



**TOWN OF EAGAR**  
**REGULAR AND PUBLIC HEARING**  
**TOWN COUNCIL MEETING Tuesday,**  
**April 7, 2026 at 6:00 pm COUNCIL**  
**CHAMBER, 22 WEST 2ND STREET**

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**AGENDA**

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PURSUANT TO A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE TOWN COUNCIL OF THE TOWN OF EAGAR AND THE GENERAL PUBLIC THAT THE TOWN COUNCIL WILL HOLD A **REGULAR AND PUBLIC HEARING MEETING OPEN TO THE PUBLIC ON Tuesday, April 7, 2026, BEGINNING AT 6:00 pm, IN THE COUNCIL CHAMBERS LOCATED AT 22 W, 2ND STREET, EAGAR, ARIZONA.**

**1. WELCOME AND CALL MEETING TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. INVOCATION**

**5. SUMMARY OF CURRENT EVENTS**

**A. MAYOR**

**B. COUNCIL**

**C. STAFF**

**6. OPEN CALL TO THE PUBLIC**

ANY CITIZEN DESIRING TO SPEAK ON A MATTER THAT IS NOT SCHEDULED ON THE AGENDA MAY DO SO AT THIS TIME. COMMENTS SHALL BE LIMITED TO 3 MINUTES PER PERSON AND SHALL BE ADDRESSED TO THE TOWN COUNCIL AS A WHOLE, AND NOT TO ANY INDIVIDUAL MEMBER. ISSUES RAISED SHALL BE LIMITED TO THOSE WITHIN THE JURISDICTION OF THE TOWN COUNCIL. PURSUANT TO THE ARIZONA OPEN MEETING LAW, THE TOWN COUNCIL CANNOT DISCUSS OR ACT ON ITEMS PRESENTED AT THIS TIME. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL TOWN COUNCIL MEMBERS MAY (1) RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE PUBLIC

BODY; (2) ASK STAFF TO REVIEW A MATTER AND (3) ASK THAT A MATTER BE PLACED ON A FUTURE AGENDA.

## **7. CONSENT AGENDA**

### **A. TOWN COUNCIL MINUTES**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MEETING MINUTES FROM FEBRUARY AND MARCH 2026 (JESSICA VAUGHAN)

### **B. FEBRUARY 2026 FINANCIALS**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 2026 TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES (DAVID LAMM)

### **C. FEBRUARY 2026 FINANCIAL REPORT AND SALES TAX REPORT**

DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE FEBRUARY 2026 FINANCIAL REPORT AND SALES TAX REPORT (DAVID LAMM)

### **D. PROCLAMATION FOR ARBOR DAY**

APPROVAL TO PROCLAIM APRIL 24, 2026, AS ARBOR DAY WITHIN THE TOWN OF EAGAR (JESSICA VAUGHAN)

### **E. PROCLAMATION FOR FAIR HOUSING MONTH**

APPROVAL TO PROCLAIM APRIL "FAIR HOUSING MONTH" (JESSICA VAUGHAN)

## **8. NEW BUSINESS**

### **\*\*\*\*A. EAGAR DAYS LOGO 2026**

PRESENTATION OF THE WINNER OF THE EAGAR DAYS 2026 LOGO CONTEST (MAYOR GUY PHELPS)

### **\*\*\*\*B. DONATION REQUEST FROM ROUND VALLEY BOOSTER CLUB**

DISCUSSION AND POSSIBLE ACTION TO APPROVE A DONATION TO THE ROUND VALLEY BOOSTER CLUB FOR GRADUATION NIGHT AFTER PARTY (SHANNON LATHAM)

### **\*\*\*\*C. MURAL DRAWINGS**

DISCUSSION AND POSSIBLE ACTION TO APPROVE A FINAL DRAWING FOR FUTURE MURAL TO BE PAINTED ON THE BASHAS BUILDING (BRITNEY REYNOLDS)

### **\*\*\*\*D. OIL BURNER HEATER FOR PUBLIC WORKS**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE USING GRANT FUNDS OF AN OIL BURNER HEATER FOR THE PUBLIC WORKS SHOP AREA FOR \$28,226.09 (BRITNEY REYNOLDS)

**\*\*\*\*E. ACCEPTANCE OF ECONOMIC DEVELOPMENT ADMINISTRATION GRANT** DISCUSSION AND POSSIBLE ACTION TO APPROVE THE ACCEPTANCE OF AN ECONOMIC DEVELOPMENT ADMINISTRATION GRANT FOR THE TOWN OF EAGAR LIGHT INDUSTRIAL PARK PRE-DEVELOPMENT PLANNING PROJECT AND TO AUTHORIZE THE TOWN MANAGER TO SIGN AWARD DOCUMENTS (BRITNEY REYNOLDS)

**\*\*\*\*F. SPANISH TRAIL TOWN PROPERTY**

DISCUSSION AND POSSIBLE ACTION TO APPROVE TO GO OUT TO BID FOR REQUEST FOR PROPOSAL OF TOWN OWNED PROPERTY ON SPANISH TRAIL (BRANNON EAGAR)

**\*\*\*\*G. INTERGOVERNMENTAL AGREEMENT WITH SPECIAL RESPONSE TEAM**

DISCUSSION AND POSSIBLE ACTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF EAGAR AND THE WHITE MOUNTAIN SPECIAL RESPONSE TEAM (JACOB DOYLE)

**\*\*\*\*H. ROUND VALLEY SENIOR CENTER**

DISCUSSION AND POSSIBLE ACTION TO APPROVE ADDING FUNDING TO THE FISCAL 2026-2027 BUDGET FOR THE ROUND VALLEY SENIOR CENTER (BRANNON EAGAR)

**\*\*\*\*I. INTERGOVERNMENTAL AGREEMENT WITH ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT)**

DISCUSSION AND POSSIBLE ACTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF EAGAR AND THE STATE OF ARIZONA FOR THE SAFE ROUTES TO SCHOOL SCOPE OF SERVICES, DESIGN PLAN, AND PROJECT ESTIMATES FOR MAIN STREET AND 2ND STREET HAWK TRAFFIC CONTROL (BRITNEY REYNOLDS)

**\*\*\*\*J. INTERGOVERNMENTAL AGREEMENT FOR WILDFIRE EQUIPMENT**

DISCUSSION AND POSSIBLE ACTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF EAGAR AND THE ARIZONA DEPARTMENT OF FORESTRY AND FIRE MANAGEMENT FOR WILDFIRE EQUIPMENT (ROBERT PENA)

**9. PUBLIC HEARING**

**\*\*\*\*A. PROJECT FOR COMMUNITY DEVELOPMENT BLOCK GRANT**

DISCUSSION AND CONSIDERATION OF PROJECTS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING IN THE AMOUNT OF \$184,432 (BRITNEY REYNOLDS)

**RECONVENE INTO REGULAR SESSION**

**\*\*\*\*K. RESOLUTION 2026-09 COMMUNITY BLOCK DEVELOPMENT GRANT (CDBG)**

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2026-09 AUTHORIZATION TO SUBMIT APPLICATIONS AND IMPLEMENT (CDBG) PROJECTS (JESSICA VAUGHAN)

**10. SIGNING OF DOCUMENTS**

**11. ADJOURNMENT**

POSTED BY: JESSICA VAUGHAN

DATE: 4/2/26 AT 4:00PM



# Round Valley Fire & Medical Department

## Monthly Report – March 2026

### ***Response Activity***

Total Calls for Service: **63**

### ***Operations & Training***

- 1 10 pack tests completed (all passing)
- 2 One of two wildland refreshers completed
- 3 Captain McDowell attended Wildland Cooperators Meeting (3-26)

### ***EMS & Medical***

- 1 Two McGrath Video Laryngoscopes received (added video intubation capability)
- 2 Meeting with Medical Director Dr. Johnson (3-25) for wildland medical direction and training
- 3 5 NREMT EMTs recertified for 2 years

### ***Grants & Funding***

- 1 Arizona Fire Insurance Premium Tax Refund distributed; funding secured for next year
- 2 RFC grant approved (wildland packs, Stokes basket, rescue litter wheel, pack test vests)
- 3 Meeting with Arizona Complete Health regarding funding (3-24)
- 4 Regional grant meeting attended by Chief Pena (3-25)
- 5 Grants in progress: NVFC, Ak-Chin, Fort McDowell, NAEMS, Gila River (submitted), Congressional Directed Spending (submitted)

### ***Fire Prevention***

2 Fire Inspections Completed

### ***Compliance & Certifications***

CFRA renewed through the State of Arizona

### ***Show Low Dispatch Transition***

- 1 MDTs delivered to Show Low IT for configuration
- 2 FirstNet account established
- 3 SIM cards and Nextivity antennas delivered; installation in progress
- 4 Inverters and mounting systems ordered
- 5 Radio/connectivity testing scheduled before April 7
- 6 Chiefs meeting scheduled April 30 for unit numbering coordination



# Round Valley Police Department

*“Respect for Our Past, Confidence in Our Future.”*



**Chief Jacob Doyle**

## Round Valley Police Department Staff Report

**March 2026**

**Total Incidents 253**

**Calls for Service 151**  
**Officer Initiated Incidents 102**  
**Traffic Stops 43**

**Total Officer Cases 45**

**Accidents 3**  
**Civil 0**  
**Crime 24**  
**Death 0**  
**Incident 17**

**Total Misdemeanor & Felony Arrests 18**

**Misdemeanor Arrests 13** DUI, Excessive Speed, DV/Assault, DV/Disorderly Conduct, DV/Threats, D/V Criminal Damage, Dogs at Large, Reckless Driving, Animal Cruelty, False Reporting, Harassment, Minor Consumption of Alcohol

