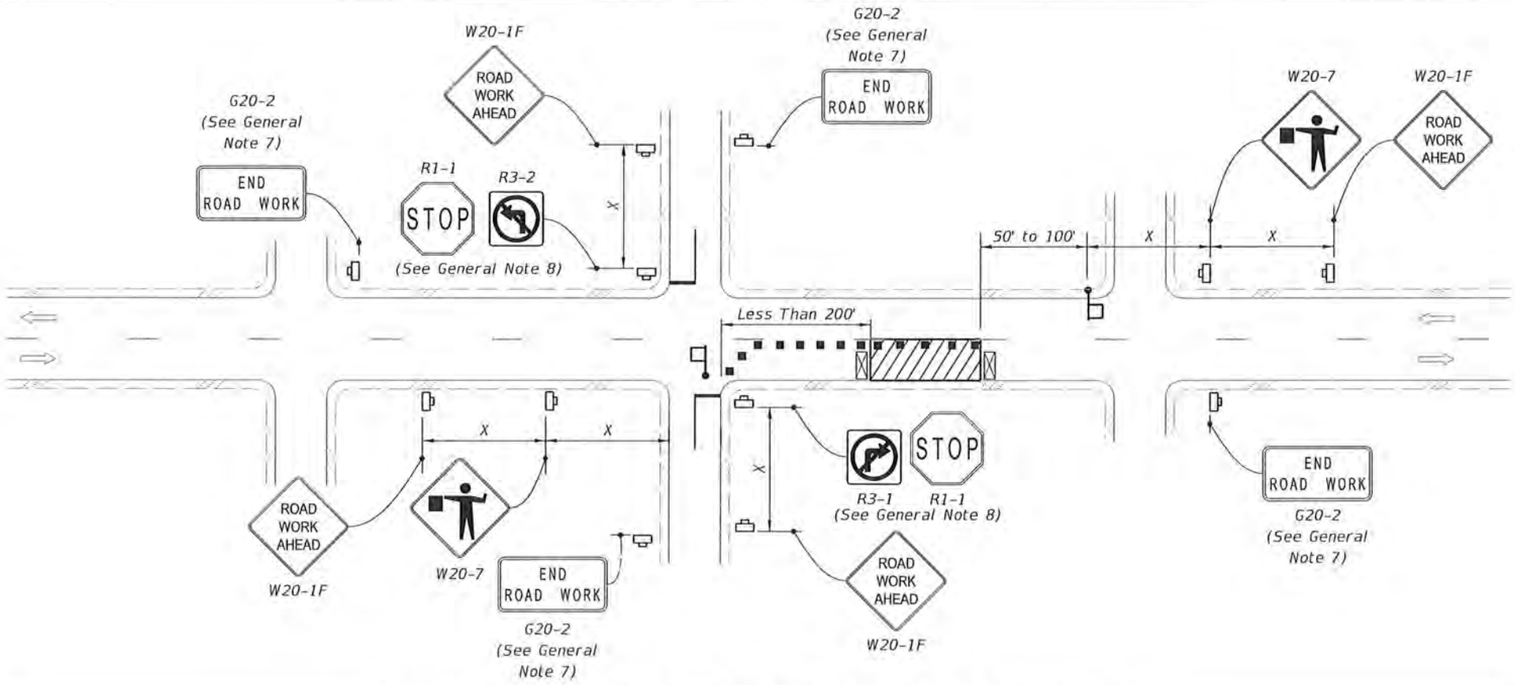
SPECIAL CONDITIONS

GENERAL NOTES:

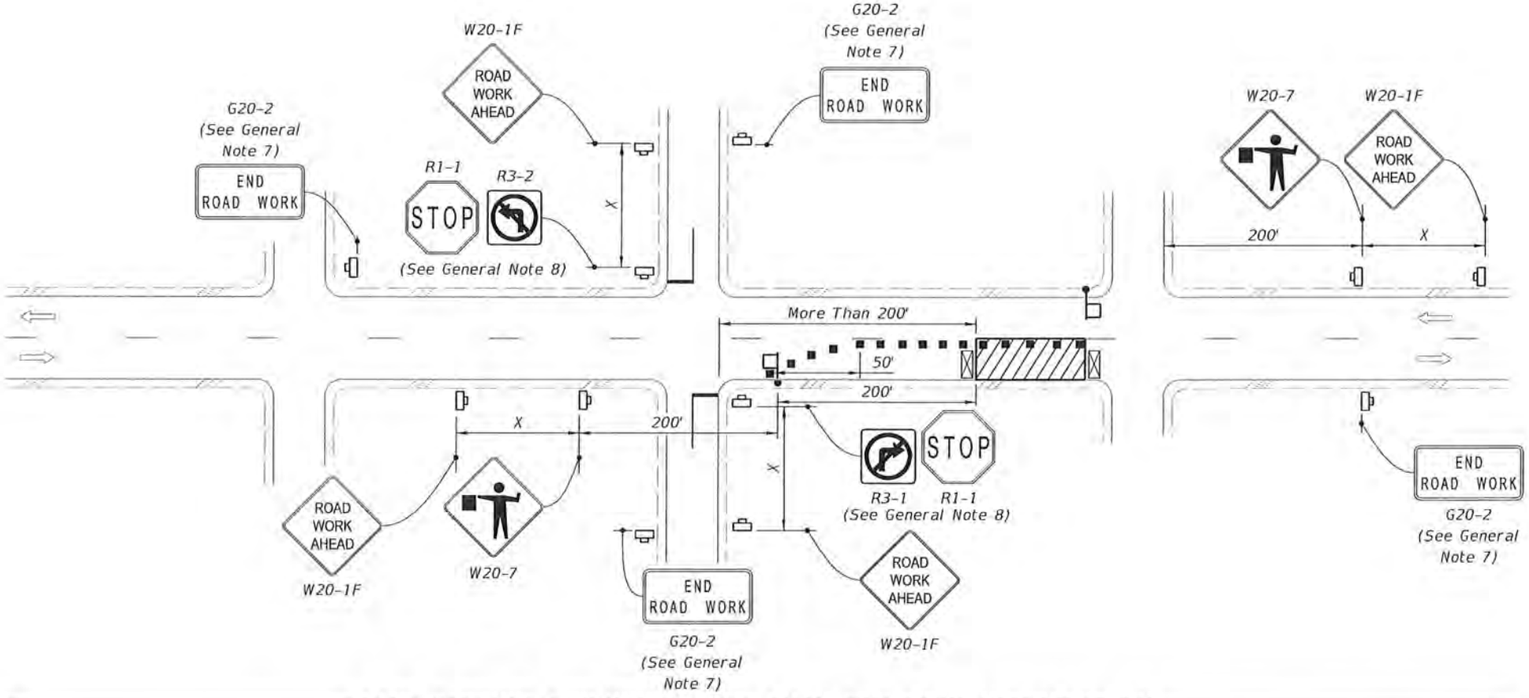
1. This Index applies to two-lane, two-way roadways with work within or near the intersection.
2. X = Work Zone Sign Spacing
   See Index 102-600 for "X" and channelizing device spacing values.
3. Optionally, use "Flagger Ahead" sign with text (W20-7A) instead of "Flagger Ahead" sign with symbol (W20-7).
4. If vehicles in a parking zone block the line of sight to TCZ signs, locate and post mount signs in accordance with Index 700-101.
5. If the work area extends across a crosswalk, close the crosswalk in accordance with Index 102-660.
6. For unsignalized intersections, use Temporary Raised Rumble Strips in accordance with Index 102-603. Placement of Rumble Strips and additional signs should begin at FLAGGER sign location.
7. The "End Road Work" signs (G20-2) along with the associated work zone sign distances may be omitted when the work zone will be in place for 24 hours or less.
8. As an option to the "STOP" sign (R1-1) and Restricted Left/Right Turning Movement sign (R3-1 or R3-2), the "SIDE ROAD INTERSECTING THE WORK ZONE" flagging operation from Index 102-600 may be used.

SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Type III Barricade
- Stop Bar
- Flagger
- Lane Identification and Direction of Traffic



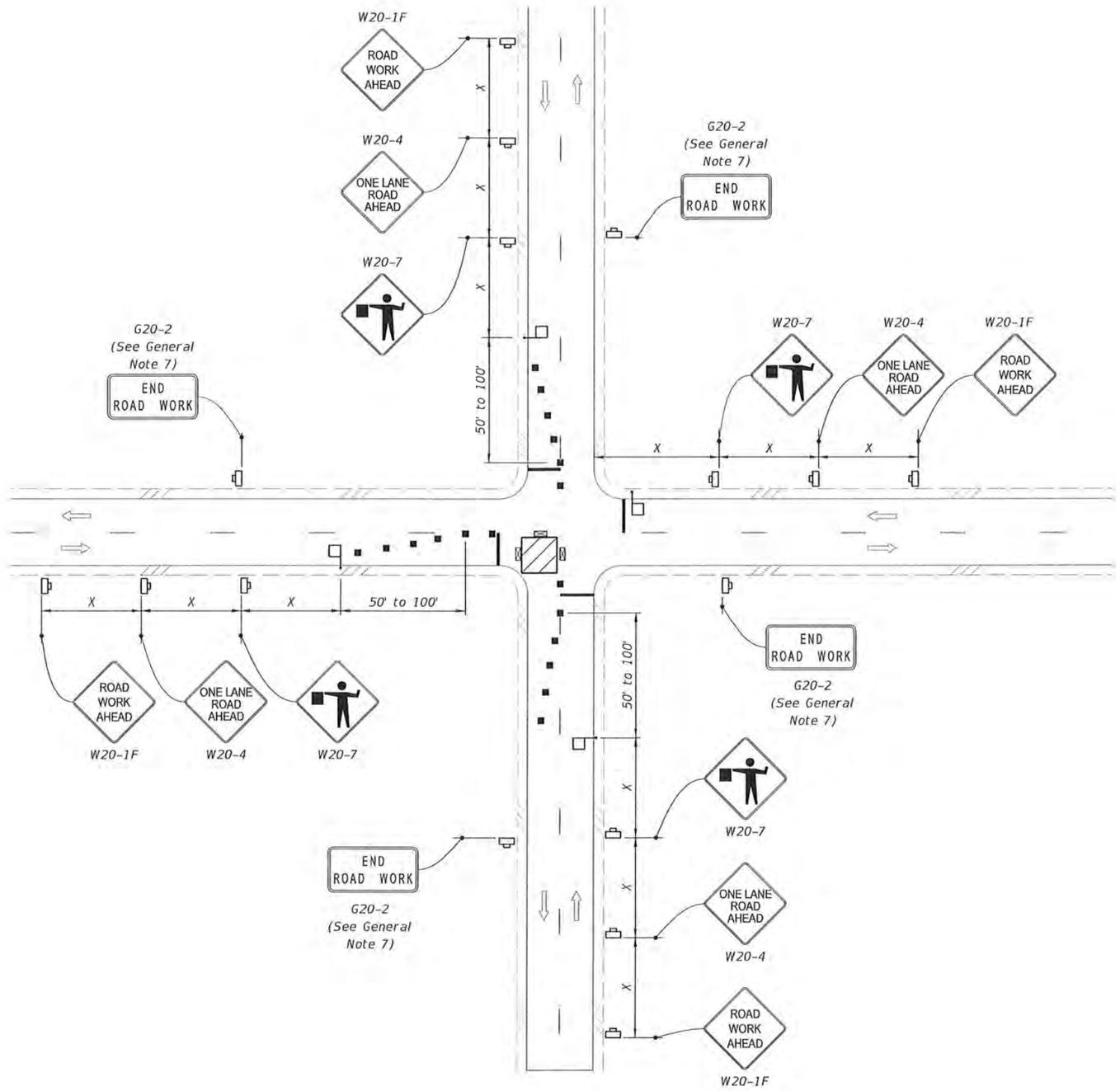
LANE CLOSURE FOR WORK LESS THAN 200' FROM INTERSECTION



LANE CLOSURE FOR WORK MORE THAN 200' FROM INTERSECTION

10-48:00 AM
9/10/2024

LAST REVISION	REVISION	DESCRIPTION:			INDEX	SHEET
11/01/22			FY 2025-26 STANDARD PLANS	TWO-LANE, TWO-WAY, INTERSECTION WORK	102-604	1 of 2



SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Type III Barricade
- Stop Bar
- Flagger
- Lane Identification and Direction of Traffic

WORK IN INTERSECTION OF TWO-LANE ROADWAY

9/10/2024 10:48:07 AM

LAST REVISION	REVISION	DESCRIPTION:	FDOT FY 2025-26 STANDARD PLANS	TWO-LANE, TWO-WAY, INTERSECTION WORK	INDEX	SHEET
11/01/22					102-604	2 of 2

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Engineering, J Foy, P.E. and Daniel Rey, P.E.
Date:	August 19, 2026
Subject:	SP-0671 Verizon Pole_OH Orange

Background:
This special permit is to install a Verizon concrete pole, install antennas and equipment on the pole and to install new underground electrical service via directional bore of HDPE conduit, as shown on 18 sheets titled “SEMINOLE PNW ORANGE E” dated 07/29/2026.

Recommendation/ Motion:
Motion to approve SP-0671 with conditions and attachments.

Fiscal Impact:
There are no fiscal impacts as the permittee is responsible for payment of permit review and construction observation costs incurred by the District.

SPECIAL PERMIT No. SP-0671

THIS PERMIT, granted this 19th day of August, 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to SMARTLINK GROUP, hereinafter referred to as the "Permittee", is a non-exclusive permit to install a Verizon concrete pole, install antennas and equipment on the pole and to install new underground electrical service via directional bore of HDPE conduit, as shown on 18 sheets titled "SEMINOLE PNW ORANGE E" dated 07/29/2026, attached hereto and made a part thereof".

W I T N E S S E T H:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the Executive Director upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____

President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

PERMIT INFORMATION

OWNER

CELLCO PARTNERSHIP DBA VERIZON WIRELESS	
C/O ADAM OLIVER	1-813-928-3736
Name	Business Phone
7701 EAST TELEACOM PARKWAY	
Address	Other
TEMPLE TERRACE, FL, 33637	
City, State, Zip Code	

ATTORNEY

Name	Business Phone
Address	Other
City, State, Zip Code	

ENGINEER

DEBORAH ANDROVICH	423-212-5009
Name	Business Phone
1241 VOLUNTEER PKWY, SUITE 100	DEB.ANDROVICH@HOLSTONDEVGROUP.COM
Address	Other
BRISTOL, TN 37620	
City, State, Zip Code	

OTHER REPRESENTATIVE/PROFESSIONAL

SMARTLINK GROUP	
C/O NADIA THOMPSON	954-559-1936
Name	Business Phone
10 CHURCH CIRCLE	NADIA.THOMPSON@SMARTLINKGROUP.COM
Address	Other
ANNAPOLIS, MD 21401	
City, State, Zip Code	

G E N E R A L C O N D I T I O N S

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on "Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations".

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement

actions of any kind, and all costs and expenses incurred in connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

    a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

    b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or

operating entity. Further, such successor, assign or operating entity shall be obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

16. The permittee shall construct the realigned sidewalk segment around the concrete pole maintaining a continuous, unobstructed clear width of no less than 5.0 feet, fully complying with ADA standards and Indian Trail Improvement District (ITID) specifications.

17. The permittee shall re-grade and restore the swale adjacent to the realigned sidewalk to ensure existing drainage capacity, positive flow lines, and swale storage are fully maintained. No ponding or impedance of runoff flow shall occur as a result of the sidewalk shift.

18. Swales, and right-of-way surfaces disturbed during construction shall be backfilled, compacted, and re-sodded with match-existing turf to prevent erosion and siltation within the District's drainage system.

19. Maintenance of Pedestrian Access & Traffic Control The permittee shall provide adequate Maintenance of Traffic (MOT) and pedestrian detour signage during construction activities to ensure public safety along the pedestrian pathway.

20. Pre- and Post-Construction Inspection. The permittee shall notify ITID engineering staff at least 48 hours prior to commencing construction and upon completion of construction to schedule a final closeout inspection. Final permit acceptance is contingent upon ITID inspection and approval of the completed sidewalk and swale grading.

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

   Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate
   or a combined single limit of $1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted
   $1,000,000 Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 Each Person
   $1,000,000 Each Occurrence

2. Property Damage:
   $ 500,000 Each Occurrence
   or a combined single limit of $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

1. Bodily Injury: Each Occurrence
   $1,000,000

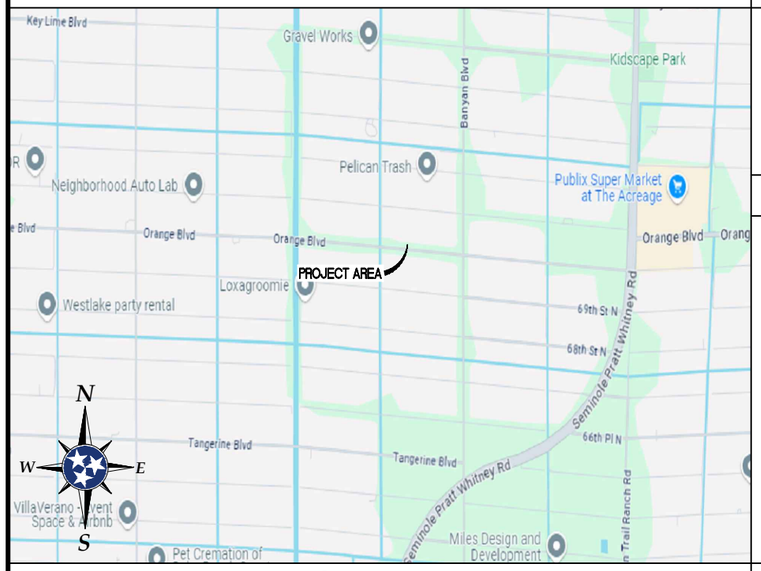
2. Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).

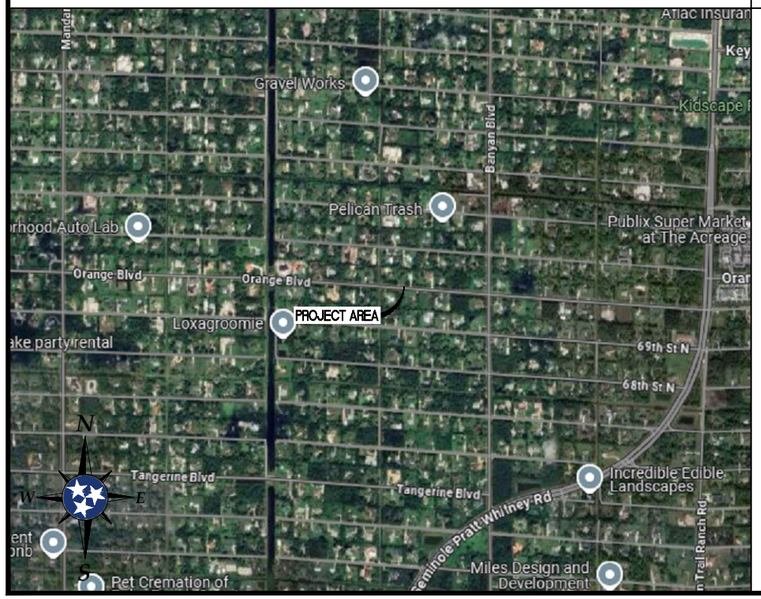
SEMINOLE PNW ORANGE E

NORTH RIGHT-OF-WAY OF
ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

LOCAL MAP



VICINITY MAP



PROPERTY SUMMARY

LATITUDE:	26.7796290° (NAD83) 26° 46' 46.664" N (NAD83)
LONGITUDE:	-80.3064920° (NAD83) 80° 18' 23.371" W (NAD83)
JURISDICTION:	PALM BEACH COUNTY
ROW JURISDICTION:	ITID

811
Know what's **below.**
Call before you dig.
www.call811.com

CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING CONDITIONS ON THE JOB SITE, AND SHALL IMMEDIATELY NOTIFY THE A/E FIRM IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR THE RESPONSIBLE FOR SAME

FOR EMERGENCIES CALL: 911

APPLICABLE CODES

THE CONTRACTORS WORK SHALL COMPLY WITH ALL APPLICABLE NATIONAL, STATE AND LOCAL CODES AS ADOPTED BY THE LOCAL AUTHORITY HAVING JURISDICTION (AHJ) OVER THE LOCATION. THE EDITION OF THE AHJ ADOPTED CODES AND STANDARDS IN EFFECT ON THE DATE OF CONTACT AWARD SHALL GOVERN THE DESIGN.

FLORIDA BUILDING CODE (FBC), 8TH EDITION (2023)

NATIONAL ELECTRIC CODE, 2020 EDITION (NFPA 70)

MECHANICAL CODE, 8TH EDITION (2023)

FLORIDA FIRE PREVENTION CODE 8TH EDITION

LIFE SAFETY CODE: NFPA-101-2023

ASCE7-22:
ANSI/TIA-222-H
TOPOGRAPHIC CATEGORY = 1
ULTIMATE WIND SPEED = 165 MPH
RISK CATEGORY = II
EXPOSURE = C

THE CONTRACTOR'S WORK SHALL COMPLY WITH THE LATEST EDITION OF THE FOLLOWING STANDARDS; AMERICAN WOOD INSTITUTE (ACI) 318-11 BUILDING CODE REQUIREMENTS FOR STRUCTURAL WOOD: AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC), 14TH EDITION: TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA) 222-H, STRUCTURAL STANDARDS FOR STEEL ANTENNA TOWER AND ANTENNA SUPPORTING STRUCTURES: TIA-607-B, COMMERCIAL BUILDING AND BONDING REQUIREMENTS FOR TELECOMMUNICATIONS.

INSTITUTE FOR ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE) 81, GUIDE FOR MEASURING EARTH RESISTIVITY, GROUND IMPEDANCE, AND EARTH SURFACE POTENTIALS OF A GROUND SYSTEM: IEEE 1100 (2005) RECOMMENDED PRACTICE FOR POWERING AND GROUNDING OF ELECTRONIC EQUIPMENT.

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3

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CONTACTS

APPLICANT:
VERIZON WIRELESS
4700 EXCHANGE COURT, SUITE 100
BOCA RATON, FLORIDA 33431
(561) 995-5539

ENGINEER:
HOLSTON DEVELOPMENT GROUP, LLC
1241 VOLUNTEER PKWY, SUITE 100
BRISTOL, TN 37620
CONTACT: JOE FRANCIS
joe.francis@holstondevgroup.com
(423) 212-5009

POLE OWNER:
VERIZON WIRELESS
4700 EXCHANGE COURT, SUITE 100
BOCA RATON, FLORIDA 33431
(561) 995-5539

GENERAL CONTRACTOR:
J CROMPTON ELECTRIC, INC
1290 OLD CONGRESS AVENUE
WEST PALM BEACH, FL 33409
LIC # SCC131151549 & EC13002872

SCOPE OF WORK

INSTALLATION OF PROPOSED SMALL CELL EQUIPMENT TO A PROPOSED 38.0' AGL CONCRETE POLE ON THE SOUTH SIDE OF ORANGE BLVD, APPROX 78' WEST OF TANGERINE BLVD.

A. INSTALLATION OF (4) ANTENNAS
B. INSTALLATION OF (1) NEW 48'-0" OVERALL CONCRETE POLE WITH A EMBEDMENT DEPTH OF 10'-0"
C. INSTALLATION OF NEW POWER SERVICE VIA HDPE CONDUIT BY MEANS OF DIRECTIONAL BORE.

PROPOSED 38.0' CONCRETE SMALLCELL POLE W/ EQUIPMENT AND ANTENNAS
BEGIN: APPROX. 1115 FT EAST FROM BANYAN BLVD C/L AND APPROX. 38.41 FT FROM ORANGE BLVD C/L. CONTINUE ROUTE VIA DIRECTIONAL BORE ACROSS ORANGE BLVD GOING SOUTH FOR APROX 77 FT, THEN GOING SOUTH TOWARDS THE POLE MOUNTED TRANSFORMER APPROX. 19 FT TO COMPLETE THE WORK PERFORMED IN THE PALM BEACH COUNTY ROW

PALM BEACH COUNTY SCOPE OF WORK

UNDERGROUND PLACEMENT

96' TOTAL (1) 2" HDPE

(1) NODE POLE
(0) HANDHOLE
(2) GROUND WELL
(0) ANCHOR & GUYS
(42') TOTAL DBORE UNDER UNPAVED AREA
(5') TOTAL TRENCH UNDER SIDEWALK AREA
(0') TOTAL TRENCH UNDER UNPAVED AREA
(24') TOTAL UNDER COUNTY ROAD TRAVEL LANES

TOTAL EQUIPMENT VOLUME = 15.49 CU FT

verizon
4700 EXCHANGE COURT, SUITE 100
BOCA RATON, FLORIDA 33431

smartlink
10 Church Circle
Annapolis, MD 21401
410-263-5465

HOLSTON
HOLSTON DEVELOPMENT GROUP, LLC
1241 Volunteer Pkwy, Suite 100
Bristol, TN 37620
(423) 212-5009

DEBORAH J ANDROVICH
LICENSE
No. 93960
STATE OF FLORIDA
PROFESSIONAL ENGINEER

REV	DATE	DESCRIPTION
0	07/28/2025	FINAL CDS
1	07/31/2025	FINAL CDS
2	07/10/2026	FINAL CDS
3	07/29/2026	REVISED FINAL CDS

DRAWN BY:	RSB
CHECKED BY:	DJA

SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
TITLE SHEET

SHEET NUMBER
T-1

GENERAL NOTES

1. FOR THE PURPOSES OF THESE CONSTRUCTIONS DRAWINGS THE FOLLOWING DEFINITIONS SHALL APPLY:

   OWNER - VERIZON WIRELESS
   ENGINEER - HOLSTON DEVELOPMENT GROUP
   CONTRACTOR - GENERAL CONTRACTOR (CONSTRUCTION)

2. PRIOR TO SUBMITTING HIS BID, THE CONTRACTOR SHALL VISIT THE JOB SITE IN ORDER TO (1) VERIFY ALL EXISTING CONDITIONS, (2) CONFIRM WHETHER ALL DIMENSIONS ARE AS SHOWN ON THE PLANS AND (3) CONFIRM WHETHER THE WORK MAY BE ACCOMPLISHED AS SHOWN. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE CONSTRUCTION MANAGER.

3. A 9-FOOT HORIZONTAL CLEARANCE DISTANCE SHALL BE MAINTAINED FROM ALL EXISTING POWER LINES.

4. THE CONTRACTOR'S USE OF A CONSTRUCTION STAGING AREA SHALL BE COORDINATED WITH THE OWNER WELL IN ADVANCE OF THE CONSTRUCTIONS START DATE.

5. LABOR, MATERIAL, TOOLS, EQUIPMENT, TRANSPORTATION AND TEMPORARY POWER SERVICES NECESSARY FOR AND INCIDENTAL TO COMPLETION OF ALL WORK SHALL BE PROVIDED AS INDICATED ON THE DRAWINGS AND/OR AS SPECIFIED HEREIN. LABOR AND MATERIALS SHALL BE FURNISHED AS REQUIRED FOR COMPLETE SYSTEMS, INCLUDING ALL ELEMENTS OBVIOUSLY OR REASONABLY INCIDENTAL TO A COMPLETE INSTALLATION, WHETHER OR NOT SPECIFICALLY INDICATED ON THE PLANS.

6. FOR TASKS REQUIRED TO BE PERFORMED BUT NOT CLEARLY DEFINED OR IDENTIFIED BY THE CONTRACT DOCUMENTS, THE CONTRACTOR SHALL NOT START WORK ON SUCH TASKS WITHOUT HAVING RECEIVED WRITTEN AUTHORIZATION FROM THE CONSTRUCTION MANAGER TO PROCEED.

7. THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL ARRANGEMENT OF SYSTEMS AND EQUIPMENT UNLESS OTHERWISE INDICATED BY DIMENSIONS OR DETAILS. EXACT EQUIPMENT LOCATIONS MAY BE MODIFIED AS REQUIRED BY ACTUAL FIELD CONDITIONS. IF THE SPECIFIED EQUIPMENT CANNOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, CONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY THE ENGINEER AND THE CONSTRUCTIONS MANAGER.

8. THE CONTRACTOR SHALL OBTAIN, PAY FOR AND DELIVER ALL REQUIRED PERMITS, CERTIFICATES OF INSPECTION, INCLUDING UTILITY CONNECTION FEES, ETC., REQUIRED BY THE AUTHORITIES HAVING JURISDICTION AND SHALL DELIVER SUCH DOCUMENTS TO THE OWNER PRIOR TO FINAL ACCEPTANCE OF THE WORK.

9. THE CONTRACTOR'S OPERATIONS SHALL BE CONFINED TO AREAS OF PROPOSED CONSTRUCTION.

10. ALL NECESSARY PROVISIONS SHALL BE MADE TO PROTECT EXISTING IMPROVEMENTS, PAVING, CURBS, GALVANIZED SURFACES, ETC., AND THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO SAME RESULTING FROM THE CONSTRUCTIONS WORK. ALL DISTURBED AND DAMAGED AREAS SHALL BE RESTORED TO THEIR ORIGINAL CONDITION OR BETTER UPON COMPLETION OF ALL WORK TO THE SATISFACTION OF THE CONSTRUCTION MANAGER.

11. THE FOLLOWING CLEANUP TASKS SHALL BE PERFORMED AS FOLLOWS: (1) ON A DAILY BASIS, KEEP THE GENERAL AREA CLEAN AND HAZARD FREE, REMOVING ALL WASTE, DEBRIS AND TRASH FROM THE SITE DISPOSING OF SAME IN A LEGAL MANNER. (2) UPON COMPLETION, LEAVE THE PREMISES IN A CLEAN CONDITION AND FREE FROM PAINT SPOTS, DUST OR SMUDGES OF ANY NATURE.

12. ALL EQUIPMENT AND MATERIALS SHALL BE INSTALLED IN ACCORDANCE WITH THE RESPECTIVE MANUFACTURER'S RECOMMENDATIONS EXCEPT WHERE IT IS SPECIFICALLY INDICATED OTHERWISE IN THE CONTRACT DOCUMENTS OR WHERE LOCAL CODES OR REGULATIONS TAKE PRECEDENCE.

13. ALL WORK PERFORMED AND MATERIALS INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES. THE CONTRACTOR SHALL GIVE ALL NOTICES AND COMPLY WITH AL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY HAVING JURISDICTION OVER THE PERFORMANCE OF THE WORK. MECHANICAL AND ELECTRICAL SYSTEMS SHALL BE INSTALLED IN ACCORDANCE WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AS WELL AS LOCAL AND STATE CODES, ORDINANCES AND APPLICABLE REGULATIONS.

14. THE CONTRACTOR SHALL SUPERVISE AND DIRECT ALL WORK AT ALL TIMES, USING THE BEST SKILLS AND ATTENTION. HE SHALL BE SOLELY RESPONSIBLE FOR ALL OF THE CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES AND FOR COORDINATING ALL PORTIONS OF THE WORK, INCLUDING CONTACT AND COORDINATING WITH THE CONSTRUCTION MANAGER AND WITH THE OWNER'S AUTHORIZED REPRESENTATIVE.

15. WITHIN TEN (10) WORKING DAYS AFTER THE PROJECT COMPLETION, THE CONTRACTOR SHALL PROVIDE A COMPLETE SET OF AS-BUILT DRAWINGS, SWEEP TEST, CYLINDER TESTS, LIEN RELEASES, AND OTHER CLOSEOUT DOCUMENTATION AS REQUIRED BY THE OWNER. AL SYSTEMS SHALL BE COMPLETELY ASSEMBLED, TESTED, ADJUSTED AND DEMONSTRATED TO BE READY FOR OPERATION PRIOR TO THE OWNER'S ACCEPTANCE.

16. THE PROPOSED INSTALLATION WILL NOT:
    INTERFERE WITH THE SAFE OPERATION OF TRAFFIC CONTROL EQUIPMENT;
    INTERFERE WITH SIGHT LINES OR CLEAR ZONES FOR TRANSPORTATION, PEDESTRIANS, OR PUBLIC SAFETY PURPOSES;
    INTERFERE WITH COMPLIANCE WITH THE AMERICAS WITH DISABILITIES ACT OR SIMILAR FEDERAL OR STATE STANDARDS VERIZON WIRELESS MEETS ALL FCCS PLANNING IN REGARDS TO FREQUENCY AND POWER ASSIGNMENTS. THIS TAKES INTO ACCOUNT PUBLIC SAFETY AS WELL AS COMMERCIAL DEPLOYMENTS OF WIRELESS SYSTEMS. IN DOING SO, ISSUES WITH INTERFERENCE ARE VERY RARE BY DESIGN AND VERIZON WIRELESS ADHERES TO ESTABLISHED FFC PROCEDURES SHOULD ANYTHING ARISE.

GENERAL NOTES | 1

1. THE APPROPRIATE UTILITY LOCATING SERVICES SHALL BE CONTACTED PRIOR TO THE START OF CONSTRUCTION IN ORDER TO VERIFY THE EXACT LOCATION OF ALL EXISTING UNDERGROUND UTILITIES.

2. THE INSTALLATION OF PROPOSED UTILITIES SHALL BE COORDINATED WITH LOCAL AUTHORITIES.

3. ALL EXISTING ACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES, WHERE ENCOUNTERED IN THE WORK, SHALL BE PROTECTED AT ALL TIMES. WHERE REQUIRED FOR THE PROPER EXECUTION OF THE WORK, SUCH UTILITIES SHALL BE RELOCATED AS DIRECTED BY THE CONSTRUCTION MANAGER. EXTREME CAUTION SHALL BE USED WHEN EXCAVATING OR DRILLING PIERS AROUND OR NEAR UTILITIES.

4. RUBBISH, STUMPS, DEBRIS, STICKS, STONES AND OTHER REFUSE SHALL BE REMOVED FROM THE SITE AND DISPOSED OF LEGALLY.

5. ALL EXISTING INACTIVE SEWER, WATER, GAS, ELECTRIC AND OTHER UTILITIES THAT INTERFERE WITH THE EXECUTION OF THE WORK SHALL BE REMOVED AND/OR CAPPED, PLUGGED OR OTHERWISE DISCONTINUED AT POINTS THAT WILL NOT INTERFERE WITH THE EXECUTION OF THE WORK, SUBJECT TO THE APPROVAL OF THE LANDLORD AND/OR LOCAL UTILITIES.

6. DISTURBANCE TO THE EXISTING SITE DURING CONSTRUCTION SHALL BE MINIMIZED.

7. ANY AREAS OF THE CONSTRUCTION SITE DISTURBED BY THE WORK AN NOT COVERED BY THE TOWER, EQUIPMENT OR DRIVEWAY, SHALL BE GRADED TO A UNIFORM SLOPE. SUCH GRADING SHALL CAUSE SURFACE WATER TO FLOW AWAY FROM ANY EQUIPMENT SHELTER AND TOWER AREAS AND THE SOIL SHALL BE STABILIZED TO PREVENT EROSION. EROSION CONTROL MEASURES, IF REQUIRED DURING CONSTRUCTION, SHALL BE IN CONFORMANCE WITH THE LOCAL GUIDELINES FOR EROSION AND SEDIMENT CONTROL.

8. THE SUB-GRADE SHALL BE COMPACTED AND BROUGHT TO A UNIFORM GRADE PRIOR TO FINISHED SURFACE APPLICATION.

9. BACKFILL SHALL CONSIST OF CLEAN SAND FILL APPROVED FOR USE BY THE ENGINEER. NO UNAPPROVED MATERIAL WILL BE ALLOWED. CLEAN SAND FILL SHALL BE FREE OF ALL ROOTS, BOULDERS, OR OTHER DELETERIOUS MATERIAL.
10. THE CONTRACTOR SHALL RESTORE AL DISTURBED AREAS TO EQUAL TO OR BETTER CONDITION THAN ORIGINAL.

11. SITE SIGNAGE SHALL BE PROVIDED IN ACCORDANCE WITH THE TECHNICAL SPECIFICATIONS FOR SUCH SIGNAGE AS MAY BE CONTAINED IN THESE DRAWINGS.

SITE WORK NOTES | 2

1. MATERIAL:
   A. ALL STRUCTURAL STEEL WORK SHALL CONFORM TO THE LATEST EDITION OF THE AISC "STEEL CONSTRUCTION MANUAL."
   B. ALL STRUCTURAL STEEL WF BEAMS SHALL BE ASTM A992 AND "HOT DIPPED" GALVANIZED IN ACCORDANCE WITH ASTM A123 AND ASTM A153 STANDARDS.
   C. ALL STRUCTURAL PLATES, ANGLES AND CHANNELS SHALL BE ASTM A36 AND "HOT DIPPED" GALVANIZED IN ACCORDANCE WITH ASTM A123 AND ASTM A153 STANDARDS.
   D. ALL T5 MEMBERS SHALL BE ASTM A500 GRADE B (Fy=46ksi), AND "HOT DIPPED" GALVANIZED IN ACCORDANCE WITH ASTM A123 AND ASTM A153 STANDARDS.
   E. ALL STRUCTURAL PIPE MEMBERS SHALL BE ASTM A500 GRADE B (Fy=42ksi), AND "HOT DIPPED" GALVANIZED IN ACCORDANCE WITH ASTM A123 AND ASTM A153 STANDARDS.
   F. ALL NON-STRUCTURAL PIPE MEMBERS SHALL BE ASTM A53 GRADE B, AND "HOT DIPPED" GALVANIZED IN ACCORDANCE WITH ASTM A123 AND ASTM A153 STANDARDS

2. DESIGN,FABRICATIONS AND CONSTRUCTION OF ALL CONNECTIONS SHALL CONFORM TO AISC STEEL CONSTRUCTION MANUAL.

3. WELDING:
   A. ALL WELDS, WELDERS AND WELD INSPECTIONS SHALL CONFORM T THE REQUIREMENTS OF AWS D 1.1, LATEST REVISION.
   B. ALL WELDS SHALL BE MADE WITH E70XX LOW HYDROGEN ELECTRODES.
   C. ALL STEEL SHALL BE SPRAY GALVANIZED AFTER WELDING.

4. ALL BOLTS SHALL BE GALVANIZED $\frac{3}{4}$" DIAMETER, A325-N, UNLESS NOTED OTHERWISE AND TIGHTENED TO A "SNUG TIGHT" CONDITION AS DEFINED BY AISC. SECURE NUT WITH LOCKING WASHER.

5. ANCHOR BOLTS SHALL CONFORM TO ASTM A307, UNLESS NOTED OTHERWISE.

6. THE CONTRACTOR/STEEL FABRICATOR SHALL LOCATE ANY REINFORCEMENT IN THE STRUCTURAL MEMBERS IN SUCH A MANNER SO THAT THERE WILL NOT BE CONFLICT WITH THE REINFORCEMENT WHEN INSTALLING ANCHORS. THE ANCHORS SHALL BE INSTALLED PER THE MANUFACTURER'S INSTRUCTION.

7. THE CONTRACTOR/STEEL FABRICATOR SHALL CONFORM TO THE MINIMUM EDGE DISTANCE REQUIREMENTS IN ACCORDANCE WITH THE AISC MANUAL OF STEEL CONSTRUCTION.

8. ALL STRUCTURAL STEEL SHALL BE FABRICATED TO FIT AT BOLTED CONNECTIONS WITHIN $\frac{1}{16}$" TOLERANCE. STRUCTURAL STEEL SHALL NOT BE FLAME CUT UNDER ANY CIRCUMSTANCES WITHOUT APPROVAL OF THE ENGINEER.

9. THE CONTRACTOR/STEEL FABRICATOR SHALL CAP OR SEAL ALL PIPES AS REQUIRED TO PREVENT RAINWATER INTRUSION.

10. THE CONTRACTOR/STEEL FABRICATOR SHALL SUBMIT SHOP DRAWINGS FOR REVIEW PRIOR TO ANY STEEL FABRICATION. AT THE CONTRACTOR'S OPTION, FIELD SPLICES MAY BE USED FOR ERECTION PURPOSES. IF FIELD SPLICES ARE USED, THE SHOP DRAWINGS SHALL INCLUDE ALL DETAILS FOR THE PROPOSED FIELD SPLICES.

11. AT THE CONTRACTOR'S OPTION, SHOP WELDS MAY BE USED INSTEAD OF FIELD WELDS.

12. SUBMIT ORIGINAL SHOP DRAWINGS, INCLUDING COMPLETE DETAILS, SCHEDULES OF FABRICATION AND ASSEMBLY, PROCEDURES AND DIAGRAMS. INCLUDE DETAILS OF CUTS, CONNECTIONS, CAMBER, HOLE AND OTHER PERTINENT DATA. INDICATE WELDS BY STANDARD AWS A2.1 AND A2.4 SYMBOLS, AND SHOW SIZE, LENGTH AND TYPE OF WELD. PROVIDE SETTING DRAWINGS, TEMPLATES AND DIRECTIONS FOR INSTALLATION OF ANCHOR BOLTS AND OTHER ANCHORAGES TO BE INSTALLED AS WORK OF OTHERS' SECTIONS.

STRUCTURAL STEEL NOTES | 3

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(423) 212-5009

DEBORAH J ANDROVICH
LICENSE
No. 93960
STATE OF FLORIDA
PROFESSIONAL ENGINEER

REV	DATE	DESCRIPTION
0	07/28/2025	FINAL CDS
1	07/31/2025	FINAL CDS
2	07/10/2026	FINAL CDS
3	07/29/2026	REVISED FINAL CDS

DRAWN BY:	RSB
CHECKED BY:	DJA

SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
NOTES

SHEET NUMBER
N-1

ROAD & BRIDGE GENERAL NOTES:

1. ANY AND ALL PB COUNTY STORM DRAIN / SIDEWALK / PATHWAY / C&G / ADA AND OR ADDITIONAL ROADWAY THAT IS AFFECTED BY THE PROPOSED CONSTRUCTION MUST BE RESTORED TO LIKE OR BETTER THAN LIKE CONDITION TO INCLUDE ALL APPLICABLE FDOT / PB COUNTY DETAILS AND SPECIFICATIONS IN ORANGE BLVD.

2. SIDEWALK AFFECTED TO INCLUDE ONE FLAG ON EITHER SIDE OF THE DISTURBED AREA. SIDEWALKS WILL BE RESTORED BY REPLACING: TWO FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED AT A CONTROL JOINT AND THREE FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED BETWEEN CONTROL JOINTS. NO PARTIAL JOINTS ACCEPTED. (PER SITUATION SHOWN ON PAGE P-1)

3.ROADWAY LANES AFFECTED WILL REQUIRE THE AFFECTED LANES AND/OR ADDITIONAL LANES BE RESTORED TO LIKE OR BETTER THAN LIKE CONDITION AND TO EQUAL DIMENSIONS AS THE ADJACENT LANES (EOP TO EOP).

4. ALL AFFECTED ROADWAYS ARE TO BE RESTORED FROM EOP TO EOP, LANE WIDTH MIN. AND 50FT IN EITHER DIRECTION (THOROUGHFARE) AND 25FT MIN. RESTORATION (NON-THOROUGHFARE).

5. MILL AND PAVE TRANSITION AREA IN PALM BEACH COUNTY R/W, ORANGE BLVD WILL BE REQUIRED TO INCLUDE THE INTERSECTION IN ITS ENTIRETY, (25FT IN ALL DIRECTIONS).

6. FLOWABLE FILL IS NOT AN APPROVED WEAR COURSE IN PB COUNTY. PBC THOROUGHFARE ROAD RESTORATION DETAIL / LANE WIDTH NEEDS TO REFLECT A MIN. 50FT OUTSIDE THE PC IN ALL DIRECTIONS.

7. IF PROPOSED CONSTRUCTION/CROSSING ANY EXISTING PB COUNTY STORM DRAIN PIPE/STRUCTURES ARE AFFECTED IN ANY WAY. PB COUNTY R&B REQUIRES FULL RESTORATION OF THE AFFECTED SYSTEM TO LIKE OR BETTER THAN LIKE CONDITION AND TO PB COUNTY/FDOT STANDARD.

8. ANY DRAINAGE SWALES AFFECTED BY THE PROPOSED CONSTRUCTION, SHALL BE RESTORED TO LIKE OR BETTER THAN LIKE CONDITION TO INCLUDE ORIGINAL DESIGN ELEVATIONS.

9. ALL FPL HAND HOLES, SPLICE BOXES, ETC., ARE A MINIMUM OF TIER 15 (15K DESIGN LOAD/ 22.5K TEST LOAD).

10. FPL HAND HOLES, SPLICE BOXES ETC., INSTALLED IN THE ROADWAY (DELIBERATE VEHICULAR TRAFFIC APPLICATIONS) ARE TO BE A MINIMUM OF AASHTO H 20.

CONSTRUCTION NOTES:

ANY SIDEWALKS OR CURBING DISTURBED BY THE WORK SHALL BE RESTORED TO THE CONDITION OF THE ORIGINAL STRUCTURE. SIDEWALK PANELS SHALL BE RESTORED TO FULL PANEL WIDTHS AND LENGTHS (DEFINED BY EDGES OF THE SIDEWALK AND NEAREST CONTROL OR EXPANSION JOINTS). NO PARTIAL PATCHING OF SIDEWALKS. PAVEMENT FINISHES, THICKNESS AND GRADES SHALL MATCH EXISTING SIDEWALK.

PALM BEACH COUNTY NOTES:

1 - CONTRACTOR SHALL CONTACT PALM BEACH COUNTY TRAFFIC OPERATIONS AT 561-233-3900 FORTY-EIGHT (48) HOURS PRIOR TO CONSTRUCTION IF WORK IS BEING DONE WITHIN 10 FEET OF ANY SIGNAL EQUIPMENT.

2 - DAMAGE TO LOOPS OR ANY SIGNAL EQUIPMENT CAUSED BY THE CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.

3 - NO EXCAVATION AROUND PALM BEACH COUNTY SIGNAL POLES WITHIN A 6 FOOT RADIUS FROM THE CENTER OF THE POLE AND 6 FEET AROUND THE GUY WIRE ANCHOR ROD. NO EXCAVATION BETWEEN PBC SIGNAL POLES AND SUPPORTING GUY WIRE ANCHOR ROD. PLEASE SEE PALM BEACH COUNTY TRAFFIC SIGNAL INSTALLATION STANDARDS AND DETAILS 2022 DRAWING T-5.4.

COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 4 FEET OF HORIZONTAL CLEARANCE (WALL TO WALL) BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING UTILITIES, AND A MINIMUM OF 1 FOOT (12 INCHES) OF VERTICAL CLEARANCE (WALL TO WALL).

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SITE NAME:
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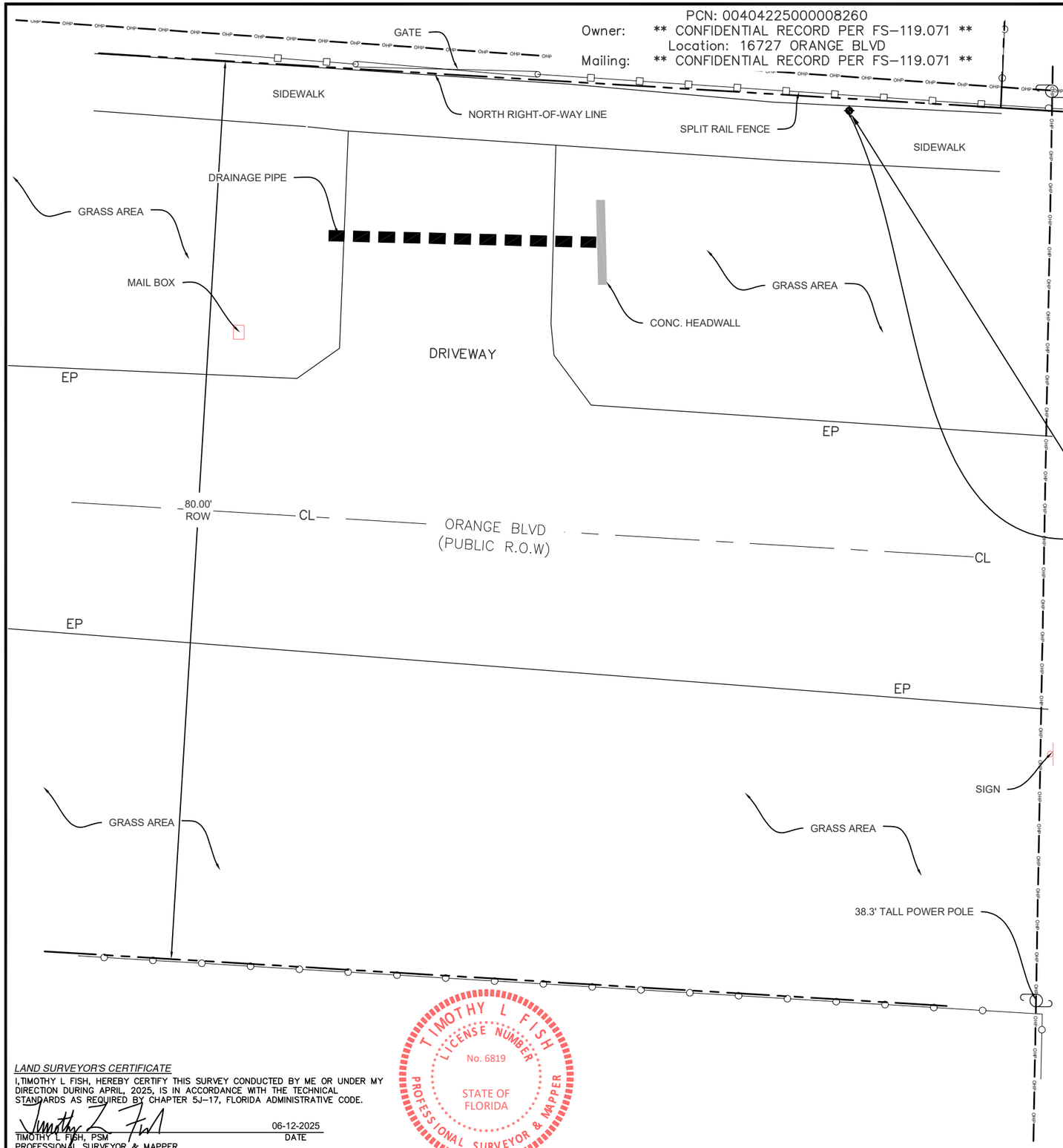
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
NOTES

SHEET NUMBER
N-2



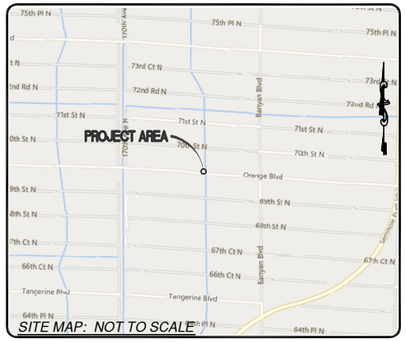
FAA COORDINATE POINT

CENTER OF PROPOSED POLE

LATITUDE: N026° 46' 46.664" **(NAD83)**
or
LATITUDE: N026.7796290° **(NAD83)**

LONGITUDE: W080° 18' 23.371" **(NAD83)**
or
LONGITUDE: W080.3064920° **(NAD83)**

GROUND ELEVATION: 20.07' **(NAVD88)**



BENCHMARK

ELEVATIONS ESTABLISHED FROM GPS DERIVED FROM THE FPRN (FLORIDA PERMANENT REFERENCE NETWORK), APPLYING GEOID 2012A SEPARATIONS NAVD88 DATUM.

BASIS OF BEARINGS

BEARINGS SHOWED HEREON ARE BASED UPON U.S. STATE PLANE NAD83 COORDINATE SYSTEM *FLORIDA STATE PLANES, EAST ZONE, US FOOT*, DETERMINED BY GPS OBSERVATIONS, COMPLETED ON 4.8.2025

UTILITY NOTES

SURVEYOR DOES NOT GUARANTEE THAT ALL UTILITIES ARE SHOWN OR THEIR LOCATIONS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND DEVELOPER TO CONTACT LOCAL 811 AND ANY OTHER INVOLVED AGENCIES TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. REMOVAL, RELOCATION AND/ OR REPLACEMENT IS THE RESPONSIBILITY OF THE CONTRACTOR.

SURVEYOR NOTES

NO SEARCH OF PUBLIC RECORDS HAS BEEN COMPLETED TO DETERMINE ANY DEFECTS AND/OR AMBIGUITIES IN THE TITLE OF THE PARENT PARCEL.

THIS PROPERTY IS SUBJECT TO ANY RECORD EASEMENTS AND/OR RIGHT OF WAY SHOWN HEREON OR NOT.

SURVEYOR HAS NOT PERFORMED A SEARCH OF PUBLIC RECORDS TO DETERMINE ANY DEFECT IN TITLE ISSUED. THE BOUNDARY SHOWN HEREON IS PLOTTED FROM RECORD INFORMATION AND DOES NOT CONSTITUTE A BOUNDARY SURVEY OF THE PROPERTY.

NO UTILITIES UNDERGROUND OR ABOVE GROUND WERE LOCATED EXCEPT AS SHOWN HEREON.

UNDERGROUND UTILITY PAINT MARKS SHOWN HEREON WERE MADE BY OTHERS IN RESPONSE TO A 811 ONE CALL TICKET, MADE BY OTHERS, AND ARE SHOWN FOR GRAPHICAL PURPOSES ONLY. THIS SURVEYOR TAKES NO RESPONSIBILITY FOR THEIR ACCURACY OR FOR THE LACK OF RESPONSE BY ANY UTILITY LOCATE COMPANIES.

FLOOD INFORMATON

THE TOWER AREA SHOWN HEREON IS NOT LOCATED IN A 100-YEAR FLOOD PLAIN PER FLOOD HAZARD BOUNDARY MAP, COMMUNITY-PANEL NO. 12099C0345F, DATED 10.5.2017. THE TOWER AREA IS LOCATED IN ZONE "X"*

0 5 10 20

SCALE: 1 inch = 10 ft.
PAPER SIZE 11x17

1-A ACCURACY CERTIFICATION

THE HORIZONTAL ACCURACY OF THE LATITUDE AND LONGITUDE OF THE GEODETIC COORDINATES FALL WITHIN TWENTY (20) FEET. THE ELEVATIONS (NAVD88) OF THE GROUND AND FIXTURES FALL WITHIN THREE (3) FEET.

LEGEND

POB	POINT OF BEGINNING
POT	POINT OF TERMINUS
PUE	PUBLIC UTILITY EASEMENT
ROW	RIGHT OF WAY
DW	DRIVEWAY
SW	SIDEWALK
◉	FOUND AS NOTED
GV	GAS CONTROL VALVE
0000.0 NG	SPOT ELEVATION
	POSITION OF GEODETIC COORDINATES
WV	WATER CONTROL VALVE
	FIRE HYDRANT
	POWER POLE
MH	MANHOLE
T	TELCO MANHOLE
	LIGHT POLE
UGE	UNDERGROUND ELECTRIC
	RIGHT OF WAY LINE

811 Know what's **below.** **Call** before you dig.

LAND SURVEYOR'S CERTIFICATE

I, TIMOTHY L FISH, HEREBY CERTIFY THIS SURVEY CONDUCTED BY ME OR UNDER MY DIRECTION DURING APRIL, 2025, IS IN ACCORDANCE WITH THE TECHNICAL STANDARDS AS REQUIRED BY CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE.

TIMOTHY L FISH, PSM — 06-12-2025 DATE
PROFESSIONAL SURVEYOR & MAPPER
LICENSE NO. LS-6819 - STATE OF FLORIDA

TIMOTHY L FISH · LICENSE NUMBER · No. 6819 · STATE OF FLORIDA · PROFESSIONAL SURVEYOR & MAPPER

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4700 Exchange Court, Suite 100
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M2C Geomatics and Design, PLLC
4800 THE WOODS ROAD
KITTY HAWK, NC 27949
252-261-1555
www.m2cgd.com
SURVEYING & ENGINEERING FROM THE MOUNTAINS TO THE COAST

DUVE CONSULTING SERVICES
MATT@DUVECONSULTING.COM

REV	DATE	DESCRIPTION
1	5.27.2025	REVIEW

DRAWN BY:	MD
CHECKED BY:	TF

SITE NAME:
SEMINOLE PNW ORANGE E

SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470

SHEET TITLE
RIGHT-OF-WAY SURVEY

SHEET NUMBER
B-1

ROAD & BRIDGE GENERAL NOTES:

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3. IF ANY ADDITIONAL LANES ARE AFFECTED FOR ANY REASON DURING CONSTRUCTION, PB COUNTY R&B WILL REQUIRE THE ADDITIONAL LANES BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION AND TO EQUAL DIMENSIONS AS THE ADJACENT LANES.
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6. ALL DISTURBED PAVEMENT WITHIN COUNTY RIGHT-OF-WAY SHALL BE RESTORED.
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BORING NOTE:
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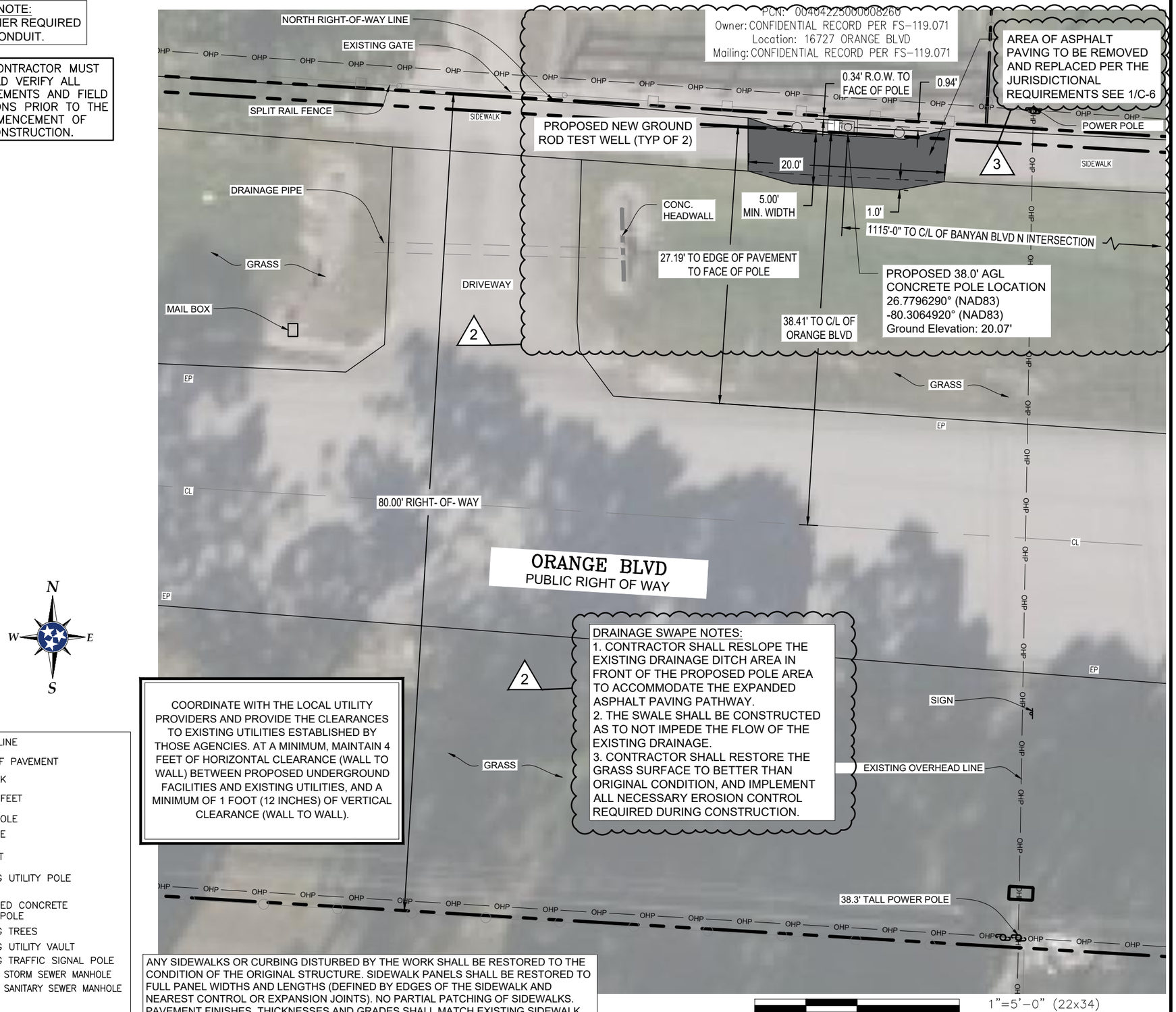

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SYMBOL LEGEND

ROAD LINES	℄ CENTERLINE
UGE PROPOSED POWER CONDUIT	EOP EDGE OF PAVEMENT
OH OVERHEAD CONDUCTORS	S/W SIDEWALK
CATV CABLE TV	LF LINEAR FEET
X X FENCE	HAND HOLE
W WATER	MH MANHOLE
COM FIBER OPTIC	FIRE HYDRANT
ELE UNDERGROUND ELECTRIC	EXISTING UTILITY POLE
CENTERLINE OF ROAD	PROPOSED CONCRETE UTILITY POLE
SW STORM	EXISTING TREES
SAN SANITARY SEWER	EXISTING UTILITY VAULT
RIGHT OF WAY (R/W)	EXISTING TRAFFIC SIGNAL POLE
STREET LIGHT	EXISTING STORM SEWER MANHOLE
ROAD ARROWS	EXISTING SANITARY SEWER MANHOLE
GRASS SURFACE	
ASPHALT SURFACE	
CONCRETE SURFACE	

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SITE NAME:
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SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
SITE PLAN WITH AERIAL

SHEET NUMBER
C-1

SITE PLAN W/ AERIAL | **SCALE AS NOTED** | **1**

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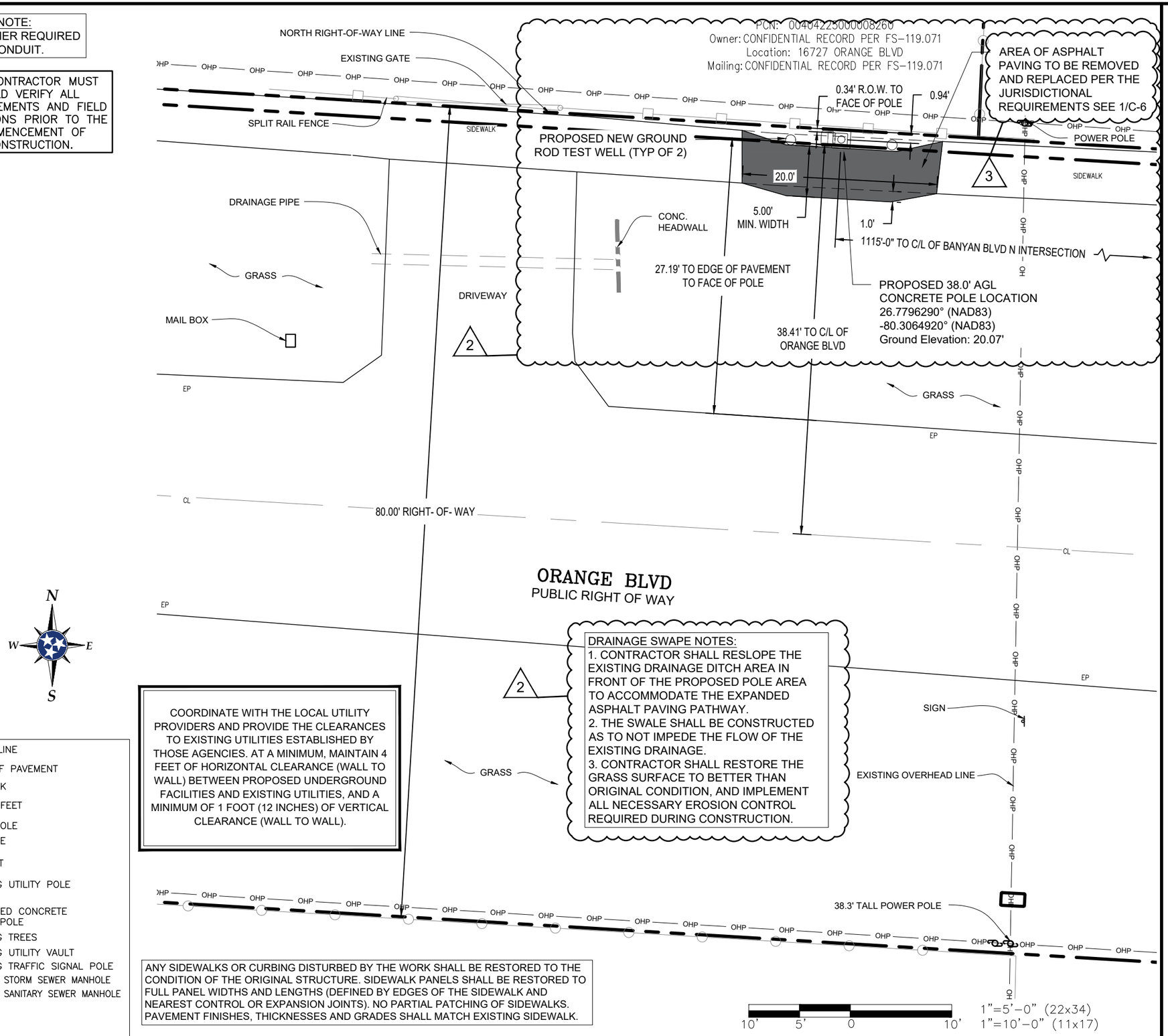

DRAINAGE SWAPE NOTES:
1. CONTRACTOR SHALL RESLOPE THE EXISTING DRAINAGE DITCH AREA IN FRONT OF THE PROPOSED POLE AREA TO ACCOMMODATE THE EXPANDED ASPHALT PAVING PATHWAY.
2. THE SWALE SHALL BE CONSTRUCTED AS TO NOT IMPEDE THE FLOW OF THE EXISTING DRAINAGE.
3. CONTRACTOR SHALL RESTORE THE GRASS SURFACE TO BETTER THAN ORIGINAL CONDITION, AND IMPLEMENT ALL NECESSARY EROSION CONTROL REQUIRED DURING CONSTRUCTION.

COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 4 FEET OF HORIZONTAL CLEARANCE (WALL TO WALL) BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING UTILITIES, AND A MINIMUM OF 1 FOOT (12 INCHES) OF VERTICAL CLEARANCE (WALL TO WALL).

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SYMBOL LEGEND

ROAD LINES	
UGE	PROPOSED POWER CONDUIT
OH	OVERHEAD CONDUCTORS
CATV	CABLE TV
X	FENCE
W	WATER
COM	FIBER OPTIC
ELE	UNDERGROUND ELECTRIC
	CENTERLINE OF ROAD
SW	STORM
SAN	SANITARY SEWER
	RIGHT OF WAY (R/W)
	STREET LIGHT
	ROAD ARROWS
	GRASS SURFACE
	ASPHALT SURFACE
	CONCRETE SURFACE
℄	CENTERLINE
EOP	EDGE OF PAVEMENT
S/W	SIDEWALK
LF	LINEAR FEET
	HAND HOLE
MH	MANHOLE
FIRE	HYDRANT
	EXISTING UTILITY POLE
	PROPOSED CONCRETE UTILITY POLE
	EXISTING TREES
	EXISTING UTILITY VAULT
	EXISTING TRAFFIC SIGNAL POLE
ST	EXISTING STORM SEWER MANHOLE
S	EXISTING SANITARY SEWER MANHOLE

1"=5'-0" (22x34)
1"=10'-0" (11x17)

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LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

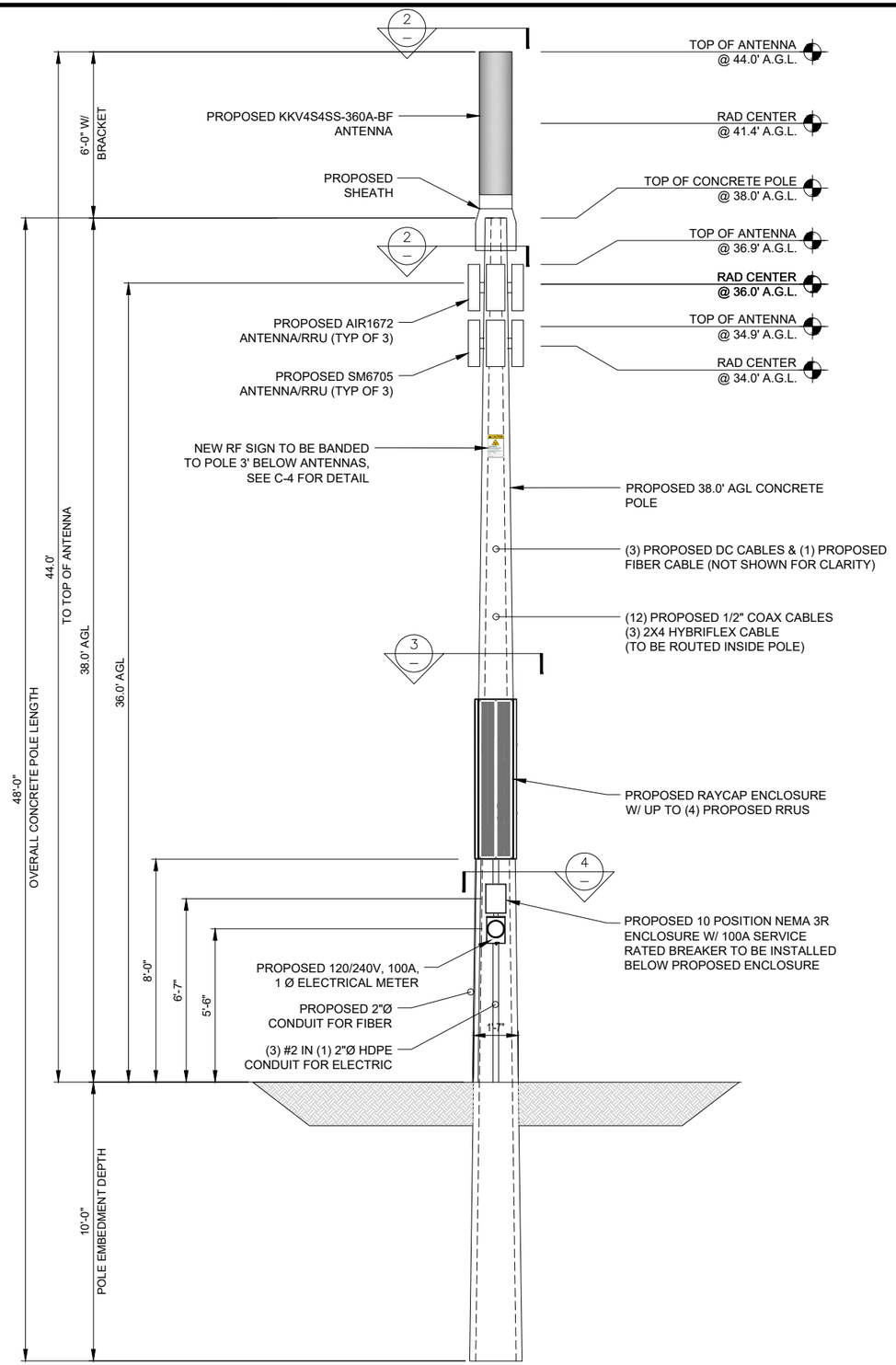
SHEET TITLE
SITE PLAN

SHEET NUMBER
C-2

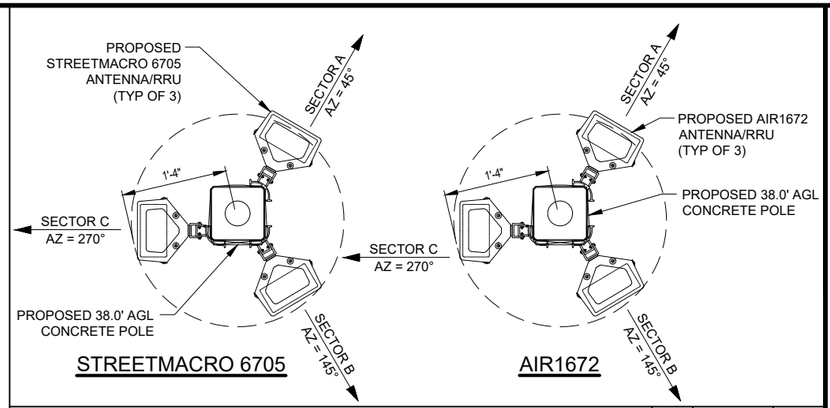
FAA FILED HEIGHT: N/A

NOTE:

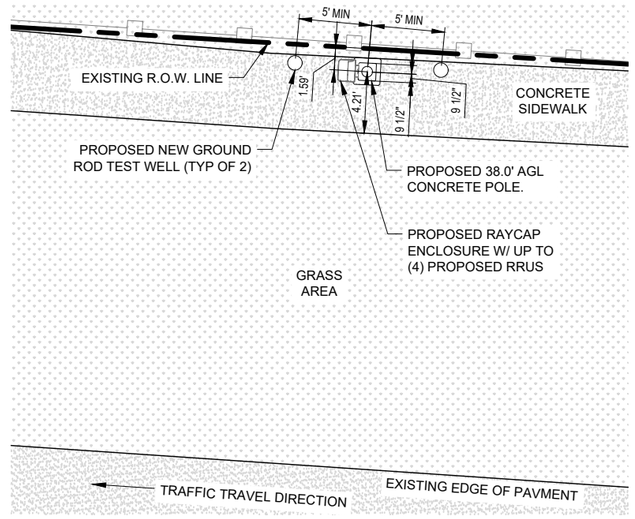
1. CONTRACTOR TO FIELD VERIFY ANTENNA MOUNT CONFIGURATION AND PROVIDE MOUNTS OR ADDITIONAL HARDWARE IF REQUIRED TO SUPPORT PROPOSED EQUIPMENT.
2. ALL EQUIPMENT AND MOUNTING HARDWARE SHALL CONFORM TO DESIGN REQUIREMENTS PER FLORIDA BUILDING CODE (8TH EDITION 2023) AND ASNI/TIA-222-H STRUCTURAL STANDARD FOR ANTENNA SUPPORTING STRUCTURES AND ANTENNAS.
3. AZIMUTH INFO TAKEN FROM VERIZON WIRELESS RF SITE DESIGN DATA. TAKEN FROM RECENT SURVEY DATA.
4. PROPOSED POLE INFORMATION BASED ON STRUCTURAL ANALYSIS REPORT BY HOLSTON DEVELOPMENT GROUP, LLC.
5. ENGINEER RECOMMENDS USING 3000PSI OR HIGHER CONCRETE.



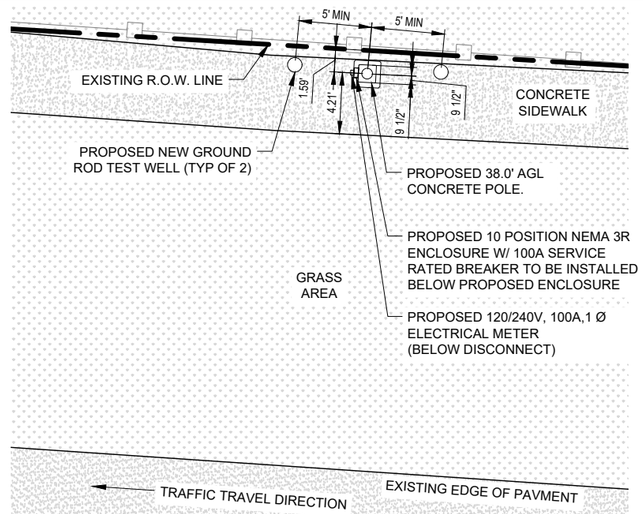
ELEVATION NTS 1



ANTENNA LAYOUT NTS 2



RAYCAP ENCLOSURE LAYOUT NTS 3



EQUIPMENT LAYOUT NTS 4

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(423) 212-5009

DEBORAH J ANDROVICH
LICENSE
No. 93960
STATE OF FLORIDA
PROFESSIONAL ENGINEER

REV	DATE	DESCRIPTION
0	07/28/2025	FINAL CDS
1	07/31/2025	FINAL CDS
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3	07/29/2026	REVISED FINAL CDS

DRAWN BY:	RSB
CHECKED BY:	DJA

SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
ELEVATION AND EQUIPMENT PLAN

SHEET NUMBER
C-3

Antenna Integrated Radio Unit Description

AIR 1672

Product		Height, H (mm)	Width, W (mm)	Depth, D (mm)
AIR 1672 B48 B77D	With protrusions	534 (21.02")	202 (7.95")	150 (5.90")
	Without protrusions	517	200	145

Table 6 AIR 1672 Weight

Product	Weight (kg)(1)
AIR 1672 B48 B77D	12.0 kg (26.4lb)

(1) The weight is given with ±5% accuracy.

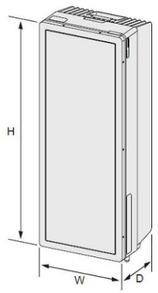


Table 10 AIR 1672 AC Power Supply Characteristics

Conditions	Values and Ranges
Rated Voltage Range	100–240 V AC
Voltage Tolerance Range	90–264 V AC
Connection Configuration	Line-Neutral, Line-Line
Operating Frequency	50/60 Hz
AC system	TN, TT and IT

Table 11 AIR 1672 Circuit Breaker Recommendations

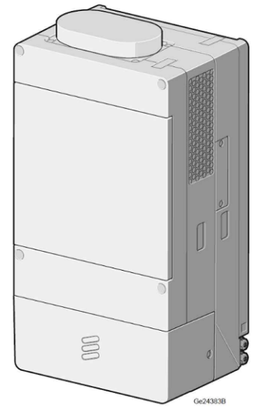
Product	CB	Nominal AC Voltage								
		100 V	110 V	115 V	120 V	127 V	200 V	220 V	230 V	240 V
AIR 1672 B48 B77D	Recommended	10 A	10 A	10 A	10 A	10 A	6 A	6 A	6 A	6 A
	Maximum Allowed	20 A								

SMALL CELL ANTENNA/RRU NTS **1**

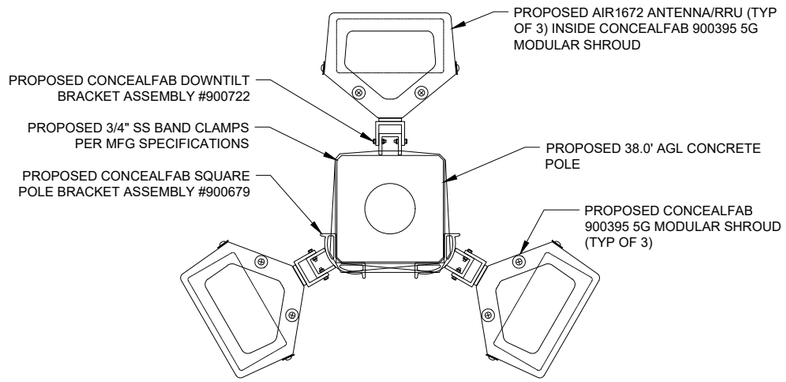
Streetmacro 6705

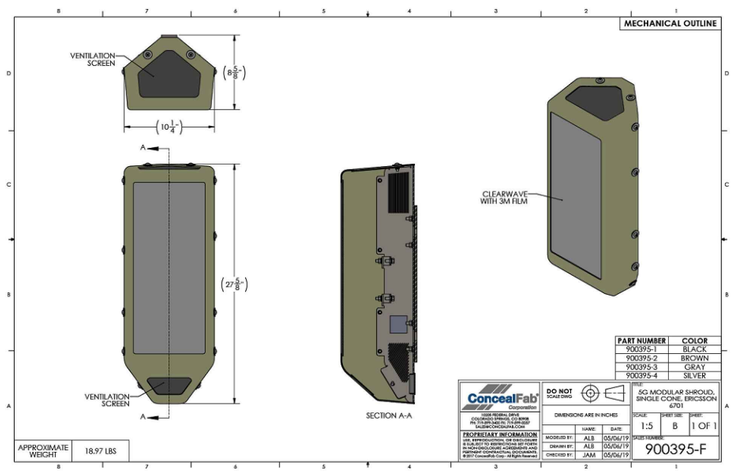
Description	Value without Protrusion	Value with Protrusion	Value without Protrusion with GNSS
Height (H)	366 mm (14.41 in)	403 mm (15.87 in)	395 mm (15.55 in)
Width (W)	200 mm (7.87 in)	204 mm (8.03 in)	200 mm (7.87 in)
Depth (D)	150 mm (5.91 in)	154 mm (6.06 in)	150 mm (5.91 in)
Weight	~ 13.5 kg (29.8 lbs)		
Color	Gray Reference number: NCS S 1002-B		

Conditions	Values and Ranges
Rated Voltage Range	100–240 V AC
Voltage tolerance range	85–264 V AC
Connections Configuration	Phase-neutral, Phase-Phase
Operating Frequency	50–60 Hz
AC System	TN, TT and IT

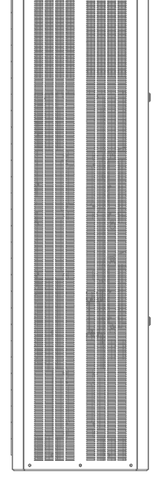


SMALL CELL ANTENNA/RRU NTS **4**

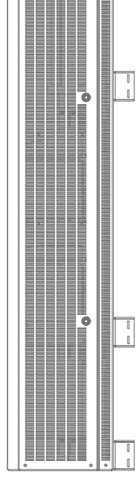




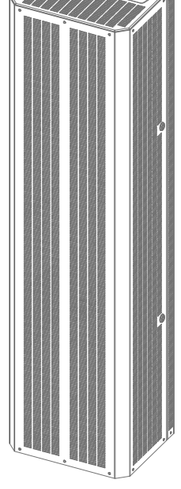
SMALL CELL ANTENNA MOUNT DETAIL NTS **2**



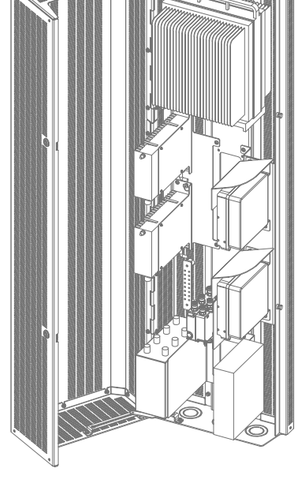
FRONT VIEW



SIDE VIEW



ISOMETRIC VIEW



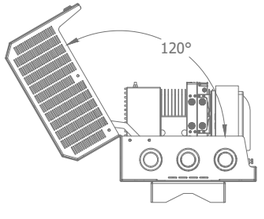
ISOMETRIC VIEW (OPEN)



BOTTOM VIEW

ENCLOSURE	
DIMENSIONS (HxWxD)	69"x18"x14"
CUBIC FEET	10 CU FT
WEIGHT	SEE STRUCTURAL ANALYSIS BY MANUFACTURER

HB687 - DEFINED CABINET BELOW OR SIMILAR NOT TO EXCEED 28 CUBIC FEET.



BOTTOM VIEW (OPEN)

RAYCAP ENCLOSURE SPECIFICATIONS NTS **3**

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Bristol, TN 37620
(423) 212-5009

DEBORAH J ANDROVICH
LICENSE
No. 93060
STATE OF
FLORIDA
PROFESSIONAL ENGINEER

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3	07/29/2026	REVISED FINAL CDS

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CHECKED BY: DJA

SITE NAME:
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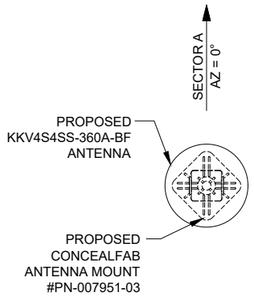
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
ANTENNA/ENCLOSURE DETAILS

SHEET NUMBER
C-4



KKV4S4SS-360A-BF



KKV4S4SS-360A-BF



24-port small cell antenna, 4x 617-960, 8x 1695-2690, 8x 3400-4000 MHz beamformer, 4x 3100-4200 MHz, 360° Horizontal Beamwidth, fixed tilt.

- Array configuration provides capability for 4T4R (4X MIMO) on Low Band, dual 4T4R (4X MIMO) on Mid Band and 4T4R (4X MIMO) on High Band
- 8T8R omni beamforming array with calibration port for 3.5 GHz (Bands 48, 77, 78)

General Specifications

Antenna Type	Small Cell
Band	Multiband
Calibration Connector Interface	4.3-10 Female
Calibration Connector Quantity	1
Color	Light Gray (RAL 7035)
Grounding Type	RF connector inner conductor and body grounded to reflector and mounting bracket
Performance Note	Outdoor usage
Radome Material	ASA, UV stabilized
Reflector Material	Aluminum
RF Connector Interface	4.3-10 Female
RF Connector Location	Bottom
RF Connector Quantity, high band	12
RF Connector Quantity, mid band	8
RF Connector Quantity, low band	4
RF Connector Quantity, total	24

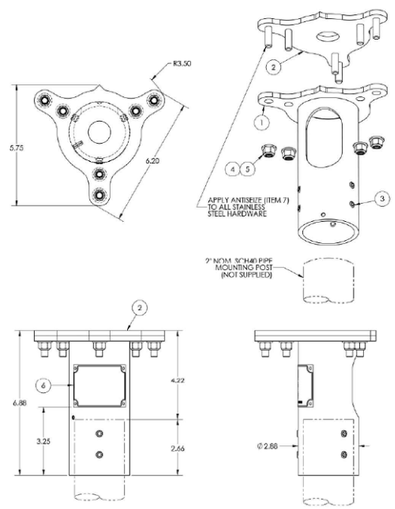
Dimensions

Length	1574 mm | 61.969 in
Net Weight, antenna only	35.5 kg | 78.264 lb
Outer Diameter	370 mm | 14.567 in

ANTENNA SPECIFICATIONS — NTS — 2

Mechanical Drawings: SC-BKT-SLA, Universal Cantenna Sleeve

Item no.	Qty	Description
1	1	UNIVERSAL CANTENNA SLEEVE WELDMENT
2	1	SINGLE BOLT ADAPTER PLATE
3	6	SET SCREW, 5/16"-18UNC, CUP POINT, 5/16" LG, 18-8 SS
4	6	WASHER, FLAT, 5/16" 18-8 SS
5	6	NUT, NYLOCK, 5/16"-18UNC, 18-8 SS
6	1	NAMEPLATE, LABEL, ADHESIVE-BACKED
7	1	CORROSION-RESISTANT ANTI-SEIZE LUBRICANT 0.14 oz



ANTENNA MOUNT SPECIFICATIONS — NTS — 1

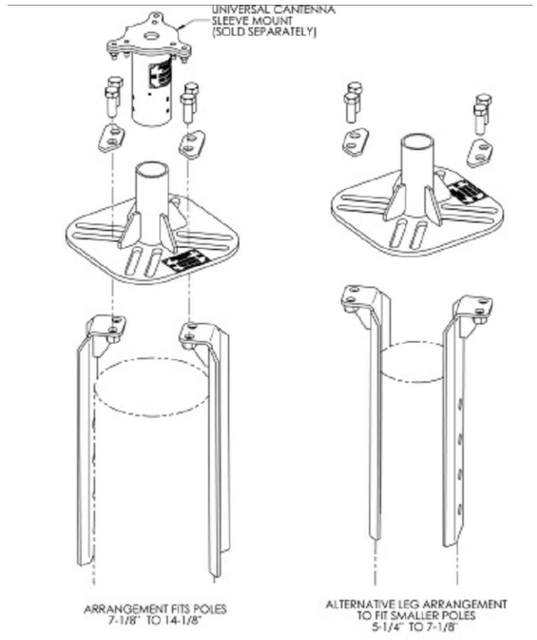


NOTE:
RF CAUTION SIGN TO BE BANDED TO PROPOSED POLE @ 3' BELOW ANTENNA LEVEL

NOTE:
RF NOTICE SIGN TO BE BANDED TO PROPOSED POLE @ 1' BELOW RAYCAP ENCLOSURE

RF SIGNS — NTS — 3





CONCEALFAB #007951-3 ANTENNA MOUNT — NTS — 4

verizon
4700 EXCHANGE COURT, SUITE 100
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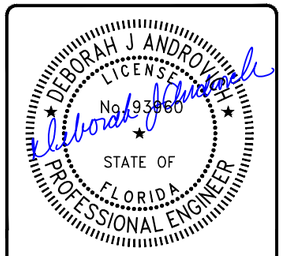
(423) 212-5009



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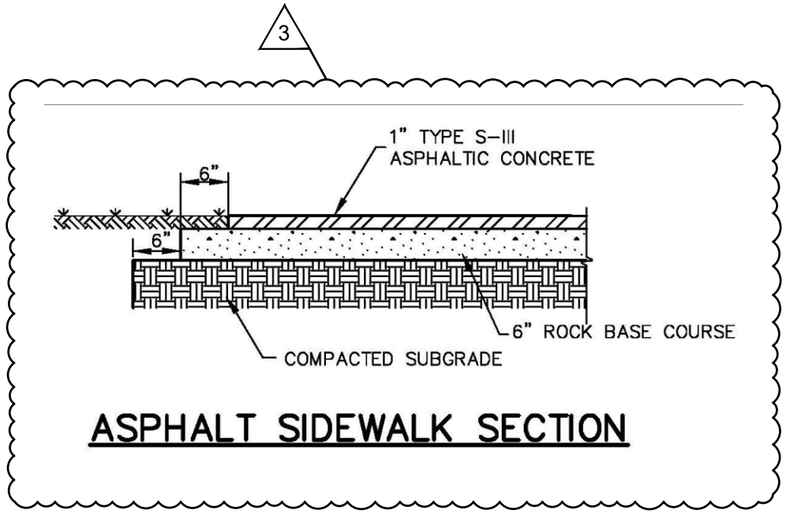
2	07/10/2026	FINAL CDS
3	07/29/2026	REVISED FINAL CDS

DRAWN BY:	RSB
CHECKED BY:	DJA

SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
ANTENNA DETAILS

SHEET NUMBER
C-5



ASPHALT SIDEWALK SECTION

ASPHALT SIDEWALK SECTION DETAIL NTS | 1

NOT USED NTS | 2

NOT USED NTS | 3

NOT USED NTS | 4

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DEBORAH J ANDROVICH
LICENSE
No. 93960
STATE OF FLORIDA
PROFESSIONAL ENGINEER

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SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

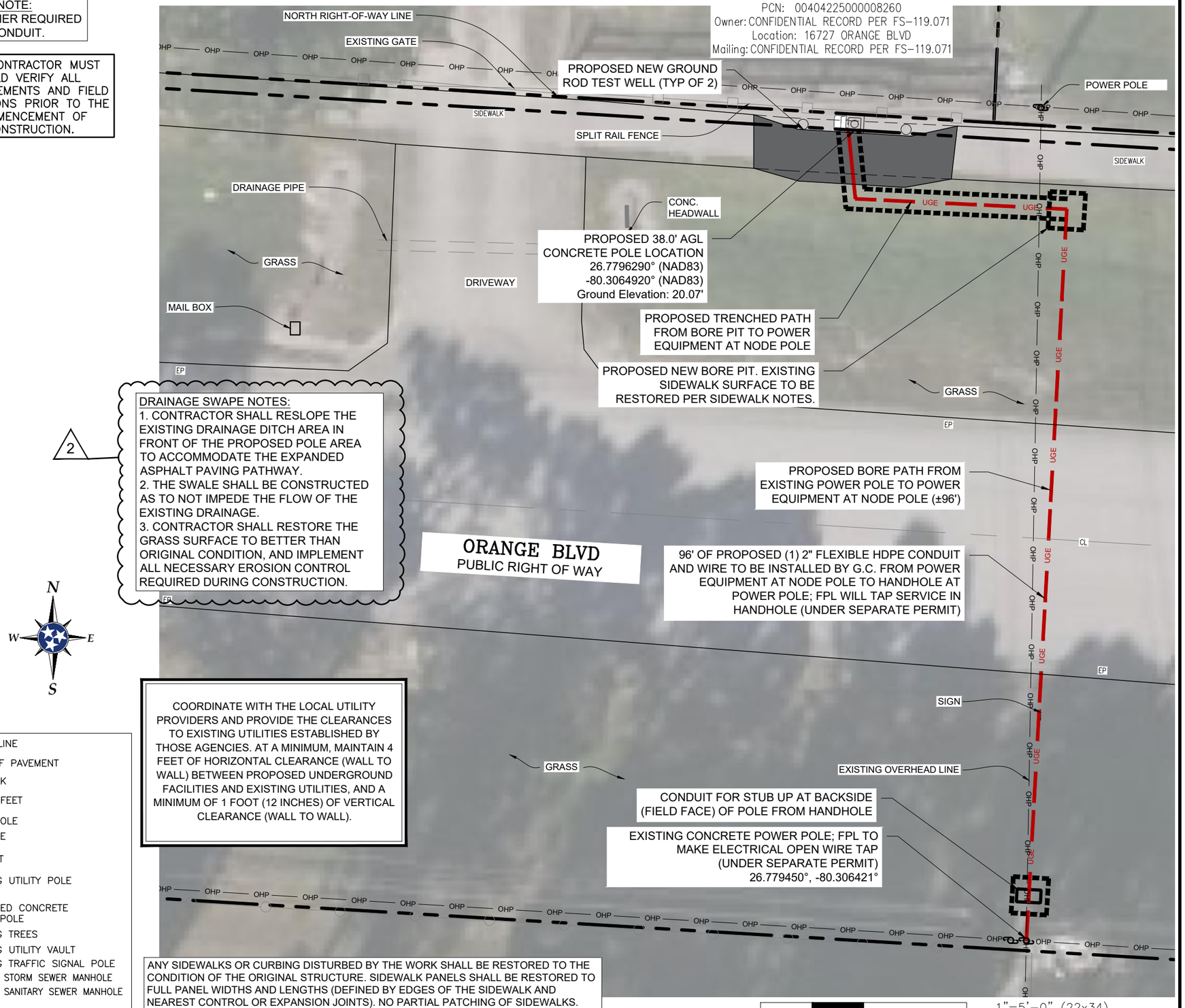
SHEET TITLE
CONSTRUCTION DETAILS

SHEET NUMBER
C-6

ROAD & BRIDGE GENERAL NOTES:
1. IF DURING THE PROPOSED CONSTRUCTION/CROSSING ANY EXISTING PB COUNTY STORM DRAIN PIPE/STRUCTURES ARE AFFECTED IN ANY WAY, PB COUNTY R&B REQUIRES FULL RESTORATION OF THE AFFECTED SYSTEM TO LIKE OR BETTER THEN LIKE CONDITION AND TO PB COUNTY/FDOT STANDARDS.
2. ALL AFFECTED ROADWAYS ARE TO BE RESTORED FROM EOP TO EOP, LANE WIDTH MIN, AND 50' IN EITHER DIRECTION. (THOROUGHFARE) AND 25' MIN. RESTORATION (NON-THOROUGHFARE).
3. IF ANY ADDITIONAL LANES ARE AFFECTED FOR ANY REASON DURING CONSTRUCTION, PB COUNTY R&B WILL REQUIRE THE ADDITIONAL LANES BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION AND TO EQUAL DIMENSIONS AS THE ADJACENT LANES.
4. IF PB COUNTY SIDEWALK / PATHWAY / C&G / AND OR ADA FACILITIES ARE AFFECTED PB COUNTY R&B WILL REQUIRE RESTORATION OF A MINIMUM OF 10' AND TO BE LIKE OR BETTER THEN LIKE CONDITION PER / FDOT / PB COUNTY STANDARDS.
5. SIDEWALKS WILL BE RESTORED BY REPLACING: TWO FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED AT A CONTROL JOINT AND THREE FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED BETWEEN CONTROL JOINTS. NO PARTIAL JOINTS ACCEPTED. (PER SITUATION)
6. ALL DISTURBED PAVEMENT WITHIN COUNTY RIGHT-OF-WAY SHALL BE RESTORED.
7. ALL AFFECTED ROADWAYS ARE TO BE RESTORED FROM EOP TO EOP, LANE WIDTH MIN. AND 25' MIN. IN EITHER DIRECTION (NON-THOROUGHFARE).
8. ANY DRAINAGE SWALES AFFECTED BY THE PROPOSED CONSTRUCTION, SHALL BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION TO INCLUDE ORIGINAL DESIGN ELEVATIONS.

BORING NOTE:
NO REAMER REQUIRED FOR 2" CONDUIT.

THE CONTRACTOR MUST FIELD VERIFY ALL MEASUREMENTS AND FIELD CONDITIONS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.



2

DRAINAGE SWAPE NOTES:
1. CONTRACTOR SHALL RESLOPE THE EXISTING DRAINAGE DITCH AREA IN FRONT OF THE PROPOSED POLE AREA TO ACCOMMODATE THE EXPANDED ASPHALT PAVING PATHWAY.
2. THE SWALE SHALL BE CONSTRUCTED AS TO NOT IMPEDE THE FLOW OF THE EXISTING DRAINAGE.
3. CONTRACTOR SHALL RESTORE THE GRASS SURFACE TO BETTER THAN ORIGINAL CONDITION, AND IMPLEMENT ALL NECESSARY EROSION CONTROL REQUIRED DURING CONSTRUCTION.

COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 4 FEET OF HORIZONTAL CLEARANCE (WALL TO WALL) BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING UTILITIES, AND A MINIMUM OF 1 FOOT (12 INCHES) OF VERTICAL CLEARANCE (WALL TO WALL).

SYMBOL LEGEND

ROAD LINES	CENTERLINE
UGE PROPOSED POWER CONDUIT	EOP EDGE OF PAVEMENT
OH OVERHEAD CONDUCTORS	S/W SIDEWALK
CATV CABLE TV	LF LINEAR FEET
X X FENCE	HAND HOLE
W WATER	MH MANHOLE
COM FIBER OPTIC	FIRE HYDRANT
ELE UNDERGROUND ELECTRIC	EXISTING UTILITY POLE
CENTERLINE OF ROAD	PROPOSED CONCRETE UTILITY POLE
SW STORM	EXISTING TREES
SAN SANITARY SEWER	EXISTING UTILITY VAULT
RIGHT OF WAY (R/W)	EXISTING TRAFFIC SIGNAL POLE
STREET LIGHT	EXISTING STORM SEWER MANHOLE
ROAD ARROWS	EXISTING SANITARY SEWER MANHOLE
GRASS SURFACE	
ASPHALT SURFACE	
CONCRETE SURFACE	

ANY SIDEWALKS OR CURBING DISTURBED BY THE WORK SHALL BE RESTORED TO THE CONDITION OF THE ORIGINAL STRUCTURE. SIDEWALK PANELS SHALL BE RESTORED TO FULL PANEL WIDTHS AND LENGTHS (DEFINED BY EDGES OF THE SIDEWALK AND NEAREST CONTROL OR EXPANSION JOINTS). NO PARTIAL PATCHING OF SIDEWALKS. PAVEMENT FINISHES, THICKNESSES AND GRADES SHALL MATCH EXISTING SIDEWALK.