**Adult 13**  
**Juvenile 0**

**Felony Arrests 5** Aggravated Assault, Aggravated Domestic Violence, Aggravated Harassment, Possession of Drug Paraphernalia, Misconduct Involving Weapons

**Adult 5**  
**Juvenile 0**

**Citations 31**

**COMPLAINTS:**

March 25 Received a total of three (3) citizen complaints  
All investigated  
All Exceptionally cleared

**NOTEWORTHY INFORMATION**

March 4 Multi-agency training at Apache County Superior Court  
March 6 Submitted grant application to the Governor’s Office of Highway Safety FY27  
March 7 Officer York completed his Field Training Program and is now a solo patrol officer  
March 8-13 Officer Rippy attended a Drug Interdiction Training  
March 18 Quarterly Coffee with a Cop event at Junk N Java  
March 18 First meeting of the Chief’s Community Advisory Board  
March 23-27 ACO Watkins attended the annual Arizona Animal Control Association

**UPCOMING TRAINING and EVENTS**

April 30 Career Fair at RVHS for  
DATE TBD Hosting a multi-agency Neurodiversity training with Show Low PD, St. Johns PD and ACSO  
DATE TBD Continued supervisor training in internal affairs and leadership

**CURRENT SWORN**

Chief Doyle

Sergeant Polk

Officer Scruggs

Officer Rippy

Officer Ryan

Officer Roosma

Officer Rivera

Officer York

**RESERVE OFFICERS**

None

**ANIMAL CONTROL**

ACO/Code Enforcement Paige Watkins

**ADMINISTRATION** (Records, Property & Evidence and Admin)

Amy Sloane

**VOLUNTEERS**

Marty Vance

DJ Vance

Dale Thompson

George Sloane

Cathy Sloane

**OFFICERS IN THE ACADEMY**

None

**HIRING PROCESS UPDATE:**

**Vacancies** 4 (sworn)

1 (Animal Control / weekends)

**Interviews**

Animal Control TBD

**In Backgrounds**

Background on lateral applicant completed March 21; awaiting final commitment from applicant



**TOWN OF EAGAR**  
**REGULAR AND PUBLIC HEARING**  
**TOWN COUNCIL MEETING**

**FEBRUARY 3, 2026 at 6:00 PM**

**COUNCIL CHAMBER, 22 WEST 2ND STREET**

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**MINUTES**

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Mayor Guy Phelps called the Regular Session to order and welcomed those present. Mayor Phelps requested that the record show all Councilmembers are present except for Councilman Bryce Burnham. Mayor Guy Phelps led the Pledge of Allegiance and offered the invocation.

**5. SUMMARY OF EVENTS**

**Town Manager Brannon Eagar** reported that the Corporation Commission was scheduled to hear TEP's case for conversion to natural gas on February 4th, but it was removed from the agenda and will likely be rescheduled for March. Eagar had authored a letter of support and was originally planning to travel to Phoenix to testify in person. Since the hearing was postponed to March 4th when he'll be on a family trip, he and Paul Ramsey plan to request a Zoom link to testify remotely.

Regarding the food tax legislation, Eagar explained they are following it closely as it would be "very hurtful" if passed. Last year, the legislation was changed so that existing food taxes weren't eliminated, but new towns couldn't implement them and existing rates couldn't be raised. This year's legislation proposes either putting the matter to a vote of the people or creating a legislative mandate that anything eligible for SNAP or WIC programs wouldn't be taxed for anyone. This would cover the majority of food currently taxed, which is particularly problematic for communities like Eagar that don't have property taxes, bed taxes, or other revenue sources.

Eagar also discussed the point of sale legislation that Councilman Greenwood had mentioned. Currently, when residents order from Amazon, the sales tax comes back to the town as the point of purchase. The proposed legislation would change this to point of sale, meaning the Amazon warehouse location would collect the sales tax instead of the purchasing community. Eagar emphasized that both pieces of legislation would significantly impact small towns and that he's working closely with the league to monitor and oppose these measures.

**Finance Director David Lamm** provided a budgetary update for the period ending December 31st, 2025, marking the halfway point of the fiscal year. The town had just over \$400,000 in their operating account and \$6.4 million in their LGIP savings account, totaling \$6.9 million in available cash. The town continues to make monthly transfers of \$75,000 from the operating account to the LGIP account. Both expenditures and revenues are tracking appropriately to be under budget by the end of the fiscal year, with no concerns noted.

**Town Clerk Jessica Vaughan** reported on several ongoing activities. Currently working on first-of-the-year reporting and noted that candidate packets are available for pickup, with four packets picked up and one statement of interest confirmed. Regarding election timing, House Bills 2022 and Senate Bill 1425, which concern the primary election, are moving forward with hopes of getting the governor's signature by February 10th. These bills would permanently move the primary election to the end of July, specifically July 28th, with the nomination period and all related deadlines shifting up by a week.

Vaughan stated that two public hearings are required for home rule, which occurs every few years. She recommended scheduling the first hearing for the regular meeting on March 3rd and a special meeting for the second hearing on March 10th, pending council approval.

She also shared exciting news about the America 250 AZ Traveling Museum, which has chosen Eagar to host the museum. She's working with the tour manager and estimates the museum will be open to the public for approximately six hours, with potential for extension if the truck can be parked overnight. She's preparing letters to send to public and private schools to schedule visits, with the museum scheduled for March 25th.

Vaughan and Councilman Burnham met with the tourism committee to discuss the time capsule that will be displayed and discussions about placement location.

**Community Development Director Britney Reynolds** reported on recent facility improvements, mentioning that a company completed LED light installations throughout the building in just two days. The work included updating outdoor lights to LED for efficiency. The contractors are still working on some HVAC components and LEDs upstairs, and the improvements will provide air conditioning for the summer months. Reynolds noted that the lighting improvements were immediately noticeable and would improve both efficiency and the work environment.

**Public Works Director John Pedroncelli** provided updates on ongoing projects. His team is working on installing water and sewer infrastructure on Starline Road,. The Hawk system has encountered some setbacks but is progressing and should be completed within a couple of weeks. He noted that fiber installation projects require significant coordination, with locating underground utilities becoming a full-time job for half of his water crew.

Town Manager Eagar stated and recognized Pedroncelli and his crews for their excellent work on Central Avenue, particularly clearing the area coming over the hill to improve visibility. The work has received numerous positive comments from citizens, with people specifically calling to express gratitude for the safety improvements. Many residents have mentioned either hitting deer or nearly hitting deer in that area previously, making the visibility improvements particularly appreciated by the community.

**Fire Chief Levi Penrod** reported that the department responded to 51 calls in January. He highlighted the timely arrival of the UTV received from SRP, noting that they had to retrieve it from the lot and immediately deploy it for a hunter rescue before they had even officially picked it up.

Regarding the new station, staffing began on Sunday with full-time 24-hour coverage now operational. Black Pearl Construction delivered the remaining items they were contracted to provide, and the department will complete the remaining punch list items internally.

The department conducted a two-week captain's orientation for three new captains, who began their shifts on February 1st. Penrod participated in several community and professional activities, including Terry's

Let's Go to Work Day on the 15th to speak with eighth graders about fire service careers, a PSPRS board meeting, a meeting in St. Johns with the Apache County Wildland Group to prepare for wildland season, and a Show Low dispatch meeting to discuss equipment needs like MDTs and cradle points for compatibility with the new dispatch system.

Regarding grant funding, REP (Rural Emergency Preparedness) representatives contacted Robert about using unused 2022 funding. While they were awarded six radios, funding wasn't received this year. REP is attempting to use older money and requested information about how quickly the department could move on their project. Robert responded that they could proceed within two weeks, potentially making them the fastest to utilize the available funds.

The department plans to apply for a rural water capacity grant for wildland packs, a stokes basket, and a big wheel to complete their UTV equipment setup. They're also planning to apply through Hooter River for a Type 6 engine. The AFG (Assistance to Firefighters Grant) program hasn't provided updates on their application status and hasn't announced the next funding cycle.

Station projects included Miguel installing shoreline power for all engines to charge on-site, installation of all cabinetry hardware, and milling lumber for table construction. John Pedroncelli's team installed a flagpole base, with the flagpole installation planned by Fourth of July. The SCBA compressor was successfully moved from Springerville with assistance from Springerville Public Works, Mayor Davis, and volunteers.

The department implemented new integration systems, including Pulsara for communication with Summit Healthcare and a NARRO transition for fire reports since their previous reporting system was discontinued.

**Police Chief Jacob Doyle** began his report by acknowledging the challenging start to his tenure, thanking the fire department for their professional response to a recent officer-involved incident. He also expressed appreciation to DPS for conducting an independent investigation, emphasizing the importance of transparency and external investigation for maintaining public trust.

The Chief Community Advisory Board launched with an unexpectedly strong turnout that exceeded all expectations. Doyle noted that everyone had been taking informal bets on attendance, and the actual participation far surpassed anyone's predictions. The board meetings will continue monthly and are expected to benefit both the department and community relations.

Training efforts focus on preparing for the upcoming fire season, with all officers expected to complete ICS training from FEMA by the end of March. Doyle acknowledged Britney Reynolds and Brannon Eagar for quickly answering questions and providing guidance on training requirements that morning.

January statistics showed 120 calls for service and 160 officer-initiated incidents, totaling 280 documented incidents. Officers conducted 101 traffic stops and handled 52 cases. Enforcement actions included 5 felony arrests (4 adults, 1 juvenile) and 23 criminal citations.

The department is revamping animal control operations, developing new policies and procedures while purchasing storage equipment for live traps and related supplies. Their animal control officer's training schedule is still being finalized. The goal is to implement no-kill protocols that extend the time animals can be held, providing more opportunities for reunion with owners or adoption.

## **6. OPEN CALL TO THE PUBLIC**

Terry Shove provided extensive commentary regarding TEP's (Tucson Electric Power) conversion from coal to natural gas. The speaker explained that TEP is seeking to convert their coal plant to natural gas before the end of 2029, noting that they currently have about two-thirds of their usual staff but hope to maintain employment through attrition rather than layoffs. The speaker emphasized the importance of community support for this conversion, encouraging residents to visit TEP's website to express their support, as this feedback will be presented to the Corporation Commission.

Terry discussed TEP's plans to source natural gas from either Flagstaff or Gallup, with contracts typically lasting about 20 years. Looking ahead, they mentioned that after 20 years, TEP might consider transitioning to nuclear power, possibly small nuclear plants, depending on technological developments.

Terry stressed the critical importance of keeping TEP operational for the economic viability of Round Valley, Saint Johns, and surrounding communities, as well as for the local school system. They noted that Round Valley School District has experienced significant enrollment decline, dropping from over 2,200 students to approximately 1,085 students. While enrollment had increased during COVID, it has since declined due to families moving away and the proliferation of charter schools and microschools in the community.

Terry concluded by emphasizing that the community needs to retain both TEP and SRP (Salt River Project) for electrical power generation, encouraging residents to research the issue and send their support to TEP for presentation to the Corporation Commission.

## **7. CONSENT AGENDA**

### **A. APPROVAL OF MINUTES**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE COUNCIL MEETING MINUTES FROM NOVEMBER 2025 (JESSICA VAUGHAN)

### **B. DECEMBER 2025 FINANCIALS**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE DECEMBER 2025 TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES (DAVID LAMM)

### **C. DECEMBER 2025 FINANCIAL REPORT AND SALES TAX REPORT**

DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE NOVEMBER 2025 FINANCIAL REPORT AND SALES TAX REPORT (DAVID LAMM)

Councilman Ray Hamblin made a motion to approve the consent agenda. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.6-0

Vote:       Ayes:       Guy Phelps  
                  Marsha Tucker  
                  William Greenwood  
                  Brandon Slade  
                  Ray Hamblin  
                  Titan Merrill

## 8. NEW BUSNIESS

### \*\*\*\* A. CALL OF THE 2026 ELECTION

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2026-02 CALL OF ELECTION (JESSICA VAUGHAN)

Town Clerk Jessica Vaughan explained that the town is legally required to call the election and send notification to the county, as we have a contract with Apache County to handle their elections. The resolution specifies the election dates, and while it currently shows the August date, it won't need to be changed when the legislation switches the primary to July because the resolution allows for dates within the required timeframe. The county must be notified by February 5th, so the current August date will be maintained until the legislative changes take effect.

Councilman Brandon Slade made a motion to approve Resolution 2026-02 Call of Election. Councilman Titan Merrill seconded; all were in favor, motion carried unanimously.6-0

Vote:       Ayes:     Guy Phelps  
                  Marsha Tucker  
                  William Greenwood  
                  Brandon Slade  
                  Ray Hamblin  
                  Titan Merrill

### \*\*\*\*B. COWPUNCHER POND EVENTS AND RESOLUTION 2026-03

DISCUSSION AND POSSIBLE ACTION TO APPROVE AN APPLICATION PROCESS AND RESOLUTION 2026-03 AMENDING THE FEE SCHEDULE TO INCLUDE EVENTS AT COWPUNCHER POND (JESSICA VAUGHAN)

Town Clerk Jessica Vaughan explained that she and Town Manager Eagar reviewed the current fee schedule and determined the most logical approach was to model the event fees after the existing park rental structure. This would create categories for different types of organizations: government agencies and educational programs would pay no fee, nonprofit organizations that charge fees would pay \$50, and for-profit commercial entities would pay \$150. The application would include the fee schedule and clearly outline the requirements for each category.

Councilman Ray Hamblin made a motion to approve Resolution 2026-03 Amending the Fee Schedule to include events at Cowpuncher Pond. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.6-0

Vote:       Ayes:     Guy Phelps  
                  Marsha Tucker  
                  William Greenwood  
                  Brandon Slade  
                  Ray Hamblin  
                  Titan Merrill

### \*\*\*\*C. PURCHASE OF A GENERATOR

DISCUSSION AND POSSIBLE ACTION TO PURCHASE A GENERATOR FROM EMPIRE CAT

THROUGH SOURCEWELL CONTRACT FOR THE ROUND VALLEY FIRE AND MEDICAL DEPARTMENT BUILDING NOT TO EXCEED \$50,000 (BRANNON EAGAR)

Town Manager Brannon Eagar explained the urgent need for backup power at the fire department following a recent power outage that affected the facility. The fire station doors require a minimum of 5 minutes to open manually during power outages, which could potentially damage the doors and create dangerous delays for emergency responses. Eagar emphasized that all public safety locations should have backup power capabilities.

The proposed generator would be purchased through Sourcewell, allowing the town to work with Empire CAT, a semi-local dealer who can provide ongoing maintenance and reliable service. The generator would need to be custom built, with delivery not expected until the new fiscal year, though if it arrived earlier, the current year's budget could accommodate it.

Councilman Greenwood recommended approval of the purchase. Mayor Phelps confirmed that there's a CAT dealership in Show Low, providing reasonably close service access, and noted that Sourcewell contracts don't require separate bidding processes as they're state-approved contracts.

When asked about the manual door operation, Eagar confirmed the doors must be opened manually during power outages, describing the extremely slow process where each full rotation of the hand crank raises the 14-foot door approximately one inch, making the process take at least 5 minutes.

Councilman Slade inquired about other backup generators in town. Eagar confirmed the town hall has a generator and several portable generators for emergency well operations. He also mentioned that the town has applied for funding through Arizona's Department of Emergency and Military Affairs following the Greer fire that could potentially cover generators for the fire station and all town wells. This agenda item ensures they can proceed with the order regardless of whether that grant funding materializes.

Finance Director Lamm clarified that due to the 8-month lead time and the town's account relationship with Empire CAT, billing won't occur until delivery, allowing the purchase to potentially fall into the next fiscal year while ensuring the grant could still cover costs if approved.

Discussion touched on the existing town hall generator, though staff couldn't immediately recall the brand. Lamm noted it has a V10 engine but wasn't certain of the manufacturer, acknowledging that most generators they'd encountered were Generac brand, but this was different.

Mayor Phelps mentioned that the county has an Empire generator at their local annex, describing it as quite large and reliable.

Councilman Titan Merrill made a motion to approve the purchase of a generator from Empire Caterpillar through a Sourcewell Contract for the Round Valley Fire and Medical Department building. Councilman Brandon Slade seconded; all were in favor, motion carried unanimously.6-0

Vote:       Ayes:     Guy Phelps  
                              Marsha Tucker  
                              William Greenwood  
                              Brandon Slade  
                              Ray Hamblin

Titan Merrill

**\*\*\*\*D. GOLF COURSE WELL REPAIRS**

DISCUSSION AND POSSIBLE ACTION TO APPROVE REPAIRS NEEDED FOR THE GOLF COURSE WELL BY R. DAVIS DRILLING NOT TO EXCEED \$28,000 (JOHN PEDRONCELLI)

Public Works Director John Pedroncelli explained that over recent weeks, they suspected a major water leak in the system, but investigation revealed the problem was actually with the golf course well. Either the pipe has a hole or valves are failing, requiring the well to be pulled for repairs. Before identifying the issue, the malfunctioning well was draining the entire water system, making it critical to complete repairs before summer when water demand peaks.

The quote from R. Davis Drilling represents a worst-case scenario estimate, with the actual cost likely to be less. The comprehensive repair would include all new pipe, a new pump, and shut valves. Pedroncelli expressed confidence that Davis could begin work within the next week or two, completing repairs promptly.

Mayor Phelps asked for clarification about the piping replacement, and Pedroncelli confirmed the quote covers complete pipe, pump, and valve replacement, though if the existing pipe appears better than expected during removal, they might preserve some components to reduce costs.

Town Manager Eagar explained the strategic thinking behind replacing the pump even though it's currently operational. Since they're pulling the well anyway and the pump is several years old, installing a new pump would allow them to keep the existing pump as a standby unit at public works. This would provide emergency backup capability, allowing them to quickly deploy a functional pump to any well during emergencies.

Eagar also noted that Richie Davis operates under a job order contract with the town, eliminating the need for separate competitive bidding processes.

Councilman Greenwood asked about the well's location, and Pedroncelli explained it's located on Stroud's Road off Old Grits Mill.

Mayor Guy Phelps made a motion to approve repairs needed for the Golf Course Well by R. Davis Drilling not to exceed \$28,000. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.6-0

Vote:       Ayes:       Guy Phelps  
                                  Marsha Tucker  
                                  William Greenwood  
                                  Brandon Slade  
                                  Ray Hamblin  
                                  Titan Merrill

**\*\*\*\*E. HOSTING MEETING**

DISCUSSION AND POSSIBLE ACTION TO APPROVE HOSTING THE NORTHERN ARIZONA

## COUNCIL OF GOVERNMENTS "NACOG" MEETING IN OCTOBER 2026 (COUNCILMAN WILLIAM GREENWOOD)

Councilman William Greenwood explained that the Northern Arizona Council of Governments (NACOG) regional council rotates meetings throughout their region to showcase different areas and communities. Eagar was originally scheduled to host before COVID disrupted the rotation, and they're now back on the rotation schedule for October 2026.