PROPOSED POWER ROUTE | SCALE AS NOTED | 1

verizon
4700 EXCHANGE COURT, SUITE 100
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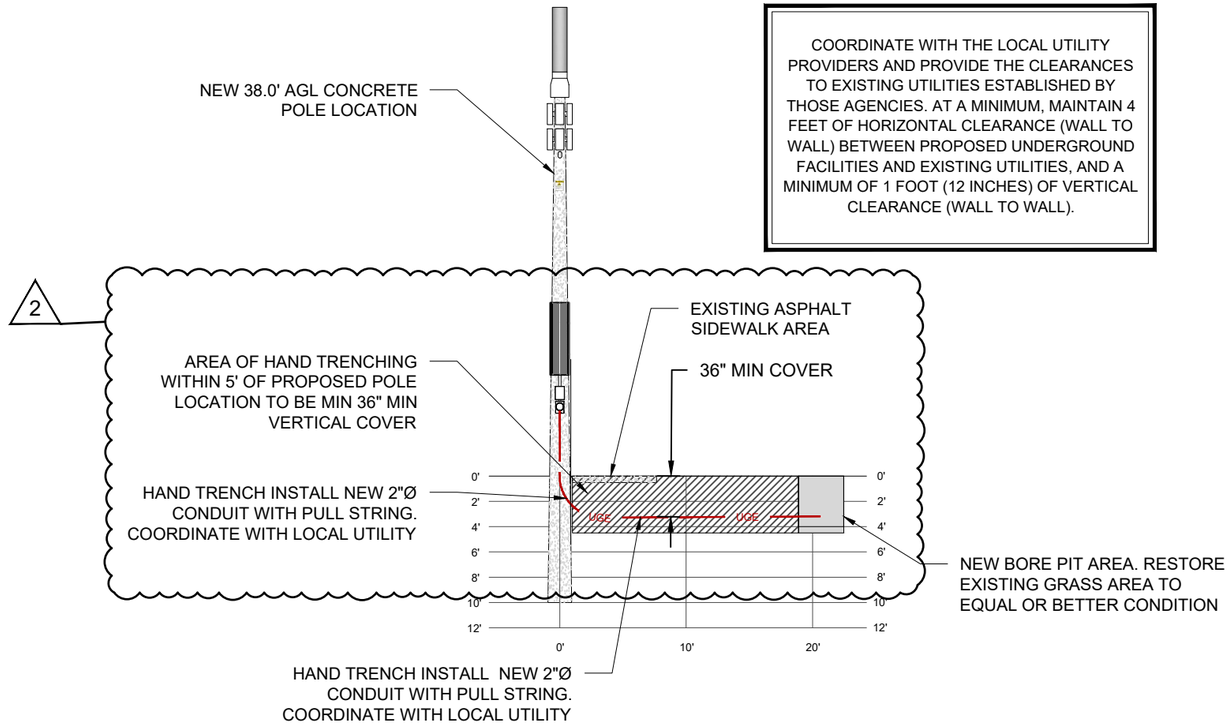
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
PROPOSED POWER ROUTE

SHEET NUMBER
P-1



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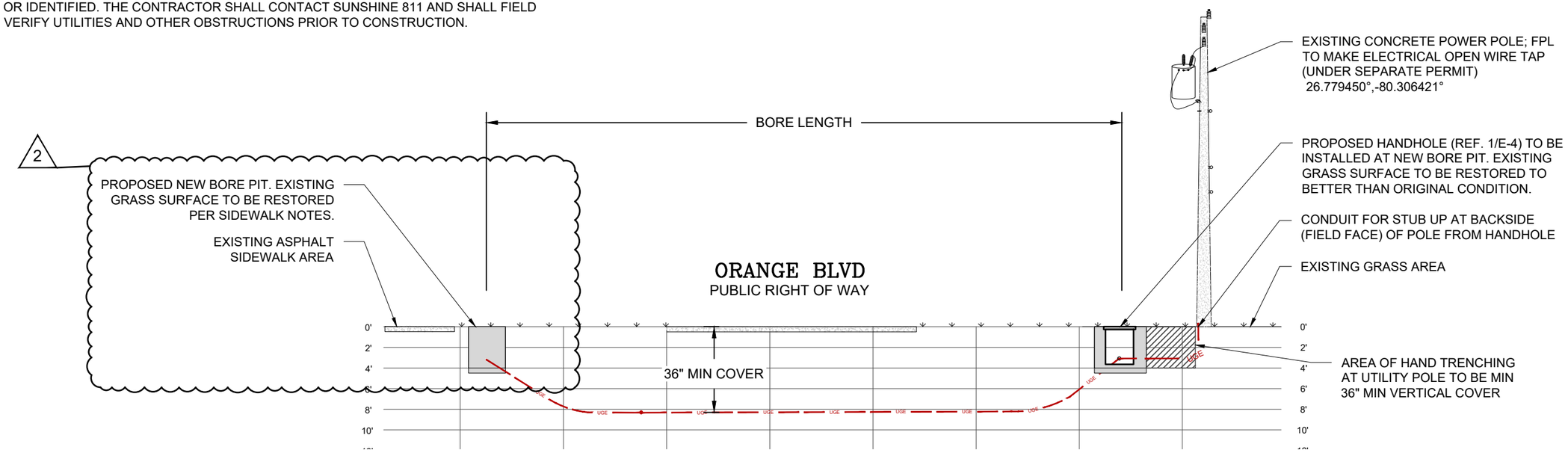
811 Know what's below. Call before you dig. www.call811.com

ALL UTILITY LOCATIONS ARE APPROXIMATE AND MUST BE FIELD VERIFIED BEFORE DIGGING, CALL SUNSHINE 811 (800-432-4770) FOR UTILITY LOCATES

BORING PROFILE ALONG ORANGE BLVD

1"=12'-0" | 1

NOTES:
UTILITIES SHOWN ARE BASED ON FIELD SURVEYED 811 LOCATE MARKINGS, AND AVAILABLE ONLINE RESOURCES; UNDERGROUND IMPROVEMENTS WERE NOT FIELD LOCATED. THERE IS NO GUARANTEE THAT ALL UTILITIES AND DEPTHS ARE SHOWN OR IDENTIFIED. THE CONTRACTOR SHALL CONTACT SUNSHINE 811 AND SHALL FIELD VERIFY UTILITIES AND OTHER OBSTRUCTIONS PRIOR TO CONSTRUCTION.



BORING PROFILE ACROSS ORANGE BLVD

1"=12'-0" | 2

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SHEET TITLE
PROPOSED BORING PROFILE

SHEET NUMBER
P-2

A - GENERAL

A1. ALL ELECTRICAL WORK SHALL CONFORM TO THE NATIONAL ELECTRICAL CODE (EDITION ADOPTED BY THE LOCAL JURISDICTION) AND APPLICABLE LOCAL CODES.

A2. GROUNDING SHALL COMPLY WITH ARTICLE 250 OF THE NATIONAL ELECTRIC CODE.

A3. ALL ELECTRICAL EQUIPMENT AND ACCESSORIES SHALL BE U.L. APPROVED OR LISTED.

A4. ALL POWER WIRING SHALL BE STRANDED COPPER, TYPE THHN/THHW, AND 90 DEGREES AT C RATED.

A5. GROUNDING ELECTRODE CONDUCTORS SHALL BE BARE, TIN COATED COPPER AND EQUIPMENT GROUND CONDUCTORS SHALL BE GREEN INSULATED, UNLESS OTHERWISE NOTED.

A6. ALL POWER WIRING SHALL BE INSTALLED IN GALVANIZED RIGID STEEL CONDUIT, PVC, OR FLEXIBLE LIQUIDTIGHT CONDUIT, AS INDICATED.

A7. CONTRACTOR SHALL OBTAIN ALL PERMITS, PAY PERMIT FEES, AND SCHEDULE INSPECTIONS.

A8. CONTRACTOR SHALL APPLY FOR ELECTRICAL SERVICE AS SOON AS POSSIBLE AND COORDINATE REQUIREMENTS, SERVICE ROUTING AND METER SOCKET TYPE WITH LOCAL POWER COMPANY.

A9. CONTRACTOR SHALL APPLY FOR TELEPHONE SERVICE AS SOON AS POSSIBLE AND COORDINATE REQUIREMENTS AND SERVICE ROUTING WITH TELEPHONE COMPANY.

A10. PROVIDE ALL LABOR AND MATERIAL DESCRIBED IN THE DRAWING, AND ALL ITEMS INCIDENTAL TO COMPLETING AND PRESENTING THIS PROJECT AS FULLY OPERATIONAL.

A11. WHERE LONG POWER CABLE RUNS PREVAIL, CONTRACTOR SHALL CALCULATE THE VOLTAGE DROP AND SIZE WIRES AND CONDUIT ACCORDINGLY.

A12. WHERE TRANSFORMER IS REQUIRED FOR ELECTRICAL SERVICE, TRANSFORMER SECONDARY SHALL BE GROUNDED PER N.E.C., ARTICLE 250-26.

A13. REFER TO SITE SPECIFIC DWGS FOR ELEVATIONS.

A14. ALL ELECTRICAL DEVICES EXPOSED TO WEATHER SHALL BE RAINPROOF CONSTRUCTION AND SHALL REQUIRE WATER TIGHT CONDUIT HUBS. NEMA 3R TYPICAL.

A15. CONTRACTOR SHALL COIL CABLES AT HANDHOLE WITH LENGTHS AS REQUIRED BY ELECTRICAL UTILITY FOR CONNECTION BY UTILITY.

A16. ALL UNDERGROUND SERVICE ENTRANCE POWER CABLES SHALL BE TYPE FOR SUCH USE. CONTRACTOR SHALL CALCULATE VOLTAGE DROP AND RE-SIZE CABLES PER NEC REQUIREMENTS FOR CABLE RUNS EXCEEDING 250 FEET.

B - POWER CABLE AND SERVICE

B1. CONTRACTOR SHALL PROVIDE CONDUIT AND WIRING TO BTS AND VERIFY EXACT CONDUIT ROUTING. RACEWAY SYSTEM MATERIALS AND DEVICES FURNISHED SHALL BE IN ACCORDANCE WITH APPLICABLE STANDARDS OF ANSI, NEMA, AND UL. RACEWAY SYSTEM COMPONENTS SHALL BE INSTALLED IN ACCORDANCE WITH APPLICABLE REQUIREMENTS OF THE N.E.C.

B2. CONTRACTOR SHALL SEAL AROUND ALL CONDUIT PENETRATIONS THROUGH WALLS, FLOORS AND ROOFS TO PREVENT MOISTURE PENETRATION OR VERMIN INFESTATIONS.

B3. CONDUCTORS RUNNING ALONG HORIZONTAL SURFACES (ROOF TOP OR SLAB) SHALL BE INSTALLED IN RIGID CONDUIT SUPPORTED ON ELECTRICAL CONDUIT SUPPORT.

B4. ALL VERTICAL RUNS OF POWER CABLE EXCEEDING 80 FET IN LENGTH SHALL BE SUPPORTED PER N.E.C. ARTICLE 300 USING KELLEMS GRIPS OR ACCEPTABLE EQUAL CABLE SUPPORT SYSTEM.

B5. WHERE A SEPARATE ELECTRICAL SERVICE DROP IS ADDED, CONTRACTOR SHALL INSTALL PERMANENT SERVICE DISCONNECT OR GROUPING THEREOF, DENOTING ALL OTHER SERVICE ENTRANCES, LOCATION OF EACH AND THE AREAS SERVED BY EACH.

B6. WHERE ELECTRICAL POWER IS TO BE SUB-FED FROM AN EXISTING DISTRIBUTION SYSTEM, THE FOLLOWING SHALL APPLY:

A. CONTRACTOR SHALL PERFORM LOAD TESTING TO DETERMINE MAXIMUM FEEDER DEMAND PER N.E.C. ARTICLE 220-35

B. CONTRACTOR SHALL VERIFY WHETHER EXISTING FEEDER CAPACITY EXCEEDS VALUE CALCULATED PER N.E.C. ARTICLE 220-35.

C. EACH BRANCH CIRCUIT PROTECTIVE DEVICE SHALL HAVE SAME INTERRUPTING RATING AS EQUIPMENT SUPPLYING IT.

D. PREFERRED MEANS OF SUPPLY SHALL BE A BRANCH CIRCUIT PROTECTIVE DEVICE LOCATED IN EXISTING PANEL.

E. IF A BRANCH CIRCUIT PROTECTIVE DEVICE CANNOT BE OBTAINED OR SPACE IS NOT AVAILABLE, A BRANCH CIRCUIT MAY BE TAPPED FROM EXISTING FEEDER CONDUCTORS USING AN INSTALLED 2-POLE FUSED DISCONNECT AND METER BASE PER N.E.C. ARTICLE 240-21 WITH TEN FOOT (10) MAXIMUM TAP CONDUCTORS. FUSED DISCONNECT SHALL BE LISTED SAME OR BETTER INTERRUPTING RATING AS EXISTING SOURCE OF SUPPLY.

C - RF (COAX) AND LOW VOLTAGE CABLE

C1. RF CABLES AND LOW VOLTAGE CABLING BETWEEN BTS, LNA OR TMA AND ANTENNA SHALL BE SUPPORTED USING ANDREW "SNAP-IN" HANGERS OR ACCEPTABLE EQUAL.

D - IDENTIFICATION

D1. LOCATE NAMEPLATE, MARKING OR OTHER IDENTIFICATION MEANS ON OUTSIDE EQUIPMENT OR BOX FRONT COVERS.

D2. PROVIDE NAMEPLATE ENGRAVED WITH EQUIPMENT DESIGNATION FOR EACH SAFETY SWITCH AND ALL OTHER ELECTRICAL CABINETS, ETC.

D3. DURING TRENCH BACK-FILLING FOR EACH UNDERGROUND ELECTRICAL, TELEPHONE, SIGNAL AND COMMUNICATIONS LINE, PROVIDE A CONTINUOUS UNDERGROUND WARNING TAPE TWELVE INCHES BELOW FINISHED GRADE.

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DEBORAH J ANDROVICH
LICENSE
No. 93060
STATE OF FLORIDA
PROFESSIONAL ENGINEER

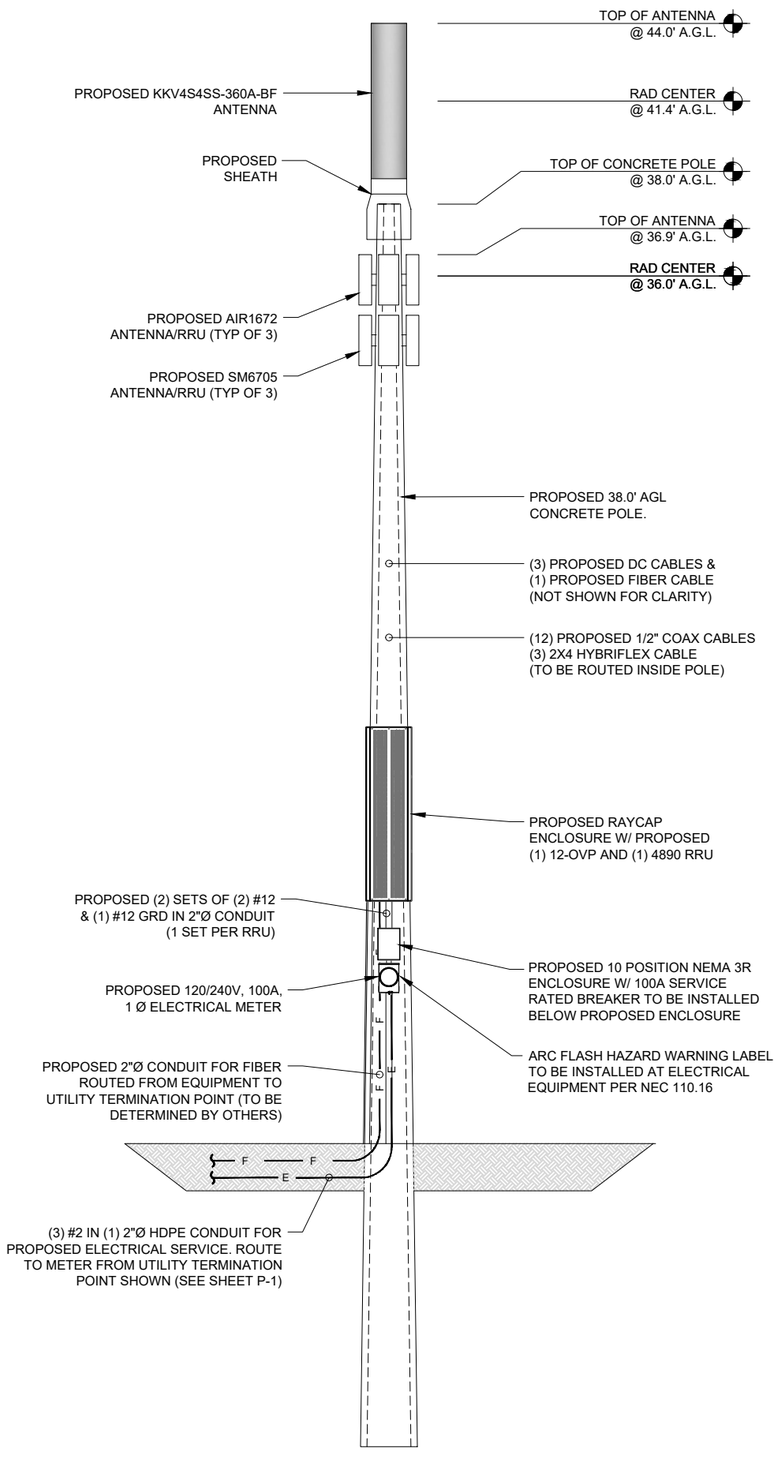
REV	DATE	DESCRIPTION
0	07/28/2025	FINAL CDS
1	07/31/2025	FINAL CDS
2	07/10/2026	FINAL CDS
3	07/29/2026	REVISED FINAL CDS

DRAWN BY:	RSB
CHECKED BY:	DJA

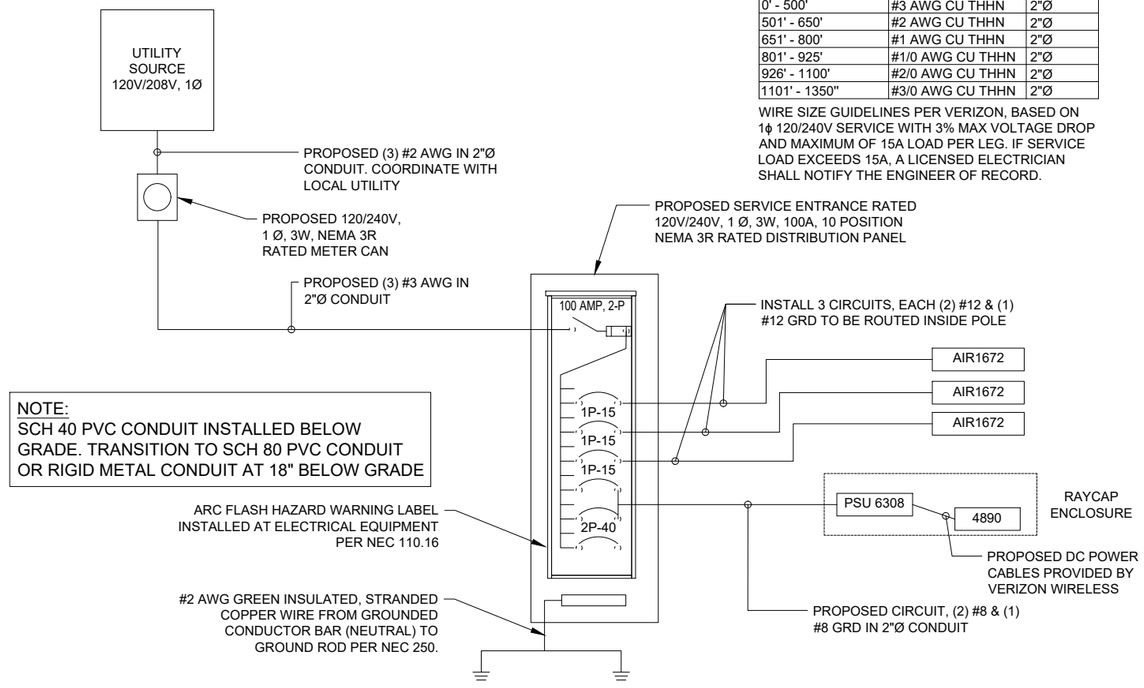
SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
ELECTRICAL NOTES

SHEET NUMBER
E-1



UTILITY ROUTING — NTS — 1



NOTE:
SCH 40 PVC CONDUIT INSTALLED BELOW GRADE. TRANSITION TO SCH 80 PVC CONDUIT OR RIGID METAL CONDUIT AT 18" BELOW GRADE

MINIMUM WIRE SIZE/DISTANCE

PRIMARY SERVICE FEEDER LENGTH	MINIMUM WIRE SIZE	CONDUIT SIZE
0' - 500'	#3 AWG CU THHN	2"Ø
501' - 650'	#2 AWG CU THHN	2"Ø
651' - 800'	#1 AWG CU THHN	2"Ø
801' - 925'	#1/0 AWG CU THHN	2"Ø
926' - 1100'	#2/0 AWG CU THHN	2"Ø
1101' - 1350"	#3/0 AWG CU THHN	2"Ø

WIRE SIZE GUIDELINES PER VERIZON, BASED ON 1ϕ 120/240V SERVICE WITH 3% MAX VOLTAGE DROP AND MAXIMUM OF 15A LOAD PER LEG. IF SERVICE LOAD EXCEEDS 15A, A LICENSED ELECTRICIAN SHALL NOTIFY THE ENGINEER OF RECORD.

ONE-LINE DIAGRAM — NTS — 2

120/240V, 1Ø,3W 100 AMP SERVICE ENTRANCE RATED PANEL (22 KAIC)

PANEL NAME		VERIZON WIRELESS	PANEL RATING				100 AMPS
LOCATION		ORANGE BLVD					120/240 VOLTS
PHASE		1	X	MCB	100	AMP	
WIRE		3					
CKT NO.	DESCRIPTION		KVA A	KVA B	AMP POLE	WIRE	GND
1	AIR1672		1.0	-	15/1	#12	#12
2	AIR1672		-	1.0	15/1	#12	#12
3	AIR1672		1.0	-	15/1	#12	#12
4	PSU 6308		-	2.0	40/2	#8	#8
5			2.0	-			
6	SPACE		-	-	-	-	-
7	SPACE		-	-	-	-	-
8	SPACE		-	-	-	-	-
9	SPACE		-	-	-	-	-
10	SPACE		-	-	-	-	-
	SUB TOTAL KVA (CONT)		4.0	3.0			
	SUB TOTAL KVA (NON-CONT)		0	0			
TOTAL KVA NON-CONT + 125% CONT			7.0				
TOTAL AMPS			29.2 AMPS				

ARC FLASH HAZARD WARNING LABEL INSTALLED AT ELECTRICAL EQUIPMENT PER NEC 110.16

PANEL SCHEDULE — NTS — 3

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NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
UTILITY ROUTING / ONE-LINE DIAGRAM / PANEL SCHEDULE

SHEET NUMBER
E-2

A - GENERAL

A1. INSTALLATION OF GROUNDING ELECTRODE SYSTEM SHALL COMPLY WITH ARTICLE 250 OF THE NATIONAL ELECTRIC CODE AND WITH ALL BUILDING CODES OF AUTHORITIES HAVING JURISDICTION.

A2. GROUNDING CONDUCTORS SHALL BE #2 AWG TINNED SOLID BARE COPPER BELOW AND ABOVE GRADE, UNLESS OTHERWISE NOTED AND SHALL BE ROUTED IN A DOWNWARD PATH TOWARDS GROUND BARS.

A3. GROUNDING CONDUCTORS SHALL BE KEPT AS SHORT AND DIRECT AS POSSIBLE WITH MINIMUM BEND RADIUS OF 12 INCHES.

A4. ALL BELOW GRADE CONNECTIONS SHALL BE CADWELD TYPE CONNECTIONS AND ALL CONNECTIONS TO EQUIPMENT AND GROUND BARS SHALL BE 2-HOLE BRONZE COMPRESSION CONNECTORS UNLESS OTHERWISE NOTED.

A5. CONTRACTOR SHALL INSTALL PROPOSED GROUNDING SYSTEM ER SPECIFICATIONS AND INTERCONNECT PROPOSED AND MS TO NAY EXISTING GROUNDING SYSTEMS AS REQUIRED BY NEPA 70 AND 780 (THIS APPLIES TO ELECTRICAL POWER DISTRIBUTION GROUNDING SYSTEM, LIGHTNING PROTECTION GROUNDING SYSTEM, COAX CABLE GROUNDING SYSTEM AND ANY OTHER EXISTING GROUNDING SYSTEMS).

A6. GROUNDING CONDUCTORS SHALL BE BONDED TO ANTENNA FRAMES, AND ANY SUPPORT FRAMES OR RACKS USING CADWELD OR MECHANICAL CONNECTIONS.

A7. CONTRACTOR SHALL PROVIDE LOCK WASHERS FOR ALL MECHANICAL CONNECTIONS FOR GROUND CONDUCTORS, STAINLESS STEEL HARDWARE SHALL BE USED THROUGHOUT.

A8. GROUNDING CONDUCTORS EMBEDDED IN CONCRETE OR PENETRATING WALLS AND FLOORS SHALL BE ENCASED IN PVC CONDUIT. NO METALLIC CONDUIT SHALL BE USED FOR GROUNDING CONDUCTORS UNLESS REQUIRED BY LOCAL CODES OR OTHERWISE INDICATED ON DRAWINGS. CONTRACTOR SHALL SEAL AROUND ALL CONDUIT PENETRATIONS TO PREVENT MOISTURE PENETRATION AND VERMIN INFESTATION.

A9. CONTRACTOR SHALL BOND GROUNDING SYSTEM VIA THE MASTER GROUND BAR TO ALL METAL OBJECTS WITHIN 12 FEET OF EQUIPMENT, CONDUIT AND CABLES.

A10. BONDING OF GROUNDED CONDUCTOR (NEUTRAL) AND GROUNDING CONDUCTOR SHALL BE AT SERVICE DISCONNECTING MEANS. BONDING JUMPER SHALL BE INSTALLED PER N.E.C. ARTICLE 250-28.

A11. CONTRACTOR SHALL VERIFY EXACT CONDUIT ROUTING FOR GROUNDING CONDUCTORS WHERE APPLICABLE.

A12. CONNECTIONS TO CGB SHALL BE ARRANGED IN THE FOLLOWING GROUPS:

- SURGE PRODUCERS (COAXIAL CABLE GROUND KITS, TELCO CABINET AND POWER PEDESTAL GROUND).
- SURGE ABSORBERS (GROUNDING ELECTRODE RING OR BUILDING STEEL).
- NON-SURGING OBJECTS (EGB GROUND IN BTS).

A13. DOUBLING OR STACKING OF ANY GROUNDING CONNECTIONS IS NOT ACCEPTABLE.

A14. ALL GROUND BARS SHALL BE INSTALLED WITH STAND OFF INSULATORS.

B - PREPARATION

B1. SURFACES: ALL CONNECTIONS SHALL BE MADE TO BARE METAL. ALL PAINTED SURFACES SHALL BE FIELD INSPECTED TO ENSURE PROPER CONTACT. ALL GALVANIZED SURFACES ON WHICH GALVANIZING HAS BEEN REMOVED BY CUTTING, DRILLING OR ANY OTHER OPERATION SHALL BE RE-GALVANIZED IN ACCORDANCE WITH ASTM A780 USING "ZINC RICH" COATING AS MANUFACTURED BY ZRC CHEMICAL PRODUCTS COMPANY (LOCATED IN QUINCY, MASSACHUSETTS), OR ACCEPTABLE EQUAL. NO WASHERS ARE ALLOWED BETWEEN ITEMS BEING GROUNDED. ALL CONNECTIONS ARE TO HAVE A NON-OXIDIZING AGENT ("COPPER SHIELD") APPLIED. NO FINGER PRINTS OR DISCOLORED COPPER SHALL BE PERMITTED.

B2. GROUND BAR: ALL COPPER GROUND BARS SHALL BE CLEANED, POLISHED AND A NON-OXIDIZING AGENT ("COPPER SHIELD") APPLIED. NO FINGER PRINTS OR DISCOLORED COPPER SHALL BE PERMITTED.

D - LAND BUILDS AND CO-LOCATES

D1. THE GROUND ELECTRODE SYSTEM SHALL CONSIST OF DRIVEN GROUND RODS UNIFORMLY SPACE AROUND THE EQUIPMENT FOUNDATION AND AROUND THE PERIMETER OF THE TOWER FOUNDATION. THE GROUND RODS SHALL BE $\frac{5}{8}$" X 10'-0" COPPER CLAD STEEL INTERCONNECTED WITH #2 SOLID TINNED BARE COPPER GROUND CONDUCTOR TO FORM A GROUND RING AT A DEPTH OF 30 INCHES BELOW THE SURFCE OF THE SOIL. A MINIMUM OF 1 FOOT AND A MAXIMUM OF 3 FEET CLEARANCES SHALL BE MAINTAINED FROM FOUNDATIONS. TOWER AND EQUIPMENT GROUND RINGS SHALL BE INTERCONNECTED WITH TWO GROUNDING CONDUCTORS OF EQUAL LENGTH AND MATERIALS.

D2. GROUND RODS SHALL BE BONDED TO GROUND RINGS AND INTERCONNECTING CONDUCTORS AT EQUAL INTERVALS OF APPROXIMATELY 10 FEET.

D3. GROUND BARS SHALL BE BONDED TO GROUND RING WITH SINGLE GROUNDING CONDUCTOR.

D4. BONDS TO ANTENNA MASTS. FENCE POSTS, WAVEGUIDE BRIDGE, TOWER STEEL (UNLESS PROHIBITED Y TOWER MANUFACTURER) AND THOSE BELOW GRADE SHALL BE EXOTHERMIC TYPE (CADWELD). ALL OTHER BONDS SHALL BE BRONZE 2-HOLE COMPRESSION FITTINGS UNLESS OTHERWISE NOTED.

D5. GROUNDING CONDUCTORS MAKING A TRANSITION FROM ABOVE TO BELOW GRADE SHALL BE INSULATED FROM EARTH CONTACT BY PASSING THROUGH PVC CONDUIT. THE CONDUIT SHALL EXTEND AT LEAST 6 INCHES ABOVE AND 12 INCHES BELOW GRADE LEVEL.

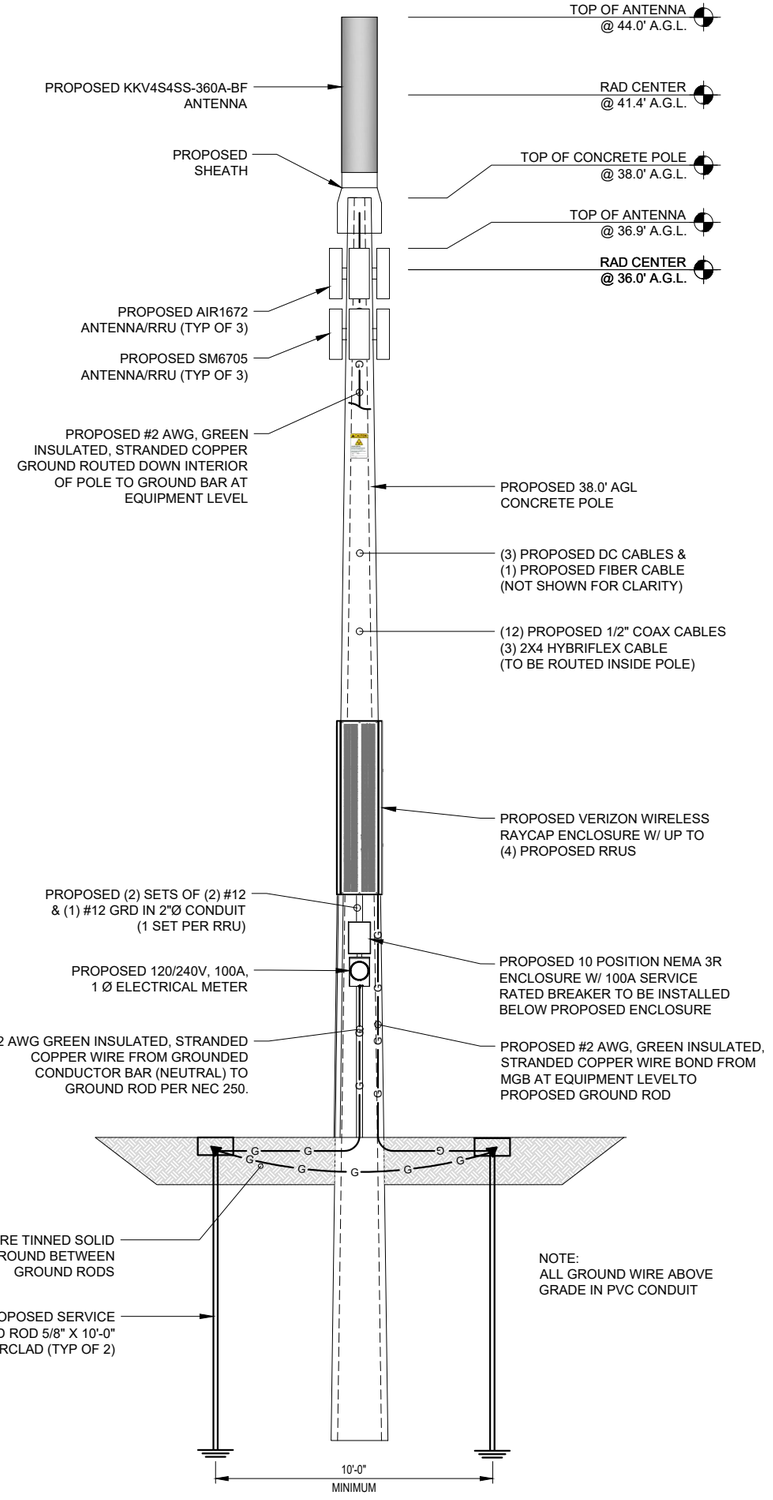
T - GROUNDING REQUIREMENTS

T1. CONTRACTOR SHALL INSPECT AND TEST ANY PROPOSED OR EXISTING VERIZON WIRELESS GROUNDING SYSTEM WITH A BIDDLE-MEGGER TESTER UTILIZING THE FALL OF POTENTIAL METHOD AND CONTACT CONSTRUCTION MANAGER IF RESISTANCE EXCEEDS 5 OHMS AND SHALL FIELD MODIFY GROUNDING SYSTEM AS NECESSARY TO ACHIEVE COMPLIANCE. TEST RESULTS AND CONCLUSIONS SHALL BE RECORDED FOR PROJECT CLOSE-OUT DOCUMENTATION.

T2. COAX CABLE OUTER CONDUCTORS (SHIELDS) SHALL BE GROUNDED USING COAX GROUNDING KITS AT A MINIMUM OF TWO POINTS, INCLUDING AT ANTENNA AND AT MASTER GROUND BAR. THE COAXIAL CABLE SHALL NOT EXCEED 100 FEET BETWEEN GROUNDING KITS.

GROUNDING NOTES

NTS | 1



GROUNDING PLAN

NTS | 2

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DRAWN BY: RSB
CHECKED BY: DJA

SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

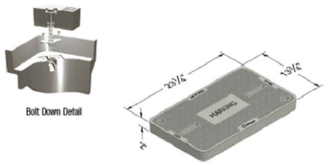
SHEET TITLE
GROUNDING PLAN & NOTES

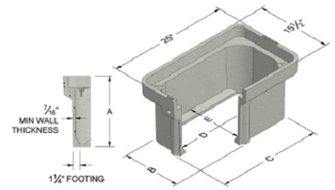
SHEET NUMBER
E-3

NOTES:

1. ALL PULL BOXES, HAND HOLES, ETC. IN RIGHT-OF-WAY ARE TO BE A MINIMUM OF TIER 15 (15K DESIGN LOAD/22.5K TEST LOAD) TRAFFIC BEARING LOCATIONS THAT ARE SUBJECT TO OCCASIONAL TRAFFIC. PULL BOXES, HAND HOLES, ETC. IN THE ROADWAY (DELIBERATE VEHICULAR TRAFFIC APPLICATIONS) ARE TO BE A MINIMUM OF TIER 20.

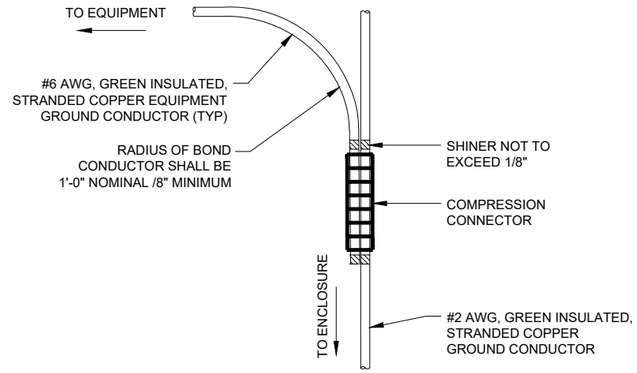
2. ALL UTILITY STRUCTURES INSTALLED BELOW GRADE, OF ANY TYPE, IN THE RIGHT-OF-WAY ARE REQUIRED TO HAVE TRAFFIC BEARING TOPS. THIS INCLUDES ALL VALVE BOXES, METER BOXES, HAND HOLES, SPLICE BOXES, STORM GRATES, MANHOLE TOPS, TRAFFIC BOXES, ETC. THIS REQUIREMENT APPLIES TO STRUCTURES WITHIN THE SIDEWALKS, GRASSED AREAS AND/OR PAVEMENT.



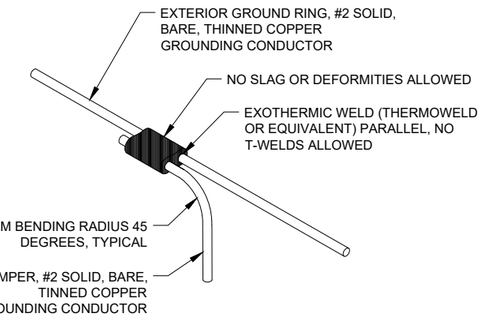


	A	B	C	D	E
1324-12	12	13-1/2	23	20-7/8	11-3/8
1324-18	18	13-3/8	22-7/8	20-5/8	11-1/8
1324-24	24	13-1/4	22-3/4	20-3/8	10-7/8

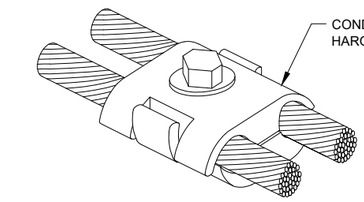
PULL BOX MODEL #EC-HSERIES 1324 NTS 1



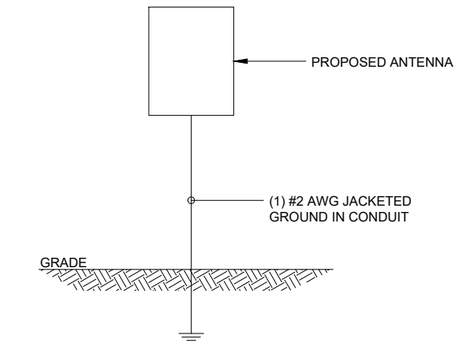
DIRECTIONAL SPLICE DETAIL NTS 2



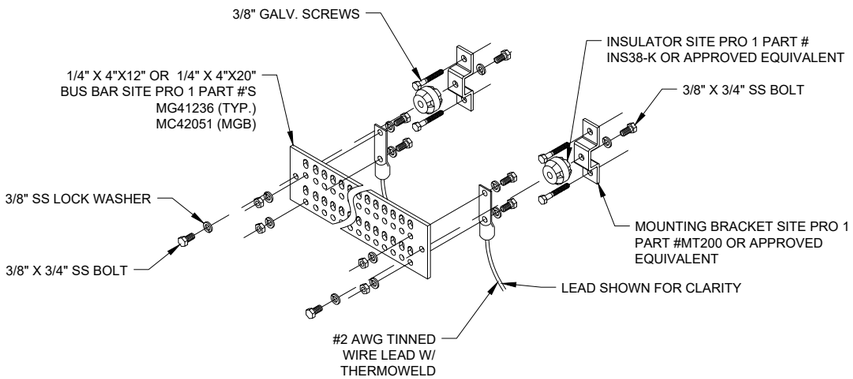
WELD CONNECTION DETAIL NTS 3



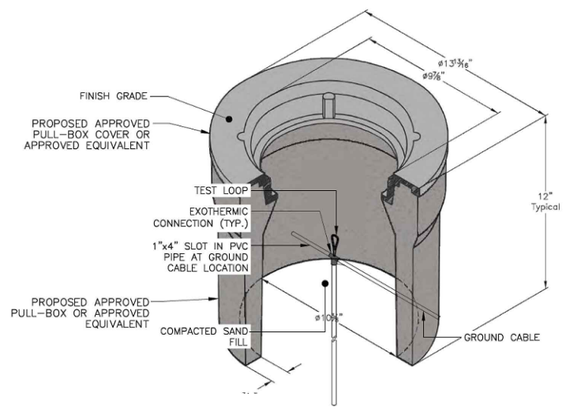
CONDUCTOR CABLE CONNECTION ISOMETRIC NTS 4



ANTENNA GROUNDING DIAGRAM NTS 5



TYPICAL GROUND BAR DETAIL NTS 6

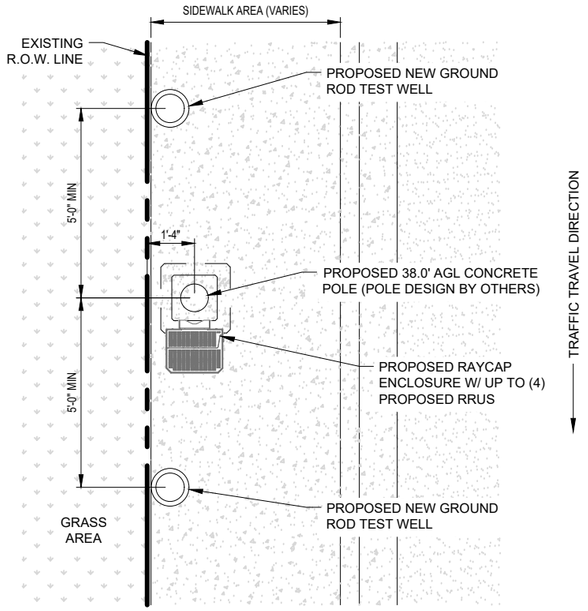


NOTES:

1. CONTRACTOR SHALL PROVIDE PRE-CAST CONCRETE INSPECTION WELL WITH CAST IRON TRAFFIC RATED LID WHEN WELL WILL BE IN AN AREA WHERE THEY CAN BE DAMAGED.

2. ALL WORK SHALL CONFORM TO THE LOCAL BUILDING CODES. DEPTH MAY VARY.

GROUND WELL DETAIL NTS 7



TYPICAL GROUND WELL PLAN NTS 8

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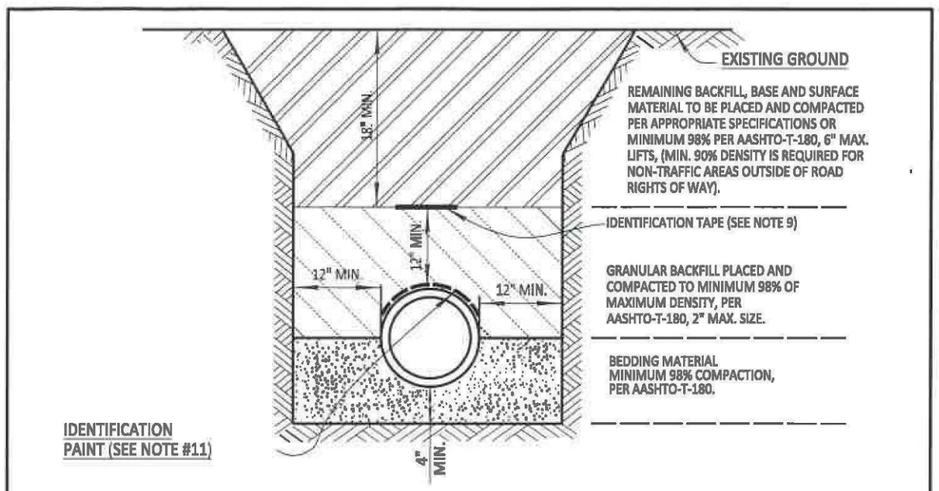
SHEET TITLE
GROUNDING DETAILS

SHEET NUMBER
E-4



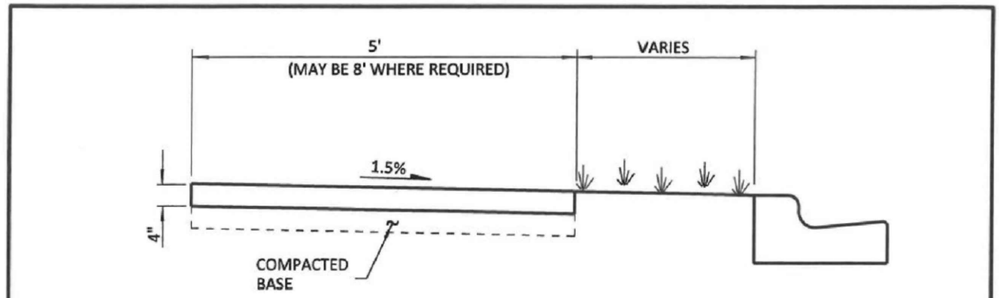
NOTES:

1. BEDDING SHALL CONSIST OF IN-SITU GRANULAR MATERIAL OR WASHED AND GRADED LIMEROCK 3/8" - 7/8" SIZING WITH EQUAL OR GREATER STRUCTURAL ADEQUACY AS EXISTING. UNSUITABLE IN-SITU MATERIALS SUCH AS MUCK, DEBRIS AND LARGER ROCKS SHALL BE REMOVED.
2. THE PIPE SHALL BE FULLY SUPPORTED FOR ITS ENTIRE LENGTH WITH APPROPRIATE COMPACTION UNDER THE PIPE HAUNCHES.
3. THE PIPE SHALL BE PLACED IN A DRY TRENCH.
4. BACKFILL SHALL BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK AND DEBRIS.
5. DENSITY TESTS SHALL BE TAKEN IN 1 FOOT LIFTS ABOVE THE PIPE AT INTERVALS OF 400' MAXIMUM, (MINIMUM 1 SET) OR AS DIRECTED BY THE CONSTRUCTION COORDINATION DIVISION. RESULTS SHALL BE SUBMITTED TO CONSTRUCTION COORDINATION AS PART OF THEIR FIELD REVIEW.
6. THE PERMITTEE/DEVELOPER/CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH ALL TRENCH SAFETY LAWS AND REGULATIONS.
7. SEE SEPARATE DETAIL FOR PAVED AREAS (OPEN CUT FOR THOROUGHFARE AND NON-THOROUGHFARE ROADS).
8. THE AFFECTED AREA SHALL BE RESTORED TO EQUAL OR BETTER CONDITION OR AS SPECIFIED IN PERMIT/CONTRACT DOCUMENTS.
9. APPROVED MAGNETIC TAPE IS REQUIRED FOR ALL MAIN PRESSURE PIPES AND CONDUIT IN THE COUNTY'S RIGHT-OF-WAY. INSTALL TAPE 18" BELOW FINISHED GRADE.
10. ROOT BARRIER IS REQUIRED FOR APPROVED PIPE INSTALLATION CLOSER THAN 10 FEET FROM AN EXISTING TREE. SEE SEPARATE DETAIL FOR ROOT BARRIER.
11. CONTINUOUS 4" WIDE PAINT STRIPING IS REQUIRED FOR DIP/PCCP WATER MAINS (BLUE), DIP SANITARY FORCE MAINS (GREEN),DIP RECLAIMED WATER MAINS (PURPLE), GAS MAINS (YELLOW), OR AS REQUIRED BY THE APWA.
12. PERMANENT ABOVE GROUND UTILITY MARKER SHALL BE INSTALLED IF REQUIRED.

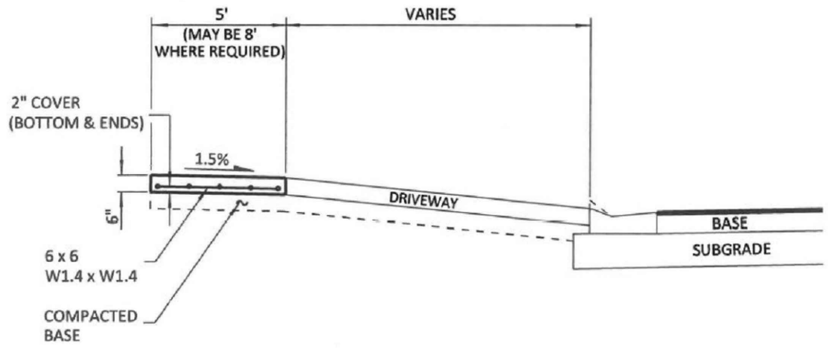
FILEPATH: P:/DGN/ENG_SER/LAND DEVELOPMENT STANDARDS/1.DGN

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				TYPICAL TRENCH DETAIL (NON-PAVED AREAS)	DRAWING NO.
DRAWN BY:	DATE:	REVISED BY:	DATE:		
K.L.	05/23/90	J.M.K.	02/01/2018	APPROVED: EFFECTIVE: 4/27/18	1
				COUNTY ENGINEER OR DESIGNEE	

PALM BEACH COUNTY TRENCH DETAIL NTS 1



STANDARD SECTION



DRIVEWAYS (RESIDENTIAL AND NON-RESIDENTIAL AREAS)

NOTES:

1. SIDEWALKS TO BE PORTLAND CEMENT CONCRETE, MIN. 2500 P.S.I. @ 28 DAYS.
2. BASE TO BE A MINIMUM 4 INCHES OF CLEAN SAND OR SANDY LOAM, FULLY COMPACTED, FULL WIDTH.
3. SIDEWALKS TO BE BROOM FINISHED WITH EVEN, DUSTLESS SURFACE.
4. MAXIMUM LONGITUDINAL SLOPE IS 1.0%
5. SIDEWALK THICKNESS TO BE 6 INCHES MINIMUM IN ALL AREAS SUBJECT TO VEHICULAR TRAFFIC.

FILEPATH: P:/DGN/ENG SER/LAND DEVELOPMENT STANDARDS/DWF FORMAT/400.1A

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				PATHWAY: CONCRETE SIDEWALK	DRAWING NO.
DRAWN BY:	DATE:	REVISED BY:	DATE:		
K.L.	05/23/90	J.M.K.	02/01/2018	APPROVED: EFFECTIVE: 2/9/18	400.1
				COUNTY ENGINEER OR DESIGNEE	

PALM BEACH COUNTY CONCRETE SIDEWALK DETAIL - PBC 400.1 NTS 2

verizon
4700 EXCHANGE COURT, SUITE 100
BOCA RATON, FLORIDA 33431

smartlink
10 Church Circle
Annapolis, MD 21401
410-263-5465

HOLSTON
HOLSTON DEVELOPMENT GROUP, LLC
1241 Volunteer Pkwy, Suite 100
Bristol, TN 37620
(423) 212-5009

DEBORAH J ANDROVICH
LICENSE
No. 93960
STATE OF FLORIDA
PROFESSIONAL ENGINEER

REV	DATE	DESCRIPTION
0	07/28/2025	FINAL CDS
1	07/31/2025	FINAL CDS
2	07/10/2026	FINAL CDS
3	07/29/2026	REVISED FINAL CDS

DRAWN BY: RSB
CHECKED BY: DJA

SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
PALM BEACH COUNTY DETAILS

SHEET NUMBER
E-5

July 28, 2025

VERIZON
7701 E TELECOM PKWY
TEMPLE TERRACE , FP 33637

Re: Available Fault Current for Seminole PNW Orange

Dear VERIZON :

Thank you for contacting FPL about the available fault current at Seminole PNW Orange. Based on the plans you have provided dated July 28, 2025, the maximum available fault current at the transformer secondary terminals is estimated to be 21110 symmetrical amperes at 120/240 volts. The protective device on the line side of the transformer currently in place or to be installed and serving your property located at the subject location is a 4 amp type KS fuse. The primary service voltage is 7.6kV L-G. This calculated symmetrical fault current is not intended for use as the basis for motor starting calculations and does not include:

- Consideration for any motor contribution or
- Fault current asymmetry.

The FPL equipment currently serving or planned to serve your facility may change over time as a result of any number of factors, including but not limited to transformer replacements due to load growth, electrical grid changes or emergencies. As a result, although we are providing you with this information for the sole purpose of assisting you in the completion of your study, you and your client should not design, install or operate your system in reliance upon any expectation that the specific size and type of equipment currently in place will remain so. If and when the size and type of the equipment changes, our employees are not always in a position to immediately notify customers.

As the construction project progresses, any questions or information you may need can be communicated through me. I have enclosed my business card for easy reference and look forward to hearing from you in the near future.

Sincerely,

John Ryan

JOHN RYAN
Distribution Engineer

1

verizon
4700 EXCHANGE COURT, SUITE 100
BOCA RATON, FLORIDA 33431

smartlink
10 Church Circle
Annapolis, MD 21401
410-263-5465

HOLSTON
HOLSTON DEVELOPMENT GROUP, LLC
1241 Volunteer Pkwy, Suite 100
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LICENSE
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3	07/29/2026	REVISED FINAL CDS

DRAWN BY: RSB
CHECKED BY: DJA

SITE NAME:
SEMINOLE PNW ORANGE E
SITE ADDRESS:
NORTH RIGHT-OF-WAY OF ORANGE BLVD
LOXAHATCHEE, FL 33470
PALM BEACH COUNTY

SHEET TITLE
GROUND FAULT LETTER

SHEET NUMBER
E-6

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Engineering, J Foy, P.E. and Daniel Rey, P.E.
Date:	August 19, 2026
Subject:	SP-0672 Comcast DB Key Lime

Background:
This special permit is to install 87’ of underground cable across Key Lime Blvd to service 14365 Key Lime Blvd, as shown on 6 sheets titled “14365 Key Lime Blvd” dated 06/05/26.

Recommendation:
Motion to approve SP-0672 with conditions and attachments.

Fiscal Impact:
There are no fiscal impacts as the permittee is responsible for payment of permit review and construction observation costs incurred by the District.

SPECIAL PERMIT No. SP-0672

THIS PERMIT, granted this 19th day of August 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to Comcast, hereinafter referred to as the "Permittee", is a non-exclusive permit to install 87' of underground cable across Key Lime Blvd to service 14365 Key Lime Blvd, as shown on 6 sheets titled "14365 Key Lime Blvd" dated 06/05/26, attached hereto and made a part thereof.

W I T N E S S E T H:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the Executive Director upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____

President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

PERMIT INFORMATION

OWNER

Comcast

C/O Kyle Chamblee	615-956-9873
Name	Business Phone
1401 Northpoint Pkwy	kchamblee@truenetcommunications.com
Address	Other
West Palm Beach, FL 33407	
City, State, Zip Code	

ATTORNEY

Name	Business Phone
Address	Other
City, State, Zip Code	

ENGINEER

Name	Business Phone
Address	Other
City, State, Zip Code	

OTHER REPRESENTATIVE/PROFESSIONAL

Name	Business Phone
Address	Other
City, State, Zip Code	

GENERAL CONDITIONS

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on "Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations".

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement

actions of any kind, and all costs and expenses incurred in connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

   a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

   b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or

operating entity. Further, such successor, assign or operating entity shall be obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

   Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate
   or a combined single limit of $1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted
   $1,000,000 Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 Each Person
   $1,000,000 Each Occurrence

2. Property Damage:
   $ 500,000 Each Occurrence
   or a combined single limit of $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

1. Bodily Injury: Each Occurrence
   $1,000,000

2. Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).

LOCATION MAP N.T.S.



NOTES

1 - CONTRACTOR SHALL CONTACT PALM BEACH COUNTY TRAFFIC OPERATIONS AT 561-233-3900 FORTY-EIGHT (48) HOURS PRIOR TO CONSTRUCTION IF WORK IS BEING DONE WITHIN 10 FEET OF ANY SIGNAL EQUIPMENT.

2 - DAMAGE TO LOOPS OR ANY SIGNAL EQUIPMENT CAUSED BY THE CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.

3 - NO EXCAVATION AROUND PALM BEACH COUNTY SIGNAL POLES WITHIN A 6 FOOT RADIUS FROM THE CENTER OF THE POLE AND 6 FEET AROUND THE GUY WIRE ANCHOR ROD. NO EXCAVATION BETWEEN PBC SIGNAL POLES AND SUPPORTING GUY WIRE ANCHOR ROD. PLEASE SEE PALM BEACH COUNTY TRAFFIC SIGNAL INSTALLATION STANDARDS AND DETAILS 2022 DRAWING T-5.4.

ROAD & BRIDGE DIVISION NOTES

* ANY AND ALL PB COUNTY STORM DRAIN / SIDEWALK / PATHWAY / C&G / ADA AND OR ADDITIONAL ROADWAY THAT IS

AFFECTED BY THE PROPOSED CONSTRUCTION MUST BE RESTORED TO LIKE OR BETTER THAN LIKE CONDITION TO INCLUDE ALL APPLICABLE FDOT / PB COUNTY DETAILS AND SPECIFICATIONS (APPLICABLE THOROUGHFARE / NON-THOROUGHFARE).

* SIDEWALK AFFECTED TO INCLUDE ONE FLAG ON EITHER SIDE OF THE DISTURBED AREA. SIDEWALKS WILL BE RESTORED BY REPLACING: TWO FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED AT A CONTROL JOINT AND THREE FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED BETWEEN CONTROL JOINTS. NO PARTIAL JOINTS ACCEPTED. (PER SITUATION)

* ROADWAY LANES AFFECTED WILL REQUIRE THE AFFECTED LANES AND/OR ADDITIONAL LANES BE RESTORED TO LIKE OR BETTER THAN LIKE CONDITION AND TO EQUAL DIMENSIONS AS THE ADJACENT LANES (EOP TO EOP).

* ALL AFFECTED ROADWAYS ARE TO BE RESTORED FROM EOP TO EOP, LANE WIDTH MIN. AND 50 FT IN EITHER DIRECTION

(THOROUGHFARE) AND 25FT MIN. RESTORATION (NON-THOROUGHFARE).

* MILL AND PAVE TRANSITION AREA IN PALM BEACH COUNTY R/W, **(KEY LIME BLVD)** WILL BE REQUIRED TO

INCLUDE THE INTERSECTION IN ITS ENTIRETY, (25 FT IN ALL DIRECTIONS).

* FLOW ABLE FILL IS NOT AN APPROVED WEAR COURSE IN PB COUNTY. PBC THOROUGHFARE ROAD RESTORATION DETAIL / LANE WIDTH NEEDS TO REFLECT A MIN. 50' OUTSIDE THE PC IN ALL DIRECTIONS.

STATE OF FLORIDA
INDIAN TRAIL IMPROVEMENT DISTRICT

PROJECT: **14365 KEY LIME BLVD**

SHEET INDEX

NO.	DESCRIPTION
01 OF 04	COVER SHEET
02 OF 04	PLAN VIEW
03 OF 04	CROSS SECTIONS
04 OF 04	PHOTOS

FOOTAGE DATA PERMIT

JOB DESCRIPTION	FTG
DIRECTIONAL BORE	87'
TRENCH	--
TOTAL FTG	87'

LINETYPES

- GUARD RAIL
- GAS
- POWER
- U/G CATV
- STLT — STREET LIGHT
- SD — STORM DRAIN
- DITCH LINE
- SWR — SEWER
- TELE — TELEPHONE
- TRAFFIC SIGNAL
- W — WATER
- FOC — MISC U/G UTILITY
- PROPOSED U/G CATV
- PROPOSED AERIAL FIBER
- PROPOSED AERIAL CATV
- C/L — CENTERLINE
- E/P — EDGE OF PAVEMENT
- B/C — BACK OF CURB
- R/W — RIGHT OF WAY

SYMBOLS

- LIGHT POLE
- POWER TRANSFORMER POLE
- JOINT USE TRANSFORMER POLE
- PHONE POLE
- CATV POLE
- STEEL POLE
- CONCRETE POLE
- JOINT USE POLE
- RISER
- ANCHOR
- OVERHEAD GUY
- CATV FIBER VAULT
- ELECTRIC VAULT
- TRAFFIC SIGNAL POLE
- TRAFFIC SIGNAL BOX
- STORM DRAIN
- PEDESTAL

ABBREVIATIONS

- C/L — CENTERLINE
- EOP — EDGE OF PAVEMENT
- PL — PROPERTY LINE
- R/W — RIGHT OF WAY

GENERAL NOTES:

- UTILITIES MUST BE FIELD VERIFIED VIA SOFT DIG AND CONTRACTOR TO FIELD ADJUST ACTUAL LOCATION OF THE PROPOSED WORK TO MEET ABOVE CLEARANCE REQUIREMENTS.
- COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 4 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING UTILITIES (WALL TO WALL) AND A MINIMUM OF 12 INCHES OF VERTICAL CLEARANCE.
- ALL WORK AREAS WILL BE RESTORED TO ORIGINAL STATE WITHIN 7 DAYS OF JOB COMPLETION.
- PROVIDE 48HR NOTICE BEFORE COMMENCING WORK IN THE RIGHT OF WAY.

NOTE:

1. ALL SIDEWALK WORK MUST COMPLY WITH ADA TITLE II.
2. SIDEWALK WITHIN LIMITS OF THE PROJECT MUST BE ACCESSIBLE AND ADA COMPLIANT.
3. ANY DAMAGED SIDEWALKS SHALL BE REPLACED. REPLACE COMPLETE CONCRETE FLAGS, FROM JOINT TO JOINT, NO PATCHING IS PERMITTED. SIDEWALKS TO BE INSTALLED IN COMPLIANCE WITH ADA AND PUBLIC WORK MANUAL.
4. MINIMUM SIDEWALK CLEAR PEDESTRIAN ACCESS ROUTE (PAR) IS 48" WIDE.
5. THE MAXIMUM CROSS-SLOPE FOR NEW SIDEWALK AND PEDESTRIAN ACCESS ROUTE (PAR) IS 2%.
6. AVOID PLACING PULL BOXES, MANHOLES, ETC. IN THE SIDEWALK, OTHERWISE ALL LIDS SURFACE ON THE SIDEWALK MUST BE FLUSH AND ADA COMPLAINT.

NOTES AND SPECIFICATIONS
(WHEN APPLICABLE)

– SAW CUT AND REMOVE EXISTING ASPHALT PAVEMENT FOR DUCTBANK INSTALLATION. BACKFILL, RESTORE AND REPAVE AS PER PERMITTING SPECIFICATIONS GOVERNMENT AGENCY.

– PLACE FLUSH MOUNTED CONCRETE VAULTS IN SIDEWALK AT LOCATIONS NOTED.

– ALL TRENCHES SHALL BE BACKFILLED AND TAMPED IN 6" LAYERS AS PER PERMITTING SPECIFICATIONS GOVERNMENT AGENCY.

– REPLACE TO EXPANSION JOINTS WHEN RESTORING CONCRETE SIDEWALKS.

– MINIMUM CLEARANCE FROM DUCTBANK TO CROSSING OTHER UTILITIES IS TO BE 12".

– MINIMUM CLEARANCE FROM DUCTBANK TO PARALLELING OTHER UTILITIES IS TO BE 4'.

– PLACE MARKER TAPE 18" ABOVE DUCTBANK THROUGHOUT ROUTE.

– HAND TRENCHING IS REQUIRED WHERE DUCTBANK CROSSES OTHER UTILITIES. SUPPORT EXISTING UTILITIES EXPOSED DURING EXCAVATION TO PREVENT DAMAGE DUE TO SAGGING AND DISTORTION.

– INFORMATION SHOWN ON DRAWINGS REGARDING THE PRESENCE, CHARACTER AND LOCATION OF EXISTING UTILITIES IS A SCHEMATIC REPRESENTATION TAKEN FROM THE BEST AVAILABLE INFORMATION. THERE IS NO CERTAINTY OF THE ACCURACY OF THIS INFORMATION. UTILITIES AND STRUCTURES NOT SHOWN MAY BE ENCOUNTERED.

– NO CONSTRUCTION SHALL COMMENCE PRIOR TO THE LOCATION OF ALL UNDERGROUND UTILITIES. UTILITY LOCATION SERVICE: 1–800–432–4770.

– THIS NOTES APPLY TO ALL PERMITS IN THIS SET.

– ALL OPEN ASPHALT CUTS SHALL BE RESTORED TO PERMITTING AUTHORITY "MINIMUM STANDARDS" WHEN APPLICABLE.

– EXACT LOCATION OF TRENCH MAY VARY DUE TO THE LOCATION OF EXISTING UTILITIES AND OTHER HAZARDS.

– NO OPEN TRENCH TO LEFT OVERNIGHT, UNLESS THERE IS A UTILITY DAMAGED, IN THAT CASE CONTRACTOR SHALL PLACE A SAFETY NETTING AROUND OPEN TRENCH.

811 **Know what's below Call before you dig**

NOTE:
LOCATIONS, ELEVATIONS AND DIMENSIONS OF EXISTING UTILITIES, STRUCTURES AND OTHER SITE FEATURES SHOWN ON THE DRAWINGS ARE BASED ON LIMITED INVESTIGATION TECHNIQUES AND SHOULD BE CONSIDERED APROXIMATE ONLY. PLEASE CONTACT SUNSHINE STATE ONE-CALL AT 1-800-432-4770

TWP : 43	RNG : 40	SEC : 33

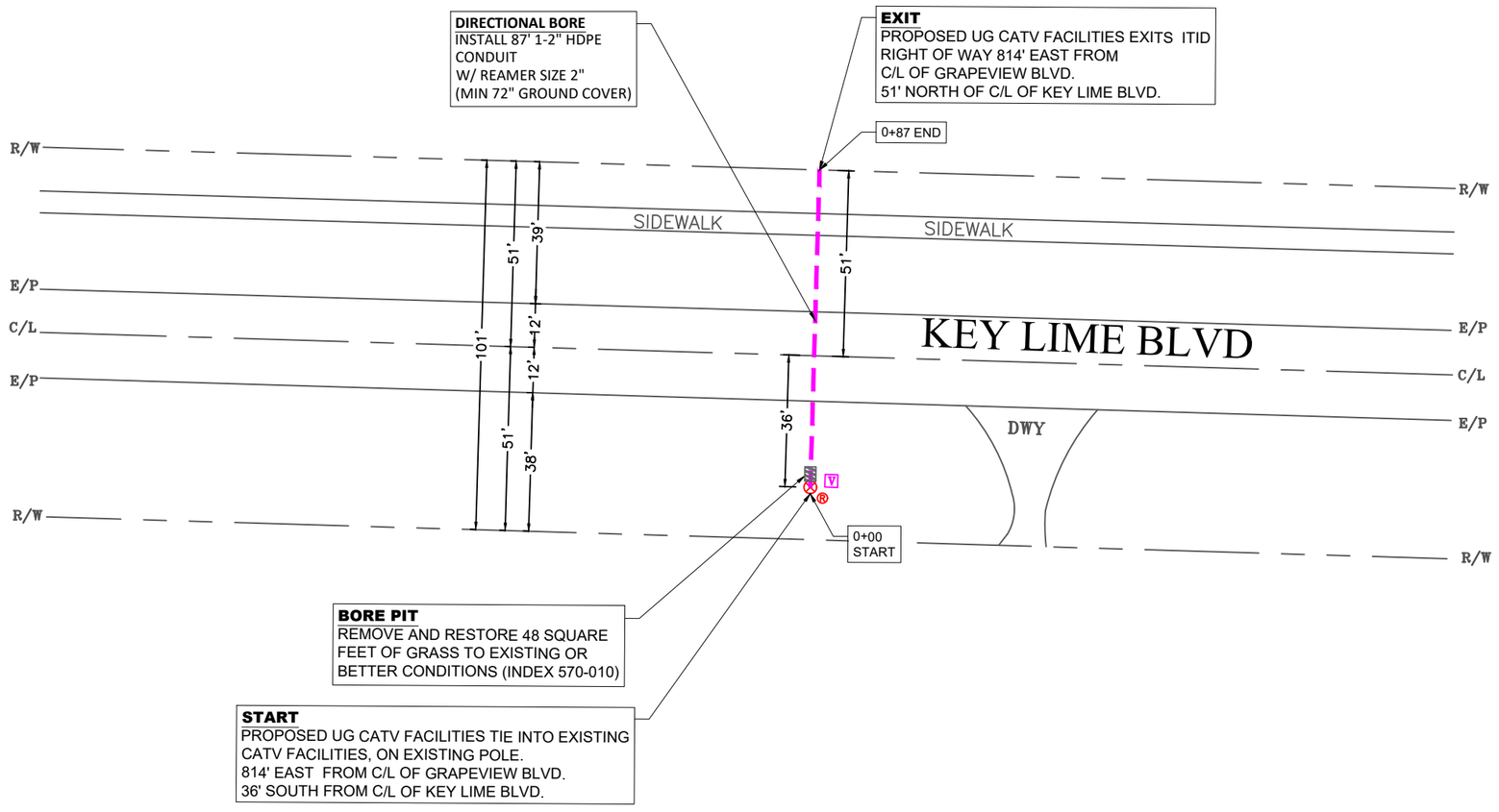
PLAT BOOK : N/A	PAGE : N/A

COMCAST
PROPRIETARY AND CONFIDENTIAL

UNDERGROUND CABLE CONSTRUCTION
COVER SHEET

SCALE : NTS	
DATE : 6/5/2026	
DRAWING : AP	
TRACKING # : SC	
JB0002598667	
SHEET NUMBER: 01 OF 04	
LOCATION: 14365 KEY LIME BLVD	
PERMITTING AGENCY: ITID	
PROJECT: ----	

N



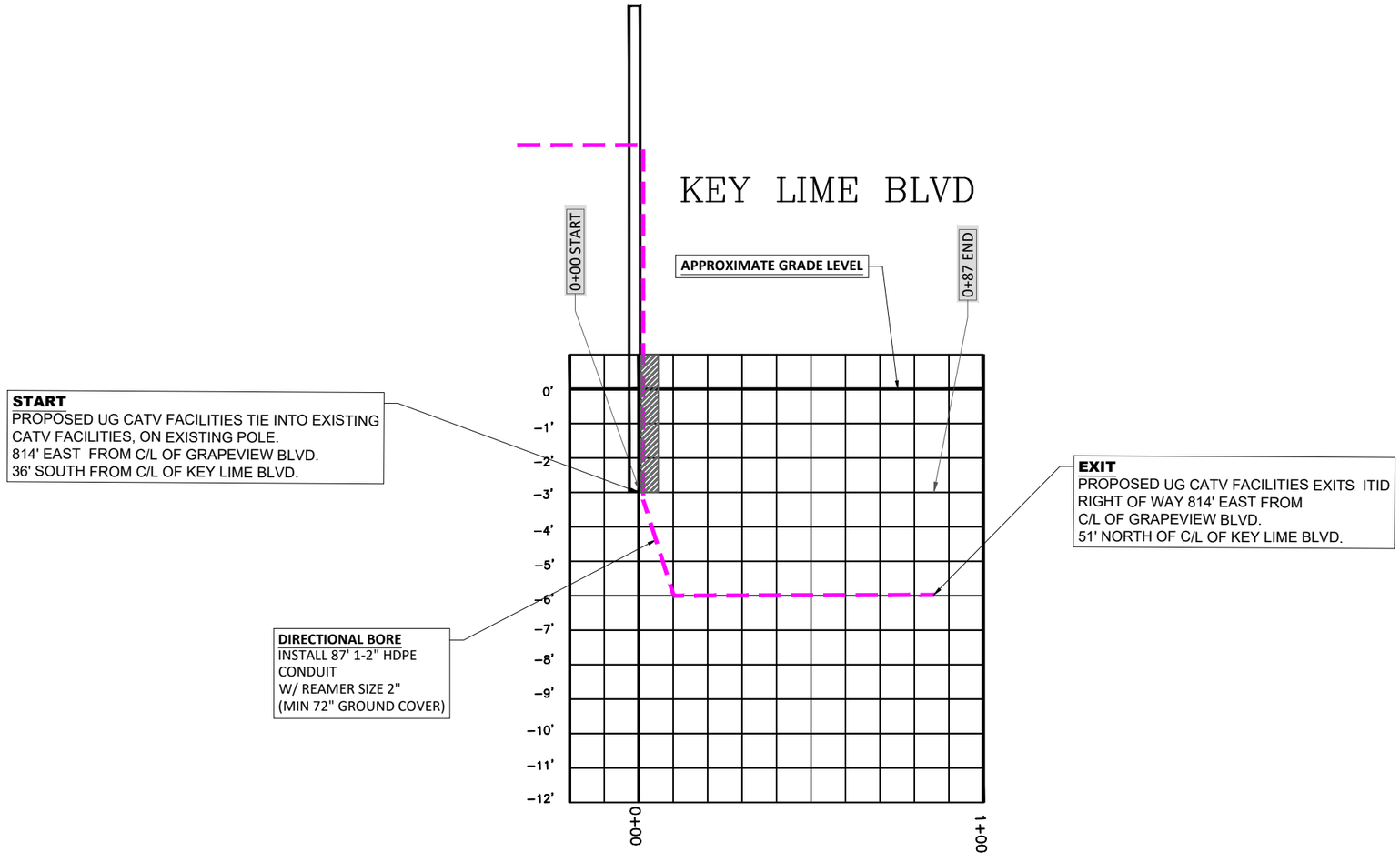
COMCAST
PROPRIETARY AND CONFIDENTIAL

UNDERGROUND CABLE CONSTRUCTION

PLAN VIEW

SCALE : 1"=40'	SHEET NUMBER: 02 OF 04
DATE : 6/5/2026	LOCATION: 14365 KEY LIME BLVD
DRAWING : AP	PERMITTING AGENCY: ITID
TRACKING # : SC	PROJECT: ----
JB0002598667	

N



START
PROPOSED UG CATV FACILITIES TIE INTO EXISTING CATV FACILITIES, ON EXISTING POLE.
814' EAST FROM C/L OF GRAPEVIEW BLVD.
36' SOUTH FROM C/L OF KEY LIME BLVD.

EXIT
PROPOSED UG CATV FACILITIES EXITS ITID RIGHT OF WAY 814' EAST FROM C/L OF GRAPEVIEW BLVD.
51' NORTH OF C/L OF KEY LIME BLVD.

DIRECTIONAL BORE
INSTALL 87' 1-2" HDPE CONDUIT
W/ REAMER SIZE 2"
(MIN 72" GROUND COVER)

HORIZONTAL SCALE 1"=40'
VERTICAL SCALE 1"=4'

COMCAST
PROPRIETARY AND CONFIDENTIAL

UNDERGROUND CABLE CONSTRUCTION

PROFILE

SCALE : 1"=40'	SHEET NUMBER 03 OF 04
DATE : 6/5/2026	LOCATION: 14365 KEY LIME BLVD
DRAWING : AP	PERMITTING AGENCY: ITID
TRACKING # : SC	PROJECT: ----
JB0002598667	

N







COMCAST
PROPRIETARY AND CONFIDENTIAL

UNDERGROUND CABLE CONSTRUCTION

PHOTOS

SCALE : NTS	SHEET NUMBER 04 OF 04
DATE : 6/5/2026	LOCATION: 14365 KEY LIME BLVD
DRAWING : AP	PERMITTING AGENCY: ITID
TRACKING # : SC	PROJECT: ----
JB0002598667	

N

NOTE:

1. This Index applies to Two-Lane, Two-Way and Multilane Roadways, including Medians of divided roadways, with work on the shoulder.

2. L = Taper Length
   X = Work Zone Sign Spacing
   B = Buffer Length
   See Index 102-600 for "L", "X", "B", and channelizing device spacing values.

3. Where work activities are between 2' and 15' from the edge of traveled way, the Engineer may omit signs and channelizing devices for work operations 60 minutes or less.

4. When four or more work vehicles enter the through traffic lanes in a one hour period (excluding establishing and terminating the work area), use a flagger or lane closure to accommodate work vehicle ingress and egress.

5. For work less than 2' from the traveled way and work zone speed is greater than 45 MPH, use a lane closure.

6. The "Speeding Fines Doubled When Workers Present" signs (TTC-011A-25) and "End Road Work" Signs (G20-2) along with the associated work zone sign spacing distances may be omitted when the work operation is in place for 24 hours or less.

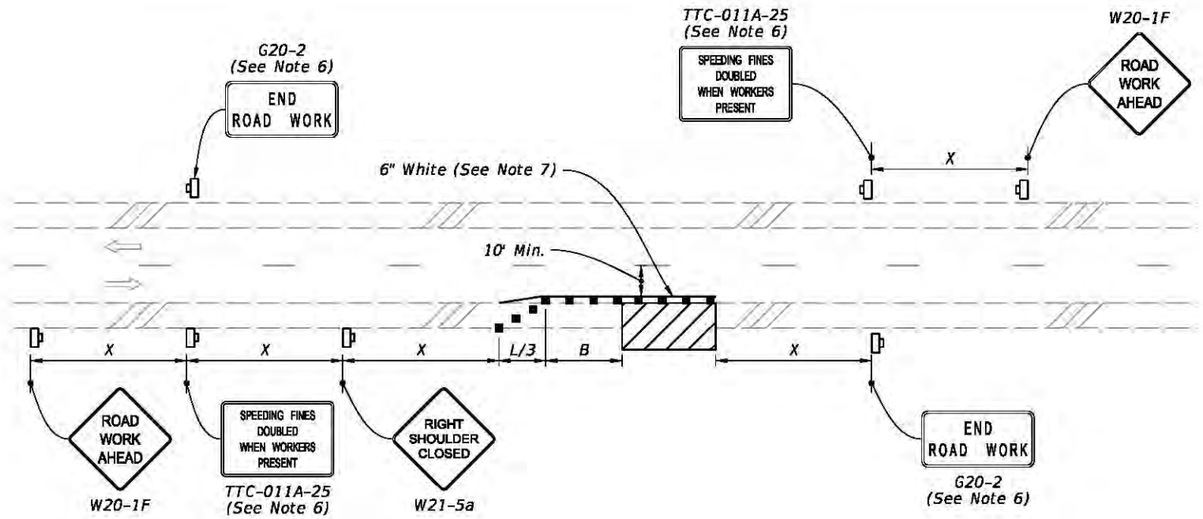
7. Temporary pavement markings may be omitted when the work operation is in place for 3 days or less.

8. Omit "Shoulder Closed" signs (W21-5a) along with associated work zone sign spacing distances for work on the median.

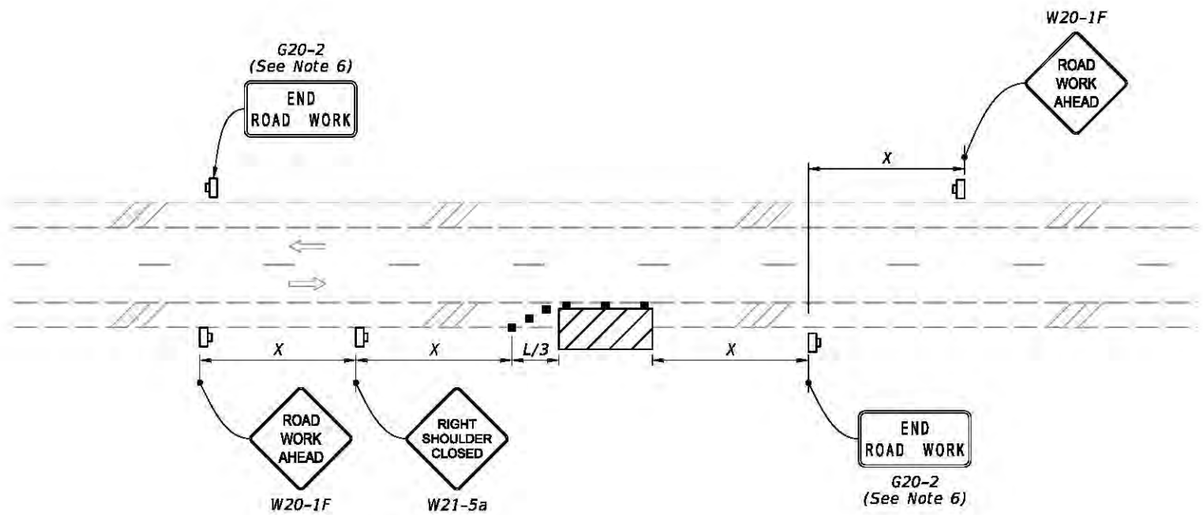
9. When there is no paved shoulder, the "Worker" sign (W21-1) may be used instead of the "Shoulder Closed" sign (W21-5a).

SYMBOLS:

- Work Area
- ■ Channelizing Device (See Index 102-600)
- Work Zone Sign
- Lane Identification and Direction of Traffic



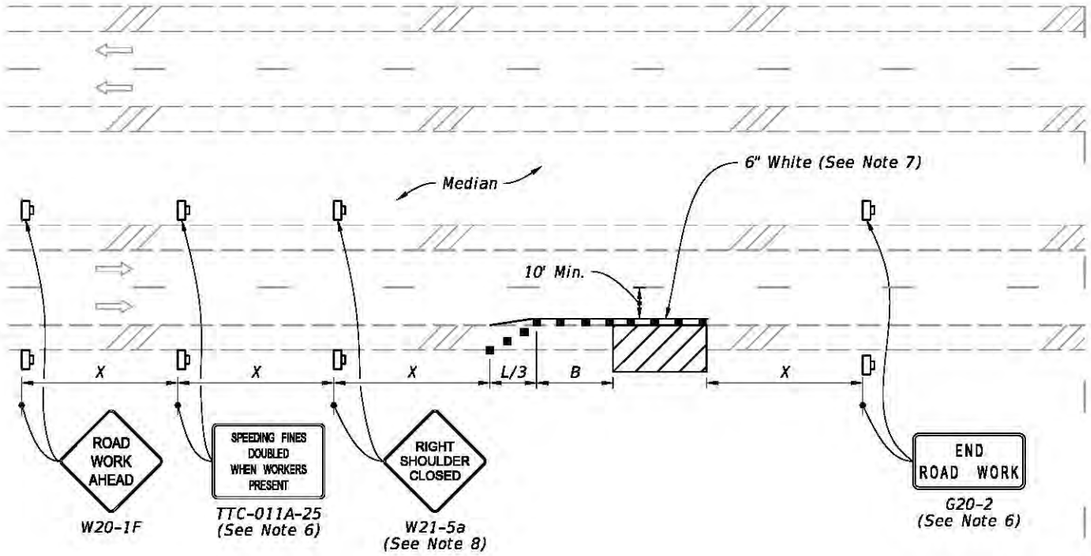
TWO-LANE ROADWAY
SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY
WITH WORK ZONE SPEED OF 45 MPH OR LESS



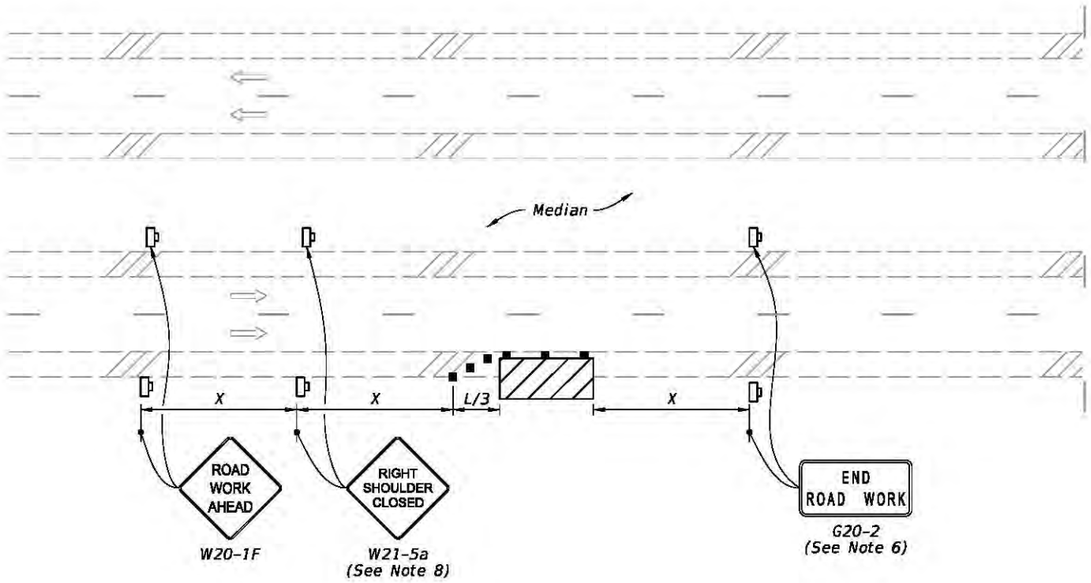
TWO-LANE ROADWAY
SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY

10/14/2025 9:34:11 AM

LAST REVISION	REVISION	DESCRIPTION:				
11/01/25			FDOT FY 2026-27 STANDARD PLANS	TWO-LANE AND MULTILANE, WORK ON SHOULDER	INDEX 102-602	SHEET 1 of 2



MULTILANE ROADWAY
SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY
WITH WORK ZONE SPEED OF 45 MPH OR LESS



SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Lane Identification and Direction of Traffic

MULTILANE ROADWAY
SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY

10/14/2025 9:34:21 AM

LAST REVISION	REVISION	DESCRIPTION:			INDEX	SHEET
11/01/25			FY 2026-27 STANDARD PLANS	TWO-LANE AND MULTILANE, WORK ON SHOULDER	102-602	2 of 2

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Engineering, J Foy, P.E. and Daniel Rey, P.E.
Date:	August 19, 2026
Subject:	SP-0673 Comcast Directional Bore Carol

Background:
This special permit is to install 314' of 24 Conduit fiber and 2" SDR 11, as shown on 11 sheets titled "JB0002173411 FLLPT00D00 EXT" dated 10/22/25

Recommendation:
Motion to approve SP-0673 with conditions and attachments.

Fiscal Impact:
There are no fiscal impacts as the permittee is responsible for payment of permit review and construction observation costs incurred by the District.

SPECIAL PERMIT No. SP-0673

THIS PERMIT, granted this 19th day of August 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to Comcast, hereinafter referred to as the "Permittee", is a non-exclusive permit to install 314' of 24 CT fiber and 2" SDR 11, as shown on 11 sheets titled "JB0002173411 – FLLPT00D00 EXT" dated 10/22/25, attached hereto and made a part thereof".

W I T N E S S E T H:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the Executive Director upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____
President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

PERMIT INFORMATION

OWNER

Comcast

C/O Leslie Day	517-930-3185
Name	Business Phone
20163 Marie Ct	Leslie_DuBois@comcast.com
Address	Other
Loxahatchee, FL 33470	
City, State, Zip Code	

ATTORNEY

Name	Business Phone
Address	Other
City, State, Zip Code	

ENGINEER

Leon Hernandez	479-392-7657
Name	Business Phone
806 S Douglas St, Suite 1100	Leon.Hernandez@mastec.com
Address	Other
Coral Gables, Fl 33134	
City, State, Zip Code	

OTHER REPRESENTATIVE/PROFESSIONAL

MasTec Network Solutions

C/O Abbie England	732-904-9359
Name	Business Phone
806 S Douglas St, Suite 1100	Abbie.england@byers.com
Address	Other
Coral Gables, FL 33134	
City, State, Zip Code	

G E N E R A L C O N D I T I O N S

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on “Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations”.

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement

actions of any kind, and all costs and expenses incurred in connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

   a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

   b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or

operating entity. Further, such successor, assign or operating entity shall be obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

16. Permitted Scope & Compliance: The Permittee shall construct the directional bore crossing under Carol Street in strict accordance with the approved revised profile and conflict resolution detail sheets. The installation must maintain a minimum vertical clearance of three feet (3.0') below the bottom of the newly constructed 72-inch Corrugated Metal Pipe (CMP) culvert crossing (invert elevation 10.1 feet), or three feet (3.0') below the design bottom elevation of the canal, whichever is lower, in compliance with District utility placement policy.

17. Pre-Construction Field Verification: Prior to the commencement of any drilling or boring operations at this location, the Permittee shall electronically locate (pothole) and verify the

exact horizontal and vertical position of the existing 72-inch CMP culvert. If any field discrepancies are discovered relative to the transmitted as-built drawings or the approved design profile, operations shall cease immediately, and the District Engineer shall be notified.

18. Construction Monitoring & Protection: The Permittee shall utilize advanced tracking and steering technology during the directional boring process to ensure the approved separation is maintained. The Permittee is solely responsible for ensuring that drilling Pressures and fluids do not cause structural deformation, displacement, or damage to the 72-inch CMP culvert or the Carol Street roadway.

19. As-Built Certification: Upon completion of the directional bore, and prior to final permit closeout or acceptance by the District, the Permittee shall submit certified as-built drawings, signed and sealed by a Professional Engineer licensed in the State of Florida. The as-built submittal must include profile views verifying that the mandatory minimum 3-foot vertical clearance was successfully achieved.

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

   Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate
   or a combined single limit of $1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted
   $1,000,000 Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 Each Person
   $1,000,000 Each Occurrence

2. Property Damage:
   $ 500,000 Each Occurrence
   or a combined single limit of $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

1. Bodily Injury: Each Occurrence
   $1,000,000

2. Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).

THE FOLLOWING STANDARD PLANS ARE IN ACCORDANCE WITH THE INDIAN TRAIL IMPROVEMENT DISTRICTAND APPLY TO:
13476 61ST ST N, WEST PALM BEACH, FL, 33412
PALM BEACH COUNTY

GENERAL NOTES:
COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 6 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING SMALL DIAMETER UTILITIES (12-INCH OR SMALLER IN DIAMETER) WALL TO WALL AND A MINIMUM OF 18 INCHES OF VERTICAL CLEARANCE.

VERTICAL SEPARATION BETWEEN ANY LARGE RECLAIMED WATER MAIN, RAW WATER MAIN, FORCE MAIN OR POTABLE WATER MAIN (16 INCH OR LARGER IN DIAMETER) SHALL BE 3.0 FEET (36 INCH) MINIMUM AND THE HORIZONTAL SEPARATION SHALL BE 10 FEET MINIMUM. THESE MINIMUMS MAY POSSIBLY BE REDUCED THROUGH COORDINATION WITH THE UTILITY ON A CASE-BY-CASE BASIS.

ALL PROPOSED AERIAL CATV CROSSING ROAD/WAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED VAULTS WILL BE MINIMUM 15 TIER RATE.

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVER SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

CONSTRUCTION NOTES:
IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS. THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS, SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO-"SOFT DIG"-EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/STATE INFRASTRURE AND THE EXISTING FACILITIES OF THE OTHER UTILITY COMPANIES.

6" REAMER USED

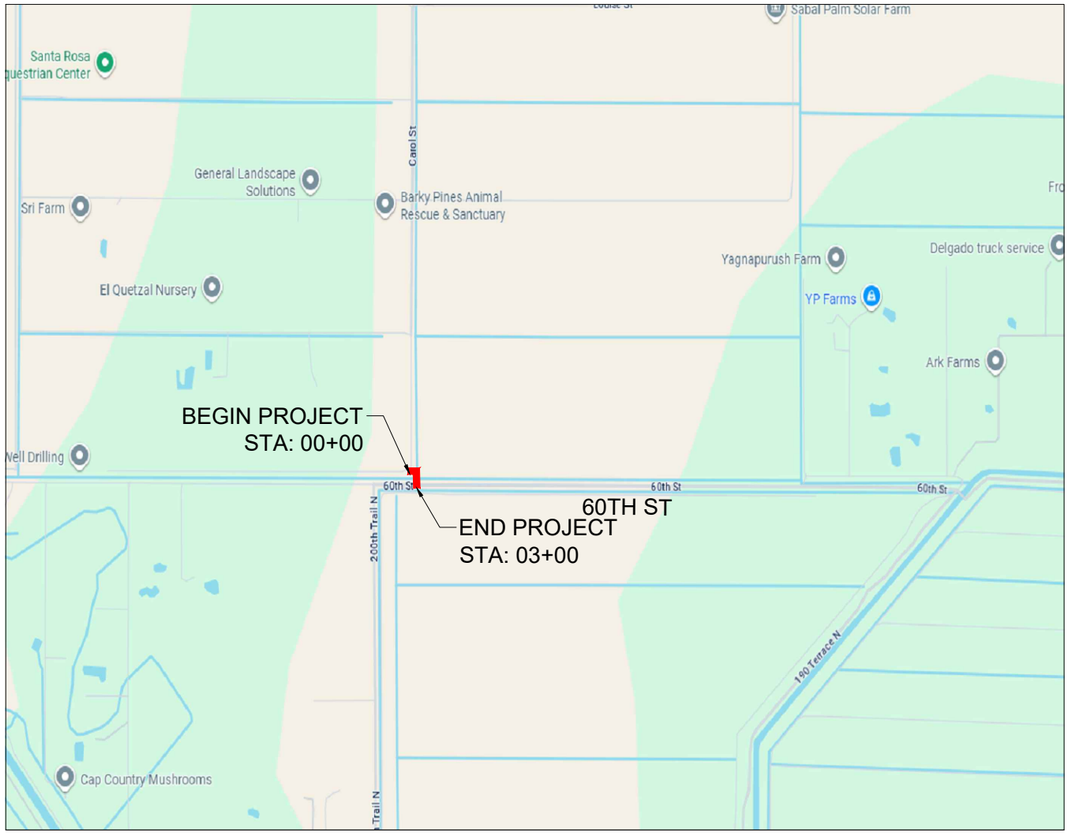
COMCAST

MasTec
Communications Group

JB0002173411 - FLLPT00D00 EXT

20163 MARIE CT, LOXAHATCHEE, FL 33470

PROPOSED UNDERGROUND FIBER INSTALLATION



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CORAL GABLES, FL 33134
(407) 301-9841
ERIC.THOMPSON2@MASTEC.COM

COMCAST
OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

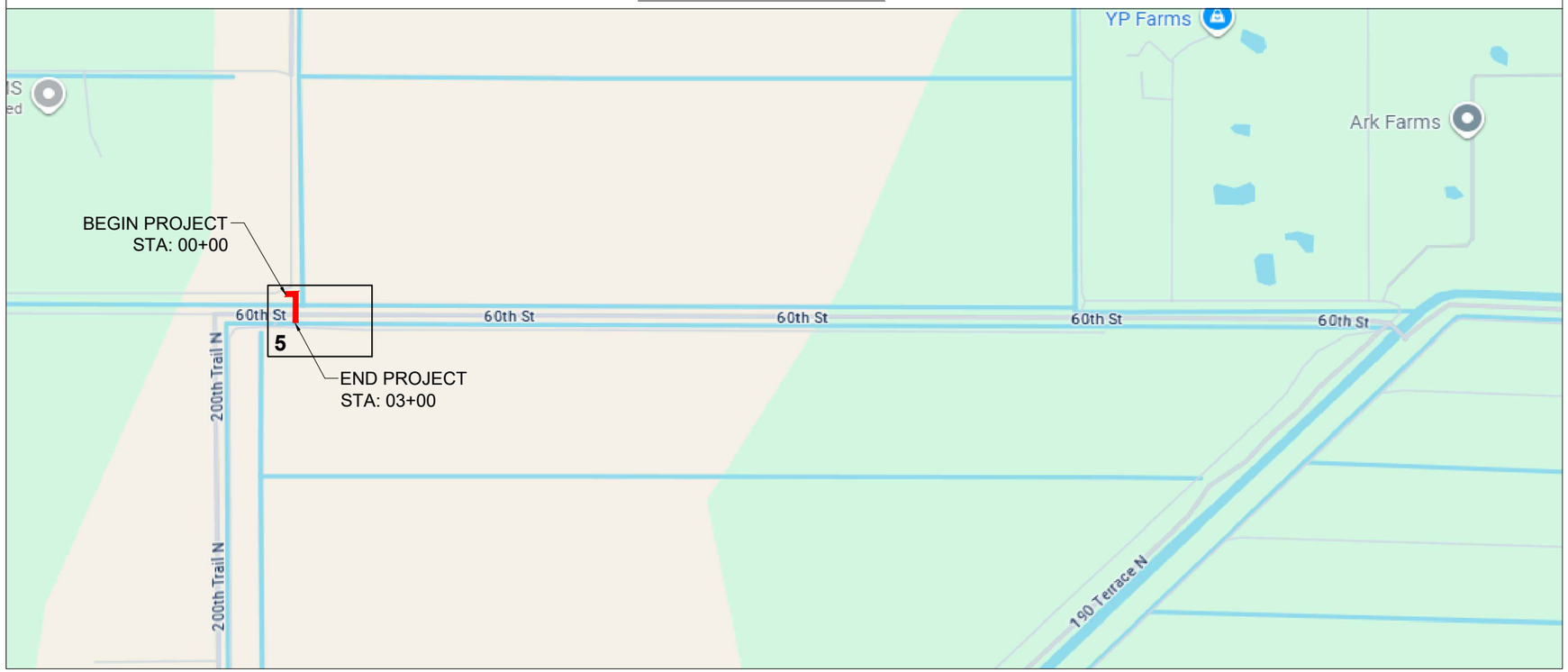
#	DATE	DESCRIPTION	BY

DATE:	10/22/2025
SCALE:	NTS
DRAWING BY:	MASTEC
NODE NUMBER:	FLLPT00D00 EXT
COUNTY:	PALM BEACH
ADDRESS:	20163 MARIE CT, LOXAHATCHEE, FL 33470
TWNSHIP:	42S,43S
RANGE:	40E
SECTION:	03,04,32,33
CHILD JB NUMBER:	JB0002173411
SHEET TITTLE:	COVER SHEET

SHEET 1 OF 11

VICINITY MAP

SCALE - NTS



CONTACTS

PERMITTING

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MASTEC COMMUNICATIONS GROUP

CARLOS JIMENEZ
(305) 206-3406
CARLOS.JIMENEZ@MASTEC.COM

SHEET NUMBER	SHEET INDEX	DESCRIPTION OF WORK	TOTAL
1	COVER	BORE PLACE CONDUIT W/24 CT FIBER FROM BOREPIT TO VAULT	314'
2	VICINITY MAP	VAULTS	1
3	GENERAL NOTES		
4	LEGENDS		
5	PLAN VIEW(S)		
6-8	PROFILE DETAIL (S)		
9-11	TYPICAL DETAILS		

N

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OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

#	DATE	DESCRIPTION	BY

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TWNSHIP: 42S,43S
RANGE: 40E
SECTION: 03,04,32,33
CHILD JB NUMBER: JB0002173411
SHEET TITTLE: VICINITY MAP

GENERAL NOTES

THE LOCATIONS OF UTILITIES SHOWN ON THESE DRAWINGS ARE ONLY APPROXIMATE. MASTEC HEREBY DISCLAIMS ANY RESPONSIBILITY TO THIRD PARTIES FOR THE ACCURACY OF THIS INFORMATION. PERSONS WORKING IN THE AREA COVERED BY THIS DRAWING MUST CONTACT THE STATEWIDE CALL-BEFORE-YOU-DIG SYSTEM TO ASCERTAIN THE LOCATION OF UNDERGROUND UTILITIES PRIOR TO PERFORMING ANY EXCAVATION.

1. ALL MATERIALS, WORKMANSHIP, AND CONSTRUCTION OF UTILITY IMPROVEMENTS SHALL MEET OR EXCEED SITE WORK STANDARDS AND THE STANDARDS AND SPECIFICATIONS SET FORTH IN THE LOCAL JURISDICTION REGULATIONS AND APPLICABLE STATE AND FEDERAL REGULATIONS. WHERE THERE IS CONFLICT BETWEEN THESE PLANS AND THE SPECIFICATIONS, OR ANY APPLICABLE STANDARDS, THE HIGHER QUALITY STANDARD SHALL APPLY. ALL WORK WITHIN PUBLIC R.O.W. OR EASEMENTS MAY REQUIRE INSPECTED AND APPROVED BY THE LOCAL JURISDICTION INSPECTOR. INSPECTION SERVICES AND CONSTRUCTION CERTIFICATION TO BE PROVIDED BY DESIGNEE OF PROJECT SPONSOR/OWNER.

2. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES, AS SHOWN ON THESE PLANS, IS BASE ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED UPON AS BEING EXACT OR A COMPLETE RECORD OF ALL UTILITIES IN THE WORK AREA. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF EXISTING UTILITIES. THE CONTRACTOR SHALL VERIFY PERTINENT LOCATIONS AND ELEVATIONS, ESPECIALLY AT THE CONNECTION POINTS AND AT POTENTIAL UTILITY CONFLICTS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES THAT CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THESE PLANS.

3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM ALL APPLICABLE AGENCIES. THE CONTRACTOR SHALL NOTIFY THE LOCAL JURISDICTION INSPECTOR AT LEAST 48 HOURS PRIOR TO THE START OF ANY EARTH DISRUPTING ACTIVITY OR CONSTRUCTION ON ANY AND ALL PUBLIC IMPROVEMENTS IF REQUIRED.

4. THE CONTRACTOR SHALL COORDINATE AND COOPERATE WITH THE LOCAL JURISDICTION AND ALL UTILITY COMPANIES WITH REGARD TO RELOCATIONS OR ADJUSTMENTS OF EXISTING UTILITIES DURING CONSTRUCTION, TO ASSURE THAT THE WORK IS ACCOMPLISHED IN A TIMELY FASHION, AND WITH A MINIMUM DISRUPTION OF SERVICES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ALL PARTIES AFFECTED BY ANY DISRUPTION OF ANY UTILITY SERVICE.

5. THE CONTRACTOR SHALL HAVE ONE (1) SIGNED COPY OF THE APPROVE PLANS, ONE (1) COPY OF THE APPROPRIATE STANDARDS AND SPECIFICATIONS, AND ONE (1) COPY OF ANY PERMITS AND EXTENSION AGREEMENTS NEEDED FOR THE JOB ON-SITE AT ALL TIMES.

6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL ASPECTS OF SAFETY INCLUDING, BUT NOT LIMITED TO: EXCAVATION, TRENCHING, SHORING, TRAFFIC CONTROL, AND SECURITY.

7. IF, DURING THE CONSTRUCTION PROCESS, CONDITIONS ARE ENCOUNTERED BY THE CONTRACTOR, HIS SUBCONTRACTORS, OR OTHER AFFECTED PARTIES WHICH COULD INDICATE A SITUATION THAT IS NOT IDENTIFIED IN THE PLANS OR SPECIFICATIONS, THE CONTRACTOR SHALL CONTACT THE ENGINEER IMMEDIATELY.

NOTE : VERTICAL SEPARATION BETWEEN ANY LARGE RECLAIMED WATER MAIN, RAW WATER MAIN, FORCE MAIN OR POTABLE WATER MAIN (16 INCH OR LARGER IN DIAMETER) SHALL BE 3.0 FEET (36 INCH) MINIMUM AND THE HORIZONTAL SEPARATION SHALL BE 10 FEET MINIMUM. THESE MINIMUMS MAY POSSIBLY BE REDUCED THROUGH COORDINATION WITH THE UTILITY ON A CASE-BY-CASE BASIS.

8. ALL REFERENCES TO ANY PUBLISHED STANDARDS SHALL REFER TO THE LATEST REVISION OF SAID STANDARD, UNLESS SPECIFICALLY STATED OTHERWISE.

9. FOR WORK AFFECTING PUBLIC ROADWAYS OR IF REQUIRED BY THE LOCAL JURISDICTION, THE CONTRACTOR SHALL SUBMIT A TRAFFIC CONTROL AND PHASING PLAN IN ACCORDANCE WITH M.U.T.C.D. FOR APPROVAL. PRIOR TO ANY CONSTRUCTION ACTIVITIES WITHIN OR AFFECTING THE RIGHT-OF-WAY, THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ANY AND ALL TRAFFIC CONTROL DEVICES AS MAY BE REQUIRED BY SAID PLANS. PRIOR TO INSTALLATION A PRECONSTRUCTION CONFERENCE SHALL BE HELD WITH LOCAL JURISDICTION.

10. ALL PROPOSED AERIAL CATV CROSSING ROAD/WAYS & DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0".

11. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING ALL LABOR AND MATERIALS NECESSARY FOR THE COMPLETION OF THE INTENDED IMPROVEMENTS SHOWN ON THESE DRAWINGS OR DESIGNATED TO BE PROVIDED, INSTALLED, CONSTRUCTED, REMOVED, OR RELOCATED UNLESS SPECIFICALLY NOTED OTHERWISE.

12. PER AGENCY STANDARDS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR KEEPING ROADWAYS FREE AND CLEAR OF ALL CONSTRUCTION DEBRIS AND DIRT TRACKED FROM THE SITE.

13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING RECORD INFORMATION ON A SET OF RECORD DRAWINGS KEPT AT THE CONSTRUCTION SITE AND AVAILABLE TO THE LOCAL JURISDICTION INSPECTOR AT ALL TIMES.

14. DIMENSIONS FOR LAYOUT AND CONSTRUCTION ARE NOT TO BE SCALED FROM ANY DRAWING. FOR ADDITIONAL INFORMATION CONTACT THE ENGINEER FOR CLARIFICATION AND NOTE ON THE RECORD DRAWINGS.

15. ALL EROSION AND SEDIMENT CONTROL (E.S.C.) MEASURES SHALL BE INSTALLED AT THE LIMITS OF CONSTRUCTION PRIOR TO GROUND DISTURBING ACTIVITIES. ALL E.S.C. MEASURES SHALL BE MAINTAINED IN GOOD REPAIR BY THE CONTRACTOR UNTIL SUCH TIME AS THE ENTIRE DISTURBED AREAS ARE STABILIZED WITH HARD SURFACE OR LANDSCAPING.

16. ALL WORK WITHIN THE PUBLIC RIGHT-OF-WAY IS SUBJECT TO THE JURISDICTION OF THE LOCAL JURISDICTION ENGINEERING DEPARTMENT STANDARD DETAILS AND SPECIFICATIONS.

17. ALL CONSTRUCTION OPERATIONS, INCLUDING THE WARMING UP, REPAIR, ARRIVAL, DEPARTURE OR RUNNING OF TRUCKS, EARTH MOVING EQUIPMENT, CONSTRUCTION EQUIPMENT AND ANY OTHER ASSOCIATED EQUIPMENT SHALL GENERALLY BE LIMITED TO THE TIME PERIOD APPROVED BY THE LOCAL JURISDICTION.

18. CALL THE “CALL BEFORE YOU DIG” NUMBER 48 HOURS IN ADVANCE OF DIGGING AT 8.1.1.

NOTE : COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 6 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING SMALL DIAMETER UTILITIES (12-INCH OR SMALLER IN DIAMETER) WALL TO WALL AND A MINIMUM OF 18 INCHES OF VERTICAL CLEARANCE.

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COMCAST
OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

#	DATE	DESCRIPTION	BY

DATE: 10/22/2025
SCALE: NTS
DRAWING BY: MASTEC
NODE NUMBER: FLLPT00D00 EXT
COUNTY: PALM BEACH
ADDRESS: 20163 MARIE CT, LOXAHATCHEE, FL 33470
TWNSHIP: 42S,43S | RANGE: 40E | SECTION: 03,04,32,33
CHILD JB NUMBER: JB0002173411
SHEET TITTLE: GENERAL NOTES

LEGENDS

SYMBOLS

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	TELEPHONE POLE		POWER MANHOLE
	WOOD POLE	MP	MILESPOST MARKER
	JOINT POLE	RR	RAILROAD EQUIPMENT / RAILROAD SIGNAL POLE
	TRANSFORMER POLE		RAILROAD SIGN / PED CROSSING SIGNAL
	JOINT TRANSFORMER POLE		RAIROAD GATE
	CATV POLE		RAILROAD CROSSING
TS	STEEL POLE		MARKER POLE
C	CONCRETE POLE	SC	SEWER CAP
T	POLE TEMPORARY		SAN SEWER MANHOLE / SAN SEWER HANDHOLE
	FN OWNED POLE		STORM SEWER MANHOLE / STORM SEWR HANDHOLE
TS	TRAFFIC SIGNAL POLE		STORM DRAIN CATCH BASIN/GRATE INLET/CONCRETE SPILLWAY
	LIGHT POLE		FIRE HYDRANT
	POLES (STRAND, NON FIBER)	G	GAS VALVE
	POLES (STRAND, NON FIBER)		WATER VALVE / CONTROL VALVE/SPRINKLER VALVE
	POLES (STRAND, NON FIBER)		WATER METER
	POWER POLE	WC	WATER CAP
	POWER RISER	U	WATER VAULT
	GROUND LOCATION		WATER VALVE MARKER
	BOND LOCATION	TB	TELEPHONE BOOTH / PAY PHONE
	ANCHOR	T	TELCO BOX TELCO CAB
3/4 1-10M 12/27	CALL OUT/POLE NUMBER	P	POWER PED
23656' PW01 78910H	CALL OUT/POLE NUMBER/POLE ID		STORAGE
	POWER XFMER	450'	UG CONDUIT FOOTAGE
	TELCO MANHOLE	153'	STRAND FOOTAGE
T	TELCO PED		BORE PIT
CP	CONCRETE TELCO PAD	MH	FIBER MANHOLE
R	TELCO RISER		4X4X12 JUNCTION BOX
T	TELCO VAULT	U	CC PED
	TRAFFIC SIGNAL HANDHOLE		CC FDP
	TRAFFIC SIGNAL BOX	U	UNKNOWN CAP
T	TRAFFIC SIGNAL CABINET		VAULT
	ABOVE GROUND PEDESTAL		CABINET
	EXISTING FIBER VAULT		PED
	17X30 VAULT	MB	MAIL BOX
	24X36 VAULT		YARD LIGHT
	30X48 VAULT		BUILDING
	48X48 VAULT	21TH AVE	STREET NAME
	36X48 VAULT	BUS	BUS SHELTER
3X6	36X60 VAULT		CONIFEROUS TREE PINE TREE
	MANHOLE-LEASED		DECIDUOUS TREE PALM TREE
	HANDHOLE-LEASED		DECORATIVE ROCKS
P	POWER VAULT		SHRUB HEDGE
U	TELEPHONE MANHOLE		BUSH
	TELEPHONE VAULT		RISER
	FIBER VAULT		NORTH ARROW
	CULVERT		PROPOSED "FLOWERPOT"

LINETYPES

	STRAND
T	PROPOSED TRENCH
DB DB DB	PROPOSED BORE
A	PROPOSED AERIAL
E	POWER
	DROP CABLE
C	BURIED COMM
G	GAS
W	WATER
S S	SANITARY SEWER GRAVITY MAIN
SD	STORM DRAIN
D	DICTH
	GUARDRAIL

	FENCE
S/W S/W	SIDEWALK
EOP	EDGE OF PAVEMENT
R/W	RIGHT OF WAY
BOC BOC	BACK OF CURB
	UTILITY EASEMENT
C/L C/L	CENTER LINE
	BUILDING
PL PL	PROPERTY LINE
	OVERHEAD GUY
	POLE TO POLE GUY
	RAILROAD

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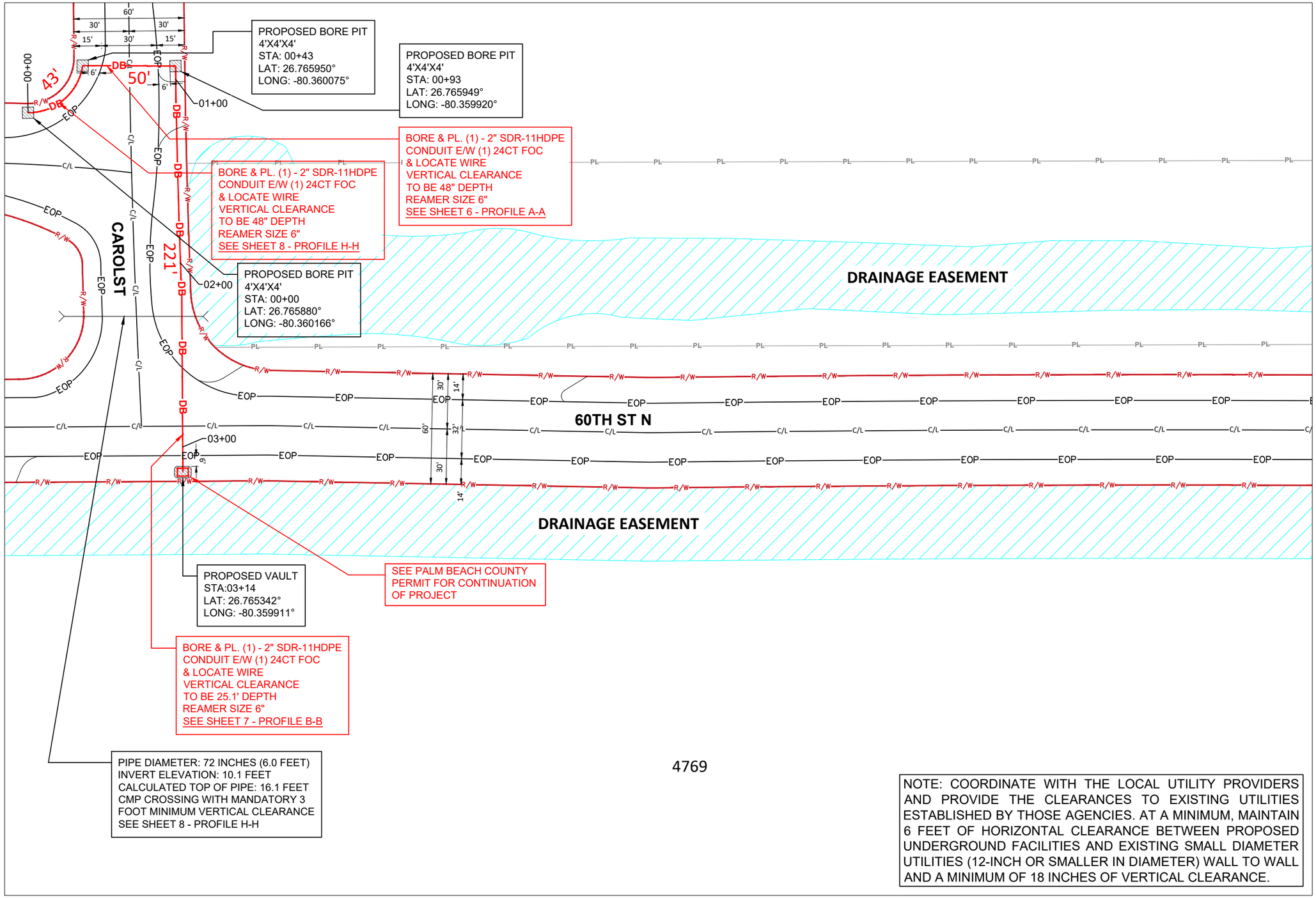
COMCAST
OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

#	DATE	DESCRIPTION	BY

DATE:	10/22/2025
SCALE:	1:50
DRAWING BY:	MASTEC
NODE NUMBER:	FLLPT00D00 EXT
COUNTY:	PALM BEACH
ADDRESS:	20163 MARIE CT, LOXAHATCHEE, FL 33470
TWNSHIP:	42S,43S
RANGE:	40E
SECTION:	03,04,32,33
CHILD JB NUMBER:	JB0002173411
SHEET TITTLE	LEGENDS



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NOTE: COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 6 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING SMALL DIAMETER UTILITIES (12-INCH OR SMALLER IN DIAMETER) WALL TO WALL AND A MINIMUM OF 18 INCHES OF VERTICAL CLEARANCE.

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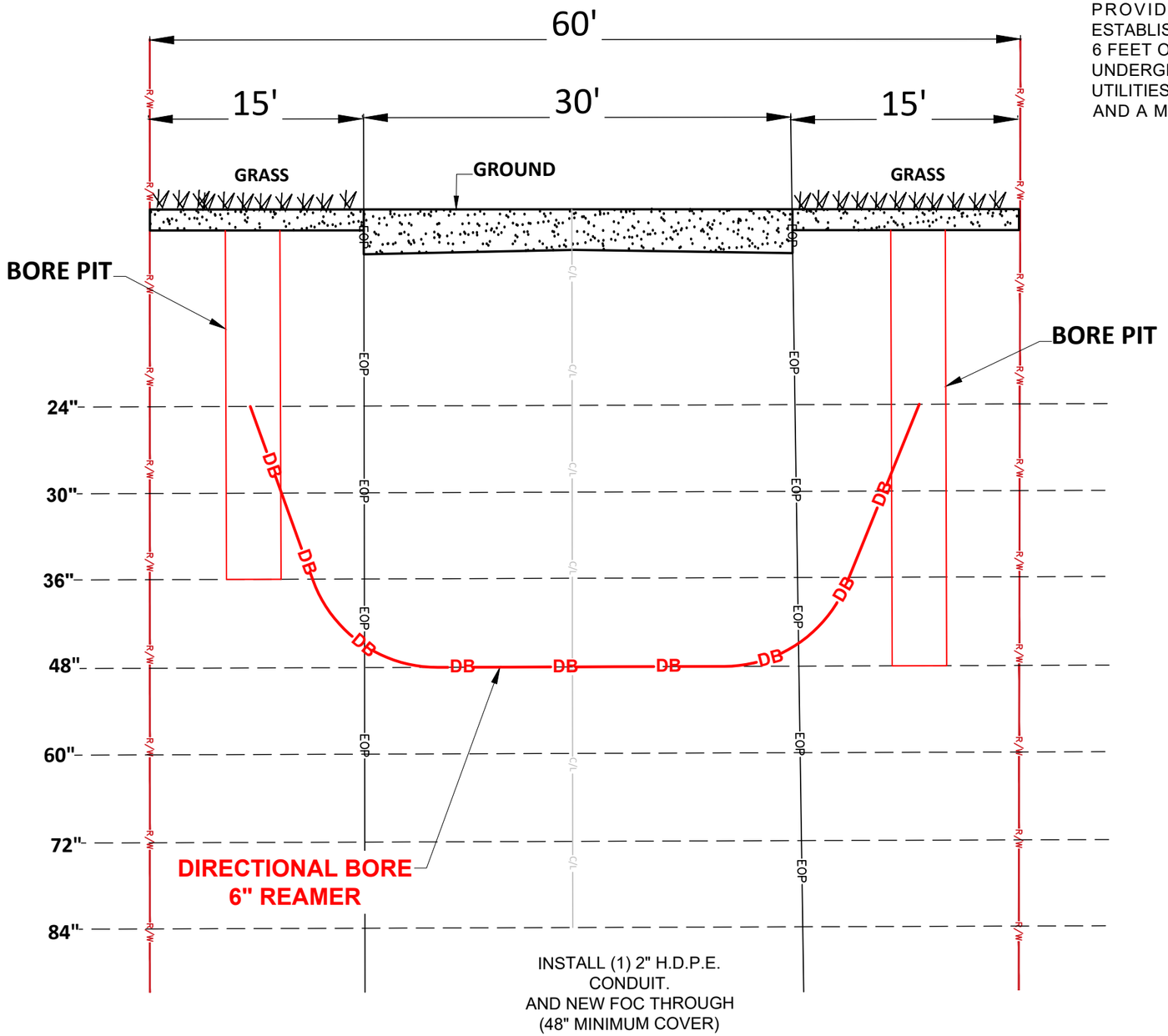
CHILD JB NUMBER: JB0002173411
SHEET TITTLE: PLAN VIEW

SHEET 5 OF 11

LOOKING SOUTH ON
CAROL ST



INSTALL (1) 2" H.D.P.E.
CONDUIT.
AND NEW FOC THROUGH
(48" MINIMUM COVER)

PROFILE A-A

SEE SHEET 5

COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 6 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING SMALL DIAMETER UTILITIES (12-INCH OR SMALLER IN DIAMETER) WALL TO WALL AND A MINIMUM OF 18 INCHES OF VERTICAL CLEARANCE.

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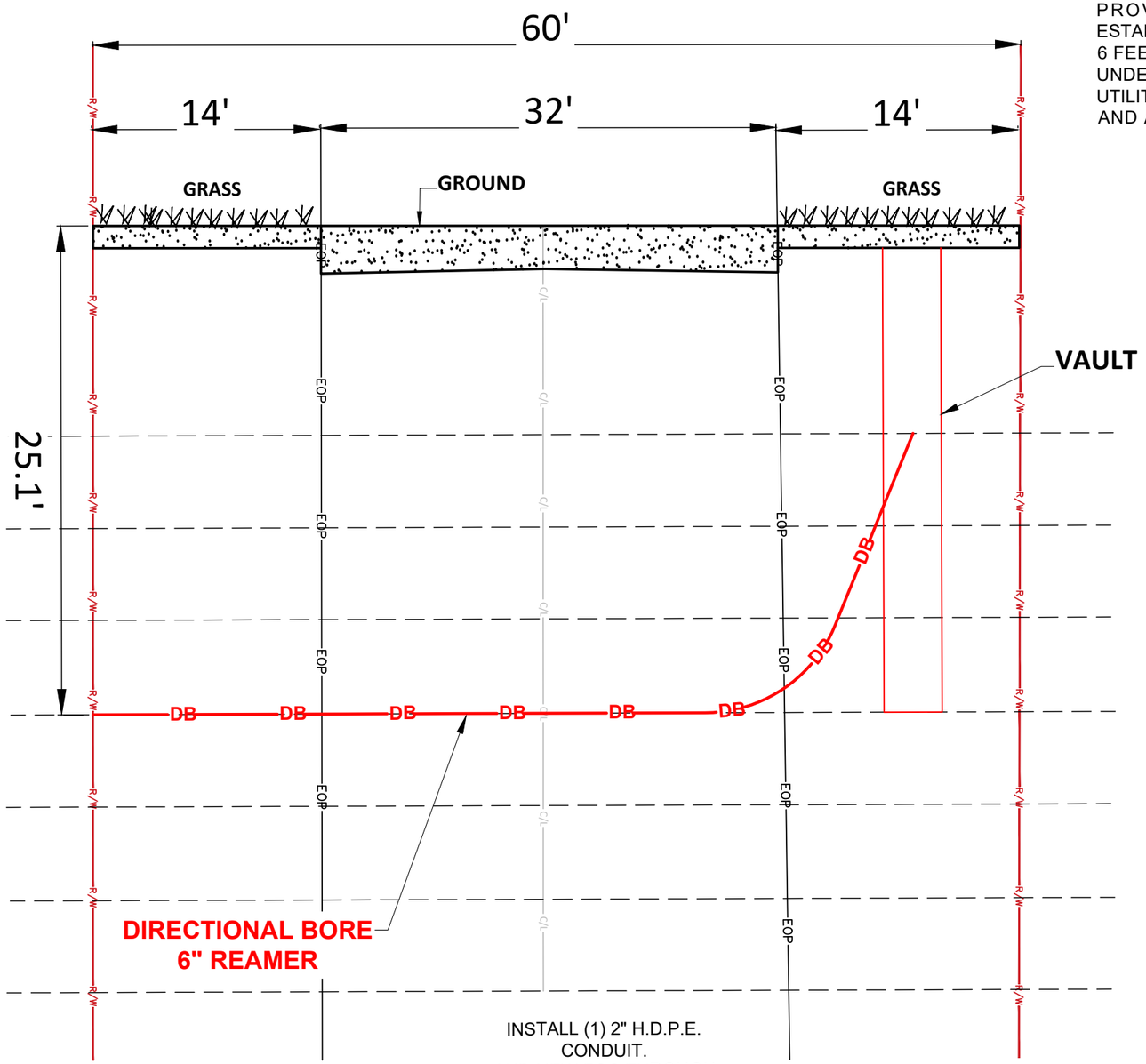
CHILD JB NUMBER: JB0002173411	
SHEET TITTLE: PROFILE A-A	

LOOKING EAST ON
60TH ST N



INSTALL (1) 2" H.D.P.E.
CONDUIT.
AND NEW FOC THROUGH
(48" MINIMUM COVER)

PROFILE B-B

SEE SHEET 5

COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 6 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING SMALL DIAMETER UTILITIES (12-INCH OR SMALLER IN DIAMETER) WALL TO WALL AND A MINIMUM OF 18 INCHES OF VERTICAL CLEARANCE.

MasTec
Communications Group
800 S. DOUGLAS ROAD. 10TH FLOOR
CORAL GABLES, FL 33134
(407) 301-9841
ERIC.THOMPSON2@MASTEC.COM

COMCAST
OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

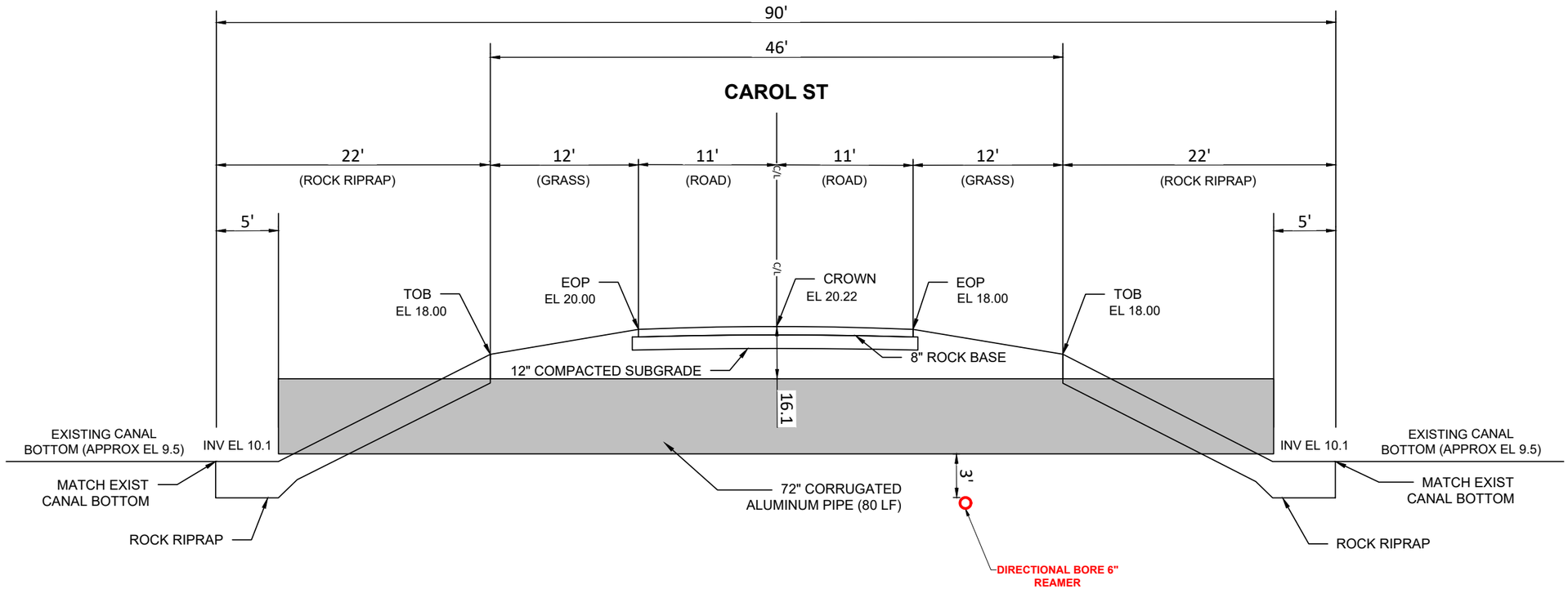
#	DATE	DESCRIPTION	BY

DATE: 10/22/2025
SCALE: NTS
DRAWING BY: MASTEC
NODE NUMBER: FLLPT00D00 EXT
COUNTY: PALM BEACH
ADDRESS: 20163 MARIE CT, LOXAHATCHEE, FL 33470
TWNSHIP: 42S,43S
RANGE: 40E
SECTION: 03,04,32,33
CHILD JB NUMBER: JB0002173411
SHEET TITTLE: PROFILE B-B

PROFILE H-H

SEE SHEET 5

COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 6 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING SMALL DIAMETER UTILITIES (12-INCH OR SMALLER IN DIAMETER) WALL TO WALL AND A MINIMUM OF 18 INCHES OF VERTICAL CLEARANCE.



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PROJECT NAME:FLLPT00D00 EXT

REVISION #	DATE	DESCRIPTION	BY

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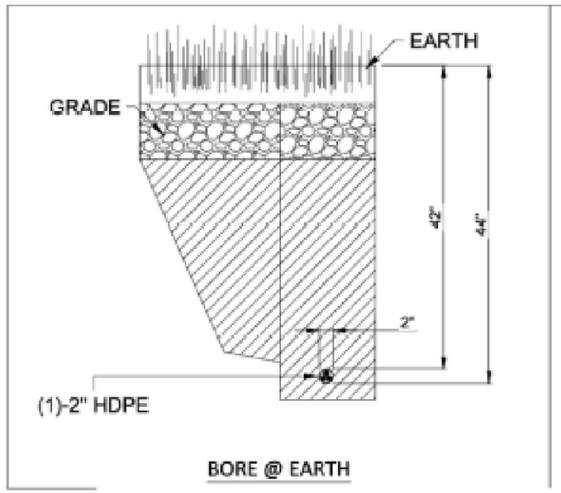
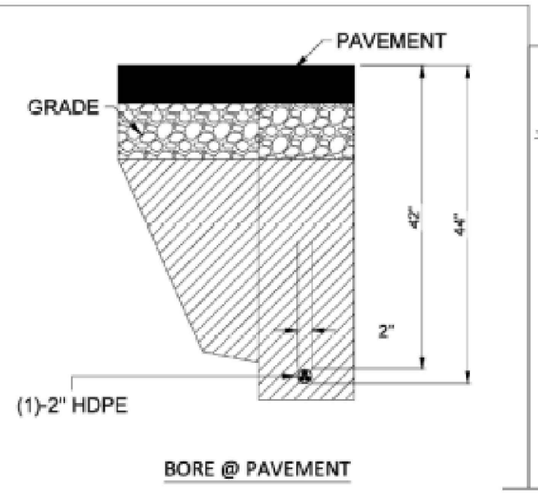
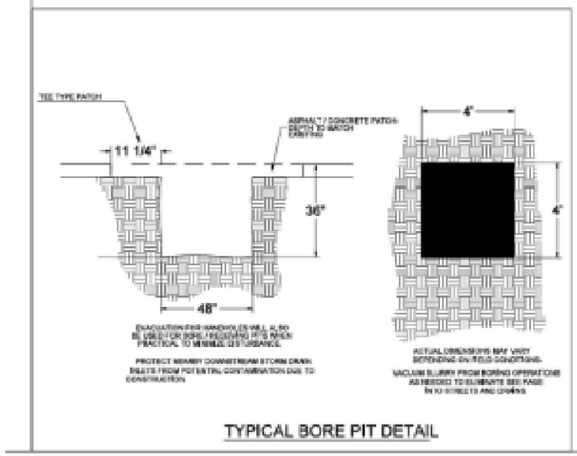
TWNSHIP: 42S,43S / RANGE: 40E / SECTION: 03,04,32,33	
CHILD JB NUMBER: JB0002173411	
SHEET TITTLE: PROFILF H-H	
SHEET 8 OF 11	



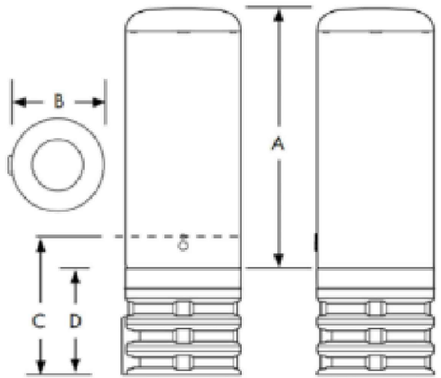
BORE @ EARTH



BORE @ PAVEMENT

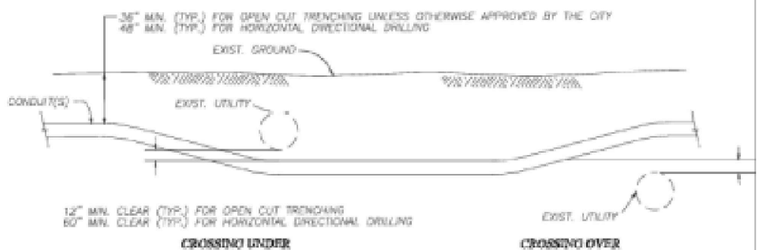


TYPICAL BORE PIT DETAIL



	A	B	C	D
CPH 911	13.0" (330mm)	9.5" (240mm)	14.5" (370mm)	10.5" (265mm)
CPH 920	22.0" (560mm)	9.5" (240mm)	14.5" (370mm)	10.5" (265mm)
CPH 1022	24.0" (610mm)	10.75" (275mm)	14.5" (370mm)	10.5" (265mm)

Note: Dimensions in inches (mm)



TYPICAL UTILITY CROSSING DETAIL

811

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(407) 301-9841
ERIC.THOMPSON2@MASTEC.COM

COMCAST
OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

#	DATE	DESCRIPTION	BY

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COUNTY: PALM BEACH
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TWNSHIP: 42S,43S
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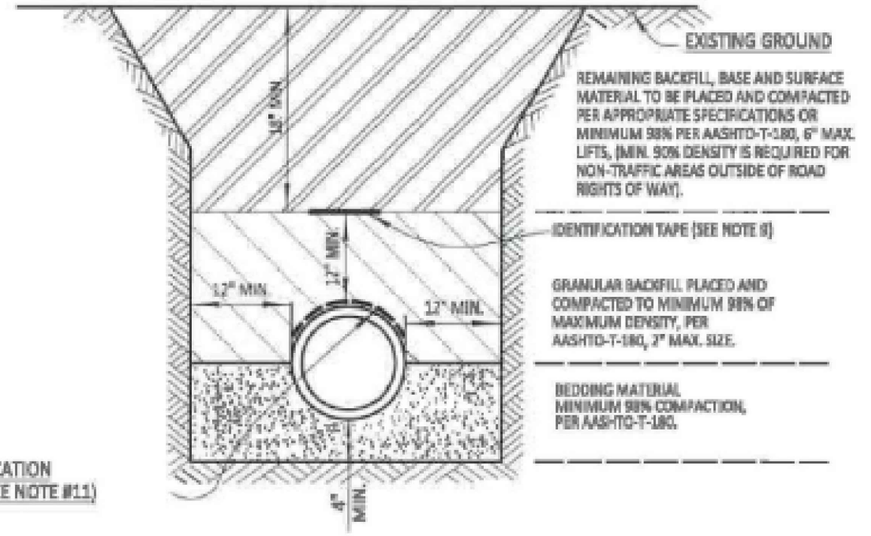
SECTION: 03,04,32,33
CHILD JB NUMBER: JB0002173411
SHEET TITTLE: TYPICAL UG DETAILS



NOTES:

1. BEDDING SHALL CONSIST OF IN-SITU GRANULAR MATERIAL OR WASHED AND GRADED LIMEROCK 3/8" - 7/8" SIZING WITH EQUAL OR GREATER STRUCTURAL ADEQUACY AS EXISTING. UNSUITABLE IN-SITU MATERIALS SUCH AS MUCK, DEBRIS AND LARGER ROCKS SHALL BE REMOVED.
2. THE PIPE SHALL BE FULLY SUPPORTED FOR ITS ENTIRE LENGTH WITH APPROPRIATE COMPACTION UNDER THE PIPE HAUNCHES.
3. THE PIPE SHALL BE PLACED IN A DRY TRENCH.
4. BACKFILL SHALL BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK AND DEBRIS.
5. DENSITY TESTS SHALL BE TAKEN IN 1 FOOT LIFTS ABOVE THE PIPE AT INTERVALS OF 400' MAXIMUM, (MINIMUM 1 SET) OR AS DIRECTED BY THE CONSTRUCTION COORDINATION DIVISION. RESULTS SHALL BE SUBMITTED TO CONSTRUCTION COORDINATION AS PART OF THEIR FIELD REVIEW.
6. THE PERMITTEE/DEVELOPER/CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH ALL TRENCH SAFETY LAWS AND REGULATIONS.
7. SEE SEPARATE DETAIL FOR PAVED AREAS (OPEN CUT FOR THOROUGHFARE AND NON-THOROUGHFARE ROADS).
8. THE AFFECTED AREA SHALL BE RESTORED TO EQUAL OR BETTER CONDITION OR AS SPECIFIED IN PERMIT/CONTRACT DOCUMENTS.
9. APPROVED MAGNETIC TAPE IS REQUIRED FOR ALL MAIN PRESSURE PIPES AND CONDUIT IN THE COUNTY'S RIGHT-OF-WAY. INSTALL TAPE 18" BELOW FINISHED GRADE.
10. ROOT BARRIER IS REQUIRED FOR APPROVED PIPE INSTALLATION CLOSER THAN 10 FEET FROM AN EXISTING TREE. SEE SEPARATE DETAIL FOR ROOT BARRIER.
11. CONTINUOUS 4" WIDE PAINT STRIPING IS REQUIRED FOR DIP/PCCP WATER MAINS (BLUE), DIP SANITARY FORCE MAINS (GREEN), DIP RECLAIMED WATER MAINS (PURPLE), GAS MAINS (YELLOW), OR AS REQUIRED BY THE APWA.
12. PERMANENT ABOVE GROUND UTILITY MARKER SHALL BE INSTALLED IF REQUIRED.

FILEPATH: P:/DGN/ENG_SER/LAND DEVELOPMENT STANDARDS/1.DGN

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				TYPICAL TRENCH DETAIL (NON-PAVED AREAS)	DRAWING NO.
DRAWN BY:	DATE:	REVISED BY:	DATE:		
K.L.	05/23/90	J.M.K.	02/01/2018	APPROVED: Bill McConnell EFFECTIVE: 4/27/18	1
				COUNTY ENGINEER OR DESIGNEE	

811

MasTec Communications Group

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COMCAST
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FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

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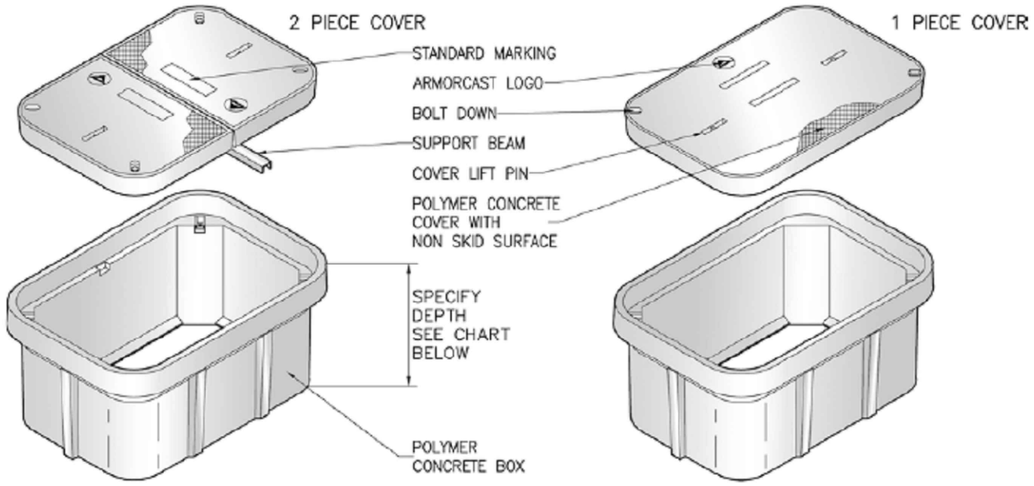
SHEET TITTLE: TYPICAL TRENCH DETAILS

SHEET 10 OF 11

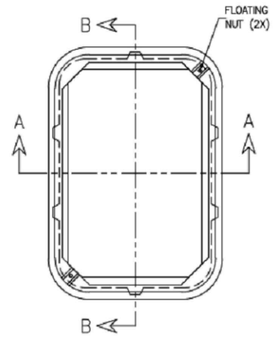


24"W x 36"L BOX ASSEMBLIES Specify Depth Below

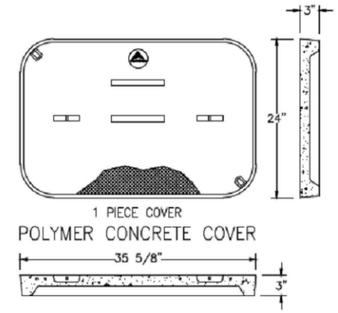
DESCRIPTION	NOMINAL SIZE W x L x D	LOAD RATING	ANSI TIER	PART NUMBER	APPROX. WEIGHT	PALLET QTY.
Box & Cover Assembly	24" x 36" x 12"	10K	8	A6001974APCX12	195 lbs.	8
	24" x 36" x 12"	20K	15 / 22	A6001974TAPCX12 / A6001974HDAPCX12	257 lbs.	8
Box & Cover Assembly	24" x 36" x 18"	10K	8	A6001974APCX18	231 lbs.	4
	24" x 36" x 18"	20K	15 / 22	A6001974TAPCX18 / A6001974HDAPCX18	293 lbs.	4
Box & Cover Assembly	24" x 36" x 24"	10K	8	A6001974APCX24	277 lbs.	2
	24" x 36" x 24"	20K	15 / 22	A6001974TAPCX24 / A6001974HDAPCX24	339 lbs.	2
Box & Cover Assembly	24" x 36" x 30"	10K	8	A6001974APCX30	302 lbs.	2
	24" x 36" x 30"	20K	15 / 22	A6001974TAPCX30 / A6001974HDAPCX30	364 lbs.	2
Box & Cover Assembly	24" x 36" x 36"	10K	8	A6001974APCX36	325 lbs.	2
	24" x 36" x 36"	20K	15 / 22	A6001974TAPCX36 / A6001974HDAPCX36	387 lbs.	2
Box & Cover Assembly	24" x 36" x 42"	10K	8	A6001974APCX42	369 lbs.	2
	24" x 36" x 42"	20K	15 / 22	A6001974TAPCX42 / A6001974HDAPCX42	431 lbs.	2

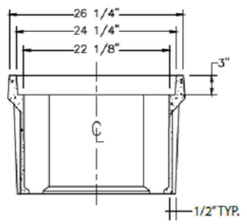
COMPONENTS

DESCRIPTION	NOMINAL SIZE W x L x D	LOAD RATING	ANSI TIER	PART NUMBER	APPROX. WEIGHT	PALLET QTY.
Replacement Covers	24" x 36" - 1 pc.	10K	8	A6001975	95 lbs.	20
	24" x 36" - 1 pc.	20K	15 / 22	A6001975T / A6001975HD	157 lbs.	20
Replacement Covers	24" x 36" - 2 pc.	10K	8	A6001978	54 lbs.	20
	24" x 36" - 2 pc.	20K	15 / 22	A6001978T / A6001978HD (2 pc. Req.)	54 lbs.	20
Replacement Boxes	24" x 36" x 12"	10K / 20K	22	A6001974PCX12	100 lbs.	8
	24" x 36" x 18"	10K / 20K	22	A6001974PCX18	136 lbs.	4
	24" x 36" x 24"	10K / 20K	22	A6001974PCX24	182 lbs.	2
	24" x 36" x 30"	10K / 20K	22	A6001974PCX30	207 lbs.	2
	24" x 36" x 36"	10K /20K	22	A6001974PCX36	230 lbs.	2
	24" x 36" x 42"	10K / 20K	22	A6001974PCX42	274 lbs.	2

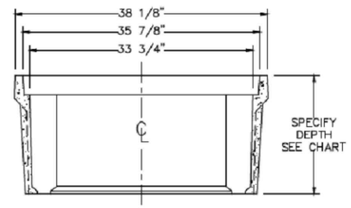


PLAN VIEW





SECTION A–A



SECTION B–B

MasTec
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CORAL GABLES, FL 33134
(407) 301-9841
ERIC.THOMPSON2@MASTEC.COM

COMCAST
OUTSIDE PLANT CONSTRUCTION

FIBER OPTIC CABLE ROUTE
PROJECT NAME:FLLPT00D00 EXT

REVISION

#	DATE	DESCRIPTION	BY

DATE: 10/22/2025
SCALE: NTS
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NODE NUMBER: FLLPT00D00 EXT
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ADDRESS: 20163 MARIE CT, LOXAHATCHEE, FL 33470
TWNSHIP: 42S,43S
RANGE: 40E
SECTION: 03,04,32,33
CHILD JB NUMBER: JB0002173411
SHEET TITTLE: TYPICAL VAULT DETAILS

SHEET 11 OF 11

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Engineering, J Foy, P.E. and Daniel Rey, P.E.
Date:	August 19, 2026
Subject:	SP-0739 SQF 130th_60th

Background:
This special permit is to install 1 – 39’ metal utility pole with 11’ extension on top for antennas, drilled pier foundation, install 1 equipment cabinet on 3’-6” x 3’-6” concrete slab next to utility pole, 427’ of directional bore, 3’ of open-cut/trench to install 2” HDPE conduit, 4’ of open-cut trench to install 1 – 2” PVC conduit for power from new handhole to equipment cabinet

Recommendation:
Motion to approve SP-0739 with conditions and attachments.

Fiscal Impact:
There are no fiscal impacts as the permittee is responsible for payment of permit review and construction observation costs incurred by the District.

SPECIAL PERMIT No. SP-0739

THIS PERMIT, granted this 19th day of August, 2026, by Indian Trail Improvement District, hereinafter referred to as the "District", 13476 61st Street North, West Palm Beach, Florida 33412, to SQF, LLC, hereinafter referred to as the "Permittee", is a non-exclusive permit to install 1 – 39' metal utility pole with 11' extension on top for antennas, drilled pier foundation, install 1 equipment cabinet on 3'-6" x 3'-6" concrete slab next to utility pole, 427' of directional bore, 3' of open-cut/trench to install 2" HDPE conduit, 4' of open-cut trench to install 1 – 2" PVC conduit for power from new handhole to equipment cabinet, as shown on 19 sheets titled "241069283" dated 06/22/26, attached hereto and made a part thereof.

W I T N E S S E T H:

1. Permittee agrees to obtain any necessary consents from the owners of the subject property, in the event the District does not own said lands; to obtain any and all applicable federal, state, and local permits required in connection with Permittee's use of the land; and at all times, to comply with all requirements of all federal, state, and local laws, ordinances, rules and regulations applicable or pertaining to the use of the lands by Permittee pursuant to this Permit.

2. Permittee understands and agrees that the use of the property pursuant to this Permit is subordinate to the rights and interest of the District and to the extent applicable, that of the landowner. Further, Permittee does hereby stipulate that the Permittee is not relying upon any representations by the District whatsoever regarding the District's right, title, or ownership as to the subject property for which this Permit is sought.

3. District specifically reserves the right to maintain its facilities located on the property; to make improvements; add additional facilities; maintain, construct, or alter roads; maintain any facilities, devices or improvements on the property which aid in, or are necessary to, District operation; and the right to enter upon the lands at all times for such purposes. Permittee understands that in the exercise of such rights and interest, the District, from time to time, may require Permittee to relocate, alter or remove its facilities and equipment or other improvements made by Permittee pursuant to this Permit which interfere with or prevent the District, in its reasonable opinion, from properly and faithfully constructing, improving, and maintaining its facilities. District retains the right to enter upon the lands and make said relocation, alterations or removal of Permittee's facilities, equipment, and other improvements if Permittee fails to do so within a reasonable time; and Permittee hereby agrees to reimburse District for all its costs and expenses incurred in connection therewith upon demand.

4. Permittee agrees that it will not use the property in any manner which materially interferes with the District's use of lands or causes a hazardous condition to exist.

5. The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

6. Permittee shall adhere to the General and Special Conditions attached hereto and made a part hereof.

7. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities, roads and rights-of-way of the District resulting from the installation, operation, maintenance, repair, or removal of the above, and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

8. Permittee shall, at its own expense, promptly repair or replace any and all damage to the facilities of others resulting from the installation, operation, maintenance, repair, or removal of the above and restore same to a condition substantially equal to that which existed immediately prior to infliction of the damage.

9. Permittee shall, at its own expense, upon ninety (90) days written notice to Permittee from the District, remove or relocate any facility of the Permittee that is found by the District to be interfering in any material way with the safe, convenient, or continuous use, maintenance or repair of any District facility or road. Failure or neglect of the Permittee to remove or relocate such facility within the allocated time may result in District's removal or relocation of said facility, wherein the Permittee shall promptly pay the District for all District expenses incurred by such removal or relocation.

10. Permittee shall, at its own expense and within a reasonable time, adjust the positions and elevations of its facilities as may be required in connection with future improvements to, or construction of, works of the District.

11. Permittee does hereby indemnify and hold harmless the District, its Board of Supervisors, officers and personnel against any claims, losses, damages (including consequential), expenses, or legal fees that might arise out of, or result from, the implementation of the proposed project of the Permittee.

12. If Permittee shall violate any of the terms or conditions of this Permit or shall not correct or remedy same within thirty (30) days of receiving written notice from the Board of Supervisors of the District or its duly authorized representative, then, and in that event, said Board of Supervisors may, at its option, revoke, cancel and terminate this Permit.

13. This Permit may not be assigned without approval of the Board of Supervisors of the District.

14. Permittee shall reimburse the District for its legal, engineering, and other expenses incurred as a result of the implementation of the project during permit review and approval, and during construction.

15. If either Party hereto is required to bring a court action to enforce the provisions of this Permit, the non-prevailing party in such action shall be responsible for all reasonable expenses, including, but not limited to, attorney's fees and litigation expenses.

16. Construction shall begin within 2 years from the date of issuance. An extension of 2 years may be granted by the Executive Director upon receipt of a written request. Further extensions require Board approval.

INDIAN TRAIL IMPROVEMENT DISTRICT

WITNESSES:

By: _____ Date: _____

_____

Name Typed: _____

_____

Title: _____

President or Vice President, Board of Supervisors

Note: The District assumes no responsibility for the ownership, operation and/or maintenance of the facilities permitted herein.

PERMIT INFORMATION

OWNER

SQF, LLC	315-751-1214
Name	Business Phone
16 Middle Street, 2nd Floor	dromero@vertawireless.com
Address	Other
Portland, ME 04101	
City, State, Zip Code	

ATTORNEY

Name	Business Phone
Address	Other
City, State, Zip Code	

ENGINEER

Tommy O'Shea	561-845-0665
Name	Business Phone
1920 Wekiva Way	Tommy.Oshea@kimley-horn.com
Address	Other
West Palm Beach, FL 33411	
City, State, Zip Code	

OTHER REPRESENTATIVE/PROFESSIONAL

Jeff Lindstrom	561-662-7171
Name	Business Phone
	jeff@jslcom.net
Address	Other
City, State, Zip Code	

G E N E R A L C O N D I T I O N S

A. GENERAL

1. This Permit does not constitute a waiver or approval of any other permit from other agencies which may be required for the total project.

2. Notification shall be given to the District Engineer forty-eight (48) hours prior to commencement of construction. The District Engineer shall establish points of construction that require inspection, if any. When the work is deemed completed, a final inspection shall be held by the District Engineer in the presence of a representative of the Permittee.

3. The installation shall be constructed in full accordance with the approved plans and specifications. Deviations from the plans shall be coordinated with the office of the District Engineer.

4. When working in District road rights-of-way, not more than one-half (1/2) of the road or street shall be closed and traffic shall be controlled so as to provide minimum hindrance. All traffic control operations shall conform to the most current issue of the Florida Department of Transportation publication, Manual on "Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations".

5. The Permittee shall protect the District against liability, public or private, resulting from their operation hereunder. The District Engineer is deemed the final authority as to the quality and quantity of work required to satisfy the terms and conditions of the Permit.

6. This Permit shall not be construed as a representation that the District has sole authority with respect to the pertinent property.

7. Permittee shall retain a professional engineer licensed in the State of Florida, to conduct on-site observations of construction, to prepare a certification of completion of construction, and to review record drawings for adequacy. The required improvements shall not be considered complete until a certificate of completion, certifying to construction in conformance with the approved drawings, and the final project records have been submitted to, reviewed, and approved by the District Engineer.

The engineer's certification shall be as follows:

I hereby notify the Indian Trail Improvement District of the completion of construction of the permitted project and certify that the work has been constructed in substantial conformance with the drawings permitted by the Indian Trail Improvement District. Copies of the Record Drawings, in the proper format, are enclosed with deviations noted.

8. Upon completion of the installation and after the final inspection, THE PERMITTEE SHALL DELIVER TO THE DISTRICT OFFICE ONE COMPLETE SET OF "RECORD DRAWINGS". FAILURE TO PROVIDE RECORD DRAWINGS MAY RESULT IN THE REVOCATION, CANCELLATION AND TERMINATION OF THIS PERMIT. The Record Drawings should include (1) set of PDF files, and the corresponding digital AutoCAD file. All items should be on the Florida State Plane Coordinate System, NAD 1983 East Feet, and geo-referenced to an identified Palm Beach County section center. If Permittee cannot provide, District Engineer will at Permittee's expense.

9. Roadway Pavement replacement shall be in accordance with the "Typical Roadway Pavement Replacement Detail".

10. If, within one (1) year after the date of District acceptance of the pavement replacement, any work covered under this Permit is found to be defective by the District, Permittee shall promptly, without cost to the District and in accordance with the District's written instructions, either correct such defective work, or, if it has been rejected by the District, remove it from the site and replace it with non-defective work. If Permittee does not completely comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, District may have the defective work corrected, or rejected work removed and replaced, and all direct and indirect costs of such removal, replacement, or correction, including compensation for additional professional services, shall be paid by the Permittee.

11. Permittee agrees not to cause or permit the Property to be used for the generation, handling, storage, transportation, disposal, or release of any Hazardous Materials, except as exempted or permitted under applicable Environmental Laws, and Permittee shall not cause or permit the property, or any activities conducted thereon, to be in violation of any applicable Environmental Laws. Permittee agrees to indemnify the District and hold the District and its directors, officers, employees, successors and assigns harmless from and against any and all claims, losses, damages, liabilities, fines, penalties, charges, interest, administrative or judicial proceedings and order, judgments, remedial action, requirements, enforcement

actions of any kind, and all costs and expenses incurred in connection therewith, directly or indirectly resulting in whole or in part from Permittee's violation of any Environmental Laws applicable to the Property, or any activity conducted thereon caused by Permittee or its employees, agents, licensees, invitees, guests or any other party under Permittee's control, or from any use, generation, handling, storage, transportation, disposal or release of Hazardous Materials or in connection with the Property caused by Permittee or its employees, agents, licensees, invitees, guests, or any other party under Permittee's control, or any contamination, detoxification, closure, cleanup or other remedial measure required under any Environmental Laws as a result thereof. All sums paid and costs incurred by the District with respect to the foregoing matters shall be payable by Permittee as additional permit fees hereunder.

12. All necessary provisions shall be taken to ensure compliance with the water quality standards of the State of Florida. Attention is called to Chapter 17-3, Florida Administrative Code, and in particular, the requirements that turbidity shall not exceed 29 Nephelometric Turbidity Units above background level. Adequate silt containment procedures and equipment shall be used to control turbidity at all times. Water samples to be taken upstream and downstream prior to construction and during construction daily and made available to the District at their request.

13. The Permittee shall be obligated throughout the term of this Permit to provide insurance coverage in accordance with the attached exhibit titled "Insurance Coverage".

B. UNDERGROUND UTILITIES

1. All underground utilities shall have a minimum cover of forty-two (42") inches below profile grade of District waterways and thirty (30") inches below profile grade of District roadways.

2. All utility installations shall maintain a minimum clearance of twelve (12") inches, either over or under culverts and shall be protected; however, other depths may be specified by the District Engineer.

3. The roadway right-of-way, in its entirety, shall be left in as good a condition as that which existed before construction. A mutual inspection shall be made of all existing facilities within the construction area no later than twenty-four (24) hours before the work begins.

4. All installations shall be constructed in a workmanlike manner:
   a. Trenches shall be refilled in a thoroughly compacted manner so that no future settling will occur.

b. The Permittee shall, at the request of the District Engineer or his duly authorized representative, submit copies of density reports of density determinations by an independent testing laboratory when paved roadway surfaces have been cut. If density reports are requested, they shall be furnished prior to final inspection.

c. The finished surface of the excavated area shall be replaced with the same type materials as existed when the work began, such as sod for sod, shell for shell, etc.

5. Where fill, slopes, shoulders and/or ditches are disturbed, they shall be stabilized as directed by the District Engineer or his duly authorized representative, in a manner that will afford protection against erosion.

6. All pavement crossings, if made subsequent to final placement of base material and pavement surface, shall be made by jacking, boring or augering, and shall contain an adequate casing if required by the District Engineer.

SPECIAL CONDITIONS

1. Permittee shall prevent on-site erosion and sediment from leaving the site during construction. At completion of construction, all non-paved areas shall be sodded.

2. All drainage pipe and installation thereof shall conform to the requirements of Florida DOT specifications, latest applicable sections to date.

3. The requirements for pipe backfill shall be as defined in Florida DOT specifications (AASHTO T-99 or T-180). Permittee shall provide adequate equipment for the removal of storm or subsurface waters which may accumulate in the excavated areas and provide protection against soil erosion.

4. Permittee shall forward all test results (except building tests) to the District Engineer.

5. Permittee shall comply with all conditions imposed by the District and/or other governing agencies, including but not limited to the following:

   a. Permittee shall utilize best management practices at each storm inlet in accordance with the final approved plans.

   b. Permittee shall construct stormwater treatment facilities in accordance with the existing South Florida Water Management District permit. A copy of such permit shall be provided to the District.

6. Permittee shall insure that quantity of stormwater discharged into the District's canal will not cause erosion of the canal bank. If such discharge does cause erosion, Permittee shall be responsible, at its sole cost and expense, to maintain and repair said canal bank.

7. If the works of the Permittee require the obtaining of an Environmental Protection Agency NPDES Permit, then the Permittee shall be required to obtain the appropriate NPDES Permit and provide a copy of the NPDES Permit and NPDES stormwater pollution prevention plan to both Palm Beach County and the District prior to commencement of the subject works.

8. The Permittee shall be required to: (a) implement a maintenance program for the permitted works, (b) carry out an annual inspection of the permitted works and (c) following inspection, have an inspection report prepared by a qualified professional. The Permittee shall be responsible for retaining a copy of said inspection report and providing a copy of same to the District by February 1st of each year.

9. If any of the works which are the subject of this Permit are conveyed, assigned, transferred, gifted to any third party, or are operated by a third party, then the Permittee shall be obligated to provide a copy of this Permit and its conditions to said successor, assign or

operating entity. Further, such successor, assign or operating entity shall be obligated to comply with all of the conditions of this Permit including, without limitation, implementation of the above mentioned maintenance program and the provision of the annual inspection report to the District.

10. If any act of negligence, omission, or commission by the Permittee or third party operator should adversely affect Palm Beach County's obligations under the County's NPDES Permit, then Permittee shall within forty-eight hours following receipt of written notice by the District of such act promptly cease and rectify same, otherwise this Permit shall be immediately suspended until such time as reinstated by the District in writing.

11. Permittee shall be solely responsible for ensuring that all stormwater discharge meets the applicable water quality standards. In the event that the discharge does not meet such standards, Permittee must disconnect the stormwater inlet and shall be prohibited from discharging into the District's canal.

12. If Permittee fails to abide by Palm Beach County's NPDES Permit, the applicable water quality standards, or any of the conditions set forth herein, and fails to remedy same within ten (10) business days from the date of receipt of such notice of violation by the District, then the District shall have the right but not the obligation to initiate such remedial activity as the District deems necessary and appropriate. Any and all costs so incurred by the District shall be paid by the Permittee to the District within ten business days following receipt of a District invoice for same and if not paid the District may thereafter revoke this Permit without further notice or hearing.

13. Provide Maintenance of Traffic (MOT) as required in accordance with the Florida Department of Transportation (FDOT) Index 600 Series.

14. Permittee shall notify the District at least two (2) weeks prior to all temporary traffic lane closures implemented as part of the MOT during construction.

15. All proposed poles, including replacement of existing poles, and hand holes shall be located outside of ITID's canal right-of-ways. The same shall apply in the extension of ITID canal right-of-ways through ITID road rights-of-way, for example, where a canal crosses or dead ends at a road.

EXHIBIT
INSURANCE COVERAGE

GENERAL

Indian Trail Improvement District shall be named as "Additional Named Insured" and certificate holder on both the general liability and auto liability policies.

Cancellation clause must read "should any of the above described policies be canceled before the expiration date thereof, the issuing company shall mail thirty (30) days written notice to the certificate holder name."

INSURANCE REQUIREMENTS

The limits of liability for the insurance required shall provide coverage for not less than the following amounts or greater when required by law and regulations:

Workers' Compensation:

1.	State:	Statutory
2.	Applicable Federal (e.g. Longshoreman's and Harbour Workers' Compensation, Maritime, Jones Act, etc.):	Statutory
3.	Employer's Liability:	$ 500,000

Comprehensive General Liability:

1. Bodily Injury (including completed operations and Products Liability):
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

   Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate
   or a combined single limit of $1,000,000

2. Property Damage liability insurance will provide Exposition, Collapse and Underground coverage where applicable.

3. Personal Injury, with employee exclusion deleted
   $1,000,000 Annual Aggregate

Comprehensive Automobile Liability:

1. Bodily Injury:
   $ 500,000 Each Person
   $1,000,000 Each Occurrence

2. Property Damage:
   $ 500,000 Each Occurrence
   or a combined single limit of $1,000,000

Umbrella Excess Liability Insurance:

1. $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

2. The umbrella coverage shall be Following-Form being no more restrictive than coverage required for the underlying policies.

The comprehensive general liability insurance and umbrella insurance required herein shall include Owner and Engineer as additional insured.

Contractual Liability Insurance: The Contractual Liability Insurance required shall provide coverage for not less than the following amounts.

1. Bodily Injury: Each Occurrence
   $1,000,000

2. Property Damage:
   $1,000,000 Each Occurrence
   $1,000,000 Annual Aggregate

Builder's Risk: This coverage will be provided by all contractors involved in the construction of a new building or improvement, alteration or revision of an existing structure. Builder's Risk coverage shall be "All Risk" with limits equal to one hundred percent (100%) of the completed value of the structure(s), building(s) or addition(s).

SQF, LLC

UNDERGROUND CONDUIT SCHEDULE (WITHIN PBC R/W)		
DESCRIPTION	QUANTITY	UNIT
ELECTRICAL UNDERGROUND ROUTE		
DIRECTIONAL BORE – (1) 2" HDPE CONDUIT (UNDER PAVEMENT)	–	LF
DIRECTIONAL BORE – (1) 2" HDPE CONDUIT (UNDER UNPAVED AREAS)	427	LF
OPEN–CUT TRENCH – (1) 2" HDPE CONDUIT (UNDER PAVEMENT)	–	LF
OPEN–CUT TRENCH – (1) 2" HDPE CONDUIT (UNDER UNPAVED AREAS)	3	LF
TOTAL:	430	LF
HANDHOLES	1	EA

PALM BEACH COUNTY SCOPE OF WORK:

INSTALLATION OF 2" HDPE CONDUIT ALONG 130TH AVENUE, NEAR THE INTERSECTION OF 60TH STREET AND 130TH AVENUE. TO INCLUDE THE INSTALLATION OF (1) TRAFFIC RATED UTILITY COMPANY HANDHOLE, (1) TRAFFIC RATED FIBER HANDHOLE, (1) CABINET WITH CABINET MOUNTED METER/DISTRIBUTION PANEL, (1) METAL UTILITY POLE WITH TOP MOUNTED ANTENNAS AND RADIOS.

SITE ID: 6WP0441A

NEAR ADDRESS: 5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411

LATITUDE: 26.765615 LONGITUDE: –80.247114

SITE INFORMATION

POLE OWNER:	SQF, LLC 16 MIDDLE STREET, 4TH FLOOR PORTLAND, ME 04103
ROW JURISDICTION:	PALM BEACH COUNTY / INDIAN TRAILS (ITID)
MUNICIPAL JURISDICTION:	PALM BEACH COUNTY
NEAR PARCEL ID:	00–41–43–03–00–000–3150
UTILITY COMPANY:	FLORIDA POWER & LIGHT 700 UNIVERSITY BOULEVARD JUNO BEACH, FL 33408
STRUCTURE TYPE:	☐ WOOD ☒ METAL ☐ CONCRETE

APPLICANT INFORMATION

APPLICANT:	KIMLEY–HORN AND ASSOCIATES 1920 WEKIVA WAY, SUITE 200 WEST PALM BEACH, FL 33411
PROJECT MANAGER: ADDRESS:	THOMAS M.J. O'SHEA, P.E. 1920 WEKIVA WAY, SUITE 200 WEST PALM BEACH, FL 33411
PHONE:	(561) 290–0950

SCOPE OF WORK

1. INSTALLATION OF (1) DRILLED PIER FOUNDATION
2. INSTALLATION OF (1) CONCRETE PAD FOUNDATION
3. INSTALLATION OF (1) 6160 SITE SUPPORT CABINET
4. INSTALLATION OF (1) CABINET MOUNTED METER/DISTRIBUTION PANEL
5. INSTALLATION OF (1) CABINET MOUNTED GPS UNIT
6. INSTALLATION OF (1) TRAFFIC RATED UTILITY COMPANY HANDHOLE
7. INSTALLATION OF (1) TRAFFIC RATED FIBER HANDHOLE
8. INSTALLATION OF (1) METAL UTILITY POLE
9. INSTALLATION OF (1) CONCEALMENT SHROUD
10. INSTALLATION OF (3) POLE MOUNTED RRUS
11. INSTALLATION OF (6) POLE MOUNTED ANTENNAS
12. INSTALLATION OF (1) POLE MOUNTED BACKHAUL RADIO
13. INSTALLATION OF (2) GROUNDING RODS WITH INSPECTION SLEEVES
14. INSTALLATION OF 430'± OF DIRECTIONALLY BORED CONDUIT

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C-3	POLE ELEVATIONS AND DETAILS	0
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C-4.1	EXISTING UTILITIES AND UNDERGROUNDING PLAN	0
C-4.2	EXISTING UTILITIES AND UNDERGROUNDING PLAN	0
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E-6	ELECTRICAL NOTES	0
E-7	UTILITY COMPANY STANDARDS	0

CODE COMPLIANCE

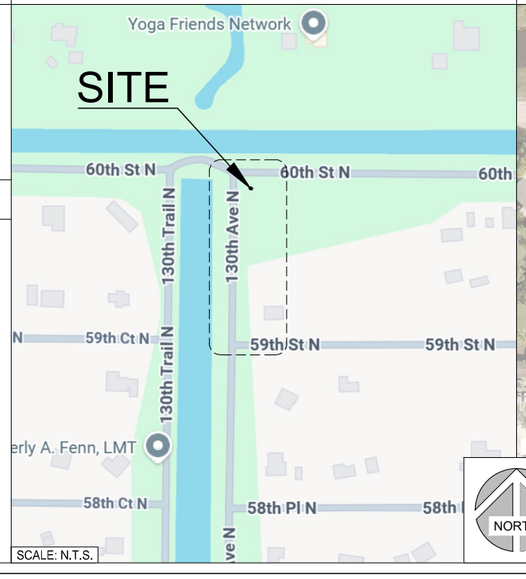
ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.

1. 8TH EDITION, 2023 FLORIDA BUILDING CODE
   ULTIMATE WIND SPEED = 170 MPH
   NOMINAL WIND SPEED = 132 MPH
   RISK CATEGORY II
   WIND EXPOSURE = C
2. NATIONAL ELECTRIC CODE (NEC) WITH LOCAL AMENDMENTS LATEST ED.
3. ANSI/TIA/EIA APPLICABLE STANDARDS
4. LIFE SAFETY CODE NFPA–101–2021
5. 8TH EDITION, FLORIDA FIRE PREVENTION CODE 2023
6. AMERICAN INSTITUTE OF STEEL CONSTRUCTION SPECIFICATIONS (AISC)
7. UNDERWRITERS LABORATORIES (U.L.) APPROVED ELECTRICAL PRODUCTS
8. LOCAL BUILDING CODE
9. CITY/COUNTY ORDINANCES

ENGINEERING

CIVIL: PROJECT MANAGER: ADDRESS:	KIMLEY–HORN AND ASSOCIATES, INC. THOMAS M.J. O'SHEA, P.E. (LIC. #96977) 1920 WEKIVA WAY WEST PALM BEACH, FL 33411
PHONE:	(561) 290–0950
STRUCTURAL: ADDRESS:	KIMLEY–HORN AND ASSOCIATES, INC. 1920 WEKIVA WAY WEST PALM BEACH, FL 33411
ENGINEER: PHONE:	JESSE SCHNURMAN, P.E. (FL LIC. #94980) (561) 840–0863
ELECTRICAL: ADDRESS:	KIMLEY–HORN AND ASSOCIATES, INC. 1920 WEKIVA WAY WEST PALM BEACH, FL 33411
PHONE:	(561) 290–0950
SURVEYOR: ADDRESS:	WSP CONSULTANTS, INC. 18815 ANNELIS DRIVE LUTZ, FL 33548 WILLIAM PAYNE
PHONE:	(813) 909–2420

VICINITY MAP



LOCAL MAP



811 Know what's below. Call before you dig.

CONTRACTOR SHALL VERIFY ALL EXISTING UTILITIES AND PLAN DIMENSIONS PRIOR TO CONDUCTING UNDERGROUND WORK. CONTRACTOR SHALL NOTIFY EOR IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THIS INSTALLATION.

THIS DOCUMENT, TOGETHER WITH THE CONCEPTS AND DESIGNS PRESENTED HEREIN, AS AN INSTRUMENT OF SERVICE, IS INTENDED ONLY FOR THE SPECIFIC PURPOSE AND CLIENT FOR WHICH IT WAS PREPARED. REUSE OF AND IMPROPER RELIANCE ON THIS DOCUMENT WITHOUT WRITTEN AUTHORIZATION AND ADAPTATION BY KIMLEY–HORN AND ASSOCIATES, INC. SHALL BE WITHOUT LIABILITY TO KIMLEY–HORN AND ASSOCIATES, INC.

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

Digitally signed by Thomas O'Shea
DN: cn=Thomas O'Shea, c=US, o=KIMLEY-HORN AND ASSOCIATES, email=tom.oshea@kimley-horn.com
Date: 2026.06.22 15:25:04 -04'00'

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY THOMAS M.J. O'SHEA, P.E. ON THE DATE ADJACENT TO THE SEAL.

PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CONSULTANT:

Kimley»Horn

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1920 WEKIVA WAY
WEST PALM BEACH, FLORIDA 33411
(561) 845–0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

COVER SHEET

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: T-1

UTILITY CONTACTS

811 TICKET NUMBER: 217507926

Service Area	Utility Type(s)	Contact	Alternate Contact	Emergency Contact
FLORIDA POWER & LIGHT - PALM BEACH FPLPAL	ELECTRIC	FPL CABLE LOCATIONS-DISTRIBUTION SDD/MPE - EDGAR.AGUILAR@FP JAMIE.PURNELL@FPL		USIC DISPATCH CENTER (800) 778-9140
INDIAN TRAIL IMPROVEMENT DISTRICT IT1088	ELECTRIC, SEWER, WATER			
PALM BEACH COUNTY WATER UTILITIES PBC750	WATER	BRITTANY ABRAMS (561) 493-6000	PBC WUD COMMUNICATIONS (561) 740-4588	PBC WUD COMMUNICATIONS (561) 740-4588
A T & T/ DISTRIBUTION SBF23	TELEPHONE	DINO FARRUGGIO G27896@ATT.COM	UTILIQUEST LLC * (888) 357-1922	AT&T NETWORK OPERATIONS CENTER (800) 247-2020

PROJECT SCHEDULE

DESCRIPTION	QUANTITY	UNIT
ELECTRICAL UNDERGROUND ROUTE		
(1) – 2" HDPE CONDUIT	430	LF
DIRECTIONAL BORE	427	LF
OPEN–CUT/TRENCH	3	LF
13"Wx24"Lx18"D TRAFFIC RATED HANDHOLE	1	EA
FIBER UNDERGROUND ROUTE		
(3) – 1.5" HDPE CONDUIT	–	LF
(1) – 2" HDPE CONDUIT	4	LF
12 GAUGE TRACER WIRE	–	LF
DIRECTIONAL BORE	–	LF
OPEN–CUT/TRENCH	–	LF
24"Wx36"Lx36"D TRAFFIC RATED HANDHOLE	–	EA
11"Wx18"Lx18"D TRAFFIC RATED HANDHOLE	1	EA
FIBER PLACEMENT		
FIBER SPLICE / TEST	–	EA
TBD CT SPLICE ENCLOSURE	–	EA
72 CT FIBER OPTIC CABLE	–	LF
144 CT FIBER OPTIC CABLE	–	LF
RESTORATION QUANTITY (TOTAL JOB)		
ASPHALT	–	SF
CONCRETE	–	SF
PAVERS	–	SF
SOD	135	SF

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY THOMAS M.J. O'SHEA, P.E. ON THE DATE ADJACENT TO THE SEAL.

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CONSULTANT:

Kimley»Horn

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1920 WEKIVA WAY
WEST PALM BEACH, FLORIDA 33411
(561) 845–0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

UTILITY CONTACTS AND PROJECT SCHEDULE

PROJECT NUMBER: 241069283

DRAWN BY:	CHECKED BY:
JTS	VJS
APPROVED BY:	DATE:
TMO	6/22/2026
ISSUE No.:	SHEET NUMBER:
0	T-2

THIS DOCUMENT, TOGETHER WITH THE CONCEPTS AND DESIGNS PRESENTED HEREIN, AS AN INSTRUMENT OF SERVICE, IS INTENDED ONLY FOR THE SPECIFIC PURPOSE AND CLIENT FOR WHICH IT WAS PREPARED. REUSE OF AND IMPROPER RELIANCE ON THIS DOCUMENT WITHOUT WRITTEN AUTHORIZATION AND ADAPTATION BY KIMLEY-HORN AND ASSOCIATES, INC. SHALL BE WITHOUT LIABILITY TO KIMLEY-HORN AND ASSOCIATES, INC.

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GENERAL NOTES:

1. ALL WORK SHALL CONFORM TO THE REQUIREMENTS OF THE LOCAL BUILDING CODE, THE LATEST ADOPTED EDITION, AND ALL OTHER APPLICABLE CODES AND ORDINANCES.
2. IT IS NOT THE INTENT OF THESE PLANS TO SHOW EVERY MINOR DETAIL OF CONSTRUCTION. CONTRACTOR TO FURNISH AND INSTALL ANY/ALL ITEMS FOR A COMPLETE AND FULLY FUNCTIONAL SYSTEM SUBJECT ONLY TO OWNER-SUPPLIED ITEMS. CONTRACTOR SHALL PROVIDE ANY/ALL ITEMS NECESSARY FOR THE EQUIPMENT TO BE PLACED IN PROPER WORKING ORDER.
3. ALL WORK PRESENTED ON THESE DRAWINGS MUST BE COMPLETED BY THE CONTRACTOR UNLESS NOTED OTHERWISE. THE CONTRACTOR MUST HAVE CONSIDERABLE EXPERIENCE IN PERFORMANCE OF WORK SIMILAR TO THAT DESCRIBED HEREIN. BY ACCEPTANCE OF THIS ASSIGNMENT, THE CONTRACTOR IS ATTESTING THAT HE DOES HAVE SUFFICIENT EXPERIENCE AND ABILITY, THAT HE IS KNOWLEDGEABLE OF THE WORK TO BE PERFORMED AND THAT HE IS PROPERLY LICENSED AND PROPERLY REGISTERED TO DO THIS WORK IN THE STATE AND/OR COUNTY IN WHICH IT IS TO BE PERFORMED.
4. ALL MATERIALS AND EQUIPMENT FURNISHED SHALL BE PROPOSED AND OF GOOD QUALITY, FREE FROM FAULTS AND DEFECTS AND IN CONFORMANCE WITH THE CONTRACT DOCUMENTS. ANY AND ALL SUBSTITUTIONS MUST BE PROPERLY APPROVED AND AUTHORIZED IN WRITING BY THE OWNER AND ENGINEER PRIOR TO INSTALLATION. THE CONTRACTOR SHALL FURNISH SATISFACTORY EVIDENCE AS TO THE KIND AND QUALITY OF THE MATERIALS AND EQUIPMENT BEING SUBSTITUTED.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR INITIATING, MAINTAINING, AND SUPERVISING ALL SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT THIS PROJECT AND RELATED WORK COMPLIES WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL SAFETY CODES AND REGULATIONS GOVERNING THIS WORK.
6. ALL DIMENSIONS SHALL BE VERIFIED WITH THE PLANS (LATEST REVISION) AND EXISTING SURVEY PRIOR TO COMMENCING CONSTRUCTION. NOTIFY THE OWNER IMMEDIATELY IF DISCREPANCIES ARE DISCOVERED.
7. DETAILS PROVIDED ARE FOR THE PURPOSE OF SHOWING DESIGN INTENT. MODIFICATIONS MAY BE REQUIRED TO SUIT JOB DIMENSIONS OR SITE CONDITIONS AND SUCH MODIFICATIONS SHALL BE INCLUDED AS PART OF THE WORK.
8. ALL MATERIALS AND WORKMANSHIP SHALL BE WARRANTED FOR ONE (1) YEAR FROM DATE OF ACCEPTANCE.

EXISTING CONDITIONS AND STRUCTURES:

1. SHOULD ANY ERROR OR INCONSISTENCY APPEAR IN THE DRAWINGS OR SPECIFICATIONS THE CONTRACTOR, BEFORE PROCEEDING WITH THE WORK, MUST MAKE MENTION OF THE SAME TO THE ENGINEER AND OWNER FOR PROPER ADJUSTMENT AND IN NO CASE PROCEED WITH THE WORK IN UNCERTAINTY OR WITH INSUFFICIENT DRAWINGS.
2. THE CONTRACTOR AND EACH SUBCONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF ALL MEASUREMENTS AT THE SITE BEFORE ORDERING ANY MATERIALS OR DOING ANY WORK. NO EXTRA CHARGE OR CONSIDERATION SHALL BE ALLOWED DUE TO DIFFERENCE BETWEEN ACTUAL DIMENSIONS AND DIMENSIONS INDICATED ON THE CONSTRUCTION DRAWINGS. ANY DISCREPANCY IN DIMENSIONS WHICH MAY BE FOUND SHALL BE SUBMITTED TO THE ENGINEER AND THE OWNER REPRESENTATIVE FOR CONSIDERATION BEFORE THE CONTRACTOR PROCEEDS WITH THE WORK IN THE AFFECTED AREAS. THE CONTRACTOR'S WORK SHALL NOT VARY FROM THE PLANS WITHOUT THE EXPRESSED APPROVAL OF THE OWNER OR ITS REPRESENTATIVE.
3. PRIOR TO STARTING CONSTRUCTION, THE CONTRACTOR SHALL PROTECT ALL AREAS FROM DAMAGES WHICH MAY OCCUR DURING CONSTRUCTION. ANY DAMAGES TO NEW OR EXISTING SURFACES, STRUCTURES OR EQUIPMENT SHALL BE IMMEDIATELY REPAIRED OR REPLACED TO THE SATISFACTION OF THE PROPERTY OWNER. THE CONTRACTOR SHALL BEAR THE COST OF REPAIRING OR REPLACING ANY DAMAGED AREAS.
4. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONARY MEASURES AND EFFORTS TO PROTECT THE STRUCTURAL INTEGRITY OF EXISTING STRUCTURES. WHEN WORK IS PERFORMED IN THE VICINITY OF AN EXISTING STRUCTURE, THE STRUCTURAL INTEGRITY AND STABILITY SHALL BE MONITORED AT ALL TIMES DURING EVERY PHASE OF THE CONSTRUCTION.
5. THE PLANS SHOW SOME KNOWN SUBSURFACE STRUCTURES, ABOVE-GROUND STRUCTURES AND/OR UTILITIES BELIEVED TO EXIST IN THE WORKING AREA, EXACT LOCATION OF WHICH MAY VARY FROM THE LOCATIONS INDICATED, IN PARTICULAR, THE CONTRACTOR IS WARNED THAT THE EXACT OR EVEN APPROXIMATE LOCATION OF SUCH PIPELINES, SUBSURFACE STRUCTURES AND/OR UTILITIES IN THE AREA MAY BE SHOWN OR MAY NOT BE SHOWN; AND IT SHALL BE HIS RESPONSIBILITY TO PROCEED WITH GREAT CARE IN EXECUTING ANY WORK. BEFORE YOU DIG, DRILL OR BLAST, CALL THE UNDERGROUND SERVICES ALERT NUMBER ON SHEET T-1 AT THE REQUIRED TIME.
6. THE CONTRACTOR SHALL RESTORE ALL PUBLIC OR PRIVATE PROPERTY DAMAGED OR REMOVED TO AT LEAST AS GOOD OF CONDITION AS BEFORE DISTURBED AS DETERMINED BY THE OWNER OR OWNER'S REPRESENTATIVE.
7. PROTECT FINISHED SURFACES INCLUDING JAMBS AND HEADS OF OPENINGS USED AS PASSAGEWAYS THROUGH WHICH EQUIPMENT AND LATERALS WILL PASS.
8. MAINTAIN FINISHED SURFACES CLEAN, UNHARMED AND SUITABLY PROTECTED UNTIL JOB SITE IS ACCEPTED BY THE OWNER.

DEMOLITION SPECIFICS:

1. GENERAL CONTRACTOR IS TO DEMOLISH AND REMOVE FROM SITE (AND DISPOSE OF APPROPRIATELY) ALL ITEMS NOTED FOR DEMOLITION IN THE ARCHITECTURAL, CIVIL, ELECTRICAL AND/OR STRUCTURAL DRAWINGS, INCLUDING BELOW GRADE FOUNDATION AND STRUCTURES. CONTRACTOR SHALL COORDINATE WITH THE OWNER REPRESENTATIVE THE DISPOSAL OF EQUIPMENT & MATERIALS.
2. GENERAL CONTRACTOR IS TO EXERCISE UTMOST CARE DURING DEMOLITION AND PROMPTLY INFORM THE ENGINEER OF ANY DEVIATION TO THE EXISTING STRUCTURE FROM WHAT IS SHOWN IN THESE PLANS PRIOR TO PROCEEDING WITH THE WORK.
3. GENERAL CONTRACTOR IS SOLELY RESPONSIBLE FOR THE SHORING, BRACING, PROVIDING LATERAL SUPPORT, AND FOR MAINTAINING THE INTEGRITY OF THE EXISTING STRUCTURE DURING ALL PHASES OF THE DEMOLITION AND CONSTRUCTION AND SHALL PROVIDE, IF REQUIRED, SIGNED & SEALED SHOP DRAWINGS, BY A REGISTERED PROFESSIONAL ENGINEER, FOR THE SHORING OF ALL WALLS, BEAMS, SLABS, ROOF JOISTS, OR OTHER ELEVATED STRUCTURAL ITEMS, THAT ARE HAVING THE SUPPORT BELOW NOTED FOR DEMOLITION.

CLEARING AND GRUBBING:

1. CLEARING OF TREES AND VEGETATION ON THE SITE SHOULD BE HELD TO A MINIMUM. ONLY THE VEGETATION NECESSARY FOR THE CONSTRUCTION OF THE FACILITY SHALL BE REMOVED. ANY DAMAGES TO PROPERTY OUTSIDE THE CONSTRUCTION UNIT SHALL BE REPAIRED OR REPLACED AT THE CONTRACTOR'S EXPENSE.
2. THE CONTRACTOR SHALL PROTECT EXISTING TREES, VEGETATION, LANDSCAPING MATERIALS AND SITE IMPROVEMENTS NOT SCHEDULED FOR CLEARING OR REMOVAL WHICH MIGHT BE DAMAGED BY CONSTRUCTION ACTIVITIES.
3. TRIM EXISTING TREES AND VEGETATION AS RECOMMENDED BY THE ARBOR & FOR PROTECTION DURING CONSTRUCTION.

EXCAVATION AND BACKFILL:

1. ALL SUITABLE BORROW MATERIAL FOR BACK FILL OF THE SITE SHALL BE INCLUDED IN THE BID. EXCESS TOPSOIL AND UNSUITABLE MATERIAL SHALL BE DISPOSED OF OFF SITE AT A LOCATION APPROVED BY GOVERNING AGENCIES PRIOR TO DISPOSAL.
2. ALL SITE FILL SHALL MEET SELECTED FILL STANDARDS AS DEFINED BY THE OWNER'S REPRESENTATIVE ON THE DRAWINGS OR GEOTECHNICAL REPORT RECOMMENDATIONS.
3. THIS PROJECT INCLUDES:
   - EXCAVATION, TRENCHING, FILLING, COMPACTING AND GRADING FOR STRUCTURES, SITE IMPROVEMENTS, ACCESS ROAD AND UTILITIES.
   - ALL MATERIALS FOR SUBBASE, DRAINAGE FILL, BACK FILL AND GRAVEL FOR SLABS, PAVEMENT AND IMPROVEMENTS.
   - ROCK EXCAVATION WITHOUT BLASTING.
   - SUPPLY OF ADDITIONAL MATERIALS FROM OFF SITE AS REQUIRED.
   - REMOVAL AND LEGAL DISPOSAL OF EXCAVATED MATERIALS AS REQUIRED.
4. ALL LAYERS THAT REQUIRE COMPACTION SHALL HAVE A MAXIMUM THICKNESS OF 6 INCHES.
5. THE COMPACTING UNDER STRUCTURES, BUILDING SLABS, STEPS, PAVEMENT AND WALKWAYS SHALL BE TO A MINIMUM OF 98% MAXIMUM DENSITY, AASHTO-T-180, IN EACH OF THE COMPACTING LAYERS AT EACH COMPACTING SITE, OR AT LEAST IN EACH 100CU. PER YARDS OF MATERIAL VOLUME.
6. THE COMPACTING UNDER LAWNS OR UNPAVED AREAS SHALL BE TO A MINIMUM OF 98% MAXIMUM DENSITY, AASHTO-T-180.
7. THE COMPACTED LAYERS SHALL NOT EXCEED 8 INCHES.
8. AREAS THAT DO NOT MEET AASHTO-T-180 REQUIREMENTS MUST BE RECOMPACTED AT THE CONTRACTOR'S EXPENSES.
9. ALL TRENCH EXCAVATIONS AND ANY REQUIRED SHEETING AND SHORING SHALL BE DONE IN ACCORDANCE WITH OSHA REGULATIONS FOR CONSTRUCTION.

DRAINAGE:

1. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING POSITIVE DRAINAGE AWAY FROM BUILDING OR EQUIPMENT ON THE SITE AT ALL TIMES. SILT AND EROSION CONTROL SHALL BE MAINTAINED ON THE DOWNSTREAM SIDE OF THE SITE AT ALL TIMES. ANY DAMAGE TO ADJACENT PROPERTIES WILL BE CORRECTED AT THE CONTRACTOR'S EXPENSES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COLLECTION AND PROPER DISPOSAL OF DEWATERING AND THE MAINTENANCE OF SURFACE DRAINAGE DURING THE COURSE OF WORK.
3. ANY DRAIN, FIELD TILE OR DRAINAGE STRUCTURE ENCOUNTERED DURING CONSTRUCTION SHALL BE RETURNED TO ITS ORIGINAL OR BETTER CONDITIONS AFTER CONSTRUCTION AND BE NOTED ON THE RECORD DOCUMENTS.

INSPECTIONS:

1. DURING AND UPON COMPLETION OF WORK, ARRANGE AND PAY ALL ASSOCIATED INSPECTIONS OF ALL ELECTRICAL WORK INSTALLED UNDER THIS CONTRACT AND IN ACCORDANCE WITH THE CONDITIONS OF THE CONTRACT.
2. INSPECTIONS REQUIRED: AS PER THE LAWS AND REGULATIONS OF THE LOCAL AND/OR STATE AGENCIES HAVING JURISDICTION AT THE PROJECT SITE.
3. INSPECTION AGENCY: APPROVED BY THE LOCAL MUNICIPALITY/OR STATE AGENCIES HAVING JURISDICTION AT THE PROJECT SITE.

DIRECTIONAL BORING

1. THE WORK MAY CONSIST OF FURNISHING AND INSTALLING UNDERGROUND ELECTRICAL SLEEVING USING THE DIRECTIONAL BORING (HORIZONTAL DIRECTIONAL DRILLING, HDD) METHOD OF INSTALLATION. THIS WORK SHALL INCLUDE ALL SERVICES, EQUIPMENT, MATERIALS, AND LABOR FOR THE COMPLETE AND PROPER INSTALLATION, TESTING, RESTORATION OF UNDERGROUND UTILITIES AND ENVIRONMENTAL PROTECTION AND RESTORATION.
2. THE PROPOSED PLAN INSTALLATION LOCATIONS ARE DIAGRAMMATIC; THE INTENT IS TO ACCOMMODATE THE DESIGN AND TO AVOID EXISTING UTILITIES AND OBSTRUCTIONS. THE PLANS SHOW GENERAL ENTRY AND EXIT LOCATIONS, AND MINIMUM CLEARANCES, BUT THE CONTRACTOR MAY UTILIZE AN ALTERNATIVE DRILL PATH THAN IS SHOWN ON THE DRAWINGS AT NO ADDITIONAL COST TO THE OWNER.
3. THE CONTRACTOR SHALL DETERMINE IF A CASING PIPE IS NEEDED TO PREVENT FRAC-OUT OR UPHEAVAL, SETTLEMENT, CRACKING, MOVEMENT, OR DISTORTION OF THE SURFACE MATERIAL FOR ANY PORTION OF THE HDD INSTALLATION. IF THE CONTRACTOR DETERMINES THAT A CASING PIPE IS NEEDED, THEN THE MATERIALS AND LABOR FOR INSTALLING THE STEEL CASING PIPE SHALL BE INCLUDED IN THE BASE BID LINE ITEM UNIT COST FOR THE HDD PIPELINE.
4. DIRECTIONAL DRILLING AND PIPE INSTALLATION SHALL BE DONE ONLY BY AN EXPERIENCED CONTRACTOR SPECIALIZING IN DIRECTIONAL DRILLING AND WHOSE KEY PERSONNEL HAVE AT LEAST FIVE (5) YEARS EXPERIENCE IN THIS WORK.
5. HIGH DENSITY POLYETHYLENE (HDPE) PIPE SHALL BE USED IN HDD INSTALLATIONS. ALL PIPING SYSTEM COMPONENTS SHALL BE THE PRODUCTS OF ONE MANUFACTURER AND SHALL CONFORM TO THE LATEST EDITION OF ASTM D1248, ASTM D3350, ASTM F714, AND ASTM PE 3608.
6. CONTRACTOR SHALL MAINTAIN A PROJECT LOG OF BORING OPERATIONS AND A GUIDANCE SYSTEM LOG WITH A COPY GIVEN TO ENGINEER AT COMPLETION OF PROJECT. AS-BUILT DRAWINGS SHALL BE CERTIFIED AS TO ACCURACY BY CONTRACTOR.
7. CONTRACTOR SHALL NOTIFY ALL COMPANIES WITH UNDERGROUND UTILITIES IN THE WORK AREA VIA THE STATE OR LOCAL "ONE-CALL" TO OBTAIN UTILITY LOCATES. ONCE THE UTILITIES HAVE BEEN LOCATED CONTRACTOR SHALL PHYSICALLY IDENTIFY THE EXACT LOCATION OF THE UTILITIES BY VACUUM OR HAND EXCAVATION, WHEN POSSIBLE, IN ORDER TO DETERMINE THE ACTUAL LOCATION AND PATH OF ANY UNDERGROUND UTILITIES WHICH MIGHT BE WITHIN 20 FEET OF THE BORE PATH. CONTRACTOR SHALL NOT COMMENCE BORING OPERATIONS UNTIL THE LOCATION OF ALL UNDERGROUND UTILITIES WITHIN THE WORK AREA HAVE BEEN VERIFIED.
8. THE CONTRACTOR IS REQUIRED TO BRING TO THE ATTENTION OF THE ENGINEER ANY KNOWN DESIGN DISCREPANCIES WITH THESE SPECIFICATIONS AND THE ACTUAL DRILLING METHODS THAT THE CONTRACTOR WILL BE PERFORMING. THIS SHALL BE STATED IN WRITING TO THE ENGINEER NO LATER THAN THE PRE-CONSTRUCTION MEETING.
9. JOINING SHALL BE PERFORMED BY THERMAL BUTT-FUSION. POLYETHYLENE PIPE LENGTHS TO BE JOINED BY THERMAL BUTT-FUSION SHALL BE OF THE SAME TYPE, GRADE, AND CLASS OF POLYETHYLENE COMPOUND AND SUPPLIED FROM THE SAME RAW MATERIAL SUPPLIER. BUTT-FUSION JOINING SHALL BE 100% EFFICIENT OFFERING A JOINT WELD STRENGTH EQUAL TO OR GREATER THAN THE TENSILE STRENGTH OF THE PIPE.
10. CONTRACTOR SHALL INSTALL LATERALS AND/OR MAINLINE WITHIN HDPE HDD SLEEVES PRIOR TO PULLBACK.
11. INSTALL TRACER WIRE, PER FDOT SPECIFICATIONS.
12. HORIZONTAL DIRECTIONAL DRILLING SHALL CONSIST OF THE DRILLING OF A SMALL DIAMETER PILOT HOLE FROM ONE END OF THE ALIGNMENT TO THE OTHER, FOLLOWED BY ENLARGING THE HOLE DIAMETER FOR THE PIPELINE INSERTION. THE EXACT METHOD AND TECHNIQUES FOR COMPLETING THE DIRECTIONALLY DRILLED INSTALLATION WILL BE DETERMINED BY THE CONTRACTOR, SUBJECT TO THE REQUIREMENTS OF THESE SPECIFICATIONS.
13. IF THE CONTRACTOR DETERMINES THAT A CASING PIPE IS NEEDED ON THE PIPE ENTRY/EXIT SIDE, THEN THE CASING PIPE SHALL BE INSTALLED PRIOR TO THE CONSTRUCTION OF THE PILOT BORE AND THE PILOT BORE SHALL BE CONSTRUCTED TO ALIGN WITH THE CASING PIPE BELOW THE GROUND SURFACE.
14. THE REQUIRED PIPING SHALL BE ASSEMBLED IN A MANNER THAT DOES NOT OBSTRUCT ADJACENT ROADWAYS, DRIVEWAYS, OR PUBLIC ACTIVITIES. THE CONTRACTOR SHALL ERECT TEMPORARY FENCING AND SUBMIT MAINTENANCE OF TRAFFIC PLANS FOR APPROVAL BY THE CITY.
15. DURING THE DRILLING, REAMING, OR PULLBACK OPERATIONS, THE CONTRACTOR SHALL MAKE ADEQUATE PROVISIONS FOR HANDLING THE DRILLING FLUIDS, OR CUTTINGS AT THE ENTRY AND EXIT PITS. TO THE EXTENT PRACTICAL, THE CONTRACTOR SHALL MAINTAIN A CLOSED LOOP DRILLING FLUID SYSTEM. WHEN THE CONTRACTOR'S PROVISIONS FOR STORAGE OF THE FLUIDS OR CUTTINGS ON SITE ARE EXCEEDED, THESE MATERIALS SHALL BE HAULED AWAY TO A SUITABLE LEGAL DISPOSAL SITE. AFTER COMPLETION OF THE DIRECTIONAL DRILLING WORK, THE ENTRY AND EXIT PIT LOCATIONS SHALL BE PREPARED FOR LANDSCAPE INSTALLATION PER LANDSCAPE NOTES.
16. FOLLOWING BORING OPERATIONS, CONTRACTOR WILL DE-MOBILIZE EQUIPMENT AND RESTORE THE WORK-SITE TO ORIGINAL CONDITION. ALL EXCAVATIONS WILL BE BACKFILLED AND COMPACTED TO 95% OF ORIGINAL DENSITY.

OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA
LICENSE
No. 96977
STATE OF
FLORIDA
PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY THOMAS M.J. O'SHEA, P.E. ON THE DATE ADJACENT TO THE SEAL.

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CONSULTANT:

Kimley»Horn

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1920 WEKIVA WAY
WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

NOTES

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: T-3

JURISDICTION NOTES

PALM BEACH COUNTY NOTES

UNDERGROUNDING NOTES:

1. COORDINATE WITH THE LOCAL UTILITY PROVIDERS AND PROVIDE THE CLEARANCES TO EXISTING UTILITIES ESTABLISHED BY THOSE AGENCIES. AT A MINIMUM, MAINTAIN 6 FEET OF HORIZONTAL CLEARANCE BETWEEN PROPOSED UNDERGROUND FACILITIES AND EXISTING SMALL–DIAMETER UTILITIES (12 INCHES OR SMALLER IN DIAMETER) WALL–TO–WALL, AND A MINIMUM OF 18 INCHES OF VERTICAL CLEARANCE.
2. VERTICAL SEPARATION BETWEEN ANY LARGE RECLAIMED WATER MAIN, RAW WATER MAIN, FORCE MAIN, OR POTABLE WATER MAIN (16 INCHES OR LARGER IN DIAMETER) SHALL BE 3.0 FEET (36 INCHES) MINIMUM, AND THE HORIZONTAL SEPARATION SHALL BE 10 FEET MINIMUM. THESE MINIMUMS MAY BE REDUCED THROUGH COORDINATION WITH THE UTILITY ON A CASE–BY–CASE BASIS.
3. WHEN IN THE JURISDICTION OF THE PALM BEACH COUNTY WATER UTILITIES DEPARTMENT (PBCWUD), THE PERMITTEE/CONTRACTOR SHALL CONTACT PBCWUD COMMUNICATIONS AT (561) 740–4600 AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE START OF WORK, AND PBCWUD O&M DEPARTMENT MUST BE PRESENT DURING ALL WORK NEAR EXISTING POTABLE WATER, RAW WATER, RECLAIMED WATER, AND FORCE MAINS (16 INCHES OR LARGER IN DIAMETER).