The hosting responsibilities typically involve providing a tour for council members who arrive the night before or afternoon before the meeting, overnight accommodations, and meeting space for the following day's official session. The evening meal is generally funded by APS, while the town would provide meeting space likely the council chambers and refreshments. Greenwood emphasized that expenses to the town would be minimal.

The format provides opportunities for communities to showcase economic development projects, discuss challenges, and share ideas. Greenwood described attending a meeting in Clarkdale where they toured local businesses and discussed community problems and solutions. Alan Harding, who regularly attends and often asks detailed questions, would likely participate, providing valuable networking and idea-sharing opportunities.

A community member asked whether the senior center would be included in tours, given their significant services to the community. Greenwood confirmed that tours could include the senior center and welcomed suggestions for tour locations.

Town Manager Eagar noted from his perspective that hosting provides an excellent opportunity to showcase projects on NACOG's priority list, allowing committee members to see actual locations and understand project impacts rather than just reviewing maps.

Greenwood added that NACOG's transportation committee prioritizes projects to present a united regional front for funding requests. Thanks to Britney Reynolds' work, Eagar has two projects on the priority list of 15-20 total projects, which is significant recognition. He recently discussed these projects with their state representative, who expressed support, though funding availability depends on legislative budget decisions. The projects are "on the radar" and being actively promoted, though funding approval remains uncertain.

Greenwood clarified that the evening meal would be open to all council members, and they could also attend the regional council meeting the following day if interested.

Councilman Ray Hamblin made a motion to approve hosting the Northern Arizona Council of Governments "NACOG" meeting in October 2026. Vice- mayor Marsha Tucker seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes:     Guy Phelps  
                      Marsha Tucker  
                      William Greenwood  
                      Brandon Slade  
                      Ray Hamblin  
                      Titan Merrill

## 9. PUBLIC HEARING

### \*\*\*A. POTENTIAL PROJECTS

DISCUSSION AND CONSIDERATION OF POTENTIAL PROJECTS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING IN THE AMOUNT OF \$184,432 (BRITNEY REYNOLDS)

Councilman Ray Hamblin made a motion to enter into Public Hearing at [at 6:46 p.m.]. Mayor Guy Phelps seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes:     Guy Phelps  
                  Marsha Tucker  
                  William Greenwood  
                  Brandon Slade  
                  Ray Hamblin  
                  Titan Merrill

Britney Reynolds explained that Community Development Block Grant (CDBG) funding is typically available every two years, this round is in the amount of \$184,432. The most recent project completed with CDBG funds was the Ramsey Park bathroom remodel to achieve ADA compliance.

Reynolds acknowledged that previous housing rehabilitation projects, while valuable, created significant administrative burdens due to extensive record-keeping requirements spanning many years. Housing projects would serve the entire Apache County area, potentially requiring travel to the reservation for inspections, adding costs and complexity.

The program requires two public hearings, with final project selection occurring in March. Reynolds outlined the typical CDBG objectives, focusing on providing funds to improve accessibility for low-income individuals and people with disabilities, primarily through ADA-type projects or housing assistance.

Reynolds stressed the importance of avoiding projects that might displace or create barriers for community members with disabilities or financial hardships, ensuring improved access rather than reduced access to facilities or programs.

#### **Primary Project Proposal: Town Hall Door Replacement**

Reynolds proposed updating the building's aging entrance doors, which are not handicap-friendly. The recommendation includes installing sliding doors at both the main front entrance and the back entrance, specifically designed for ADA compliance. While requiring structural modifications, she estimated approximately \$20,000 for both doors (excluding construction costs). The project would require licensed contractors meeting state statute requirements and UEI funding system qualifications, which sometimes limits local contractor participation.

The current doors present multiple problems: the west-facing door cannot be opened and has been blocked due to safety concerns after flying off hinges during windy conditions. The aging doors also impact heating and cooling efficiency, making the replacement beneficial for multiple reasons beyond accessibility improvements.

Councilman Greenwood suggested including the uneven pavers that create trip hazards in the project scope, potentially reworking the entire entrance area for improved safety and aesthetics. Reynolds agreed this was possible, noting they might consider reconfiguring the entrance design, potentially relocating the door opening and adding an overhang to protect people from weather while entering.

### **Secondary Project Proposal: Recreation Center Improvements**

Reynolds identified the recreation center as another potential project, noting heavy usage and bathrooms that aren't ADA compliant. Chief Levi Penrod had suggested incorporating sidewalks to seating areas, which would address accessibility challenges with current gravel and dirt surfaces and improve access for various community events.

Councilman Greenwood asked about handicapped parking availability, and Reynolds confirmed there are no designated spaces. The project could include concrete handicapped parking with concrete access paths to the facility.

### **Program Details and Alternatives**

Councilman Merrill asked about funding frequency, and Reynolds confirmed it typically occurs every two years, allowing future consideration of projects not selected in the current cycle.

Councilman Greenwood explained the administrative complexity of federal funding, noting that Saint Johns had returned their money the previous year due to inadequate preparation. Having backup projects ready allows communities to step in when others can't meet requirements, as the process requires two public hearings, public input, and compliance with numerous standards.

Reynolds emphasized wanting multiple project options since rapid turnaround situations have occurred previously, making it difficult to meet all requirements without advance preparation.

### **Housing and Infrastructure Options**

The discussion touched on housing rehabilitation possibilities, but Reynolds maintained these programs are extremely cumbersome and potentially not worth the staff time and effort required. Greenwood noted these historically provided additional funding pots but required extensive record-keeping.

Greenwood explained that slum and blight designation could allow water or sewer improvements, but this requires surveys where residents must acknowledge living in designated slum and blight areas, making community improvements politically and socially difficult.

Reynolds described the typical survey process, requiring door-to-door canvassing to determine income levels and comparing them to Arizona standards for low-to-moderate income qualification (typically 50% threshold). Most people are reluctant to share financial information, and the process can make community members feel judged or uncomfortable.

While North Butler was mentioned as a possibility due to previous flooding, Reynolds felt the survey requirements and additional administrative hoops would be challenging and potentially make residents uncomfortable.

### **Project Limitations and Requirements**

Reynolds explained that CDBG sometimes restricts new construction, sharing an example where they couldn't build new bathrooms at the pond with CDBG funds, requiring retrofit projects instead. Staff interpretations and leadership changes can affect project approval, but generally retrofitting existing establishments is more readily approved than new construction.

### **Additional Suggestions**

Town Manager Eagar suggested upgrading the food service area at Ramsey Park, noting it serves school lunches and various community programs that align with CDBG's target population objectives. The facility needs significant upgrades and would fit well within the program framework.

Councilman Merrill asked about previous recreation center improvements, noting recent bleacher installations. Reynolds confirmed they had just purchased and are installing bleachers for both ball fields, but this wouldn't conflict with potential bathroom and accessibility improvements.

Councilman Greenwood suggested asking about senior center ADA improvements. Terry Shove stated that the senior center could benefit from kitchen revitalization, particularly updating aging appliances like dishwashers and ovens. The facility has experienced significant growth in meal services, including meals on wheels and daily lunch service, straining their outdated equipment. Flooring improvements and enhanced ADA accessibility were also mentioned as needs.

### **Jurisdictional Questions**

Town Clerk Vaughan asked about the senior center's jurisdictional status since it's technically located in Springerville. Reynolds agreed to research this question and provide definitive information at the next meeting. Discussion confirmed that Springerville receives CDBG funding on a rotating schedule with other communities (Springerville, Saint Johns, Apache County, Eagar), ensuring all jurisdictions have funding opportunities.

### **Next Steps**

Reynolds committed to researching project eligibility, particularly regarding the senior center's jurisdictional status, and preparing cost estimates for the next meeting. The March meeting will include project prioritization and final selection, with backup projects identified in case other communities forfeit their funding.

Reynolds emphasized the reimbursement nature of CDBG funding, requiring upfront expenditure with subsequent documentation submission showing work performed, contractors involved, and costs incurred before receiving reimbursement.

Mayor Phelps concluded the discussion by praising staff efforts throughout the evening, noting a common theme of multiple staff members dedicating significant time and effort to pursue available funding and opportunities that benefit the community. He specifically recognized Brannon Eagar, Councilman Greenwood, and all staff members for going above and beyond to make beneficial projects happen.

### **RECONVENE INTO REGULAR SESSION**

Councilman William Greenwood made a motion to enter back into Regular Session at [at 7:05 p.m.]. Councilman Ray Hmblyn seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Guy Phelps  
Marsha Tucker  
William Greenwood  
Brandon Slade  
Ray Hamblin  
Titan Merrill

**10. SIGNING OF DOCUMENTS**

**11. ADJOURNMENT**

Councilman William Greenwood made a motion to adjourn at [at 7:06 p.m.]. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Guy Phelps  
Marsha Tucker  
William Greenwood  
Brandon Slade  
Ray Hamblin  
Titan Merrill

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular and Public Hearing Meeting of the Town of Eagar, Arizona held on February 3, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Jessica Vaughan, Town Clerk



## TOWN OF EAGAR

### WORK SESSION TOWN COUNCIL MEETING

MARCH 3, 2026 at 4:00 PM

COUNCIL CHAMBER, 22 WEST 2ND STREET

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## MINUTES

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Mayor Guy Phelps called the Work Session to order and welcomed those present. Mayor Phelps requested that the record show all Councilmembers are present.

### 1. WELCOME AND CALL MEETING TO ORDER

### 2. ROLL CALL

### 3. GENERAL DISCUSSION

#### A. BROADBAND

Town Manager Brannon Eagar provided a comprehensive update on the town's broadband initiatives, explaining that the county portion of the grant remains ongoing with significant progress being made. He noted that crews are currently staying in the upper end of Eagar and have begun pulling fiber, with some fiber already installed. Eagar expressed optimism that within the next month, they would begin connecting homes or "heating up homes" as the contractors refer to the process.

The town manager announced a significant milestone, stating they had just received approval to move forward with congressional funding for broadband expansion. "We got the environmental clearances taken care of," Eagar explained, clarifying that while it's completed, they now have permission to start expanding the funds. This development would allow contractors to expand off existing infrastructure to provide service to more homes and neighborhoods.

Eagar addressed budgetary concerns related to broadband implementation, acknowledging there would be ongoing costs for town personnel. He explained the reality of utility work: "As everybody knows, when you're boring and digging around our water lines and sewer lines, things are gonna get hit." He praised the contractors' overall performance given the scope of work but cited a recent example where they lost their locator head in the middle of South Main Street, requiring them to cut a hole in the street and dig out the equipment. "It's just things that happen when you're doing this stuff," Eagar noted pragmatically.

The town manager explained that contractors would properly repair such incidents, filling holes with appropriate materials and four inches of asphalt. He projected that broadband work would continue for approximately the next year, acknowledging the deliberate pace of such projects.

Regarding costs, Eagar emphasized that while there would be continued potential expenses for the town, these wouldn't be huge due to the congressional directive spending of \$1.5 million. He opened the floor for questions or concerns about how this might affect the budget.

When asked about responsibility costs, Eagar clarified that the town's portion primarily involves personnel time and fixing infrastructure that contractors accidentally damage. He commended Public Works Director John and his team for keeping up with repairs, and noted that contractors KOMet and JKL have been responsive in taking responsibility for fixing damage they cause.

A council member raised concerns about the challenge of locating underground utilities, suggesting that documentation from previous decades might be inadequate. Eagar confirmed this assessment, stating "there's stuff in the ground that nobody even knows." He provided a specific example of recent work on Central Street where they discovered a historical concrete meter box built with concrete and river rock, illustrating the difficulty of tracking undocumented infrastructure.

Community Development Director Britney Reynolds added that they had specifically requested contractors to help map utility locations during their work. "We asked them to map things out," Reynolds explained, noting this would provide better direction and understanding of existing utility lines for future reference.

## B. COMMERCIAL PROPERTY ALONG CENTRAL AVENUE

Eagar shifted discussion to commercial development opportunities along Central Avenue, explaining that commercially zoned property exists both east and west along this corridor. He outlined the challenges and opportunities for each direction.

For westward development beyond the hill toward the river, Eagar noted that property exists on both the north side (golf course property) and south side. If landowners prove willing to sell, the town would like to entice businesses to consider Central Avenue as an alternative to the constrained Main Street commercial area. "We are so limited on Main Street for commercial property that it's hard to bring new businesses into town," Eagar explained, "but we have to find a business or two that are willing to be the first ones out there."

The western area offers advantages, as water and sewer infrastructure already exists at Grisman Road, making commercial development feasible. However, Eagar acknowledged they needed businesses committed to development before pursuing certain improvements like turn lanes.

The eastern direction presented more significant challenges. While describing it as "good flat commercial property that would be easy to build on," Eagar identified a critical infrastructure gap: "we have no sewer." He explained that the only viable solution would involve contracting with Springerville for sewer service and drilling down to connect with their existing line that runs through the hay fields toward property flat.

Councilman Titan Merrill inquired about sewer availability, leading to discussion about existing connections. Councilman Bryce Burnham noted that Eagle Cove and the recently connected Valley View Trailer Park already connect to Springerville's system, questioning the feasibility of expanding sewer service to that region.

Eagar explained the limitations, noting that reaching their own treatment ponds would require going through Springerville and private properties. The alternative of pumping stations was dismissed due to expense and reliability concerns. "We don't wanna get into that because that's expensive," Eagar stated, explaining the perpetual costs of pump maintenance, electric bills, and backup power requirements.

Merrill suggested exploring gravity-fed options and potential service trades with Springerville, noting that some residents already experience sewer problems requiring river crossings. He proposed this could create opportunities for service exchanges that would benefit both communities.

The discussion highlighted the town's strategic need for commercial property development. Eagar emphasized this as crucial for the town's future, noting that existing Main Street residences represent historical family properties unlikely to change hands. "Those are been in families for generations. People don't just give those up," he observed.

The town manager stressed the need for council direction on potential capital improvements for eastern sewer extension, while acknowledging that western development currently offered more immediate opportunities due to existing infrastructure.

### C. COMMUNITY CENTER

The community center discussion revealed differing perspectives among council members about priorities and implementation approaches.

Town Manager Eagar presented his professional perspective clearly: "In my perspective, public monies would be better spent to build to help build out some of our infrastructure so that we can entice business to come into town that would add to our tax base that would then enable us to have additional funds in the future to build a community center." He acknowledged that a community center had been a long-standing priority that had faced repeated delays.

Vice-Mayor Marsha Tucker explained her continued support for the community center concept, noting her longer tenure on council where it had been an established plan. She emphasized practical benefits: "The only thing I can think of is on the community center for it, though, that is something that can be run out and money can be made." Tucker highlighted the lack of suitable venues for community events, stating "there's nowhere here for people to have it in your way. If they wanna have a big reception or whatever, there's nowhere here."

Councilman Bryce Burnham offered an alternative perspective, advocating for improvements to Ramsey Park instead. "I would rather see us invest in improving Ramsey Park," Burnham stated, outlining his vision for upgrades. He suggested installing walls similar to those around the pond along the eastern side of the park, improving the splash pad for better functionality, and addressing landscaping through either better sprinkler systems or zero-water landscaping

options. "I just think Ramsey Park is not that impressive," Burnham concluded, arguing for addressing existing facilities before undertaking new construction.

Councilman Titan Merrill provided a different perspective based on his experience with youth sports, explaining practical challenges families face. "If you guys been involved with, like, early stuff, sports, it's actually a pain to, like, get places to play basketball or, you know, deal with the schools and shutoff hours and things like that," Merrill observed. He saw value in the town offering courts and facilities for various club activities.

The discussion revealed that space for a community center had already been designated within the fenced area of the pond, accessible through the double gates in an open space currently without grass or irrigation.

Merrill proposed a structured approach to move forward: forming a community focus group to gather input and develop a conceptual plan. "Can we do a focus group or have some community input?" he asked, suggesting the establishment of a design committee. His proposal involved getting community agreement on a conceptual plan before engaging engineers or architects, with the ability to implement the project in stages.

The conversation concluded with agreement on the need for community input, though no specific action was taken to establish such a group during this work session.

#### D. WATER AND SEWER INFRASTRUCTURE IMPROVEMENTS

Town Manager Eagar stated the infrastructure built upon earlier conversations about commercial development, noting they had covered significant ground regarding Central Avenue needs.

Eagar acknowledged a suggestion from Councilman Merrill about completing a water loop system to eliminate dead-end water lines. "We do need to look into that because that makes sense," Eagar agreed, noting the importance of avoiding dead-end water systems.

Town Manager Eagar identified Fifth Street as another component of completing the loop system, suggesting extension from Fourth Street East to communities in that area to connect with existing water mains and create proper circulation.

Discussion turned to the eastern residential areas where both Merrill and Eagar reside, which currently lack sewer service. This led to questions about the capacity of existing lines to serve additional residential connections and the agreements that would be necessary with Springerville.

Merrill expressed interest in understanding the size and capacity of Springerville's existing sewer line, noting that their gravity-fed system provides cost advantages. "The good thing is because we're all gravity feed, we have a pretty low cost system," Merrill observed, suggesting that expansion might be feasible if proper arrangements could be made.

Eagar described the town's approach to the Valley View Trailer Park connection as a model, where the Town of Eagar charges for sewer service to recoup line extension costs, after which

Springerville assumes ongoing service charges. "Over a long period of time, it benefits our residents," Eagar noted.

The conversation touched on regional sewer treatment capacity, with Merrill noting he had been told that Springerville's treatment plant could handle additional capacity from Eagar. He referenced historical cooperation agreements that had been abandoned when Springerville chose to develop their own high-tech treatment facility.

Eagar concluded by emphasizing the need for future planning: "If we don't plan for it, it's not gonna happen." He expressed the intention to develop capital improvement plans with tentative numbers for various infrastructure improvements, ensuring they work in directions the council supports.

#### **4. FINANCIAL POSITION**

##### **A. PROJECTS APPROVED THAT MAY CARRY OVER TO NEW FISCAL YEAR**

- FIRE STATION – CONCRETE
- CHIPSEAL PROJECTS
- SPRINGLINE
- HYDRANTS
- DRAINAGE PLAN

Town Manager Eagar briefly reviewed the status of ongoing projects that would continue into the new fiscal year. The fire station project remained nearly complete, with primarily concrete work and minor interior finishing remaining - representing a relatively small capital expenditure.