ROAD & BRIDGE GENERAL NOTES:

1. ANY AND ALL PALM BEACH COUNTY STORM DRAINS, SIDEWALKS, PATHWAYS, CURB & GUTTERS, ADA RAMPS AND OR ADDITIONAL ROADWAY THAT IS AFFECTED BY THE PROPOSED CONSTRUCTION MUST BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION TO INCLUDE ALL APPLICABLE FDOT / PALM BEACH COUNTY DETAILS AND SPECIFICATIONS (APPLICABLE THOROUGHFARE / NON–THOROUGHFARE).
2. SIDEWALK AFFECTED TO INCLUDE ONE FLAG ON EITHER SIDE OF THE DISTURBED AREA. SIDEWALKS WILL BE RESTORED BY REPLACING: TWO FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED AT A CONTROL JOINT AND THREE FLAGS IF THE POINT OF CONSTRUCTION IS LOCATED BETWEEN CONTROL JOINTS. NO PARTIAL JOINTS ACCEPTED. (PER SITUATION)
3. ROADWAY LANES AFFECTED WILL REQUIRE THE AFFECTED LANES AND/OR ADDITIONAL LANES BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION AND TO EQUAL DIMENSIONS AS THE ADJACENT LANES (EOP TO EOP).
4. ALL AFFECTED ROADWAYS ARE TO BE RESTORED FROM EOP TO EOP, LANE WIDTH MIN. AND 50 FEET IN EITHER DIRECTION (THOROUGHFARE) AND 25 FEET MIN. RESTORATION (NON–THOROUGHFARE).
5. MILL AND PAVE TRANSITION AREAS IN PALM BEACH COUNTY R/W, RESTORATION OF AFFECTED ROADS/STREETS/INTERSECTIONS WILL BE REQUIRED IN THEIR ENTIRETY (25' IN ALL DIRECTIONS).
6. FLOWABLE FILL IS NOT AN APPROVED WEAR COURSE IN PALM BEACH COUNTY. PALM BEACH COUNTY THOROUGHFARE ROAD RESTORATION DETAIL / LANE WIDTH NEEDS TO REFLECT A MIN. 50' OUTSIDE THE PC IN ALL DIRECTIONS.
7. IF PROPOSED CONSTRUCTION/CROSSING ANY EXISTING PALM BEACH COUNTY STORM DRAIN PIPE/STRUCTURES ARE AFFECTED IN ANY WAY. PALM BEACH COUNTY R&B REQUIRES FULL RESTORATION OF THE AFFECTED SYSTEM TO LIKE OR BETTER THEN LIKE CONDITION AND TO PALM BEACH COUNTY/FDOT STANDARDS.
8. ANY DRAINAGE SWALES AFFECTED BY THE PROPOSED CONSTRUCTION, SHALL BE RESTORED TO LIKE OR BETTER THEN LIKE CONDITION TO INCLUDE ORIGINAL DESIGN ELEVATIONS.

TRAFFIC GENERAL NOTES:

1. CONTRACTOR SHALL CONTACT PALM BEACH COUNTY TRAFFIC OPERATIONS AT 561–233–3900 FORTY–EIGHT (48) HOURS PRIOR TO CONSTRUCTION IF WORK IS BEING DONE WITHIN 10 FEET OF ANY SIGNAL EQUIPMENT.
2. DAMAGE TO LOOPS OR ANY SIGNAL EQUIPMENT CAUSED BY THE CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.
3. NO EXCAVATION AROUND PALM BEACH COUNTY SIGNAL POLES WITHIN A 6 FOOT RADIUS FROM THE CENTER OF THE POLE AND 6 FEET AROUND THE GUY WIRE ANCHOR ROD. NO EXCAVATION BETWEEN PBC SIGNAL POLES AND SUPPORTING GUY WIRE ANCHOR ROD. PLEASE SEE PALM BEACH COUNTY TRAFFIC SIGNAL INSTALLATION STANDARDS AND DETAILS 2024 DRAWING T–5.4.

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA
LICENSE
No. 96977
STATE OF
FLORIDA
PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

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CONSULTANT:

Kimley»Horn

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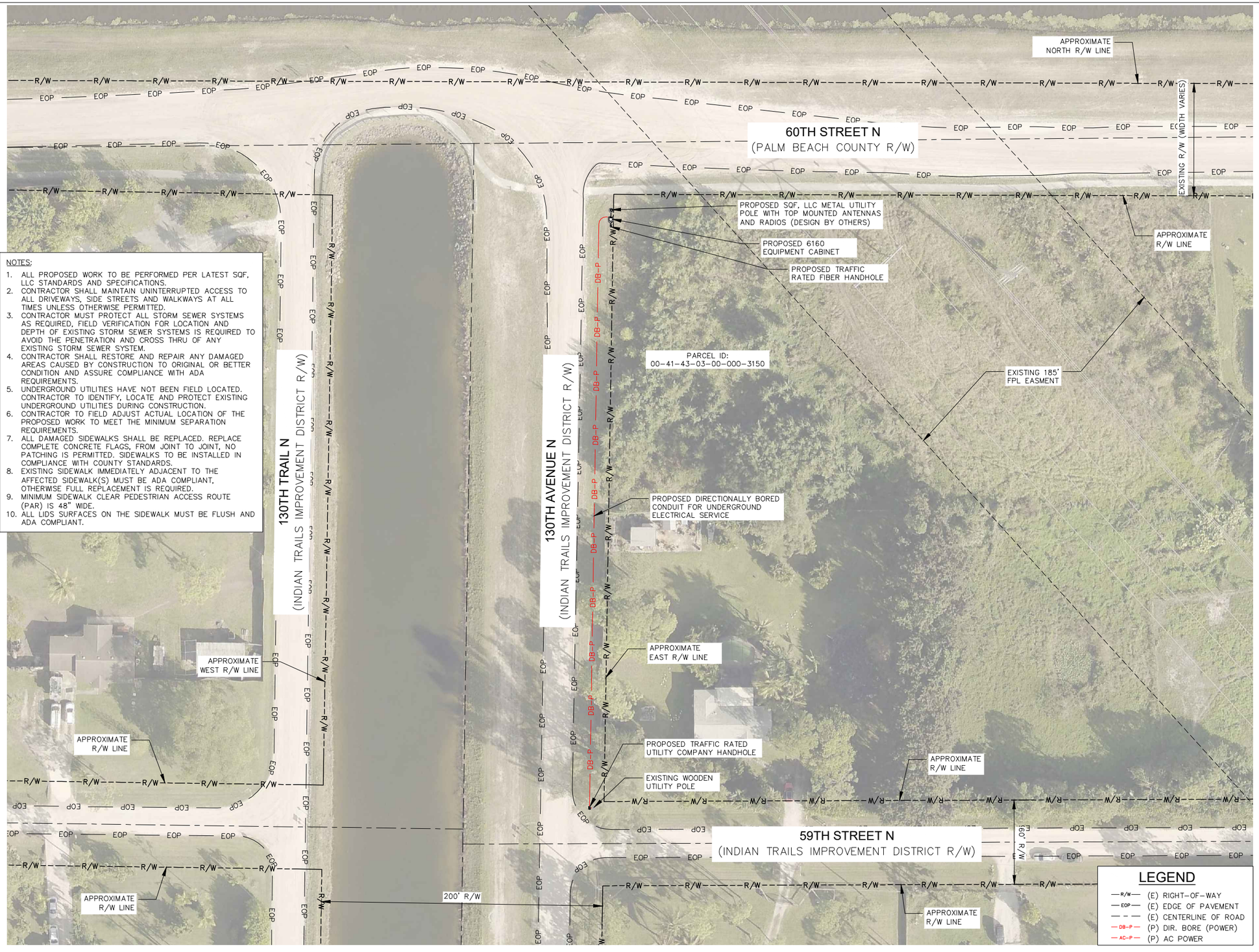
(561) 845–0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

JURISDICTION NOTES

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: T-4



NOTES:

1. ALL PROPOSED WORK TO BE PERFORMED PER LATEST SQF, LLC STANDARDS AND SPECIFICATIONS.
2. CONTRACTOR SHALL MAINTAIN UNINTERRUPTED ACCESS TO ALL DRIVEWAYS, SIDE STREETS AND WALKWAYS AT ALL TIMES UNLESS OTHERWISE PERMITTED.
3. CONTRACTOR MUST PROTECT ALL STORM SEWER SYSTEMS AS REQUIRED, FIELD VERIFICATION FOR LOCATION AND DEPTH OF EXISTING STORM SEWER SYSTEMS IS REQUIRED TO AVOID THE PENETRATION AND CROSS THRU OF ANY EXISTING STORM SEWER SYSTEM.
4. CONTRACTOR SHALL RESTORE AND REPAIR ANY DAMAGED AREAS CAUSED BY CONSTRUCTION TO ORIGINAL OR BETTER CONDITION AND ASSURE COMPLIANCE WITH ADA REQUIREMENTS.
5. UNDERGROUND UTILITIES HAVE NOT BEEN FIELD LOCATED. CONTRACTOR TO IDENTIFY, LOCATE AND PROTECT EXISTING UNDERGROUND UTILITIES DURING CONSTRUCTION.
6. CONTRACTOR TO FIELD ADJUST ACTUAL LOCATION OF THE PROPOSED WORK TO MEET THE MINIMUM SEPARATION REQUIREMENTS.
7. ALL DAMAGED SIDEWALKS SHALL BE REPLACED. REPLACE COMPLETE CONCRETE FLAGS, FROM JOINT TO JOINT, NO PATCHING IS PERMITTED. SIDEWALKS TO BE INSTALLED IN COMPLIANCE WITH COUNTY STANDARDS.
8. EXISTING SIDEWALK IMMEDIATELY ADJACENT TO THE AFFECTED SIDEWALK(S) MUST BE ADA COMPLIANT, OTHERWISE FULL REPLACEMENT IS REQUIRED.
9. MINIMUM SIDEWALK CLEAR PEDESTRIAN ACCESS ROUTE (PAR) IS 48" WIDE.
10. ALL LIDS SURFACES ON THE SIDEWALK MUST BE FLUSH AND ADA COMPLIANT.

1 / C-1 SITE PLAN

0 35' 70' 140'

SCALE: 1" = 70' (11x17 ONLY)

NORTH

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

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CONSULTANT:

Kimley»Horn

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WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

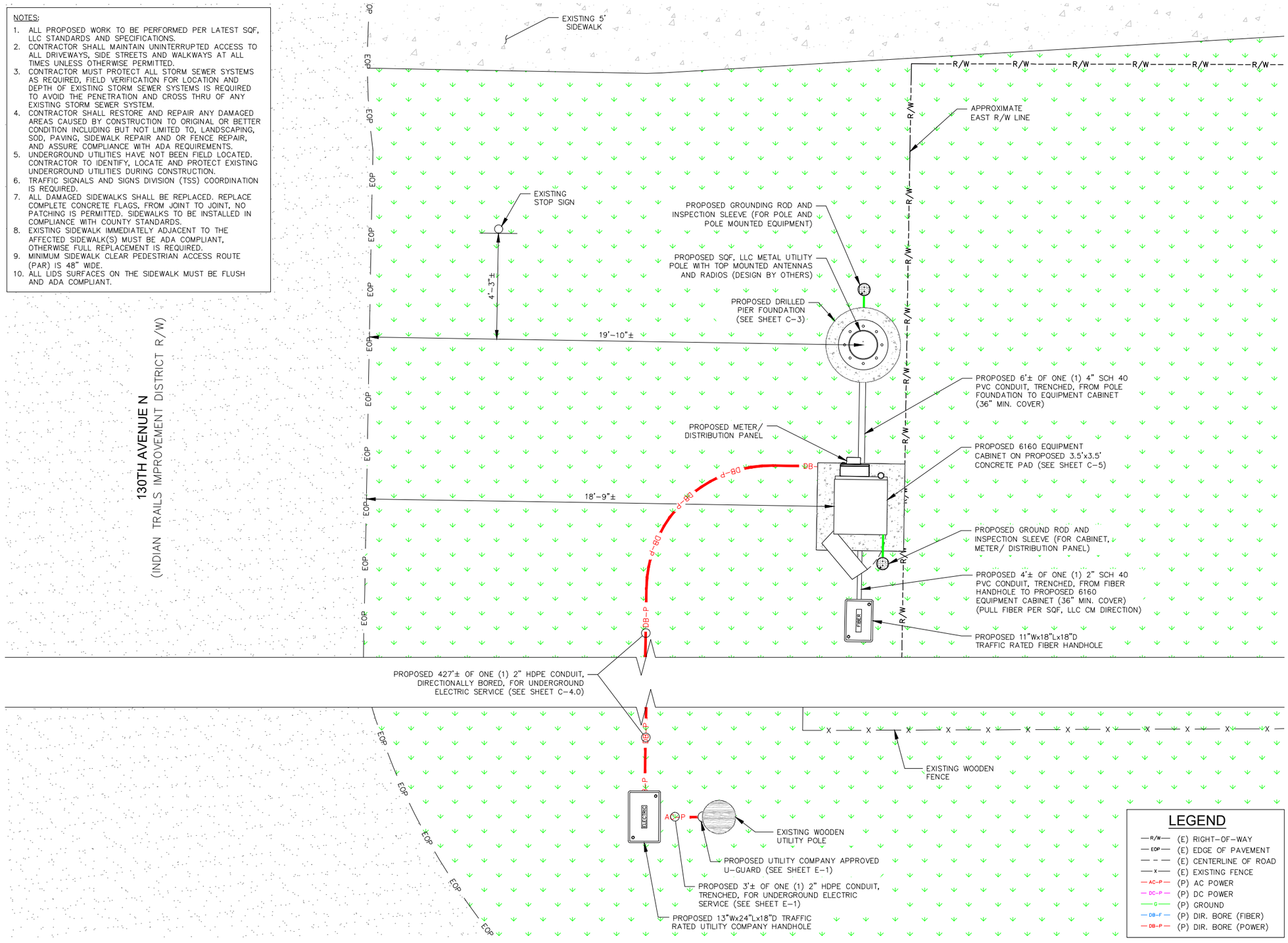
SITE PLAN

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: C-1

NOTES:

1. ALL PROPOSED WORK TO BE PERFORMED PER LATEST SQF, LLC STANDARDS AND SPECIFICATIONS.
2. CONTRACTOR SHALL MAINTAIN UNINTERRUPTED ACCESS TO ALL DRIVEWAYS, SIDE STREETS AND WALKWAYS AT ALL TIMES UNLESS OTHERWISE PERMITTED.
3. CONTRACTOR MUST PROTECT ALL STORM SEWER SYSTEMS AS REQUIRED, FIELD VERIFICATION FOR LOCATION AND DEPTH OF EXISTING STORM SEWER SYSTEMS IS REQUIRED TO AVOID THE PENETRATION AND CROSS THRU OF ANY EXISTING STORM SEWER SYSTEM.
4. CONTRACTOR SHALL RESTORE AND REPAIR ANY DAMAGED AREAS CAUSED BY CONSTRUCTION TO ORIGINAL OR BETTER CONDITION INCLUDING BUT NOT LIMITED TO, LANDSCAPING, SOD, PAVING, SIDEWALK REPAIR AND OR FENCE REPAIR, AND ASSURE COMPLIANCE WITH ADA REQUIREMENTS.
5. UNDERGROUND UTILITIES HAVE NOT BEEN FIELD LOCATED. CONTRACTOR TO IDENTIFY, LOCATE AND PROTECT EXISTING UNDERGROUND UTILITIES DURING CONSTRUCTION.
6. TRAFFIC SIGNALS AND SIGNS DIVISION (TSS) COORDINATION IS REQUIRED.
7. ALL DAMAGED SIDEWALKS SHALL BE REPLACED. REPLACE COMPLETE CONCRETE FLAGS, FROM JOINT TO JOINT, NO PATCHING IS PERMITTED. SIDEWALKS TO BE INSTALLED IN COMPLIANCE WITH COUNTY STANDARDS.
8. EXISTING SIDEWALK IMMEDIATELY ADJACENT TO THE AFFECTED SIDEWALK(S) MUST BE ADA COMPLIANT, OTHERWISE FULL REPLACEMENT IS REQUIRED.
9. MINIMUM SIDEWALK CLEAR PEDESTRIAN ACCESS ROUTE (PAR) IS 48" WIDE.
10. ALL LIDS SURFACES ON THE SIDEWALK MUST BE FLUSH AND ADA COMPLIANT.

130TH AVENUE N
TRAILS IMPROVEMENT DISTRICT R/W)
(INDIAN



1 C-2 ENLARGED PLAN

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

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CONSULTANT:

Kimley»Horn

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1920 WEKIVA WAY
WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

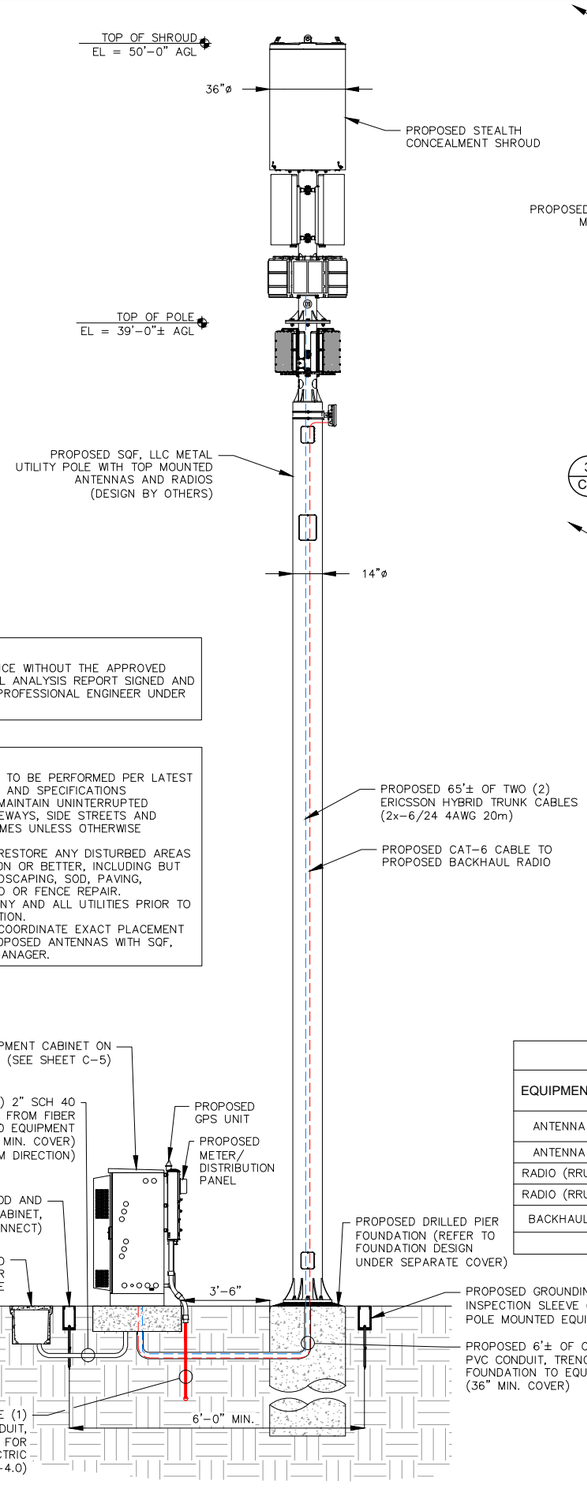
REV:	DATE:	DESCRIPTION:

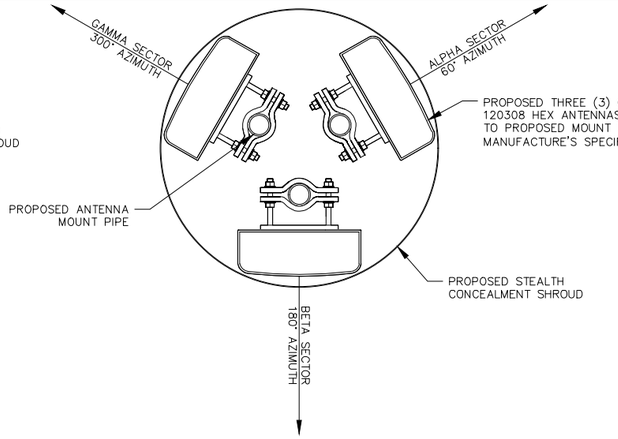
SHEET TITLE:

ENLARGED PLAN

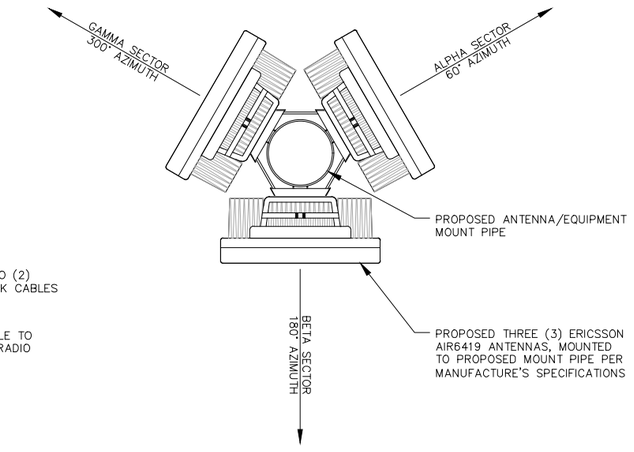
PROJECT NUMBER: 241069283

DRAWN BY:	CHECKED BY:
JTS	VJS
APPROVED BY:	DATE:
TMO	6/22/2026
ISSUE No.:	SHEET NUMBER:
0	C-2

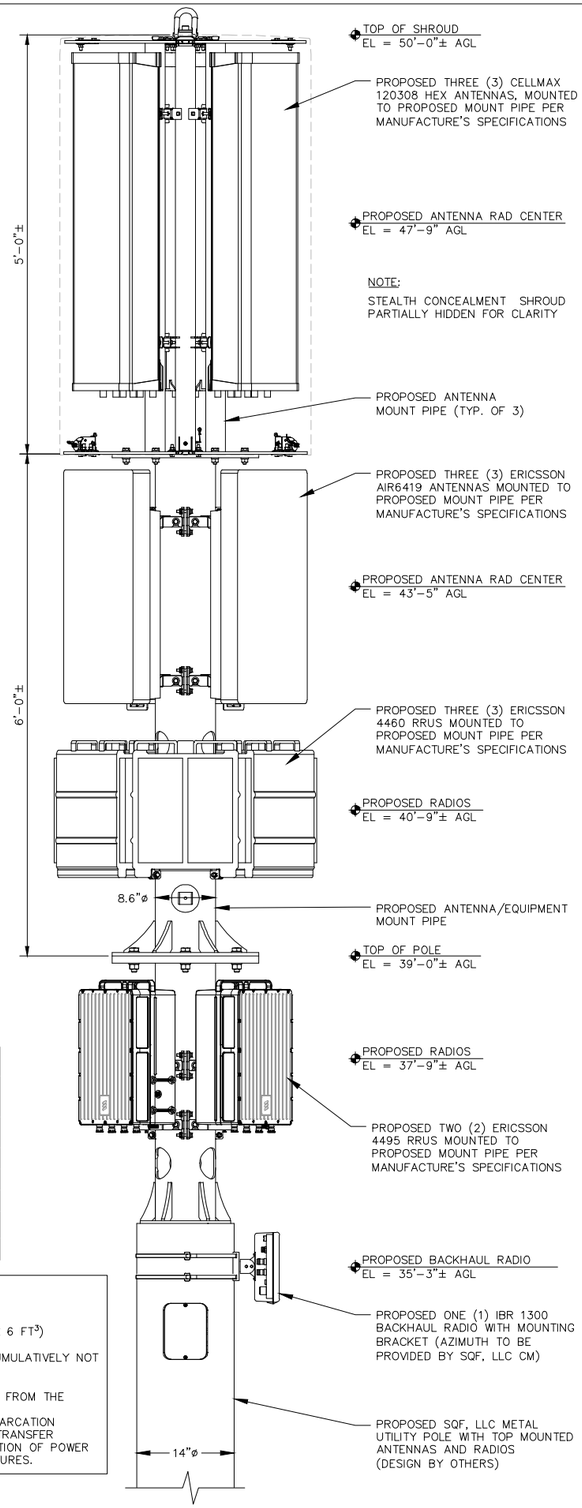




3 C-3 **PROPOSED ANTENNA LAYOUT (120308)**
SCALE = N.T.S.



4 C-3 **PROPOSED ANTENNA LAYOUT (AIR6419)**
SCALE = N.T.S.



NOTE:
NO WORK SHALL COMMENCE WITHOUT THE APPROVED UTILITY POLE STRUCTURAL ANALYSIS REPORT SIGNED AND SEALED BY A LICENSED PROFESSIONAL ENGINEER UNDER SEPARATE COVER.

NOTES:
1. ALL PROPOSED WORK TO BE PERFORMED PER LATEST SQF, LLC STANDARDS AND SPECIFICATIONS
2. CONTRACTOR SHALL MAINTAIN UNINTERRUPTED ACCESS TO ALL DRIVEWAYS, SIDE STREETS AND WALKWAYS AT ALL TIMES UNLESS OTHERWISE PERMITTED.
3. CONTRACTOR SHALL RESTORE ANY DISTURBED AREAS TO ORIGINAL CONDITION OR BETTER, INCLUDING BUT NOT LIMITED TO, LANDSCAPING, SOD, PAVING, SIDEWALK REPAIR AND OR FENCE REPAIR.
4. LOCATE AND MARK ANY AND ALL UTILITIES PRIOR TO START OF CONSTRUCTION.
5. CONTRACTOR SHALL COORDINATE EXACT PLACEMENT OF EXISTING AND PROPOSED ANTENNAS WITH SQF, LLC CONSTRUCTION MANAGER.

1 C-3 **SMALL CELL UTILITY POLE (FACING EAST)**
SCALE = N.T.S.

POLE MOUNTED EQUIPMENT SPECIFICATIONS

EQUIPMENT	MAKE (MODEL)	FREQUENCY	HEIGHT	WIDTH	DEPTH	VOLUME	QUANTITY	TOTAL VOLUME
ANTENNA	CELLMAX (120308)	617–894 1695–2690	48.0"	16.0"	6.0"	2.67 FT^3	3	8.01 FT^3
ANTENNA	ERICSSON (AIR 6419)	2496–2690	34.5"	20.0"	8.0"	3.19 FT^3	3	9.57 FT^3
RADIO (RRU)	ERICSSON (4460)	N/A	19.6"	15.7"	12.1"	2.15 FT^3	3	6.45 FT^3
RADIO (RRU)	ERICSSON (4495)	N/A	20.55"	15.62"	7.48"	1.39 FT^3	2	2.78 FT^3
BACKHAUL	FASTBACK (IBR 1300)	5150–5850	10.24"	7.87"	3.54"	0.17 FT^3	1	0.17 FT^3
							TOTAL:	26.98 FT^3

STATUTORY NOTE:
PER FLORIDA STATE STATUTE 337.401:

- EACH ANTENNA SHALL NOT EXCEED 6 CUBIC FEET. (2.67 FT^3 < 3.19 FT^3 < 6 FT^3)
- ALL OTHER WIRELESS EQUIPMENT ASSOCIATED WITH THE FACILITY SHALL CUMULATIVELY NOT EXCEED 28 CUBIC FEET. (26.98 FT^3 < 28 FT^3)
- THE FOLLOWING TYPES OF ASSOCIATED ANCILLARY EQUIPMENT ARE EXEMPT FROM THE CALCULATION OF EQUIPMENT VOLUME: ELECTRIC METERS, CONCEALMENT ELEMENTS, TELECOMMUNICATIONS DEMARCATION BOXES, GROUND-BASED ENCLOSURES, GROUNDING EQUIPMENT, POWER TRANSFER SWITCHES, CUTOFF SWITCHES, VERTICAL CABLE RUNS FOR THE CONNECTION OF POWER AND OTHER SERVICES, AND UTILITY POLES OR OTHER SUPPORT STRUCTURES.

2 C-3 **POLE MOUNTED EQUIPMENT ELEVATIONS**
SCALE = N.T.S.

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PORTLAND, ME 04101

PROJECT:
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PALM BEACH COUNTY

SEAL:
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THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

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WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:
POLE ELEVATION AND DETAILS

PROJECT NUMBER: 241069283

DRAWN BY:	CHECKED BY:
JTS	VJS
APPROVED BY:	DATE:
TMO	6/22/2026
ISSUE No.:	SHEET NUMBER:
0	C-3

130TH AVENUE N
(INDIAN TRAILS IMPROVEMENT DISTRICT R/W)

59TH STREET N
(INDIAN TRAILS IMPROVEMENT DISTRICT R/W)

STA: 0+00 START BORE
INSTALL 13"Wx24"Lx18"D TRAFFIC RATED UTILITY COMPANY HANDHOLE, REMOVE AND RESTORE 25 SF OF SOD/TOPSOIL TO EQUAL OR BETTER CONDITION

DIRECTIONAL BORE
INSTALL 1 – 2" HDPE CONDUIT, USE 3" REAMER, PULL ELECTRICAL WIRING (SEE SHEET E-1)

BORE DIRECTION

APPROXIMATE EAST R/W LINE

EXISTING WOODEN FENCE

MATCH LINE (SEE SHEET C-4.1)

LEGEND

R/W	(E) RIGHT-OF-WAY	NPW	(E) NON-POTABLE WATER
EOP	(E) EDGE OF PAVEMENT	UNK	(E) UNKNOWN
X	(E) EXISTING FENCE	AC-P	(P) AC POWER
	(E) CENTERLINE OF ROAD	DC-P	(P) DC POWER
FOC	(E) FIBER OPTIC	DB-F	(P) DIR. BORE (FIBER)
GAS	(E) GAS	DB-P	(P) DIR. BORE (POWER)
STORM	(E) STORM SEWER	F	(P) PROPOSED FIBER
T	(E) TELEPHONE	G	(P) GROUND
TRF	(E) TRAFFIC	O/E	(E) OVERHEAD ELECTRIC
CATV	(E) CABLE TV	U/E	(E) UNDERGROUND ELECTRIC
SAN	(E) GRAVITY SANITARY MAIN		(E) HYDRANT
FM	(E) FORCE MAIN	MH	(E) MAN HOLE
W	(E) WATER		(E) STORM SEWER INLET
IRR	(E) IRRIGATION		

NOTE: NO UTILITIES WERE IDENTIFIED ALONG THE PROPOSED TRENCH PATHS. CONTRACTOR TO VERIFY ALL UTILITY LOCATIONS IN THE VICINITY OF AND/OR CROSSED BY PROPOSED UNDERGROUND INFRASTRUCTURE PRIOR TO CONDUCTING UNDERGROUND WORK.

PALM BEACH COUNTY UNDERGROUND CONSTRUCTION NOTES:

- CONTRACTOR SHALL NOT COMMENCE BORING OPERATIONS UNTIL THE LOCATION(S) OF ALL UNDERGROUND UTILITIES WITHIN THE WORK AREA HAVE BEEN VERIFIED
- CONTRACTOR TO VERIFY ALL MEASUREMENTS AND DISTANCES
- MAINTAIN A MINIMUM 6' HORIZONTAL AND 18" VERTICAL SEPARATION BETWEEN PROPOSED HDPE DUCTS AND EXISTING UTILITIES 12" OR SMALLER IN DIAMETER (WALL TO WALL)
- MAINTAIN A MINIMUM 10' HORIZONTAL AND 36" VERTICAL SEPARATION BETWEEN PROPOSED HDPE DUCTS AND EXISTING UTILITIES 16" OR LARGER IN DIAMETER (WALL TO WALL)
- MAINTAIN A MINIMUM BENDING RADIUS OF 5' ON ALL DUCT CONFIGURATIONS
- CONTRACTOR SHALL RESTORE AND REPAIR ANY DAMAGED AREAS CAUSED BY CONSTRUCTION TO ORIGINAL OR BETTER CONDITION
- ALL DRIVEWAYS IMPACTED BY THIS PROJECT SHALL BE REPLACED IN THEIR ENTIRETY FROM THE EDGE OF PAVEMENT TO THE RIGHT OF WAY LINE.
- WHEN IN THE JURISDICTION OF THE PALM BEACH COUNTY WATER UTILITIES DEPARTMENT (PBCWUD), THE PERMITTEE/CONTRACTOR SHALL CONTACT PBCWUD COMMUNICATIONS AT (561) 740-4600 AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE START OF WORK, AND PBCWUD O&M DEPARTMENT MUST BE PRESENT DURING ALL WORK NEAR EXISTING POTABLE WATER, RAW WATER, RECLAIMED WATER, AND FORCE MAINS (16 INCHES OR LARGER IN DIAMETER)

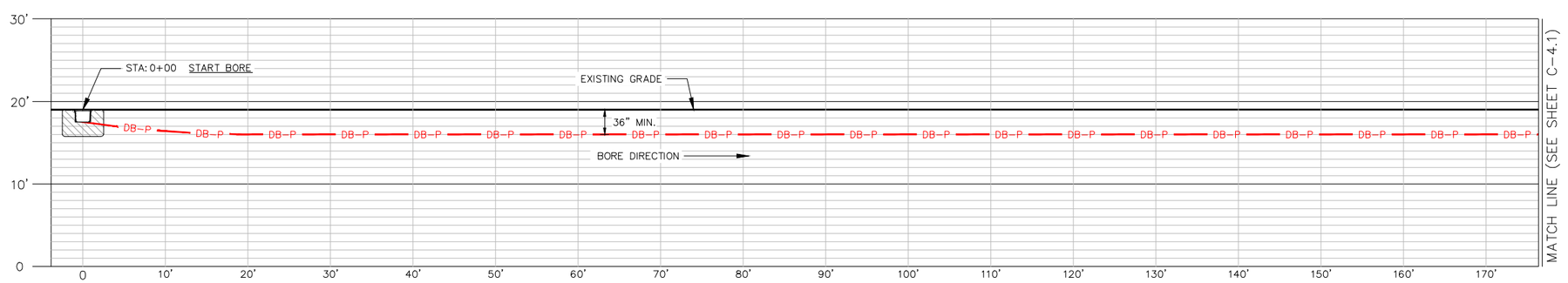
1 C-4.0 EXISTING UTILITIES AND UNDERGROUND PLAN

0 8' 16' 32'

SCALE: 1" = 16' (11x17 ONLY)

NORTH

"UNKNOWN ELEVATION"
ELEVATION RECORDS UNAVAILABLE FOR SOME/ALL OF THE IDENTIFIED UTILITIES, CONTRACTOR SHALL VERIFY EXISTING UTILITY DEPTHS VIA SOFT DIG PRIOR TO CONDUCTING WORK



2 C-4.0 UNDERGROUNDING PROFILE
SCALE = AS SHOWN

0 8' 16' 32'

HORIZ./VERT. SCALE: 1" = 16' (11x17 ONLY)

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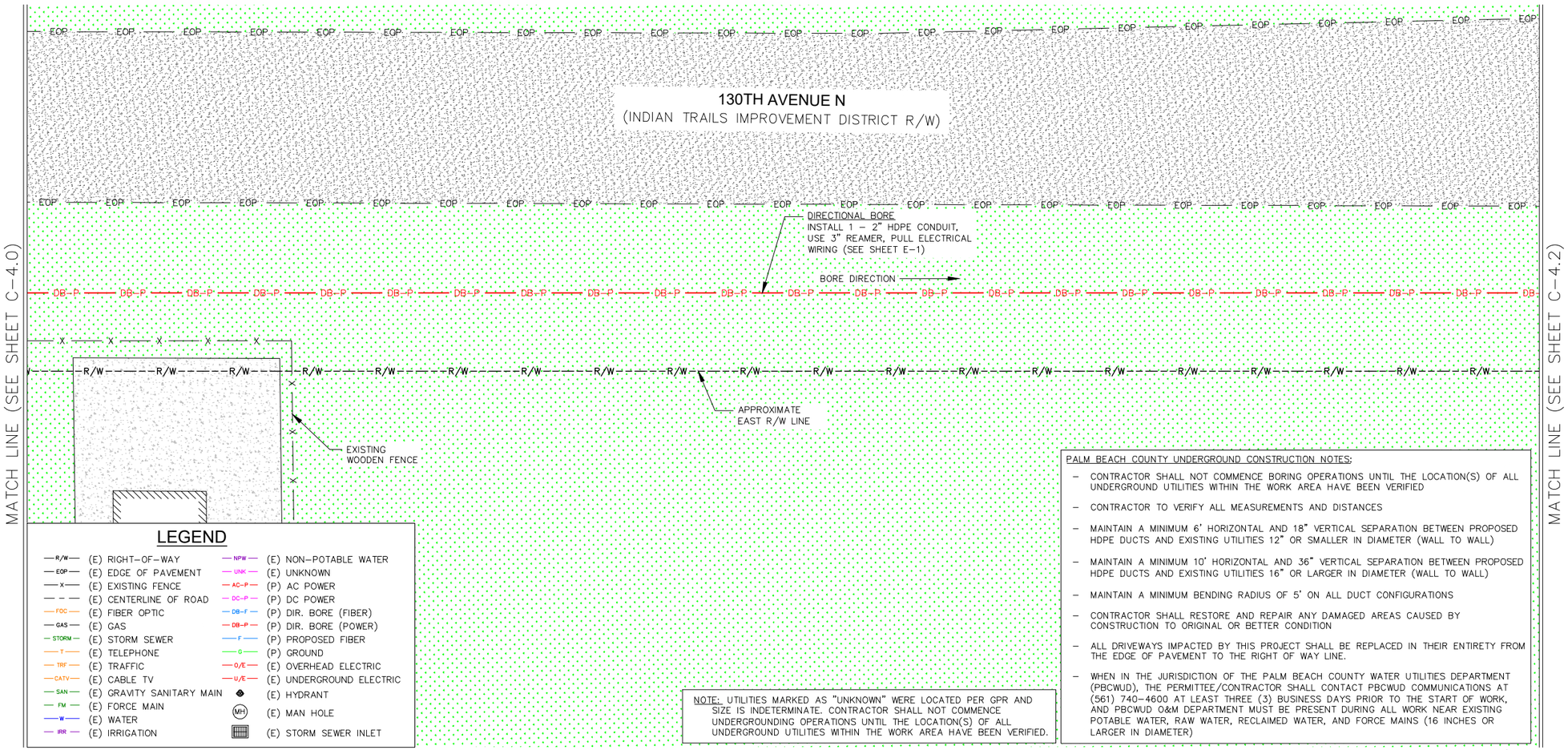
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:
EXISTING UTILITIES AND UNDERGROUNDING PLAN

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: C-4.0



1 C-4.1 EXISTING UTILITIES AND UNDERGROUND PLAN

"UNKNOWN ELEVATION"
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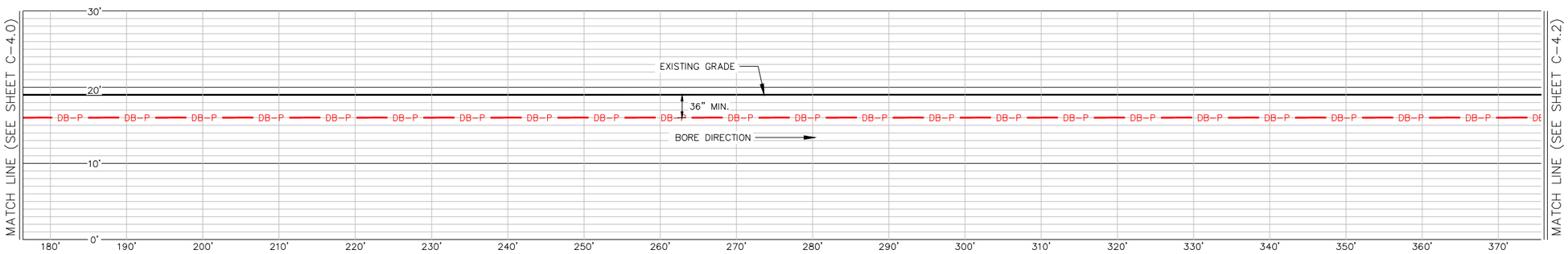

2 C-4.1 UNDERGROUNDING PROFILE
SCALE = AS SHOWN

0 8' 16' 32'
HORIZ./VERT. SCALE: 1" = 16' (11x17 ONLY)

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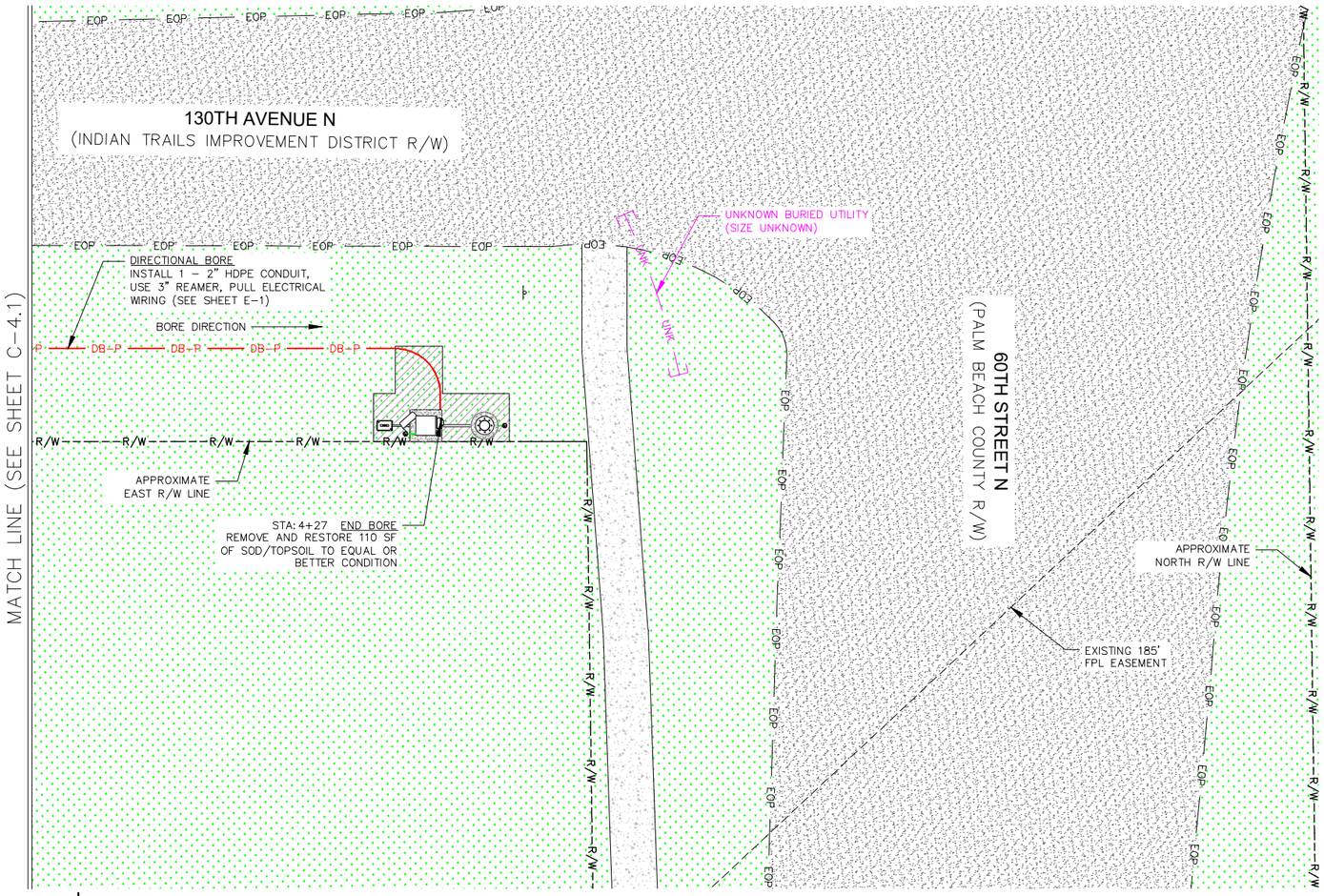
REV:	DATE:	DESCRIPTION:

SHEET TITLE:
EXISTING UTILITIES AND UNDERGROUNDING PLAN

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: C-4.1



1 C-4.2 EXISTING UTILITIES AND UNDERGROUND PLAN

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LEGEND

R/W	(E) RIGHT-OF-WAY	NPW	(E) NON-POTABLE WATER
EOP	(E) EDGE OF PAVEMENT	UNK	(E) UNKNOWN
X	(E) EXISTING FENCE	AC-P	(P) AC POWER
	(E) CENTERLINE OF ROAD	DC-P	(P) DC POWER
FOC	(E) FIBER OPTIC	DB-F	(P) DIR. BORE (FIBER)
GAS	(E) GAS	DB-P	(P) DIR. BORE (POWER)
STORM	(E) STORM SEWER	F	(P) PROPOSED FIBER
T	(E) TELEPHONE	G	(P) GROUND
TRF	(E) TRAFFIC	O/E	(E) OVERHEAD ELECTRIC
CATV	(E) CABLE TV	U/E	(E) UNDERGROUND ELECTRIC
SAN	(E) GRAVITY SANITARY MAIN		(E) HYDRANT
FM	(E) FORCE MAIN	MH	(E) MAN HOLE
W	(E) WATER		(E) STORM SEWER INLET
IRR	(E) IRRIGATION		

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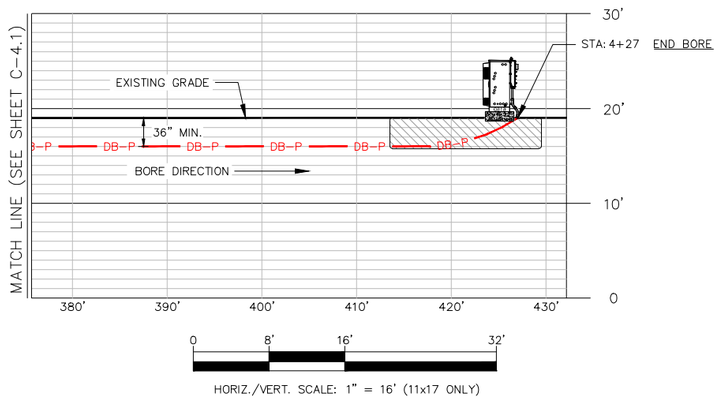

2 C-4.2 UNDERGROUNDING PROFILE
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REV:	DATE:	DESCRIPTION:

SHEET TITLE:
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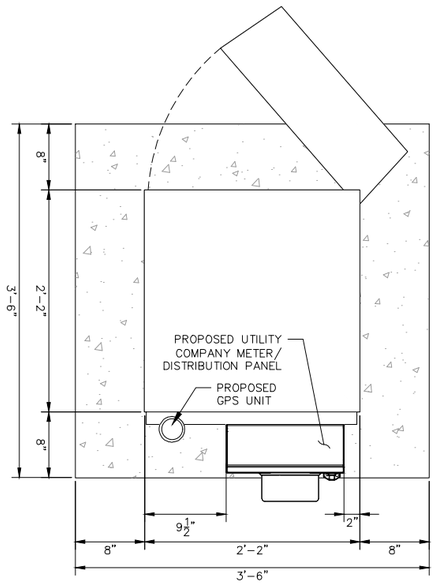
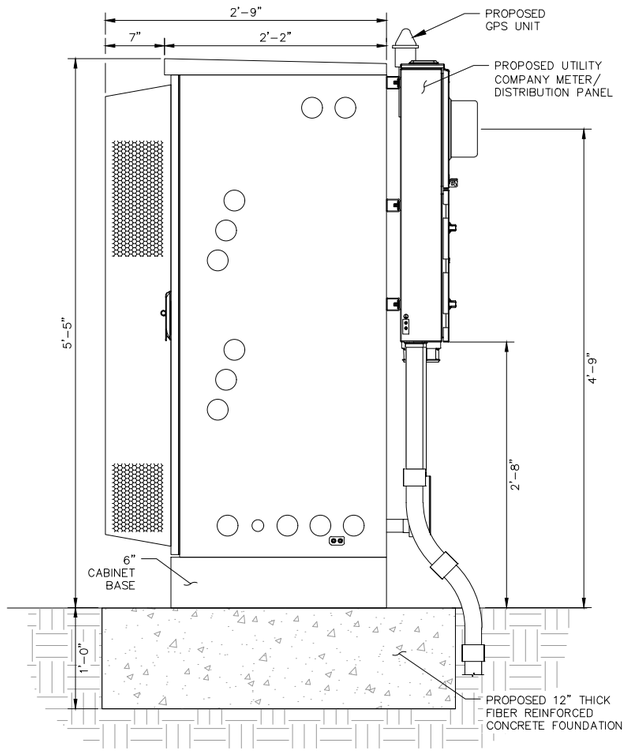
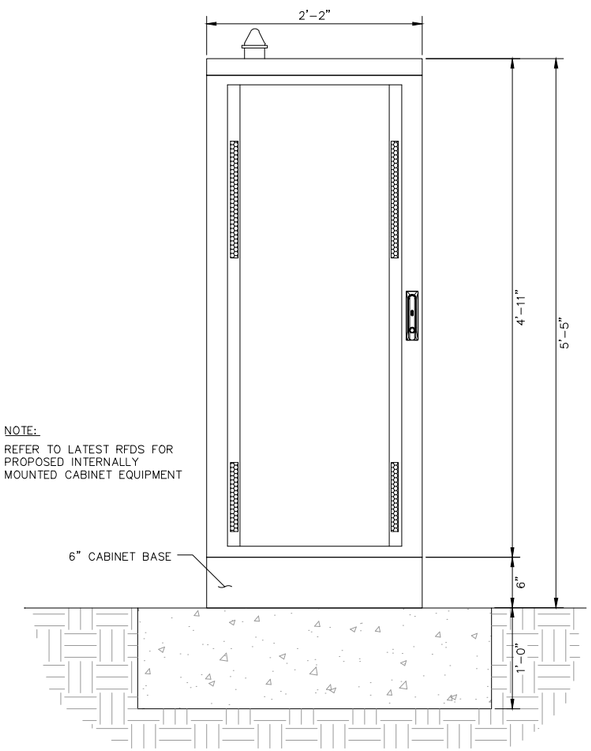
PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: C-4.2



PLAN VIEW



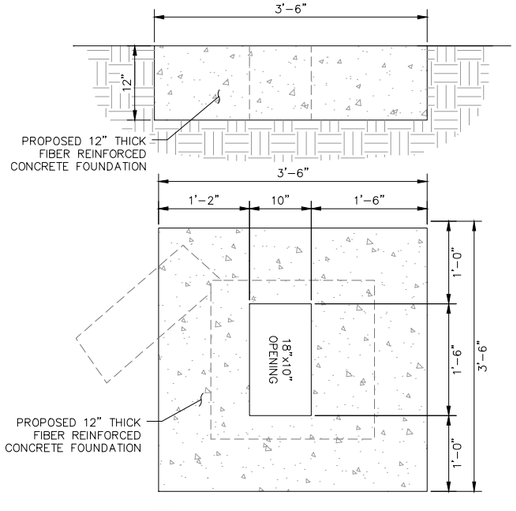
PROFILE VIEW



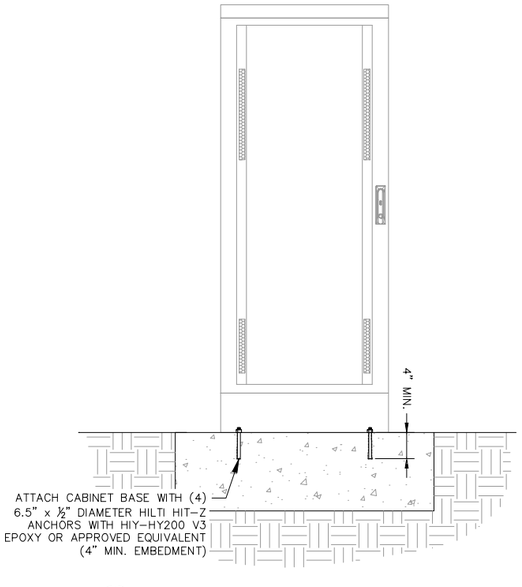
FRONT VIEW

1 C-5 EQUIPMENT CABINET DETAILS (ERICSSON 6160)
SCALE = N.T.S.

NOTE:
AS AN ALTERNATIVE TO CAST-IN-PLACE, THE CONTRACTOR MAY USE A SUITABLE PREFABRICATED SLAB FOUNDATION, WITH LIKE DIMENSIONS AND SPECIFICATIONS, AT THEIR DISCRETION.



2 C-5 CONCRETE SLAB DETAILS
SCALE = N.T.S.



3 C-5 CABINET ATTACHMENT DETAILS
SCALE = N.T.S.

GENERAL STRUCTURAL NOTES

1. DESIGN:
   8TH EDITION, 2023 FLORIDA BUILDING CODE
   WIND LOADS (ASCE 7-22)
   ULTIMATE WIND SPEED = 170 MPH
   NOMINAL WIND SPEED = 132 MPH
   RISK CATEGORY II
   WIND EXPOSURE = C

2. MATERIALS:
   STRUCTURAL STEEL:
   STRUCTURAL STEEL SHAPES SHALL CONFORM TO ASTM A36 GRADE. STRUCTURAL TUBE COLUMNS SHALL CONFORM TO ASTM A500, GRADE B. STD PIPE AND TUBING SHALL CONFORM TO ASTM A53 AND SHALL BE SCHEDULE 40 UNLESS OTHERWISE NOTED.

   CONNECTIONS:
   DESIGN SHALL CONFORM TO AISC MANUAL OF STEEL CONSTRUCTION.

   WELDING:
   SHALL BE DONE BY AN AWS CERTIFIED WELDER AND IN COMPLIANCE WITH AWS D1.1. ALL WELDS SIZES SHALL BE THE MAXIMUM ALLOWED BY THE MATERIAL BEING WELDED WITH E70XX ELECTRODES.

   BOLTS:
   A325-X, SIZE AS SHOWN ON DRAWINGS.

   CONCRETE:
   ALL CONCRETE SHALL HAVE A MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 4000 PSI, AND A MAXIMUM W/C OF 0.45. PEAROCK AGGREGATE MIX SHALL NOT BE USED.

   FIBER REINFORCEMENT:
   USE ONLY 100% VIRGIN POLYPROPYLENE MD FIBERS CONTAINING NO REPROCESSED OLEFIN MATERIALS. APPLICATION PER CUBIC YARD SHALL EQUAL 0.1% (1.5 LBS) BY VOLUME.

3. HOT DIP GALVANIZE ALL STRUCTURAL STEEL. TOUCH UP ALL FIELD WELDS AND ABRADED AREAS WITH TWO COATS OF GALVANIZED PAINT.

4. CONTRACTOR / STEEL FABRICATOR:
   VERIFY ALL DIMENSIONS AND EXISTING SITE CONDITION BEFORE ANY STEEL FABRICATION. CARE SHALL BE TAKEN BY THE CONTRACTOR TO VERIFY AND LOCATE ANY EXISTING OBSTRUCTIONS THAT MAY INTERFERE WITH THE PLACEMENT OF THE ANTENNAS. IF ANY CONFLICTS EXIST, THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND SUBMIT ANY PROPOSED CHANGES TO THE ENGINEER FOR APPROVAL

5. CONTRACTOR / STEEL FABRICATOR SHALL CONFORM TO THE MINIMUM EDGE DISTANCE REQUIREMENTS IN ACCORDANCE TO THE AISC MANUAL OF STEEL CONSTRUCTION.

6. ALL STRUCTURAL STEEL SHALL BE FABRICATED TO FIT AT BOLTED CONNECTIONS WITHIN 1/16 INCH TOLERANCE. STRUCTURAL STEEL SHALL NOT BE FLAME CUT UNDER ANY CIRCUMSTANCES WITHOUT APPROVAL OF THE ENGINEER.

7. CONTRACTOR / STEEL FABRICATOR SHALL CAP OR SEAL ALL PIPES AS REQUIRED TO PREVENT RAINWATER INTRUSION.

8. EXISTING VEGETATION, DEBRIS, ORGANIC AND DELETERIOUS MATERIALS SHALL BE REMOVED FROM BELOW THE CONCRETE PAD / FOOTINGS. SOIL WITHIN A MINIMUM OF 2 FEET BELOW THE BOTTOM OF THE PAD / FOOTINGS SHALL BE COMPACTED TO 98% OF THE MAXIMUM DRY DENSITY PER THE MODIFIED PROCTOR TEST (ASTM D1557).

9. ADEQUATE DRAINAGE SHALL BE PROVIDED SUCH THAT NO STANDING WATER IS ALLOWED ON THE SLAB AND WASHOUT BENEATH THE SLAB IS PREVENTED.

10. CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS TO EQUAL OR BETTER CONDITION.

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

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CONSULTANT:

Kimley»Horn

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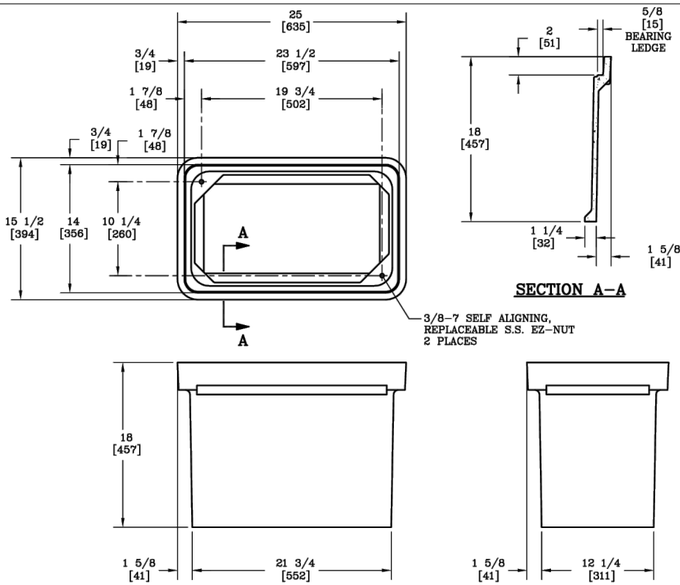
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:
CABINET AND EQUIPMENT DETAILS

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: C-5

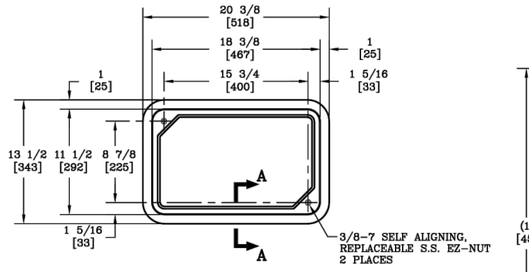


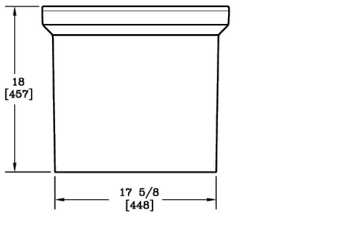
SECTION A–A

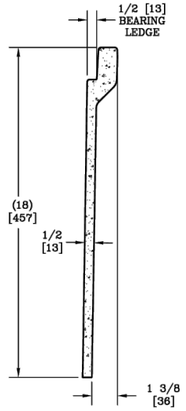
DIMENSIONS ARE IN INCHES OR MILLIMETERS IN BRACKETS UNLESS OTHERWISE NOTED.					
	BY	DATE	WEIGHT 73# 33kg.	HUBBELL® 3621 INDUSTRIAL PARK DR LENOIR CITY, TN 37771 800–346–3062 www.quazite.com	LOC S
DRN	DLC	12/19/88	SCALE 1 1/2"=1'	DRAWING DESCRIPTION QUAZITE® BOX 13 X 24 X 18	REV K
CHK	MEF	12/19/88			
ENG	JJD	12/19/88	SIZE B		3/12
APR	FMS	12/19/88			
APR	VJB	12/20/88			
PROJECT NUMBER 82001			SHEET 1 OF 1	DRAWING NUMBER PG1324BA18	

NOTE: HANDHOLE TO MEET OR EXCEED CURRENT ANSI/SCTE 77, TIER 22 LOADING REQUIREMENTS.

1 C-6 HANDHOLE DETAIL (OR APPROVED EQUAL)
SCALE = N.T.S.





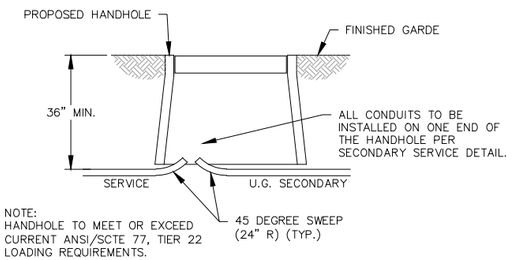


SECTION A–A
SCALE: 3"=1'

DIMENSIONS ARE IN INCHES OR MILLIMETERS IN BRACKETS UNLESS OTHERWISE NOTED.					
	BY	DATE	WEIGHT 55# 25kg	HUBBELL® 3621 INDUSTRIAL PARK DR LENOIR CITY, TN 37771 800–346–3062 www.quazite.com	LOC LC S
DRN	RLS	5/5/98	SCALE 1 1/2"=1'	DRAWING DESCRIPTION QUAZITE® BOX 11 X 18 X 18	REV D
CHK	JFG	5/6/98			
ENG			SIZE B		3/12
APR					
APR					
PROJECT NUMBER 98297			SHEET 1 OF 1	DRAWING NUMBER PG1118BA18	

NOTE: HANDHOLE TO MEET OR EXCEED CURRENT ANSI/SCTE 77, TIER 22 LOADING REQUIREMENTS.

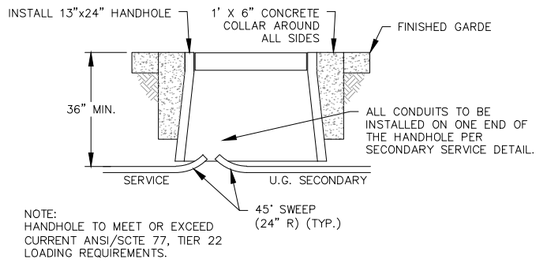
2 C-6 FIBER HANDHOLE DETAIL (OR APPROVED EQUAL)
SCALE = N.T.S.



NOTE:
HANDHOLE TO MEET OR EXCEED CURRENT ANSI/SCTE 77, TIER 22 LOADING REQUIREMENTS.

(TOPSOIL APPLICATIONS)

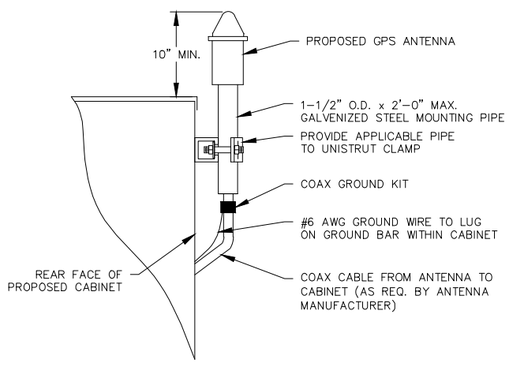
3 C-6 HANDHOLE INSTALLATION
SCALE = N.T.S.



NOTE:
HANDHOLE TO MEET OR EXCEED CURRENT ANSI/SCTE 77, TIER 22 LOADING REQUIREMENTS.

(SIDEWALK APPLICATIONS)

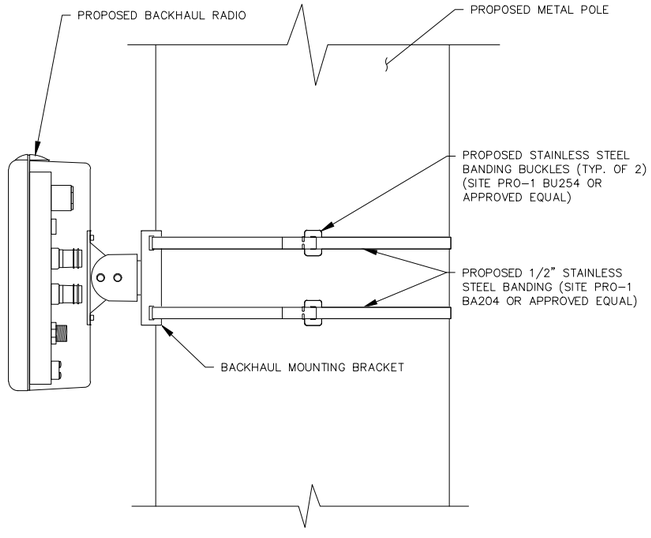
4 C-6 HANDHOLE INSTALLATION
SCALE = N.T.S.



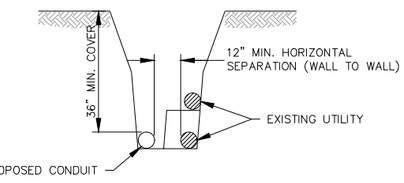
NOTES:

1. LOCATION OF ANTENNA MUST HAVE CLEAR VIEW OF SOUTHERN SKY AND CANNOT HAVE ANY BLOCKAGES EXCEEDING 25% OF THE SURFACE AREA OF A HEMISPHERE AROUND THE GPS ANTENNA.

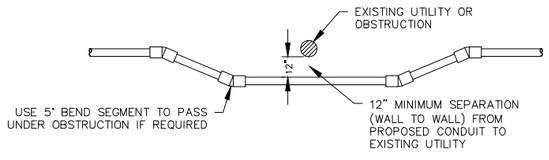
7 C-6 GPS ANTENNA DETAILS
SCALE = N.T.S.



8 C-6 BACKHAUL MOUNTING DETAIL
SCALE = N.T.S.



5 C-6 CONDUIT INSTALLED PARALLEL TO EXISTING UTILITY
SCALE = N.T.S.



6 C-6 CONDUIT CROSSING UNDER EXISTING UTILITY
SCALE = N.T.S.

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

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CONSULTANT:

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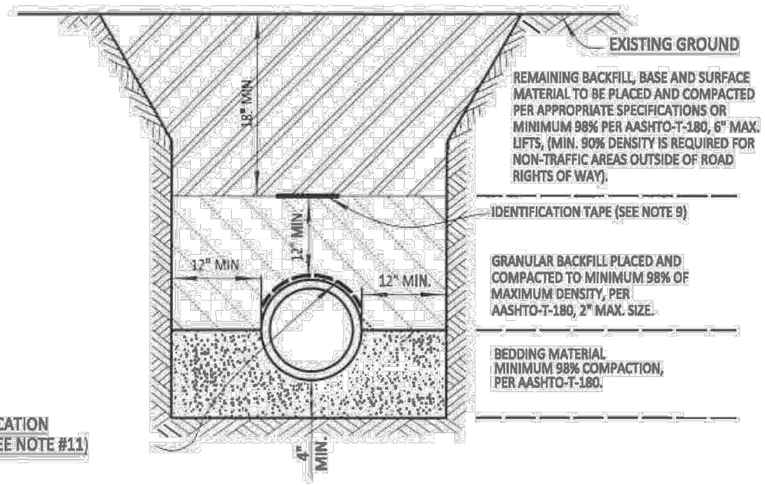
(561) 845–0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

CONSTRUCTION DETAILS

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: C-6

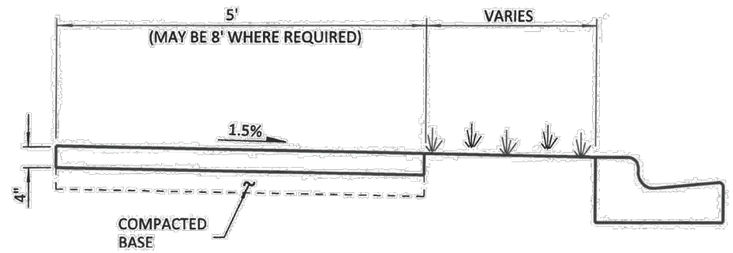


NOTES:

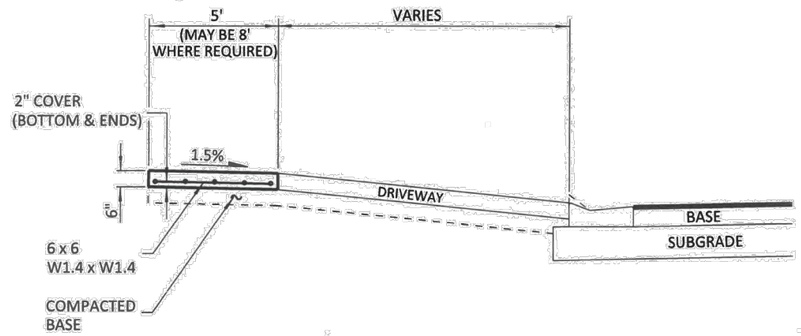
1. BEDDING SHALL CONSIST OF IN-SITU GRANULAR MATERIAL OR WASHED AND GRADED LIMEROCK 3/8" - 7/8" SIZING WITH EQUAL OR GREATER STRUCTURAL ADEQUACY AS EXISTING. UNSUITABLE IN-SITU MATERIALS SUCH AS MUCK, DEBRIS AND LARGER ROCKS SHALL BE REMOVED.
2. THE PIPE SHALL BE FULLY SUPPORTED FOR ITS ENTIRE LENGTH WITH APPROPRIATE COMPACTION UNDER THE PIPE HAUNCHES.
3. THE PIPE SHALL BE PLACED IN A DRY TRENCH.
4. BACKFILL SHALL BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK AND DEBRIS.
5. DENSITY TESTS SHALL BE TAKEN IN 1 FOOT LIFTS ABOVE THE PIPE AT INTERVALS OF 400' MAXIMUM, (MINIMUM 1 SET) OR AS DIRECTED BY THE CONSTRUCTION COORDINATION DIVISION. RESULTS SHALL BE SUBMITTED TO CONSTRUCTION COORDINATION AS PART OF THEIR FIELD REVIEW.
6. THE PERMITTEE/DEVELOPER/CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH ALL TRENCH SAFETY LAWS AND REGULATIONS.
7. SEE SEPARATE DETAIL FOR PAVED AREAS (OPEN CUT FOR THOROUGHFARE AND NON-THOROUGHFARE ROADS).
8. THE AFFECTED AREA SHALL BE RESTORED TO EQUAL OR BETTER CONDITION OR AS SPECIFIED IN PERMIT/CONTRACT DOCUMENTS.
9. APPROVED MAGNETIC TAPE IS REQUIRED FOR ALL MAIN PRESSURE PIPES AND CONDUIT IN THE COUNTY'S RIGHT-OF-WAY. INSTALL TAPE 18" BELOW FINISHED GRADE.
10. ROOT BARRIER IS REQUIRED FOR APPROVED PIPE INSTALLATION CLOSER THAN 10 FEET FROM AN EXISTING TREE. SEE SEPARATE DETAIL FOR ROOT BARRIER.
11. CONTINUOUS 4" WIDE PAINT STRIPING IS REQUIRED FOR DIP/PCCP WATER MAINS (BLUE), DIP SANITARY FORCE MAINS (GREEN),DIP RECLAIMED WATER MAINS (PURPLE), GAS MAINS (YELLOW), OR AS REQUIRED BY THE APWA.
12. PERMANENT ABOVE GROUND UTILITY MARKER SHALL BE INSTALLED IF REQUIRED.

FILEPATH: P:/DGN/ENG_SER/LAND DEVELOPMENT STANDARDS/1.DGN

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				TYPICAL TRENCH DETAIL (NON-PAVED AREAS)	DRAWING NO.
DRAWN BY:	DATE:	REVISED BY:	DATE:	APPROVED: / EFFECTIVE:	1
K.L.	05/23/90	J.M.K.	02/01/2018	COUNTY ENGINEER OR DESIGNEE 4/27/18	



STANDARD SECTION



DRIVEWAYS (RESIDENTIAL AND NON-RESIDENTIAL AREAS)

NOTES:

1. SIDEWALKS TO BE PORTLAND CEMENT CONCRETE, MIN. 2500 P.S.I. @ 28 DAYS.
2. BASE TO BE A MINIMUM 4 INCHES OF CLEAN SAND OR SANDY LOAM, FULLY COMPACTED, FULL WIDTH.
3. SIDEWALKS TO BE BROOM FINISHED WITH EVEN, DUSTLESS SURFACE.
4. MAXIMUM LONGITUDINAL SLOPE IS 1.0%
5. SIDEWALK THICKNESS TO BE 6 INCHES MINIMUM IN ALL AREAS SUBJECT TO VEHICULAR TRAFFIC.

FILEPATH: P:/DGN/ENG SER/LAND DEVELOPMENT STANDARDS/DWF FORMAT/400.1A

PALM BEACH COUNTY DEPARTMENT OF ENGINEERING & PUBLIC WORKS				PATHWAY: CONCRETE SIDEWALK	DRAWING NO.
DRAWN BY:	DATE:	REVISED BY:	DATE:	APPROVED: / EFFECTIVE:	400.1
K.L.	05/23/90	J.M.K.	02/01/2018	COUNTY ENGINEER OR DESIGNEE 2/9/18	

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

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CONSULTANT:

Kimley»Horn

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WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

STANDARD DETAILS

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: C-7

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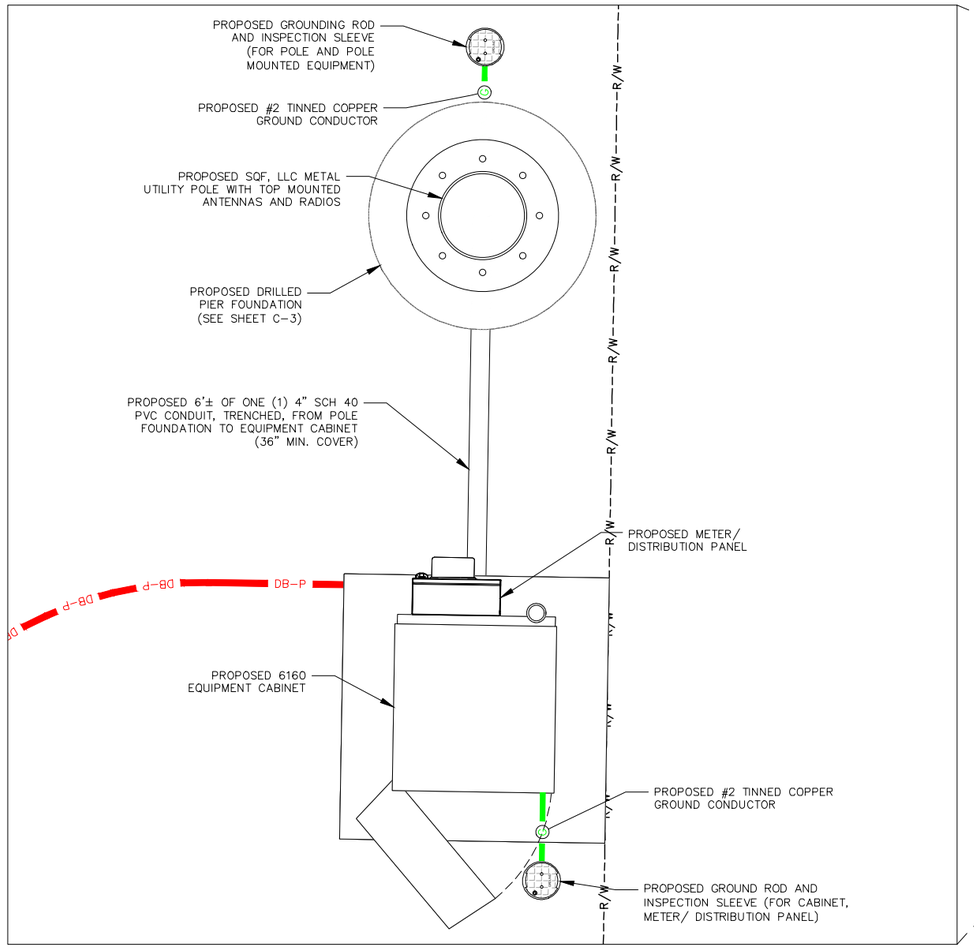

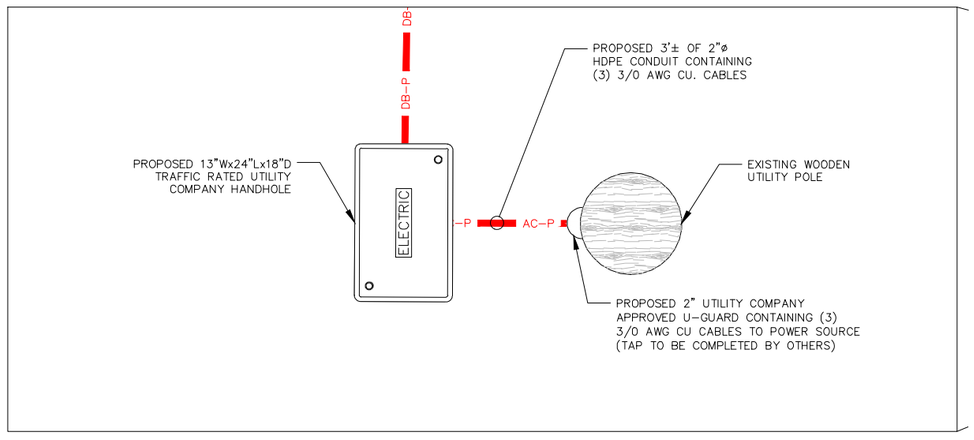

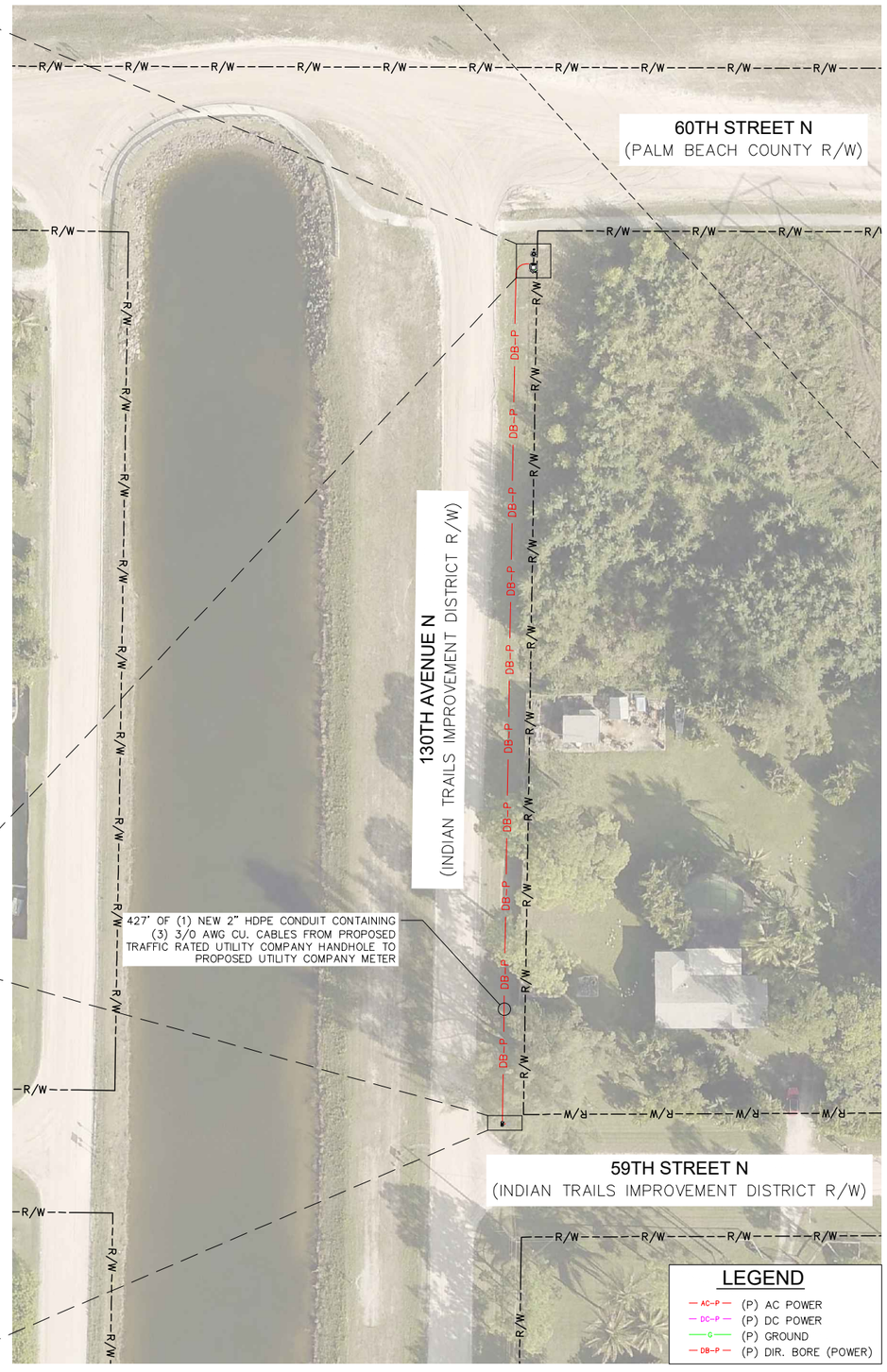

1 E-1 SIMPLIFIED SITE PLAN

OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

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WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

POWER ROUTING PLAN

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: E-1

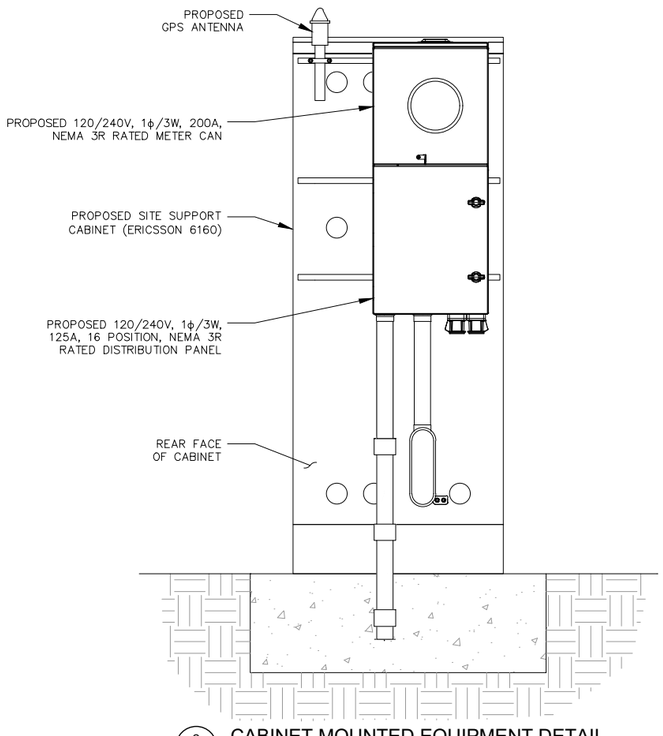
PANEL NAME:		SQF, LLC 1		MODEL NUMBER:		PTS94X34									
RATED VOLTAGE:		120/240 VAC		PHASE/WIRE:		1	3								
MAIN BREAKER:		125 AMPS		BUS RATING:		125A				KEY DOOR LATCH:		YES			
MOUNT:		CABINET		NEUTRAL BAR:		YES				HINGED DOOR:		YES			
ENCLOSURE TYPE:		NEMA 3R		AIC:		10kA									

POS	WIRE SIZE	BUS AMPS L1	BUS AMPS L2	LOAD	POLES	AMPS	L1	L2	AMPS	POLES	LOAD	BUS AMPS L1	BUS AMPS L2	WIRE SIZE	POS
1	PRE-WIRED	0		MAIN	2	125			10	1	SPARE	0			9
2			0						10	1	SPARE		0		10
3	3-#1 1-#6G	0		GENERATOR	2	125			10	1	SPARE	0			11
4			0						10	1	SPARE		0		12
5	2-#1 1#6G	50		EQUIPMENT CABINET	2	125			10	1	SPARE	0			13
6			50						10	1	SPARE		0		14
7	3-#12 1-#12G	1		SURGE PROTECTION DEVICE	2	20			10	1	SPARE	0			15
8			1						10	1	SPARE		0		16
		51	51	:SUB TOTAL AMPS							SUB TOTAL AMPS:	0	0		

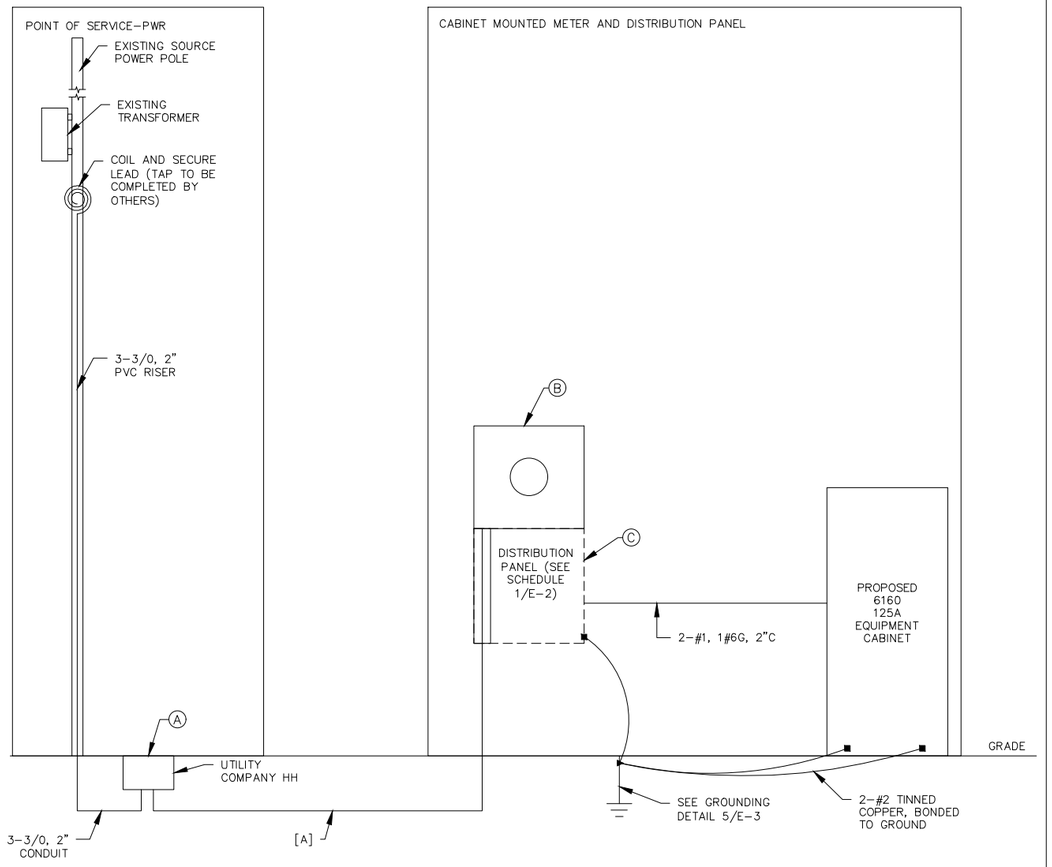
FACTORED TOTAL AMPS: 102 | FACTORED TOTAL VA: 24,480VA ON 240V SERVICE

NOTES:
A. ALL CONDUCTORS SHALL BE STRANDED COPPER TYPE THWN WITH 75°C RISE INSULATION.
B. ALL BREAKERS MUST BE RATED TO INTERRUPT A SHORT CIRCUIT ISC OF 10,000 AMPS SYMMETRICAL
C. MAXIMUM LENGTH OF AC RUN FOR TOWER MOUNTED EQUIPMENT IS 60FT.
D. AIC RATING EXCEEDS POLE MOUNTED TRANSFORMER FAULT CURRENT SCA FOR ALL POLE MOUNTED 1ϕ, 120V/240V UP TO 75kVA, & Z = 1.5% – 3.0%

1 E-2 SERVICE PANEL
SCALE = N.T.S.



2 E-2 CABINET MOUNTED EQUIPMENT DETAIL
SCALE = N.T.S.



3 E-2 SINGLE LINE
SCALE = N.T.S.

NOTE:
1. CIRCUIT [A] SHALL BE PLACED UNDERGROUND FROM HAND HOLE TO METER CAN. CONTRACTOR SHALL COORDINATE WITH CPM AND LOCAL UTILITY PROVIDER FOR THE NECESSARY OVERHEAD SECONDARY RUN TO THE EXISTING TRANSFORMER. CONTRACTOR SHALL PROVIDE HANDHOLE IF REQUIRED (COORDINATE WITH UTILITY COMPANY).

ELECTRICAL

CIRCUIT ID	ITEM DESCRIPTION	CIRCUIT FUSE (A)	POLES	VOLTS	MAX ONE WAY LENGTH OF RUN	CIRCUIT SIZE (H+H+N)	CONDUIT ø
[A]	FROM POINT OF SERVICE TO METER	125	2	240V	≤ 240FT	[3] #1	2"
					241FT – 300FT	[3] 1/0	2"
					301FT – 380FT	[3] 2/0	2"
					381FT – 480FT	[3] 3/0	2"
					481FT – 610FT	[3] 4/0	2–1/2"
					611FT – 710FT	[3] 250	2–1/2"
					711FT – 860FT	[3] 300	2–1/2"
					861FT – 1,000FT	[3] 350	3"
					1,001FT – 1,200FT	2 PARALLEL SETS OF [3] 4/0	[2] 2–1/2"
					1,201FT – 1,400FT	2 PARALLEL SETS OF [3] 250	[2] 2–1/2"
					1,401FT – 1,700FT	2 PARALLEL SETS OF [3] 300	[2] 2–1/2"
CIRCUITS SIZED FOR 125A SERVICE WITH LESS THAN 4.0% OF VOLTAGE DROP							
PARALLEL SETS OF WIRES, EACH SET IN SEPARATE CONDUIT							
ALL CIRCUITS SHALL BE CU, AWG, THWN / USE ISLCO WIRE GAUGE REDUCERS ON LARGE GAUGE WIRES							

LEGEND
Ⓐ POINT OF SERVICE CONNECTION
Ⓑ PROPOSED 120/240V, 1ϕ/3W, 200A, NEMA 3R RATED METER CAN (MOUNTED TO REAR OF PROPOSED CABINET)
Ⓒ PROPOSED 120/240V, 1ϕ/3W, 125A, 16 POSITION NEMA 3R RATED DISTRIBUTION PANEL "SQF, LLC 1" (MOUNTED TO REAR OF PROPOSED CABINET)

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

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CONSULTANT:

Kimley»Horn

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1920 WEKIVA WAY
WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

ELECTRICAL DETAILS

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: E-2

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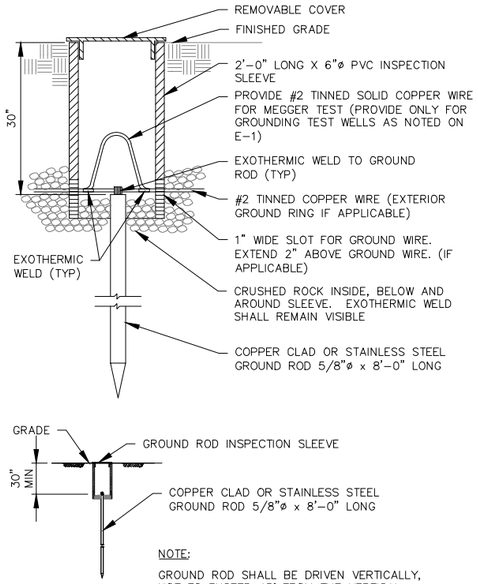
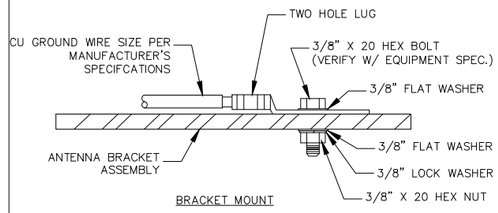


1 E-3 **GROUND ROD INSPECTION SLEEVE DETAIL**
SCALE = N.T.S.

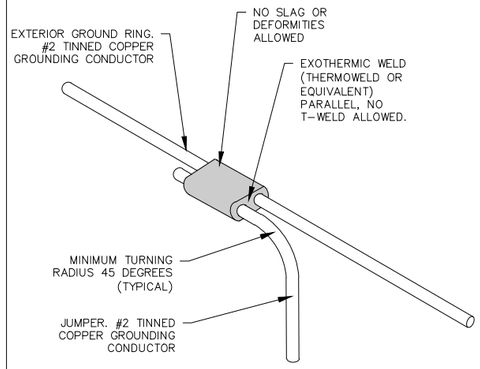
NOT USED



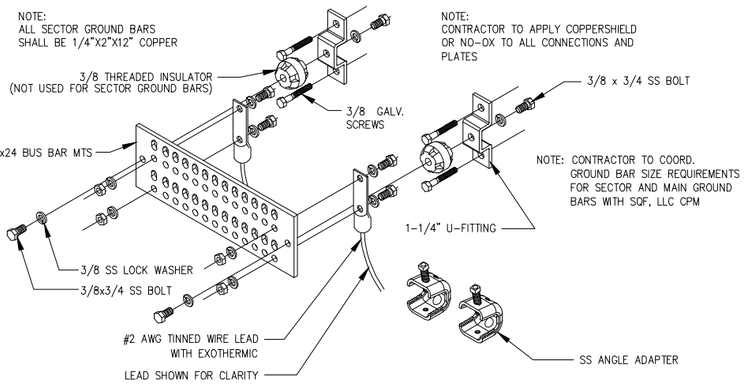
NOTES:

1. CHOOSE BOLT LENGTH TO ALLOW FOR A MINIMUM OF 3 EXPOSED THREADS
2. BURNISH MOUNTING AREA TO REMOVE PAINT OR SCALING IN AREA FOR LUG TO BE MOUNTED
3. APPLY ANTI OXIDANT COMPOUND TO MATING SURFACE OF LUG AND WIPE CLEAN EXCESS COMPOUND
4. USE SOLID COPPER WIRE AND TWO HOLE LUG FOR ALL EXTERIOR GROUNDING APPLICATIONS

2 E-3 **MECHANICAL CONNECTION DETAIL**
SCALE = N.T.S.



3 E-3 **WELD CONNECTION DETAIL**
SCALE = N.T.S.



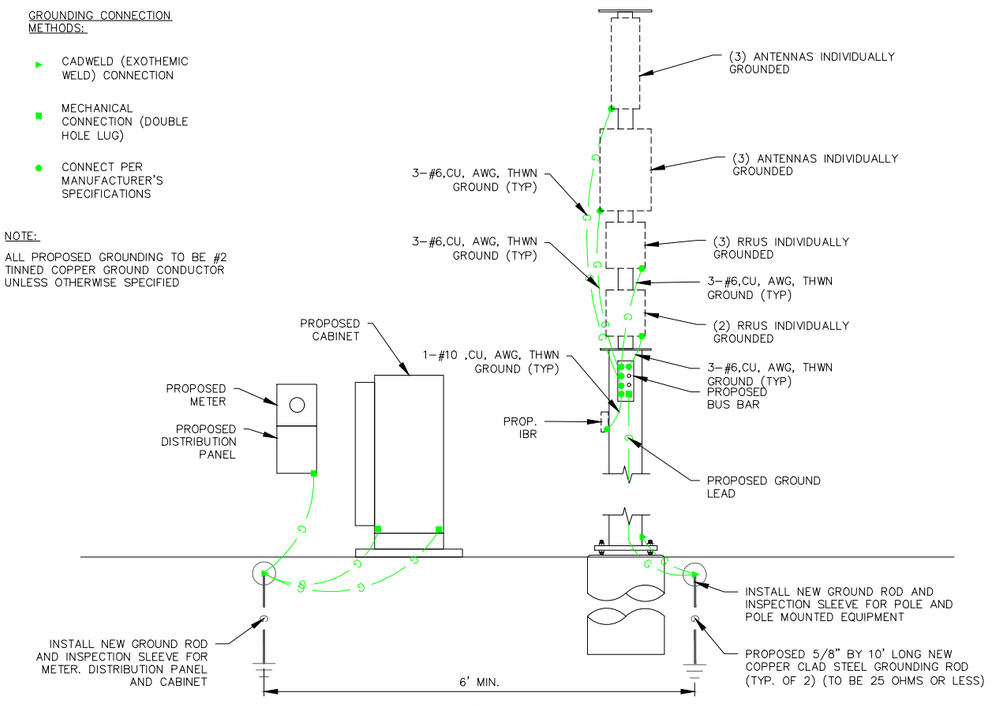
4 E-3 **BUS BAR DETAIL**
SCALE = N.T.S.

GROUNDING CONNECTION METHODS:

- CADWELD (EXOTHEMIC WELD) CONNECTION
- MECHANICAL CONNECTION (DOUBLE HOLE LUG)
- CONNECT PER MANUFACTURER'S SPECIFICATIONS

NOTE:

ALL PROPOSED GROUNDING TO BE #2 TINNED COPPER GROUND CONDUCTOR UNLESS OTHERWISE SPECIFIED



5 E-3 **GROUNDING PLAN**
SCALE = N.T.S.

OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

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CONSULTANT:

Kimley»Horn

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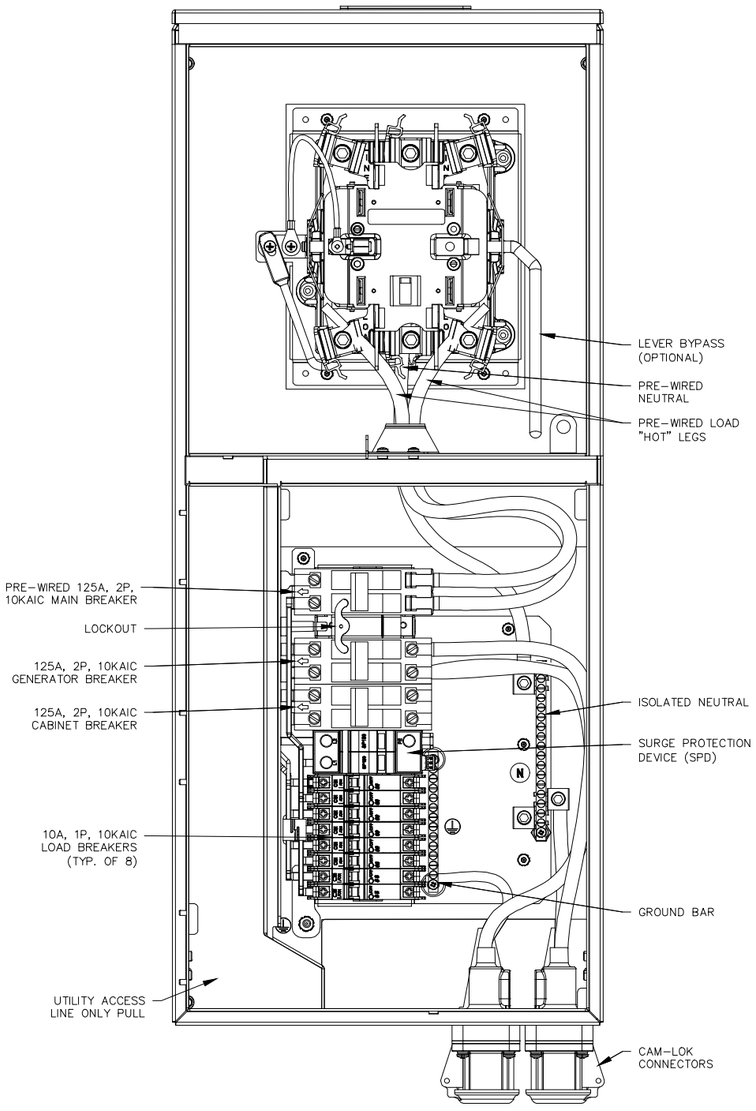
WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

GROUNDING DETAILS

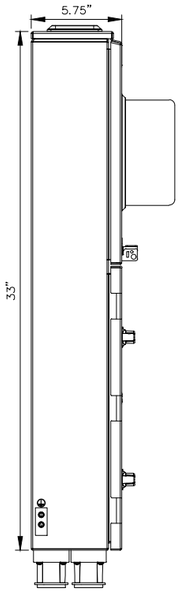
PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: E-3



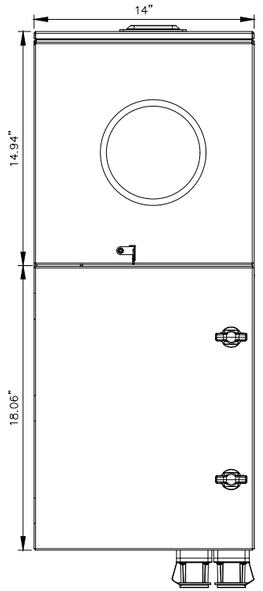
NOTE:

1. PROPOSED 3-WIRE, 120V/240V 1ϕ METER WIRING PER UTILITY COMPANY ELECTRIC SERVICE STANDARDS
2. MOUNT METER SOCKET SECURELY AND LEVEL IN HORIZONTAL AND VERTICAL PLANES

1 E-4 METER/PANEL WIRING DETAIL
SCALE = N.T.S.

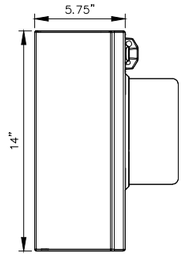


SIDE



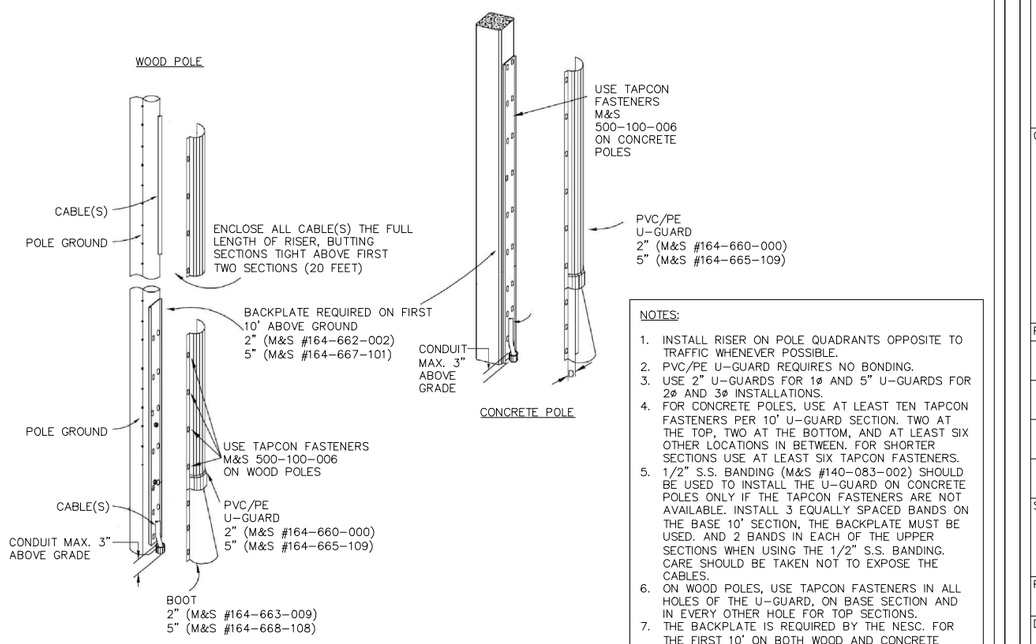
FRONT

MANUFACTURER:
PACIFIC TECHNICAL SOLUTIONS
MODEL: PTS94X34
(OR APPROVED EQUAL)
TYPE: 3R
HEIGHT: 33 IN
WIDTH: 14 IN
DEPTH: 5.75 IN



PLAN

2 E-4 METER SOCKET/PANEL DETAIL
SCALE = N.T.S.



NOTES:

1. INSTALL RISER ON POLE QUADRANTS OPPOSITE TO TRAFFIC WHENEVER POSSIBLE.
2. PVC/PE U-GUARD REQUIRES NO BONDING.
3. USE 2" U-GUARDS FOR 1ø AND 5" U-GUARDS FOR 2ø AND 3ø INSTALLATIONS.
4. FOR CONCRETE POLES, USE AT LEAST TEN TAPCON FASTENERS PER 10' U-GUARD SECTION. TWO AT THE TOP, TWO AT THE BOTTOM, AND AT LEAST SIX OTHER LOCATIONS IN BETWEEN. FOR SHORTER SECTIONS USE AT LEAST SIX TAPCON FASTENERS.
5. 1/2" S.S. BANDING (M&S #140-083-002) SHOULD BE USED TO INSTALL THE U-GUARD ON CONCRETE POLES ONLY IF THE TAPCON FASTENERS ARE NOT AVAILABLE. INSTALL 3 EQUALLY SPACED BANDS ON THE BASE 10' SECTION, THE BACKPLATE MUST BE USED. AND 2 BANDS IN EACH OF THE UPPER SECTIONS WHEN USING THE 1/2" S.S. BANDING. CARE SHOULD BE TAKEN NOT TO EXPOSE THE CABLES.
6. ON WOOD POLES, USE TAPCON FASTENERS IN ALL HOLES OF THE U-GUARD, ON BASE SECTION AND IN EVERY OTHER HOLE FOR TOP SECTIONS.
7. THE BACKPLATE IS REQUIRED BY THE NESC. FOR THE FIRST 10' ON BOTH WOOD AND CONCRETE POLES.
8. FOR DIRECT-BURIED CABLE, INSTALL THE BOOT/ U-GUARD 12" BELOW GRADE.