Regarding chipseal projects, Eagar and Public Works Director John had developed a \$100,000 budget proposal, contingent on county participation. However, this represented a significant reduction from previous years' expenditures of around \$375,000. Eagar explained that HURF (Highway User Revenue Fund) revenues had declined, and the town had overextended on HURF projects in recent fiscal years, including the major Butler Street project. The reduction aimed to match expenditures with revenues rather than requiring transfers between funds.

The uncertainty extended beyond budget concerns to supply chain issues. Eagar noted that just the previous week, their oil supplier had indicated inability to guarantee oil prices through August due to current global events, adding another variable to project planning.

Community Development Director Reynolds provided updates on hydrants and drainage planning projects. The hydrants project was nearly complete, funded entirely through grants without local match requirements, expected to finish by the start of the new fiscal year. The drainage line project was progressing well with consultants developing comprehensive information, as no existing drainage data existed from any entity in the area. This project also carried no budget impact for the town.

The Springline project represented a major infrastructure investment funded through congressional directed spending. Eagar announced that they had received confirmation of \$1.5 million in federal funding to completely rebuild the spring line with new piping. The project would include improvements to the springs themselves to maximize water capture, providing significant benefits since spring water requires no electricity for pumping - only storage capacity.

## B. FINANCIAL STATUS, SAVINGS, AND DEBT

Finance Director David Lamm presented the town's current financial position and year-end projections through June 30, 2026. The presentation revealed a generally healthy financial situation with all major funds expected to remain within budget.

Lamm explained that revenues appeared short in some categories because they had anticipated \$500,000 in each fund for unanticipated revenues, providing flexibility for unexpected opportunities. All major funds - general fund, HURF, grants, and utilities - were projected to finish under budget.

The town maintained \$500,000 contingencies in general fund, HURF, and utilities to handle major infrastructure emergencies like significant water line breaks. "It's always good to budget for in case we have major waterline breaks and repairs," Merrill noted, emphasizing the importance of maintaining capacity for unexpected infrastructure needs.

Year-end cash position projections showed the town would have slightly less cash than at the beginning of the year, primarily due to a major PSPRS (Public Safety Personnel Retirement System) paydown of \$1.7 million. This upfront payment would save the town millions of dollars over the next ten years by eliminating future liability obligations.

The town expected to maintain approximately \$7 million in their LGIP (Local Government Investment Pool) savings account and just under \$300,000 in their operating account. The LGIP account was earning 3.7% interest, generating \$180,000 in income for the current fiscal year - a significant benefit to general fund operations.

## C. PERSONNEL COSTS

Finance Director David Lamm provided detailed analysis of personnel cost projections, taking all current positions without adding new ones. Current fiscal year personnel costs totaled approximately \$3.2 million, with next year projected at \$3.3 million - representing a \$93,000 increase.

The increase stemmed primarily from merit increases and internal advancement. Several employees had earned certifications leading to grade bumps or position changes, reflecting positive internal development.

Medical insurance costs were projected to increase 3.3% for the employee portion, representing approximately \$20,000 additional cost across all employees.

## 5. WAGES AND COMPENSATION

### A. SLIGHT INCREASE TO MERIT

Finance Director David Lamm presented a proposal to increase the maximum merit increase available to employees from 2% to 3%. The current system allowed supervisors to award up to 2% merit increases based on annual evaluations, provided employees met their goals and performance standards.

The proposed increase would cost approximately \$20,000 annually if all employees received maximum merit increases simultaneously on July 1st. However, Merrill clarified that actual costs would be lower since employee evaluations occur throughout the year in different months.

Town Manager Eagar supported the proposal as a way to remain competitive without implementing a cost-of-living adjustment, which would have cost approximately \$100,000. "It's kinda hard not being able to do a cost of living assessment as we all know the rising inflation over the last several years," Eagar acknowledged, while expressing confidence that the merit increase would help retain and attract personnel.

Councilman Burnham inquired about the merit evaluation process, learning that supervisors conduct evaluations which Eagar then reviews before final discussions with employees. Eagar confirmed that the town maintained competitive wages compared to similar municipalities, though acknowledging they couldn't compete with larger jurisdictions.

Town Clerk, Jessica Vaughan mentioned exploring additional employee benefits, such as providing vacation time for wellness assessments, as ways to add value without direct wage costs.

#### **B. 457 PLAN PARTICIPATION**

Finance Director David Lamm provided an update on the town's 457 retirement plan participation. For the current fiscal year, the town had contributed approximately \$58,000 to employee 457 accounts, with 19 employees participating in the program.

The town matches employee contributions up to 7.5% of their salary, with a maximum annual contribution of \$134,000 available. Current participation left room for increased employee engagement, though the town budgets for full participation to ensure adequate funding availability.

#### **C. 457 PLAN FULL PARTICIPATION BUDGET**

Finance Director David Lamm reported the town maintains budgetary capacity for full employee participation in the 457 plan, with some savings realized when participation falls short of 100%. However, the conservative approach ensures all employees have access to the full matching benefit without budget constraints.

### **6. FIRE DEPARTMENT**

#### **A. BUDGET AND STAFFING**

Assistant Chief Robert Pena presented a comprehensive overview of the fire department's operations and staffing model. The department had transitioned from separate Eagar and Springerville departments to a unified Round Valley Fire Department, with Station 151 now staffed 24 hours per day as of February 2026.

Current staffing included Chief Penrod, Assistant Chief Pena, three shift captains (Adam Fisher, Ashcroft, and another B-shift captain), five full-time members, and 23 total personnel including seven paramedics and 13 EMTs. The department operates on 48-96 shifts (two days on, four days off), with reserves working one 24-hour shift per week.

Assistant Chief Robert Pena announced that they had just received notification of a \$55,000 grant for safety equipment, representing 12-30 days of funding that would be discussed in the evening's council meeting.

## B. DISPATCH SERVICES TO SHOW LOW

Assistant Chief Robert Pena reported department was working toward transitioning dispatch services to Show Low, with a tentative move-over date of March 2026. This transition required extensive GIS mapping for the Round Valley area and moving services from Apache County dispatch.

Assistant Chief Robert Pena outlined projected costs for equipment needed to work with Show Low dispatch and annual costs for cell phone services and related technology. The transition represented a significant operational change requiring careful coordination and preparation.

## C. YEARLY REPORT

Assistant Chief Robert Pena presented detailed statistics for 2025, describing it as a year of "growth, transition and modernization." The department responded to 553 calls for service while operating under a weekday staffing model for most of the year.

Major accomplishments included completing formal testing processes and leadership promotions, implementing annual firefighter physicals aligned with NFPA 1582 standards, securing significant grant awards, and successfully transitioning to the new Station 151.

The department experienced four structure fires and six wildland vegetation fires, not including their response to the campaign fire. They provided mutual aid nine times and received mutual aid 12 times. Total documented property and content loss for the year was \$170,000.

Significant fire incidents included the Coyote fire on May 11, 2025 (1,280 acres) and the Grier fire from May 13-26, 2025 (2,380 acres).

Grant awards for the year included funding from multiple sources: State Lake Improvement Fund for a rescue boat, SRP for a UTV, Governor's Office of Highway Safety for battery-powered extrication equipment, Department of Forestry and Fire Management for wildland tools and equipment, Hundred Club for turnout gear, and Northern Arizona EMS grant for medical equipment.

Pending grant applications included AFG grants for water tenders and radios, and a SAFER grant for funding six full-time personnel positions.

Health and safety improvements included implementing comprehensive annual physicals for full-time personnel, with discussions about providing modified physicals for reserve personnel to ensure medical clearance for required physical testing.

Strategic goals for the coming fiscal year included completing Station 151 to 100%, improving training capabilities, finishing the Show Low dispatch transition, progressing toward ambulance transport services, cleaning up the roster with required physicals and fitness tests, completing

mobile data terminal deployment, strengthening community risk reduction programs, and developing a multi-year apparatus replacement plan.

Councilman Burnham asked about staffing during fire season deployments, Assistant Chief Robert Pena explained that sending crews to campaign fires shouldn't significantly impact local coverage due to built-in overtime budgets for coverage and full reimbursement from receiving agencies for both deployed personnel and backfill costs.

## **7. POLICE DEPARTMENT**

### **A. POLICE BUDGET AND STAFFING**

Police Chief Jacob Doyle presented an analysis of current trends and challenges facing the department. Comparing call volumes between January-March for recent years, he noted an increase from 90 calls in 2024 and 92 calls in 2025 to 104 calls in 2026. While the increase might seem modest, it represented a significant workload increase given reduced staffing from nine officers in previous years to the current six officers.

"These guys are really, really working hard to keep going with what the world is doing," Doyle observed, praising his officers' dedication despite increased demands.

Police Chief Jacob Doyle outlined his vision for departmental restructuring, with accreditation as a primary long-term goal. He acknowledged this would be challenging, describing it as "opening the doors for people to come in and tell me every little thing that's wrong in the police department," but emphasized the value of meeting professional standards.

The department had made significant progress addressing training deficiencies, moving from below POST (Peace Officer Standards and Training) standards to well above minimum requirements. Future leadership development would require new sergeants to attend two-week leadership academies.

Police Chief Jacob Doyle stated his longer-term vision included developing a third squad to provide relief coverage and extend operations beyond the current midnight cutoff. This would enable 24-hour coverage and allow for specialized positions including detective-certified officers to provide more comprehensive investigations.

The chief noted interest from qualified candidates, including a patrol detective sergeant willing to take a significant pay cut to join the department based on its developing vision and potential.

Police Chief Jacob Doyle addressed a critical staffing need, explaining that administrative assistant Amy was essentially performing three different jobs single-handedly. Her responsibilities included property and evidence custodian duties, records keeping, and general administrative tasks for both historical Eagar and Springerville Police Department and Round Valley Police Department records systems.

"Without her there, it's hard for the police department to continue to function correctly," Doyle emphasized, announcing plans to add an administrative assistant position to the budget. Despite this addition, he projected the police budget would actually be slightly lower than the previous year due to other expense reductions.

When asked about authorized staffing levels, Merrill explained they should have eight officers and two sergeants plus himself for a total of eleven, with an eventual goal of fifteen to create the third relief squad and provide better coverage for holidays and training.

## **8. CAPITAL PROJECTS**

### **A. CAPITAL PROJECTS FOR NEW FISCAL YEAR AND PRIORITIZE**

#### **B. CONCRETE AND OUTSIDE FINISHINGS- FIRE STATION**

Town Manager Eagar stated the fire station project required completion of concrete work outside the building and some interior finishing touches. While not representing a large capital expenditure, these items remained necessary to fully complete the facility that had been a major multi-year investment for the town.

#### **C. SPRINGLINE- CONGRESSIONALLY DIRECTED SPENDING**

Town Manager Eagar stated the Springline reconstruction project, funded through \$1.5 million in congressional directed spending, would completely replace the aging water supply infrastructure with new piping. The project would include improvements to the springs themselves to maximize water capture and ensure optimal flow into the town's water system.

This represented a significant infrastructure investment with no local match required, providing long-term benefits to the town's water supply reliability and capacity.

#### **D. UDALL STREET IMPROVEMENTS**

Town Manager Eagar presented Udall Street improvements as a critical infrastructure project addressing ongoing flooding and safety issues. The street, which runs halfway up the hill to the east and connects down to Second Street near the pond, experiences flooding problems during heavy rains.

Current problems include a narrow roadway, a manhole that protrudes into the traffic area, and inadequate drainage during storm events. The proposed improvements would completely rebuild the street at an estimated cost of \$300,000-\$325,000.

The town would perform most of the work internally, including concrete installation for a bar ditch along the upper edge similar to existing improvements on the southern portion of the street. This drainage improvement would help control stormwater and prevent flooding of downstream residences during heavy rainfall events.

The project would involve significant coordination and planning to ensure proper drainage solutions while maintaining traffic access during construction. Eagar emphasized the importance of addressing these infrastructure needs proactively rather than continuing to manage recurring flood damage and safety concerns.

When questioned about the town's capacity to perform quality work that would last for years, council members expressed confidence in the public works department's capabilities while acknowledging the significant scope of the proposed improvements.

**9. ADJOURNMENT**

Councilman Bryce Burnahm made a motion to adjourn at [at 5:45 p.m.]. Councilman William Greenwood seconded; all were in favor, motion carried unanimously. 7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

\_\_\_\_\_  
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CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session Meeting of the Town of Eagar, Arizona held on March 3, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Jessica Vaughan, Town Clerk



**TOWN OF EAGAR**  
**REGULAR AND PUBLIC HEARING**  
**TOWN COUNCIL MEETING**

**MARCH 3, 2026 at 6:00 PM**

**COUNCIL CHAMBER, 22 WEST 2ND STREET**

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**MINUTES**

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Mayor Guy Phelps called the Regular Session to order and welcomed those present. Mayor Phelps requested that the record show all Councilmembers are present. Mayor Guy Phelps led the Pledge of Allegiance and Councilman Bryce Burnham offered the invocation.

**5. SUMMARY OF CURRENT EVENTS**

**Mayor**

Mayor Phelps reported that he, along with Brannon Eagar and Britney Reynolds, attended a Regional Alternative Power meeting in St. John's. The meeting included officials from Eagar, Springerville, St. John's, as well as county officials, all focused on economic development ideas concerning alternative power. Mayor Phelps emphasized the importance of being prepared to benefit financially from any alternative power situations that might come their way. He noted that St. John's shared an example of how they weren't prepared when SRP came in and missed opportunities for their town. "If these alternative power situations come our way, we need to make sure and benefit from that as much as we can financially and look for opportunities to gain from that," Phelps explained. He described the meeting as "pretty interesting" and "important and informational," appreciating the opportunity to be there.

**Council**

Councilman William Greenwood reported on Norther Arizona Council of Governments (NACOG) meetings, which are actually held every other month via Zoom call. He reviewed legislative matters and discussed the regional priority list that he had previously talked to Britney about, emphasizing his efforts to "stay up to date with what's going on the regional level."

Councilman Bryce Burnham reported on his meeting with the Arizona 250 committee regarding the country's beautiful heritage. He announced that on March 25th, the Arizona Traveling Museum would be visiting to honor the 250th celebration, running from 10 AM to 6 PM at Ramsey Park. He encouraged everyone to "put that on your calendar."

Mayor Phelps mentioned that Jessica Vaughan would provide more details about this event later in the meeting.

## **Staff**

Town Manager Brannon Eagar reported that they have been continuing the clearing work on Central Avenue (Highway 260) with available personnel when they don't have other priorities. He noted they were receiving "a lot of good feedback" on this work and that everything else he would bring up was contained within the agenda.

Finance Director, David Lamm reported no updates.

Town Clerk Jessica Vaughan provided details about the Arizona Traveling Museum event that Councilman Burnham mentioned, confirming it would be on March 25th. She explained that Eagar was selected as one of the sites for the museum to stop at, making them "the only site" in this part of the county. She noted that the only other place in the region the museum would visit would be Chinle for the Navajo Nation.

Assistant Chief Robert Pena reported no updates.

Development Services Director Britney Reynolds we're continuing to work on grants. We do want to publicly appreciate SRP they've donated to some different causes that we'll be sharing later once we get some more things in place, but some of it is for the herbicides that public works use, uh, uses on the right of ways to help keep the noxious moving and all of that down, um, and they've been very good about helping us on that, so we'll continue reaching out with different opportunities to see if it'll help.

Police Chief Doyle provided a report on departmental activities. He reported attending a grant writing class. Chief Doyle explained they were trying to add a program that would address departmental issues and that he would be presenting more details later.

The Chief also reported attending internal affairs training, emphasizing this was "to add more transparency and show a real progressive board." He mentioned that representatives from Apache County Health spoke to department staff regarding available accounting programs that they would be implementing. Additionally, he announced plans for a large training class on responding to neurodivergent subjects, describing it as "a de-escalation course that teaches us a better way to respond to subjects who might be vulnerable, ADHD, or autism."

## **6. OPEN CALL TO THE PUBLIC**

Matthew Ryan prepared statement expressing gratitude for the council's vote of confidence in Chief Doyle. He described the last two months as "truly galvanizing" and noted that morale was at its highest during his tenure with the agency, which began in early 2024. The officer highlighted that under Chief Doyle's leadership, they had "successfully navigated 2 high stakes use of force situations involving felony level suspects with professionalism and precision."

He detailed new plans for training, specialization, and service delivery, as well as strategic grant-driven resource planning that wouldn't require matching financial contributions from the town. These grants would help update their aging patrol fleet, replace unreliable handheld radios, and implement technology for crime scene leak detection, vehicular accidents, and incident planning. The officer emphasized that "these advancements will directly increase officer safety, improve investigative accuracy, and elevate the level of service we provide to the community."

He also noted that recruitment efforts were flourishing, with candidates actively seeking out their agency because they wanted to work under Chief Doyle's specific leadership, which he believed reflected the department's growing reputation. He concluded by respectfully asking for the council's continued support as they strive to set a new standard of excellence for the community.

Debra Seeley, a former council member, addressed the council regarding the Round Valley Police Department. She noted that she was on the council when Eagar merged with Round Valley Fire and Police. Seeley expressed concerns about the police department's ongoing struggles, stating that "the police department has been a concern for a while" and that she had suggested the town manage the police department instead of Springerville.

She explained that "Round Valley PD has struggled with poor management on both the PD side and town of Springerville side," and despite recent events, "trust has not been restored." While acknowledging that she had never met Chief Doyle, she was impressed by him after reviewing his discussion with the council. However, she emphasized that "PD will never prosper if Springerville doesn't fix their problems and step up."

Seeley suggested that with July being the beginning of the new fiscal year and the upcoming budget discussions, it would be the right time to work with both towns and "reevaluate the situation while Springerville still gets their messes cleaned up." She asked the council to "please take all this into consideration and help the Round Valley Police Department prosper."

Seeley clarified that her comments did not mean any disrespect to Round Valley Fire, praising their growth and advancement. She commended Eagar's management, staff, and council for supporting Round Valley Fire with proper management, noting they had "worked hard to grow and support both communities" and expressing pride in their accomplishments.

She concluded by stating her belief that "Round Valley Police can have just as much change and impact with the management that the Town of Eagar council, manager, and staff can give them." She suggested the transition could start sooner than later and be finalized by June or July, with all details worked into the new budget.

Christine Howard spoke on behalf of community members supporting Chief Doyle and law enforcement. She reminded the council that Chief Doyle had made it "abundantly clear that he accepted the position with a caveat, that he cannot and will not work under Ted Soltis, the current Springerville Town manager."

Howard criticized the Springerville council for "wrongly directing staff to continue on with Mr. Soltis" despite Chief Doyle's clear message. She noted that while their police department operates under Springerville's IGA, "that agreement only works if the environment is functional. Right now, it's not."

Howard called on the Eagar council to lead, stating "we cannot let failures of the neighboring town council cost us our chief." She instructed the council to "instruct the staff to negotiate IGA that's necessary to keep our chief" and warned that if Springerville won't cooperate, "Eagar must be ready to bring the PD back under our own roof." She urged them to "use your weight to secure chief Doyle and protect our communities."