3 E-4 U-GUARD ATTACHMENT DETAIL
SCALE = N.T.S.

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OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

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CONSULTANT:

Kimley»Horn

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WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

ELECTRICAL EQUIPMENT DETAILS

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: E-4

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ELECTRICAL NOTES

1. ELECTRICAL CONTRACTOR SHALL SUPPLY AND INSTALL ANY/ALL ELECTRICAL WORK INDICATED. ANY/ALL CONSTRUCTION SHALL BE IN ACCORDANCE W/DRAWINGS AND ANY/ALL APPLICABLE SPECIFICATIONS. IF ANY PROBLEMS ARE ENCOUNTERED BY COMPLYING WITH THESE REQUIREMENTS, CONTRACTOR SHALL NOTIFY SQF, LLC CM AS SOON AS POSSIBLE, AFTER THE DISCOVERY OF THE PROBLEMS, AND SHALL NOT PROCEED WITH THAT PORTION OF WORK, UNTIL THE SQF, LLC CM HAS DIRECTED THE CORRECTIVE ACTIONS TO BE TAKEN

2. ELECTRICAL CONTRACTOR SHALL VISIT THE JOB SITE AND FAMILIARIZE THEMSELVES WITH ANY/ALL CONDITIONS AFFECTING ELECTRICAL AND COMMUNICATION INSTALLATION AND MAKE PROVISIONS AS TO THE COST THEREOF. ALL EXISTING CONDITIONS OF ELECTRICAL EQUIP., ETC., THAT ARE PART OF THE FINAL SYSTEM, SHALL BE VERIFIED BY THE CONTRACTOR, PRIOR TO THE SUBMITTING OF THEIR BID. FAILURE TO COMPLY WITH THIS PARAGRAPH WILL IN NO WAY RELIEVE CONTRACTOR OF PERFORMING ALL WORK NECESSARY FOR A COMPLETE AND WORKING SYSTEM.

3. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITION OF THE NEC, ALL CODES AND ORDINANCES OF THE LOCAL JURISDICTION, AND POWER & TELEPHONE COMPANIES HAVING JURISDICTION AND SHALL INCLUDE BUT ARE NOT BE LIMITED TO:

   A) UL – UNDERWRITERS LABORATORIES
   B) NEC – NATIONAL ELECTRICAL CODE
   C) NEMA – NATIONAL ELECTRICAL MANUFACTURERS ASSOC.
   D) OSHA – OCCUPATIONAL SAFETY AND HEALTH ACT
   E) SBC – STANDARD BUILDING CODE
   F) NFPA – NATIONAL FIRE PROTECTION AGENCY
   G) ANSI – AMERICAN NATIONAL STANDARDS INSTITUTE
   H) IEEE – INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS
   I) ASTM – AMERICAN SOCIETY FOR TESTING MATERIALS

4. REFER TO SITE PLANS AND ELEVATIONS FOR EXACT LOCATIONS OF ALL EQUIPMENT, AND CONFIRM WITH SQF, LLC CM ANY SIZES AND LOCATIONS WHEN NEEDED.

5. EXISTING SERVICES: CONTRACTOR SHALL NOT INTERRUPT EXISTING SERVICES WITHOUT WRITTEN PERMISSION OF THE OWNER.

6. CONTRACTOR SHALL CONFIRM WITH LOCAL UTILITY COMPANY ANY/ALL REQUIREMENTS SUCH AS THE: LUG SIZE RESTRICTIONS, CONDUIT ENTRY, SIZE OF TRANSFORMERS, SCHEDULED DOWNTIME FOR THE OWNERS' CONFIRMATION, ETC... ANY/ALL CONFLICTS SHALL BE BROUGHT TO THE ATTENTION OF THE SQF, LLC CM, PRIOR TO BEGINNING ANY WORK.

7. MINIMUM WIRE SIZE SHALL BE #12 AWG, NOT INCLUDING CONTROL WIRING, UNLESS NOTED OTHERWISE. ALL CONDUCTORS SHALL BE COPPER WITH THWN INSULATION, UNLESS OTHERWISE NOTED.

8. OUTLET BOXES SHALL BE PRESSED STEEL IN DRY LOCATIONS, CAST ALLOY WITH THREADED HUBS IN WET/DAMP LOCATIONS AND SPECIAL ENCLOSURES FOR OTHER CLASSIFIED AREAS.

9. IT IS NOT THE INTENT OF THESE PLANS TO SHOW EVERY MINOR DETAIL OF THE CONSTRUCTION. CONTRACTOR IS EXPECTED TO FURNISH AND INSTALL ALL ITEMS FOR A COMPLETE ELECTRICAL SYSTEM AND PROVIDE ALL REQUIREMENTS FOR THE EQUIPMENT TO BE PLACED IN PROPER WORKING ORDER.

10. ELECTRICAL SYSTEM SHALL BE AS COMPLETELY AND EFFECTIVELY GROUNDED, AS REQUIRED BY SPECIFICATIONS, SET FORTH BY APPLICANT.

11. ALL WORK SHALL BE PERFORMED BY A LICENSED ELECTRICAL CONTRACTOR IN A FIRST CLASS, WORKMANLIKE MANNER. THE COMPLETED SYSTEM SHALL BE FULLY FUNCTIONAL AND SHALL BE APPROVED BY THE SQF, LLC CM AND LOCAL JURISDICTION. ANY DEFICIENCIES SHALL BE CORRECTED BY AN ELECTRICAL CONTRACTOR AT THE SOLE COST OF THE CONTRACTOR.

12. ALL WORK SHALL BE COORDINATED WITH OTHER TRADES TO AVOID INTERFERENCE WITH THE PROGRESS OF CONSTRUCTION.

13. THE CORRECTION OF ANY DEFECTS SHALL BE COMPLETED BY THE CONTRACTOR WITHOUT ANY ADDITIONAL CHARGE AND SHALL INCLUDE THE REPLACEMENT OR THE REPAIR OF ANY OTHER PHASE OF THE INSTALLATION, WHICH MAY HAVE BEEN DAMAGED THEREIN.

14. CONTRACTOR SHALL PROVIDE AND INSTALL CONDUIT, CONDUCTORS, PULL WIRES, BOXES, COVER PLATES AND DEVICES FOR ALL OUTLETS AS INDICATED.

15. DITCHING AND BACK FILL: CONTRACTOR SHALL PROVIDE FOR ALL UNDERGROUND INSTALLED CONDUIT AND/OR CABLES INCLUDING EXCAVATION AND BACKFILLING AND COMPACTION. REFER TO EXCAVATION, AND BACKFILLING NOTES.

16. MATERIALS, PRODUCTS AND EQUIPMENT, INCLUDING ALL COMPONENTS THEREOF, SHALL BE NEW AND SHALL APPEAR ON THE LIST OF U.L. APPROVED ITEMS AND SHALL MEET OR EXCEED THE REQUIREMENTS OF THE NEC, NEMA AND IECE.

17. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS OR MANUFACTURER'S CATALOG INFORMATION OF ANY/ALL EQUIPMENT AND ALL OTHER ELECTRICAL ITEMS FOR APPROVAL BY THE SQF, LLC CM PRIOR TO INSTALLATION.

18. ANY CUTTING OR PATCHING DEEMED NECESSARY FOR ELECTRICAL WORK IS THE ELECTRICAL CONTRACTORS RESPONSIBILITY AND SHALL BE INCLUDED IN THE COST FOR WORK AND PERFORMED TO THE SATISFACTION OF THE SQF, LLC CM UPON FINAL ACCEPTANCE.

19. THE ELECTRICAL CONTRACTOR SHALL LABEL ALL PANELS WITH ONLY TYPEWRITTEN DIRECTORIES. ALL ELECTRICAL WIRING SHALL BE THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR.

20. DISCONNECT SWITCHES SHALL BE UL-RATED, H.P. RATED HEAVY-DUTY, QUICK-MAKE AND QUICK-BREAK ENCLOSURES, AS REQUIRED BY EXPOSURE TYPE.

21. ALL CONNECTIONS SHALL BE MADE WITH A PROTECTIVE COATING OF AN ANTI-OXIDE COMPOUND KNOWN AS "NO-OXIDE A" BY DEARBORNE CHEMICAL CO. COAT ALL WIRE SURFACES BEFORE CONNECTING. EXPOSED COPPER SURFACES, INCLUDING GROUND BARS, SHALL BE TREATED – NO SUBSTITUTIONS.

22. RACEWAYS: CONDUIT SHALL BE SCHEDULE 80 PVC MEETING OR EXCEEDING NEMA TC2 – 1990. CONTRACTOR SHALL PLUG AND CAP EACH END OF SPARE AND EMPTY CONDUITS AND PROVIDE TWO SEPARATE PULL STRINGS – 200 LBS TEST POLYETHYLENE CORD. ALL CONDUIT BENDS SHALL BE A MINIMUM OF 2 FT. RADIUS. RGS CONDUITS WHEN SPECIFIED, SHALL MEET UL-6 FOR GALVANIZED STEEL. ALL FITTINGS SHALL BE SUITABLE FOR USE WITH THREADED RIGID CONDUIT. COAT ALL THREADS WITH 'BRITE ZINC' OR 'COLD GALV'.

23. SUPPORT OF ALL ELECTRICAL WORK SHALL BE AS REQUIRED BY NEC.

24. CONDUCTORS: CONTRACTOR SHALL USE 98% CONDUCTIVITY COPPER WITH TYPE THWN INSULATION, UNLESS OTHERWISE NOTED, 600 VOLT, COLOR CODED. USE SOLID CONDUCTORS FOR WIRE UP TO AND INCLUDING NO. 8 AWG. USE STRANDED CONDUCTORS FOR WIRE ABOVE NO. 8 AWG.

25. CONNECTORS FOR POWER CONDUCTORS: CONTRACTOR SHALL USE PRESSURE TYPE INSULATED TWIST-ON CONNECTORS FOR NO. 10 AWG AND SMALLER. USE SOLDERLESS MECHANICAL TERMINAL LUGS FOR NO. 8 AWG AND LARGER.

26. SERVICE: AS SPECIFIED ON THE DRAWINGS. OWNER OR OWNER'S AGENT WILL APPLY FOR POWER. ALL PROVISIONS FOR TEMPORARY POWER WILL BE OBTAINED BY THE CONTRACTOR.

27. TELEPHONE OR FIBER SERVICE: CONTRACTOR SHALL PROVIDE EMPTY CONDUITS WITH PULL STRINGS AS INDICATED ON DRAWINGS.

28. ELECTRICAL AND TELCO/FIBER RACEWAYS TO BE BURIED A MINIMUM DEPTH OF 36", UNLESS OTHERWISE NOTED.

29. CONDUIT SIZES AS SHOWN ON THE DRAWINGS ARE A MINIMUM. THE CONTRACTOR MAY INCREASE AS REQUIRED FOR EASE OF PULLING.

30. CONTRACTOR SHALL PLACE 6" WIDE DETECTABLE WARNING TAPE AT A DEPTH OF 6" BELOW GROUND AND DIRECTLY ABOVE ELECTRICAL AND TELCO SERVICE CONDUITS. CAUTIONS TAPE TO READ "CAUTION BURIED ELECTRIC" OR "BURIED TELECOM".

31. ALL BOLTS SHALL BE 3-16 STAINLESS STEEL

32. ALL EQUIPMENT SHALL BE PAINTED/ORDERED TO MATCH POLE COLOR

GROUNDING PROTECTION SYSTEM NOTES

1. ALL HARDWARE SHALL BE 3-16 STAINLESS STEEL, INCLUDING LOCK WASHERS. COAT ALL SURFACES WITH AN ANTI-OXIDANT COMPOUND, AS SPECIFIED, BEFORE MATING. ALL HARDWARE SHALL BE STAINLESS STEEL 3/8 INCH DIAMETER OR SIZED TO MATCH COMPONENTS OR LOG SIZE.

2. FOR GROUND BOND TO STEEL ONLY: INSERT A CADMIUM FLAT WASHER BETWEEN LUG AND STEEL, COAT ALL SURFACES WITH AN ANTI-OXIDANT COMPOUND BEFORE MATING.

3. ALL STEEL CONDUIT SHALL BE BONDED AT BOTH ENDS WITH GROUNDING BUSHING.

4. ALL ELECTRICAL AND GROUNDING AT THE POLE SITE SHALL COMPLY WITH THE NATIONAL ELECTRICAL CODE (NEC), NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 780 (LATEST EDITION), AND MANUFACTURER.

5. ALL DETAILS ARE SHOWN IN GENERAL TERMS. ACTUAL GROUNDING INSTALLATION AND CONSTRUCTION MAY VARY DUE TO SITE SPECIFIC CONDITIONS.

6. GROUND ALL ANTENNA BASES, FRAMES, CABLE RUNS, AND OTHER METALLIC COMPONENTS USING #6 GROUND WIRES. FOLLOW ANTENNA AND BTS MANUFACTURER'S PRACTICES FOR GROUNDING REQUIREMENTS.

7. ALL GROUND CONNECTIONS SHALL BE #6 AWG, UNLESS OTHERWISE NOTED. USE SOLID COPPER, BLACK JACKETED WIRE ON NON WOOD POLES AND SOLID TINNED COPPER, BARE (NO JACKET) WIRES ON WOOD POLES. BLACK WIRES WILL USE A SINGLE STRIPE OF GREEN ELECTRICAL TAPE WITHIN 12" OF THE CONNECTION POINTS TO IDENTIFY AS GROUNDING WIRE.

8. NOTIFY ARCHITECT/ENGINEER IF THERE ARE ANY DIFFICULTIES INSTALLING GROUNDING SYSTEM DUE TO SITE SOIL CONDITIONS.

9. ALL HORIZONTALLY RUN GROUNDING CONDUCTORS SHALL BE INSTALLED A MINIMUM OF 30" BELOW GRADE/ 6" BELOW FROST-LINE IN TRENCH, UNLESS OTHERWISE NOTED. BACK FILL SHALL BE COMPACTED AS REQUIRED BY ARCHITECT/ENGINEER.

10. ALL GROUND CONDUCTORS SHALL BE RUN AS STRAIGHT AND SHORT AS POSSIBLE, WITH A MINIMUM 12" BENDING RADIUS NOT LESS THAN 90 DEGREES.

11. ACCEPTABLE CONNECTIONS FOR GROUNDING SYSTEM SHALL BE:

    A. BURNDY, HY-GRADE U.L. LISTED CONNECTORS FOR OUTDOOR USE OR AS APPROVED BY APPLICANT PROJECT MANAGER.
    B. CADWELD, EXOTHERMIC WELDS (WELDED CONNECTIONS).
    C. ONE (1) OR (2) HOLES TINNED COPPER COMPRESSION (LONG BARREL) FITTINGS.

12. ALL CRIMPED CONNECTIONS SHALL HAVE EMBOSSED MANUFACTURER'S DIEMARK VISIBLE AT THE CRIMP (RESULTING FROM USE OF PROPER CRIMPING DEVICES) AND WEATHER-PROOFED WITH HEAT SHRINK.

13. ALL CONNECTION HARDWARE SHALL BE TYPE 3-16 STAINLESS STEEL (NOT ATTRACTED TO MAGNETS).

14. ELECTRICAL SERVICE EQUIPMENT GROUNDING SHALL COMPLY WITH NEC, ARTICLE 250-82 AND SHALL BOND ALL EXISTING AND NEW GROUNDING ELECTRODES. NEW GROUNDING ELECTRODE SHALL INCLUDE BUT NOT LIMITED TO GROUND RODS.

15. PROVIDE "CABLE ENTRANCE GROUND BAR" (CEGB), 3"H X 6"L X 1/4"D. COORDINATE INSTALLATION WITH SQF, LLC CM.

16. ELECTRICAL CONTRACTOR SHALL TAKE MEGGER READINGS OF EXISTING GROUND. THE RESULTS SHALL NOT BE GREATER THAN 25 OHMS.

17. ALL CONNECTIONS TO GROUND SYSTEM SHALL BE MADE IN LINE WITH BENDS NOMINAL 12" RADIUS IN THE DIRECTION OF CURRENT FLOW. T-CONNECTIONS WILL NOT BE ALLOWED.

18. CONTRACTOR SHALL PROVIDE EXOTHERMIC BONDING AT ALL BURIED GROUND RING CONNECTIONS AND AS INSTRUCTED BY CM.

OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA
LICENSE
No. 96977
STATE OF
FLORIDA
PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY THOMAS M.J. O'SHEA, P.E. ON THE DATE ADJACENT TO THE SEAL.

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CONSULTANT:

Kimley»Horn

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1920 WEKIVA WAY
WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

ELECTRICAL NOTES

PROJECT NUMBER: 241069283	
DRAWN BY: JTS	CHECKED BY: VJS
APPROVED BY: TMO	DATE: 6/22/2026
ISSUE No.: 0	SHEET NUMBER: E-5

ELECTRICAL SERVICE:

1. GENERAL: COMPLY WITH AND COORDINATE ALL REQUIREMENTS OF THE UTILITY COMPANY.

2. SHORT CIRCUIT RATINGS: PROVIDE EQUIPMENT WITH HIGHER FAULT CURRENT RATINGS AS NEEDED TO MATCH UTILITY COMPANY AVAILABLE FAULT CURRENT.

3. CONTRACTOR TO VERIFY UTILITY CO. FAULT CURRENT AND ENSURE THAT ALL EQUIPMENT MEETS FAULT CURRENT (AT A MINIMUM ALL EQUIPMENT TO BE 10,000 AIC).

4. THE CONTRACTOR IS RESPONSIBLE FOR MAKING ARRANGEMENTS WITH THE ELECTRIC UTILITY RELATIVE TO A TIMELY INSTALLATION OF THE NEW SERVICE AND PAYING ALL ASSOCIATED FEES.

5. IDENTIFICATION: IDENTIFY SERVICE DISCONNECTION MEANS WITH PERMANENT NAMEPLATE.

6. THE LOCATION SHOWN FOR A UTILITY POLE OR CONNECTION TO NEW UTILITIES IS FOR CONCEPTUAL USE ONLY. THE CONTRACTOR SHALL COORDINATE THE ACTUAL LOCATION WITH THE ELECTRIC UTILITY.

7. LOCATION AND ARRANGEMENTS: DRAWINGS INDICATE DIAGRAMMATICALLY THE DESIRED LOCATION OF EQUIPMENT, FIXTURES, OUTLETS, ETC., AND ARE NOT TO BE SCALED PROPER JUDGMENT MUST BE EXERCISED IN THE EXECUTION TO ENSURE THE BEST POSSIBLE INSTALLATION.

8. PANEL AND DISTRIBUTION BOARD IDENTIFICATION: SWITCHBOARDS, PANELBOARDS, TRANSFORMERS AND DISTRIBUTION SECTIONS SHALL BE IDENTIFIED WITH ENGRAVED, WHITE ON BLACK, LAMINATED, RIGID PHENOUC NAMEPLATES WITH 1/4 INCH CHARACTERS, SECURELY AFFIXED TO FACE OF CABINET.

CONDUCTORS:

1. USE 98% CONDUCTIVITY COPPER WITH TYPE XHHW-2 INSULATION, 600 VOLT, COLOR CODED. USE SOUD CONDUCTORS FOR WIRE UP TO AND INCLUDING NO. 8 AWG, STRANDED CONDUCTORS FOR WIRE LARGER THAN NO. 8 AWG. USE PRESSURE-TYPE INSULATED TWIST-ON CONNECTORS FOR NO. 10 AWG AND SMALLER, SOLDERLESS MECHANICAL TERMINAL LUGS FOR NO. 8 AWG AND LARGER. ALUMINUM CONDUCTORS SHALL NOT BE USED.

2. NO BX, MC OR ROMEX CABLE SHALL BE PERMITTED.

3. EACH END OF EVERY POWER, GROUNDING AND T1 CONDUCTOR AND CABLE SHALL BE LABELED WITH COLOR-CODED INSULATION OR ELECTRICAL TAPE (3M BRAND, 1/2 INCH PLASTIC ELECTRICAL TAP WITH UV PROTECTION, OR EQUAL). THE IDENTIFICATION METHOD SHALL CONFORM WITH NEC AND OSHA SPECIFICATIONS.

EQUIPMENT:

1. THE MAIN CIRCUIT BREAKER SHALL BE RATED FOR STANDARD A.I.C. RATING HIGHER THAN INCOMING EQUIPMENT A.I.C.

2. ALL EQUIPMENT SHALL BE BRACED FOR STANDARD A.I.C. RATING HIGHER THAN INCOMING FROM UTILITY CO.

3. THE CONTRACTOR SHALL PROVIDE AN ITEMIZED CERTIFICATION TO THE CARRIER OF ALL EQUIPMENT AND RELATED HARDWARE, SPECIFIED TO BE PURCHASED AND INSTALLED BY THE CONTRACTOR, WHERE ORDERED WITHIN 24 HRS OF THE NOTICE TO PROCEED.

4. METAL RECEPTACLE, SWITCH AND DEVICE BOXES SHALL BE GALVANIZED, EPDXY-COATED OR NON-CORRODING; SHALL MEET OR EXCEED UL 514A AND NEMA OS 1, AND BE RATED NEMA 1 (OR BETTER) INDOORS OR WEATHER-PROTECTED (WP OR BEVER) OUTDOORS.

5. NONMETALLIC RECEPTACLE SWITCH AND DEVICE BOXES SHALL MEET OR EXCEED NEMA OS 2, AND BE RATED NEMA 1 (OR BETTER) INDOORS OR WEATHER-PROTECTED (WP OR BETTER) OUTDOORS.

COAXIAL CABLE REQUIREMENTS:

1. GENERAL: PROVIDE ALL LABOR, EQUIPMENT, AND MATERIALS NECESSARY FOR RECEIVING, INSTALLING, TESTING, AND ADJUSTING ANTENNA CABLES FROM THE ANTENNA TO THE CONNECTIONS AT THE BASE TRANSMISSION SYSTEM (BTS). THIS SHALL INCLUDE ALL EQUIPMENT SHOWN OR REQUIRED FOR A COMPLETE OPERATING SYSTEM. ANTENNA, ANTENNA CABLES, CONNECTORS, AND FITTING SHALL BE THIRD PARTY FURNISHED COMPONENTS AS SHOWN ON THE BILL OF MATERIALS.

2. INSTALLATION
   - 2.A. COAXIAL CABLE LENGTHS SHALL BE HELD MEASURED. INSTALLER SHALL NOTIFY CARRIER PRIOR TO PURCHASE OF CABLE OF THE OVERALL LENGTH REQUIRED.
   - 2.B. COAXIAL CABLE TYPE AND DIAMETER SHALL BE VERIFIED WITH CARRIER.
   - 2.C. COAXIAL CABLES SHALL BE LABELED IN ACCORDANCE WITH CARRIER ELECTRICAL MATERIALS AND METHODS SPECIFICATIONS.
   - 2.D. INSTALL CONNECTORS TO COAXIAL CABLE AT BOTH ENDS (ANTENNA END AND BTS LOCATION).
   - 2.E. UPON SUCCESSFUL COMPLETION OF THE SWEEP TEST, THE CONTRACTOR SHALL PROVIDE A WEATHERTIGHT SEAL ON THE COAX CABLES.
   - 2.F. THE MINIMUM BENDING RADIUS FOR ALL ANTENNA CABLES SHALL BE AS SHOWN BELOW OR PER THE MANUFACTURER, WHICHEVER IS MORE CONSERVATIVE:

CABLE	IN AIR/CABLE TRAY	IN CONDUIT
1/2"	5"	10"
7/8"	10"	18"
1-5/8"	20"	28"

3. CABLES SHALL BE INSTALLED WITH THE MINIMUM NUMBER OF BENDS. CABLE SHALL NOT BE LEFT UNTERMINATED IN THE FIELD.

TESTING AND EQUIPMENT TURN UP REQUIREMENTS:

1. RF CABLE, DATA CABLE, RADIO EQUIPMENT AND BACK HAUL EQUIPMENT TESTING WILL COMPLY WITH CURRENT INDUSTRY STANDARDS AND OR THOSE STANDARDS OF THE EQUIPMENT MANUFACTURER OR PROVIDED TO THE CONTRACTOR PRIOR TO TESTING.

13. CONTRACTOR WILL USE THE APPROPRIATE CALIBRATED TESTING EQUIPMENT IN THE TESTING OF RF CABLE, DATA CABLE, RADIO EQUIPMENT AND BACK HAUL EQUIPMENT THAT MEET INDUSTRY STANDARDS OF THE MANUFACTURER OR THOSE STANDARDS PROVIDED TO THE CONTRACTOR PRIOR TO TESTING.

14. CONTRACTOR TO VERIFY AND RECORD ALL TEST RESULTS AND PROVIDE THESE RESULTS WITHIN THE FINAL CLOSE OUT PACKAGE.

15. ALL PERSONNEL INVOLVED IN THE TESTING OF RF CABLE, DATA CABLE, RADIO EQUIPMENT AND BACK HAUL EQUIPMENT WILL BE REQUIRED TO HAVE BEEN TRAINED AND OR CERTIFIED IN THE PROPER TESTING OF RF CABLE, DATA CABLE, RADIO EQUIPMENT AND BACK HAUL EQUIPMENT.

16. ALL TEST RESULTS SHALL BE TIME STAMPED, RECORDED AND PRESENTED PRIOR TO ENERGIZING AND TURN UP OF ANY EQUIPMENT.

17. GPS EQUIPMENT (WHEN REQUIRED) IS NOT TO BE TESTED OR ATTACHED TO ANY CABLING DURING TESTING, DOING SO WILL DAMAGE THE GPS UNIT.

18. PRIOR TO TESTING IF THE CONTRACTOR HAS ANY QUESTIONS ABOUT THE TESTING PROCEDURES THEY ARE TO CALL AND OBTAIN ASSISTANCE FROM A QUALIFIED DESIGNATED TESTING REPRESENTATIVE.

19. 19. EQUIPMENT IS NOT TO BE ENERGIZED UNTIL ALL TESTING HAS BEEN COMPLETED, APPROVED AND THE APPROPRIATE AUTHORITY HAS BEEN NOTIFIED AND GIVES APPROVAL TO ENERGIZE THE EQUIPMENT. TCH EXISTING INSTALLATION REQUIREMENTS.

THIS DOCUMENT, TOGETHER WITH THE CONCEPTS AND DESIGNS PRESENTED HEREIN, AS AN INSTRUMENT OF SERVICE, IS INTENDED ONLY FOR THE SPECIFIC PURPOSE AND CLIENT FOR WHICH IT WAS PREPARED. REUSE OF AND IMPROPER RELIANCE ON THIS DOCUMENT WITHOUT WRITTEN AUTHORIZATION AND ADAPTATION BY KIMLEY-HORN AND ASSOCIATES, INC. SHALL BE WITHOUT LIABILITY TO KIMLEY-HORN AND ASSOCIATES, INC.

Drawing name: C:\Users\TOMAY~1.OSH\AppData\Local\Temp\AcPublish_28764\6WP0441A_COs_R0_2026.05.22.dwg E-6 Jun 22, 2026 3:25pm by Tommy.OSheo

OWNER/CLIENT:

SQF, LLC

16 MIDDLE STREET, 4TH FLOOR
PORTLAND, ME 04101

PROJECT:

SITE ID: 6WP0441A

5996 130TH AVENUE N (R/W)
WEST PALM BEACH, FL 33411
PALM BEACH COUNTY

SEAL:

THOMAS M.J. O'SHEA LICENSE No. 96977 STATE OF FLORIDA PROFESSIONAL ENGINEER

THOMAS M.J. O'SHEA, P.E. (LIC. #: 96977)

PROJECT DATA:

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY THOMAS M.J. O'SHEA, P.E. ON THE DATE ADJACENT TO THE SEAL.

PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

CONSULTANT:

Kimley»Horn

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WEST PALM BEACH, FLORIDA 33411
(561) 845-0665
FBPE REGISTRY NO. 696

REV:	DATE:	DESCRIPTION:

SHEET TITLE:

ELECTRICAL NOTES

PROJECT NUMBER: 241069283

DRAWN BY:	CHECKED BY:
JTS	VJS
APPROVED BY:	DATE:
TMO	6/22/2026
ISSUE No.:	SHEET NUMBER:
0	E-6

MOT General Notes:

1. All signs & devices shall be placed in accordance with the latest provisions of FDOT Division of Highways Standard Drawings Manual and MUTCD TA 20.
2. No Traffic Control Devices will be placed blocking driveways and access to residential and commerical driveways will be maintained at all times.
3. Plans are not to scale and buffer spaces, sign spacing, and tapers may be adjusted to fit field conditions.
4. ROAD WORK AHEAD signs shall be placed on all cross streets intersecting within the advance signing. The signs should be placed according to the sign spacing noted on Table 3.
5. Flaggers, if applicable, shall be trained in safe temporary traffic control practices and shall remain in communications via two way radio at all times.
6. Work area as indicated by a yellow box, will be determined by the contractor and shall include all trucks and equipment.

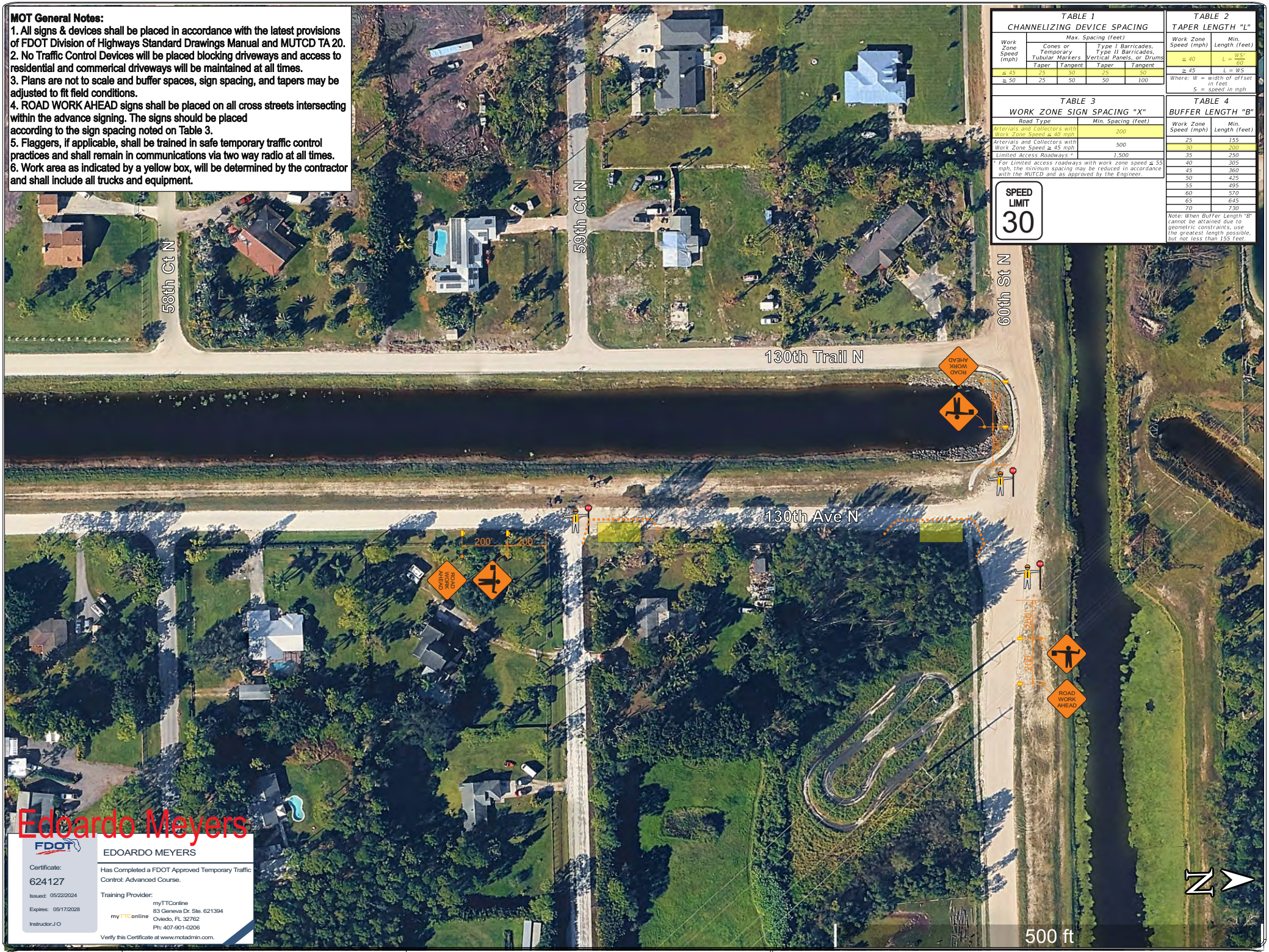

TABLE 1
CHANNELIZING DEVICE SPACING

Work Zone Speed (mph)	Max. Spacing (feet)			
	Cones or Temporary Tubular Markers		Type I Barricades, Type II Barricades, Vertical Panels, or Drums	
	Taper	Tangent	Taper	Tangent
≤ 45	25	50	25	50
≥ 50	25	50	50	100

TABLE 2
TAPER LENGTH "L"

Work Zone Speed (mph)	Min. Length (feet)
≤ 40	$L = \frac{WS^2}{60}$
≥ 45	$L = WS$

Where: W = width of offset in feet
S = speed in mph

TABLE 3
WORK ZONE SIGN SPACING "X"

Road Type	Min. Spacing (feet)
Arterials and Collectors with Work Zone Speed ≤ 40 mph	200
Arterials and Collectors with Work Zone Speed ≥ 45 mph	500
Limited Access Roadways *	1,500

* For Limited access roadways with work zone speed ≤ 55 mph, the minimum spacing may be reduced in accordance with the MUTCD and as approved by the Engineer.

TABLE 4
BUFFER LENGTH "B"

Work Zone Speed (mph)	Min. Length (feet)
25	155
30	200
35	250
40	305
45	360
50	425
55	495
60	570
65	645
70	730

Note: When Buffer Length "B" cannot be attained due to geometric constraints, use the greatest length possible, but not less than 155 feet.

Edoardo Meyers

FDOT

EDOARDO MEYERS

Certificate: 624127
Issued: 05/22/2024
Expires: 05/17/2028
Instructor:J O

Has Completed a FDOT Approved Temporary Traffic Control: Advanced Course.

Training Provider:
myTTConline
83 Geneva Dr. Ste. 621394
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Verify this Certificate at www.motadmin.com.

DRAWN BY EM	MOT Plans, Inc (954)560-0450	PROJECT: 241069283	SITE: 6WP0441A - 5996 130th Ave N WPB

SHEET	TABLE OF CONTENTS
1	General Notes, TTC Tables
2	Definitions Temporary Traffic Control Devices Overhead Work Railroads Sight Distance Above Ground Hazard
3	Clear Zone Widths For Work Zones Superelevation Length Of Lane Closures Overweight/Oversize Vehicles Lane Widths High-Visibility Safety Apparel Speed Reduction Signing
4	Flagger Control Survey Work Zones Signs
5	Work Zone Sign Supports
6	Commonly Used Warning and Regulatory Signs In Work Zones
7	Manholes/Crosswalks/Joints Truck Mounted Attenuators Signals Channelizing Devices Channelizing Devices Consistency Advanced Warning Arrow Boards
8	Drop-Offs In Work Zones
9	Business Entrance Temporary Asphalt Separator
10	Channelizing Devices Notes Temporary Barrier Notes
11	Pavement Markings

GENERAL NOTES:

1. This Index contains information specific to the Federal and State guidelines and standards for the preparation of traffic control plans and for the execution of traffic control in work zones, for construction and maintenance operations and utility work on highways, roads and streets on the State Highway System. Certain requirements in this Index are based on the high volume nature of State Highways. For highways, roads and streets off the State Highway System, the local agency (City/County) having jurisdiction may adopt requirements based on the minimum requirements provided in the MUTCD.

2. Use this Index in accordance with the Plans and Indexes 102-601 through 102-680. Indexes 102-601 through 102-680 are Department-specific typical applications of commonly encountered situations. Adjust device location or number thereof as recommended by the Worksite Traffic Supervisor and approved by the Engineer. Devices include, but are not limited to, flaggers, portable temporary signals, signs, pavement markings, and channelizing devices. Comply with MUTCD or applicable Department criteria for any changes and document the reason for the change.

3. Except for emergencies, any road closure on State Highway System must comply with Section 335.15, F.S.

TABLE 1
CHANNELIZING DEVICE SPACING

Work Zone Speed (mph)	Max. Spacing (feet)			
	Cones or Temporary Tubular Markers		Type I Barricades, Type II Barricades, Vertical Panels, or Drums	
	Taper	Tangent	Taper	Tangent
≤ 45	25	50	25	50
≥ 50	25	50	50	100

TABLE 2
TAPER LENGTH "L"

Work Zone Speed (mph)	Min. Length (feet)
≤ 40	$L = \frac{WS^2}{60}$
≥ 45	$L = WS$

Where: W = width of offset in feet
S = speed in mph

TABLE 3
WORK ZONE SIGN SPACING "X"

Road Type	Min. Spacing (feet)
Arterials and Collectors with Work Zone Speed ≤ 40 mph	200
Arterials and Collectors with Work Zone Speed ≥ 45 mph	500
Limited Access Roadways *	1,500

* For Limited access roadways with work zone speed ≤ 55 mph, the minimum spacing may be reduced in accordance with the MUTCD and as approved by the Engineer.

TABLE 4
BUFFER LENGTH "B"

Work Zone Speed (mph)	Min. Length (feet)
25	155
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35	250
40	305
45	360
50	425
55	495
60	570
65	645
70	730

Note: When Buffer Length "B" cannot be attained due to geometric constraints, use the greatest length possible, but not less than 155 feet.

SYMBOLS:



10/14/2025 9:30:02 AM

Edoardo Meyers

FDOT
EDOARDO MEYERS
Certificate: 624127
Issued: 05/22/2024
Expires: 05/17/2028
Instructor: J O
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Phr: 407-901-0206
Verify this Certificate at www.motadmin.com.

LAST REVISION	REVISION	DESCRIPTION:
11/01/23		

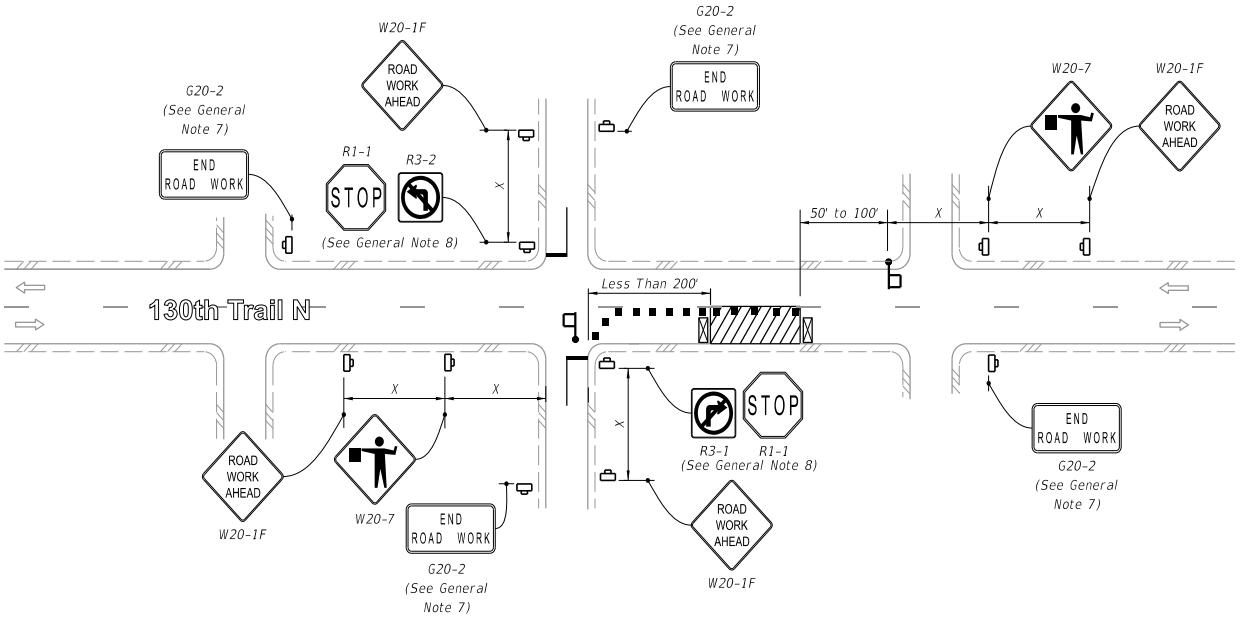
FDOT FY 2026-27 STANDARD PLANS

GENERAL INFORMATION FOR TRAFFIC CONTROL THROUGH WORK ZONES

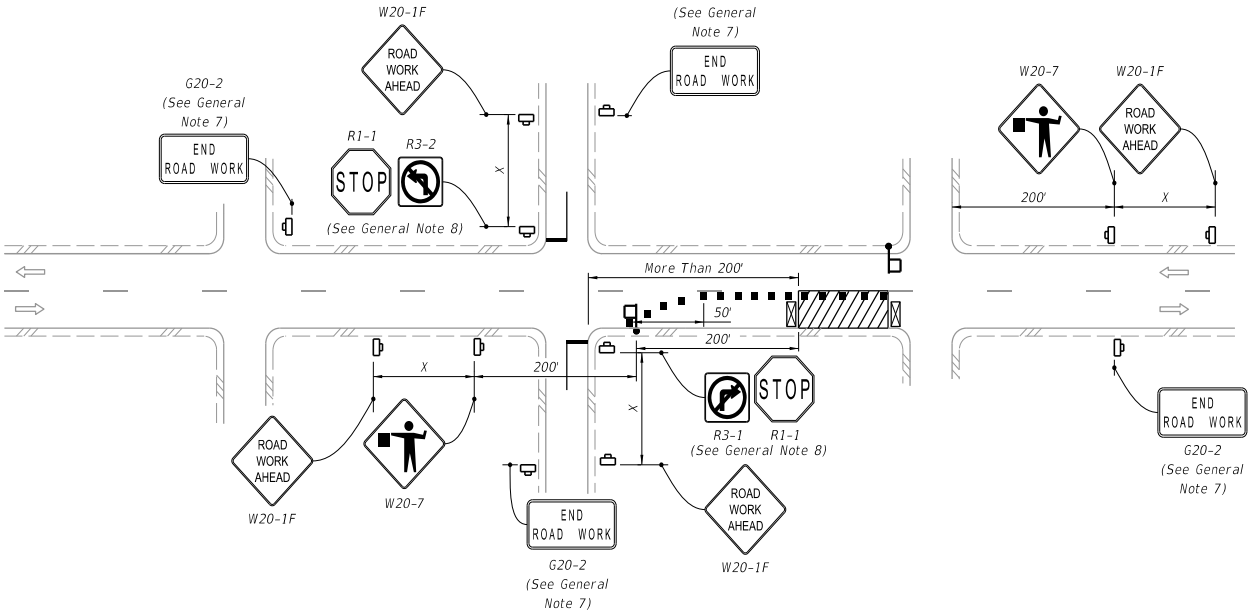
INDEX 102-600

GENERAL NOTES:

1. This Index applies to two-lane, two-way roadways with work within or near the intersection.
2. X = Work Zone Sign Spacing
   See Index 102-600 for "X" and channelizing device spacing values.
3. Optionally, use "Flagger Ahead" sign with text (W20-7A) instead of "Flagger Ahead" sign with symbol (W20-7).
4. If vehicles in a parking zone block the line of sight to TCZ signs, locate and post mount signs in accordance with Index 700-101.
5. If the work area extends across a crosswalk, close the crosswalk in accordance with Index 102-660.
6. For unsignalized intersections, use Temporary Raised Rumble Strips in accordance with Index 102-603. Placement of Rumble Strips and additional signs should begin at FLAGGER sign location.
7. The "End Road Work" signs (G20-2) along with the associated work zone sign distances may be omitted when the work zone will be in place for 24 hours or less.
8. As an option to the "STOP" sign (R1-1) and Restricted Left/Right Turning Movement sign (R3-1 or R3-2), the "SIDE ROAD INTERSECTING THE WORK ZONE" flagging operation from Index 102-600 may be used.



LANE CLOSURE FOR WORK LESS THAN 200' FROM INTERSECTION



LANE CLOSURE FOR WORK MORE THAN 200' FROM INTERSECTION

SYMBOLS:

- Work Area
- Channelizing Device (See Index 102-600)
- Work Zone Sign
- Type III Barricade
- Stop Bar
- Flagger
- Lane Identification and Direction of Traffic

11:26:43 AM
9/26/2025

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FDOT
EDOARDO MEYERS
Certificate: 624127
Issued: 05/22/2024
Expires: 05/17/2028
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Verify this Certificate at www.motadmin.com.

LAST REVISION	REVISION	DESCRIPTION:	FDOT	FY 2026-27 STANDARD PLANS	TWO-LANE, TWO-WAY, INTERSECTION WORK	INDEX	SHEET
11/01/22						102-604	1 of 2

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Jay G. Foy, P.E. and Daniel Rey, P.E., StormwaterJ Engineering, Inc.

Date: August 19, 2026

Subject: Approval of Change Order No. 2 — M-0 Canal Outfall Structure (Project No. 91084-006) — Time Extension Only

Background:
On April 6, 2026, ITID executed a lump sum construction contract (No. 26-0331) with Loren Jock Trucking, Inc. for the M-0 Canal Outfall Structure (Project No. 91084-006), with Substantial Completion required within 60 calendar days from NTP or by August 15, 2026, whichever came first. The project is partially funded through DEP Resilient Florida Program Grant No. 23FRP45.
The Contractor has requested Change Order No. 2 — time extension only, no cost impact — for 40 additional calendar days to September 23, 2026.

Recommendation:
Staff recommends approval of the attached Change Order No. 2, extending the Substantial Completion date by forty (40) calendar days to September 23, 2026, with no change to the contract price.

The extension is warranted based on two conditions encountered during construction: (1) the existing rock proved significantly more difficult to drill and remove than indicated by the geotechnical borings; and (2) justifiable weather delay days resulting from thunderstorm activity and increased canal discharge levels that prevented safe and continuous work operations.

Fiscal Impact:
There is no fiscal impact associated with this Change Order. Change Order No. 2 extends the project schedule only and does not affect the contract price.

CHANGE ORDER

Indian Trail Improvement District
OWNER

No. 2
Change Order Number

Indian Trail Improvement District M-0 Structure at L-8
PROJECT

Change Order Date

Loren Jock Trucking Inc.
CONTRACTOR

DESCRIPTION OF CHANGES:
(check here X and attach additional pages if more space is needed.)

1) Delay in SFWMD scheduling a Pre-Construction meeting as required by SFWMD permit prevented access to the entire site until after 6/3/2026.
2) Frequent Weather/Lightning events resulted in shutdowns and delays in work progress.
3) Concerns over Contractor's means and methods for rock removal required alternate less efficient procedures thus resulting in additional delays.

40 additional Calendar days requested.

PRICE. These changes (select one):
☐ raise ☐ lower the price of the contract to $_____ X
do not affect the price of the contract.

PROJECT DURATION. These changes (select one):
X extend ☐ shorten the duration of the project by 40 days.
☐ do not affect the duration of the project.

COMPLETION. The new substantial completion date is: __September 23, 2026, __

Owner Signature

Contractor Signature

Printed Name **Date**

Printed Name **Date**

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Rob Robinson
Date:	August 19, 2026
Subject:	R&D Paving CO # 4 Revised

Background:

Attached please find documentation for Change Order No. 4 - Revised for the above-mentioned project. This change order provides compensation to the contractor for the following items:
Remove a previously installed flared end section on the north end the driveway culvert adding a driveway at 13785 61 st Street that was not included in the original design and bid. Costs included in this change order is for construction of Subgrade, Base and Asphalt. The culvert was previously installed. Provisions were not provided in the Contract Plans to show the connection detail of the new pathway to the radius at the park entrance. The existing curb needed to be removed, reworked and re-poured to provide tapers for the opening of the pathway. During the design and bidding process, there was only one driveway at the residence to 13785 on 61 st Street. Once construction started it was noted that this residence had two driveways. Since the second driveway was permitted by District, the contractor was directed to construct a paved driveway at this location. See attached CO Detail from Captec Engineering for complete breakdown of items.

Fiscal Impact:

The total Contract cost increase for the Change Order is $ 20,714.42.

Motion:

Approve Captec Change Order 4 Revised to R&D Paving in the amount of $20,714.42

CAPTEC Engineering, Inc.
Civil Engineering Professionals

June 11, 2026
1522.025.3.4.8

Mr. Rob Robinson
Assistant Executive Director, Chief Construction Officer
Indian Trail Improvement District
13476 61st Street
West Palm Beach, FL 33412
(561) 793-0874

RE: R3 140TH AVENUE / 61ST STREET / TANGERINE BLVD. ROADWAY IMPROVEMENTS
CHANGE ORDER NO. 4 - REVISED
SIDEWALK AT PARK; TYPE D CURB; DRIVEWAY; & DRAINAGE INLET

Dear Mr. Robinson:

Attached please find documentation for Change Order No. 4 - Revised for the above-mentioned project. This change order provides compensation to the contractor for the following items:

removing a previously installed flared end section on the north end the driveway culvertadding a driveway at 13785 61st Street that was not included in the original design and bid. Costs included in this change order is for construction of Subgrade, Base and Asphalt. The culvert was previously installed.

- Removal, disposal & replacement of existing concrete Type D curb at the park entrance across from Tangerine Blvd. The existing curb had to be modified to incorporate the new asphalt pathway connections to the north and south sides of the entrance. **Increased Cost = $2,640.00.**
- Removal and disposal of the existing path connection and regrading the area between the path inside the park and the new path along 140th to provide a connected walkway that meets ADA requirements. **Increased Cost = $2,745.22.**
- Removal of existing grass driveway and construct stabilized subgrade for the driveway. **Increased Cost = $1,744.00.**
- Place, spread, compact, and finish 8" of coquina base rock for new driveway. **Increased Cost = $1,356.75.**
- Place and compact 1.75" of type SP-12.5 Asphalt. **Increased Cost = $1,912.50.**
- Removal of a Mitered End Section at NE corner of 140th Ave and Orange Ave.
- Furnish and install a Type C drainage Inlet at the same location. Increased Cost = **$6,930.00**
- Provide MOT for removal of MES and installation of Type C Inlet. **Increased Cost = $1,272.95**
- Final grade and sod area. **Increased Cost = $2,413.00.**
- Credit 1 Weather Day to the Contract for a total time of 239 Contract Days.

The total Contract increase cost for this change order is $20,714.42

This change order also adds one (1) day to the Contract for time the contractor was impacted by inclement weather.

301 N.W. Flagler Avenue • Stuart, FL 34994 • 772-692-4344 • Fax: 772-692-4341
E-mail: captecinfo@gocaptec.com

Provisions were not provided in the Contract Plans to show the connection detail of the new pathway to the radius at the park entrance. The existing curb needed to be removed, reworked and re-poured to provide tapers for the opening of the pathway.

Details for the pathway connection from the pathway inside the park to the pathway along 140th Street were not provided. The existing grade between the two pathways was greater than 1 foot of elevation change. To provide for a walkway that did not exceed a 5% running slope, approximately 30' of walkway needed to be removed, regraded, base rock installed and new asphalt installed.

During the design and bidding process, there was only one driveway at the residence to 13785 on 61st Street. Once construction started it was noted that this residence had two driveways. Since the second driveway was permitted by District, the contractor was directed to construct a paved driveway at this location.

Due to the distance of the existing swale from the edge of pavement, the proposed Mitered End Section shown to be installed at the north end of the furthest north driveway on 140th Ave. created an excessive drop off condition within the clear zone. The contractor was directed to remove the MES and install a Type C Inlet to eliminate the drop off condition.

The contractor submitted prices for all items of work. The cost provided for the Type D curb is less than the FDOT Statewide Unit Cost for similar work. The cost provided for the sidewalk work was greater than FDOT Statewide Unit Cost, however the adjacent chain link fence greatly impacted the amount of work required to remove and reconstruct these asphalt pathways. The costs provided for the three items of work required for the additional driveway, Subgrade, Base, and Asphalt are slightly less than the unit prices included in the contractor's Schedule of Values for these items. The prices are greater than current FDOT Statewide Averages, however taking note of the Schedule of Values, the price seems fair and reasonable for the work completed. The price provided for the installation of the Type C inlet is slightly higher than the FDOT Historical Statewide Average price, however drainage crews had demobilized from the project prior to determining the need for the inlet. In light of additional cost incurred for this work the prices appear to fair and reasonable.

As noted above there one day will be added to the contract completion date. Therefore, the Contract Substantial Completion date September 4, 2025. All other provisions of the Original Contract remain in full effect.

CAPTEC recommends approval of this Change Order and requests the District's review and approval to proceed with processing. Please review the attached documentation and advise if acceptable.

If you have any questions or require any additional information, please feel free to contact me.

Sincerely,

Gary L.S. Jones, P.E.
Sr. Project Engineer

Cc: Matt Donnell, File

INDIAN TRAIL IMPROVEMENT DISTRICT
CHANGE ORDER TO CONSTRUCTION AGREEMENT

PROJECT NAME: R3 140th / 61st / Tangerine Road Improvements
CONTRACT #: 91084.025
CONTRACT DATE: 9/18/2024

CHANGE ORDER #: 4
CO DATE: 6/11/2026

The Contract is changed as follows:

"	Unit	Quantity	Unit Price	Amount	Justification
Change Order Request #11					The plans specified adjust rim elevation as necessary. Existing manhole covers were constructed flush with top slab. Grade adjustment was significantly more detailed than adjusitng a rim elevation. Slab needed to be repalced, walls of exisitng structure lowered, furnish new ring and cover, set to grade and dispose of exisitng concrete.
Remove and Replace Type D Concrete Curb	LF	60	$ 44.00	$ 2,640.00	
Subtotal				**$ 2,640.00**	
Change Order Request #12					The two connecting paths to the Park required removal of existing pathway and reconstructing approximatley 30' at each location to maintain ADA requirements. The exsiting path was removed and disposed, the subgrade compacted, new 4" of baserock was installed and compacted, and 1" of new asphalt was place.
Remove existing Asphalt Path	SY	33	$ 7.45	$ 243.62	
Excavation	CY	4	$ 54.05	$ 216.20	
Compacted Subgrade Pathway	SY	33	$ 12.50	$ 408.75	
4" Baserock Pathway	SY	33	$ 33.96	$ 1,110.49	
1" of Asphalt Pathway	SY	33	$ 23.43	$ 766.16	
Subtotal				**$ 2,745.22**	
Change Order Request #13					
Furnish and Install Subgrade	SY	64	$ 27.25	$ 1,744.00	
Furnish and install Base rock	SY	45	$ 30.15	$ 1,356.75	
Furnish and install 1.75" of Type SP 12.5 Asphalt	SY	45	$ 42.50	$ 1,912.50	
Subtotal				**$ 5,013.25**	
Change Order Request #14					
Remove and replace MES with Catch Basin	LS	1	$ 6,930.00	$ 6,930.00	
MOT	LS	1	$ 1,272.95	$ 1,272.95	
Restore Area and Sod	LS	1	$ 2,413.00	$ 2,413.00	
Subtotal				**$ 10,615.95**	
1 Weather Day was added.					
			TOTAL	**$ 21,014.42**	

Original Contract Sum	$	2,973,709.00
Net Change by Previously Authorized Change Order No. 1	$	295,316.53
Contract Sum Prior to This Change Order	$	3,269,025.53
Amount of this Change Order	**$**	**21,014.42**
New Contract Sum	$	3,290,039.95

Contract Time Increase (calendar days): 1
Substantial Completion Date (Actual): **Thursday, September 4, 2025**
Final Completion Date, if applicable: **Friday, October 31, 2025**

R & D Paving, LLC

Nancy G Rosso
Managing Member

INDIAN TRAIL IMPROVEMENT DISTRICT
WEST PALM BEACH, FLORIDA

Burgess Hanson
Executive Director

S/WBE - M/WBE
5730 CORPORATE WAY, SUITE 214
WEST PALM BEACH, FL 33407
(561) 588-6681

CO #- 11 - Sidewalks Station 31+00 & 35+80

Date: 9/12/2025

TO: Indian Trail Improvements District
13476 61st Street North
West Palm Beach, FL 33412

Project: 61st St. N. & Tangerine Blvd.

ITEM	BID ITEM: FURNISH AND INSTALL	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Asphalt Removal	32.7	SY	$ 7.45	$ 243.62
2	Excavation	4	CY	$ 54.05	$ 216.20
3	Compacted Subgrade Pathway	32.7	SY	$ 12.50	$ 408.75
4	4" Baserock Pathway	32.7	SY	$ 33.96	$ 1,110.49
5	1" Asphalt Pathway	32.7	SY	$ 23.43	$ 766.16
	TOTAL:				$ 2,745.22

Matthew M. Donnell
Estimating Department

140th

10	Compacted Subgrade Pathway	$ 12.50	1400	SY	$ 17,500.00
11	4" Baserock Pathway	$ 33.96	1340	SY	$ 45,506.62
12	1" Asphalt Pathway	$ 23.43	1200	SY	$ 28,110.63

S/WBE - M/WBE
5730 CORPORATE WAY, SUITE 214
WEST PALM BEACH, FL 33407
(561) 588-6681

CO #- 12 - D Curb - Entrance to Park Station 37+00

Date: 9/12/2025

TO: Indian Trail Improvements District
13476 61st Street North
West Palm Beach, FL 33412

Project: 61st St. N. & Tangerine Blvd.

ITEM	BID ITEM: FURNISH AND INSTALL	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	D Curb	60	LF	$ 44.00	$ 2,640.00
	TOTAL:				$ 2,640.00

Matthew M. Donnell
Estimating Department

140th

10	Compacted Subgrade Pathway	$ 12.50	1400	SY	$ 17,500.00
11	4" Baserock Pathway	$ 33.96	1340	SY	$ 45,506.62
12	1" Asphalt Pathway	$ 23.43	1200	SY	$ 28,110.63

S/WBE - M/WBE
5730 CORPORATE WAY, STE 214
WEST PALM BEACH, FL 33407
(561) 588-6681

CO # 13- Driveway 13785 61st(east driveway)

Date: 10/14/2025

TO: Indian Trail Improvements District
13476 61st Street North
West Palm Beach, FL 33412

Project: 61st St. N. & Tangerine Blvd.

ITEM #	BID ITEM: FURNISH AND INSTALL	QUANTITY	UNIT	UNIT PRICE	TOTAL
	13785 61ST Street				
1	Subgrade	64	SY	$ 27.25	$ 1,744.00
2	8" Baserock	45	SY	$ 30.15	$ 1,356.75
3	1.75" SP Asphalt	45	SY	$ 42.50	$ 1,912.50

TOTAL: $5,013.25

Matthew M. Donnell
Estimating Department

S/WBE - M/WBE
5730 CORPORATE WAY, STE 214
WEST PALM BEACH, FL 33407
(561) 588-6681

CO # 14- Yard Drain

Date: 4/13/2026

Project: 140th Ave. N., 61st St. N. & Tangerine Blvd.

TO: Indian Trail Improvements District
13476 61st Street North
West Palm Beach, FL 33412

ITEM #	BID ITEM: FURNISH AND INSTALL	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Remove & Replace MES with Catch Basin	1	LS	$6,300.00	**$ 6,300.00**
2	MOT	1	LS	$1,272.95	**$1,272.95**
3	Restore Area/Sod	1	LS	$2,413.00	**$2,413.00**
	10% Markup on Subcontractor				**$ 630.00**
	TOTAL:				**$ 10,615.95**

Matthew M. Donnell
Estimating Department

CHANGE ORDER REQUEST

2/19/2026

R&D Paving
400 Executive Center Dr., Suite 210
West Palm Beach, FL 33401
Attn: Matt Donnell

JOB NAME: Indian Trails R-3 Improvements
RE: Remove and Replace MES with Nyloplast Basin

J-D COR #: 10 R2
J-D JOB #: 32248

Matt,
The following is our cost summary and detailed breakdown to remove and replace MES with Nyloplast Basin

DATE: TBD
TASK: Remove and Replace MES with Nyloplast Basin

Item	Description	Quantity	UOM	Price	Amount
	Remove and Replace MES with Nyloplast Basin	1	LSU	~~$ 9,800.00~~	~~$ 9,800.00~~

Total Amount of Change Order: ~~$ 9,800.00~~

$6,300.00

Please review and forward to the responsible parties for authorization.
As always, should there be any questions, please feel free to contact our office.

Sincerely,

Chad Rawlinson

Chad Rawlinson
Project Manager

Indian Trails R-3 Improvements

CHANGE ORDER 10 - R2

Remove and Replace MES with Nyloplast Basin

CO ITEM	DESCRIPTION	UNIT	UM	PRICE	EXT
~~01~~	~~Mobilization~~	~~1~~	~~LSU~~	~~$ 3,500.00~~	~~$ 3,500.00~~
03	Install Catch Basin	1	EA	$ 6,300.00	$ 6,300.00

SUBTOTAL: ~~$ 9,800.00~~

CO#10 TOTAL: ~~$ 9,800.00~~

$6,300.00

Date 2 Days
Description of Work: MOT

Labor

Employee	Hours	Rate	Burden %	Total
Flagmen	8.0	$ 25.00	46.52%	$ 293.04
Flagmen	8.0	$ 25.00	46.52%	$ 293.04
			46.52%	$ -
			46.52%	$ -
			46.52%	$ -
			46.52%	$ -
			46.52%	$ -
			46.52%	$ -
Subtotal Labor				$ 586.08

Equipment

	Hours	Rate		Total
Pick up Truck	8.0	$ 30.91		$ 247.28
				$ -
				$ -
				$ -
				$ -
				$ -
Subtotal Equipment				$ 247.28

Material

Signs	1	$250.00	$250.00
Subtotal Material			$250.00

Subcontractor

			$0.00
			$0.00
Subtotal Subcontractor			$0.00

Subtotal	$ 1,083.36
Markup on L/E/M (17.5%)	$ 189.59
Markup on Sub (10%)	$ -
Total	**$ 1,272.95**

Date 1 Day
Description of Work: Yard Drain

Labor

Employee	Hours	Rate	Burden %	Total
Supervisor	4.0	$ 45.00	46.52%	$ 263.74
Operator	4.0	$ 30.00	46.52%	$ 175.82
Operator	4.0	$ 25.00	46.52%	$ 146.52
Laborer	4.0	$ 23.00	46.52%	$ 134.80
Laborer	4.0	$ 16.00	46.52%	$ 93.77
Driver	4.0	$ 35.00	46.52%	$ 205.13
			46.52%	$ -
			46.52%	$ -
			46.52%	$ -
Subtotal Labor				$ 1,019.78

Equipment

	Hours	Rate		Total
CAT Skid Steer	4.0	$ 82.49		$ 329.96
Pick up Truck	4.0	$ 30.91		$ 247.28
Volvo Dump Truck	4.0	$ 64.15		$ 256.60
				$ -
				$ -
Subtotal Equipment				$ 833.84

Material

Sod	1	$200.00	$200.00
Subtotal Material			$200.00

Subcontractor

			$0.00
			$0.00
Subtotal Subcontractor			$0.00

Subtotal	$ 2,053.62
Markup on L/E/M (17.5%)	$ 359.38
Markup on Sub (10%)	$ -
Total	**$ 2,413.00**

PIPER | SANDLER

1144 St., Suite 2050
Denver, CO 80202-5856
303 405-0852
Piper Sandler & Co. Since 1895.
Member SIPC and NYSE.

August 19, 2026

Elizabeth Accomando, President of the Board of Supervisors
Indian Trail Improvement District
13476 61st Street North
West Palm Beach, FL 33412

Re: Underwriter Engagement Letter
Special Assessment Revenue Bonds, Series 2026 (the "Bonds")

Dear Ms. Accomando:

This letter confirms the agreement (the "Agreement") between Piper Sandler & Co. ("Piper Sandler" or "we" or "us") and Indian Trail Improvement District (the "Issuer" or "you") as follows:

1. ***Engagement.*** The Issuer engages Piper Sandler to act as its exclusive representative to assist you on a best-efforts basis in placing the proposed private transaction (the "Transaction") of the above-referenced Securities. You acknowledge and agree that Piper Sandler's engagement hereunder is not an agreement by Piper Sandler or any of its affiliates to underwrite, place or purchase the Securities or otherwise provide any financing to you. We accept this engagement upon the terms and conditions set forth in this agreement.

   As currently contemplated, the Transaction will be a placement of the Securities with gross proceeds of approximately $3,000,000 to fund lighting, tennis court and basketball court projects. You may in your discretion postpone, modify, abandon or terminate the Transaction prior to closing. Sale and delivery of the Securities by the Issuer and purchase by the purchasers will occur on the day of closing ("Closing Date").

   During the term of our engagement, we will as directed by you and as appropriate to the Transaction, provide the following services:

   (a) consult with you in planning and implementing the Transaction;

   (b) assist you in reviewing any transaction materials (the "Transaction Materials") we mutually agree are beneficial or necessary to the consummation of the Transaction;

   (c) assist you in preparing for due diligence conducted by potential lenders;

   (d) identify potential investors and use our reasonable commercial efforts to assist in arranging sales of the Securities to a potential lender;

   (e) consult with you in structuring the investment; and

   (f) assist you in negotiating definitive documentation.

2. ***Fees and Expenses.***

   (a) For our services, you agree to pay us a placement agent fee of $30,000. The fee is payable at closing. There is no fee to be paid if the transaction does not go forward or does not close.

(b) You agree to pay the reasonable expenses necessary to close the Transaction including payment of Bond Counsel, the District's General Counsel and other reasonable expenses necessarily incurred in order to execute the Transaction.

3. ***Representations, Warranties and Agreements of the Issuer.***

You represent and warrant to, and agree with us, that:

(a) the Securities will be sold by you in compliance with the requirements for exemptions from registration or qualification of, and otherwise in accordance with, all federal and state Securities laws and regulations;

(b) all financial projections that have or will be made available to Piper Sandler by you or any of your representatives in connection with the Transaction (the "Projections") have been and will be prepared in good faith and will be based upon assumptions believed by you to be reasonable (it being understood that projections by their nature are inherently uncertain and no assurances are being given that the results reflected in the Projections will be achieved);

(c) you will make available to us and each purchaser such documents and other information which we and each purchaser reasonably deem (the "Transaction Materials") appropriate and will provide access to your officers, directors, employees, accountants, counsel and other representatives and will provide each purchaser and us opportunities to ask questions and receive answers from these persons; it being understood that we and each purchaser will rely solely upon such information supplied by you and your representatives without assuming any responsibility for independent investigation or verification thereof;

(d) you agree to be responsible for the accuracy and completeness of any Transaction Materials to the extent of federal securities laws applicable to the Transaction. You agree to notify us promptly of any material adverse changes, or development that may lead to any material adverse change, in your business, properties, operations, financial condition or prospects and concerning any statement contained in any Transaction Material, or in any other information provided to us, which is not accurate or which is incomplete or misleading in any material respect;

4. ***Other Matters Relating to Our Engagement***. You acknowledge that you have retained us solely to provide the services to you as set forth in this agreement. As placement agent, Piper Sandler may provide advice concerning the structure, timing, terms, and other similar matters concerning the Transaction. You acknowledge and agree that: (i) the primary role of Piper Sandler as a placement agent, is to place securities to investors in an arms-length commercial transaction and that Piper Sandler has financial and other interests that differ from your interests (ii) Piper Sandler is not acting as a municipal advisor, financial advisor or fiduciary to you or any other person or entity and has not assumed any advisory or fiduciary responsibility to you with respect to the transaction contemplated herein and the discussions, undertakings and proceedings leading thereto (irrespective of whether Piper Sandler has provided other services or is currently providing other services to you on other matters) (iii) the only obligations Piper Sandler has to you with respect to the transaction contemplated hereby expressly are set forth in this agreement and (iv) you have consulted your own legal, accounting, tax, financial and other advisors, as applicable, to the extent deemed appropriate in connection with the transaction contemplated herein.

5. ***Disclosure.*** Attached to this letter are regulatory disclosures required by the Securities and Exchange Commission and the Municipal Securities Rulemaking Board to be made by us at this time because of this engagement. We may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures. It

is our understanding that you have the authority to bind the Issuer by contract with us, and that you are not a party to any conflict of interest relating to the Securities. If our understanding is incorrect, please notify the undersigned immediately.

6. ***Termination.*** You or we may terminate our engagement under this agreement, with or without cause, upon ten (10) days' written notice to the other party.

7. ***Amendment.*** This agreement may be amended only by a written instrument executed by each of the Parties. The terms of this agreement may be waived only by a written instrument executed by the party waiving compliance.

8. ***No Assignment*****.** This agreement has been made by the Issuer and Piper Sandler, and no other person shall acquire or have any right under or by virtue of this agreement.

9. ***Governing Law.*** This Agreement will be governed by the laws of the State of Florida.

10. ***Effectiveness*****.** This agreement shall become effective upon its execution by duly authorized officials of all parties hereto and shall be valid and enforceable from and after the time of such execution.

11. ***Severability*****.** In the event any provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. You and us will endeavor in good faith negotiations to replace the invalid or unenforceable provisions with valid provisions the economic effect of which comes as close as possible to that of the invalid or unenforceable provisions.

12. ***Counterparts*****.** This agreement may be executed in several counterparts (including counterparts exchanged by email in PDF format), each of which shall be an original and all of which shall constitute but one and the same instrument.

13. ***Notices.*** Any notice required or permitted to be given under this agreement shall be given in writing and shall be effective from the date sent by registered or certified mail, by hand, facsimile or overnight courier to the addresses set forth on the first page of this agreement with a copy sent to the General Counsel of such Party.

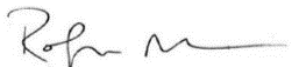
Please confirm that the foregoing correctly and completely sets forth our understanding by signing and returning to us the enclosed duplicate of this engagement agreement.

Sincerely,



_____

Andrew Ma
Assistant Vice President
Piper Sandler & Co.
(303) 405-0852
andrew.ma@psc.com



_____

Robyn Moore
Managing Director
Piper Sandler & Co.

Acknowledgement and Approval of Engagement and Receipt of Appendix A and B Disclosures

_____
Elizabeth Accomando, President of the Board of Supervisors
Indian Trail Improvement District

Date: _____

Appendix A – G-17 Disclosure

Thank you for engaging Piper Sandler & Co. (Piper Sandler) to serve as your placement agent. We are writing to provide you with certain disclosures relating to the captioned bond issue (the Securities), as required by Municipal Securities Rulemaking Board (MSRB) Rule G-17 as set forth in MSRB Notice 2019-20 (Nov. 8, 2019).[1]

Piper Sandler intends to serve as a placement agent respecting the Securities and not as a financial advisor or municipal advisor to you. As part of our services as a placement agent, we may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Securities.

Standard Disclosures

- Disclosures Concerning the Placement Agent Role:
  - MSRB Rule G-17 requires us to deal fairly at all times with both municipal issuers and investors.
  - Our primary role in this transaction is to facilitate the sale and purchase of municipal securities between you and one or more investors for which we will receive compensation as part of an arm's-length commercial transaction.
  - Unlike a municipal advisor, a placement agent does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
  - The placement agents have a duty to purchase the Securities from the Issuer at a fair and reasonable price but must balance that duty with their duty to sell the Securities to investors at prices that are fair and reasonable.
  - In the event an official statement is prepared, the placement agent will review the official statement for the Securities in accordance with, and a part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.[2]

- Disclosures Concerning the Placement Agent's Compensation:
  - The placement agent will be compensated by a fee that was negotiated and entered into in connection with the issuance of the Securities. Payment or receipt of the placement agent fee will be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal amount of the Securities. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with

[1] Revised Interpretive Notice Concerning the Application of MSRB Rule G-17 to Underwriters of Municipal Securities (effective Mar. 31, 2021).

[2] Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriters is solely for purposes of satisfying the underwriters' obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Please note that nothing in this letter should be viewed as a commitment by the placement agent to purchase or sell all the Securities and any such commitment will only exist upon the execution of any bond purchase agreement or similar agreement and then only in accordance with the terms and conditions thereof.

You have been identified by the Issuer as a primary contact for the Issuer's receipt of these disclosures, and that you are not a party to any disclosed conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately. We are required to seek your acknowledgement that you have received this letter. Accordingly, please send me an email to that effect, or sign and return the enclosed copy of this letter to me at the address set forth above. Otherwise, an email read receipt from you or automatic response confirming that our email was opened by you will serve as an acknowledgment that you received these disclosures.

Depending on the structure of the transaction that the Issuer decides to pursue, or if additional actual or potential material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

Appendix B – Fixed Rate Securities

The following is a general description of the financial characteristics and security structures of fixed rate municipal securities ("Fixed Rate Securities"), as well as a general description of certain financial risks that are known to us and reasonably foreseeable at this time and that you should consider before deciding whether to issue Fixed Rate Securities. If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to us. In addition, you should consult with your financial and/or municipal, legal, accounting, tax, and other advisors, as applicable, to the extent you deem appropriate.

Financial Characteristics

Maturity and Interest. Fixed Rate Securities are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities, whether for their benefit or as a conduit issuer for a nongovernmental entity. Maturity dates for Fixed Rate Securities are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Securities typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Securities may be subject to optional redemption, which allows you, at your option, to redeem some or all the securities on a date prior to scheduled maturity, such as in connection with the issuance of refunding securities to take advantage of lower interest rates. Fixed Rate Securities will be subject to optional redemption only after the passage of a specified period, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the securities, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the securities, usually not less than 30 days prior to the redemption date. Fixed Rate Securities with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the securities annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the securities to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Securities, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Securities. "General obligation (GO) securities" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. The debt service on "unlimited tax" GO securities are paid from ad valorem taxes which are not subject to state constitutional property tax millage limits, whereas "limited tax" GO Securities are subject to such limits.

General obligation securities constitute a debt and, depending on applicable state law, may

require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation securities generally will have certain rights under state law to compel you to impose a tax levy.

Revenue Securities. **"**Revenue securities" are debt securities that are payable only from a specific source or sources of revenues. Revenue securities are not a pledge of your full faith and credit, and you (or, if you are a conduit issuer, the obligor, as described in the following paragraph) are obligated to pay principal and interest on your revenue securities only from the revenue source(s) specifically pledged to the securities. Revenue securities do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue securities. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue securities. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue securities (conduit revenue securities) may be issued by a governmental issuer acting as a conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue securities commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue securities normally are paid exclusively from revenues pledged by the obligor. Unless otherwise specified under the terms of the securities, you are not required to make payments of principal or interest if the obligor defaults.

The description above regarding "Security" is only a summary of certain possible security provisions for the securities and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the securities.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Securities, including some or all the following (generally, the obligor, rather than the issuer, will bear these risks for conduit revenue securities):

Issuer Default Risk. You may be in default if the funds pledged to secure your securities are not enough to pay debt service on the securities when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the securities, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the securities are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the securities. If the securities are revenue securities, you may be required to take steps to increase the available revenues that are pledged as security for the securities. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer securities or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the

authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the securities.

This description is only a summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Securities payable from the general fund, particularly securities without a defined revenue stream identified to pay debt service, reduce your flexibility to balance the general fund. Because a fixed debt service payment is required to be paid regardless of how your general fund is impacted by revenue losses or by increased expenses, you have less flexibility in the options available to you in assuring a balanced budget for your general fund.

General Fund Obligations that are Project Based. Some general fund obligations are issued for projects which are expected to generate revenues that will pay for some or all of the debt service on the securities. In the event the project does not generate the anticipated levels of revenues available for debt service, or, in the extreme case, does not create any revenue available for debt service, you may need to make payments from other available general fund revenues. This may force you to reduce other expenditures or to make difficult decisions about how to pay your debt service obligation while meeting other expenditure needs.

General Fund Obligations that are Subject to Annual Appropriation. Some general fund obligations require that debt service is subject to annual appropriation by your governing body. If your governing body decides not to appropriate payments for debt service, your credit ratings may be negatively impacted, and you may be forced to pay a higher interest rate on future debt issuance or may be unable to access the market for future debt issuance.

For all securities, a default may negatively impact your credit ratings and may effectively limit your ability to publicly offer securities or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, it may be necessary for you to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the securities.

Redemption Risk. Your ability to redeem the securities prior to maturity may be limited, depending on the terms of any optional redemption provisions. If interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all the securities at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those securities when required.

Reinvestment Risk. You may have proceeds from the issuance of the securities available to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the

rate of interest that you are paying on the securities, which is referred to as “negative arbitrage”.

Tax Compliance Risk. The issuance of tax-exempt securities is subject to several requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt securities. You also must covenant to take certain additional actions after issuance of tax-exempt securities. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on securities to become taxable retroactively to the date of issuance of the securities, which may result in an increase in the interest rate that you pay on the securities or the mandatory redemption of the securities. The IRS also may audit you or your securities, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If tax-exempt securities are declared taxable, or if you are subject to audit, the market price of your securities may be adversely affected. Further, your ability to issue other tax-exempt securities also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the securities.

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MEMORANDUM

TO: Board of Supervisors of the Indian Trail Improvement District
FROM: Caldwell Pacetti Edwards Schoech & Viator LLP
DATE: August 6, 2026
RE: Legal Status Report for August 19, 2026 Board of Supervisors Meeting (June 3, 2026 through August 6, 2026)

The following is a summary of work in progress and the status thereof, for Indian Trail Improvement District. During the past month, we have provided legal services to the District regarding the following items:

1. **Employment/Personnel**. We coordinated with the District and its Employment Counsel on multiple District Management/ Personnel Issues.

2. **Emails**. We have reviewed and responded to emails and requests from various Board Members, Staff and Consultants concerning general matters relating to Indian Trail Improvement District.

3. **Pending Litigation.**

   a. **Minto PBLH, LLC & Seminole Improvement District v. Indian Trail Improvement District** (50 2020 CA 006322 XXXX MB)

   On June 11, 2020, Minto PBLH LLC ("Minto") and Seminole Improvement District ("SID") filed a complaint in Circuit Court in Palm Beach County against the District seeking declaratory and injunctive relief, seeking to prevent the District from denying Minto/SID unrestricted vehicular access to 140th Avenue North and other District roads. Minto/SID claimed their right of access was absolute based on a certain private Right-of-Way Agreement recorded in 1966 by the original landowners of Callery-Judge Groves. Minto/SID's claim is based on their alleged status as successors in interest to the original landowners who created the Right-of-Way in 1966. The District disputed this claim and retained independent litigation counsel to pursue a defense.

   STATUS. On October 13, 2023, Judge Oftedal issued an Order denying Plaintiff SID/Minto's Motion for Final Summary Judgment and Granting ITID's Motion for Partial Summary Judgment. The Judge ruled in favor of the District on its substantive claims, which are summarized as follows:

"In summary, the Court finds SID has no interest in the right-of-way under the ROW Agreement and that Minto's use of the right-of-way will overburden the intended scope of the easement. The Court further finds ITID's roadways lack a public dedication under §335.01, Fla. Stat., and are, consequently, not public roads within the contemplation of that statute. Finally, the Court finds ITID possesses the statutory authority to condition Plaintiffs' use of the right-of-way connection onto ITID's roads by issuance of a permit and assessment of a reasonable fee, as provided under its charter and [§298.22(6)], Fla. Stat."

Plaintiff SID/Minto filed a motion to reconsider the Order, claiming certain errors. ITID's Litigation Counsel filed a motion for Final Summary Judgment on all matters. A hearing was held on this motion on December 4, 2023. An Order from the Court on the motions denied Plaintiff SID/Minto's motion for reconsideration. With the exception of two minor typographical changes, the Court ruled that its order of October 13, 2023 stands. The Court also denied ITID's motion for final judgment based on the fact that neither side specifically addressed Plaintiffs' affirmative defenses to ITID's counterclaim in their prior motions for summary judgment. District's Litigation Counsel felt that the Court's prior ruling had effectively dealt with the issues raised in the plaintiffs' affirmative defenses. However, perhaps out of an abundance of caution, the Court ruled that those affirmative defenses should be specifically addressed in an additional motion for summary judgment. Motions for Partial and Final Summary Judgment were filed by both parties on February 2, 2024. A hearing on the Motions for Final Summary Judgment was held on April 1, 2024. A Final Order by Judge Oftedal was issued on May 14, 2024. The Final Order denied SID/Minto's joint motion for partial summary judgment, granted ITID's motion for partial summary judgment, and entered a final judgment in favor of ITID. SID/Minto had 14 days to file a motion for a rehearing, upon the expiration of which the matter would be settled.

On May 29, 2024, Plaintiff SID/Minto filed a motion for a rehearing and clarification of the Final Judgment of May 13, 2024. On June 25, 2024, Judge Oftedal issued an Order denying SID/Minto's motion for a rehearing. On July 3, 2024, Plaintiff SID/Minto filed a Notice of Intent to appeal the Final Judgment with the Fourth District Court of Appeal. On September 26, 2024 the Developer and SID filed a motion to have the clerk correct the record so that all pleadings in the court record are correctly identified by docket number. That motion tolls the time for the Defendants to file their initial briefs until the clerk does so. The record was corrected, and the Appellant's Brief for the Developer and SID were filed on January 27, 2025.

The Appellant's Reply Brief was filed on July 29, 2025. Oral Argument was held in West Palm Beach on Tuesday, January 27, 2026. On February 5, 2026, the 4th DCA entered a *per curium* Order affirming the Trial Court's rulings. On March 6, SID/Minto filed a Joint Motion for a Written Opinion and Rehearing. On April 21, 2026, this Motion was denied. The 4th DCA's Mandate certifying the end of SID/Minto's appeal was filed on May 7, 2026.

A Motion to recover certain reimbursable court costs and expenses remains pending before the Trial Court. No hearing has been scheduled.

b. **Indian Trail Improvement District v. Seminole Improvement District (**50 2026 CA 003408 XXXA MB).

On March 25, 2026, the District filed a Complaint for Declaratory, Injunctive and Other Relief against Seminole Improvement District (SID) in the Circuit Court of the 15th Judicial Circuit in West Palm Beach. This Action was taken in response to certain actions and statements by SID's agents and representatives challenging ITID's historic and legal rights to unobstructed drainage into the M-2 Canal, a major drainage facility shared by both District's. The M-2 Canal is the only drainage outlet available to ITID's M-2 Drainage Basin, which includes ITID's Units of Development No. 6 and 12, as well as certain other surrounding lands served by ITID. Obstruction of ITID's drainage would have catastrophic consequences for ITID's landowners. In this matter, ITID is represented by its outside litigation counsel, the firm of Xenick, Lebedeker & Pepin, P.A.

In response, on April 27, 2026, SID filed its Answer and Affirmative Defenses. On May 8, 2026, the Parties agreed, without commitment, to discuss the possibility of pursuing alternatives to litigation to resolve their differences regarding joint-use and operation of the M-2 Canal.

c. **ESM Property Investment 2 LLC (Erica Sneed) v Indian Trail Improvement District (50 2024 CA 011917 XXXA MB AJ)**

This matter involves a lawsuit filed by the owner of the property located at 4930 Royal Palm Beach Blvd (Erica Sneed through her LLC). The District's defense has been assigned to the firm of Roberts Reynolds Bedard & Tuzzio, PLLC (Lyman H. Reynolds, Jr.) by the District's insurance carrier.

The District's involvement with this property owner began with a complaint filed in August 2024. The landowner installed landscaping and trees; driveway paving materials: landscape rocks; a fence and a guardrail type structure within the boundary of a District canal easement, thereby creating physical obstructions that impair the District's ability to maintain the abutting canal. (The improvements including construction of a substantial parking and vehicle circulation area at its entrance. These are within the right-of-way for Royal Palm Beach Boulevard, which is a County road and not ITID's responsibility. The scale of these improvements suggests an intended use of the property for purposes in addition to a single-family residence.)

Following District policy and Chapter 298, Florida Statutes, the District notified the owner to remove the encroachments from the canal easement, but the owner refused to do so. She claimed receipt of a permit, lack of enforcement authority, selective enforcement, violation of her property rights, retaliation by District employees, lack of due process of law, and other claims. The owner was advised that, if she failed to remove the encroachments, District staff would enter the easement property and remove the encroachments at the owner's expense. Between August 2024 and December, 2024, discussions were held with the owner (who was at the time represented by legal counsel) in an effort to negotiate voluntary removal of the obstructions. She was offered an opportunity to appeal to the Board to allow her to maintain

the encroachments, but declined to do so. (At this point, her initial legal counsel withdrew his representation.)

On December 5, 2024, the Owner filed this lawsuit seeking an injunction to prohibit the District from entering the easement area and removing the encroachments. The Owner initially chose to represent herself ("pro se"), which is not permitted by a business organization. She made a number of procedural errors, including improper service of process. These errors were the basis for Mr. Reynolds, the District's Defense Counsel, to file a Motion to Dismiss the Complaint. On January 26, 2025, the Court entered an Order requiring the Plaintiff to retain an attorney within 15 days (February 10, 2025) and scheduling a hearing for March 20, 2025. On March 10, 2025, Plaintiff filed a Notice that it had retained legal counsel.

On February 27, 2025, in accordance with authorization provided by Section 298.66, *Florida Statutes,* District staff entered the ESM property and removed the obstructions from the District's easement. The cost to the District was $13,042.42. IN accordance with the statute, the owners are liable for double the cost of removal of the obstructions. Notwithstanding, pursuant to a building permit issued by Palm Beach County, on or about March 27, the owners proceeded to install a new fence within the District's easement area again resulting in an obstruction to the District's works. On April 18, Palm Beach County revoked the building permit. On or about April 28, the owners removed the newly installed fence. In the meantime, the attorney for the owners served a Notice on the District of the intention of the owners to sue the District for what is claimed to be the unlawful removal of the improvements. The District is represented by insurance defense counsel concerning this potential claim.

At the hearing on March 20, 2025, because the Owner had retained legal counsel, the District withdrew its Motion to Dismiss the complaint for failure to comply with the Court's order, and deferred its motion to strike the entire pleadings. At a hearing on June 12, 2025, the Court granted ESM's motion to abate the proceedings until October 17, 2025. This is in response to a provision of Sec. 768.28, Fla. Sta., that the State of Florida has 6 months to respond from ESM's notice to it to its claim may be limited by sovereign immunity. Upon the expiration of the abatement period, parties must refile their motions.

The Order Granting Agreed Order on Plaintiff's Motion to Abate Proceedings and Order Directing Clerk to Change Case Status (ORDABT) was filed on June 12, 2025. The Clerk was instructed to change the status of the case from Active to Inactive for reporting purposes. Plaintiff was required to file an Amended Complaint and serve it on Counsel of Indian Trail within 30 days of October 17, 2025. Indian Trail was required to file its response to Plaintiff's Amended Complaint within 30 days from the date the Amended Complaint is filed and served.

In the interim, Plaintiff's Counsel filed a Motion to Withdraw as Counsel and this Motion was granted on September 17, 2025. Plaintiff was ordered to obtain a new counsel. Plaintiff subsequently filed a Motion to accept a Substitute Counsel but it has not been entered by the Court. At present, no actions are scheduled.

On December 15, 2025, Judge Cheesman issued an Order granting Plaintiff's Counsel permission to withdraw and giving Plaintiff twenty (20) days to retain a replacement and staying any further action from that date. On December 31, 2025, the Court issued an Order allowing substitution of Plaintiff's new Counsel, and reactivating the case as if newly initiated.

On January 13, 2026, the Court issued a Case Management Order, establishing a rigid schedule for trial between **January 11, 2027 and March 5, 2027**. The parties must be fully prepared for trial by the date of Calendar Call at 9:00 a.m., on **October 9, 2026**. Several depositions have recently been conducted. Counsel for the District recently filed a Motion for Summary Judgment primarily contending that the District had every legal right to remove obstructions that the Owner had placed in the easement area. A hearing date for the Motion has not been scheduled. Counsel for the Owner has requested that the parties schedule a mediation conference at the conclusion of the depositions.

d. **Rodriguez v. Indian Trail Water Control District (50-2025-CA-011012-XXXA-MB).**

In December 2024, Mr. Javier Rodriguez, a former employee, filed a complaint against the District in Circuit Court in Palm Beach County claiming damages resulting from his allegation of unfair and discriminatory treatment based on race, color, national origin, retaliation, and hostile work environment. Mr. Rodriguez's complaint was referred to the District's insurance carrier, EGIS. EGIS assigned the case to Samantha W. Soto, Esq, of the firm of Weiss Serota, et al. to represent the District. Ms. Soto filed a Motion to dismiss the Complaint because it had been improperly framed and should have been filed with EEOC. The Motion was granted in May 2025 to Dismiss the Complaint without Prejudice. On October 23, 2025, Mr. Rodriguez filed a new Complaint restated to comply with the requirements of Circuit Court. It is essentially the same grounds of unfair treatment and discrimination. EGIS has reassigned the case to Attorney Soto at Weiss Serota. On November 20, Attorney Soto filed a Motion to Dismiss the Complaint. On January 14, 2026, the Court entered an Agreed Order Dismissing the Complaint without prejudice to refile. On February 2, an Amended Complaint was filed. On February 26, a Motion to Dismiss and Motion to Strike Claim for Punitive Damages was filed on behalf of the District. The matter has not been set for hearing. Discovery is ongoing.

e. **Lester v. Indian Trail Improvement District (50-2025-CA-007151-XXXA-MB)**

In July 2025, Jason Lester, the District's Chief Operating Officer (COO), filed a complaint against the District in Circuit Court in Palm Beach County alleging violations of the Public Employee Whistleblower Protection Act. Mr. Lester's complaint was referred by the District's insurance carrier, EGIS, to Robert J. Sniffen, Esq., of Sniffen & Harmon, P.A. of Tallahassee, to represent the District. Depositions of District Staff are currently being scheduled. Discovery is ongoing.

f. **Peterson v. Indian Trail Improvement District (50-2026-CA-002146-XXXA-MB)**

On February 23, 2026, Michael Peterson, a former employee of the District, filed suit against the District alleging Whistleblower Protection Law violations. On March 11, 2026, the District's defense was referred by the District's insurance carrier, EGIS, to the firm of Sniffen & Harmon, P.A. in Tallahassee. A response to the Complaint is due to be filed on May 18, 2026. On May 18, 2026, the District's assigned Legal Counsel filed a motion to Dismiss the Complaint for failure to comply with requirements of the Florida Rules of Civil Procedure. Discovery is ongoing.

4. **Miscellaneous**. We are continuing to work with the District and the District Consultants on various miscellaneous day-to-day issues, Agenda Items and attend the Meetings of the Board of Supervisors on the following listed matters:

   a. Public Records Requests
   b. Public Records Retention Issues
   c. Extraordinary Inquiries Related to Pending Litigation
   d. Minto/SID Litigation, General Case Coordination
   e. Coordinated with Staff regarding Operations and Maintenance Issues
   f. Researched and Coordinated Supervisor Issues
   g. Board of Supervisors, Revision of Civility & Decorum Policies
   h. Board of Supervisors, Revision of Rules of Procedure
   i. Administration, Public Information Matters
   j. Administration, Required Financial Disclosure Rules
   k. Administration, Monitor Palm Beach County Actions Affecting ITID
   l. Administration, Unit Consolidation Issues
   m. Administration, Purchasing Policy Update
   n. Administration, Financial Reporting & Expenditure Policy Issues
   o. Administration, PBC Zoning, Objections to HCA Free-Standing Emergency Services Facility
   p. Administration, PB Countywide Transportation Master Plan Issues
   q. Administration, Employee Body-Cam Policy
   r. Administration, Policy Regarding Utility Boxes on District Roads
   s. Administration, Wellington Annexation Policies
   t. Administration, Pump Station Roof Repair Payment Issue
   u. Administration, Hunter/Finch Vandalism Restitution Repayment Plan
   v. District Engineer, ITB Pump Stations 2 and 3 Infrastructure Repair
   w. District Engineer, Services Contract 2nd Amendment
   x. O&M, ITB, District-Wide Sod and Seed Services
   y. O&M, Heavy Equipment Purchase Contract
   z. Parks, ACP North, Field Light Replacement, Musco Sports Lighting Contract
   aa. Parks, Temple Park Field Light Replacement, Contract and Financing Arrangements
   bb. Parks, $3-Million Loan to Finance Certain Capital Projects
   cc. Parks, Security and Vehicle Towing Issues
   dd. Parks, BrightView Park Maintenance Contract
   ee. Parks, Juniper Landscape Maintenance Contract, Termination
   ff. Permits, PBC 60th Street at Carol Street, Underground Cables
   gg. Roads, R-3 Road Paving, Construction of Hamlin Boulevard from 190th to 94th Avenue North to Calamondin Boulevard [R-302] and Hamlin Boulevard from Calamondin Boulevard to 180th Avenue North [R-303]

hh. Roads, R-3 Road Paving, 140th [R-313]/61st [R-314]/Tangerine [R-315], Contract with R&D Paving LLC.
ii. Roads, R-3 Paving, Pave/Mill 180th Ave North from Hamlin Blvd to Tangerine Blvd [R-305]
jj. Roads, R-3 Paving, Pave/Mill 180th Ave North from Hamlin Blvd to Tangerine Blvd; Expanded Right Turn Lane at Schools [R-305], Drainage Easement with School Board
kk. Roads, R-3 Paving, Pave/Mill 180th Ave North from Hamlin Blvd to Tangerine Blvd; Expanded Right Turn Lane at Schools [R-305], Drainage Easement with GL Homes
ll. Roads, County Permit to Connect SR7 to Orange Grove and Persimmon Blvds
mm. Roads, Repaving Orange Grove Blvd, Financing Issues
nn. Roads, Adjacent Landowner Connections to 180th Ave North
oo. Roads, Response to PBC MPO Regarding Eligibility for Certain Grants
pp. Roads, Heavy Truck Access to Orange Grove and Persimmon Blvds.
qq. Utilities, Petitions to Connect to PBCWUD Water & Sewer Systems
rr. Utilities, Seminole-Orange Plaza, Unpaid Concurrency Reservation Fees (HCA)
ss. Unit 14, FPL "Easement" Parcel, Lot Sales-Related Matters and Documents
tt. Unit 19C (Coconut Palm Plaza), Water Control Plan Matters
uu. Unit 20 (SRG), District Engineer, ITB Drainage Pump Station
vv. Unit 20 (SRG), Maintenance of Louise Street, Issues
ww. Unit 24 (Vintage Oaks), Assessment Process
xx. Unit M-1 Revision/Update Issues
yy. Unit M-1, 640-Acre Parcel, M-1 Basin Impoundment Expansion Issues
zz. Unit M-2, Seminole Improvement District (SID), M-2 Canal Outfall Issues

INDIAN TRAIL IMPROVEMENT DISTRICT
DISTRICT ENGINEER'S PROJECT STATUS REPORT
August 19, 2026 BOARD MEETING
Status **UPDATE** as of 8/10/26

ITID DISTRICT MATTERS – SJE

- **Overall ITID** (91084.000)
  Attended ITID agenda, BOS, and Zoom meetings and assisted in agenda preparation.

  Prepared monthly Engineer's reports and coordinated with engineers and surveyors.

  Prepared revision to Obstruction Policy for Sight Distance. Possible agenda item for 8/19/26.

  Responded to numerous queries and activities including: Consolidation Water Control Plan, meeting with finance regarding R-3 projects, and new portal for BOS agenda items.

  Coordination continues regarding existing and possible grants.

  Continued coordinating with PBC staff regarding review of DROs.

  Continued file management: naming electronic files/folders, eliminating duplicates, combining files, dating documents, running optical character recognition (OCR), and re-filing in correct job folders. Being completed as needed, not a separate initiative.

- **Santa Rosa Groves** (91084.001)
  Civil design of alternate pump station using Angle Lineshaft Axial Flow Pumps (typically used in agriculture) complete. Structural and electrical design plans complete. Bid documents complete. Received SFWMD, CGCDD, & Corps permits. Prepared bid documents. Coordination and responding to grant RAI's continues. The Pump Station bid was advertised, bids are due 9/25/26.

- **M-0 Outfall Grant 4337-288-R** (91084.006)
  Project moving forward with Loren Jock Trucking Inc. Held a separate pre-construction meeting with SFWMD. Contractor applied for and received separate SFWMD ROW permit for access via the L-8 spoil mound/levee. Held a pre-construction meeting for this access with SFWMD. Contractor has driven the sheet pilings, removal of in-situ rock proved very difficult. Silt screens and turbidity screens installed. A meeting with FDEP was conducted on 6/17/26 to discuss Grant requirements due by 6/30/26. Required information submitted by 6/30/26 and is

under review by DEP. Very compressed and difficult time schedule to meet construction and grant deadlines.

Same as 3/25/26: Discussions continue with PBC to possibly upgrade the structure to include water conservation and eastward conveyance.

Same as 7/16/25: Also coordinating with PBC and FFWCC on required control elevation in SFWMD permit. Responses are lagging. Note PBC wants to help fund a change to make the structure more flexibility.

- **ITID GIS Initiative** (91084.006)
  Continued working with staff and consultant (FTC) to establish a fully functional GIS system. The second contract authorization is signed. Work under the second amendment substantially complete.

- **UNIT 19C Coconut Palm Plaza** (91084.010)
  Resolution approved at the 7/6/25 meeting authorizing preparation of the Engineer's Report. Received land value information from the applicant. Engineer's Report complete and distributed it to staff on 1/9/26 for review and comments. Minor clarifications added to the Engineer's Report. Scheduled for the August 19, 2026 agenda for adoption of the Water Control Plan and Engineer's Report.

  The Special Permit, SP-0533, is ready for the Boards' consideration after the WCP approval and is on the August 19, 2026 agenda. A Special Permit cannot be issued prior to the completion of the WCP process (which includes the Engineer's Report).

- **RAWLINGS ESTATE** (91084.011)
  Project owner changing, revisions will occur. Met with new owners. Low AG use proposed.

- **UNIT 19B ALTON NORTHLAKE Unit 19B** (91084.012 & SP-0532)
  Same as 3/25/26: Received query about lot west of 140th. East of 140th under construction. Coordinated repair of temporary crossing of Hamlin for outfall.

- **NPDES** (91084.015)
  Same as 6/3/26: Coordinating with group permittee to clarify M-1 Basin discharges as mostly going to the C-51 Basin and not the L-8 Basin. This is important due to the additional water quality requirements set forth in the L-8 Basin.

  Same as 4/15/26: FDEP audited ITID along with multiple others. Assembled numerous documents including creating some new Standard Operating Procedures and transmitted to FDEP. FDEP visit to ITID was completed on 12/11/25. Annual Report for FY 2023-2024 as audited and responses submitted accepted by FDEP. Annual Report for FY2024-2025 complete and submitted.

All NPDES information is on the PBC Group NPDES website: http://pbco-npdes.org.

- **M-1 Basin** (91084.016)
  Compiled monthly surface and ground water reports and sent to SFWMD. Also updated all stage data through 12/25 (was through 12/23).

  Prepared the bid document for Pump Stations #2, & 3 renovations. Project advertised for bids, due on October 5, 2026.

  Above Ground Impoundment Inspection will be completed, sent to SFWMD, and accepted by SFWMD.

  Same as 5/21/25: Met with District staff and started preparing plans to modify the operable Amil gates. Amil Gate mechanical work completed. Also met with staff to initiate revisions to the 40th St Structure.

  Same as 10/25/23: Sent out Operations schedule showing the M-1 Basin gets 200 cfs through to the C-51 Basin even in a declared emergency unless SFWMD notifies Indian Trail otherwise.

- **M-1 Basin** 640 acre Impoundment (91084.016)
  Modelling of the M-1 Basin is being updated with new topography and bringing the drainage area up to date. The calibration run to the 10 year 3 day storm is almost complete. The second iteration yielded better results and worked out several bugs. Not the ICPR model is an updated version that required some modifications to the input data. Remaining updates for the calibration run are: adding Acreage Community Park South, adding Vintage Oaks and an additional area from North lake Boulevard, adding the culvert crossing in the East West M-1 Canal on the south side of 40th St that is the entrance to the PBCWUD repumping station, updating operational criteria to be consistent with the most recent criteria implemented by SFWMD, and some minor model revisions.

  Survey for the 640 acre Impoundment inflow and outflow control structures has been ordered. In addition, updated LIDAR data from PBC is being requested.

  Editing draft Water Control Plan will occur with the model runs and survey of all areas to be included.

  Preparing construction plans to include the 40th St Structure and the Amil Gate.

  Same as 4/15/26: Gathered legal information to supply to surveyor for definition of required modification to the Water Control Plan for the addition of the 640 Ac

Impoundment. Broken down into two areas: all areas for drainage and areas to be in the Water Control Plan.

Same as 8/20/25: Resolution Designating 640 acre Unit approved at the 7/16/25 meeting.

- **M-2 Basin** (91084.020)
  Compiled monthly surface water stages and transmitted to SFWMD and ITID.

  Above Ground Impoundment Inspection completed, sent to SFWMD, and accepted by SFWMD.

  Same as 6/22/26: Wrote draft memo with items discussed at SID meeting regarding permitting and operations. Also wrote draft possible actions items from ITID's Engineering perspective. Coordination continues with the District Executive Director and attorneys.

  Same as 8/20/25: M-2 Impoundment Bypass is complete. Grant paperwork in process necessary for payment application and final, subject to July invoicing.

  Researched control elevation in the M-2 Canal between C-51 and Sycamore. No citations are contained in the SFWMD permits to Indian Trail, Seminole Improvement, or Lion Country. There is a condition citing Indian Trail must close its gates from the NW Basin if water levels are at 17.5' NGVD or above. This is odd as the west gate (of 3 gates) in SID's M-2 Canal at C-51 (north of) was permitted to Indian Trail. It was discovered in the documentation of the WCP and permits that the smaller 10 basins may discharge the allowable amounts during major storms and this is why the condition was placed on the larger basin. Both operation stages in the M-2 Canal and eliminating this high water discharge limitation are warranted (in the District Engineer's opinion) now that SID is limited to 1"/day discharge as opposed to the original permit for agriculture that allowed 2"/day.

- **Roadways** (91084.025)
  Assisted staff with budget analysis.

  Continued tracking the County's Comprehensive Master Transportation Plan.

  Researched sight distance again, revised Obstruction Policy on 8/19/26 agenda.

  Attended meeting with MPO regarding public vs private roads and funding.

  Answered questions about Sycamore Blvd, the sidewalk on Hamlin from 180th to the west, 140th between Northlake and Hamlin, and a PRR for Orange Grove Blvd.

The easements needed from the School Board and GL are now (finally) ready for consideration by the Board to accept. On the 8/19/26 agenda.

Worked with finance to determine the remaining amount in the R-3 Bond.

Same as 5/20/26: Received response from PBC regarding stop signs and proposed ILA. Answered questions about signing and marking. ITID staff initiating installation in five locations.

The R-3 Roadway projects: 140th from 61st to Orange, 61st from 140th to Avocado, and Tangerine from 140th to Avocado was awarded at the 8/21/24 BOS meeting to the lowest bidder, R & D Paving. Contract documents are complete and the NTP was issued for 1/6/25. 61st, Tangerine, and 140th are substantially complete. The next bid set of R-3 Roadway projects is Tangerine from 180th to Mandarin. Tangerine is still in design. Received 90% plans from Captec. Trying to obtain easements from GL Homes and the School Board.

Same as 4/15/26: Hamlin from 190th to 180th had a one year inspection. Some pavement cracking was observed.

The last R-3 Roadway to be bid on is 180th from Tangerine to Hamlin. Received 90% plans from Captec.

Same as 6/22/26: Received geotechnical information on Orange Grove Blvd between 130th and 110th.

Same as 12/18/24: Investigated the connections to Beeline Highway. There may be two but there are differences of opinion from PBGs and PBC as to the routes.
Same as 3/27/24: The TPA's 2045 long range plan does not include funding for the extension of Seminole Pratt Whitney road to 100th and across to Avenir. The County is depending on Avenir to construct its roadway through to Beeline Highway. It is noted that entrances off of Northlake Blvd into Avenir align with 140th and Coconut. The sequence of construction will exacerbate the traffic volumes on Northlake from SPW Rd to Coconut. Also, without SR7 through to Northlake, Royal Palm Beach Blvd and all connector roads through ITID will be impacted.

Same as 3/31/21: Created a preliminary map of roads needing milling and overlays, now complete. Discussed at the 2/17/21 BOS meeting. Board gave direction to investigate funding.

- **Water Quality Sampling** (91084.068)
  The latest sampling was completed on 6/15/26.

  Same as 4/19/23: Note, due to changing testing labs the data is now being taken as required by the SFWMD M-1 Basin permit. These data exclude nutrients.

- **Corbett** (91084.070)
  Same as 6/22/26: Ribbon completed on 6/1/26. The bench area that ITID is responsible for maintaining looks good. We finally can lift the restrictions on ITID stage operations of our M-0 Canal based on the stages in SE Corbett. This is a significant improvement for ITID. Rubble rip rap use on the north side of the levee (the FF&WCC maintained area) was expanded due to an analysis for wave runup. The section north of 94th on the west side of SPW Rd is delayed.

- **Telemetry** (91084.077)
  Same as 2/15/23: New telemetry system operable. M-2 complete.

- **Loxahatchee River Watershed Restoration Plan: FKA North County Plan/Mecca** (91084.088)
  Coordination continues with PBC and outside consultants to provide updates and data.

  Same as 12/10/25: Another Charette was held, but this one was to "Discuss the ITID requirements for water availability". Very slow process, SFWMD will be rerunning model for water availability. Numerous follow up emails and phone conversations to explain how ITID's system works. SFWMD cited 10 months to a year before they get back to the ITID Board. Sent out stage and flow data in response to questions.

  Same 8/20/25: Reviewed meeting minutes from the second charette regarding the C-18 Reservoir on 7/7/24, made comments on 7/25/25. The current proposal is to have a gravity structure at the M-0 Canal and Seminole Pratt Whitney Road. The ASR component is delayed, but the reservoir design is proceeding. Essentially no additional coordination regarding an ILA or operations has occurred since last year (where little coordination occurred).

  Same as 3/18/25: PBC portion of plan for area adjacent to the C-18 Reservoir is going to contract. This is on the south and east sides of the property.

  Same as 3/27/24: SFWMD made a status presentation to the Board on 2/28/24.

  Same as January 2021: The Corps provided an "effect statement" to Congress with no revisions to the plan as desired by local interests. In other words, the Plan is limited to the C-18 Reservoir and benefits to the Loxahatchee River without water supply, flood control, or the Lake Worth Lagoon to receive purposeful benefits. WRDA2020 passed both houses of Congress and was signed by the president on December 27, 2020. The Federal share is $379,593,000 and the non-Federal share is $375,737,000 for a total cost of $755,320,000.

Note: Although ITID continues to improve its current drainage system, we do not meet the adopted Level of Service in the M-1 Basin when the regulatory constraints are activated to reduce our discharge to 1/4"/day. ITID does have the conveyance capacity to discharge almost 2"/day. However: see new SFWMD allowance above under the M-1 Basin, 91084.016.

- **Inverted Siphon – Upgrade Existing Conditions** (91084.109)
  Same as 7/16/25: Conversations via email are occurring relative to a joint grant with PBC for funding.
  Same as 4/8/15: SFWMD issued a modification to their Surface Water Management Permit on February 10, 2014. The options study was completed and was presented to the Board at the 1/21/15 meeting. The required alterations by WPB will require a modification to the SFWMD permit. Permitting is on hold until the City of West Palm Beach initiates its "M" Canal widening project or PBC proceeds with 60th.

- **SR7 Extension** (91084.212)
  Same as 7/16/25: An Administrative judge ruled in favor of FDOT on all issues regarding the SFWMD permit. WPB has filed an appeal. Construction is delayed until at least 2029 due to legal challenges from WPB.

- **Westlake/Minto/Callery Judge** (91084.222)
  Received final judgement in favor of ITID. Appeal by SID failed.

- **GL Homes** (91084.235)
  Same as 11/13/24: Geotechnical borings complete and received the geotechnical report for the 640 acre Impoundment.

  Same as 7/17/19: Restrictive covenant is now recorded, and the final development order received which fulfills a condition of the 640 Ac Agreement.

- **Vintage Oaks** (FKA Northlake Commercial, 91084.238)
  Had final inspection and received "as-builts". Discovered Coconut Lake has a control Structure with a bleeder elevation 1' higher than the bleeder elevation in Vintage Oaks. The results are street flooding in Vintage Oaks. Some type of modification is needed.

  Same as 11/11/25: A Public Hearing was conducted at the 10/15/25 meeting. The Resolution approving and confirming the creation of Unit of Development 24, Vintage Oaks, was approved at the 10/15/25 Board meeting. The Special Permit approving the drainage connection was also approved at the 10/15/25 Board meeting.

  Same as 11/11/25: SFWMD denied our request to allow the pass through discharge.

- **Vavrus/Avenir** (91084.241)
  Minimal tracking; on an as needed basis.

- **FEMA FIRM** (91084.301)
  Same as 1/22/20: Reviewed new draft PBC FIRMs, these were completed to add coastal storm effects. No revisions to the District's maps are proposed (and none should have been due to the coastal effects not affecting high water levels west of S-155, the water control structure at US#1 and the C-51 Canal).
  PBC has added the new map information to their web site at: http://maps.co.palm-beach.fl.us/cwgis/?app=floodzones these data were officially effective on 10/5/17.

- **Moss Pilot Project** (91084.396)
  Same as 2/15/23: FDEP requested the report be signed and sealed. Final signed and sealed report sent to FDEP. Waiting on FDEP.

- **Acreage Community Park** (91084.P09)
  See Executive Director's Report. Note the District Engineer coordinated with SFWMD to eliminate the exfiltration trench and other permitting issues. SFWMD stated they will issued the permit before the next ITID Board meeting.

SPECIAL PERMITS

OLDER SPECIAL PERMITS

- **Overall:**
  Answered Special Permit questions.

- **Seminole Pratt Whitney Road – Orange to Northlake #0019** (91084.218)
  Construction underway. Box Culvert at 71st is scheduled for a final inspection.

- **SPW Road & Northlake Blvd-Special Permit #0079** (91084.242)
  Construction underway.

- **SR7 MOT 110th Orange Grove to 60th #0096** (91084.332)
  An extension was granted for two years at the 8/16/23 Board meeting to 8/16/25. Due to another appeal being filed by WPB, the ITID Board extended the start of construction to 8/20/29 at the 8/20/25 BOS meeting.

- **RPB Blvd 60th to Orange-Special Permit #0125** (91084.327)
  Approved at the 12/16/20 Board meeting. Construction started (pipe replacement).

- **PBC Northlake Blvd Lane Widening-Special Permit #0347** (91084.417)
  Modification to construct 6 lanes approved at the 1/25/23 Board meeting.

- **PBCWUD SPW and NL-Special Permit #0376** (91084.445)
  Approved at the 6/10/20 meeting with conditions. Construction started.

- **PBCWUD SPW S of NL-Special Permit #0375** (91084.447)
  Construction started.

- **PBC Northlake at Avenir-Special Permit #0364 and #387** (91084.434 and 457)
  Approved at the 12/16/20 meeting with conditions.

NEW FORMAT FOR CURRENT SPECIAL PERMITS

Permit Numbe	Applicant	Project Name	Date Submitted	Status	Status Date	Date Closed	Days Open/Elapse	Comments
SP-0011	PBC Engr	.218 SPW Orange - Northlake	9/24/2013	In Construction	5/13/2020		2423	SP-0011
SP-0079	PBC Engr	.242 SPW NLB Intersection	9/19/2014	In Construction	4/6/2020		2026	
SP-0096		.332 SR 7 MOT 110th Org Gr to Pers	12/21/2015	In Construction	10/18/2017		667	5/27/2026 Design Completion Date August 2027, Anticipated Construction Start Date Fall 2028 Spring 2028, Anticipated Construction Completion Date: Fall 2031 to Spring 2031
SP-0125	PBC Engr	.327 RPB Blvd 60th to Orange	6/21/2017	Issued	9/16/2020		1183	05/27/2026 This project has not been bid out yet. It will beging costruction at the end of this year or next year
SP-0347	PBC Engr	.417 NL Blvd E of SPW to E of Hall	11/27/2018	In Construction	10/23/2019		330	
SP-0375	PBCWUD	.447 PBCWUD SPW S of NL	3/31/2020	In Construction	5/27/2026		2248	
SP-0376	PBCWUD	.445 PBCWUD SPW and NL	4/3/2020	Issued			2320	
SP-0377	PBCWUD	.446 PBCWUD NL	4/3/2020	Issued			2320	
SP-0387	PBC Engr	.457 Northlake Avenir	10/12/2020	Close out	5/27/2026		2053	
SP-0453	KHA	Seminole Orange Plaza	4/25/2022	In Construction	11/25/2025		1310	Phase 6 is now in construction Check DRO since the buildings have changed
SP-0462	Keisha Douglas Moore	.529 Memory Care	5/10/2022	In Construction	2/27/2025		1024	
SP-0525		.593 Lakeside Landings	5/30/2023	Closed	7/25/2023		56	8/19/2025 Final inspection
SP-0531		.599 Planet Kids IX	7/31/2023	In Construction	3/27/2024		240	11/18/2025 Permit modification received
SP-0532	DKC	.600 Shops at IT_Coco Xing	8/14/2023	In Construction	2/20/2025		556	
SP-0558	FPL	.625 OH INSTALLATION 6828 DENNIS ST	10/18/2024	Issued	12/18/2024		61	
SP-0559	Anchor GC	.626 13980 89th WM	12/12/2024	In Construction	1/15/2025		34	
SP-0560	MCI	.600 M1 at Okee	1/14/2025	Close out	3/18/2025		63	5/6/2025 Close out inspection requested 5/6/2026 we receved certifications and close out documents.
SP-0561	FPL	.628 Conduit at 6238 Indian Trail Dr	2/7/2025	Closed	2/19/2025		12	9/8/2025 as-builts have been submitted 9/10/2025 inspection flailed due to sw ales. Notification w as sent 9/18/2025 final inspection has passed.
SP-0562	FPL	.629 M1_Southern	2/24/2025	Issued	4/16/2025		51	
SP-0563	FPL	.630 RPB Blvd Poles	2/21/2025	Issued	3/18/2025		25	
SP-0564	D.R. Horton	.631 Vintage Oaks	3/4/2025	On hold	10/15/2025		225	on hold pending WCP
SP-0565	FPL	.632 Remove 6 Poles	2/21/2025	Issued	3/18/2025		25	
SP-0566	Comcast	.633 140th_CitGrv	3/5/2025	Issued	3/27/2025		22	
SP-0567	Cowncastle	.634 DB NL	3/17/2025	Issued	4/16/2025		30	
SP-0568	FPL	.637 Tangerine	3/24/2025	Issued	8/20/2025		149	
SP-0569	ATT	.635 Trench Cheltenham	3/25/2025	Issued	4/3/2025		9	
SP-0570	FPL	.636 UG Installation Key Lime	3/24/2025	Closed	4/3/2025		10	9/10/2025 inspection flailed due to sw ales. Notification w as sent
SP-0571	FPL	.638_SP-0571 FPL Utl Transfer 70th	4/9/2025	Close out	5/21/2025		42	
SP-0572	ATT	.639_SP-0572 ATT Unit 1 DB	4/9/2025	Issued	5/21/2025		42	
SP-0573	Comcast	.640_Comcast-Trench Goldcup	4/18/2025	Issued	5/21/2025		33	
SP-0574	Comcast	.641_Comcast-Trench Aquaduct	4/18/2025	Issued	5/21/2025		33	
SP-0575	FPL	.642_SP-0575 FPL-Poles 62nd_82nd	4/23/2025	Issued	5/21/2025		28	
SP-0576	FPL	.643_SP-0576 FPL-Poles_Aerial	4/23/2025	Issued	5/21/2025		28	
SP-0577	FPL	.644_SP-0577 FPL-Remove Poles	4/23/2025	Issued	5/21/2025		28	
SP-0578	FPL	.645_SP-0578 FPL-Remove 9 Poles M1 Basin	4/29/2025	Close out	5/21/2025		22	Final invoice to be sent.
SP-0579	FPL	.646_SP-0579 FPL Remove Pole Orange Grove	4/29/2025	Issued	5/21/2025		22	
SP-0580	FPL	.647_SP-0580 FPL Remove Pole Orange	4/29/2025	Issued	5/21/2025		22	
SP-0581	FPL	.648_SP-0581-Remove PolesTemple_43rd	5/1/2025	Issued	5/21/2025		20	
SP-0582	MCI	.649_SP-0582 MCI DB M1 Canal_Sparrow	5/13/2025	Closed	8/20/2026		464	8/20/2025 final inspection passed.
SP-0583	FPL	.650_SP-0583 FPL Remove Pole 100th	5/13/2025	Issued	6/11/2025		29	

Permit Numbe	Applicant	Project Name	Date Submitted	Status	Status Date	Date Closed	Days Open/Elapse	Comments
SP-0584	ATT	.651_ATT Poles HH NL_Hall	5/19/2025	Issued	6/11/2025		23	
SP-0585	FPL	.652_FPL Remove Pole 40th	6/2/2025	Issued	7/16/2025		44	
SP-0586	FPL	.653_FPL Remove Pole 40th at RPBB	6/2/2025	Issued	7/16/2025		44	
SP-0587	FPL	.654_FPL Remove Pole Temple	6/11/2025	Issued	7/16/2025		35	
SP-0588	FPL	.655_FPL Splice Hamlin	6/17/2025	Issued	7/16/2025		29	
SP-0589	Loxahatchee Muslim Center	.656_ Lox Mus	6/17/2025	Comments Sent	7/16/2025		29	07/16/2025 First set of comments sent 11/10/2025 Responses received 11/19/2025 Second set of comments sent 5/12/2026 looks like the caculations w ork. Will review the plans next 5/19/2026 sent comments 5/21/2026 One more comment sent
SP-0590	FPL	.657_FPL Splice 100th	7/5/2025	Issued	8/20/2025		46	
SP-0591	FPL	.658_FPL Poles NL Apache_Hall	7/10/2025	Issued	8/20/2025		41	
SP-0592	FPL	.SP-0592 FPL Remove 9 Poles	7/22/2025	Issued	8/20/2025		29	
SP-0593	FPL	.660-FPL Misc 89_94_95_96th	7/29/2025	Issued	8/20/2025		22	
SP-0594	FPL	.661- FPL Misc 62_80_82_89th	7/29/2025	Close out	8/20/2025		22	3/3/2026 Final inspection failed due to the sw ale. Comments w ere sent
SP-0595	FPL	.666_FPL 8 OH Transfers	8/11/2025	Issued	9/17/2025		37	
SP-0596	FPL	.662_FPL Misc 86_GV_82_89th	7/29/2025	Close out	8/20/2025		22	
SP-0597	FPL	.663_FPL Replace Pole Epson	7/29/2025	Issued	8/20/2025		22	
SP-0598	FPL	.664_FPL 10 OH Transfers	8/11/2025	Issued	8/11/2025		0	
SP-0599	FPL	.665_FPL Remove Pole 140th	8/11/2025	Issued	9/17/2025		37	
SP-0600	FPL	.667_FPL 9 OH Transfers	8/11/2025	Issued	9/17/2025		37	
SP-0601	FPL	.668_ FPL Remove 17 Poles	8/14/2025	Issued	9/17/2025		34	
SP-0602	FPL	.669_FPL OH Transfers	8/14/2025	Issued	9/17/2025		34	
SP-0603	Comcast	.670_Comcast Downers	8/21/2025	Issued	9/17/2025		27	
SP-0604	Comcast	.671_Comcast 60th Ln N	8/21/2025	Issued	9/17/2025		27	
SP-0605	Comcast	.672_ Comcast 41st Ct N	8/21/2025	Issued	9/17/2025		27	
SP-0606	Comcast	.673_Comcast Avocado	8/22/2025	Issued	9/17/2025		26	
SP-0607	FPL	.674_FPL Remove 3 Poles	8/26/2025	Issued	9/17/2025		22	
SP-0608	FPL	.675_FPL Remove 2 Poles	9/16/2025	Issued	10/15/2025		29	
SP-0609	FPL	.676_FPL 79th HH_Misc	9/16/2025	Issued	10/15/2025		29	
SP-0610	MCI	.677_MCI DB Northlake	9/9/2025	Issued	10/15/2025		36	
SP-0611								
SP-0612	FPL	.678_FPL Remove Pole 72nd	9/26/2025	Issued	10/15/2025		19	
SP-0613	FPL	.679_FPL 2HHs_8 Transfers	9/26/2025	Issued	10/15/2025		19	10/03/2025 One comment sent
SP-0614	FPL	.680_FPL 2HHs 5 Transfers	9/26/2025	Issued	10/15/2025		19	
SP-0615	FPL	.681_FPL Trans_Poles	10/13/2025	Issued	11/12/2025		30	
SP-0616	FPL	.682_FPL Remove Pole 140th	10/13/2025	Issued	11/12/2025		30	
SP-0617	FPL	.683_FPL Remove Pole Hamlin	10/20/2025	Issued	11/12/2025		23	
SP-0618	PBC	.684 Pers_OG at SR7	11/6/2025	Issued	12/10/2025		34	
SP-0619	MCI	.685_MCI DB at Okee	11/12/2025	Issued	1/28/2026		77	12/02/2025 Comments sent 12/12/2025 Reponses to comments received
SP-0620	FPL	.686_FPL 1HH 2UG 5 Removals	12/3/2025	Issued	1/28/2026		56	
SP-0621	FPL	.687_FPL 3HH 75th LN N	12/3/2025	Issued	1/28/2026		56	
SP-0622	FPL	.688_FPL 9 PP 7DW	12/3/2025	Issued	1/28/2026		56	
SP-0623	FPL	.689_FPL 1 Pole 16577 Orange	12/3/2025	Issued	1/28/2026		56	
SP-0624	FPL	.690_FPL 1 PP 13966 76RD N	12/3/2025	Issued	1/28/2026		56	
SP-0625	FPL	.691_FPL Remove Pole 12032 Orange	12/3/2025	Issued	1/28/2026		56	
SP-0626	FPL	.692_FPL Transf_Pole 13722	12/3/2025	Issued	12/4/2025		1	

Permit Numbe	Applicant	Project Name	Date Submitted	Status	Status Date	Date Closed	Days Open/Elapse	Comments
SP-0627	ATT	.693_DB_Cabinet 83rd	1/16/2026	Added to agenda	5/20/2026		124	3/9/2026 responses received 3/10/2026 Comments sent
SP-0628	Comcast	.694_Comcast_SRG	1/16/2026	Added to agenda	5/20/2026		124	4/28/2026 Corrections received. 4/28/2026 Sent one comment
SP-0629	FPL	.695_FPL Remove 4 Poles	1/13/2026	Issued	3/25/2026		71	
SP-0630	FPL	.696_FPL Remove Poles	1/13/2026	Issued	3/25/2026		71	
SP-0631	FPL	.697_FPL Remove 4 Poles	1/13/2026	Issued	3/25/2026		71	
SP-0632	FPL	.698_FPL Remove 3 Poles		Issued	3/25/2026			
SP-0633	FPL	.699_FPL Remove 2 Poles		Issued	3/25/2026			
SP-0634	FPL	.700_FPL 2 OH Transfers		Issued	3/25/2026			
SP-0635	FPL	.701_ FPL Remove Pole Add HH	3/3/2026	Void			160	This permit has been voided.
SP-0636	FPL	.702_FPL Remove Poles_Misc		Issued				
SP-0637	FPL	.703_FPL Remove 5 Poles_Misc		Void				This permit has been voided.
SP-0638	Comcast	.704_Comcast DB 15301 ft	2/24/2026	Void	3/25/2026		29	3/23/2026 Permit has been removed from agenda. See email and comments.
SP-0640	FPL	.705 FPL Remove 8 Poles	3/25/2026	Issued	3/25/2026		0	
SP-0641	FPL	.706 FPL Remove 2 Poles		Issued	3/25/2026			
SP-0642	FPL	.707 FPL Remove Pole	11/25/2025	Issued	3/25/2026		120	
SP-0643	FPL	.708 FPL Emergency OH	11/25/2025	Issued	3/25/2026		120	
SP-0644	FPL	.709 FPL Remove 9 Poles 80th	2/16/2026	Issued	3/25/2026		37	
SP-0645	FPL	.710 FPL Transfer OH 73rd	2/16/2026	Issued	4/15/2026		58	
SP-0639	Comcast	.711 Comcast UG 180th	2/13/2026	Void	3/25/2026		40	
SP-0646	MCI	.712 MCI DB Orange	2/13/2026	Issued	3/25/2026		40	
SP-0647	FPL	.713 DB SPW-SYC-CH	3/5/2026	Issued	5/20/2026		76	to upload. Follow up with Scarlet. 4/28/2026 Exec. Summary created and permit
SP-0648	FPL	Remove Pole 69th	3/5/2026	Issued	4/15/2026		41	
SP-0649	FPL	Misc Upper M-1	3/6/2026	Issued	4/15/2026		40	
SP-0650	FPL	Remove 9 Poles Tangerine	3/19/2026	Issued	5/20/2026		62	4/28/2026 Exec. Summary drafted 5/6/2026 added to agenda
SP-0651	FPL	Misc 69_70_77_78_80	3/19/2026	Issued	5/20/2026		62	4/28/2026 Exec. Summary drafted 5/6/2026 added to agenda
SP-0652	FPL	Louise St	3/26/2026	Canceled			137	Canceled. Outside of ITID jurisdiction.
SP-0653	FPL/Pike	DB 70_140_Tang RPB	3/31/2026	Issued	5/20/2026		50	5/01/2026 Exec. Summary drafted 5/06/2026 added to agenda
SP-0654	Hotwire	DB MI Southern	4/2/2026	Issued	4/15/2026		13	
SP-0655	Hotwire	DB MI Okee	4/2/2026	Issued	4/15/2026		13	
SP-0656	FPL	.721 Remove Pole Hamlin		Issued	5/20/2026			
SP-0657	PBC	.722 140th_NL	4/23/2026	In Review	5/12/2026		19	5/12/2026 This permit has been added to the agenda only to let the board know before we issue it on the next meeting
SP-0658	ATT	.723 DB 35th		Issued	5/20/2026			6/9 Permit drafted
SP-0659	ATT	.724 DB 94th	4/27/2026	Issued	6/2/2026		36	05/28/2026 Comments sent 6/01/2026 received comments 6/01/2026 Permit drafted (updated 6/9) 6/10/2026 executive summary drafted.
SP-0660	FPL	.725 89_94_95_96th		Issued	6/9/2026			5/28 Permit drafted (updated 6/9) 6/11/2026 sent one question regarding the scope of work
SP-0661	FPL	.726 62_80_82_89th		Issued	6/22/2026			5/28 Permit drafted (updated 6/9)
SP-0662	FPL	.727 86_GV_82_89th		Issued	6/22/2026			5/28 Permit drafted (updated 6/9)
SP-0663	FPL	.728 Replace Pole Epson		Issued	6/22/2026			6/2 Permit drafted (updated 6/9)
SP-0664	FPL	.729 Remove Pole Tangerine		Issued	6/22/2026			5/28 Permit drafted (updated 6/9)
SP-0665	ATT	.730_ATT 3 Cabintes Hamlin and Mandarin	5/25/2026	Added to agenda	6/3/2026		9	5/26/2026 Sent comments 5/28/2026 received responses back 5/28/2026 reviewed plans again an sent back comments
SP-0666	FPL	.731_ FPL UG 9261 FT	5/19/2026	Added to agenda	8/19/2026		92	6/9 Comments sent 7/7 Permit drafted
SP-0667	Proton Elec	.732 14365 Key Lime		Added to agenda	7/24/2026			6/9 Comments sent 7/24 Permit drafted 7/27/2026 pending pdf of plans
SP-0668	FPL	.733 Remove Pole 40th		Issued	6/22/2026			6/9 Permit drafted
SP-0669	FPL	.734 Remove 16 Poles		Issued	6/22/2026			6/9 Permit drafted
SP-0670	FPL	.735 OH M-2 Basin		Added to agenda	8/19/2026			7/27/2026 addded to agenda

Permit Numbe	Applicant	Project Name	Date Submitted	Status	Status Date	Date Closed	Days Open/Elapse	Comments
SP-0671	Verizon	.736 Pole_OH Orange	6/12/2026	Added to agenda	8/19/2026		68	6/12/2026 Comments sent 7/15/2026 received comments 7/28/2026 Final comment sent
SP-0672	Comcast	.737_DB Key Lime		Added to agenda	8/19/2026			7/27/2026 addded to agenda
SP-0673	Comcast	.738 DB Carol		Added to agenda	8/19/2026			7/27/2026 addded to agenda
SP-0674	SQF	.739 130th_60th		Added to agenda	8/19/2026			7/27/2026 addded to agenda

Note: These monthly reports may, at the ITID Board's discretion, serve to satisfy the engineer's reporting requirements as set forth in the Florida Statutes Chapter 298.26.

JAY G. FOY LICENSE No. 22053 STATE OF FLORIDA PROFESSIONAL ENGINEER

Jay Foy

Digitally signed by Jay Foy
DN: cn=Jay Foy, o, ou=personal, email=jmanruns@bellsouth.net, c=US
Date: 2026.08.10 10:19:14 -04'00'

Jay G. Foy, P.E.
FL Reg No 22053
CA 9484

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To:	Board of Supervisors
From:	Rob Robinson
Date:	Aug. 19, 2026
Subject:	Deputy Executive Director Report

R-313/R-314/ R-315 140th - Tangerine - 61ST St. N.
Contract start date Jan 6, 2024. Substantial Completion Date August 31, 2025. Awaiting final closeout from Captec. Final Change Order submitted.

SRG Unit 20
Telcom contractor placed underground conduit and boxes to avoid conflict with future FPL lines. Final inspection of permit is outstanding, no date set. Awaiting decision on Task 2 of Pump Station grant. Marie Ct. swale still needs to be finished graded. Wet Season pumping will be ongoing to keep water levels within control elevations.

M2 Storage Expansion
Crew finsihed final bench cut the June 4th 2026. Last cut produced 26,439 cubic yards of material. Quantities verifed by GPS crosssection of stockpiles. Cell 3 bench cuts produced the following,
Bench Cut 1, # 1 Fill LBR 40 - 21,923 CY.
Bench Cut 2, Shell Rock - 31,179 CY.
Bench Cut 3, Hard Rock - 42,811 CY.
Bench Cut 4, Lime Rock Shell - 26,439 CY.
Total rock excavated Cell 3 = 100,429 CY. / 135,579 Tons.

Total Road Base loaded out from Cell 3 from Nov.2025 - July 2026 @ 16 CY/ / truck.

37,536 CY. / 50,673 Tons. Local published purchase price @ $23.50 per ton would have cost the District $1,190,815.50.

#1 Fill LBR 40 material loaded out 13,312 CY / 17,971 Tons. Local published purchase price @ $13.00 per ton would cost District $233,625.60.

As of 7/31/26 Detail vs Budget Report total activity for department is $1,052,587.92. total price combined price for both materials = $ 1,424,441.10 or a savings of $371,853.

M/O Outfall Project

Sheetpile installation is ongoing, the rock was harder than anticipated. Schedule show some gains can be made. Access to L8 for public discussed, some temporary closures are expected to limited easements.

Board of Supervisors
Monthly Report

To: Board of Supervisors

From: Miriam Heisser, Chief Administrative Officer

Date: August 19, 2026

Subject: Monthly Report – July

Open Positions

Department	Crew	Position	# FTE	Open Since	Note
Administration	N/A	UAV – Pilot	One(1)	07/30/2026	FY27 full-time position.

Training and Education:

- Safety Training on 08/05/2026 was attended by Dennis Thomas Jr. FF-EMT, ARM, Risk Service Consultant Egis Insurance. He has been observing the crews and their job site set up and has been very impressed about the safety awareness of District staff and the thoroughness of the training conducted. He additionally complemented the implementation of social media outreach to include safety awareness with residents.

Policies and Procedures

- Body Worn Cameras – New HR Policy

Risk Management

- Working with Carey Nelson to incorporate a process with ERP to be able to report potential claims directly via the workorder portal to assign a process number to be able to catalog and ensure timely follow up and communication.

- Meeting with Andy Jimenez and Brent Grimmel on 08/13/2026 for Egis Risk Liability Insurance Renewal conducted at Administration

Invitations to Bid

- Sod Contract – presented 08/19/2026
- Mowing Maintenance Contract M2 (Unit 6 and Unit 12) and M3 (Unit 20) – presented 08/19/2026
- Pump Stations 2 and 3 Infrastructure Repair Bid: Life August 3rd, 2026, Opening October 5th, 2026
- Hauling Services – TBD
- Security Services – TBD

Grants

- Resilient Florida 23FRP45 M0 Canal Outfall Structure – Contractor has mobilized and pilings are on-site. Staff In-Progress inspection on 06/16/2026. Hard deadline of 06/30/2026. As of 06/30/2026 State inspection scheduled for 06/26/2026. All reimbursable funds must be invoiced by 06/30/2026 and submitted to the State. All "as-is-deadlines" have been met for June 30, 2026. Project is set to be completed by September 23, 2026. All final deliverables will be submitted to the State.
- Resilient Florida 22FRP73 M2 Bypass – All paperwork has been turned into the State. PBC received permission for the State to reimburse the District directly. The State is in the process of auditing the District's reimbursement request.
- Hazard Mitigation 4486-105-R Santa Rosa Groves Pump Station Phase 1 – Staff received a request regarding one clarification for Phase 1 Deliverable. District Engineer has prepared the Bid Documents, just waiting on approval for Phase 2 from State.
- Hurricane Loss Mitigation Program (HLMP) – The District applied for this grant to replace the roof and install hurricane impact windows and doors at the Administration Building. On 06/08/2026 the District received an award letter for $250,000 with no match required. Contract is on Agenda 08/19/2026 for Board approval. This project is to be completed by June 30, 2027.
- The District was granted the Appropriations Requested for FY27 (to clear and sure up the M0 Canal (Spoil Mound)- Grant Staff at FDEP have reached out the District Staff. Grant Staff is drafting Agreement for Board approval. (State funding of $350,000/District funding of $350,000).

On July 29, 2026, a detailed upcoming grant opportunity meeting was conducted with Stormwater and Parks, with each department evaluating the feasibility of potential grants. At this time, Staff is recommending applying for two Land Water Conservation Program (LWCF) Grants. One for ACP South Campus for basketball and tennis courts. The other is for Nicole Hornstein Equestrian Park for a new playground with fencing and a new barrel arena. Staff continue to seek grant funding opportunities for the District.

PBC Local Mitigation Strategy (LMS) Working Group – Ms. Cantley continues to attend LMS Meetings. This is part of the requirement for the District to remain in compliance. The other requirement is for the District to have at least one project on the LMS. Current projects on the LMS: 40th Street Drainage and Inverted Syphon. Staff are currently evaluating future projects to place on the LMS for future funding opportunities. Once the Water Control Plan including the M1 Basin Impoundment Expansion (640) Acres is adopted, that development project can be added to the LMS.

For more Grant related items please see Agenda Item 13.

Workorders and Permits

Tyler System Transition Update

The transition from TABS and ER Assist to the Tyler system continues to make steady progress. The goal of this transition is to consolidate work orders, daily activities, and operational tracking into a single system, improving efficiency, transparency, and accessibility across departments.

The transition is approximately **95% complete**. Administration, Fleet Services, Roads and Sidewalk, Stormwater and Capital Improvement have been actively utilizing the Tyler system. This hands-on approach has been instrumental in helping build workflows that meet operational needs.

Crew Chiefs, Parks, Facilities and Recreation and Supervisors have completed the training phase and are beginning to use the Tyler system in their day-to-day operations. There are still some “bugs” that are being worked out, but overall, the system has been operating according to design.

For the month of July, a total of **172 work orders** were submitted and processed. In addition, the Administration Department received four (**4) Special Permit applications, three (3) Overhead Permits (FPL Pole) and one (1) Right of Way**

(Comcast). Additionally, a total of nineteen (**19) Culvert Permit applications** have been logged for the month of July.

The District is now able to separate the work orders by type/department and date of completion. The work orders break down as follows:

- **Road Signage Replacement: fifty-nine (59)**
- **Operations & Maintenance (Roads & Sidewalks): fifty- four (54)**
- **Aquatics & Operations (Mowing & Pumps): thirty – two (32)**
- **Capital Improvements (Swales & Canals): twenty – seven (27)**

Contract Management

New module implemented at the beginning of July 2026. It is to streamline all contracts currently maintained by the District. It will allow maintenance and monitoring of contracts on one platform across all departments. Renewals will alert as specified, with ample time to allow bid processes if needed. Automatic renewals will flag, to ensure contract does meet all requirements, etc. We are currently still in the input process. (DATA input)

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
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FINANCIAL REPORTS

MAY 2026

PREPARED BY: MCINTOSH CPA on behalf of FINANCE DEPARTMENT

MCINTOSH CPA
INTEGRITY • INSIGHT • ASSURANCE

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1 **Cash Balances**
Cash and investment balances at May 31, 2026. Also includes interest earned for the period.

2 **Budget to Actual**
Amounts by department from October 2025 - May 2026

3 **Assessment Revenue**
Budget to actual by unit of development for October 2025 - May 2026

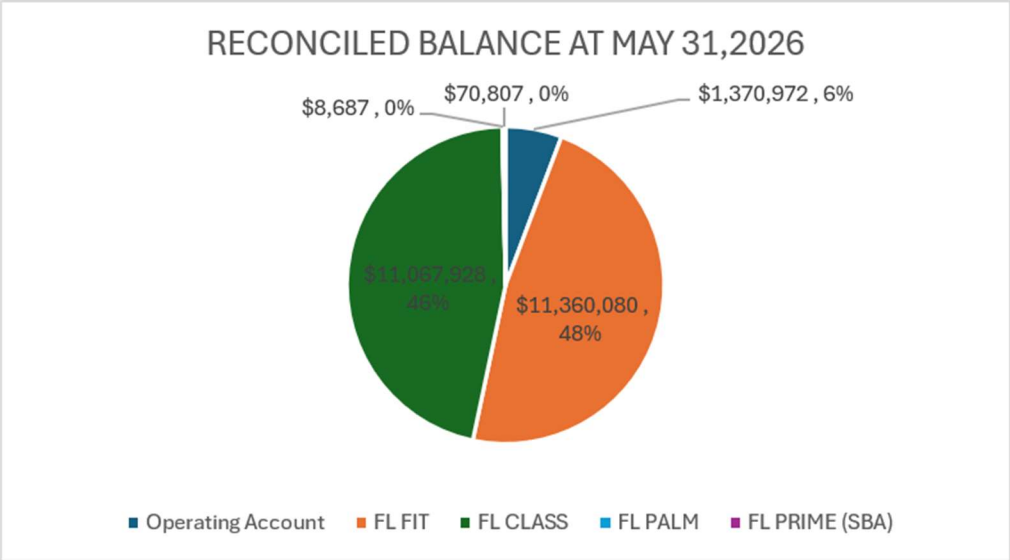
4 **Permit Fees**
Monthly revenue by permit type for October 2025 - May 2026

5 **Department Analysis**
Total spend reported by category within each department for October 2025 - May 2026

6 **Bonds Outstanding**
Amounts outstanding at May 30, 2026 and amount of principal / interest paid for all bonds

CASH BALANCES

SPECIAL REVENUE FUND



Special Revenue Fund		RECONCILED BALANCE AT MAY 31,2026
Operating Account	$	1,370,972
FL FIT	$	11,360,080
FL CLASS	$	11,067,928
FL PALM	$	8,687
FL PRIME (SBA)	$	70,807

ACCOUNT		INTEREST EARNED OCTOBER - MAY 2026	AVERAGE 30 Day YIELD
FL FIT	$	213,887.48	3.970%
FL CLASS	$	203,623.11	3.701%
FL PALM	$	221.01	N/A
FL PRIME (SBA)	$	1,830.14	N/A

CASH BALANCES cont'd

BONDS

Series 2015 Bond		Balance at May 31, 2026
CASH	$	-
DEBT SERVICE ACCOUNT	$	548,791
COST OF ISSUANCE	$	6
RESERVE	$	599,691
Series 2022 R3 Bond		
CASH	$	-
DEBT SERVICE ACCOUNT	$	1,181,008
PROJECT FUND**	$	3,417,407
Series 2022 Unit 20 Bond		
CASH	$	-
DEBT SERVICE ACCOUNT	$	289,815
RESERVE	$	196,626
PROJECT FUND**	$	599,546

** Includes project costs not yet paid

Detail vs Budget Report

Indian Trail Improvement District, FL

10/01/2025 - 05/31/2026

		Fiscal Budget	Total Activity	Budget Remaining	% Remaining
Revenue					
Unit: 999 - Prior to Allocation					
	Dept: 01 - Administration				
	ASSESSMENT REVENUE	(22,087,365.00)	(21,254,258.00)	(833,107.00)	
	DISCOUNTS	997,751.00	770,899.00	226,852.00	
	CHARGES FOR SERVICES - EQUIPMENT	(80,000.00)	-	(80,000.00)	
	INTEREST REVENUE	(150,000.00)	(419,561.84)	269,561.84	
	SALE OF FIXED ASSETS	(50,000.00)	-	(50,000.00)	
	CULVERTS/DRIVEWAY/GATE PERMITS	(50,000.00)	(41,075.00)	(8,925.00)	
	SPECIAL PERMITS	(15,000.00)	(41,750.00)	26,750.00	
	MISCELLANEOUS REVENUE	(15,000.00)	(118,809.27)	103,809.27	
	01 - Administration Totals:	**(21,449,614.00)**	**(21,104,555.11)**	**(345,058.89)**	
	Dept: 02 - Parks				
	GRANT REVENUE	(400,000.00)	(1,974,810.12)	1,574,810.12	
	PARK REVENUE	(20,000.00)	(4,730.00)	(15,270.00)	
	HAMLIN HOUSE REVENUE	-	(3,595.00)	3,595.00	
	02 - Parks Totals:	**(420,000.00)**	**(1,983,135.12)**	**1,563,135.12**	
	Dept: 03 - Operations				
	STATE GRANT REVENUE	(138,042.00)	(86,175.67)	(51,866.33)	
	DISPOSITION OF FIXED ASSETS	(25,000.00)	-	(25,000.00)	
	03 - Operations Totals:	**(163,042.00)**	**(86,175.67)**	**(76,866.33)**	
	Dept: 04 - M1				
	GRANT REVENUE	(757,997.00)	-	(757,997.00)	
	SALE OF FIXED ASSETS	(25,000.00)	-	(25,000.00)	
	04 - M1 Totals:	**(782,997.00)**	**-**	**(782,997.00)**	
	Revenue Totals:	**(22,815,653.00)**	**(23,173,865.90)**	**358,212.90**	
Expenditures					
Unit: 999 - Prior to Allocation					
	Dept: 01 - Administration				
	WAGES, BOARD OF SUPERVISORS	33,600.00	22,400.00	11,200.00	33%
	WAGES, EXECUTIVE DIRECTOR	231,000.00	154,961.63	76,038.37	33%
	WAGES, OTHER	941,303.00	529,237.25	412,065.75	44%
	OVERTIME	20,000.00	13,414.66	6,585.34	33%
	PAYROLL TAXES	93,277.00	50,678.47	42,598.53	46%
	RETIREMENT	257,752.00	160,018.86	97,733.14	38%
	EMPLOYEE INSURANCE	272,810.00	130,371.35	142,438.65	52%
	WORKER'S COMP INSURANCE	17,397.00	6,724.21	10,672.79	61%
	REEMPLOYMENT TAX	1,030.00	-	1,030.00	100%
	EMPLOYEE RECOGNITION	12,225.00	8,797.29	3,427.71	28%
	UNIFORMS	1,133.00	4,850.69	(3,717.69)	-328%
	COMMISSIONS	237,323.00	204,955.29	32,367.71	14%
	CONTRACTUAL SERVICES-PROFESSIONAL	532,910.00	354,710.44	178,199.56	33%
	CONTRACTUAL SERVICES-OTHER	14,523.00	3,696.11	10,826.89	75%
	ATTORNEY FEES	300,000.00	248,171.92	51,828.08	17%
	ATTORNEY - HUMAN RESOURCES	25,000.00	23,495.25	1,504.75	6%
	IT SUPPLIES & ACCESSORIES	20,968.00	3,897.21	17,070.79	81%
	IT SOFTWARE SUBSCRIPTIONS	15,600.00	25,915.27	(10,315.27)	-66%
	IT SERVICE CONTRACTS	28,600.00	60,235.27	(31,635.27)	-111%
	IT SOFTWARE	157,332.00	77,278.52	80,053.48	51%
	IT HARDWARE	7,500.00	9,580.22	(2,080.22)	-28%
	ACCOUNTING & AUDITING FEES	75,000.00	16,450.00	58,550.00	78%
	TRAVEL	32,754.00	10,186.97	22,567.03	69%
	MEETINGS/MEALS	7,210.00	4,722.62	2,487.38	34%
	TELEPHONES & COMMUNICATIONS	81,370.00	61,081.66	20,288.34	25%
	POSTAGE & DELIVERY	2,884.00	3,650.07	(766.07)	-27%
	UTILITIES	7,211.00	19,067.77	(11,856.77)	-164%

Dept: 01 - Administration	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	11,640.00	4,759.06	6,880.94	59%
GENERAL INSURANCE	72,349.00	76,299.18	(3,950.18)	-5%
REPAIRS & MAINTENANCE - BUILDING	6,025.00	8,230.15	(2,205.15)	-37%
PRINTING, SIGNAGE & FORMS	1,545.00	918.30	626.70	41%
PUBLIC RELATIONS, LEGAL NOTICES	7,725.00	6,739.99	985.01	13%
CHARGES AND FEES	5,407.00	10,983.09	(5,576.09)	-103%
RECORDS MANAGEMENT	11,660.00	12,983.00	(1,323.00)	-11%
OFFICE SUPPLIES	7,282.00	3,905.38	3,376.62	46%
JANITORIAL SUPPLIES	618.00	67.23	550.77	89%
SUPPLIES - OTHER	-	308.34	(308.34)	
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	12,993.00	12,193.54	799.46	6%
EDUCATION & TRAINING	26,100.00	8,631.86	17,468.14	67%
CAPITAL OUTLAY-COMPUTER EQUIPMENT	30,000.00	-	30,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	25,000.00	25,053.24	(53.24)	0%
ENGINEERING FEES	200,850.00	110,776.39	90,073.61	45%
DEPUTY SHERIFFS	85,000.00	62,311.25	22,688.75	27%
CONTRACTUAL SERVICES - JANITORIAL	12,360.00	1,487.50	10,872.50	88%
01 - Administration Totals:	**3,944,266.00**	**2,554,196.50**	**1,390,069.50**	**35%**
Dept: 02 - Parks				
WAGES, OTHER	756,993.00	435,487.31	321,505.69	42%
OVERTIME	40,000.00	44,745.75	(4,745.75)	-12%
PAYROLL TAXES	57,751.00	36,288.39	21,462.61	37%
RETIREMENT	102,895.00	67,605.80	35,289.20	34%
EMPLOYEE INSURANCE	175,477.00	116,337.34	59,139.66	34%
WORKER'S COMP INSURANCE	25,592.00	9,891.70	15,700.30	61%
UNIFORMS	2,500.00	555.59	1,944.41	78%
CONTRACTUAL SERVICES-PROFESSIONAL	565,000.00	268,559.50	296,440.50	52%
CONTRACTUAL SERVICES-OTHER	10,000.00	59,784.48	(49,784.48)	-498%
ATTORNEY FEES	25,000.00	41,181.50	(16,181.50)	-65%
CONTRACTUAL SERVICES - TREE TRIMMING	40,000.00	32,000.00	8,000.00	20%
ENGINEERING FEES	2,750.00	58,186.75	(55,436.75)	-2016%
DEPUTY SHERIFFS	5,800.00	-	5,800.00	100%
CONTRACTUAL SERVICES - JANITORIAL	15,000.00	10,543.48	4,456.52	30%
TRAVEL	5,000.00	3,021.68	1,978.32	40%
MEETINGS/MEALS	750.00	950.50	(200.50)	-27%
UTILITIES	120,000.00	97,548.26	22,451.74	19%
TRASH PICKUP	58,000.00	29,884.45	28,115.55	48%
EQUIPMENT RENTAL, SHORT-TERM	20,000.00	24,181.56	(4,181.56)	-21%
GENERAL INSURANCE	59,102.00	68,071.07	(8,969.07)	-15%
REPAIRS & MAINTENANCE - EQUIPMENT	15,000.00	11,521.34	3,478.66	23%
REPAIRS & MAINTENANCE - BUILDING	15,000.00	22,764.86	(7,764.86)	-52%
REPAIRS & MAINTENANCE - VEHICLES	7,500.00	7,647.52	(147.52)	-2%
REPAIRS & MAINTENANCE - IRRIGATION	1,500.00	7,122.46	(5,622.46)	-375%
REPAIRS & MAINTENANCE - FIELDS & GROUNDS	75,000.00	64,026.14	10,973.86	15%
PRINTING, SIGNAGE & FORMS	10,000.00	173.20	9,826.80	98%
CHARGES AND FEES	-	2,779.12	(2,779.12)	
EVENTS	-	9,095.96	(9,095.96)	
OFFICE SUPPLIES	750.00	408.76	341.24	45%
JANITORIAL SUPPLIES	5,000.00	11,741.12	(6,741.12)	-135%
GASOLINE	55,000.00	41,571.41	13,428.59	24%
OPERATING MATERIALS & SUPPLIES	5,000.00	10,877.89	(5,877.89)	-118%
SAFETY SUPPLIES	500.00	787.48	(287.48)	-57%
TOOLS	4,450.00	2,667.25	1,782.75	40%
CHEMICALS	92,000.00	1,060.65	90,939.35	99%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	2,627.88	(1,627.88)	-163%
CAPITAL OUTLAY-PARK IMPROVEMENTS	502,001.00	1,828,204.76	(1,326,203.76)	-264%
GRANT EXPENDITURE	437,500.00	215,815.72	221,684.28	51%
CAPITAL OUTLAY-VEHICLES	65,000.00	53,090.00	11,910.00	18%
02 - Parks Totals:	**3,379,811.00**	**3,698,808.63**	**(318,997.63)**	**-9%**
Dept: 03 - Roads				
WAGES, OTHER	1,936,186.00	1,097,241.91	838,944.09	43%
OVERTIME	102,000.00	23,645.96	78,354.04	77%
PAYROLL TAXES	148,118.00	84,922.17	63,195.83	43%
RETIREMENT	263,902.00	157,223.63	106,678.37	40%
EMPLOYEE INSURANCE	551,174.00	275,286.73	275,887.27	50%
WORKER'S COMP INSURANCE	68,541.00	26,492.16	42,048.84	61%

Dept: 03 - Roads	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
UNIFORMS	10,000.00	3,748.47	6,251.53	63%
CONTRACTUAL SERVICES-PROFESSIONAL	40,000.00	26,458.84	13,541.16	34%
CONTRACTUAL SERVICES-OTHER	25,000.00	5,012.81	19,987.19	80%
ATTORNEY FEES	150,000.00	34,417.50	115,582.50	77%
ENGINEERING FEES	40,000.00	18,992.08	21,007.92	53%
CONTRACTUAL SERVICES - JANITORIAL	9,000.00	2,040.00	6,960.00	77%
TRAVEL	2,000.00	-	2,000.00	100%
POSTAGE & DELIVERY	100.00	11.31	88.69	89%
UTILITIES	10,000.00	9,556.38	443.62	4%
TRASH PICKUP	10,000.00	13,528.33	(3,528.33)	-35%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	400,000.00	183,994.90	216,005.10	54%
EQUIPMENT RENTAL, SHORT-TERM	150,000.00	131,156.75	18,843.25	13%
GENERAL INSURANCE	230,801.00	242,764.34	(11,963.34)	-5%
REPAIRS & MAINTENANCE - EQUIPMENT	275,000.00	167,274.16	107,725.84	39%
REPAIRS & MAINTENANCE - BUILDING	40,000.00	11,025.68	28,974.32	72%
REPAIRS & MAINTENANCE - VEHICLES	100,000.00	26,518.56	73,481.44	73%
DRAINAGE SWALES	-	746.26	(746.26)	
MILLING ROADS	1,300,000.00	531,488.93	768,511.07	59%
DIRT ROADS	125,000.00	9,944.55	115,055.45	92%
ASPHALT ROADS	150,000.00	29,394.01	120,605.99	80%
ASPHALT SIDEWALKS	180,000.00	58,908.60	121,091.40	67%
ROAD PREPARATION - SOD, (INCL SWALE)	400,000.00	330,205.48	69,794.52	17%
MATERIAL HAULING	262,500.00	176,724.00	85,776.00	33%
OFFICE PRINTING & SIGNAGE	900.00	-	900.00	100%
ROAD SIGNAGE	75,000.00	47,472.13	27,527.87	37%
PRINTING, SIGNAGE & FORMS	2,000.00	-	2,000.00	100%
CHARGES AND FEES	1,500.00	1,057.10	442.90	30%
OFFICE SUPPLIES	5,000.00	2,160.85	2,839.15	57%
JANITORIAL SUPPLIES	7,500.00	4,488.23	3,011.77	40%
DYED DIESEL FUEL	390,000.00	239,795.20	150,204.80	39%
OPERATING MATERIALS & SUPPLIES	100,000.00	20,704.81	79,295.19	79%
SAFETY SUPPLIES	10,000.00	513.34	9,486.66	95%
TOOLS	25,000.00	7,928.37	17,071.63	68%
LUBRICANTS AND FLUIDS	30,000.00	11,304.26	18,695.74	62%
SURVEYING SUPPLIES	5,000.00	664.98	4,335.02	87%
CAPITAL OUTLAY-TRAFFIC CALMING (UNIT SPECIFIC)	33,000.00	-	33,000.00	100%
GRANT EXPENDITURE	188,042.00	162.50	187,879.50	100%
CAPITAL OUTLAY-EQUIPMENT AND MACHINERY	451,759.00	329,672.72	122,086.28	27%
CAPITAL OUTLAY-VEHICLES	110,000.00	107,364.00	2,636.00	2%
EDUCATION & TRAINING	-	1,950.00	(1,950.00)	
03 - Roads Totals:	**8,414,023.00**	**4,453,962.99**	**3,960,060.01**	**47%**
Dept: 04 - M1				
WAGES, OTHER	1,518,187.00	802,546.35	715,640.65	47%
OVERTIME	40,000.00	18,675.67	21,324.33	53%
PAYROLL TAXES	116,141.00	62,489.60	53,651.40	46%
RETIREMENT	204,456.00	114,957.76	89,498.24	44%
EMPLOYEE INSURANCE	462,252.00	218,352.17	243,899.83	53%
WORKER'S COMP INSURANCE	53,744.00	20,772.89	32,971.11	61%
CONTRACTUAL SERVICES-PROFESSIONAL	-	495.20	(495.20)	
ATTORNEY FEES	20,000.00	10,957.50	9,042.50	45%
ENGINEERING FEES	650,000.00	68,634.40	581,365.60	89%
WATER QUALITY SAMPLING	30,000.00	19,128.00	10,872.00	36%
UTILITIES	2,000.00	1,440.93	559.07	28%
GENERAL INSURANCE	52,286.00	56,093.54	(3,807.54)	-7%
REPAIRS & MAINTENANCE - EQUIPMENT	50,000.00	50,422.49	(422.49)	-1%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	6,485.42	3,514.58	35%
REPAIRS & MAINTENANCE - VEHICLES	10,000.00	11,047.76	(1,047.76)	-10%
DRAINAGE CULVERTS	235,000.00	232,804.69	2,195.31	1%
CANAL REPAIR	50,000.00	31,347.76	18,652.24	37%
CANAL RECLAMATION	100,000.00	31,643.29	68,356.71	68%
MAINTENANCE-CANALS (BASIN SPECIFIC)	20,000.00	30,452.81	(10,452.81)	-52%
MOT/SIGNAGE	34,740.00	15,132.50	19,607.50	56%
DRAINAGE STRUCTURES	22,600.00	-	22,600.00	100%
PUMP STATIONS	34,000.00	6,306.29	27,693.71	81%
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIFIC)	-	343.52	(343.52)	
MATERIAL HAULING	91,125.00	9,660.00	81,465.00	89%

Dept: 04 - M1	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
DEBRIS HAULING	50,750.00	-	50,750.00	100%
NPDES	15,000.00	-	15,000.00	100%
TELEMETRY	10,000.00	-	10,000.00	100%
DYED DIESEL FUEL	66,000.00	49,975.69	16,024.31	24%
OPERATING MATERIALS & SUPPLIES	5,000.00	6,975.30	(1,975.30)	-40%
TOOLS	5,000.00	4,891.94	108.06	2%
LUBRICANTS AND FLUIDS	10,000.00	6,077.55	3,922.45	39%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	500.00	500.00	50%
GRANT EXPENDITURE	748,170.00	31,577.59	716,592.41	96%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)	521,800.00	-	521,800.00	100%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	40,000.00	-	40,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	391,888.00	462,846.61	(70,958.61)	-18%
04 - M1 Totals:	**5,671,139.00**	**2,383,035.22**	**3,288,103.78**	**58%**
Dept: 05 - M1S-Bayhill				
UTILITIES	21,000.00	5,555.33	15,444.67	74%
REPAIRS & MAINTENANCE - BUILDING	5,000.00	567.50	4,432.50	89%
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIFIC)	20,000.00	2,645.38	17,354.62	87%
TELEMETRY	5,000.00	-	5,000.00	100%
05 - M1S-Bayhill Totals:	**51,000.00**	**8,768.21**	**42,231.79**	**83%**
Dept: 06 - M2				
WAGES, OTHER	317,997.00	173,707.44	144,289.56	45%
OVERTIME	10,000.00	3,852.20	6,147.80	61%
PAYROLL TAXES	24,327.00	13,505.33	10,821.67	44%
RETIREMENT	42,845.00	24,851.78	17,993.22	42%
EMPLOYEE INSURANCE	94,802.00	46,897.41	47,904.59	51%
WORKER'S COMP INSURANCE	11,257.00	4,351.00	6,906.00	61%
UNIFORMS	-	99.99	(99.99)	
ATTORNEY FEES	8,000.00	106,507.68	(98,507.68)	-1231%
ENGINEERING FEES	25,000.00	9,677.50	15,322.50	61%
UTILITIES	6,000.00	3,298.60	2,701.40	45%
GENERAL INSURANCE	10,065.00	10,991.30	(926.30)	-9%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	-	10,000.00	100%
MAINTENANCE-CANALS (BASIN SPECIFIC)	10,000.00	-	10,000.00	100%
MOT/SIGNAGE	13,260.00	-	13,260.00	100%
DRAINAGE STRUCTURES	5,000.00	-	5,000.00	100%
MATERIAL HAULING	18,000.00	-	18,000.00	100%
DEBRIS HAULING	12,000.00	-	12,000.00	100%
TELEMETRY	5,000.00	-	5,000.00	100%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)	29,000.00	-	29,000.00	100%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	35,000.00	5,100.00	29,900.00	85%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	79,700.00	58,502.74	21,197.26	27%
PUMP STATIONS	5,000.00	4,370.85	629.15	13%
06 - M2 Totals:	**772,253.00**	**465,713.82**	**306,539.18**	**40%**
Dept: 07 - Aquatics				
CONTRACTUAL SERVICES-OTHER	320,000.00	245,841.00	74,159.00	23%
GENERAL INSURANCE	10,000.00	-	10,000.00	100%
CHEMICALS	100,000.00	9,720.00	90,280.00	90%
07 - Aquatics Totals:	**430,000.00**	**255,561.00**	**174,439.00**	**41%**
Dept: 08 - M3 - SRG				
WAGES, OTHER	24,668.00	11,621.28	13,046.72	53%
OVERTIME	2,500.00	205.07	2,294.93	92%
PAYROLL TAXES	1,887.00	900.14	986.86	52%
RETIREMENT	3,278.00	1,636.71	1,641.29	50%
EMPLOYEE INSURANCE	7,349.00	3,359.33	3,989.67	54%
WORKER'S COMP INSURANCE	874.00	337.81	536.19	61%
TRASH PICKUP	1,000.00	-	1,000.00	100%
EQUIPMENT RENTAL	8,394.00	3,100.00	5,294.00	63%
DYED DIESEL FUEL	7,200.00	1,445.67	5,754.33	80%
ROAD MATERIAL	30,000.00	1,386.71	28,613.29	95%
CAPITAL OUTLAY - EQUIPMENT AND MACHINERY	2,880.00	3,130.56	(250.56)	-9%
08 - M3 - SRG Totals:	**90,030.00**	**27,123.28**	**62,906.72**	**70%**
Dept: 09 - AG PRODUCTION				
WAGES, OTHER	161,200.00	120,230.09	40,969.91	25%
OVERTIME	22,800.00	1,407.58	21,392.42	94%
PAYROLL TAXES	12,332.00	9,017.74	3,314.26	27%

Dept: 09 - AG PRODUCTION	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
RETIREMENT	21,972.00	17,101.22	4,870.78	22%
EMPLOYEE INSURANCE	44,516.00	35,184.16	9,331.84	21%
WORKER'S COMP INSURANCE	3,935.00	1,520.94	2,414.06	61%
UNIFORMS	600.00	125.00	475.00	79%
CONTRACTUAL SERVICES - PROFESSIONAL	3,500.00	4,398.96	(898.96)	-26%
EQUIPMENT LEASING	596,340.00	397,774.80	198,565.20	33%
EQUIPMENT RENTAL	85,000.00	12,124.11	72,875.89	86%
FUEL	78,336.00	59,716.30	18,619.70	24%
OPERATING MATERIALS & SUPPLIES	5,600.00	24,864.79	(19,264.79)	-344%
SAFETY EQUIPMENT	2,000.00	388.51	1,611.49	81%
TOOLS	2,500.00	853.44	1,646.56	66%
LUBRICANTS AND FLUIDS	7,500.00	11,570.73	(4,070.73)	-54%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	215,000.00	119,135.00	95,865.00	45%
09 - AG PRODUCTION Totals:	**1,263,131.00**	**815,413.37**	**447,717.63**	**35%**
999 - Prior to Allocation Totals:	**24,015,653.00**	**14,662,583.02**	**9,353,069.98**	**39%**

BUDGET TO ACTUAL Cont'd

VARIANCE ANALYSIS

PARKS:

Contractual Services- Other – Juniper contract charge to be reclassed to contractual services professional.

Engineering **–** mainly due to costs for Coconut Park repair. This should be reimbursed by FEMA. At the time of the budget preparation, it was not known whether FEMA would approve the project and as such no amounts were budgeted for the project. A budget amendment will be proposed.

Events – At the time of the budget adoption, it was not anticipated that there would be events. After the start of the fiscal year, the Board approved events. A budget amendment will be proposed to cover these costs.

Operating Materials & Supplies – budget reallocation will be done.

Capital Outlay – Park Improvement – mainly due to turf installation at ACP South. Project was not budgeted. County will reimburse for 100% of the costs. A budget amendment will be proposed.

M1:

Capital Outlay – Equipment – budget reallocation will be done

M2:

Attorney Fees **–** mainly due to ongoing matters related to the M2 canal that were not anticipated in the budget. A budget transfer or amendment will be proposed.

AG PRODUCTION:

Operating Materials & Supplies - budget reallocation will be done

ASSESSMENT REVENUE

ASSESSMENT COLLECTIONS VS BUDGET
OCTOBER 2025 - MAY 2026

UNIT	BUDGET	ACTUAL	% COLLECTED
1	1,921,711.00	1,866,874.97	97%
2	1,846,134.00	1,760,413.90	95%
3	1,318,322.00	1,278,325.00	97%
4	3,259,513.00	3,103,542.12	95%
5	2,375,190.00	2,305,264.48	97%
6	1,254,068.00	1,208,762.67	96%
7	1,948,974.00	1,905,051.65	98%
9	1,286,798.00	1,238,357.05	96%
10	2,902,215.00	2,807,298.10	97%
12	1,954,008.00	1,889,027.54	97%
13	436,111.00	425,525.82	98%
14	632,988.00	612,063.97	97%
17	33,717.00	33,547.13	99%
18	75,065.00	71,833.24	96%
19	12,925.00	12,704.69	98%
20	189,666.00	168,417.28	89%
M1H	24,514.00	-	0%
M1S	267,285.00	241,109.82	90%
M2D	111,221.00	106,628.35	96%
M2L	80,051.00	75,811.64	95%
2K	137,951.00	124,760.23	90%
7M	18,938.00	18,938.24	100%
UNIT 18 DEBT	596,106.00	570,405.88	96%
UNIT 20 DEBT	416,446.00	367,823.16	88%
R3 DEBT	1,106,375.00	1,070,962.19	97%
TOTALS	24,206,292.00	23,263,449.12	96%

PERMIT FEES

MAY 2026

TYPE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
CULVERT	$ 6,450	$ 6,325	$ 625	$ 7,775	$ 3,925	$ 6,650	$ 5,825	$ 2,700	$ 40,275
DRIVEWAY	-								-
GATE	-	200		200	-	200	-	200	800
SPECIAL	5,000	2,250		9,500	6,000	7,000	10,000	2,000	41,750
TOTAL	$ 11,450	$ 8,775	$ 625	$ 17,475	$ 9,925	$ 13,850	$ 15,825	$ 4,900	$ 82,825

DEPARTMENT ANALYSIS

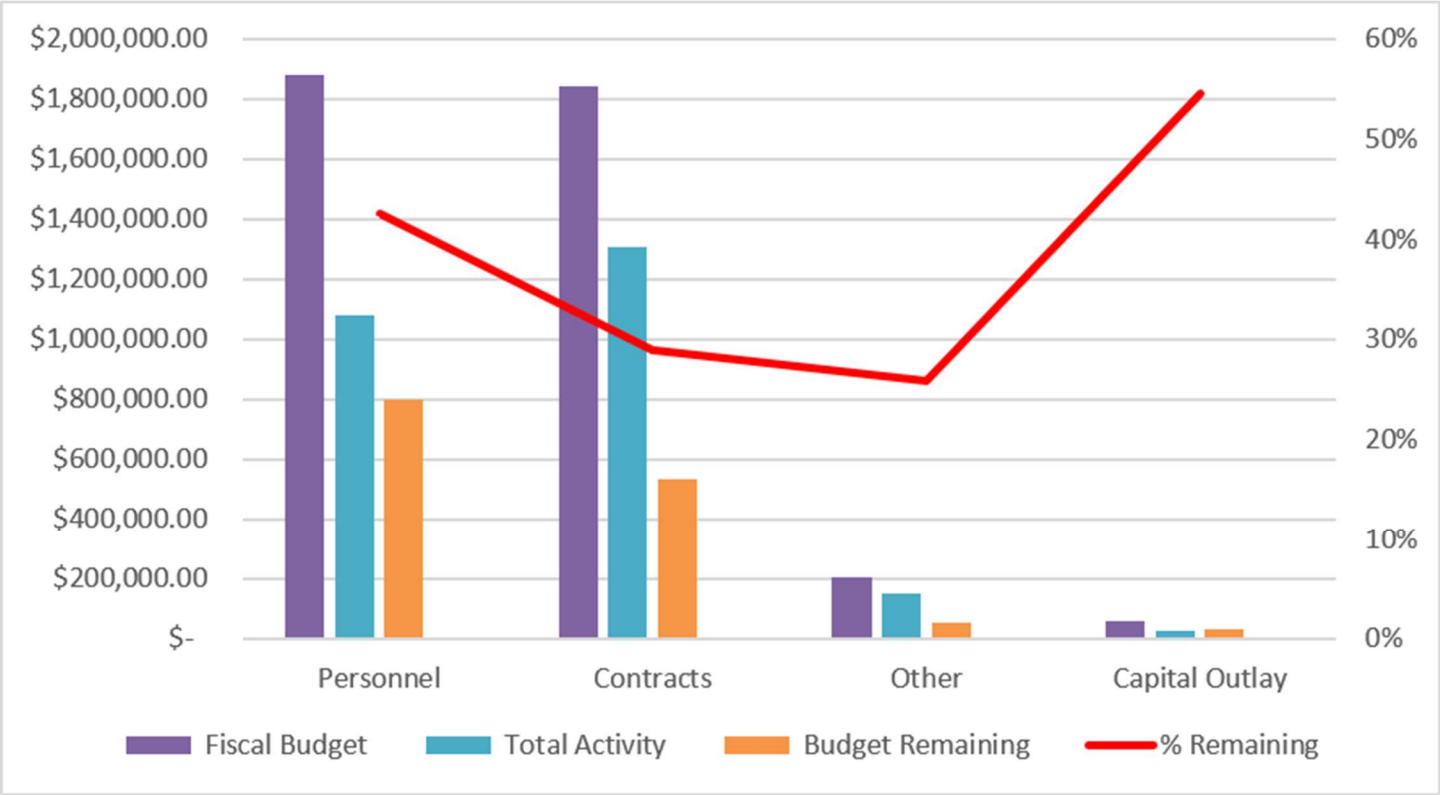
ADMINISTRATION

Role of the department - To ensure the smooth operation of the District by managing office logistics, coordinating communication, and overseeing daily support functions. In addition, maintaining records, accurately and timely reporting of financial activities, managing employee relations, manage information technology systems, organizing schedules, and providing essential services that enable other departments to focus on their core activities.

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, BOARD OF SUPERVISORS	33,600.00	22,400.00	11,200.00	33%
WAGES, EXECUTIVE DIRECTOR	231,000.00	154,961.63	76,038.37	33%
WAGES, OTHER	941,303.00	529,237.25	412,065.75	44%
OVERTIME	20,000.00	13,414.66	6,585.34	33%
PAYROLL TAXES	93,277.00	50,678.47	42,598.53	46%
RETIREMENT	257,752.00	160,018.86	97,733.14	38%
EMPLOYEE INSURANCE	272,810.00	130,371.35	142,438.65	52%
WORKER'S COMP INSURANCE	17,397.00	6,724.21	10,672.79	61%
REEMPLOYMENT TAX	1,030.00	-	1,030.00	100%
EMPLOYEE RECOGNITION	12,225.00	8,797.29	3,427.71	28%
UNIFORMS	1,133.00	4,850.69	(3,717.69)	-328%
	1,881,527.00	**1,081,454.41**	**800,072.59**	**43%**
CONTRACTS	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
COMMISSIONS	237,323.00	204,955.29	32,367.71	14%
CONTRACTUAL SERVICES-PROFESSIONAL	532,910.00	354,710.44	178,199.56	33%
CONTRACTUAL SERVICES-OTHER	14,523.00	3,696.11	10,826.89	75%
ATTORNEY FEES	300,000.00	248,171.92	51,828.08	17%
ATTORNEY - HUMAN RESOURCES	25,000.00	23,495.25	1,504.75	6%
IT SUPPLIES & ACCESSORIES	20,968.00	3,897.21	17,070.79	81%
IT SOFTWARE SUBSCRIPTIONS	15,600.00	25,915.27	(10,315.27)	-66%
IT SERVICE CONTRACT	28,600.00	60,235.27	(31,635.27)	-111%
IT SOFTWARE	157,332.00	77,278.52	80,053.48	51%
IT HARDWARE	7,500.00	9,580.22	(2,080.22)	-28%
ACCOUNTING & AUDITING FEES	75,000.00	16,450.00	58,550.00	78%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	11,640.00	4,759.06	6,880.94	59%
GENERAL INSURANCE	72,349.00	76,299.18	(3,950.18)	-5%
PRINTING, SIGNAGE & FORMS	1,545.00	918.30	626.70	41%
RECORDS MANAGEMENT	11,660.00	12,983.00	(1,323.00)	-11%
ENGINEERING FEES	200,850.00	110,776.39	90,073.61	45%
DEPUTY SHERIFFS	85,000.00	62,311.25	22,688.75	27%
CONTRACTUAL SERVICES - JANITORIAL	12,360.00	1,487.50	10,872.50	88%
	1,810,160.00	**1,297,920.18**	**512,239.82**	**28%**
OTHER	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
MEETINGS/MEALS	7,210.00	4,722.62	2,487.38	34%
TELEPHONES & COMMUNICATIONS	81,370.00	61,081.66	20,288.34	25%
POSTAGE & DELIVERY	2,884.00	3,650.07	(766.07)	-27%
UTILITIES	7,211.00	19,067.77	(11,856.77)	-164%
TRAVEL	32,754.00	10,186.97	22,567.03	69%
REPAIRS & MAINTENANCE - BUILDING	6,025.00	8,230.15	(2,205.15)	-37%
PUBLIC RELATIONS, LEGAL NOTICES	7,725.00	6,739.99	985.01	13%
CHARGES AND FEES	5,407.00	10,983.09	(5,576.09)	-103%
OFFICE SUPPLIES	7,282.00	3,905.38	3,376.62	46%
JANITORIAL SUPPLIES	618.00	67.23	550.77	89%
SUPPLIES - OTHER	-	308.34	(308.34)	
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	12,993.00	12,193.54	799.46	6%
EDUCATION & TRAINING	26,100.00	8,631.86	17,468.14	67%
	197,579.00	**149,768.67**	**47,810.33**	**24%**
CAPITAL OUTLAY	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
CAPITAL OUTLAY - COMPUTER EQUIPMENT	30,000.00	-	30,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	25,000.00	25,053.24	(53.24)	0%
	55,000.00	**25,053.24**	**29,946.76**	**54%**
01 - Administration Totals:	**3,944,266.00**	**2,554,196.50**	**1,390,069.50**	**35%**

DEPARTMENT ANALYSIS

ADMINISTRATION Cont'd



DEPARTMENT ANALYSIS Cont'd

PARKS

Role of the department - To promote community health and increase physical activity by providing and promoting safe, equitable, and inclusive access to parks, trails, recreation areas, and green spaces.

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	756,993.00	435,487.31	321,505.69	42%
OVERTIME	40,000.00	44,745.75	(4,745.75)	-12%
PAYROLL TAXES	57,751.00	36,288.39	21,462.61	37%
RETIREMENT	102,895.00	67,605.80	35,289.20	34%
EMPLOYEE INSURANCE	175,477.00	116,337.34	59,139.66	34%
WORKER'S COMP INSURANCE	25,592.00	9,891.70	15,700.30	61%
UNIFORMS	2,500.00	555.59	1,944.41	78%
	1,161,208.00	**710,911.88**	**450,296.12**	**39%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CONTRACTUAL SERVICES - PROFESSIONAL	565,000.00	268,559.50	296,440.50	52%
CONTRACTUAL SERVICES - OTHER	10,000.00	59,784.48	(49,784.48)	-498%
ATTORNEY FEES	25,000.00	41,181.50	(16,181.50)	-65%
CONTRACTUAL SERVICES - TREE TRIMMING	40,000.00	32,000.00	8,000.00	20%
ENGINEERING FEES	2,750.00	58,186.75	(55,436.75)	-2016%
DEPUTY SHERIFFS	5,800.00	-	5,800.00	100%
CONTRACTUAL SERVICES - JANITORIAL	15,000.00	10,543.48	4,456.52	30%
TRASH PICKUP	58,000.00	29,884.45	28,115.55	48%
EQUIPMENT RENTAL, SHORT-TERM	20,000.00	24,181.56	(4,181.56)	-21%
	741,550.00	**524,321.72**	**217,228.28**	**29%**

OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
TRAVEL	5,000.00	3,021.68	1,978.32	40%
MEETINGS/MEALS	750.00	950.50	(200.50)	-27%
UTILITIES	120,000.00	97,548.26	22,451.74	19%
GENERAL INSURANCE	59,102.00	68,071.07	(8,969.07)	-15%
PRINTING, SIGNAGE & FORMS	10,000.00	173.20	9,826.80	98%
CHARGES & FEES	-	2,779.12	(2,779.12)	
EVENTS	-	9,095.96	(9,095.96)	
OFFICE SUPPLIES	750.00	408.76	341.24	45%
JANITORIAL SUPPLIES	5,000.00	11,741.12	(6,741.12)	-135%
GASOLINE	55,000.00	41,571.41	13,428.59	24%
OPERATING MATERIALS & SUPPLIES	5,000.00	10,877.89	(5,877.89)	-118%
TOOLS	4,450.00	2,667.25	1,782.75	40%
CHEMICALS	92,000.00	1,060.65	90,939.35	99%
Safety Supplies	500.00	787.48	(287.48)	-57%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	2,627.88	(1,627.88)	-163%
	358,552.00	**253,382.23**	**105,169.77**	**29%**

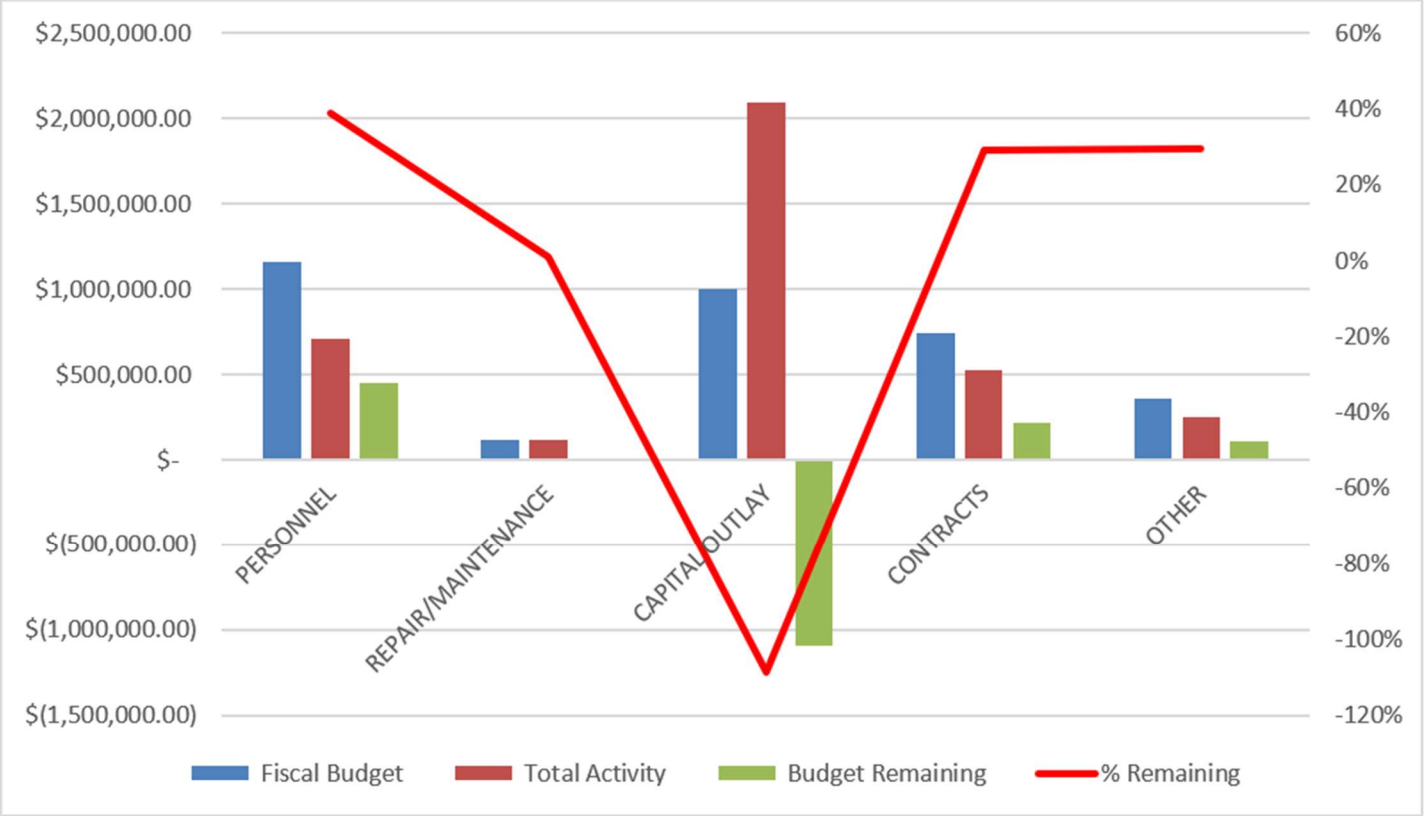
REPAIRS & MAINTENANCE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
REPAIRS & MAINTENANCE - EQUIPMENT	15,000.00	11,521.34	3,478.66	23%
REPAIRS & MAINTENANCE - BUILDING	15,000.00	22,764.86	(7,764.86)	-52%
REPAIRS & MAINTENANCE - VEHICLES	7,500.00	7,647.52	(147.52)	-2%
REPAIRS & MAINTENANCE - IRRIGATION	1,500.00	7,122.46	(5,622.46)	-375%
REPAIRS & MAINTENANCE - FIELDS & GROUNDS	75,000.00	64,026.14	10,973.86	15%
	114,000.00	**113,082.32**	**917.68**	**1%**

CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY-PARK IMPROVEMENTS	502,001.00	1,828,204.76	(1,326,203.76)	-264%
GRANT EXPENDITURE	437,500.00	215,815.72	221,684.28	51%
CAPITAL OUTLAY-VEHICLES	65,000.00	53,090.00	11,910.00	18%
	1,004,501.00	**2,097,110.48**	**(1,092,609.48)**	**-109%**

02 - Parks Totals:	**3,379,811.00**	**3,698,808.63**	**(318,997.63)**	**-9%**

DEPARTMENT ANALYSIS Cont'd

PARKS Cont'd



DEPARTMENT ANALYSIS Cont'd

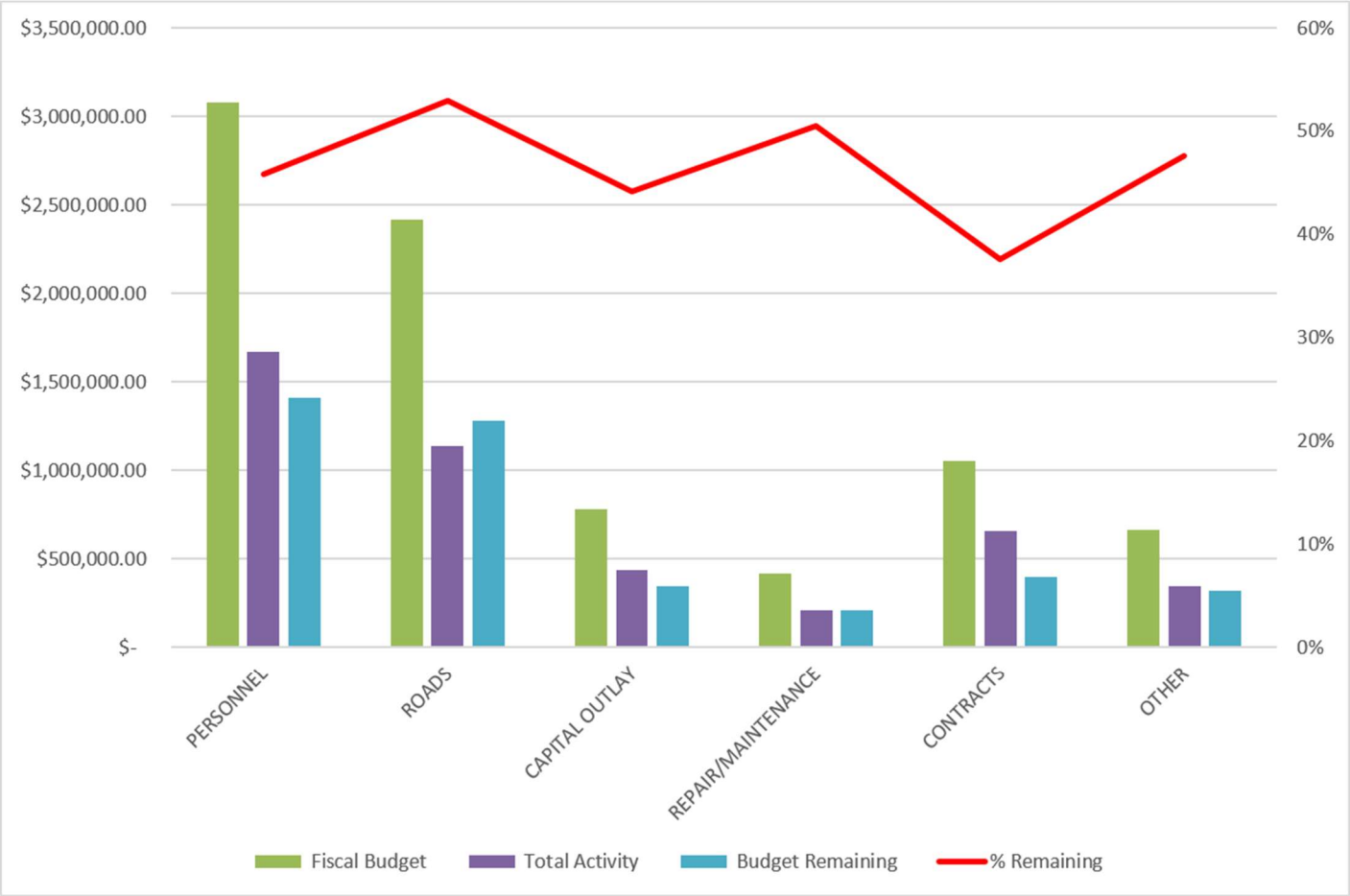
ROADS

Role of the department - To operate and maintain the District's infrastructure; roads and sidewalks.

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	1,936,186.00	1,097,241.91	838,944.09	43%
OVERTIME	102,000.00	23,645.96	78,354.04	77%
PAYROLL TAXES	148,118.00	84,922.17	63,195.83	43%
RETIREMENT	263,902.00	157,223.63	106,678.37	40%
EMPLOYEE INSURANCE	551,174.00	275,286.73	275,887.27	50%
WORKER'S COMP INSURANCE	68,541.00	26,492.16	42,048.84	61%
UNIFORMS	10,000.00	3,748.47	6,251.53	63%
	3,079,921.00	**1,668,561.03**	**1,411,359.97**	**46%**
CONTRACTS	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
CONTRACTUAL SERVICES-PROFESSIONAL	40,000.00	26,458.84	13,541.16	34%
CONTRACTUAL SERVICES-OTHER	25,000.00	5,012.81	19,987.19	80%
ATTORNEY FEES	150,000.00	34,417.50	115,582.50	77%
ENGINEERING FEES	40,000.00	18,992.08	21,007.92	53%
CONTRACTUAL SERVICES - JANITORIAL	9,000.00	2,040.00	6,960.00	77%
TRASH PICKUP	10,000.00	13,528.33	(3,528.33)	-35%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	400,000.00	183,994.90	216,005.10	54%
EQUIPMENT RENTAL SHORT-TERM	150,000.00	131,156.75	18,843.25	13%
GENERAL INSURANCE	230,801.00	242,764.34	(11,963.34)	-5%
	1,054,801.00	**658,365.55**	**396,435.45**	**38%**
REPAIR & MAINTENANCE	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
REPAIRS & MAINTENANCE - EQUIPMENT	275,000.00	167,274.16	107,725.84	39%
REPAIRS & MAINTENANCE - BUILDING	40,000.00	11,025.68	28,974.32	72%
REPAIRS & MAINTENANCE - VEHICLES	100,000.00	26,518.56	73,481.44	73%
DRAINAGE SWALES	-	746.26	(746.26)	
	415,000.00	**205,564.66**	**209,435.34**	**50%**
ROADS	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
MILLING ROADS	1,300,000.00	531,488.93	768,511.07	59%
DIRT ROADS	125,000.00	9,944.55	115,055.45	92%
ASPHALT ROADS	150,000.00	29,394.01	120,605.99	80%
ASPHALT SIDEWALKS	180,000.00	58,908.60	121,091.40	67%
ROAD PREPARATION - SOD, (INC SWALE)	400,000.00	330,205.48	69,794.52	17%
MATERIAL HAULING	262,500.00	176,724.00	85,776.00	33%
	2,417,500.00	**1,136,665.57**	**1,280,834.43**	**53%**
OTHER	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
OFFICE PRINTING & SIGNAGE	900.00	-	900.00	100%
ROAD SIGNAGE	75,000.00	47,472.13	27,527.87	37%
PRINTING, SIGNAGE & FORMS	2,000.00	-	2,000.00	100%
CHARGES AND FEES	1,500.00	1,057.10	442.90	30%
OFFICE SUPPLIES	5,000.00	2,160.85	2,839.15	57%
JANITORIAL SUPPLIES	7,500.00	4,488.23	3,011.77	40%
DYED DIESEL FUEL	390,000.00	239,795.20	150,204.80	39%
OPERATING MATERIALS & SUPPLIES	100,000.00	20,704.81	79,295.19	79%
SAFETY SUPPLIES	10,000.00	513.34	9,486.66	95%
TOOLS	25,000.00	7,928.37	17,071.63	68%
LUBRICANTS AND FLUIDS	30,000.00	11,304.26	18,695.74	62%
SURVEYING SUPPLIES	5,000.00	664.98	4,335.02	87%
TRAVEL	2,000.00	-	2,000.00	100%
POSTAGE & DELIVERY	100.00	11.31	88.69	89%
UTILITIES	10,000.00	9,556.38	443.62	4%
EDUCATION & TRAINING	-	1,950.00	(1,950.00)	
	664,000.00	**347,606.96**	**316,393.04**	**48%**
CAPITAL OUTLAY	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
CAPITAL OUTLAY-TRAFFIC CALMING (UNIT SPECIFIC)	33,000.00	-	33,000.00	100%
GRANT EXPENDITURE	188,042.00	162.50	187,879.50	100%
CAPITAL OUTLAY-EQUIPMENT AND MACHINERY	451,759.00	329,672.72	122,086.28	27%
CAPITAL OUTLAY-VEHICLES	110,000.00	107,364.00	2,636.00	2%
	782,801.00	**437,199.22**	**345,601.78**	**44%**
03 - Roads Totals:	**8,414,023.00**	**4,453,962.99**	**3,960,060.01**	**47%**

DEPARTMENT ANALYSIS Cont'd

ROADS Cont'd



DEPARTMENT ANALYSIS Cont'd

M1

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	1,518,187.00	802,546.35	715,640.65	47%
OVERTIME	40,000.00	18,675.67	21,324.33	53%
PAYROLL TAXES	116,141.00	62,489.60	53,651.40	46%
RETIREMENT	204,456.00	114,957.76	89,498.24	44%
EMPLOYEE INSURANCE	462,252.00	218,352.17	243,899.83	53%
WORKER'S COMP INSURANCE	53,744.00	20,772.89	32,971.11	61%
	2,394,780.00	**1,237,794.44**	**1,156,985.56**	**48%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
ATTORNEY FEES	20,000.00	10,957.50	9,042.50	45%
ENGINEERING FEES	650,000.00	68,634.40	581,365.60	89%
WATER QUALITY SAMPLING	30,000.00	19,128.00	10,872.00	36%
CONTRACTURAL SERVICES - PROFESSIONAL	-	495.20	(495.20)	
GENERAL INSURANCE	52,286.00	56,093.54	(3,807.54)	-7%
NPDES	15,000.00	0.00	15,000.00	100%
	767,286.00	**155,308.64**	**611,977.36**	**80%**

OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
UTILITIES	2,000.00	1,440.93	559.07	28%
DYED DIESEL FUEL	66,000.00	49,975.69	16,024.31	24%
OPERATING MATERIALS & SUPPLIES	5,000.00	6,975.30	(1,975.30)	-40%
TOOLS	5,000.00	4,891.94	108.06	2%
LUBRICANTS AND FLUIDS	$10,000.00	6,077.55	3,922.45	39%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	500.00	500.00	50%
	89,000.00	**69,861.41**	**19,138.59**	**22%**

DRAINAGE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
DRAINAGE CULVERTS	235,000.00	232,804.69	2,195.31	1%
CANAL REPAIR	50,000.00	31,347.76	18,652.24	37%
CANAL RECLAMATION	100,000.00	31,643.29	68,356.71	68%
MAINTENANCE-CANALS (BASIN SPECIFIC)	20,000.00	30,452.81	(10,452.81)	-52%
MOT/SINAGE	34,740.00	15,132.50	19,607.50	56%
DRAINAGE STRUCTURES	22,600.00	-	22,600.00	100%
PUMP STATIONS	34,000.00	6,306.29	27,693.71	81%
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIFIC)	-	343.52	(343.52)	
MATERIAL HAULING	91,125.00	9,660.00	81,465.00	89%
DEBRIS HAULING	50,750.00	-	50,750.00	100%
TELEMETRY	10,000.00	0.00	10,000.00	100%
	648,215.00	**357,690.86**	**290,524.14**	**45%**

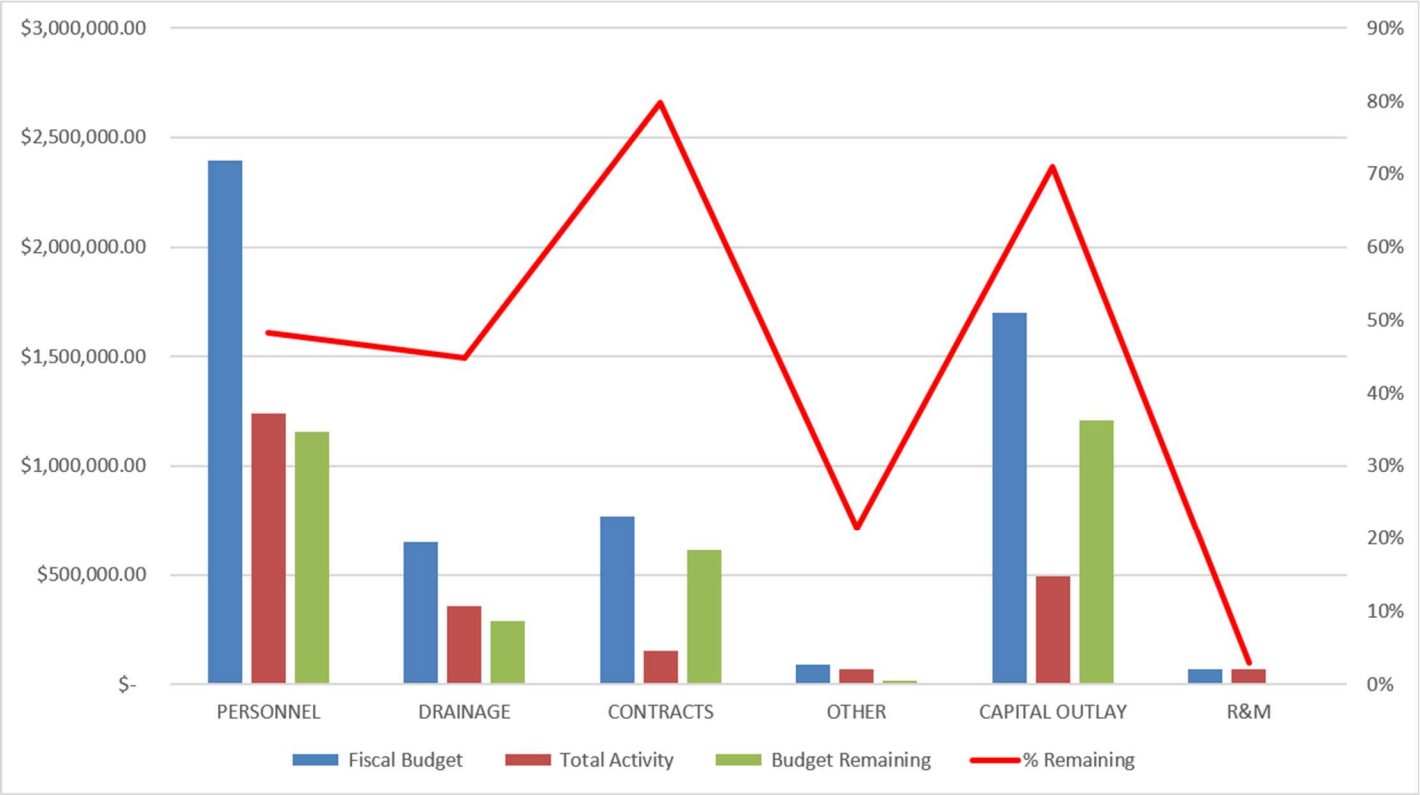
CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
GRANT EXPENDITURE	748,170.00	31,577.59	716,592.41	96%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)	521,800.00	-	521,800.00	100%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	40,000.00	-	40,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	391,888.00	462,846.61	(70,958.61)	-18%
	1,701,858.00	**494,424.20**	**1,207,433.80**	**71%**

REPAIRS & MAINTENANCE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
REPAIRS & MAINTENANCE - EQUIPMENT	50,000.00	50,422.49	(422.49)	-1%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	6,485.42	3,514.58	35%
REPAIRS & MAINTENANCE - VEHICLES	10,000.00	11,047.76	(1,047.76)	-10%
	70,000.00	**67,955.67**	**2,044.33**	**3%**

04 - M1 Totals:	**5,671,139.00**	**2,383,035.22**	**3,288,103.78**	**58%**

DEPARTMENT ANALYSIS Cont'd

M1 Cont'd



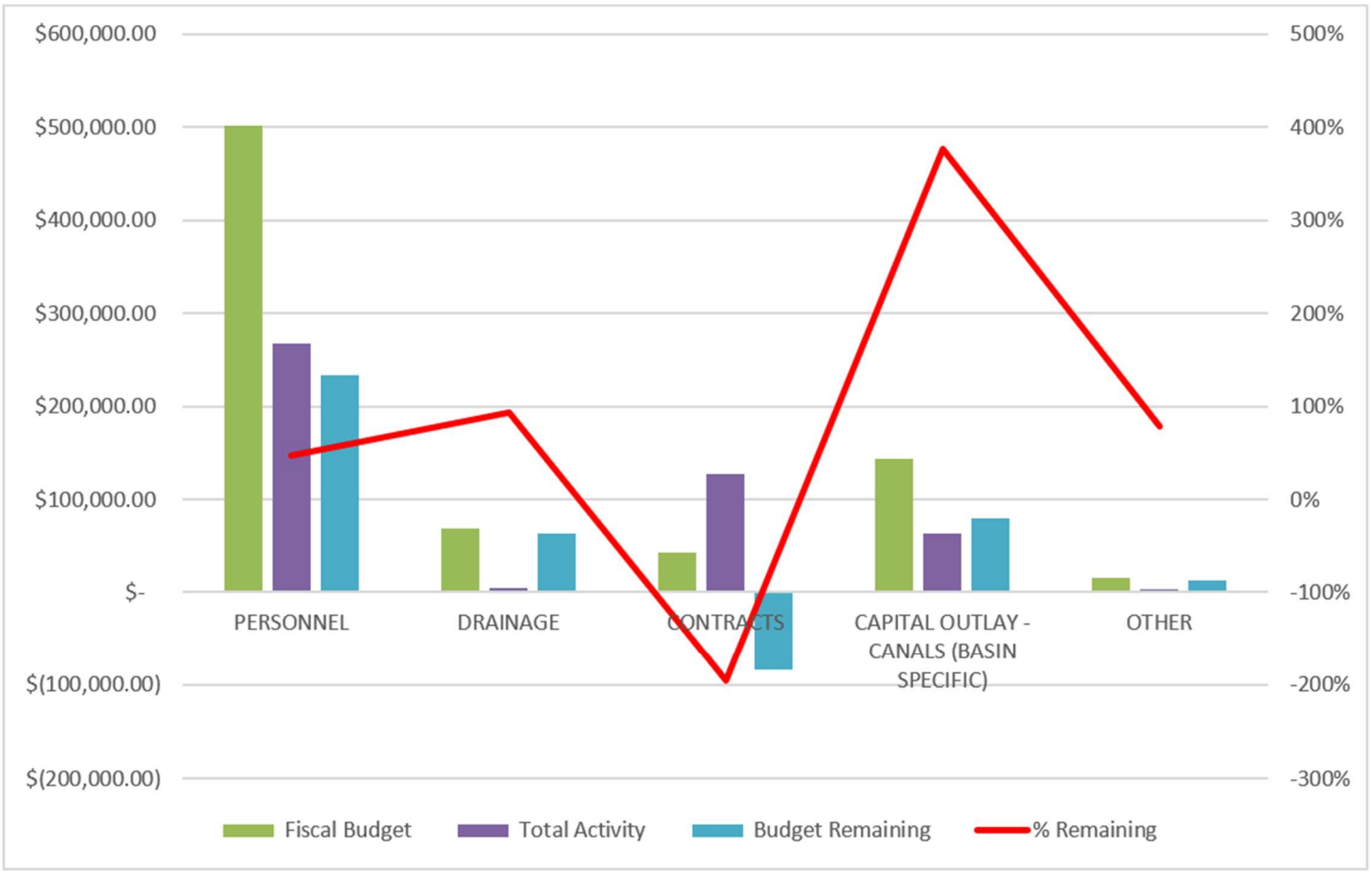
DEPARTMENT ANALYSIS Cont'd

M2

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	317,997.00	173,707.44	144,289.56	45%
OVERTIME	10,000.00	3,852.20	6,147.80	61%
PAYROLL TAXES	24,327.00	13,505.33	10,821.67	44%
RETIREMENT	42,845.00	24,851.78	17,993.22	42%
EMPLOYEE INSURANCE	94,802.00	46,897.41	47,904.59	51%
WORKER'S COMP INSURANCE	11,257.00	4,351.00	6,906.00	61%
	501,228.00	**267,165.16**	**234,062.84**	**47%**
CONTRACTS	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
ATTORNEY FEES	8,000.00	106,507.68	(98,507.68)	-1231%
ENGINEERING FEES	25,000.00	9,677.50	15,322.50	61%
GENERAL INSURANCE	10,065.00	10,991.30	(926.30)	-9%
	43,065.00	**127,176.48**	**(84,111.48)**	**-195%**
OTHER	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
UTILITIES	6,000.00	3,298.60	2,701.40	45%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	-	10,000.00	100%
UNIFORMS	-	99.99	(99.99)	
	16,000.00	**3,398.59**	**12,601.41**	**79%**
DRAINAGE	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
MAINTENANCE-CANALS (BASIN SPECIFIC)	10,000.00	-	10,000.00	100%
MOT/SINAGE	13,260.00	-	13,260.00	100%
DRAINAGE STRUCTURES	5,000.00	-	5,000.00	100%
PUMP STATIONS	5,000.00	4,370.85	629.15	13%
MATERIAL HAULING	18,000.00	-	18,000.00	100%
DEBRIS HAULING	12,000.00	-	12,000.00	100%
TELEMETRY	5,000.00	-	5,000.00	100%
	68,260.00	**4,370.85**	**63,889.15**	**94%**
CAPITAL OUTLAY	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
CAPITAL OUTLAY-PUMPS & STRUCTURES (BASIN SPECIFIC)	29,000.00	-	29,000.00	100%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	35,000.00	5,100.00	29,900.00	117%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	79,700.00	58,502.74	21,197.26	376%
	143,700.00	**63,602.74**	**80,097.26**	**56%**
06 - M2 Totals:	**772,253.00**	**465,713.82**	**306,539.18**	**40%**

DEPARTMENT ANALYSIS Cont'd

M2 Cont'd



DEPARTMENT ANALYSIS Cont'd

M3 (SRG)

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES - OTHER	24,668.00	11,621.28	13,046.72	53%
OVERTIME	2,500.00	205.07	2,294.93	92%
PAYROLL TAXES	1,887.00	900.14	986.86	52%
RETIREMENT	3,278.00	1,636.71	1,641.29	50%
EMPLOYEE INSURANCE	7,349.00	3,359.33	3,989.67	54%
WORKERS COMP INSURANCE	874.00	337.81	536.19	61%
	40,556.00	**18,060.34**	**22,495.66**	**55%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
TRASH PICK-UP	1,000.00	-	1,000.00	100%
EQUIPMENT RENTAL	8,394.00	3,100.00	5,294.00	63%
	9,394.00	**3,100.00**	**6,294.00**	**67%**

CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	**2,880.00**	**3,130.56**	**(250.56)**	**-9%**

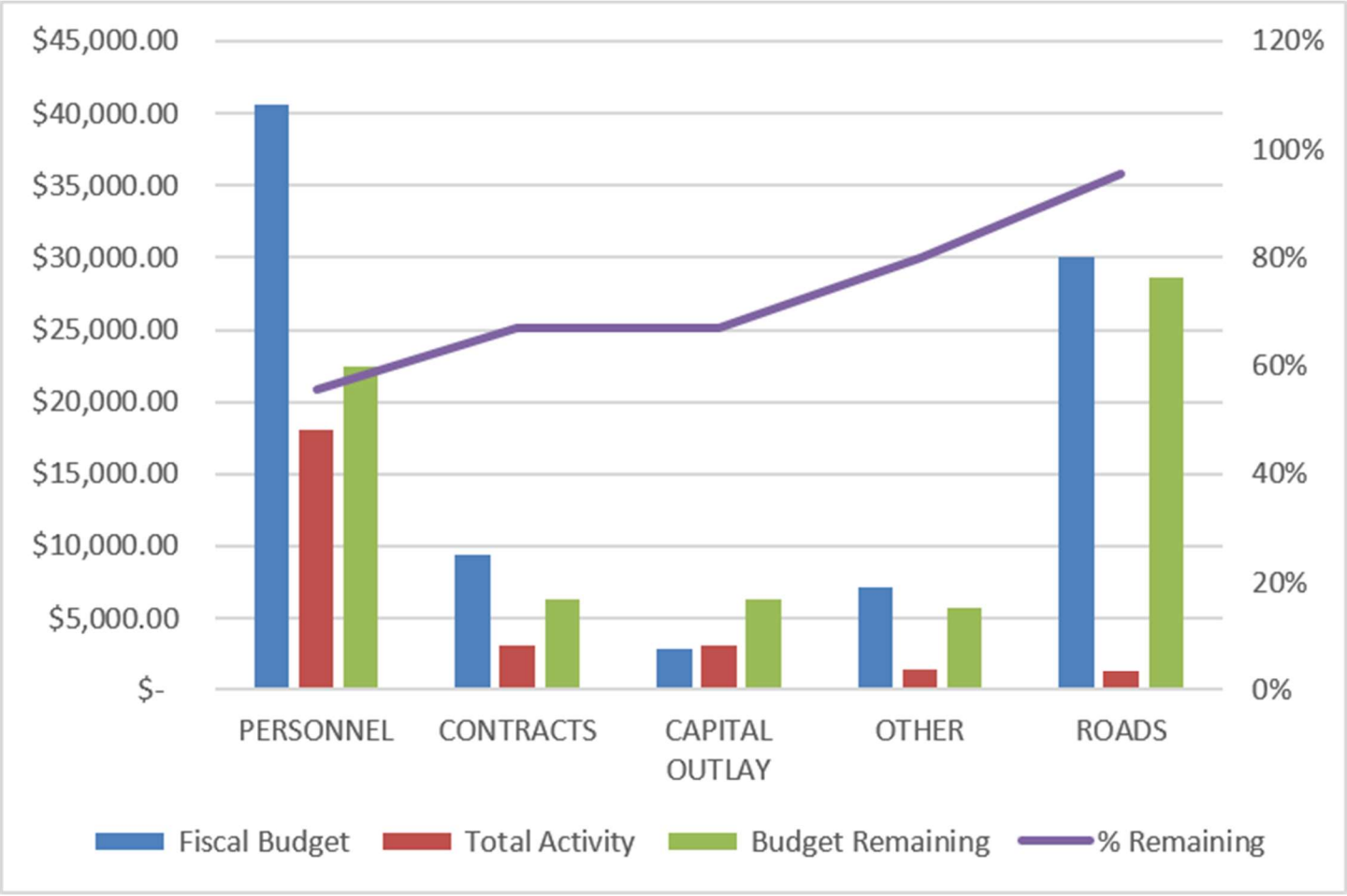
OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
DYED DIESEL FUEL	**7,200.00**	**1,445.67**	**5,754.33**	**80%**

ROADS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
ROAD MATERIAL	**30,000.00**	**1,386.71**	**28,613.29**	**95%**

08 - M3 Totals:	**90,030.00**	**27,123.28**	**62,906.72**	**70%**

DEPARTMENT ANALYSIS Cont'd

M3 (SRG) Cont'd



DEPARTMENT ANALYSIS Cont'd

AGGREGATE PRODUCTION

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES - OTHER	161,200.00	120,230.09	40,969.91	25%
OVERTIME	22,800.00	1,407.58	21,392.42	94%
PAYROLL TAXES	12,332.00	9,017.74	3,314.26	27%
RETIREMENT	21,972.00	17,101.22	4,870.78	22%
EMPLOYEE INSURANCE	44,516.00	35,184.16	9,331.84	21%
WORKERS' COMP INSURANCE	3,935.00	1,520.94	2,414.06	61%
UNIFORMS	600.00	125.00	475.00	79%
	267,355.00	**184,586.73**	**82,768.27**	**31%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CONTRACTUAL SERVICES - PROFESSIONAL	3,500.00	4,398.96	(898.96)	-26%
EQUIPMENT LEASING	596,340.00	397,774.80	198,565.20	33%
EQUIPMENT RENTAL	85,000.00	12,124.11	72,875.89	86%
	684,840.00	**414,297.87**	**270,542.13**	**40%**

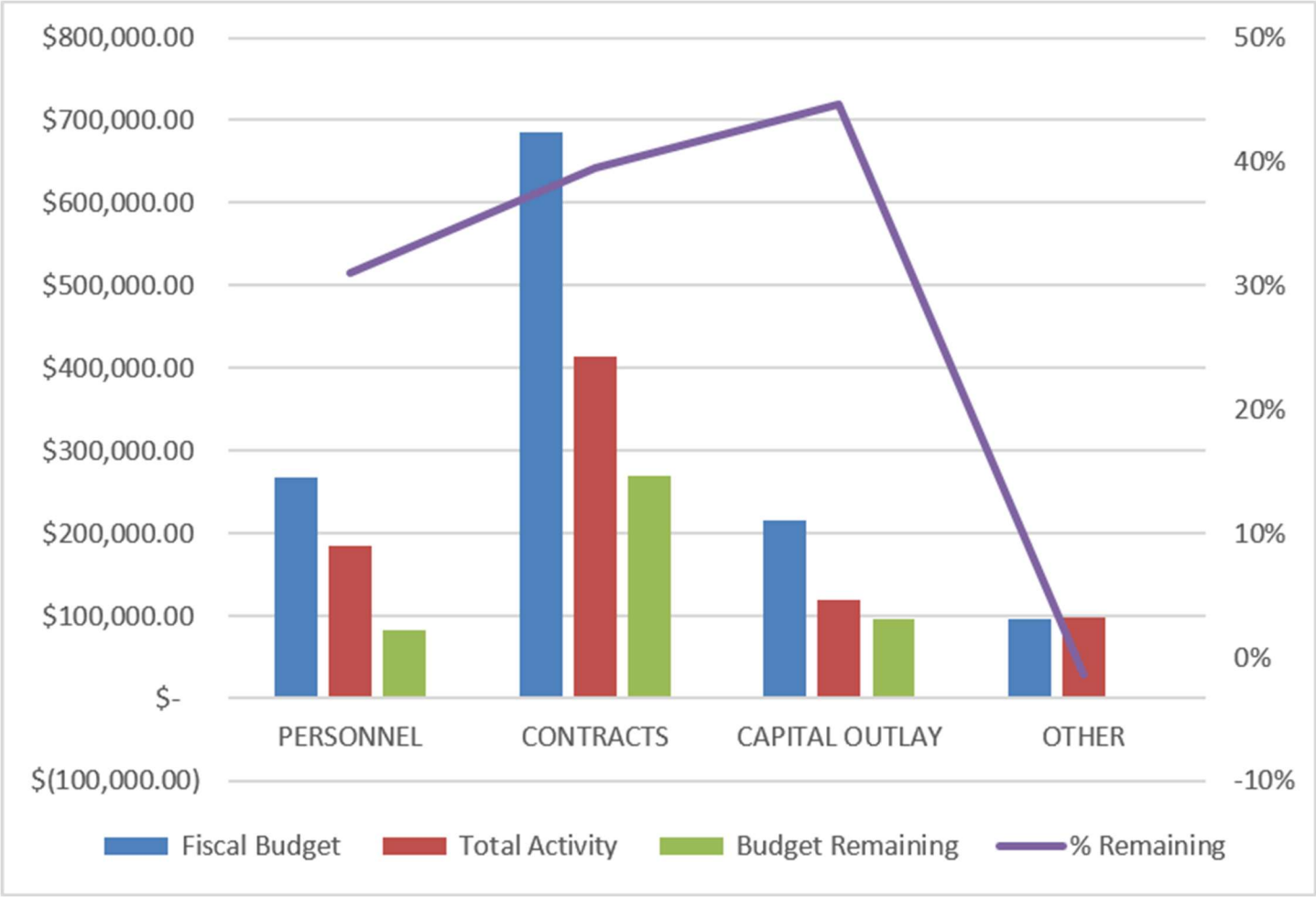
CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	**215,000.00**	**119,135.00**	**95,865.00**	**45%**

OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
FUEL	78,336.00	59,716.30	18,619.70	24%
OPERATING MATERIALS & SUPPLIES	5,600.00	24,864.79	(19,264.79)	-344%
SAFETY EQUIPMENT	2,000.00	388.51	1,611.49	81%
TOOLS	2,500.00	853.44	1,646.56	66%
LUBRICANTS & FLUIDS	7,500.00	11,570.73	(4,070.73)	-54%
	95,936.00	**97,393.77**	**(1,457.77)**	**-2%**

09 - AG Production Totals:	**1,263,131.00**	**815,413.37**	**447,717.63**	**35%**

DEPARTMENT ANALYSIS Cont'd

AGGREGATE PRODUCTION Cont'd



BONDS OUTSTANDING

BOND	AMOUNT OUTSTANDING	FINAL MATURITY DATE	PRINCIPAL DUE AUG 1, 2026	INTEREST DUE AUGUST 1, 2026
SERIES 2015 (UNIT 18)	$ 3,210,000	August 1, 2031	$ 490,000	$ 52,163
SERIES 2022 (R3)	$ 11,775,000	August 1, 2042	$ 450,000	$ 294,375
SERIES 2022 (UNIT 20)	$ 2,330,000	August 1, 2032	$ 290,000	$ 52,775

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

FINANCIAL REPORTS

JUNE 2026

PREPARED BY: MCINTOSH CPA on behalf of FINANCE DEPARTMENT

MCINTOSH CPA
INTEGRITY • INSIGHT • ASSURANCE

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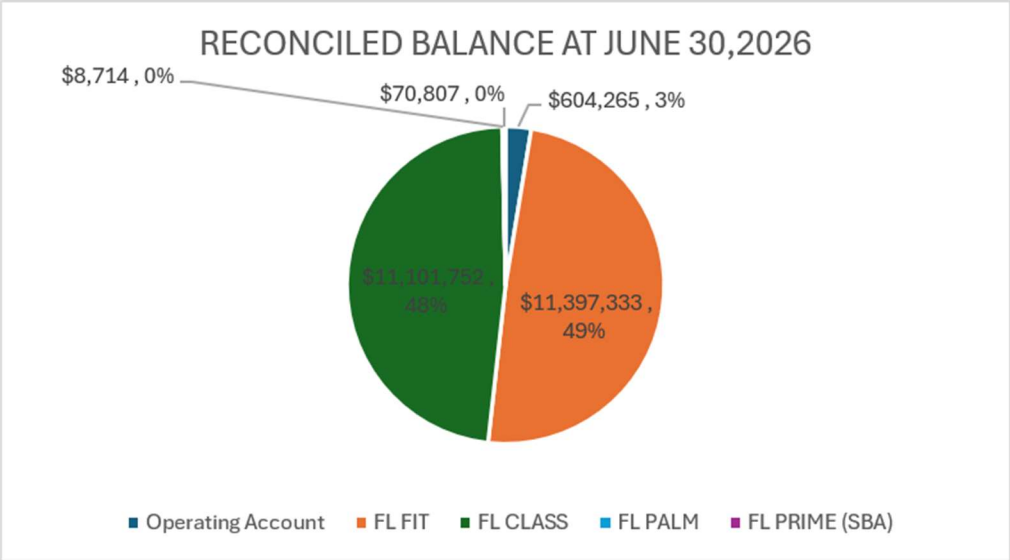
6 **Bonds Outstanding**
Amounts outstanding at June 30, 2026 and amount of principal / interest paid for all bonds

CASH BALANCES

SPECIAL REVENUE FUND



Special Revenue Fund		RECONCILED BALANCE AT JUNE 30,2026
Operating Account	$	604,265
FL FIT	$	11,397,333
FL CLASS	$	11,101,752
FL PALM	$	8,714
FL PRIME (SBA)	$	70,807

ACCOUNT		INTEREST EARNED OCTOBER - JUNE 2026	AVERAGE 30 Day YIELD
FL FIT	$	251,140.66	3.990%
FL CLASS	$	237,447.23	3.713%
FL PALM	$	247.60	N/A
FL PRIME (SBA)	$	2,052.35	N/A

CASH BALANCES cont'd

BONDS

Series 2015 Bond		Balance at June 30, 2026
CASH	$	-
DEBT SERVICE ACCOUNT	$	550,427
COST OF ISSUANCE	$	6
RESERVE	$	601,479
Series 2022 R3 Bond		
CASH	$	-
DEBT SERVICE ACCOUNT	$	1,184,417
PROJECT FUND**	$	3,423,455
Series 2022 Unit 20 Bond		
CASH	$	-
DEBT SERVICE ACCOUNT	$	290,652
RESERVE	$	198,065
PROJECT FUND**	$	601,277

** Includes project costs not yet paid

Detail vs Budget Report

Indian Trail Improvement District, FL

10/01/2025 - 06/30/2026

	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
Revenue				
Unit: 999 - Prior to Allocation				
Dept: 01 - Administration				
ASSESSMENT REVENUE	(22,087,365.00)	(21,381,137.65)	(706,227.35)	
DISCOUNTS	997,751.00	770,956.05	226,794.95	
CHARGES FOR SERVICES - EQUIPMENT	(80,000.00)	-	(80,000.00)	
INTEREST REVENUE	(150,000.00)	(490,887.94)	340,887.94	
INTEREST - ASSESSMENTS	-	(18,091.65)	18,091.65	
SALE OF FIXED ASSETS	(50,000.00)	-	(50,000.00)	
CULVERT/DRIVEWAY/GATE PERMITS	(50,000.00)	(48,800.00)	(1,200.00)	
SPECIAL PERMITS	(15,000.00)	(54,750.00)	39,750.00	
MISCELLANEOUS REVENUE	(15,000.00)	(122,054.35)	107,054.35	
01 - Administration Totals:	**(21,449,614.00)**	**(21,344,765.54)**	**(104,848.46)**	
Dept: 02 - Parks				
GRANT REVENUE	(400,000.00)	(1,974,810.12)	1,574,810.12	
PARK REVENUE	(20,000.00)	(5,220.00)	(14,780.00)	
HAMLIN HOUSE REVENUE	-	(3,990.00)	3,990.00	
02 - Parks Totals:	**(420,000.00)**	**(1,984,020.12)**	**1,564,020.12**	
Dept: 03 - Roads				
STATE GRANT REVENUE	(138,042.00)	(86,175.67)	(51,866.33)	
DISPOSITION OF FIXED ASSETS	(25,000.00)	(65,610.00)	40,610.00	
03 - Roads Totals:	**(163,042.00)**	**(151,785.67)**	**(11,256.33)**	
Dept: 04 - M1				
GRANT REVENUE	(757,997.00)	-	(757,997.00)	
SALE OF FIXED ASSETS	(25,000.00)	-	(25,000.00)	
04 - M1 Totals:	**(782,997.00)**	**-**	**(782,997.00)**	
Revenue Totals:	**(22,815,653.00)**	**(23,480,571.33)**	**664,918.33**	
Expenditures				
Unit: 999 - Prior to Allocation				
Dept: 01 - Administration				
WAGES, BOARD OF SUPERVISORS	33,600.00	25,200.00	8,400.00	25%
WAGES, EXECUTIVE DIRECTOR	231,000.00	173,363.75	57,636.25	25%
WAGES, OTHER	941,303.00	597,944.86	343,358.14	36%
OVERTIME	20,000.00	15,783.23	4,216.77	21%
PAYROLL TAXES	93,277.00	57,602.65	35,674.35	38%
RETIREMENT	257,752.00	180,537.85	77,214.15	30%
EMPLOYEE INSURANCE	272,810.00	147,162.54	125,647.46	46%
WORKER'S COMP INSURANCE	17,397.00	6,724.21	10,672.79	61%
REEMPLOYMENT TAX	1,030.00	-	1,030.00	100%
EMPLOYEE RECOGNITION	12,225.00	8,797.29	3,427.71	28%
UNIFORMS	1,133.00	4,850.69	(3,717.69)	-328%
COMMISSIONS	237,323.00	206,261.16	31,061.84	13%
CONTRACTUAL SERVICES-PROFESSIONAL	532,910.00	404,670.01	128,239.99	24%
CONTRACTUAL SERVICES-OTHER	14,523.00	4,230.44	10,292.56	71%
ATTORNEY FEES	300,000.00	275,055.73	24,944.27	8%
ATTORNEY - HUMAN RESOURCES	25,000.00	27,889.50	(2,889.50)	-12%
IT SUPPLIES & ACCESSORIES	20,968.00	3,897.21	17,070.79	81%
IT SOFTWARE SUBSCRIPTIONS	15,600.00	25,915.27	(10,315.27)	-66%
IT SERVICE CONTRACTS	28,600.00	71,396.57	(42,796.57)	-150%
IT SOFTWARE	157,332.00	79,478.52	77,853.48	49%
IT HARDWARE	7,500.00	12,276.25	(4,776.25)	-64%
ACCOUNTING & AUDITING FEES	75,000.00	60,200.00	14,800.00	20%
TRAVEL	32,754.00	14,225.04	18,528.96	57%
MEETINGS/MEALS	7,210.00	4,722.62	2,487.38	34%
TELEPHONES & COMMUNICATIONS	81,370.00	68,857.39	12,512.61	15%
POSTAGE & DELIVERY	2,884.00	3,743.31	(859.31)	-30%
UTILITIES	7,211.00	21,536.93	(14,325.93)	-199%

Dept: 01 - Administration	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	11,640.00	5,184.06	6,455.94	55%
GENERAL INSURANCE	72,349.00	76,846.18	(4,497.18)	-6%
REPAIRS & MAINTENANCE - BUILDING	6,025.00	8,302.15	(2,277.15)	-38%
PRINTING, SIGNAGE & FORMS	1,545.00	918.30	626.70	41%
PUBLIC RELATIONS, LEGAL NOTICES	7,725.00	8,769.47	(1,044.47)	-14%
CHARGES AND FEES	5,407.00	11,988.70	(6,581.70)	-122%
RECORDS MANAGEMENT	11,660.00	14,730.60	(3,070.60)	-26%
OFFICE SUPPLIES	7,282.00	5,590.66	1,691.34	23%
JANITORIAL SUPPLIES	618.00	67.23	550.77	89%
SUPPLIES - OTHER	-	308.34	(308.34)	
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	12,993.00	12,193.54	799.46	6%
EDUCATION & TRAINING	26,100.00	14,301.86	11,798.14	45%
CAPITAL OUTLAY-COMPUTER EQUIPMENT	30,000.00	-	30,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	25,000.00	25,053.24	(53.24)	0%
ENGINEERING FEES	200,850.00	122,628.29	78,221.71	39%
DEPUTY SHERIFFS	85,000.00	71,187.25	13,812.75	16%
CONTRACTUAL SERVICES - JANITORIAL	12,360.00	1,700.00	10,660.00	86%
01 - Administration Totals:	**3,944,266.00**	**2,882,092.89**	**1,062,173.11**	**27%**
Dept: 02 - Parks				
WAGES, OTHER	756,993.00	492,885.82	264,107.18	35%
OVERTIME	40,000.00	49,619.95	(9,619.95)	-24%
PAYROLL TAXES	57,751.00	40,997.39	16,753.61	29%
RETIREMENT	102,895.00	76,556.57	26,338.43	26%
EMPLOYEE INSURANCE	175,477.00	129,972.84	45,504.16	26%
WORKER'S COMP INSURANCE	25,592.00	9,891.70	15,700.30	61%
UNIFORMS	2,500.00	555.59	1,944.41	78%
CONTRACTUAL SERVICES-PROFESSIONAL	565,000.00	268,559.50	296,440.50	52%
CONTRACTUAL SERVICES-OTHER	10,000.00	105,044.48	(95,044.48)	-950%
ATTORNEY FEES	25,000.00	50,036.50	(25,036.50)	-100%
CONTRACTUAL SERVICES - TREE TRIMMING	40,000.00	32,000.00	8,000.00	20%
ENGINEERING FEES	2,750.00	58,186.75	(55,436.75)	-2016%
DEPUTY SHERIFFS	5,800.00	-	5,800.00	100%
CONTRACTUAL SERVICES - JANITORIAL	15,000.00	11,772.90	3,227.10	22%
TRAVEL	5,000.00	3,021.68	1,978.32	40%
MEETINGS/MEALS	750.00	950.50	(200.50)	-27%
UTILITIES	120,000.00	109,678.11	10,321.89	9%
TRASH PICKUP	58,000.00	30,194.21	27,805.79	48%
EQUIPMENT RENTAL, SHORT-TERM	20,000.00	24,279.46	(4,279.46)	-21%
GENERAL INSURANCE	59,102.00	68,571.07	(9,469.07)	-16%
REPAIRS & MAINTENANCE - EQUIPMENT	15,000.00	11,939.94	3,060.06	20%
REPAIRS & MAINTENANCE - BUILDING	15,000.00	23,442.45	(8,442.45)	-56%
REPAIRS & MAINTENANCE - VEHICLES	7,500.00	7,693.50	(193.50)	-3%
REPAIRS & MAINTENANCE - IRRIGATION	1,500.00	7,609.21	(6,109.21)	-407%
REPAIRS & MAINTENANCE - FIELDS & GROUNDS	75,000.00	64,026.14	10,973.86	15%
PRINTING, SIGNAGE & FORMS	10,000.00	202.78	9,797.22	98%
CHARGES AND FEES	-	2,804.12	(2,804.12)	
EVENTS	-	9,181.95	(9,181.95)	
OFFICE SUPPLIES	750.00	1,511.03	(761.03)	-101%
JANITORIAL SUPPLIES	5,000.00	11,741.12	(6,741.12)	-135%
GASOLINE	55,000.00	49,464.82	5,535.18	10%
OPERATING MATERIALS & SUPPLIES	5,000.00	11,010.31	(6,010.31)	-120%
SAFETY SUPPLIES	500.00	787.48	(287.48)	-57%
TOOLS	4,450.00	2,683.84	1,766.16	40%
CHEMICALS	92,000.00	1,060.65	90,939.35	99%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	2,627.88	(1,627.88)	-163%
CAPITAL OUTLAY-PARK IMPROVEMENTS	502,001.00	1,828,204.76	(1,326,203.76)	-264%
GRANT EXPENDITURE	437,500.00	474,888.22	(37,388.22)	-9%
CAPITAL OUTLAY-VEHICLES	65,000.00	53,090.00	11,910.00	18%
02 - Parks Totals:	**3,379,811.00**	**4,126,745.22**	**(746,934.22)**	**-22%**
Dept: 03 - Roads				
WAGES, OTHER	1,936,186.00	1,218,883.60	717,302.40	37%
OVERTIME	102,000.00	25,363.13	76,636.87	75%
PAYROLL TAXES	148,118.00	94,251.88	53,866.12	36%
RETIREMENT	263,902.00	175,078.38	88,823.62	34%
EMPLOYEE INSURANCE	551,174.00	305,642.96	245,531.04	45%
WORKER'S COMP INSURANCE	68,541.00	26,492.16	42,048.84	61%

Dept: 03 - Roads	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
UNIFORMS	10,000.00	4,187.90	5,812.10	58%
CONTRACTUAL SERVICES-PROFESSIONAL	40,000.00	29,816.34	10,183.66	25%
CONTRACTUAL SERVICES-OTHER	25,000.00	5,253.11	19,746.89	79%
ATTORNEY FEES	150,000.00	39,842.50	110,157.50	73%
ENGINEERING FEES	40,000.00	34,060.08	5,939.92	15%
CONTRACTUAL SERVICES - JANITORIAL	9,000.00	2,380.00	6,620.00	74%
TRAVEL	2,000.00	-	2,000.00	100%
POSTAGE & DELIVERY	100.00	11.31	88.69	89%
UTILITIES	10,000.00	10,624.64	(624.64)	-6%
TRASH PICKUP	10,000.00	16,167.95	(6,167.95)	-62%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	400,000.00	184,389.90	215,610.10	54%
EQUIPMENT RENTAL, SHORT-TERM	150,000.00	121,526.75	28,473.25	19%
GENERAL INSURANCE	230,801.00	242,764.34	(11,963.34)	-5%
REPAIRS & MAINTENANCE - EQUIPMENT	275,000.00	195,636.47	79,363.53	29%
REPAIRS & MAINTENANCE - BUILDING	40,000.00	11,025.68	28,974.32	72%
REPAIRS & MAINTENANCE - VEHICLES	100,000.00	29,574.80	70,425.20	70%
DRAINAGE SWALES	-	746.26	(746.26)	
MILLING ROADS	1,300,000.00	666,473.43	633,526.57	49%
DIRT ROADS	125,000.00	9,944.55	115,055.45	92%
ASPHALT ROADS	150,000.00	31,384.01	118,615.99	79%
ASPHALT SIDEWALKS	180,000.00	72,665.00	107,335.00	60%
ROAD PREPARATION - SOD, (INCL SWALE)	400,000.00	359,970.78	40,029.22	10%
MATERIAL HAULING	262,500.00	202,786.50	59,713.50	23%
OFFICE PRINTING & SIGNAGE	900.00	-	900.00	100%
ROAD SIGNAGE	75,000.00	53,861.85	21,138.15	28%
PRINTING, SIGNAGE & FORMS	2,000.00	-	2,000.00	100%
CHARGES AND FEES	1,500.00	1,057.10	442.90	30%
OFFICE SUPPLIES	5,000.00	2,160.85	2,839.15	57%
JANITORIAL SUPPLIES	7,500.00	4,918.89	2,581.11	34%
DYED DIESEL FUEL	390,000.00	272,670.41	117,329.59	30%
OPERATING MATERIALS & SUPPLIES	100,000.00	28,699.53	71,300.47	71%
SAFETY SUPPLIES	10,000.00	513.34	9,486.66	95%
TOOLS	25,000.00	8,928.99	16,071.01	64%
LUBRICANTS AND FLUIDS	30,000.00	13,570.29	16,429.71	55%
SURVEYING SUPPLIES	5,000.00	664.98	4,335.02	87%
CAPITAL OUTLAY-TRAFFIC CALMING (UNIT SPECIFIC)	33,000.00	-	33,000.00	100%
GRANT EXPENDITURE	188,042.00	162.50	187,879.50	100%
CAPITAL OUTLAY-EQUIPMENT AND MACHINERY	451,759.00	406,370.07	45,388.93	10%
CAPITAL OUTLAY-VEHICLES	110,000.00	107,364.00	2,636.00	2%
EDUCATION & TRAINING	-	1,950.00	(1,950.00)	
03 - Roads Totals:	**8,414,023.00**	**5,019,837.21**	**3,394,185.79**	**40%**
Dept: 04 - M1				
WAGES, OTHER	1,518,187.00	905,358.86	612,828.14	40%
OVERTIME	40,000.00	18,902.16	21,097.84	53%
PAYROLL TAXES	116,141.00	70,319.04	45,821.96	39%
RETIREMENT	204,456.00	129,942.26	74,513.74	36%
EMPLOYEE INSURANCE	462,252.00	245,519.35	216,732.65	47%
WORKER'S COMP INSURANCE	53,744.00	20,772.89	32,971.11	61%
CONTRACTUAL SERVICES-PROFESSIONAL	-	495.20	(495.20)	
ATTORNEY FEES	20,000.00	10,957.50	9,042.50	45%
ENGINEERING FEES	650,000.00	73,180.10	576,819.90	89%
WATER QUALITY SAMPLING	30,000.00	23,910.00	6,090.00	20%
UTILITIES	2,000.00	1,629.35	370.65	19%
GENERAL INSURANCE	52,286.00	56,093.54	(3,807.54)	-7%
REPAIRS & MAINTENANCE - EQUIPMENT	50,000.00	50,422.49	(422.49)	-1%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	6,989.42	3,010.58	30%
REPAIRS & MAINTENANCE - VEHICLES	10,000.00	11,047.76	(1,047.76)	-10%
DRAINAGE CULVERTS	235,000.00	254,127.19	(19,127.19)	-8%
CANAL REPAIR	50,000.00	31,521.08	18,478.92	37%
CANAL RECLAMATION	100,000.00	31,643.29	68,356.71	68%
MAINTENANCE-CANALS (BASIN SPECIFIC)	20,000.00	38,852.81	(18,852.81)	-94%
MOT/SIGNAGE	34,740.00	15,132.50	19,607.50	56%
DRAINAGE STRUCTURES	22,600.00	800.00	21,800.00	96%
PUMP STATIONS	34,000.00	6,735.95	27,264.05	80%
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIFIC)	-	443.52	(443.52)	
MATERIAL HAULING	91,125.00	9,660.00	81,465.00	89%

Dept: 04 - M1	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
DEBRIS HAULING	50,750.00	-	50,750.00	100%
NPDES	15,000.00	-	15,000.00	100%
TELEMETRY	10,000.00	-	10,000.00	100%
DYED DIESEL FUEL	66,000.00	49,975.69	16,024.31	24%
OPERATING MATERIALS & SUPPLIES	5,000.00	6,975.30	(1,975.30)	-40%
TOOLS	5,000.00	4,891.94	108.06	2%
LUBRICANTS AND FLUIDS	10,000.00	6,077.55	3,922.45	39%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	500.00	500.00	50%
GRANT EXPENDITURE	748,170.00	757,590.52	(9,420.52)	-1%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)	521,800.00	29,907.74	491,892.26	94%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	40,000.00	-	40,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	391,888.00	390,778.85	1,109.15	0%
04 - M1 Totals:	**5,671,139.00**	**3,261,153.85**	**2,409,985.15**	**42%**
Dept: 05 - M1S-Bayhill				
UTILITIES	21,000.00	6,755.14	14,244.86	68%
REPAIRS & MAINTENANCE - BUILDING	5,000.00	567.50	4,432.50	89%
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIFIC)	20,000.00	24,476.38	(4,476.38)	-22%
TELEMETRY	5,000.00	-	5,000.00	100%
05 - M1S-Bayhill Totals:	**51,000.00**	**31,799.02**	**19,200.98**	**38%**
Dept: 06 - M2				
WAGES, OTHER	317,997.00	195,102.20	122,894.80	39%
OVERTIME	10,000.00	3,898.11	6,101.89	61%
PAYROLL TAXES	24,327.00	15,133.90	9,193.10	38%
RETIREMENT	42,845.00	27,969.61	14,875.39	35%
EMPLOYEE INSURANCE	94,802.00	52,512.87	42,289.13	45%
WORKER'S COMP INSURANCE	11,257.00	4,351.00	6,906.00	61%
UNIFORMS	-	99.99	(99.99)	
ATTORNEY FEES	8,000.00	116,019.68	(108,019.68)	-1350%
ENGINEERING FEES	25,000.00	11,660.85	13,339.15	53%
UTILITIES	6,000.00	3,722.62	2,277.38	38%
GENERAL INSURANCE	10,065.00	10,991.30	(926.30)	-9%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	16,456.98	(6,456.98)	-65%
MAINTENANCE-CANALS (BASIN SPECIFIC)	10,000.00	-	10,000.00	100%
MOT/SIGNAGE	13,260.00	-	13,260.00	100%
DRAINAGE STRUCTURES	5,000.00	500.00	4,500.00	90%
MATERIAL HAULING	18,000.00	-	18,000.00	100%
DEBRIS HAULING	12,000.00	-	12,000.00	100%
TELEMETRY	5,000.00	-	5,000.00	100%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)	29,000.00	-	29,000.00	100%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	35,000.00	5,100.00	29,900.00	85%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	79,700.00	74,108.43	5,591.57	7%
PUMP STATIONS	5,000.00	4,370.85	629.15	13%
06 - M2 Totals:	**772,253.00**	**541,998.39**	**230,254.61**	**30%**
Dept: 07 - Aquatics				
CONTRACTUAL SERVICES-OTHER	320,000.00	273,068.00	46,932.00	15%
GENERAL INSURANCE	10,000.00	-	10,000.00	100%
CHEMICALS	100,000.00	9,720.00	90,280.00	90%
07 - Aquatics Totals:	**430,000.00**	**282,788.00**	**147,212.00**	**34%**
Dept: 08 - M3 - SRG				
WAGES, OTHER	24,668.00	13,183.43	11,484.57	47%
OVERTIME	2,500.00	212.38	2,287.62	92%
PAYROLL TAXES	1,887.00	1,019.44	867.56	46%
RETIREMENT	3,278.00	1,867.07	1,410.93	43%
EMPLOYEE INSURANCE	7,349.00	3,787.69	3,561.31	48%
WORKER'S COMP INSURANCE	874.00	337.81	536.19	61%
TRASH PICKUP	1,000.00	-	1,000.00	100%
EQUIPMENT RENTAL	8,394.00	3,100.00	5,294.00	63%
DYED DIESEL FUEL	7,200.00	5,797.13	1,402.87	19%
ROAD MATERIAL	30,000.00	1,386.71	28,613.29	95%
CAPITAL OUTLAY - EQUIPMENT AND MACHINERY	2,880.00	3,130.56	(250.56)	-9%
08 - M3 - SRG Totals:	**90,030.00**	**33,822.22**	**56,207.78**	**62%**
Dept: 09 - AG PRODUCTION				
WAGES, OTHER	161,200.00	134,386.97	26,813.03	17%

Dept: 09 - AG Production	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
OVERTIME	22,800.00	1,512.58	21,287.42	93%
PAYROLL TAXES	12,332.00	10,067.91	2,264.09	18%
RETIREMENT	21,972.00	19,174.08	2,797.92	13%
EMPLOYEE INSURANCE	44,516.00	39,075.92	5,440.08	12%
WORKER'S COMP INSURANCE	3,935.00	1,520.94	2,414.06	61%
UNIFORMS	600.00	434.48	165.52	28%
CONTRACTUAL SERVICES - PROFESSIONAL	3,500.00	5,123.76	(1,623.76)	-46%
EQUIPMENT LEASING	596,340.00	447,496.65	148,843.35	25%
EQUIPMENT RENTAL	85,000.00	12,124.11	72,875.89	86%
FUEL	78,336.00	73,332.19	5,003.81	6%
OPERATING MATERIALS & SUPPLIES	5,600.00	25,116.62	(19,516.62)	-349%
SAFETY EQUIPMENT	2,000.00	388.51	1,611.49	81%
TOOLS	2,500.00	853.44	1,646.56	66%
LUBRICANTS AND FLUIDS	7,500.00	11,643.63	(4,143.63)	-55%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	215,000.00	175,596.80	39,403.20	18%
09 - AG PRODUCTION Totals:	**1,263,131.00**	**957,848.59**	**305,282.41**	**24%**
Expenditure Totals:	**24,015,653.00**	**17,138,085.39**	**6,877,567.61**	**29%**

BUDGET TO ACTUAL Cont'd

VARIANCE ANALYSIS

ADMINISTRATION

IT Accounts – Classification issue, overall function not over-budget.

PARKS:

Contractual Services- Other – Juniper contract charge to be reclassed to contractual services professional.

Engineering – mainly due to costs for Coconut Park repair. This should be reimbursed by FEMA. At the time of the budget preparation, it was not known whether FEMA would approve the project and as such no amounts were budgeted for the project. A budget amendment will be proposed.

Events – At the time of the budget adoption, it was not anticipated that there would be events. After the start of the fiscal year, the Board approved events. A budget amendment will be proposed to cover these costs.

Operating Materials & Supplies – budget reallocation will be done.

Capital Outlay – Park Improvement – mainly due to turf installation at ACP South. Project was not budgeted. County will reimburse for 100% of the costs. A budget amendment will be proposed.

M2:

Attorney Fees – mainly due to ongoing matters related to the M2 canal that were not anticipated in the budget. A budget transfer or amendment will be proposed.

AG PRODUCTION:

Operating Materials & Supplies - budget reallocation will be done

ASSESSMENT REVENUE

ASSESSMENT COLLECTIONS VS BUDGET
OCTOBER 2025 - JUNE 2026

UNIT	BUDGET	ACTUAL	% COLLECTED
1	1,921,711.00	1,877,263.65	98%
2	1,846,134.00	1,769,786.13	96%
3	1,318,322.00	1,287,398.00	98%
4	3,259,513.00	3,118,582.55	96%
5	2,375,190.00	2,320,714.21	98%
6	1,254,068.00	1,216,816.72	97%
7	1,948,974.00	1,910,249.49	98%
9	1,286,798.00	1,251,133.72	97%
10	2,902,215.00	2,811,464.41	97%
12	1,954,008.00	1,899,615.60	97%
13	436,111.00	428,020.84	98%
14	632,988.00	612,948.91	97%
17	33,717.00	33,547.13	99%
18	75,065.00	71,945.92	96%
19	12,925.00	12,704.69	98%
20	189,666.00	169,903.10	90%
M1H	24,514.00	20,595.84	84%
M1S	267,285.00	262,904.12	98%
M2D	111,221.00	106,628.35	96%
M2L	80,051.00	75,811.64	95%
2K	137,951.00	124,760.23	90%
7M	18,938.00	18,938.24	100%
UNIT 18 DEBT	596,106.00	571,300.62	96%
UNIT 20 DEBT	416,446.00	371,068.19	89%
R3 DEBT	1,106,375.00	1,076,306.32	97%
TOTALS	24,206,292.00	23,420,408.62	97%

PERMIT FEES

JUNE 2026

TYPE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
CULVERT	$ 6,450	$ 6,325	$ 625	$ 7,775	$ 3,925	$ 6,650	$ 5,825	$ 2,700	$ 7,525	$ 47,800
DRIVEWAY	-									-
GATE	-	200		200	-	200	-	200	200	1,000
SPECIAL	5,000	2,250		9,500	6,000	7,000	10,000	2,000	13,000	54,750
TOTAL	$ 11,450	$ 8,775	$ 625	$ 17,475	$ 9,925	$ 13,850	$ 15,825	$ 4,900	$ 20,725	$ 103,550

DEPARTMENT ANALYSIS

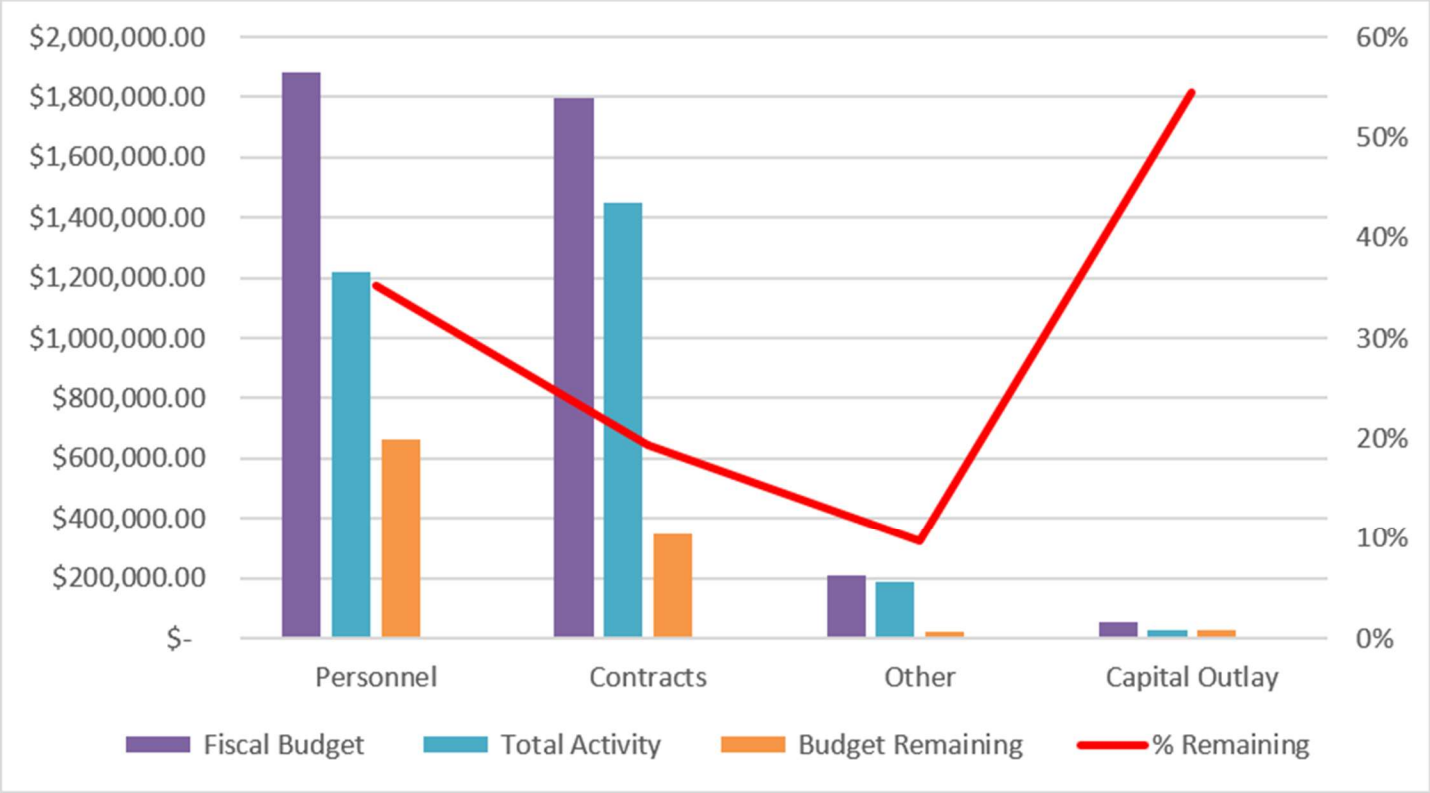
ADMINISTRATION

Role of the department - To ensure the smooth operation of the District by managing office logistics, coordinating communication, and overseeing daily support functions. In addition, maintaining records, accurately and timely reporting of financial activities, managing employee relations, manage information technology systems, organizing schedules, and providing essential services that enable other departments to focus on their core activities.

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, BOARD OF SUPERVISORS	33,600.00	25,200.00	8,400.00	25%
WAGES, EXECUTIVE DIRECTOR	231,000.00	173,363.75	57,636.25	25%
WAGES, OTHER	941,303.00	597,944.86	343,358.14	36%
OVERTIME	20,000.00	15,783.23	4,216.77	21%
PAYROLL TAXES	93,277.00	57,602.65	35,674.35	38%
RETIREMENT	257,752.00	180,537.85	77,214.15	30%
EMPLOYEE INSURANCE	272,810.00	147,162.54	125,647.46	46%
WORKER'S COMP INSURANCE	17,397.00	6,724.21	10,672.79	61%
REEMPLOYMENT TAX	1,030.00	-	1,030.00	100%
EMPLOYEE RECOGNITION	12,225.00	8,797.29	3,427.71	28%
UNIFORMS	1,133.00	4,850.69	(3,717.69)	-328%
	1,881,527.00	**1,217,967.07**	**663,559.93**	**35%**
CONTRACTS	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
COMMISSIONS	237,323.00	206,261.16	31,061.84	13%
CONTRACTUAL SERVICES-PROFESSIONAL	532,910.00	404,670.01	128,239.99	24%
CONTRACTUAL SERVICES-OTHER	14,523.00	4,230.44	10,292.56	71%
ATTORNEY FEES	300,000.00	275,055.73	24,944.27	8%
ATTORNEY - HUMAN RESOURCES	25,000.00	27,889.50	(2,889.50)	-12%
IT SUPPLIES & ACCESSORIES	20,968.00	3,897.21	17,070.79	81%
IT SOFTWARE SUBSCRIPTIONS	15,600.00	25,915.27	(10,315.27)	-66%
IT SERVICE CONTRACT	28,600.00	71,396.57	(42,796.57)	-150%
IT SOFTWARE	157,332.00	79,478.52	77,853.48	49%
IT HARDWARE	7,500.00	12,276.25	(4,776.25)	-64%
ACCOUNTING & AUDITING FEES	75,000.00	60,200.00	14,800.00	20%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	11,640.00	5,184.06	6,455.94	55%
GENERAL INSURANCE	72,349.00	76,846.18	(4,497.18)	-6%
ENGINEERING FEES	200,850.00	122,628.29	78,221.71	39%
DEPUTY SHERIFFS	85,000.00	71,187.25	13,812.75	16%
CONTRACTUAL SERVICES - JANITORIAL	12,360.00	1,700.00	10,660.00	86%
	1,796,955.00	**1,448,816.44**	**348,138.56**	**19%**
OTHER	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
MEETINGS/MEALS	7,210.00	4,722.62	2,487.38	34%
TELEPHONES & COMMUNICATIONS	81,370.00	68,857.39	12,512.61	15%
POSTAGE & DELIVERY	2,884.00	3,743.31	(859.31)	-30%
UTILITIES	7,211.00	21,536.93	(14,325.93)	-199%
TRAVEL	32,754.00	14,225.04	18,528.96	57%
REPAIRS & MAINTENANCE - BUILDING	6,025.00	8,302.15	(2,277.15)	-38%
PRINTING, SIGNAGE & FORMS	1,545.00	918.30	626.70	41%
PUBLIC RELATIONS, LEGAL NOTICES	7,725.00	8,769.47	(1,044.47)	-14%
CHARGES AND FEES	5,407.00	11,988.70	(6,581.70)	-122%
RECORDS MANAGEMENT	11,660.00	14,730.60	(3,070.60)	-26%
OFFICE SUPPLIES	7,282.00	5,590.66	1,691.34	23%
JANITORIAL SUPPLIES	618.00	67.23	550.77	89%
SUPPLIES - OTHER	-	308.34	(308.34)	
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	12,993.00	12,193.54	799.46	6%
EDUCATION & TRAINING	26,100.00	14,301.86	11,798.14	45%
	210,784.00	**190,256.14**	**20,527.86**	**10%**
CAPITAL OUTLAY	**Fiscal Budget**	**Total Activity**	**Budget Remaining**	**% Remaining**
CAPITAL OUTLAY - COMPUTER EQUIPMENT	30,000.00	-	30,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	25,000.00	25,053.24	(53.24)	0%
	55,000.00	**25,053.24**	**29,946.76**	**54%**
01 - Administration Totals:	**3,944,266.00**	**2,882,092.89**	**1,062,173.11**	**27%**

DEPARTMENT ANALYSIS

ADMINISTRATION Cont'd



DEPARTMENT ANALYSIS Cont'd

PARKS

Role of the department - To promote community health and increase physical activity by providing and promoting safe, equitable, and inclusive access to parks, trails, recreation areas, and green spaces.

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	756,993.00	492,885.82	264,107.18	35%
OVERTIME	40,000.00	49,619.95	(9,619.95)	-24%
PAYROLL TAXES	57,751.00	40,997.39	16,753.61	29%
RETIREMENT	102,895.00	76,556.57	26,338.43	26%
EMPLOYEE INSURANCE	175,477.00	129,972.84	45,504.16	26%
WORKER'S COMP INSURANCE	25,592.00	9,891.70	15,700.30	61%
UNIFORMS	2,500.00	555.59	1,944.41	78%
	1,161,208.00	**800,479.86**	**360,728.14**	**31%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CONTRACTUAL SERVICES - PROFESSIONAL	565,000.00	268,559.50	296,440.50	52%
CONTRACTUAL SERVICES - OTHER	10,000.00	105,044.48	(95,044.48)	-950%
ATTORNEY FEES	25,000.00	50,036.50	(25,036.50)	-100%
CONTRACTUAL SERVICES - TREE TRIMMING	40,000.00	32,000.00	8,000.00	20%
ENGINEERING FEES	2,750.00	58,186.75	(55,436.75)	-2016%
DEPUTY SHERIFFS	5,800.00	-	5,800.00	100%
CONTRACTUAL SERVICES - JANITORIAL	15,000.00	11,772.90	3,227.10	22%
TRASH PICKUP	58,000.00	30,194.21	27,805.79	48%
EQUIPMENT RENTAL, SHORT-TERM	20,000.00	24,279.46	(4,279.46)	-21%
	741,550.00	**580,073.80**	**161,476.20**	**22%**

OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
TRAVEL	5,000.00	3,021.68	1,978.32	40%
MEETINGS/MEALS	750.00	950.50	(200.50)	-27%
UTILITIES	120,000.00	109,678.11	10,321.89	9%
GENERAL INSURANCE	59,102.00	68,571.07	(9,469.07)	-16%
PRINTING, SIGNAGE & FORMS	10,000.00	202.78	9,797.22	98%
CHARGES & FEES	-	2,804.12	(2,804.12)	
EVENTS	-	9,181.95	(9,181.95)	
OFFICE SUPPLIES	750.00	1,511.03	(761.03)	-101%
JANITORIAL SUPPLIES	5,000.00	11,741.12	(6,741.12)	-135%
GASOLINE	55,000.00	49,464.82	5,535.18	10%
OPERATING MATERIALS & SUPPLIES	5,000.00	11,010.31	(6,010.31)	-120%
SAFETY SUPPLIES	500.00	787.48	(287.48)	-57%
TOOLS	4,450.00	2,683.84	1,766.16	40%
CHEMICALS	92,000.00	1,060.65	90,939.35	99%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	2,627.88	(1,627.88)	-163%
	358,552.00	**275,297.34**	**83,254.66**	**23%**

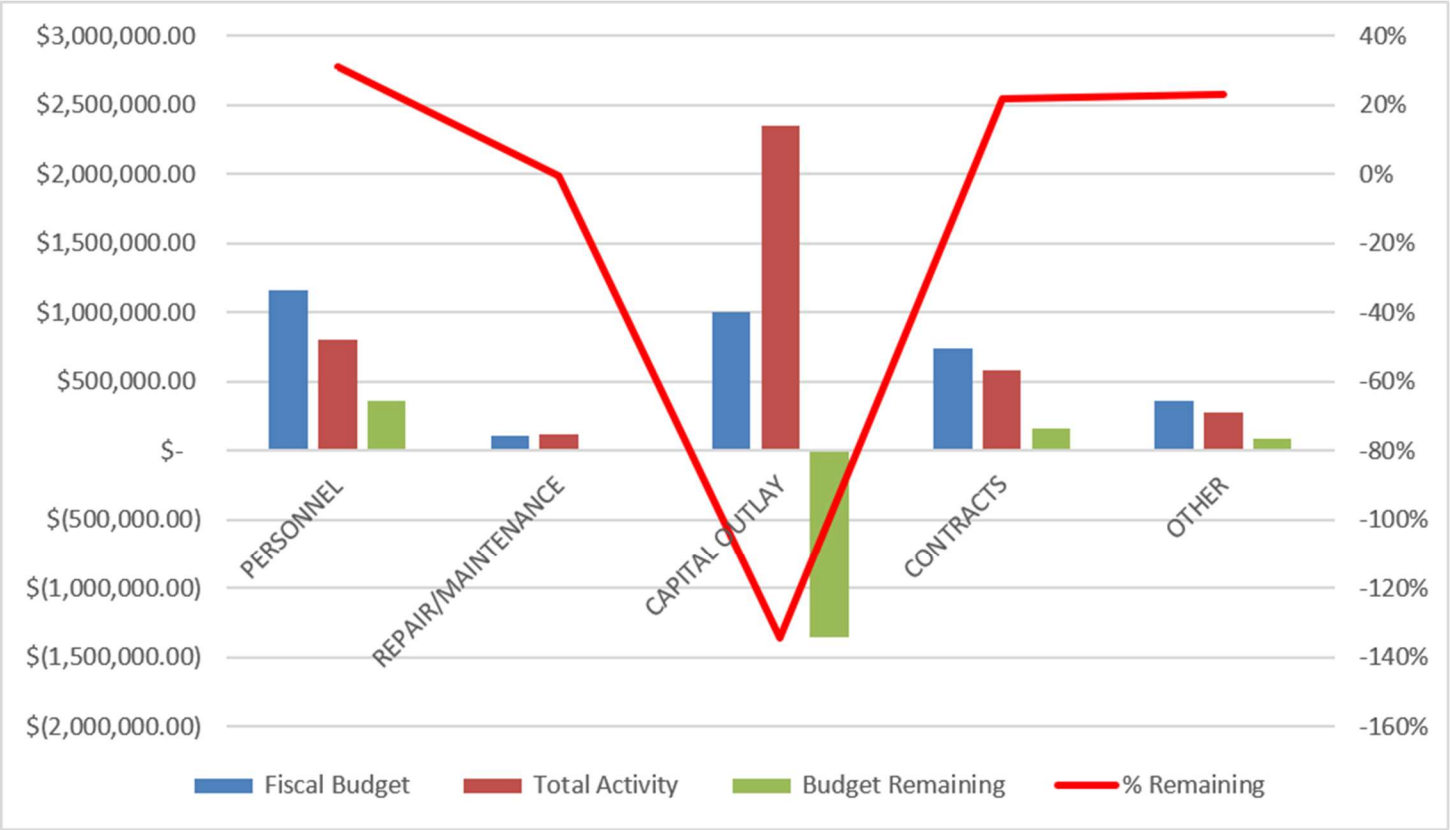
REPAIRS & MAINTENANCE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
REPAIRS & MAINTENANCE - EQUIPMENT	15,000.00	11,939.94	3,060.06	20%
REPAIRS & MAINTENANCE - BUILDING	15,000.00	23,442.45	(8,442.45)	-56%
REPAIRS & MAINTENANCE - VEHICLES	7,500.00	7,693.50	(193.50)	-3%
REPAIRS & MAINTENANCE - IRRIGATION	1,500.00	7,609.21	(6,109.21)	-407%
REPAIRS & MAINTENANCE - FIELDS & GROUNDS	75,000.00	64,026.14	10,973.86	15%
	114,000.00	**114,711.24**	**(711.24)**	**-1%**

CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY-PARK IMPROVEMENTS	502,001.00	1,828,204.76	(1,326,203.76)	-264%
GRANT EXPENDITURE	437,500.00	474,888.22	(37,388.22)	-9%
CAPITAL OUTLAY-VEHICLES	65,000.00	53,090.00	11,910.00	18%
	1,004,501.00	**2,356,182.98**	**(1,351,681.98)**	**-135%**

02 - Parks Totals:	**3,379,811.00**	**4,126,745.22**	**(746,934.22)**	**-22%**

DEPARTMENT ANALYSIS Cont'd

PARKS Cont'd



DEPARTMENT ANALYSIS Cont'd

ROADS

Role of the department - To operate and maintain the District's infrastructure; roads and sidewalks.

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	1,936,186.00	1,218,883.60	717,302.40	37%
OVERTIME	102,000.00	25,363.13	76,636.87	75%
PAYROLL TAXES	148,118.00	94,251.88	53,866.12	36%
RETIREMENT	263,902.00	175,078.38	88,823.62	34%
EMPLOYEE INSURANCE	551,174.00	305,642.96	245,531.04	45%
WORKER'S COMP INSURANCE	68,541.00	26,492.16	42,048.84	61%
UNIFORMS	10,000.00	4,187.90	5,812.10	58%
	3,079,921.00	**1,849,900.01**	**1,230,020.99**	**40%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CONTRACTUAL SERVICES-PROFESSIONAL	40,000.00	29,816.34	10,183.66	25%
CONTRACTUAL SERVICES-OTHER	25,000.00	5,253.11	19,746.89	79%
ATTORNEY FEES	150,000.00	39,842.50	110,157.50	73%
ENGINEERING FEES	40,000.00	34,060.08	5,939.92	15%
CONTRACTUAL SERVICES - JANITORIAL	9,000.00	2,380.00	6,620.00	74%
TRASH PICKUP	10,000.00	16,167.95	(6,167.95)	-62%
EQUIPMENT LEASING, LONG-TERM (NON-CAPITAL)	400,000.00	184,389.90	215,610.10	54%
EQUIPMENT RENTAL SHORT-TERM	150,000.00	121,526.75	28,473.25	19%
GENERAL INSURANCE	230,801.00	242,764.34	(11,963.34)	-5%
	1,054,801.00	**676,200.97**	**378,600.03**	**36%**

REPAIRS & MAINTENANCE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
REPAIRS & MAINTENANCE - EQUIPMENT	275,000.00	195,636.47	79,363.53	29%
REPAIRS & MAINTENANCE - BUILDING	40,000.00	11,025.68	28,974.32	72%
REPAIRS & MAINTENANCE - VEHICLES	100,000.00	29,574.80	70,425.20	70%
DRAINAGE SWALES	-	746.26	(746.26)	
	415,000.00	**236,983.21**	**178,016.79**	**43%**

ROADS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
MILLING ROADS	1,300,000.00	666,473.43	633,526.57	49%
DIRT ROADS	125,000.00	9,944.55	115,055.45	92%
ASPHALT ROADS	150,000.00	31,384.01	118,615.99	79%
ASPHALT SIDEWALKS	180,000.00	72,665.00	107,335.00	60%
ROAD PREPARATION - SOD, (INC SWALE)	400,000.00	359,970.78	40,029.22	10%
MATERIAL HAULING	262,500.00	202,786.50	59,713.50	23%
	2,417,500.00	**1,343,224.27**	**1,074,275.73**	**44%**

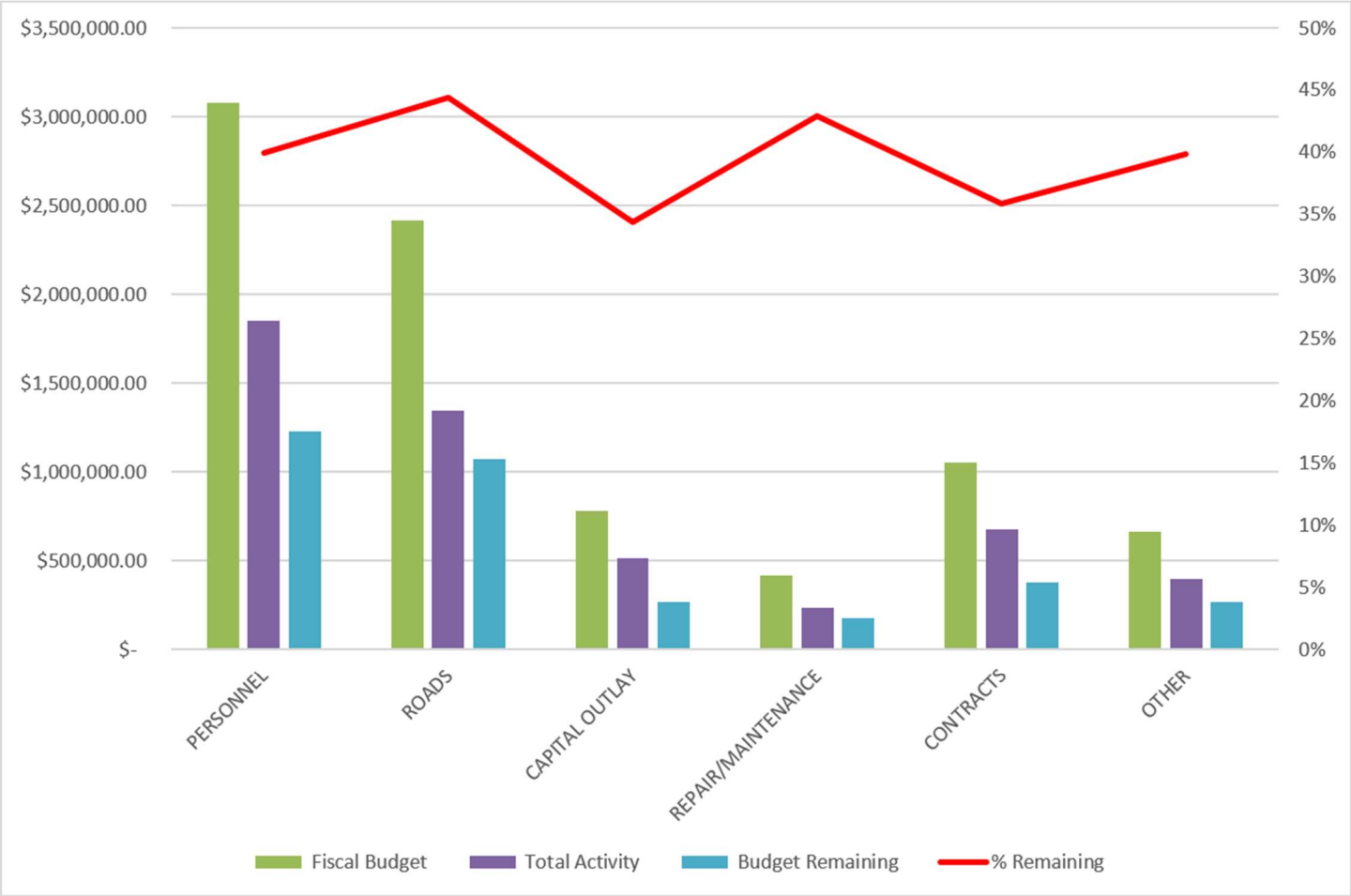
OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
OFFICE PRINTING & SIGNAGE	900.00	-	900.00	100%
ROAD SIGNAGE	75,000.00	53,861.85	21,138.15	28%
PRINTING, SIGNAGE & FORMS	2,000.00	-	2,000.00	100%
CHARGES AND FEES	1,500.00	1,057.10	442.90	30%
OFFICE SUPPLIES	5,000.00	2,160.85	2,839.15	57%
JANITORIAL SUPPLIES	7,500.00	4,918.89	2,581.11	34%
DYED DIESEL FUEL	390,000.00	272,670.41	117,329.59	30%
OPERATING MATERIALS & SUPPLIES	100,000.00	28,699.53	71,300.47	71%
SAFETY SUPPLIES	10,000.00	513.34	9,486.66	95%
TOOLS	25,000.00	8,928.99	16,071.01	64%
LUBRICANTS AND FLUIDS	30,000.00	13,570.29	16,429.71	55%
SURVEYING SUPPLIES	5,000.00	664.98	4,335.02	87%
EDUCATION & TRAINING	-	1,950.00	(1,950.00)	
TRAVEL	2,000.00	-	2,000.00	100%
POSTAGE & DELIVERY	100.00	11.31	88.69	89%
UTILITIES	10,000.00	10,624.64	(624.64)	-6%
	664,000.00	**399,632.18**	**264,367.82**	**40%**

CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY-TRAFFIC CALMING (UNIT SPECIFIC)	33,000.00	-	33,000.00	100%
GRANT EXPENDITURE	188,042.00	162.50	187,879.50	100%
CAPITAL OUTLAY-EQUIPMENT AND MACHINERY	451,759.00	406,370.07	45,388.93	10%
CAPITAL OUTLAY-VEHICLES	110,000.00	107,364.00	2,636.00	2%
	782,801.00	**513,896.57**	**268,904.43**	**34%**

03 - Roads Totals:	**8,414,023.00**	**5,019,837.21**	**3,394,185.79**	**40%**

DEPARTMENT ANALYSIS Cont'd

ROADS Cont'd



DEPARTMENT ANALYSIS Cont'd

M1

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	1,518,187.00	905,358.86	612,828.14	40%
OVERTIME	40,000.00	18,902.16	21,097.84	53%
PAYROLL TAXES	116,141.00	70,319.04	45,821.96	39%
RETIREMENT	204,456.00	129,942.26	74,513.74	36%
EMPLOYEE INSURANCE	462,252.00	245,519.35	216,732.65	47%
WORKER'S COMP INSURANCE	53,744.00	20,772.89	32,971.11	61%
	2,394,780.00	**1,390,814.56**	**1,003,965.44**	**42%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
ATTORNEY FEES	20,000.00	10,957.50	9,042.50	45%
ENGINEERING FEES	650,000.00	73,180.10	576,819.90	89%
WATER QUALITY SAMPLING	30,000.00	23,910.00	6,090.00	20%
CONTRACTURAL SERVICES - PROFESSIONAL	-	495.20	(495.20)	
GENERAL INSURANCE	52,286.00	56,093.54	(3,807.54)	-7%
NPDES	15,000.00	0.00	15,000.00	100%
	767,286.00	**164,636.34**	**602,649.66**	**79%**

OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
UTILITIES	2,000.00	1,629.35	370.65	19%
DYED DIESEL FUEL	66,000.00	49,975.69	16,024.31	24%
OPERATING MATERIALS & SUPPLIES	5,000.00	6,975.30	(1,975.30)	-40%
TOOLS	5,000.00	4,891.94	108.06	2%
LUBRICANTS AND FLUIDS	10,000.00	6,077.55	3,922.45	39%
BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	1,000.00	500.00	500.00	50%
	89,000.00	**70,049.83**	**18,950.17**	**21%**

DRAINAGE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
DRAINAGE CULVERTS	235,000.00	254,127.19	(19,127.19)	-8%
CANAL REPAIR	50,000.00	31,521.08	18,478.92	37%
CANAL RECLAMATION	100,000.00	31,643.29	68,356.71	68%
MAINTENANCE-CANALS (BASIN SPECIFIC)	20,000.00	38,852.81	(18,852.81)	-94%
MOT/SINAGE	34,740.00	15,132.50	19,607.50	56%
DRAINAGE STRUCTURES	22,600.00	800.00	21,800.00	96%
PUMP STATIONS	34,000.00	6,735.95	27,264.05	80%
MAINTENANCE-PUMPS AND STRUCTURES (BASIN SPECIFIC)	-	443.52	(443.52)	
MATERIAL HAULING	91,125.00	9,660.00	81,465.00	89%
DEBRIS HAULING	50,750.00	-	50,750.00	100%
TELEMETRY	10,000.00	0.00	10,000.00	100%
	648,215.00	**388,916.34**	**259,298.66**	**40%**

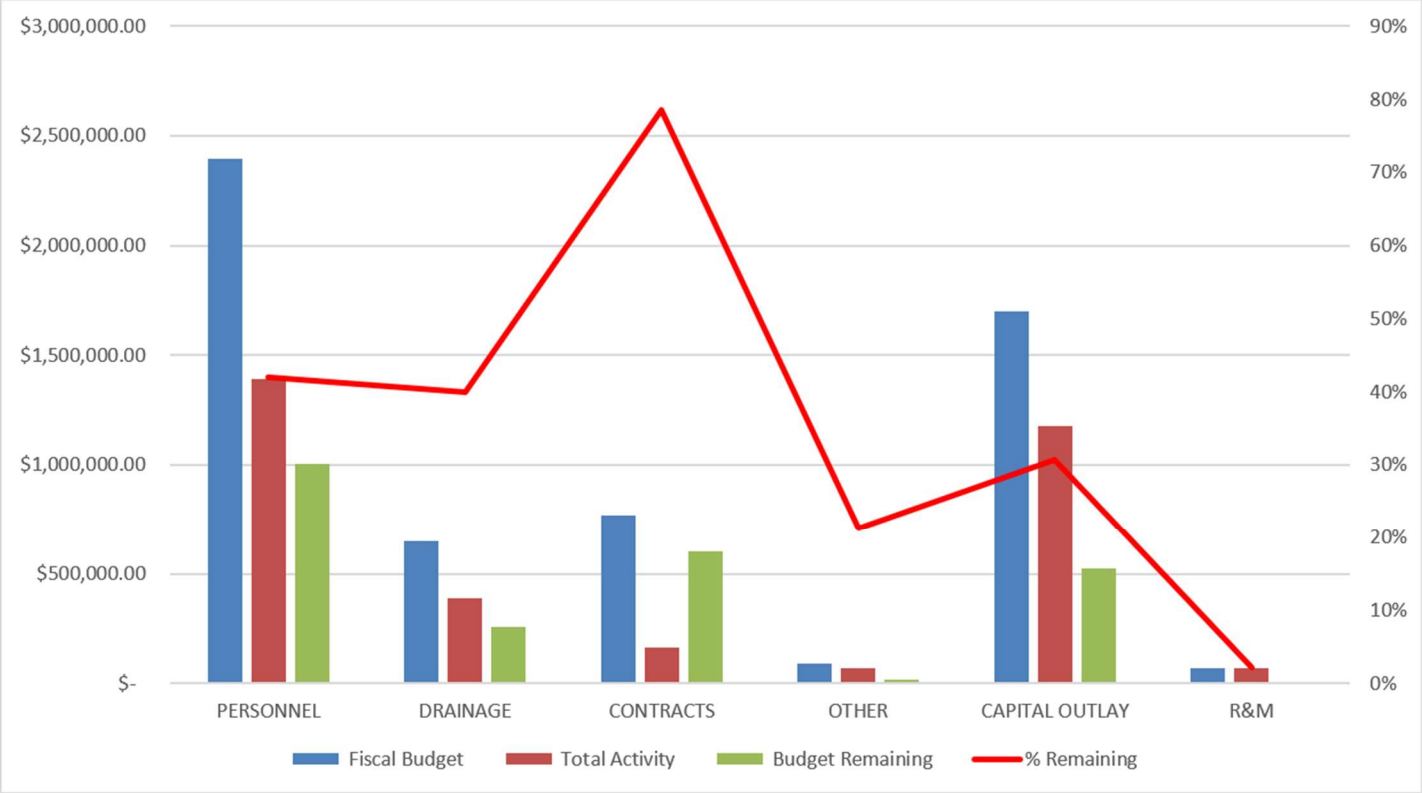
CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
GRANT EXPENDITURE	748,170.00	757,590.52	(9,420.52)	-1%
CAPITAL OUTLAY-PUMPS AND STRUCTURES (BASIN SPECIF)	521,800.00	29,907.74	491,892.26	94%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	40,000.00	-	40,000.00	100%
CAPITAL OUTLAY - EQUIPMENT	391,888.00	390,778.85	1,109.15	0%
	1,701,858.00	**1,178,277.11**	**523,580.89**	**31%**

REPAIRS & MAINTENANCE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
REPAIRS & MAINTENANCE - EQUIPMENT	50,000.00	50,422.49	(422.49)	-1%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	6,989.42	3,010.58	30%
REPAIRS & MAINTENANCE - VEHICLES	10,000.00	11,047.76	(1,047.76)	-10%
	70,000.00	**68,459.67**	**1,540.33**	**2%**

04 - M1 Totals:	**9,108,532.00**	**4,816,332.40**	**4,292,199.60**	**47%**

DEPARTMENT ANALYSIS Cont'd

M1 Cont'd



DEPARTMENT ANALYSIS Cont'd

M2

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES, OTHER	317,997.00	195,102.20	122,894.80	39%
OVERTIME	10,000.00	3,898.11	6,101.89	61%
PAYROLL TAXES	24,327.00	15,133.90	9,193.10	38%
RETIREMENT	42,845.00	27,969.61	14,875.39	35%
EMPLOYEE INSURANCE	94,802.00	52,512.87	42,289.13	45%
WORKER'S COMP INSURANCE	11,257.00	4,351.00	6,906.00	61%
UNIFORMS	-	99.99	(99.99)	
	501,228.00	**299,067.68**	**202,160.32**	**40%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
ATTORNEY FEES	8,000.00	116,019.68	(108,019.68)	-1350%
ENGINEERING FEES	25,000.00	11,660.85	13,339.15	53%
GENERAL INSURANCE	10,065.00	10,991.30	(926.30)	-9%
	43,065.00	**138,671.83**	**(95,606.83)**	**-222%**

OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
UTILITIES	6,000.00	3,722.62	2,277.38	38%
REPAIRS & MAINTENANCE - BUILDING	10,000.00	16,456.98	(6,456.98)	-65%
	16,000.00	**20,179.60**	**(4,179.60)**	**-26%**

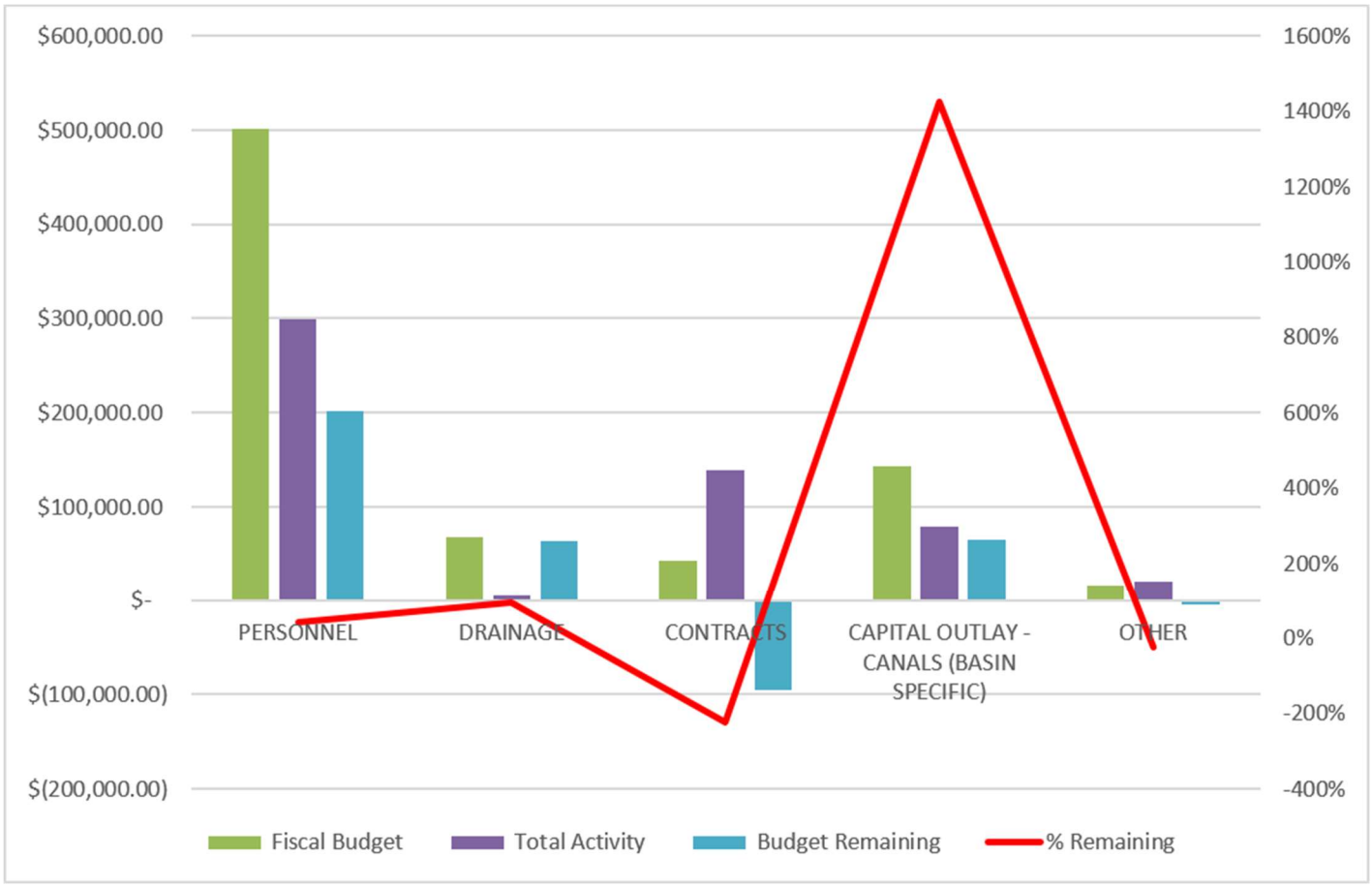
DRAINAGE	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
MAINTENANCE-CANALS (BASIN SPECIFIC)	10,000.00	-	10,000.00	100%
MOT/SINAGE	13,260.00	-	13,260.00	100%
DRAINAGE STRUCTURES	5,000.00	500.00	4,500.00	90%
PUMP STATIONS	5,000.00	4,370.85	629.15	13%
MATERIAL HAULING	18,000.00	-	18,000.00	100%
DEBRIS HAULING	12,000.00	-	12,000.00	100%
TELEMETRY	5,000.00	-	5,000.00	100%
	68,260.00	**4,870.85**	**63,389.15**	**93%**

CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY-PUMPS & STRUCTURES (BASIN SPECIFIC)	29,000.00	-	29,000.00	100%
CAPITAL OUTLAY-CANALS (BASIN SPECIFIC)	35,000.00	5,100.00	29,900.00	117%
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	79,700.00	74,108.43	5,591.57	1425%
	143,700.00	**79,208.43**	**64,491.57**	**45%**

06 - M2 Totals:	**772,253.00**	**541,998.39**	**230,254.61**	**30%**

DEPARTMENT ANALYSIS Cont'd

M2 Cont'd



DEPARTMENT ANALYSIS Cont'd

M3 (SRG)

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES - OTHER	24,668.00	13,183.43	11,484.57	47%
OVERTIME	2,500.00	212.38	2,287.62	92%
PAYROLL TAXES	1,887.00	1,019.44	867.56	46%
RETIREMENT	3,278.00	1,867.07	1,410.93	43%
EMPLOYEE INSURANCE	7,349.00	3,787.69	3,561.31	48%
WORKERS COMP INSURANCE	874.00	337.81	536.19	61%
	40,556.00	**20,407.82**	**20,148.18**	**50%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
TRASH PICK-UP	1,000.00	-	1,000.00	100%
EQUIPMENT RENTAL	8,394.00	3,100.00	5,294.00	63%
	9,394.00	**3,100.00**	**6,294.00**	**67%**

CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	**2,880.00**	**3,130.56**	**(250.56)**	**-9%**

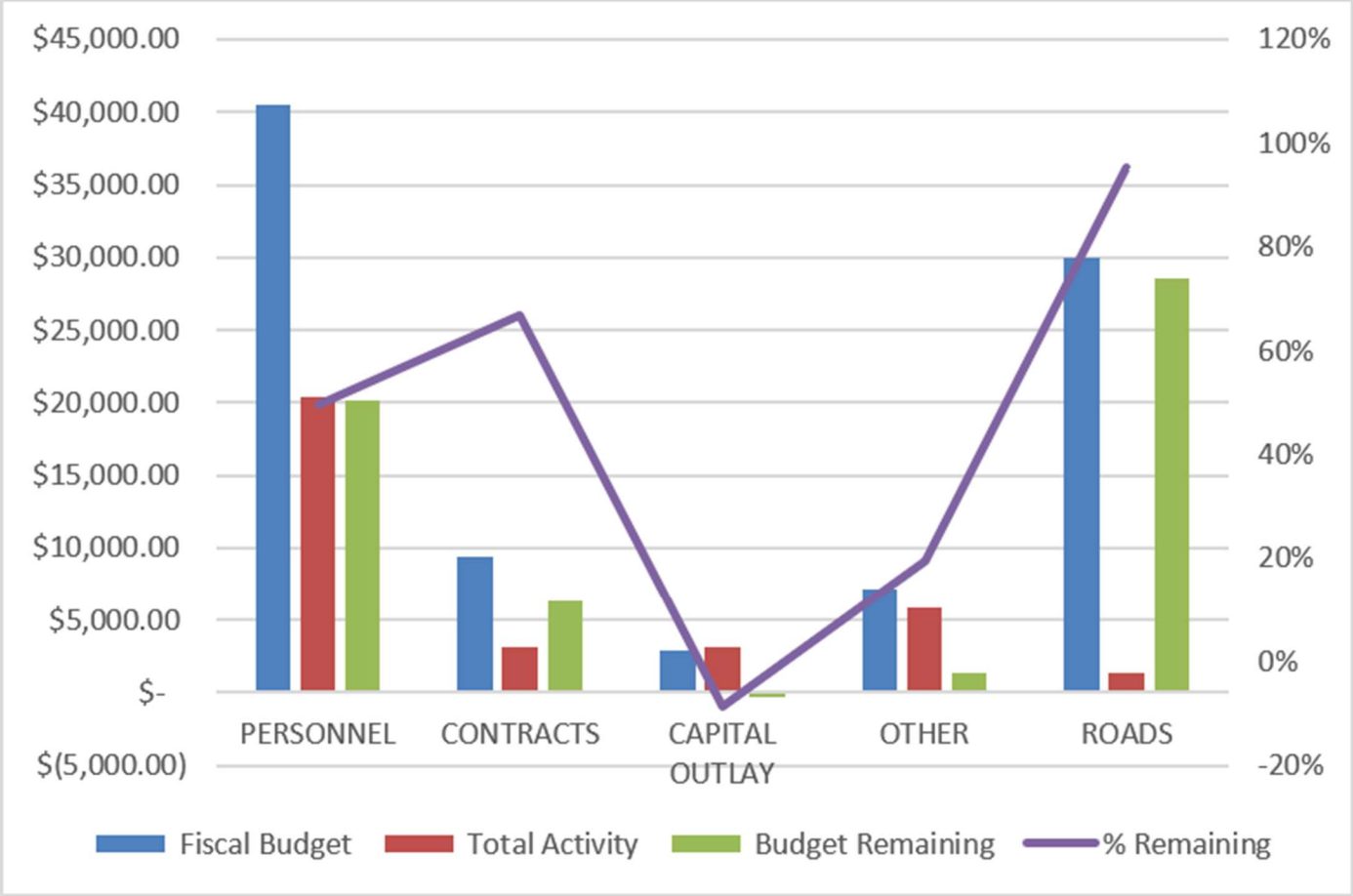
OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
DYED DIESEL FUEL	**7,200.00**	**5,797.13**	**1,402.87**	**19%**

ROADS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
ROAD MATERIAL	**30,000.00**	**1,386.71**	**28,613.29**	**95%**

08 - M3 Totals:	**90,030.00**	**33,822.22**	**56,207.78**	**62%**

DEPARTMENT ANALYSIS Cont'd

M3 (SRG) Cont'd



DEPARTMENT ANALYSIS Cont'd

AGGREGATE PRODUCTION

PERSONNEL	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
WAGES - OTHER	161,200.00	134,386.97	26,813.03	17%
OVERTIME	22,800.00	1,512.58	21,287.42	93%
PAYROLL TAXES	12,332.00	10,067.91	2,264.09	18%
RETIREMENT	21,972.00	19,174.08	2,797.92	13%
EMPLOYEE INSURANCE	44,516.00	39,075.92	5,440.08	12%
WORKERS' COMP INSURANCE	3,935.00	1,520.94	2,414.06	61%
UNIFORMS	600.00	434.48	165.52	28%
	267,355.00	**206,172.88**	**61,182.12**	**23%**

CONTRACTS	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CONTRACTUAL SERVICES - PROFESSIONAL	3,500.00	5,123.76	(1,623.76)	-46%
EQUIPMENT LEASING	596,340.00	447,496.65	148,843.35	25%
EQUIPMENT RENTAL	85,000.00	12,124.11	72,875.89	86%
	684,840.00	**464,744.52**	**220,095.48**	**32%**

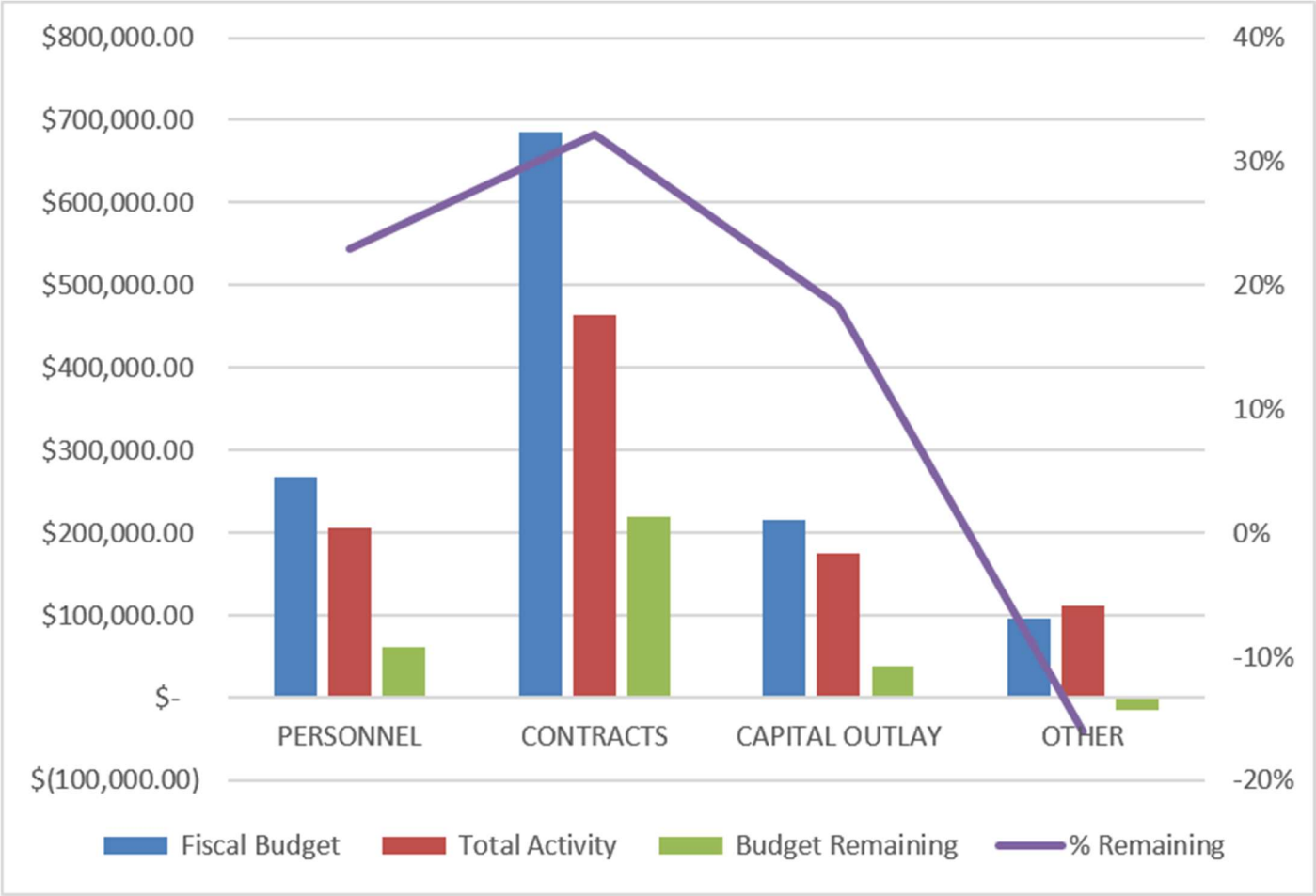
CAPITAL OUTLAY	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
CAPITAL OUTLAY - EQUIPMENT & MACHINERY	**215,000.00**	**175,596.80**	**39,403.20**	**18%**

OTHER	Fiscal Budget	Total Activity	Budget Remaining	% Remaining
FUEL	78,336.00	73,332.19	5,003.81	6%
OPERATING MATERIALS & SUPPLIES	5,600.00	25,116.62	(19,516.62)	-349%
SAFETY EQUIPMEMNT	2,000.00	388.51	1,611.49	81%
TOOLS	2,500.00	853.44	1,646.56	66%
LUBRICANTS & FLUIDS	7,500.00	11,643.63	(4,143.63)	-55%
	95,936.00	**111,334.39**	**(15,398.39)**	**-16%**
09 - AG Production Totals:	**1,263,131.00**	**957,848.59**	**305,282.41**	**24%**

Note: Approximately $19,738 in salaries and benefits will be reclassified to AG Production

DEPARTMENT ANALYSIS Cont'd

AGGREGATE PRODUCTION Cont'd



BONDS OUTSTANDING

BOND	AMOUNT OUTSTANDING	FINAL MATURITY DATE	PRINCIPAL DUE AUG 1, 2026	INTEREST DUE AUGUST 1, 2026
SERIES 2015 (UNIT 18)	$ 3,210,000	August 1, 2031	$ 490,000	$ 52,163
SERIES 2022 (R3)	$ 11,775,000	August 1, 2042	$ 450,000	$ 294,375
SERIES 2022 (UNIT 20)	$ 2,330,000	August 1, 2032	$ 290,000	$ 52,775

Board of Supervisors
Monthly Report

To: Board of Supervisors

From: Greg Shafer, CSO

Date: August 19, 2026

Subject: Mowing, Stormwater & Aquatics Report for July 1-31, 2026

Storm Water Management
Water Elevations
Wet season control elevations: M-1 Basin Upper 16.0' M-1 Lower Basin 16.0' – 15.5' and M-2 basin 17.0'
Current Elevations:
M1 upper basin 16.2'
M1 lower basin 16.1'
M2 basin 15.9'
M2 Canal 13.0'
Corbett 17.7
SRG 16.4'
CGCDD 16.2'
The average rainfall for July was approx. 5.5 inches

Pump Operations
Pump Station #3 pump 31 pulled for an emergency repair, MWI will be doing the repair at no charge.
Staff - Routine maintenance of pump stations and control structures include pump startups, mowing, housekeeping, equipment servicing, daily logs, and inspections.
Continue monitoring water levels daily.

Continue monitoring ground water monthly.
Continue monitoring Corbett levels 1 time per month and as needed.
Continue monitoring SRG/CGCDD levels 1 time per month and as needed.

Aquatic Weed Control Report
Treatments for Grasses and water lilies in zone 1,4 and 5
Working Supervisor Applicator 159.5 work hours.
55.5 acers treated.
Laborers 0 hours.

AVC canal restoration
Working supervisor / Applicator 157.5 work hours
Laborers 0 hours total
Treatments with tree and shrubbery removal zones 1, 4 and 5

NPDES
Tracking trash pick-ups; performing inspections on pipes and structures, and stations in conjunction with the NPDES Permit.

Mowing
Boom mowers working zone 4,5 and M-1 Impoundment
Flat deck mowers are in zone 4,5 and M-1 Impoundment
Big boom (maverick) mowing primary canals, sidewalk cutbacks and major control structures

Culvert Improvements
Mango between 51st and 52nd clearing and realignment.
Hall between 98th and 99th replace dump pipe and repair 400ft of canal bank.

Canal Improvements
67th east of Apache – 900 ft of canal easement reconstruction and stabilization

Swale Maintenance
13279 52nd Ct N – replace outfall pipe
14734 62nd Ct N – repair washout
15319 79th Ct N – repair washout
15289 76th Rd N – clean up swale for positive drainage
15627 61st Pl N - clean up swale for positive drainage
17639 west Alan Black – clean up in front of temporary driveway (Blocking flow)
12104 61st St N – clean up swale for positive drainage
13931 83rd Ln N – clean up swale for positive drainage
16281 Hialeah Dr – Repair front slope (Road elevation changed)
Hall between 98th and 99th – Repair washout

Marie East of Dennis (SRG) - Repair washout
13886 46 Ct N - clean up swale for positive drainage
15250 67th Ct N - clean up swale for positive drainage
12164 71st Pl N - clean up swale for positive drainage

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Michelle Garvey, CPRP, CDM (Facilities, Parks and Recreation Department)

Date: August 19th, 2026

Subject: Facilities, Parks and Recreation Report for June/July 2026

Hamlin House Usage Month of June and July 2026

- June- 10 rentals
- July- 11 rentals

Park Reservations for the Month of June 2026

- Nicole Hornstein Equestrian Park – 0
- Acreage Community Park- 0
- Acreage Community Park South- 1
- Kidscape – 0
- Downers – 0
- Bob Hoefl – 1
- Sycamore – 0
- Temple – 0
- Citrus – 0

Park Reservations for the Month of July 2026

- Nicole Hornstein Equestrian Park – 0
- Acreage Community Park- 0
- Acreage Community Park South- 0
- Kidscape – 0
- Downers – 0
- Bob Hoefl – 0

- Sycamore – 0
- Temple – 0
- Citrus – 0

Parks Maintenance

The new park maintenance contract with **Brightview Landscape Services, Inc**., is currently going well and several issues have been fixed including:

* Brightview removed weeds throughout fields and adjacent areas
* Replaced sod along fence line
* Installed new irrigation to assist with watering on field 4
* Anticipate the installation of a new irrigation line between fields 1 & 2 to reduce dry grass areas

FEMA Update for Coconut Park:
The pier project has been completed and final inspections were approved with Palm Beach County.

ITID Parks Update:

Acreage Community Park North Athletic Campus: Basic park maintenance. Musco Lighting to replace lighting on fields 1-3.

Acreage Community Park South Expansion: Basic park maintenance. Waiting for final approval from Palm Beach County regarding the IST agreement extension for the remaining items in Phase II. Staff and Engineering are working out final details for Storm Water System. Consulting landscape design and irrigation systems.

Administration Building: Basic facility maintenance.

Citrus Grove Park: Basic park maintenance.

Coconut Park: Basic park maintenance.

Kidscape Park: Basic park maintenance.

Nicole Hornstein Equestrian Park: Basic park maintenance. The parks team added fresh sand to the Western ring and fixed felt that was pulling up from under the sand. Parking lot fencing was replaced, and cabbage palms were removed. Staff are preparing for a new well by contacting vendors who submitted quotes.

Sycamore Park: Basic park maintenance.

Recreation Programming

- Fishing at the M1 Impoundment continues.
- Archery Classes continue at the Hamlin House.

Completed Events

- Fishing at M1 – 6/6, 6/20, 7/11
- Archery – 6/7, 7/12

Upcoming Events

- To consider: Monster Mash Halloween Event- October 24th, 2026, 5:00pm-10:00pm
- To consider: Veterans Day Event- November 11th, 2026- 6:00pm-7:30pm
- Fishing at M1 – No events scheduled for August due to heat
- Archery – No events scheduled for August due to heat

Permits for Discussion:

- **Ratification: Acreage Athletic League (AAL) Event**

Motion to ratify the AAL Baseball League's "Home Run Derby" that was held as a fundraiser on Friday, August 7th, 2026, at 6:00pm at Acreage Community Park baseball fields.

- **Ratification: Acreage Athletic League (AAL) Baseball Clinics**

Motion to ratify the AAL permit to include baseball clinics at Acreage Community Park baseball fields on: July 26th, August 2nd, August 9th, and August 16th.

- **Consider: ITID Halloween Event**

Motion to approve ITID Halloween Event on October 24th, 2026 at Acreage Community Park.

- **Consider: ITID Inaugural Veterans Day Ceremony for the Community**

Motion to approve the Inaugural ITID Veteran's Day Ceremony on November 11, 2026, at Acreage Community Park South Amphitheater.

- **Consider: Permit and Fee Waiver for "Cruizin' for Crime Stoppers".**

Motion to approve Permit and Fee Waiver for "Cruizin' for Crime Stoppers".

- **Consider: Permit and Fee Waiver for Flags for the Cure.**

Motion to approve Permit and Fee Waiver for Flags for the Cure.

- **Consider: Permit Request for "Green Tara Benefit"**

Motion to approve Permit Request for "Green Tara Benefit"

- **Consider: Permit and Fee Waiver for Loxahatchee Lost and Found Pets (LLAFP) Bazaar**

Motion to approve Proposal for Permit and fees waived for LLAFP.

- **Consider: Permit for Lox Life Camps, LLC.- November**

Motion to approve Permit for Lox Life Camps, LLC- November 2026.

- **Consider: Permit for Lox Life Camps, LLC.- December**

Motion to approve Permit for Lox Life Camps, LLC- December 2026

- **Consider: Permit and Fee Waiver for the Outpost Athletic Fall Baseball League.**

Motion to approve permit request for the Outpost Athletic Fall Baseball League.

- **Consider: Permit for TADAA Event "Hollidazzle".**

Motion to approve Permit for TADAA Event "Hollidazzle".

- **Consider: Permit for Wellness Wednesdays**

Motion to approve Permit for Wellness Wednesdays.

Recommendation:

Motion to receive and file.

Fiscal Impact:

- **Three waived fee requests for the Board to approve:**
  - Cruizin'For Crimestoppers
  - Outpost Athletic Fall Baseball League
  - Loxahatchee Lost and Found Pets (LLAFP) Bazaar

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
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To: Board of Supervisors

From: Heidi Garcia

Date: August 19, 2026

Subject: Public Record Requests received for the month of June and July 2026

Background: The District Received 9 records for this reporting month

Recommendation: Motion to Receive and File

Fiscal Impact: $ 0 have been collected under Records Management in June

RECORD REQUEST LOG

RECORD REQUEST ASSISNGED NUMBER	DATE OF REQUEST	REQUEST NAME	PUBLIC RECORD REQUEST	DATE ACKNOWLDEGED	DATE FILFILLED RECORD REQUEST
20260202HGPR001	1/31/2026	LISA JOHNSON	REQUESTING ALL APPROVED ITID BOARD OF SUPERVISORS REGULAR MEETING MINUTES FROM 2021 THROUGH JANUARY 2026. PLEASE PROVIDE EXISTING ELECTRONIC PDF COPIES VIA PORTAL OR EMAIL TO: LISANNJOHNSON63@GMAIL.COM	2/2/2026	PENDING OCT 25, NOV 25, DEC 25 + JAN 26 07.02.26 EMAILED NOV 25, DEC 25 MINUTES TO LISAANNJOHNSON63@GMAIL.COM ON 04/30/26. JAN 26 APPROVED 06/22/26 MTG NEEDING SIGNATURE BEFORE SENDING.
20260202HGPR002	01/331/2026	LISA JOHNSON	REQUESTING ALL APPROVED ITID BOARD OF SUPERVISORS REGULAR MEETING MINUTES IN PDF FORMAT FROM 2016–2020. PLEASE PROVIDE EXISTING ELECTRONIC COPIES VIA PORTAL OR EMAIL TO: LISANNJOHNSON63@GMAIL.COM	2/2/2026	2/2/2026
20260202HGPR003	1/31/2026	LISA JOHNSON	REQUESTING ALL APPROVED ITID BOARD OF SUPERVISORS REGULAR MEETING MINUTES IN PDF FORMAT FROM 2010–2015. PLEASE PROVIDE EXISTING ELECTRONIC COPIES VIA PORTAL OR EMAIL TO: LISANNJOHNSON63@GMAIL.COM	2/2/2026	2/2/2026
20260202HGPR004	1/31/2026	LISA JOHNSON	ANY EMAIL CORRESPONDENCE BETWEEN THE BOARD OF SUPERVISORS AND/OR STAFF REGARDING THE ALA USER AGREEMENT OR MATTERS PERTAINING TO THE ALA WITHIN THE PAST 12 MONTHS.	2/2/2026	02/23/2026 RECEIVED PAYMENT AND SENT RECORDS REQUEST
20260202HGPR005	1/31/2026	LISA JOHNSON	MINUTES FROM OCTOBER 2025 REGULAR BOARD MEETING	2/2/2026	2026.03.30 EMAILED OCTOBER MINUTES T LISAANNEJOHNSON63@GMAIL.COM
20260202HGPR006	1/31/2026	LISA JOHNSON	MINUTES FROM NOVEMBER 2025 REGULAR BOARD MEETING	2/2/2026	PENDING OCT 25, NOV 25, DEC 25 + JAN 26 2026.03.30 EMAILED OCTOBER MINUTES TO LISAANEJOHNSON63@GMAIL.COM 04/30/2026 EMAILED NIVEMBER 2025 MINUTES TO LISAANNJOHNSON63@GMAIL.COM
20260202HGPR007	1/31/2026	LISA JOHNSON	MINUTES FROM DECEMBER REGULAR BOARD MEETING	2/2/2026	PENDING OCT 25, NOV 25, DEC 25 + JAN 26 04/30/2026 EMAILED DECEMBER 2025 MINUTES TO LISAANNJOHNSON63@GMAIL.COM
20260202HGPR008	1/31/2026	LISA JOHNSON	MINUTUES FROM JANURARY REGULAR BOARD MEETING	2/2/2026	PENDING OCT 25, NOV 25, DEC 25 + JAN 26 07.02.26 EMAILED NOV 25, DEC 25 MINUTES TO LISAANNJOHNSON63@GMAIL.COM ON 04/30/26. JAN 26 APPROVED 06/22/26 MTG NEEDING SIGNATURE BEFORE SENDING.

20260202HGPR009	1/30/2026	JOHN SINCLAIR	REQUESTING SECURITY VIDEO FROM THE MEETING BREAK ON 12/10/25 TO CORROBORATE A CLAIM MADE BY MS. KARLA BOWSHER ON SOCIAL MEDIA. I WOULD ALSO LIKE A COPY OF ANY VIDEO FOOTAGE RECORDED ON A CELL PHONE BY BOARD MEMBER VASSALOTTI RELATED TO THIS INCIDENT.	2/2/2026	02/02/2026 sent to johnnysinclair411@gmail.com
20260202HGPR010	01/30/22026	RICH GILL	KENNETH LAWERANCE EMAILS FROM 12/1/2025-01/31/2025	2/2/2026	2/11/26 Sent emal confirmation of estimate of $40 to proceed
20260202HGPR011	1/28/2026	ROBERT SAYLOR	I respectfully request that the Town provide the following: Survey by Gary Raymon (dated July 16, 1998): This survey establishes the boundary of the easement in question and is referenced in the lawsuit materials. Please provide a copy. Service of Process Documentation: The previous owners of my client's property, Daniel Grzybowski and his wife, were named as defendants in the 1996 lawsuit. However, the documents produced do not reflect that they were served with process or included in the final resolution of the case. Please provide any documentation showing service on the Grzybowskis or their participation in the litigation. .	2/2/2026	02/11/2026 Heidi, I spoke with Mr. Saylor. No need to produce any records for now. I'll let you know if that changes. William P. Doney, Esq.Caldwell Pacetti
20260202HGRP012	1/28/2026	LISA JOHNSON	Requesting all screenshots and social media posts referenced by Elizabeth. She stated that the same five people are attacking Elizabeth and Richard with misinformation. This accusation was made during the 1/28/26 ITID meeting under Supervisors' Business. I am requesting that the specific comments she is referring to be identified and highlighted. As a resident who was publicly accused during a meeting, I found this very concerning. I again request open communication with residents so that issues can be discussed publicly.	2/2/2026	02/18/2026 Received screens shots and placed in link for Ms. Johnsons Records Request and notified they are there. Records not Completed.
20260211HGPR013	2/6/2026	LISA JOHNSON	Requesting any communication—emails, texts, call logs, social media posts, or other electronic or written records—by or involving Accomando, Vassolotti, or Parrell regarding the ALA, its members, or associated public from September 1, 2025 through February 6, 2026. This request includes any communication with any ALA board member, as well as records on ITID-issued or personal devices used for public business.	2/11/2026	02/23/2026 RECEIVED PAYMENT AND SENT RECORDS REQUEST
20260211HGPR014	2/5/2026	JIMMY BARRON	ALL SURVEYS ASSOCIATED WITH 17390 TEMPLE BLVD	2/11/2026	COMPLETED REFERRED TO PBC FOR SURVERYS

20260212HGPR015	02/12/2026	MAYA BOOTH	Requesting 2025 payroll and tax documentation for Matthew Booth. The Palm Beach County Clerk of Court, Family Division—Magistrate General Magistrate Ilana Marcus—is requesting that we submit all payroll and tax documentation for Matthew Booth, DOB: 02/14/1981.	2/12/2026	2/17/2026 UNAABLE TO FULFILL INFORMATION IS CONFIDENTIAL
20260212HGPR016	2/12/2026	LOUIS COLANTOUNI	Please provide a complete list of all private or commercial entities currently permitted to use ITID parks and facilities, including the entity name, operator/manager, and type of usage (sport or training). Heidi, can you also include any available contact information for these entities? Thank you.	2/12/2026	03/11/26 SENT INFORMATION TO LCOLAN4280@AOL.COM
	2/23/2026	LISA JOHNSON	Hello, Please advise if plans were submitted to ITID for the stand alone ER Zoning Application Summary Application: Seminole Orange Plaza, DOA/W-2025-00967 Control: Seminole Orange Plaza, 2006-00012 Location: Southeast corner of Seminole Pratt Whitney Road and Orange Boulevard If plans were submitted I'd like to request an electronic copy Also please advise if it has been decided if they meet the drainage Requirements. In the application summary changes have been made since their presentation	2/23/2026	02/23/26 SENT REQUEST TO DISTRICT ENGINEER 03/16/26 SENT DISTRICT ENGINEER FOLLOW UP ON RECORD REQUEST 03/18/2026 RECEIVED EMAIL BACK FROM EGINEERING AND SENT REPONSE TO LISAANNJOHNSON63@GMAIL.COM
20260304HGPR018	3/3/2026	RICH GILL	Requesting a copy of the social media posts that supervisor Vassalotti used last night meeting to justify removal of the ALA	3/4/2026	03/04/2026 SENT EMAIL TO BOS VASSALOTTI 03/10/2026 EMAILED REQUESTED INFORMATION TO RICHGILL21@GMAIL.COM
20260303HGPR019	3/3/2026	LISA JOHNSON	Requesting 1. Any written documents identifying the cause for termination. 2. Any complaints, reports, memoranda, or investigative materials relied upon by the District in determining cause. 3. Any staff reports, internal memoranda, or briefing materials prepared for the Board regarding termination of the ALA agreement. 4. The written notice of termination issued to ALA.	3/4/2026	03/11/2026 EMAILED REQUEST RESPONSE TO LISAANNJOHNSON63@GMAIL.COM
20260303HGPR020	3/3/2026	BOS BETTY ARGUE	Requesting February financials. Please also include the January financials. She also requested the costs for security for Board Meetings, Special Meetings, and Workshops.	3/4/2026	03/03/2026 EMAIL WAS SENT TO FINANCE 03.30.2026 STAFF EMAILED ALL REQUESTED INFORMATION
20260305HGPR020	3/5/2026	AMDOCS	Requesting undergound utility drawings	3/5/2026	03/05/2026 EMAILED TO ALEKHG@AMDOCS.COM
20260305HGPR021	3/5/2026	CITY OF FROST PROOF	Requesting the personnvel file of John Autrey. Employ,emt Dates 10/2019-3/2020 and 10/2020-03/2021	3/5/2026	03/05/2026 SENT EMAIL TO HUMAN RESOUCES 03/05/2026 HR RESPONDED TO REQUEST
20260306HGPR022	3/5/2026	LISA JOHNSON	Requesting the zoom recording of the ITID Meeting on 03/03/2026	3/6/2026	03/06/2026 EMAILED THE REQUESTED INFROMATION TO LISAANNJOHNSON63@GMAIL.COM

20260306HGPR023	3/6/2026	LISA JOHNSON	Requesting 1. The original posted agenda for that meeting. 2. Any amended or revised versions of the agenda, including the version reflecting the amendment to Agenda Item 6.1. 3. Any internal communications, emails, notes, or documents discussing or directing the amendment of Agenda Item 6.1 during or after the meeting. 4. Any documentation explaining the reason for the agenda amendment. 5. The meeting minutes and any supporting documentation reflecting the amendment to the agenda item.	3/6/2026	03/11/2026 EMAILED RESPONSE TO LISAANNJOHNSON63@GMAIL.COM
20260310HGPR024	3/3/2026	KARLA BOWSHER	Requesting the Social Media posts that were discuss during the Board of Supervisors Meeting on 03/03/2026	3/10/2026	03/10/2026 EAMIL INFORMAION TO ACREAGEKARLA@PROTON.ME
20250311HGPR025	3/10/2026	JAMES GAVIGAN	All documents relating to South Florida Water Management District Environmental Resource Permit # 50-0111-S-02, including any subsequent modifications ("Permit"); 2.All documents identifying the active permit requirements for the Permit; 3. All documents concerning any open violations, pending inspections or outstanding compliance issues pertaining to the permit; and 4. All documents concerning any maintenance or cross-section obligations that remain active under the Permit.	3/12/2026	2026.03.18 EMAILED JGAVIGAN@SHUTTS.COM TO VERIFY PERMIT NUMBER..HG 2026.03.30 RECEIVED CLARIFICATION. 2026.03.31 EMAILED REQUESTED INFROMATIONAND REFFERED TO SFWMD FOR REST
20260312HGPR026	3/12/2026	LISA JOHNSON	Please send the following. 1. Any written complaints, incident reports, or correspondence received by ITID referencing the Acreage Landowners Association that were relied upon or referenced as the basis for termination of the ALA Non-Profit Recreation User Agreement discussed at the March 3, 2026 Board of Supervisors meeting. 2. Any written communication from ITID staff to the Board of Supervisors referencing the alleged “extenuating circumstances” discussed during the March 3, 2026 meeting. 3. Any written communication between ITID and representatives of the Acreage Landowners Association regarding termination of the User Agreement between February 1, 2026 and March 3, 2026.	3/13/2026	20260317 EMAILED RESPONSE TO JOHNSONLISA@BELLSOUTH.NET
20260319HGPR027	3/19/2026	KARLA BOWSHER	request an electronic copy of the September 2025 finance report.	3/19/2026	03/23/2025 SENT TO FINANCE DEPARTMENT 04/08/2026 EMAILED FINANCE ON STATUS 04/24/2026 EMAILED FINANCE ON UPDATE OF AUDIT TO RELEASE THE SEPTEMBER 2025 FINANCE REPORT 06/04/2026 EMAILED REQUEST TO ACRREAGEKARLA@PROTON.COM

20260325HGPR028	3/25/2026	OSHEA SMITH	Dear Records Officer, I hope you are doing well. Thank you for your time and for the work you do. Pursuant to the Florida Public Records Act (Fla. Stat. § 119.01 et seq.), I am requesting an any document that details payments to vendors issued by Indian Trail Improvement District from 1/1/2022 through February, 28 2026. This document/report may also be referred to as an accounts payable summary, check summary, check register, check warrants, vendor payment summaries, expenditure/disbursement reports or vendor analysis report. Any spreadsheet or report that lists vendor names, brief descriptions of purchases, and total amounts would be fully responsive to this request. If available, please include: -Vendor name -Description of purchase or payment -Total price or amount paid If vendor names are coded, please include the code key if it's easily available. We're happy to accept whatever form this data is already maintained in — raw exports or standard reports (Excel, CSV, or PDF) are perfectly fine. If another department is better suited to handle this request, I'd appreciate it if you could forward it to them or share their contact information. If any part of this request is withheld, please provide the specific statutory exemption and release all non-exempt portions. To ensure prompt follow-up, please send any correspondence regarding clarifications, extensions, online portal access, and response letters to records@sunlightaccess.com and reference: FR:32797 Oshea Smith 215 N Payne St STE 33025 Alexandria, VA 22314 www.sunlightaccess.com	3/25/2026	03/25/2026 SENT REQUEST TO FINANCE DEPARTMENT 04/08/2026 EMAILED FINANCE ON STATUS OF RECORDS REQUEST 04/24/2026 EMAILED FINANCE ON STATUS OF RECORD REQUEST 07/01/2026 EMAILED FINANCE FOR AN UPDATE..HG
20260325ITIDPR029	3/25/2026	RANDY GUNCHEON	Requesting the contract, salary or wages paid to Rebecca Medina Stewart now and in the future	3/25/2026	03/25/26 EMAILED HUMAN RESOURCES 04/08/2026 EMAILED HUMAN RESOUCES ON STATUS 04/08/2026 EMAILED RGUNCH63@GMAIL.COM
20260326ITIDPRR030	3/25/2026	KARLA BOWSHER	request a digital copy of any and all video and photos that Supervisor Betty Argue recorded during the ITID Board of Supervisors meeting on Dec. 10, 2025, including the meeting break.	3/26/2026	03/26/2026 REQUESTED INFORMATION WAS EMAILED TO ACREAGEKARLA@PROTON.ME
20260330ITIDPRR031	3/30/2026	KARLA BOWSHER	request a copy of the Sleepy Hallow data that Supervisor Argue mentioned (during the last board meeting) receiving recently.	3/30/2026	2026.03.30 EMAILED REQUESTED INFORMATION TO ACRERAGEKARLA@PROTON.ME
20260402ITIDPRR032	4/2/2026	ALEX LARSON	Requesting the MSDS for the sealant we use for the milling roads and the petitions if any that are along Cheetham Hill between Okeechobee and Harlena and the salary of district.	4/2/2026	2026.04.02 EMAILED CHIEF OPERATING OFFICER FOR REQUESTED INFORMATION 2026.04.02 REQUESTOR WILL PICK UP REQUEST FRIDAY 2026.04.03..HG
20260408ITIDPRR033	4/8/2026	LANDEN FURR	looking for the most recent and up to date operational conditions for the M-2 canal, along with other pump data relevant to Lion Country Safari. This could include control elevations or design storm conditions for the M-2 canal and the pumps associated with it.	4/8/2026	04/08/2026 EMAILED REQUEST TO STORMWATER DIRECTOR 04/08/2026 STORMWATER DEPARTED STATED REQUEST HAS TO BE SENT TO SID(SEMINOLE IMPROVEMENT DISTRICT)

20260413ITIDPRR034	4/13/2026	LIVAN DIAZ	Requesting 50' easement offical record what is the OR Book and page?	4/13/2026	04/13/2026 EMAILED RESPONSE TO
20260429ITIDPRR035	4/29/2026	JAMES MABB	I, James Mabb, request my ITID drug test records for 09/08/2025, 03/31/2026, and observed test 03/20/2026. Provide lab reports, chain of custody, and observer documentation. Also provide the reasonable suspicion and specific reasoning for each test, including authorizing policies/directives. James Mabb, Loxahatchee, FL 864-435-6213 rootless1985@gmail.com Thank you.	4/29/2026	04/29/2026 SENT EMAIL TO HR 04/29/2026 REQUESTER MET WITH HR AND WAS GIVEN REQUESTED INFORMATION..HG
20260505ITIDPRR036	5/5/2026	KELSEY WOODALL	Project No. 15-032, Resolution R-2015-1518, and the related Indian Trail Improvement District proceedings. Petitions signed by property owners in favor of 90th Street North Water Main Extension,Any records stating why property owners requested potable water or why the project was pursued; Any records mentioning private wells, well water quality, reverse osmosis systems, sulfur, iron, bacteria, nitrates, arsenic, PFAS, VOCs, pesticides, radiation/radioactive materials, contamination.	5/5/2026	05/11/2026 EMAILED RESIDENT REQUESTING SOME CLARIDIFICATION TO RECORDS REQUEST. REQUEST MAY NEED TO BE WITH PBCWUD
20260520ITIDPRR037	5/20/2026	JENNIFER FOSTER	Requesting Clarification on Exclusions and Bond-Related Records• Exclusions: This request does not seek information regarding fees paid to firms for the initial issuance of debt securities or bonds. • Inclusions: If an external advisor or firm is compensated to manage the investment of bond proceeds or other capital funds, I am requesting all records related to thatmanagement (including contracts, invoices, and statements).Requested Records • If the District contracts with an investment advisor or consultant: • A copy of the current investment advisory agreement (contract) • The most recent invoice from the investment firm(s) • The most recent statement/report provided by the advisor/consultant • If the District does not contract with an investment advisor or consultant: • The most recent statement(s), portfolio report(s), or internal report(s) identifying:• Financial institutions where the District's investment assets are held • Allocation of those assets • Current balances and/or market values • Local Government Investment Pools (LGIPs): • Any records, reports, or statements reflecting amounts invested in local government investment pools • In lieu of providing statements, the District may simply respond with: • The name(s) of the pool(s) utilized • An estimated amount currently invested in each pool	5/21/2026	EMAILED REQUEST TO FINACE DEPARTMENT 05/26/2026 SENT PRR TO OPENGOVBOOKFL@GMAIL.COM

20260601ITIDPRR038	6/1/2026	THE ACREAGE ADVOCATE	Dear records custodian, Pursuant to Florida's Public Records Act (Chapter 119) and the Florida Constitution (Article I, Section 24), I am writing to request an electronic copy of all written district policies, procedures, guides or other forms of guidance that govern the following: Financial reporting Expenditures (including approval of purchases) Please note that this includes such documents designed for staff as well as those designed for the board.If you're in doubt about whether a particular document should be considered responsive to this request, please consider it responsive and provide it.If you refuse to provide this information, Chapter 119 requires that you advise me in writing and indicate the applicable exemption to the Public Records Act. Also, please state with particularity the reasons for your decision, as required by F.S. 119.07(1)(e). I agree to pay the actual cost of duplication as defined in Chapter 119. However, if you anticipate that in order to satisfy this request, “extensive use” of information technology resources or extensive clerical or supervisory assistance as defined in Chapter 119 will be required, please provide written estimate and justification.If you have any questions or need more information in order to expedite this request, please call me at	6/1/2026	06/01/2026 ACKNOWLEDGED RECORD REQUEST TO EMAIL THEACREAGEADVOCATE@PROTON.COM 06/29/2026 EMAILED PURCHASING POLICY TO THEACREAGEADVOCATE@PROTON.COM. 06/30/26 EMAIL FINANCE ON REMAINDER OF THE RECORDS REQUESTED. 07/02/2026 EMAILED THEACREAGEADVOCATE@PRTON.COM REQUESTED INFORMATION
20260601ITIDPRR039	6/1/2026	THE ACREAGE ADVOCATE	I am writing to request an electronic copy of the district's motions index	6/1/2026	06/01/2026 ACKNOWLEDGED RECORD REQUEST TO EMAIL THEACREAGEADVOCATE@PROTON.COM 06/01/2026 EMAILED MOTION INDEX TO THEACREAGEADVOCATE@PROTON.COM
20260603ITID40	6/3/2026	LISA JOHNSON	Zoom recording from 06/02/2026 Not the youtube	6/3/2026	EMAILED REQUEST TO IT DEPARTMENT 06/03/2026 EMAILED REQUESTED INFORMATION TO LISAANNJOHNSON63@GMAIL.COM
20260603ITIDPRR041	6/3/2026	ANNUITY BROTHERS RECORDS	For each current employee on payroll as of the date this request is processed, please provide: 1. Full legal name (first, middle initial, last). 2. Job title or classification. 3. Department, division, or work unit. 4. Date of hire (or current tenure in years). 5. Annual base salary (or hourly rate and standard hours/week). 6. Work email address, if maintained as a public record. 7. Work telephone number, if maintained as a public record.	6/3/2026	EMAILED REQUEST TO HR DEPARTMEN. WAS ASKED TO FORWARD TO FINANCE TO PULL SALARY. 06/30/2026 EMAILED FINANCE DEPARTMENT FOR UPDATE OF RECORDS. 07/01/2026 EMAILED RECORDS@ANNUITYBROTHERS.COM REQUESTED INFORMATION
20260615ITIDPRR042	6/15/2026	PIA SKORAN	WHAT CONTRUCTION/IMPROVEMENTS ARE PLANNED FOR ORANGE GROVE BLVD WEST OF ROYAL PALM BEACH BLVD? WHEN? ESTIMATED COST?	6/16/2026	EMAILED ASSISTANT EXECUTIVE DIRECTOR FOR ASSISTANCE. 06/16/2026 SENT RESPONSE TO PSKORAN@BELLSOUTH.NET

20260707iITIDPRR043	7/7/2026	VANESSA VERGARA	Pursuant to Florida’s Public Records Law, Chapter 119, Florida Statutes, I respectfully request copies of any records relating to the gate located at or near 40th Street North west of 140th Avenue North, including but not limited to:• Documents identifying ownership of the roadway, right-of-way, or property where the gate is located.• Easements, right-of-way documents, plats, or other recorded documents pertaining to that roadway segment.• Any resolutions, permits, agreements, legal opinions, or other documents authorizing the installation or continued maintenance of the gate.• Any inter-local agreements or correspondence between ITID, the Town of Loxahatchee Groves, Palm Beach County, the Lake Worth Drainage District, or any other governmental entity regarding this roadway or gate.• Any maintenance agreements identifying responsibility for this section of roadway.• Any engineering studies, traffic studies, safety analyses, emergency access evaluations, or similar reports concerning the gate or the closure of this roadway.• Any meeting minutes, agendas, staff reports, or board actions discussing the installation, purpose, or continued operation of the gate.If any of the requested records are available electronically, I would appreciate receiving them by email.I understand there may be historical, legal, or operational reasons for the gate’s existence, and I appreciate the District taking the time to help us better understand those reasons. Our goal is not only to be informed about the basis for the closure, but also to understand what options, if any, are available to restore access through this roadway. If there is a process by which residents can petition for the gate to be opened or removed, or if another agency has authority over that decision, I would greatly appreciate any guidance you can provide. Thank you for your time, your service to the community, and your assistance. I look forward to your response.	7/7/2026	07.27.2026 EMAILED REQUESTED INFORMATION TO HORSEHOE0315@GMAIL.COM

20260708ITIDPRR044	7/8/2026	SAMUEL CROMBIE	The complete purchasing-card, procurement-card, or employee credit-card transaction register for Indian Trail Improvement District (ITID) for January 1, 2025 through December 31, 2025, including for each transaction: transaction or posting date merchant or vendor name transaction amount department, division, account, project code, or cost center merchant category code, if carried in the export If your standard export includes Transaction ID, card program name, or line-item / Level 3 detail, please include those fields as well. I am requesting this record as it already exists, and am not asking you to create a new record or compile new fields. Please provide it in its native electronic format, such as Excel or CSV. I am not requesting cardholder names, card numbers, or copies of receipts, statements, or invoices. Please exclude or redact those fields rather than withholding the non-exempt record.	7/8/2026	07.08.26 SENT EMAIL TO FINANCE DEPART
20260710ITIDPRR045	7/10/2026	JOSUE NARVAREZ	Requesting Video/ audio footage of cameras at the Hamlin House Front exit from 07/10/2026 9:15pm-9:50pm (post sports league meeting), and a copy of the agreement between ITID and Acreage Athletic League for 2026	7/13/2026	07.13.2026 SENT EMAIL REQUEST TO FLEET SUPEVISORS 07/23/26 SPOKE WITH REQUESTER AND INFORMED IN THE VIDEO FOOTAGE IS FOR SECURITY PURPOSES AND NO AUDIO UNABLE TO PROVIDE AT THIS TIME WE CONFIRMED EMAIL TO SEEN AAL PROVIDER AGGREEMENT TO JNARVAEZ@GMAIL.COM 07/27/2026 EMAL KICKED BACK CALLED REQUESTER TO DOUBLE CHECK EMAIL NARVAEZE@ATT.NET
20260716ITIDPRR046	7/16/2026	CHRIS MYERS	REQUESTING MAINTENANCE RECORDS FOR FM-3 JOHN DEERE 5325 TRACTOR MOWER SOLD BY INDIAN TRAIL IMPROVEMENT DISTRICT TO CHRIS MYERS. REQUEST ANY AND ALL NON-CERTIFIED RECORDS RELATED TO OR ABOUT FM-3 JOHN DEERE RECORDS PERTAINING TO MAINENANCE REPAIRS OR PENDING REPAIRS PRIOR TO SELL FROM 07/2008-07/2026	7/20/2026	07.20.26 SENT EMAIL REQUEST TO FLEET SUPEVISORS 07.28.26 RECEIVED RECORDS FOR MR. MYERS TO PICK UP CTR 561-625-1356 LVMOM WITH CALL BACK NUMBER AND A DETAILED MESSAGE 07/28/2026 CAME BY OFFICE AND PICKED UP RECORD REQUEST.

20260720ITIDPRR047	7/20/2026	PIA SKORAN	I'd like a copy of the geotechnical report and the summary findings. - What and who initiated the review? - Can someone in engineering come out and explain and show us what they think is an issue? - When do they expect to have the preliminary ITID review of that report completed? - When are ITID recommendations expected to be completed? - Please include me in the distribution of that review/recommendations or send me a separate copy as part of this info request as soon as it is available. - What and when will resident input be sought by ITID for any changes to Orange Grove Blvd? - When is this anticipated to be on the ITID agenda? - Please ask management to keep me informed of meetings, reports, and direction for anything related to Orange Grove Blvd west of Royal Palm Beach Blvd. I am quite concerned that it took close to a month if not more for ITID to provide the above response. I am concerned that we had to look at outside permits, provide pictures, and follow up several times before anyone at ITID acknowledged they were working on this. Is there an explanation? Please let me know if there are questions or any issues with my info request, or with my request to be kept informed on a go-forward basis.	7/20/2026	07/20/2026 SENT REQUEST TO DISTRICT ENGINEERS 07/27/20296 SENT RESPONSE TO PSKORAN@BELLSOUTH.NET
20260721ITIDPRR048	7/21/2026	LISA JOHNSON	RESQUESTING THE FORMAL DOCUMENT STATING WHAT MR. LAWRENCES'S JOB DUTIES WERE. IF THIS POSITION HAS UNDERGONE CHANGES IN RESPONSIBILITIES PLEASE INCLUDE ALL UPDATES FOR THE LAST 3 YEARS TO PRESENT DATE INCLUDING FOR THE NEW HIRE REPLACEMENT OF THIS POSITION	7/21/2026	07/21/2026 EMAILED PRR TO HUMAN RESOURCES
20260721ITIDPRR049	7/21/2026	LISA JOHNSON	am requesting the budget line item for events as well as clarity of of employees that spend time on event how this time will be captured and if the line item has a breakdown? I'd like to see something more transparent then the many request for the unkept records for Halloween and Christmas events in 2025. Please advise on this as well	7/21/2026	07/21/2026 EMAILED PRR TO FINANCE DEPARTMENT 07/23/2026 EMAILED PRR RESPONSE TO JOHNSONLISA@BELLSOUTH.NET
20260721ITITDPRR050	7/21/2026	LISA JOHNSON	Can you please list where the director of Parl and recreation job was advertised, the dates and copy of the ads. As well as # of applicants and their applications	7/21/2026	07/21/2026 EMAILED PRR TO HUMAN RESOURCES

Request Form

Pursuant to Chapter 119, Florida Statutes, **no fields are required**; however, **if you choose to make a public records request using this form,** please provide at least one method of contact, with a subject and detailed request.

Please note: Records can be obtained by phone, completion of the form below, or emailing recreq@indiantrail.com

Contact Details

Full Name
Pia Skoran

Phone
(561) 818-8619

Organization
Not applicable

Full Address
12211 Orange Grove Blvd
West Palm Beach FL 33411

Email
pskoran@bellsouth.net

Phone
(561) 818-8619

Request Details

In order to help us provide you the best response to your request, please carefully consider providing specific information. Please know that broad requests can take longer to fulfill and may become costly for the requester. Including specific keywords, timeframes, document types (emails, texts), and narrowing a request to certain individuals or divisions can greatly reduce cost.

Summary of Records Requested
What construction/improvements are planned for Orange Grove Blvd west of Royal Palm Beach Blvd? When? Estimated cost?

Initial Date (Timeframe) of Requested Records
SKIPPED

Ending Date (Timeframe) of Requested Records
SKIPPED

20260615 IT ID PRR042

Outlook

Re: *NEW SUBMISSION* Public Record Request

From Heidi Garcia <hgarcia@indiantrail.com>
Date Tue 6/16/2026 4:32 PM
To P Skoran <pskoran@bellsouth.net>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>

Good afternoon Mrs. Skoran,

Hope this email finds you well. After speaking to the Deputy Executive Director No formal plan has been developed.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

Florida Public Records Act Disclaimer

The Indian Trail Improvement District is governed by the Public Records Act as set forth in Chapter 119, Florida Statutes. Emails and email addresses are subject to the Public Records Act and are public records subject to disclosure. All emails, including attachments and any corresponding email addresses, sent or received are retained by the Indian Trail Improvement District as public records.

From: Heidi Garcia <hgarcia@indiantrail.com>
Sent: Tuesday, June 16, 2026 12:29 PM
To: P Skoran <pskoran@bellsouth.net>
Cc: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Good afternoon Ms. Skoran

I hope this message finds you well.

Thank you for your request for **what construction/improvements are planned for Orange Grove Blvd West Royal Palm Beach Blvd? When? Estimated Cost?.** Please note the Record Request Assigned number for this request is **20260615ITITPRR042**

Please note that all public records requests include **15 minutes of processing time at no charge**. After the initial 15 minutes, the standard rate of **$20 per hour** will apply. You will receive an email with an estimated completion time and any applicable fees before processing continues.

At this time, payments may be made by **check or cash only**. Credit card payments are not currently available. Please be aware that fees are subject to change in accordance with district policies.

If you have any questions or need additional assistance at any point, feel free to reach out. I look forward to assisting you, and I hope you have a blessed day

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

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From: MaintReq@indiantrail.com <MaintReq@indiantrail.com>
Sent: Monday, June 15, 2026 3:06 PM
To: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: *NEW SUBMISSION* Public Record Request

Public Record Request

Submission #:	4889562
IP Address:	2600:1700:b571:8680:7500:82ae:76b:e2a2
Submission Date:	06/15/2026
Survey Time:	2 minutes, 28 seconds

You have a new online form submission. To download a copy in PDF format, please click here.
Note: a download will promptly begin but may take up to a few minutes to complete pending the overall submission size.
Thank you,
Indian Trail Improvement District, FL

This is an automated message generated by Granicus. Please do not reply directly to this email.

Outlook

PUBLIC RECORD REQUEST: policies governing financial reporting and expenditures

From The Acreage Advocate <theacreageadvocate@proton.me>

Date Sat 5/30/2026 3:28 PM

To Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>; Heidi Garcia <hgarcia@indiantrail.com>

Cc Elizabeth Accomando <eaccomando@indiantrail.com>; Patricia Farrell <pfarrell@indiantrail.com>; Richard Vassalotti <rvassalotti@indiantrail.com>; Betty Argue <bargue@indiantrail.com>; Michael Johnson <mjohnson@indiantrail.com>

Some people who received this message don't often get email from theacreageadvocate@proton.me. Learn why this is important

Dear records custodian,

Pursuant to Florida's Public Records Act (Chapter 119) and the Florida Constitution (Article I, Section 24), I am writing to request an electronic copy of all written district policies, procedures, guides or other forms of guidance that govern the following:

- Financial reporting
- Expenditures (including approval of purchases)

Please note that this includes such documents designed for staff as well as those designed for the board.

If you're in doubt about whether a particular document should be considered responsive to this request, please consider it responsive and provide it.

If you refuse to provide this information, Chapter 119 requires that you advise me in writing and indicate the applicable exemption to the Public Records Act. Also, please state with particularity the reasons for your decision, as required by F.S. 119.07(1)(e).

I agree to pay the actual cost of duplication as defined in Chapter 119. However, if you anticipate that in order to satisfy this request, “extensive use” of information technology resources or extensive clerical or supervisory assistance as defined in Chapter 119 will be required, please provide a written estimate and justification.

If you have any questions or need more information in order to expedite this request, please call me at 954-675-5415.

Respectfully,
Karla Bowsher

P.S. I have had issues with many of the public records requests I have submitted to ITID in the past -- unexplained delays, lack of timely responses, contradictory explanations. I've also been hearing similar stories from other residents --plural -- for months. (Not to suggest that any of that was the records custodian's fault, to be clear; I realize she's effectively a middleman taking orders from superiors.) So while I don't wish to spam elected officials' inboxes, I also don't wish to continue getting jerked around. I'm CCing the board in hopes of preempting that.

Outlook

Re: PUBLIC RECORDS REQUEST: motions index

From Heidi Garcia <hgarcia@indiantrail.com>
Date Mon 6/1/2026 10:28 AM
To The Acreage Advocate <theacreageadvocate@proton.me>; Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Cc Elizabeth Accomando <eaccomando@indiantrail.com>; Patricia Farrell <pfarrell@indiantrail.com>; Richard Vassalotti <rvassalotti@indiantrail.com>; Betty Argue <bargue@indiantrail.com>; Michael Johnson <mjohnson@indiantrail.com>

Good Morning Ms. Bowsher,

I hope you had a nice weekend. The motion index is a rather large file, so I have provided a link below for you to access the requested information.

2026.06.01 THE ACREAGE ADVOCATE PRR

Please note that as the January 2026 meeting minutes are approved, the motion index will be updated accordingly. At this time, the index is complete through the December 2025 meeting.

Please let me know if you have any questions or concerns

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

Florida Public Records Act Disclaimer

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Subject: Re: PUBLIC RECORDS REQUEST: motions index

Good Morning Ms. Bowsher

I hope this message finds you well.

Thank you for your request for **an electronic copy of the district's motions index.**

Please note the Record Request Assigned number for this request is **20260601ITIDPRR038**

Please note that all public records requests include 15 minutes of processing time at no charge. After the initial 15 minutes, the standard rate of $20 per hour will apply. You will receive an email with an estimated completion time and any applicable fees before processing continues.

At this time, payments may be made by check or cash only. Credit card payments are not currently available. Please be aware that fees are subject to change in accordance with district policies.

If you have any questions or need additional assistance at any point, feel free to reach out. I look forward to assisting you, and I hope you have a blessed day

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Heidi Garcia,
Records Retention Coordinator

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From: The Acreage Advocate <theacreageadvocate@proton.me>
Sent: Saturday, May 30, 2026 3:31 PM
To: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>; Heidi Garcia <hgarcia@indiantrail.com>
Cc: Elizabeth Accomando <eaccomando@indiantrail.com>; Patricia Farrell <pfarrell@indiantrail.com>; Richard Vassalotti <rvassalotti@indiantrail.com>; Betty Argue <bargue@indiantrail.com>; Michael Johnson <mjohnson@indiantrail.com>
Subject: PUBLIC RECORDS REQUEST: motions index

Some people who received this message don't often get email from theacreageadvocate@proton.me. Learn why this is important

Dear records custodian,

Pursuant to Florida's Public Records Act (Chapter 119) and the Florida Constitution (Article I, Section 24), I am writing to request an electronic copy of the district's motions index.

If you refuse to provide this information, Chapter 119 requires that you advise me in writing and indicate the applicable exemption to the Public Records Act. Also, please state with particularity the reasons for your decision, as required by F.S. 119.07(1)(e).

I agree to pay the actual cost of duplication as defined in Chapter 119. However, if you anticipate that in order to satisfy this request, “extensive use” of information technology resources or extensive clerical or supervisory assistance as defined in Chapter 119 will be required, please provide a written estimate and justification.

If you have any questions or need more information in order to expedite this request, please call me at 954-675-5415.

Respectfully,
Karla Bowsher

P.S. As detailed in my prior email, I'm copying the board due issues with past public records requests I've submitted to ITID.

Outlook

PUBLIC RECORDS REQUEST: motions index

From The Acreage Advocate <theacreageadvocate@proton.me>

Date Sat 5/30/2026 3:31 PM

To Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>; Heidi Garcia <hgarcia@indiantrail.com>

Cc Elizabeth Accomando <eaccomando@indiantrail.com>; Patricia Farrell <pfarrell@indiantrail.com>; Richard Vassalotti <rvassalotti@indiantrail.com>; Betty Argue <bargue@indiantrail.com>; Michael Johnson <mjohnson@indiantrail.com>

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Karla Bowsher

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Outlook

Re: PUBLIC RECORD REQUEST: policies governing financial reporting and expenditures

From Heidi Garcia <hgarcia@indiantrail.com>
Date Mon 6/29/2026 9:18 AM
To The Acreage Advocate <theacreageadvocate@proton.me>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>; Elizabeth Accomando <eaccomando@indiantrail.com>; Patricia Farrell <pfarrell@indiantrail.com>; Richard Vassalotti <rvassalotti@indiantrail.com>; Betty Argue <bargue@indiantrail.com>; Michael Johnson <mjohnson@indiantrail.com>

1 attachment (4 MB)
22-0921 ITID PURCHASING POLICY FIRST AMEND ADOPTED on 9-21-2022.pdf;

Good Morning, Ms. Bowsher,

I hope you are doing well.

Please accept my sincere apologies for the delay in responding to your request. The custodian responsible for maintaining the finance policy records has been out of the office, which has affected our ability to gather the requested documents as quickly as anticipated. In the meantime, I have been working with other members of the Finance Department to assist in fulfilling your request.

Attached, please find the Purchasing Policy for your review. We are continuing to coordinate with our team to compile the remaining finance policies and related documents you requested. We will provide those materials as soon as they become available.

Thank you for your patience and understanding. If you have any questions regarding the attached policy or need any additional information in the meantime, please do not hesitate to contact me.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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IMPROVEMENT DISTRICT

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G: 26.766819|-80.254761

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Sent: Monday, June 29, 2026 8:00 AM
To: Heidi Garcia <hgarcia@indiantrail.com>
Cc: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>; Elizabeth Accomando <eaccomando@indiantrail.com>; Patricia Farrell <pfarrell@indiantrail.com>; Richard Vassalotti <rvassalotti@indiantrail.com>; Betty Argue <bargue@indiantrail.com>; Michael Johnson <mjohnson@indiantrail.com>
Subject: Re: PUBLIC RECORD REQUEST: policies governing financial reporting and expenditures

Hello,

Could someone please tell me why this request is taking over four weeks now? **Please be specific about the reason.**

Also, since we're on this topic, since multiple residents complained during the June 18 public hearing about their own public records requests, and since the board president on June 18 made a false statement about F.S. 119, please allow me to educate everyone on this email.

When a frustrated resident asked on June 18 how long records requests should take, President Accomando mentioned "30 days." I was horrified. For one, that is not whatsoever what the law states. For two, we already have one D6 commissioner known to flout F.S. 119, and folks don't seem to want another of the same type of commissioner.

The key word in F.S. 119 is "reasonable." In general, agencies must provide "reasonable public access" to records. Even if the requestor asks to inspect records in person, the agency must permit inspection "at any reasonable time."

Or, **as the Florida attorney general's office has put it: "an agency's unjustified delay in producing public records constitutes an unlawful refusal to provide access to public records." In other words, if an agency delays production of requested records and doesn't have a statutorily acceptable excuse for the delay, the agency is by default in violation of the law.**

In summary, here I am yet again having to express that I'm tired of getting jerked around by ITID with regard to records requests. If it continues, the only recourse I will have left is going public.

Sincerely,
Karla Bowsher
954-675-5415

Sent with Proton Mail secure email.

On Monday, June 1st, 2026 at 9:26 AM, Heidi Garcia <hgarcia@indiantrail.com> wrote:

> Good Morning Ms. Bowsher

I hope this message finds you well.

Thank you for your request for **an electronic copy of all written district policies, procedures, guides or other forms of guidance that govern the following: Financial reporting Expenditures (including approval of purchases) Please note that this includes such documents designed for staff as well as those designed for the board. If you're in doubt about whether a particular document should be considered responsive to this request, please consider it responsive and provide it.**

Please note the Record Request Assigned number for this request is **20260601ITIDPRR039**

Please note that all public records requests include 15 minutes of processing time at no charge. After the initial 15 minutes, the standard rate of $20 per hour will apply. You will receive an email with an estimated completion time and any applicable fees before processing continues.

At this time, payments may be made by check or cash only. Credit card payments are not currently available. Please be aware that fees are subject to change in accordance with district policies.

If you have any questions or need additional assistance at any point, feel free to reach out. I look forward to assisting you, and I hope you have a blessed day

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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Subject: PUBLIC RECORD REQUEST: policies governing financial reporting and expenditures

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Dear records custodian,

Pursuant to Florida's Public Records Act (Chapter 119) and the Florida Constitution (Article I, Section 24), I am writing to request an electronic copy of all written district policies, procedures, guides or other forms of guidance that govern the following:

- Financial reporting
- Expenditures (including approval of purchases)

Please note that this includes such documents designed for staff as well as those designed for the board.

If you're in doubt about whether a particular document should be considered responsive to this request, please consider it responsive and provide it.

If you refuse to provide this information, Chapter 119 requires that you advise me in writing and indicate the applicable exemption to the Public Records Act. Also, please state with particularity the reasons for your decision, as required by F.S. 119.07(1)(e).

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If you have any questions or need more information in order to expedite this request, please call me at 954-675-5415.

Respectfully,
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P.S. I have had issues with many of the public records requests I have submitted to ITID in the past -- unexplained delays, lack of timely responses, contradictory explanations. I've also been hearing similar stories from other residents --plural -- for months. (Not to suggest that any of that was the records custodian's fault, to be clear; I realize she's effectively a middleman taking orders from superiors.) So while I don't wish to spam elected officials' inboxes, I also don't wish to continue getting jerked around. I'm CCing the board in hopes of preempting that.

Outlook

Re: PUBLIC RECORD REQUEST: policies governing financial reporting and expenditures

From Heidi Garcia <hgarcia@indiantrail.com>
Date Thu 7/2/2026 8:55 AM
To The Acreage Advocate <theacreageadvocate@proton.me>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>; Elizabeth Accomando <eaccomando@indiantrail.com>; Patricia Farrell <pfarrell@indiantrail.com>; Richard Vassalotti <rvassalotti@indiantrail.com>; Betty Argue <bargue@indiantrail.com>; Michael Johnson <mjohnson@indiantrail.com>

Good Morning, Ms. Bowsher,

I hope you are having a wonderful week. Thank you again for your patience while I worked with our Finance Department to fulfill your public records request. I appreciate your understanding throughout the process. Please find the link below, which contains the requested finance policies for your review.

2026.06.01 THE ACREAGE ADVOCATE PRR

If you experience any issues accessing the link or have any questions regarding the documents provided, please do not hesitate to contact me. I will be happy to assist you.

Thank you, and I hope you have a wonderful rest of your week!

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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Learn why this is important

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Outlook

Public records request — current employee roster (FL, Sunshine Law)

From Annuity Brothers Records <records@annuitybrothers.com>
Date Wed 6/3/2026 1:26 PM
To info <info@indiantrail.com>
Cc Public Records <publicrecords@indiantrail.com>; records@indiantrail.com <records@indiantrail.com>; foia@indiantrail.com <foia@indiantrail.com>; contact@indiantrail.com <contact@indiantrail.com>

Some people who received this message don't often get email from records@annuitybrothers.com. Learn why this is important



Annuity Brothers Corporation

IMPORTANT — NOTICE TO RECORDS OFFICER / MAIL-SYSTEM ADMINISTRATOR

Prior public-records requests from abc@annuitybrothers.com — Annuity Brothers Corporation's primary government-correspondence mailbox — appear to have been **blocked, quarantined, or suppressed** by your agency's mail filters. As a result those requests were **not received** by your records officer and the statutory response window was missed through no fault of the requester.

Please immediately add abc@annuitybrothers.com (and the From address on this message) to your agency's allowlist / allowed-sender list so this request, every follow-up, and every future public-records request from Annuity Brothers Corporation is delivered to the records officer without being filtered by spam, DLP, attachment, or category rules.

Refusing or silently blocking delivery of a statutory public-records request from a requester's designated contact mailbox is contrary to the federal Freedom of Information Act (5 U.S.C. § 552) and the parallel state open-records statute cited in the body below. This message serves as our renewed request and as written notice of the prior delivery failure.

This request has been sent in parallel to the following mailboxes on your domain:

- `info@indiantrail.com`
- `publicrecords@indiantrail.com`
- `records@indiantrail.com`
- `foia@indiantrail.com`
- `contact@indiantrail.com`

A single reply from any one mailbox is sufficient — internal coordination is appreciated.

PUBLIC RECORDS REQUEST

Public records request — current employee roster (FL, Sunshine Law)

Dear Records Custodian,

Pursuant to the Florida Public Records Law, Fla. Stat. ch. 119, I respectfully request electronic copies of the following records relating to the current employees of your agency. This is a request for existing records and does not require the creation of new records.

== Records Requested ==
For each current employee on payroll as of the date this request is processed, please provide:
1. Full legal name (first, middle initial, last).
2. Job title or classification.
3. Department, division, or work unit.
4. Date of hire (or current tenure in years).
5. Annual base salary (or hourly rate and standard hours/week).
6. Work email address, if maintained as a public record.
7. Work telephone number, if maintained as a public record.

== Preferred Delivery Format ==
Please attach the response to a reply email as a single CSV (.csv) or Microsoft Excel (.xlsx) file with one row per employee and one column per field above. This format is the export most modern HRIS / payroll / Active Directory platforms (Workday, ADP, Paycom, BambooHR, Microsoft Entra/Azure AD, etc.) produce natively under their "employee roster," "personnel directory," or "active employees" reports, and avoids the burden of any manual re-keying on your end.

A native export from your system of record is preferred over a PDF or a printed page. We are happy to accept the standard export your office already uses for internal reporting — column order is not material to us.

== Redaction & Exemptions ==
If any field is exempt under the Sunshine Law or another applicable statute, please redact only the exempt portions and produce the remainder. Please cite the specific statutory exemption relied upon for each redaction so we may evaluate whether to narrow or appeal.

== Acknowledgment & Timeline ==

Please confirm receipt of this request within five (5) business days and provide an estimated date for production, consistent with the statutory response timeline. If clarification of any field above would speed the response, please reply to this email and we will respond the same business day.

== Fees ==
If your office charges for the production of these records, please notify me before incurring any charge in excess of $25 so I may approve, narrow, or withdraw the request. Where permitted, please consider a fee waiver — these records will be used in the public interest and not for commercial resale.

== Submission Method ==
A reply to this email with the export attached is the fastest path to fulfillment for both parties. If your office requires submission through an online portal or postal mail, please reply with the URL or address and we will resubmit through that channel within one business day.

Thank you for your time and for the work your office does in maintaining public access to these records.

Sincerely,
Annuity Brothers Corporation
records@annuitybrothers.com

Please reply directly to this thread.
Responses are routed to records@annuitybrothers.com and tracked in our records system.

Annuity Brothers — The Family You Need

"Save & Secure Your Retirement — We Are Here to Help"

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Visit Our Website | Book a Consultation

Annuity Brothers Corporation • 80+ Localities and Counting

This message is a statutory public-records request sent on behalf of Annuity Brothers Corporation.

Outlook

Re: Public records request — current employee roster (FL, Sunshine Law)

From Heidi Garcia <hgarcia@indiantrail.com>
Date Wed 7/1/2026 11:31 AM
To records@annuitybrothers.com <records@annuitybrothers.com>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>

1 attachment (472 KB)
Employee Listing Report - Annuity Brothers Records.pdf;

Good Morning,

I hope this email finds you well.

This email is in response to Public Records Request **20260603ITIDPRR041**. Please find the requested documents attached for your review. If you have any questions, need additional information, or require further assistance, please do not hesitate to contact me. I will be happy to assist you.

Thank you, and I hope you have a wonderful day!

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

Florida Public Records Act Disclaimer

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subject to disclosure. All emails, including attachments and any corresponding email addresses, sent or received are retained by the Indian Trail Improvement District as public records.

From: Annuity Brothers Records <records@annuitybrothers.com>
Sent: Wednesday, June 3, 2026 1:26 PM
To: info <info@indiantrail.com>
Cc: Public Records <publicrecords@indiantrail.com>; records@indiantrail.com <records@indiantrail.com>; foia@indiantrail.com <foia@indiantrail.com>; contact@indiantrail.com <contact@indiantrail.com>
Subject: Public records request — current employee roster (FL, Sunshine Law)

Some people who received this message don't often get email from records@annuitybrothers.com. Learn why this is important

IMPORTANT — NOTICE TO RECORDS OFFICER / MAIL-SYSTEM ADMINISTRATOR

Prior public-records requests from abc@annuitybrothers.com — Annuity Brothers Corporation's primary government-correspondence mailbox — appear to have been **blocked, quarantined, or suppressed** by your agency's mail filters. As a result those requests were **not received** by your records officer and the statutory response window was missed through no fault of the requester.

Please immediately add abc@annuitybrothers.com (and the From address on this message) to your agency's allowlist / allowed-sender list so this request, every follow-up, and every future public-records request from Annuity Brothers Corporation is delivered to the records officer without being filtered by spam, DLP, attachment, or category rules.

Refusing or silently blocking delivery of a statutory public-records request from a requester's designated contact mailbox is contrary to the federal Freedom of Information Act (5 U.S.C. § 552) and the parallel state open-records statute cited in the body below. This message serves as our renewed request and as written notice of the prior delivery failure.

This request has been sent in parallel to the following mailboxes on your domain:

- `info@indiantrail.com`
- `publicrecords@indiantrail.com`
- `records@indiantrail.com`
- `foia@indiantrail.com`

- `contact@indiantrail.com`

A single reply from any one mailbox is sufficient — internal coordination is appreciated.

PUBLIC RECORDS REQUEST

Public records request — current employee roster (FL, Sunshine Law)

Dear Records Custodian,

Pursuant to the Florida Public Records Law, Fla. Stat. ch. 119, I respectfully request electronic copies of the following records relating to the current employees of your agency. This is a request for existing records and does not require the creation of new records.

== Records Requested ==
For each current employee on payroll as of the date this request is processed, please provide:
1. Full legal name (first, middle initial, last).
2. Job title or classification.
3. Department, division, or work unit.
4. Date of hire (or current tenure in years).
5. Annual base salary (or hourly rate and standard hours/week).
6. Work email address, if maintained as a public record.
7. Work telephone number, if maintained as a public record.

== Preferred Delivery Format ==
Please attach the response to a reply email as a single CSV (.csv) or Microsoft Excel (.xlsx) file with one row per employee and one column per field above. This format is the export most modern HRIS / payroll / Active Directory platforms (Workday, ADP, Paycom, BambooHR, Microsoft Entra/Azure AD, etc.) produce natively under their "employee roster," "personnel directory," or "active employees" reports, and avoids the burden of any manual re-keying on your end.

A native export from your system of record is preferred over a PDF or a printed page. We are happy to accept the standard export your office already uses for internal reporting — column order is not material to us.

== Redaction & Exemptions ==
If any field is exempt under the Sunshine Law or another applicable statute, please redact only the exempt portions and produce the remainder. Please cite the specific statutory exemption relied upon for each redaction so we may evaluate whether to narrow or appeal.

== Acknowledgment & Timeline ==
Please confirm receipt of this request within five (5) business days and provide an estimated date for production, consistent with the statutory response timeline. If clarification of any field above would speed the response, please reply to this email and we will respond the same business day.

== Fees ==
If your office charges for the production of these records, please notify me before incurring any charge in excess of $25 so I may approve, narrow, or withdraw the request. Where permitted, please consider a fee waiver — these records will be used in the public interest and not for commercial resale.

== Submission Method ==
A reply to this email with the export attached is the fastest path to fulfillment for both parties. If your office requires submission through an online portal or postal mail, please reply with the URL or address and we will resubmit through that channel within one business day.

Thank you for your time and for the work your office does in maintaining public access to these records.

Sincerely,
Annuity Brothers Corporation
records@annuitybrothers.com

Please reply directly to this thread.
Responses are routed to records@annuitybrothers.com and tracked in our records system.

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This message is a statutory public-records request sent on behalf of Annuity Brothers Corporation.

Request Form

Pursuant to Chapter 119, Florida Statutes, **no fields are required**; however, **if you choose to make a public records request using this form,** please provide at least one method of contact, with a subject and detailed request.

Please note: Records can be obtained by phone, completion of the form below, or emailing recreq@indiantrail.com

Contact Details

Full Name
lisa Johnson

Phone
(561) 660-0840

Organization
SKIPPED

Full Address
17856 89th Pl N
Loxahatchee FL 33470

Email
lisaannjohnson63@gmail.com

Phone
SKIPPED

Request Details

In order to help us provide you the best response to your request, please carefully consider providing specific information. Please know that broad requests can take longer to fulfill and may become costly for the requester. Including specific keywords, timeframes, document types (emails, texts), and narrowing a request to certain individuals or divisions can greatly reduce cost.

Summary of Records Requested
Zoom recording from 6/2/26 Not the you tube

Initial Date (Timeframe) of Requested Records
06/03/2026

Ending Date (Timeframe) of Requested Records
SKIPPED

Outlook

Re: *NEW SUBMISSION* Public Record Request

From Heidi Garcia <hgarcia@indiantrail.com>
Date Wed 6/3/2026 4:39 PM
To Lisa Johnson <lisaannjohnson63@gmail.com>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>

Good afternoon Ms. Johnson,

Hope your day is well. Please see the link below for your request of the zoom meeting 06/02/2026 meeting. At this time, request 20260603ITIDPRR040 is now closed. Please let me know if you have any questions or concerns

Public Record Request 4865061

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

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From: Heidi Garcia <hgarcia@indiantrail.com>
Sent: Wednesday, June 3, 2026 2:05 PM
To: Lisa Johnson <lisaannjohnson63@gmail.com>

Cc: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Good afternoon Ms. Johnson

I hope this message finds you well.

Thank you for your request for **zoom recording from 6/2/26 not YouTube.** Please note the Record Request Assigned number for this request is **20260603ITIDPRR040**

Please note that all public records requests include **15 minutes of processing time at no charge**. After the initial 15 minutes, the standard rate of **$20 per hour** will apply. You will receive an email with an estimated completion time and any applicable fees before processing continues.

At this time, payments may be made by **check or cash only**. Credit card payments are not currently available. Please be aware that fees are subject to change in accordance with district policies.

If you have any questions or need additional assistance at any point, feel free to reach out. I look forward to assisting you, and I hope you have a blessed day

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

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From: MaintReq@indiantrail.com <MaintReq@indiantrail.com>
Sent: Wednesday, June 3, 2026 12:30 PM
To: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: *NEW SUBMISSION* Public Record Request

Public Record Request

Submission #:	4865061
IP Address:	2601:58b:f00:ceb0:b922:a624:af2:91fc
Submission Date:	06/03/2026
Survey Time:	56 seconds

You have a new online form submission. To download a copy in PDF format, please click here.
Note: a download will promptly begin but may take up to a few minutes to complete pending the overall submission size.
Thank you,
Indian Trail Improvement District, FL

This is an automated message generated by Granicus. Please do not reply directly to this email.

Request Form

Pursuant to Chapter 119, Florida Statutes, **no fields are required**; however, **if you choose to make a public records request using this form,** please provide at least one method of contact, with a subject and detailed request.

Please note: Records can be obtained by phone, completion of the form below, or emailing recreq@indiantrail.com

Contact Details

Full Name
Lisa Johnson

20260721 IT ID PRR049

Phone
(561) 660-0840

Organization
SKIPPED

Full Address
17856 89th Pl N
Loxahatchee FL 33470

Email
johnsonlisa@bellsouth.net

Phone
SKIPPED

Request Details

In order to help us provide you the best response to your request, please carefully consider providing specific information. Please know that broad requests can take longer to fulfill and may become costly for the requester. Including specific keywords, timeframes, document types (emails, texts), and narrowing a request to certain individuals or divisions can greatly reduce cost.

Summary of Records Requested
I am requesting the budget line item for events as well as clarity of of employees that spend time on event how this time will be captured and if the line item has a breakdown? I'd like to see something more transparent then the many request for the unkept records for Halloween and Christmas events in 2025. Please advise on this as well

Initial Date (Timeframe) of Requested Records
07/21/2026

Ending Date (Timeframe) of Requested Records
07/28/2026

Outlook

Re: *NEW SUBMISSION* Public Record Request

From Heidi Garcia <hgarcia@indiantrail.com>
Date Thu 7/23/2026 10:59 AM
To lisa johnson <johnsonlisa@bellsouth.net>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>

1 attachment (190 KB)
20260722 RESPONSE FROM FINANCE.pdf;

Good morning, Mrs. Johnson,

I hope your week is going well.

I am writing regarding Public Records Request **20260721ITIDPRR049**. Please see the attached response regarding your request for the FY 2026/2027 budget line item for district events, as well as your request for clarification concerning employee time spent on events, how that time is tracked, and whether the budget line item includes a detailed breakdown.

At this time, the District has provided all records responsive to your request that are maintained in its custody. Accordingly, this public records request is considered fulfilled. If you have any questions or concerns regarding the attached response or require any additional clarification, please feel free to contact me. and I hope you have a wonderful day.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

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From: Heidi Garcia <hgarcia@indiantrail.com>
Sent: Tuesday, July 21, 2026 5:14 PM
To: lisa johnson <johnsonlisa@bellsouth.net>
Cc: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Good afternoon Mrs. Johnson

I hope this message finds you well.

Thank you for your request for **am requesting the budget line item for events as well as clarity of employees that spend time on event how this time will be captured and if the line item has a breakdown? I'd like to see something more transparent than the many requests for the unkept records for Halloween and Christmas events in 2025. Please advise on this as well.**

Please note the Record Request Assigned number for this request is **20260721ITIDPRR049**

Please note that all public records requests include **15 minutes of processing time at no charge**. After the initial 15 minutes, the standard rate of **$20 per hour** will apply. You will receive an email with an estimated completion time and any applicable fees before processing continues.

At this time, payments may be made by **check or cash only**. Credit card payments are not currently available. Please be aware that fees are subject to change in accordance with district policies.

If you have any questions or need additional assistance at any point, feel free to reach out. I look forward to assisting you, and I hope you have a blessed day

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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From: MaintReq@indiantrail.com <MaintReq@indiantrail.com>
Sent: Tuesday, July 21, 2026 4:37 AM
To: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: *NEW SUBMISSION* Public Record Request

Public Record Request

Submission #:	4960450
IP Address:	2601:58b:f00:ceb0:19fb:c8f8:74db:ff71
Submission Date:	07/21/2026
Survey Time:	4 minutes, 9 seconds

You have a new online form submission. To download a copy in PDF format, please click here.
Note: a download will promptly begin but may take up to a few minutes to complete pending the overall submission size.
Thank you,
Indian Trail Improvement District, FL

This is an automated message generated by Granicus. Please do not reply directly to this email.

Outlook

20260720ITIDPRR047

Re: *NEW SUBMISSION* Public Record Request

From pskoran@bellsouth.net <pskoran@bellsouth.net>
Date Mon 7/20/2026 2:22 PM
To Heidi Garcia <hgarcia@indiantrail.com>

Hi Heidi,
Thanks very much for the info. As you know, I am interested in anything having to do with Orange Grove Blvd west of Royal Palm Beach Blvd.
-I'd like a copy of the geotechnical report and the summary findings.
- What and who initiated the review?
- Can someone in engineering come out and explain and show us what they think is an issue?
- When do they expect to have the preliminary ITID review of that report completed?
- When are ITID recommendations expected to be completed?
- Please include me in the distribution of that review/recommendations or send me a separate copy as part of this info request as soon as it is available.
- What and when will resident input be sought by ITID for any changes to Orange Grove Blvd?
- When is this anticipated to be on the ITID agenda?
- Please ask management to keep me informed of meetings, reports, and direction for anything related to Orange Grove Blvd west of Royal Palm Beach Blvd.

I am quite concerned that it took close to a month if not more for ITID to provide the above response. I am concerned that we had to look at outside permits, provide pictures, and follow up several times before anyone at ITID acknowledged they were working on this. Is there an explanation?

Please let me know if there are questions or any issues with my info request, or with my request to be kept informed on a go-forward basis.

Thank you for your assistance.

Pia
561-818-8619

Sent from my iPhone

> On Jul 20, 2026, at 8:19 AM, Heidi Garcia <hgarcia@indiantrail.com> wrote:
>
> Good Morning Pia
>
> I hope you had a good weekend.

I spoke with Jay regarding Orange Grove Blvd. They have completed geotechnical borings of the material adjacent to the roadway, as well as two borings through the asphalt. ITID is currently reviewing the geotechnical report to determine the best course of action for Orange Grove Blvd. At this time, we do not yet have a plan of action. I understand this may not be the update you were hoping for, but the project is still in the preliminary stages.

Please let me know if you have any questions in the meantime.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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<image.png>

13476 61st Street North|West Palm Beach, FL 33412
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From: P Skoran <pskoran@bellsouth.net>
Sent: Monday, July 13, 2026 5:10 PM
To: Heidi Garcia <hgarcia@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Hi Heidi,
I would appreciate some additional information. What preliminary geotechnical work are they doing? What are they checking for? What future improvements are planned on Orange Grove Blvd west of Royal Palm Beach Blvd.?

I'm sorry you are in the middle of this, but I think this was the original question I asked and I still don't feel like I've gotten a clear answer.

Thank you.

Outlook

Re: *NEW SUBMISSION* Public Record Request

From Heidi Garcia <hgarcia@indiantrail.com>
Date Mon 7/27/2026 3:12 PM
To pskoran@bellsouth.net <pskoran@bellsouth.net>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>

Good afternoon Mrs. Skoran,

I spoke with Jay regarding Orange Grove Boulevard. Currently, the project remains in the preliminary stages. ITID is reviewing the geotechnical report to determine the best course of action. At this time, no plans have been finalized. Once a proposed course of action has been developed, it will be presented to the Board of Supervisors for discussion and consideration.

I understand you are looking for answers, and I appreciate your patience. Once the project is presented to the Board of Supervisors, many of your questions will be addressed during the public meeting as additional information becomes available.

Regarding your public records request, the records provided will reflect the information ITID has available at the time your request is fulfilled. As the project progresses, additional records may become available.

I realize this may not be the update you were hoping for, but we are committed to providing information as the project moves forward.

Please let me know if you have any questions in the meantime. I hope you have a wonderful day.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
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From: pskoran@bellsouth.net <pskoran@bellsouth.net>
Sent: Monday, July 20, 2026 2:22 PM
To: Heidi Garcia <hgarcia@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Hi Heidi,
Thanks very much for the info. As you know, I am interested in anything having to do with Orange Grove Blvd west of Royal Palm Beach Blvd.
-I'd like a copy of the geotechnical report and the summary findings.
- What and who initiated the review?
- Can someone in engineering come out and explain and show us what they think is an issue?
- When do they expect to have the preliminary ITID review of that report completed?
- When are ITID recommendations expected to be completed?
- Please include me in the distribution of that review/recommendations or send me a separate copy as part of this info request as soon as it is available.
- What and when will resident input be sought by ITID for any changes to Orange Grove Blvd?
- When is this anticipated to be on the ITID agenda?
- Please ask management to keep me informed of meetings, reports, and direction for anything related to Orange Grove Blvd west of Royal Palm Beach Blvd.

I am quite concerned that it took close to a month if not more for ITID to provide the above response. I am concerned that we had to look at outside permits, provide pictures, and follow up several times before anyone at ITID acknowledged they were working on this. Is there an explanation?

Please let me know if there are questions or any issues with my info request, or with my request to be kept informed on a go-forward basis.

Thank you for your assistance.

Pia
561-818-8619

Sent from my iPhone

> On Jul 20, 2026, at 8:19 AM, Heidi Garcia <hgarcia@indiantrail.com> wrote:

Good Morning Pia

I hope you had a good weekend.

I spoke with Jay regarding Orange Grove Blvd. They have completed geotechnical borings of the material adjacent to the roadway, as well as two borings through the asphalt. ITID is currently reviewing the geotechnical report to determine the best course of action for Orange Grove Blvd. At this time, we do not yet have a plan of action. I understand this may not be the update you were hoping for, but the project is still in the preliminary stages.

Please let me know if you have any questions in the meantime.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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From: P Skoran <pskoran@bellsouth.net>
Sent: Monday, July 13, 2026 5:10 PM
To: Heidi Garcia <hgarcia@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Hi Heidi,
I would appreciate some additional information. What preliminary geotechnical work are they doing? What are they checking for? What future improvements are planned on Orange Grove Blvd west of Royal Palm Beach Blvd.?

I'm sorry you are in the middle of this, but I think this was the original question I asked and I still don't feel like I've gotten a clear answer.

Thank you.

P Skoran
561-818-8619
pskoran@bellsouth.net

On Monday, July 13, 2026 at 01:06:44 PM EDT, Heidi Garcia <hgarcia@indiantrail.com> wrote:

Good Afternoon Pia,

I hope you are doing well. I just spoke with our District Engineer regarding the staking you noticed. The staking was completed for preliminary geotechnical work related to future improvements on Orange Grove Blvd. However, no construction or project work has been scheduled yet.

Please let me know if you have any questions. I'd be happy to help.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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From: pskoran@bellsouth.net <pskoran@bellsouth.net>
Sent: Wednesday, July 1, 2026 3:50 PM
To: Heidi Garcia <hgarcia@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Thanks Heidi. Appreciate your help. Please let me know when you know more.
Pia
Sent from my iPhone

On Jul 1, 2026, at 10:26 AM, Heidi Garcia <hgarcia@indiantrail.com> wrote:

Good Morning Mrs. Skoran,

I spoke with our District Engineers this week, and at this time there are no active permits associated with Orange Grove Boulevard west of Royal Palm Beach Boulevard. Additionally, there are no permit applications currently under review for that area. To help them better understand my inquiry, I forwarded the photographs you kindly provided. They are reviewing the information, and I am currently waiting to receive their evaluation and any additional details they may have. As soon as I receive an update, I will be sure to share it with you.

Please don't hesitate to reach out if you have any additional questions or if there is anything else I can assist you with. Thank you for bringing this matter to our attention.

I hope you have a wonderful rest of your week!

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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<image.png>

<image.png>

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From: pskoran@bellsouth.net <pskoran@bellsouth.net>
Sent: Tuesday, June 30, 2026 7:26 PM
To: Heidi Garcia <hgarcia@indiantrail.com>
Cc: P Skoran <pskoran@bellsouth.net>
Subject: Re: *NEW SUBMISSION* Public Record Request

Hi Heidi,
Just checking in to see if you found out anything about the survey markers on Orange Grove Blvd.
Thanks very much.
Pia

Sent from my iPhone

On Jun 23, 2026, at 10:06 AM, Heidi Garcia <hgarcia@indiantrail.com> wrote:

Good Morning Ms. Skoran,

Hope you are doing well. I am still looking into this for you. I am looking at the special permits to see if there is a permit and sent an email to staff as well.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

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<image.png>

<image.png>

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From: pskoran@bellsouth.net <pskoran@bellsouth.net>
Sent: Thursday, June 18, 2026 1:45 PM
To: Heidi Garcia <hgarcia@indiantrail.com>
Subject: Fwd: *NEW SUBMISSION* Public Record Request

Hi Heidi,
Correction to previous email below. The markers on the south side are further from the road than those on the north side. Hope the photos help. Please see if you can find out what's being done. Thanks very much
Pia
Sent from my iPhone

Begin forwarded message:

> **From:** pskoran@bellsouth.net
> **Date:** June 18, 2026 at 1:40:23 PM EDT
> **To:** Heidi Garcia <hgarcia@indiantrail.com>
> **Subject: Re: *NEW SUBMISSION* Public Record Request**

Hi Heidi,
There are wood survey markers intermittently on the north and south side of Orange Grove Blvd from Royal Palm Beach Blvd. West to 130th. The north side stakes are further from the road than the south side. I too just a few photos. They are attached. What is the purpose of the stakes?
<image0.jpeg>
<image1.jpeg>
<image2.jpeg>
<image3.jpeg>
<image4.jpeg>
<image5.jpeg>
<image6.jpeg>
<image9.jpeg>
<image8.jpeg>

Sent from my iPhone
G

> On Jun 17, 2026, at 8:10 AM, Heidi Garcia <hgarcia@indiantrail.com> wrote:
>
> Good morning, Mrs. Skoran,
>
> Could you please provide additional information regarding the markers that have been installed, including the specific area or limits of the markers?
>
> At this time, there have been no discussions regarding improvements to Orange Grove Boulevard west of Royal Palm Beach Boulevard.
>
> Look forward to speaking to you soon
>
> Kind Regards,
> Heidi Garcia,
> Records Retention Coordinator
>
> <image.png>
>
> <image.png>
>
> <image.png>
>
> 13476 61st Street North|West Palm Beach, FL 33412
> G: 26.766819|-80.254761
> T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

Florida Public Records Act Disclaimer

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From: P Skoran <pskoran@bellsouth.net>
Sent: Wednesday, June 17, 2026 4:14 AM
To: Heidi Garcia <hgarcia@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Hi Heidi,
I appreciate the response, but I'm not really sure what that means. Are there "informal' plans being developed? I interested in why there were markers set up on Orange Grove and whatever is being discussed to be done whether formal or informal. Appreciate it if you could get some more info. Thanks very much.

Pia

P Skoran
561-818-8619
pskoran@bellsouth.net

On Tuesday, June 16, 2026 at 04:32:30 PM EDT, Heidi Garcia <hgarcia@indiantrail.com> wrote:

Good afternoon Mrs. Skoran,

Hope this email finds you well. After speaking to the Deputy Executive Director No formal plan has been developed.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

<image.png>

<image.png>

<image.png>

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

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From: Heidi Garcia <hgarcia@indiantrail.com>
Sent: Tuesday, June 16, 2026 12:29 PM
To: P Skoran <pskoran@bellsouth.net>
Cc: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: Re: *NEW SUBMISSION* Public Record Request

Good afternoon Ms. Skoran

I hope this message finds you well.

Thank you for your request for **what construction/improvements are planned for Orange Grove Blvd West Royal Palm Beach Blvd? When? Estimated Cost?.** Please note the Record Request Assigned number for this request is **20260615ITITPRR042**

Please note that all public records requests include **15 minutes of processing time at no charge**. After the initial 15 minutes, the standard rate of **$20 per hour** will apply. You will receive an email with an estimated completion time and any applicable fees before processing continues.

At this time, payments may be made by **check or cash only**. Credit card payments are not currently available. Please be

aware that fees are subject to change in accordance with district policies.

If you have any questions or need additional assistance at any point, feel free to reach out. I look forward to assisting you, and I hope you have a blessed day

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

<image.png>

<image.png>

<image.png>

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

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From: MaintReq@indiantrail.com <MaintReq@indiantrail.com>
Sent: Monday, June 15, 2026 3:06 PM
To: Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>
Subject: *NEW SUBMISSION* Public Record Request

Public Record Request

Submission #:	4889562
IP Address:	2600:1700:b571:8680:7500:82ae:76b:e2a2

Submission Date:	06/15/2026
Survey Time:	2 minutes, 28 seconds

You have a new online form submission. To download a copy in PDF format, please click here.
Note: a download will promptly begin but may take up to a few minutes to complete pending the overall submission size.
Thank you,
Indian Trail Improvement District, FL

This is an automated message generated by Granicus. Please do not reply directly to this email.

Records Request - Amended 7/10/26

Date: 7/9/26 3:16 pm
Indian Trail Improvement District

I, Josué Narváez, do hereby submit the following request:

1. Video/audio footage of cameras at Hamlin House front exit from 7/10/26 9:15pm - 9:50pm. (post Sports League mtg)

2. A copy of Agreement between ITID and Acreage Athletic League fo 2026.

Thanks for your assistance -

Josué Narváez
13552 88 PL N
West Palm Beach, FL. 33412
561-672-9544

20260710 ITIDBRR045

RECEIVED
JUL 09 2026
By

Outlook

20260710ITIDPRR045

From Heidi Garcia <hgarcia@indiantrail.com>
Date Mon 7/27/2026 3:50 PM
To Narvaeze@att.net <Narvaeze@att.net>

1 attachment (587 KB)
25-0303 AAL Non-Profit Athletics User Agreement - Clean KL Edit 4-3-2025 FSP cmts - signed by Elizabeth and Wendy.pdf;

Good afternoon, Mr. Narvaez,

I hope you are doing well.

Please find the attached records responsive to your request for the AAL Provider Agreement. Please be advised that the District's security system footage constitutes a public record pursuant to Section 119, Florida Statutes. However, because the footage is generated by a system used exclusively for security purposes, it is confidential and exempt from disclosure pursuant to Sections 119.071(3)(a) and 281.301, Florida Statutes, to the extent that the footage would reveal security system information.

Additionally, please note that the cameras at the Hamlin House do not record audio. Please let me know if you have any questions or need any additional information.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

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Outlook

20260707ITIDPRR043

Public Records Request and Inquiry Regarding Gate at 40th Street N and 140th Avenue N

From Vanessa Vergara <horseshoe0315@gmail.com>
Date Tue 7/7/2026 10:13 AM
To info <info@indiantrail.com>

Some people who received this message don't often get email from horseshoe0315@gmail.com. Learn why this is important

To whom it may concern,

I am writing as a resident of Loxahatchee Groves regarding the locked gate located on 40th Street North just west of 140th Avenue North. Years ago, residents were able to travel through this roadway between Loxahatchee Groves and The Acreage before the gate was installed. Since that time, access has been restricted, and I am hoping to better understand the circumstances surrounding the closure.

My family, like many others, frequently travels between Loxahatchee Groves and The Acreage for work, family, school, medical appointments, and other daily activities. The closure of this roadway has had a significant impact on our daily lives. What would otherwise be approximately a five-minute drive has become a detour of more than 30 minutes, requiring travel through Royal Palm Beach or Seminole Pratt Whitney Road.

Beyond the inconvenience, we are also concerned about the potential impact on emergency response times. Restricting a direct connection between neighboring communities may delay access for residents during emergencies or force emergency vehicles to take substantially longer routes.

The Town of Loxahatchee Groves informed us that the gate was installed by the Indian Trail Improvement District. We would appreciate any information that would help us better understand the legal authority, purpose, and history of this closure.

Pursuant to Florida's Public Records Law, Chapter 119, Florida Statutes, I respectfully request copies of any records relating to the gate located at or near 40th Street North west of 140th Avenue North, including but not limited to:

• Documents identifying ownership of the roadway, right-of-way, or property where the gate is located.

• Easements, right-of-way documents, plats, or other recorded documents pertaining to that roadway segment.

• Any resolutions, permits, agreements, legal opinions, or other documents authorizing the installation or continued maintenance of the gate.

• Any inter-local agreements or correspondence between ITID, the Town of Loxahatchee Groves, Palm Beach County, the Lake Worth Drainage District, or any other governmental entity regarding this roadway or gate.

• Any maintenance agreements identifying responsibility for this section of roadway.

• Any engineering studies, traffic studies, safety analyses, emergency access evaluations, or similar reports concerning the gate or the closure of this roadway.

• Any meeting minutes, agendas, staff reports, or board actions discussing the installation, purpose, or continued operation of the gate.

If any of the requested records are available electronically, I would appreciate receiving them by email.

I understand there may be historical, legal, or operational reasons for the gate's existence, and I appreciate the District taking the time to help us better understand those reasons. Our goal is not only to be informed about the basis for the closure, but also to understand what options, if any, are available to restore access through this roadway. If there is a process by which residents can petition for the gate to be opened or removed, or if another agency has authority over that decision, I would greatly appreciate any guidance you can provide.

Thank you for your time, your service to the community, and your assistance. I look forward to your response.

Sincerely,
Vivian Vergara
Loxahatchee Groves Resident

Outlook

Re: Public Records Request and Inquiry Regarding Gate at 40th Street N and 140th Avenue N

From Heidi Garcia <hgarcia@indiantrail.com>
Date Mon 7/27/2026 4:52 PM
To Vanessa Vergara <horseshoe0315@gmail.com>
Cc Public Records <publicrecords@indiantrail.com>; Records Request <recreq@indiantrail.com>

6 attachments (5 MB)

20-103 Survey - 140th - Gate Instalation at 43rd and 40th.PDF; Gate Closures Ltr - Lox Groves.pdf; McKinlay-140th Ave Gate Closure Response-Ltrhd.pdf; 2020-09-16 - Regular Board Meeting (signed).pdf; 2020-10-14 - Regular Board Meeting Minutes (signed).pdf; 2020-12-16 - Regular Board Meeting (signed).pdf;

Good afternoon Ms. Vergara,

I hope you are doing well.

This email is in response to Public Records Request **20260707ITIDPRR043** regarding the gate located at 40th Street North and 140th Avenue North at the boundary between the Village of Loxahatchee Groves and the Indian Trail Improvement District.

Attached are the records responsive to your request, including the signed Board meeting minutes discussing the gate, the letter to the Village of Loxahatchee Groves, and the letter to then-Commissioner McKinlay.

If you would like to share your concerns with the Board of Supervisors, you are welcome to attend a Regular Board of Supervisors meeting and speak during the public comment portion of the agenda. You may also submit your comments by email to **commentcard@indiantrail.com**, where they will be read into the record and included as part of the meeting record.

At this time, your public records request is considered complete. Please let me know if you have any questions or need any additional information.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL
IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

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From: Vanessa Vergara <horseshoe0315@gmail.com>
Sent: Tuesday, July 7, 2026 10:13 AM
To: info <info@indiantrail.com>
Subject: Public Records Request and Inquiry Regarding Gate at 40th Street N and 140th Avenue N

Some people who received this message don't often get email from horseshoe0315@gmail.com. Learn why this is important

To whom it may concern,

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• Any resolutions, permits, agreements, legal opinions, or other documents authorizing the installation or continued maintenance of the gate.

• Any inter-local agreements or correspondence between ITID, the Town of Loxahatchee Groves, Palm Beach County, the Lake Worth Drainage District, or any other governmental entity regarding this roadway or gate.

• Any maintenance agreements identifying responsibility for this section of roadway.

• Any engineering studies, traffic studies, safety analyses, emergency access evaluations, or similar reports concerning the gate or the closure of this roadway.

• Any meeting minutes, agendas, staff reports, or board actions discussing the installation, purpose, or continued operation of the gate.

If any of the requested records are available electronically, I would appreciate receiving them by email.

I understand there may be historical, legal, or operational reasons for the gate's existence, and I appreciate the District taking the time to help us better understand those reasons. Our goal is not only to be informed about the basis for the closure, but also to understand what options, if any, are available to restore access through this roadway. If there is a process by which residents can petition for the gate to be opened or removed, or if another agency has authority over that decision, I would greatly appreciate any guidance you can provide.

Thank you for your time, your service to the community, and your assistance. I look forward to your response.

Sincerely,
Vivian Vergara
Loxahatchee Groves Resident

MEDIA AND PUBLIC OUTREACH REPORT: JULY 2026

Since becoming a part of the Indian Trail Improvement District team of professionals, my primary objective has been to establish a modern communications program that increases transparency, educates residents, strengthens public trust, and supports every department within the District.

During my first 100 days, every objective identified in my Communications Plan was completed or is in progress, creating a foundation for consistent, professional public outreach that did not previously exist in the District.

Accomplishments include the development of the District's branding standards, launch of The Trail Report monthly newsletter, creation of the District's Instagram platform and YouTube Media Channel (not yet promoted since it is being populated), implementation of regular video production and photography storytelling, development of multiple public safety and infrastructure education campaigns, strengthened media relationships, and establishment of performance metrics that now allow communications efforts to be evaluated using measurable data rather than assumptions. I was also fortunate to help lead planning efforts for the Corbett Levee Expansion Ribbon Cutting celebration, which was a great success, thanks to our incredible employees who jumped in to help anywhere they could! I was also able to secure WPTV as our media partner for that event, which led to a couple days of coverage at the start of hurricane season.

In the last seven months, communications efforts remained focused on proactive resident education, engagement, and transparency. Original content included news releases, educational videos, social media campaigns, photography, public meeting promotion, infrastructure spotlights, newsletter development, and public safety messaging covering road maintenance, stormwater management, parks, budgetary updates, and other important District operations. Considerable effort was also dedicated to encouraging resident participation in Palm Beach County's transportation planning meetings and explaining how proposed transportation decisions could affect roadways in the Indian Trail Improvement District. SR7 meetings and Project Tango events were also promoted, and residents were encouraged to attend those critical meetings.

COMMUNICATIONS PERFORMANCE

The District's communications strategy is producing measurable results.

Comparing January through June 2026 with the same period in 2025:

• Facebook engagement increased from 12,546 to 39,379 interactions, an increase of **214 percent.**

• Facebook views increased from 135,423 to 609,491, an increase of **350 percent.**

• Three second video views increased from **1,586 to 89,707**. This number is significant. Because it tells us that the video production being utilized and specific hooks being written to attract a viewer is working and engaging them to watch up to at least 3 seconds and longer.

• One minute video views increased from 1 to 110.

• Total watch time increased from 6 hours and 45 minutes to 17 days and 23 hours.

These analytics represent far more than common, non-strategic social media activity. Every *view* is an opportunity to educate residents before misinformation spreads. Every *share* expands the District's message without additional taxpayer expense (flyers, mailers, etc). Every comment creates meaningful dialogue with residents and strengthens transparency. Increased watch time demonstrates that residents are not simply seeing District content, they are actively consuming educational information about the services their assessments provide. This is critical for our organization, especially during a time of so much misinformation and political discord.

Equally important, District content is reaching an increasing number of individuals who *do not* currently follow ITID's social media platforms. This expands public awareness of District operations while helping ensure accurate information reaches audiences beyond our existing followers (new residents, young families, the business community, etc). We must remember that social media messaging is a long game that takes time, planning, and a strong understanding of changing trends, evolving AI, and the continuous refinement of content based on audience engagement and performance.

We're not just posting content. We're following a strategy, measuring what works, learning from results, and continually working to improve our communication to better reach residents.

Newsletter Performance

The Trail Report has averaged a **51 percent email open rate**, well above the average performance typically achieved by government newsletters. This is significant because email remains one of the few communication channels not controlled by social media algorithms. A strong open rate demonstrates that residents recognize value in District communications and actively seek information regarding infrastructure projects, public meetings, District initiatives, and more.

Looking Ahead

Public information has become an essential government service. Residents now expect timely, accurate, and accessible information delivered through the same digital platforms they use every day. Today's communications professionals provide real time emergency messaging, educating residents about complex infrastructure projects, promoting public meetings and civic engagement, correcting misinformation, producing video, photography, and visual content, managing social media and digital communications, responding to public inquiries, maintaining healthy relationships with local media, protecting and strengthening the organization's public reputation, and ensuring transparency, accessibility, and public trust in government operations.

For many residents, social media has become the first place they look for information about their local government. In many ways, it serves as today's digital press release, allowing the District to communicate directly with the public without relying solely on traditional news outlets. This direct communication helps ensure residents receive accurate information quickly while creating opportunities for meaningful two-way engagement.

The continued growth in the District's digital audience, increased engagement across social media platforms, and a sustained newsletter open rate of approximately 51 percent demonstrate that residents are not only receiving this information but actively seeking it. These results reflect a growing demand for transparent, responsive government communication and reinforce the importance of dedicated communications that support the District's mission and strengthens public confidence.

For anyone who is interested in signing up!



INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Heidi Garcia

Date: August 19, 2026

Subject: Resident Correspondence expressing gratitude for District Staff

Background: The District receives positive feedback on staff performance from residents. This Agenda item reflects the positive notes received via email; there was 3 received for the month of June and July

Recommendation: Motion to Receive and File

Fiscal Impact: N/A

Delete Archive Report Move to Share to Teams

Fw: Swell Team Recognition

Summarize this email

Statutes. Emails and email addresses are subject to the Public Records Act and are public records subject to disclosure. All emails, including attachments and any corresponding email addresses, sent or received are retained by the Indian Trail Improvement District as public records.

From: Killebrew, David <dkillebrew@namb.net>
Sent: Tuesday, June 16, 2026 10:19 AM
To: Heidi Garcia <hgarcia@indiantrail.com>
Subject: Swell Team Recognition

You don't often get email from dkillebrew@namb.net. Learn why this is important

Greetings,

My name is David Killebrew, a new resident of the Acreage. My wife and I relocated on 25 October after living 31 years in Las Vegas.
We reside at 14734 62nd CT N Loxahatchee, FL 33470.
We had the most incredible experience from several of your team members led by Andrew who has been on our street doing maintenance on the drainage swell.
Last week while I was out of town for business, my son in law informed me that we had a driveway violation notice and actions would need to be taken.
Upon my return, I spoke with Andrew about the notice, and he informed me that my secondary driveway was out of code and that he would have to remove it!
Imaging the surprise on this city boy's face when I heard that news!

Andrew was calm, professional, direct, and informative. He explained everything to me and directed me to Heidi at the Indian Trails office who was equally as nice and informative.
Heidi was patient with me, gave me my permit and answered every question I had.

Andrew and his crew explained each step I had to take as the homeowner from which products to order, to recommending various service providers, to keeping me up to date on timelines.
One of the crew members even rescued one of my turtles from the swell and handed it to me so I could return it to my pond.

You have a rock star crew, and they deserve a great deal more of recognition than what my humble letter can offer.

I relocated from a city where outstanding customer service is the baseline and exemplary customer care is paramount to survival. Andrew and his team along with Heidi are the gold standard for exemplary customer service. Their knowledge, care and attention to rules and details will serve well in Indian Trails, Palm Beach County and nationwide.

Please don't take them for granite.

Highest Regards,

David Killebrew
Director. Network Relationships

Outlook

Fw: *NEW SUBMISSION* Maintenance Request Form

From Heidi Garcia <hgarcia@indiantrail.com>
Date Wed 6/24/2026 7:46 AM
To Burgess Hanson <bhanson@indiantrail.com>; Robert Robinson <rrobinson@indiantrail.com>; Miriam Heisser <mheisser@indiantrail.com>; Greg Shafer <gshafer@indiantrail.com>; Doug Parris <dparris@indiantrail.com>

Good Morning All

Please see thank you below from Mr. Doon for doing the swale.

Kind Regards,
Heidi Garcia,
Records Retention Coordinator

INDIAN TRAIL IMPROVEMENT DISTRICT

13476 61st Street North|West Palm Beach, FL 33412
G: 26.766819|-80.254761
T: 561.793.0874 | C: 561.815.0029 | F: 561.793.371

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From: MaintReq@indiantrail.com <MaintReq@indiantrail.com>
Sent: Tuesday, June 23, 2026 7:23 PM
To: Maintanence Request <MaintReq@indiantrail.com>
Subject: *NEW SUBMISSION* Maintenance Request Form

Maintenance Request Form

Submission #:	4905973
IP Address:	2607:fb90:798c:920d:ad3:df57:80b6:9df1
Submission Date:	06/23/2026 7:23
Survey Time:	3 minutes, 16 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Full Name

Leo Doon

Address

11546 42nd. Rrd. N.
W.p.b., Florida 33411

Phone

(561) 602-1638

Email

pavemangoitid@gmail.com

Reason for Request

Mowing

Comments

June Bug and I thank you for finally mowing the SWALE.

In order to expedite your request please provide pictures of your issue or concern.

Attachment

IMG_20260623_160042.jpg

Thank you,
Indian Trail Improvement District, FL

This is an automated message generated by Granicus. Please do not reply directly to this email.

Outlook

NEW SUBMISSION Maintenance Request Form

From MaintReq@indiantrail.com <MaintReq@indiantrail.com>
Date Mon 7/13/2026 2:44 PM
To Maintanence Request <MaintReq@indiantrail.com>

Maintenance Request Form

Submission #:	4944244
IP Address:	2601:58b:f00:5b60:9149:4d86:9f92:cfb3
Submission Date:	07/13/2026 2:44
Survey Time:	3 minutes, 23 seconds

You have a new online form submission.
Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Full Name

Krista Polisena

Address

15362 67th court north
loxahatchee, fl 33470

Phone

(561) 248-6992

Email

lvsewing@gmail.com

Reason for Request

Pothole Repair

Comments

I really wanted to send a BIG THANK YOU !! I did a request for our potholes on our street to be fixed as well as our easement for the canal. Your team got on it immediately and both look fantastic. The canal area is exceptional and we really appreciate all the efforts put into it. Please thank your team and again we really appreciate it !!! Polisena Family

In order to expedite your request please provide pictures of your issue or concern.

Attachment

Thank you,
Indian Trail Improvement District, FL

This is an automated message generated by Granicus. Please do not reply directly to this email.

INDIAN TRAIL
IMPROVEMENT DISTRICT
Roads • Drainage • Parks
EST. 1957

To: Board of Supervisors

From: Heidi Garcia

Date: August 19, 2026

Subject: Meeting Notice

Background: Attached is the Notice published in Palm Beach Post Listing all Regular Board Meeting dates for FY-25/26

Recommendation: Motion to Receive and File

Fiscal Impact: N/A

INDIAN TRAIL
IMPROVEMENT DISTRICT
EST. 1957

Board of Supervisors

Elizabeth Accomando,
President

Patricia Farrell,
Vice President

Richard J. Vassalotti II,
Treasurer

Betty Argue,
Secretary

Michael Johnson,
Assistant Secretary

District Staff

Burgess Hanson,
Executive Director

Mary Viator,
District Attorney

Jay Foy,
District Engineer

To: Board of Supervisors
From: Scarlet Cantley, Administration and Grants Coordinator
Date: August 20, 2025
Subject: **Important Dates FY 2025-2026**

Non-Board Meeting Dates for FY 2025-2026:

FASD Fall Quarterly Conference (Sandestin): Oct.9-10, 2025 (CDM 6-10)
Sleepy Hallow Event @ACP South: October 25, 2025
PBC Schools Thanksgiving Break: Nov. 24-28, 2025
Christmas Parade and Round-up – December 6, 13-14, 2025
PBC Schools Christmas/Winter Break: Dec. 22, 2025 – Jan. 2, 2026
PBC Days: 13-16, 2026 (Session Begins January 13, 2026) Tallahassee
MLK Holiday is Monday, January 19, 2026
FASD Legislative Forum: January 20-22, 2026 Tallahassee
PBC Schools Spring Break: March 16-20, 2026
Good Friday/Easter: April 3/5, 2026
Last Day of School: May 29, 2026
FASD Annual Conference (Orlando): June 7-12, 2026
First Day of School: August 10, 2026

Proposed Board Meeting Dates for FY 2025-2026 (Wednesdays at 6:00 PM):

Wednesday, October 15, 2025
Wednesday, November 12, 2025
Wednesday, December 10, 2025
Wednesday, January 28, 2026
Wednesday, February 25, 2026
Wednesday, March 25, 2026
Wednesday, April 15, 2026
Wednesday, May 20, 2026
Wednesday, June 3, 2026
Wednesday, July 15, 2026
Wednesday, August 19, 2026
Wednesday, September 16, 2026

Indian Trail Improvement District
www.indiantrail.com Email: info@indiantrail.com
13476 61st Street | West Palm Beach | Florida | 33412
Office: 561.793.0874 | Fax: 561.793.3716