### **Tricia Esparaza's Comments**

Tricia Esparaza reported that she had been attending Springerville council meetings to keep up with the ongoing situation. She suggested that one of the mistakes made was "putting the chief underneath a town manager and one mayor," explaining that this structure means "your chief is worried about his job while also trying to do his job while holding underneath an oath that 2 other people do not have the same liabilities with."

Esparaza recommended restructuring the arrangement by moving "the chief underneath the co council where he can come to the council, you guys can see some of these problems that are happening, and maybe we can prevent what happened before happening again."

## **7. PINNING CEREMONY FOR ROUND VALLEY FIRE AND MEDICAL DEPARTMENT PERSONNEL**

PINNING OF ROUND VALLEY FIRE AND MEDICAL DEPARTMENT PERSONNEL LEVI MCDOWELL, BRIDGER ASHCROFT, AND ADAM FISHER AS CAPTAINS (LEVI PENROD OR ROBERT PENA) - No Motion Needed

Fire Chief Robert Pena conducted a formal pinning ceremony for three individuals being promoted to the rank of captain. He emphasized the significance of the evening for both the organization and community, explaining that the badge represents "more than a piece of metal" - it represents responsibility, trust, and the expectation that when things are at their worst, these individuals will be at their best.

Chief Pena described the unique role of captains in a rural combination department like theirs, explaining they are "not just supervisors" but "mentors, trainers, decision makers, and problem solvers." He noted their responsibility for crew safety, operational success, and patient and community care, emphasizing they make critical decisions "on the fire ground, on the highway, and in people's homes on what is often someone's worst day."

### **Captain Levi McDowell**

Chief Pena praised McDowell's "consistent dedication to this department and a steady, dependable leadership style that your crews can rely on." He highlighted McDowell's commitment to training and doing things the right way, which "sets the example for others to follow." Hannah McDowell performed the badge pinning ceremony for Captain McDowell.

### **Captain Bridger Ashcroft**

Chief Pena commended Ashcroft's "strong work ethic and natural ability to connect with your crew," noting his "leadership presence and willingness to step up when it matters most make you a valuable officer." Claire Ashcroft performed the badge pinning ceremony for Captain Ashcroft.

### **Captain Adam Fisher**

Chief Pena recognized Fisher's "soft approach to the job and commitment to service and professional values of this department," highlighting his "attention to detail and professionalism." Wendi Gonzales performed the badge pinning ceremony for Captain Fisher.

Chief Pena concluded by formally presenting the newly promoted captains to the mayor, council members, and citizens, describing them as representing "professionalism, dedication, and service that we

make you expect and deserve." He expressed pride in the new captains and thanked both Eagar and Springerville for their continued support of the fire department.

## **8. CONSENT AGENDA**

### **A. TOWN COUNCIL MINUTES**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MEETING MINUTES FROM JANUARY 2026 (JESSICA VAUGHAN)

### **B. JANUARY 2026 FINANCIAL**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE JANUARY 2026 TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES (DAVID LAMM)

### **C. JANUARY 2026 FINANCIAL REPORT AND SALES TAX REPORT**

DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE JANUARY 2026 FINANCIAL REPORT AND SALES TAX REPORT (DAVID LAMM)

Councilman William Greenwood made a motion to approve the consent agenda. Councilman Bryce Burnham seconded; all were in favor, motion carried unanimously. 7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

## **9. PUBLIC HEARING**

### **\*\*\*\*A. PERMANENT BASE ADJUSTMENT**

FIRST PUBLIC HEARING ON THE PROPOSED PERMANENT BASED ADJUSTMENT (JESSICA VAUGHAN & DAVID LAMM)

Councilman Ray Hamblin made a motion to go into Public Hearing [at 6:29 p.m.]. Councilman William Greenwood seconded; all were in favor, motion carried unanimously. 7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

Town Clerk Jessica Vaughan provided an explanation of the permanent base adjustment (PBA), reading from a prepared memo to ensure accuracy. She explained that a PBA is "a voter approved increase to a municipality's state-imposed expenditure limitation." She clarified that in Arizona, cities and towns

operate under a constitutional spending limit originally calculated decades ago using population and inflation factors.

Vaughan emphasized several key points about the PBA:

- "A PBA does not create a new tax"
- "It does not automatically raise tax rates"
- "It instead permanently increases the town's allowable spending capacity so we can fully utilize revenues we already legally are collecting"

She explained the current situation: "Without a permanent base adjustment, the town collects revenues such as sales tax, state shared revenue, or other local revenues, but we are restricted in how much of that revenue we legally can spend due to the expenditure limitation." This constraint affects public safety staffing and equipment, street maintenance and infrastructure projects, parks and recreation services, capital improvements, and long-term financial planning.

Vaughan distinguished between revenue generation and expenditure authority, explaining: "A tax increase raises revenue. A permanent adjustment increases spending authority. A PBA allows towns to spend available funds more effectively. It does not mandate higher taxes."

She noted that voter approval is required and would occur during their primary election. If approved, "the inquiry becomes permanent and does not require renewal." She explained this would replace their current home rule system, which "does have to go be on the ballot every 4 years. This will eliminate that 4 years, and we will only have to put it on the ballot when an increase is needed."

The town is planning to ask for a \$1.5 million adjustment, and Vaughan confirmed they had received their proposition number - Proposition 409.

Councilman Greenwood asked about the difference between the PBA and home rule, which Vaughan confirmed would eliminate the need to go to voters every four years.

Mayor Phelps clarified that passing a resolution would simply put the matter before community voters.

Councilman Ray Hamblin made a motion to go back into Regular Session [at 6:33 p.m.]. Councilman William Greenwood seconded; all were in favor, motion carried unanimously. 7-0

Vote:       Ayes:       Guy Phelps  
                                  Marsha Tucker  
                                  William Greenwood  
                                  Brandon Slade  
                                  Ray Hamblin  
                                  Titan Merrill  
                                  Bryce Burnham

## **RECONVENE INTO REGULAR SESSION**

### **10. NEW BUSINESS**

#### **\*\*\*\*A. RESOLUTION 2026-07 PERMANENT BASE ADJUSTMENT**

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2026-07 PROPOSING A PERMANENT BASE ADJUSTMENT (JESSICA VAUGHAN)

Councilman William Greenwood made a motion to approve Resolution 2026-07 Proposing a Permanent Base Adjustment. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                  Marsha Tucker  
                  William Greenwood  
                  Brandon Slade  
                  Ray Hamblin  
                  Titan Merrill  
                  Bryce Burnham

**\*\*\*\*B. UPDATED RESOLUTION 2026-04**

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2026-04 UPDATED CALL OF ELECTION (JESSICA VAUGHAN)

Town Clerk Jessica Vaughan explained that when they passed the first resolution for call of election the previous month, they submitted it knowing the dates would likely change but needed to meet timing requirements. This updated resolution simply changes the previous resolution with the new election date.

Councilman William Greenwood made a motion to approve Resolution 2026-04 Updated Call of Election. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                  Marsha Tucker  
                  William Greenwood  
                  Brandon Slade  
                  Ray Hamblin  
                  Titan Merrill  
                  Bryce Burnham

**\*\*\*\*C. BLESSING BOX**

DISCUSSION AND POSSIBLE ACTION TO APPROVE A BLESSING BOX TO BE ADDED IN EAGAR ON TOWN OF EAGAR PROPERTY (BRANNON EAGAR)

Town Manager Brannon Eagar explained that the blessing box is "a donation point that is not a formal donation point." He noted that Springerville has had one for a while, allowing anyone to donate non-perishable goods, toiletries, personal hygiene products, baby items, and similar necessities. Anyone in need can take donated items from the box.

Eagar credited Vice Mayor Tucker with bringing up this idea, which he considered "very good." He proposed building a blessing box and placing it "out here where we just added the rock under the trees between here and the road would be a good place for it, or we can kind of keep an eye on it and keep it maintained."

He noted that Vice Mayor Tucker had offered to help maintain the box by getting donations, ensuring nothing expired, keeping the box clean, and advertising to people who might need help if there were special items available.

Eagar offered to donate materials, stating: "I can cut the wood for it on my sawmill and donate that to the town. It would be the only cost of town would be having John and his guys build the structure itself, and I believe it would be a great blessing to our community."

Vice Mayor Tucker confirmed her commitment: "I just said I would maintain it. I'll try to get the donations, make sure there's nothing expired, make sure the box is clean, and things like that. And then advertise to people who need help if there's special things in there that maybe they need."

Terry Shove offered cautionary advice based on experience with Springerville's blessing box, warning about potential problems with rodents getting inside and emphasizing the need for regular cleaning and maintenance. She recommended taking everything out and spraying the box once or twice yearly, and checking frequently to ensure no open bags that might attract pests and bugs.

Councilman William Greenwood made a motion to approve a Blessing Box to be added in Eagar on Town of Eagar Property. Councilman Bryce Burnham seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

**\*\*\*\*D. 4TH OF JULY RODEO LIQUOR LICENSE**

DISCUSSION AND POSSIBLE ACTION TO APPROVE A SPECIAL EVENT LIQUOR LICENSE TO THE ROUND VALLEY RODEO TO BE USED DURING THE FOURTH OF JULY RODEO AT THE RODEO GROUNDS (TAMI CASTILLIO OR MICHAEL ALBA)

Town Clerk Jessica Vaughan explained this was a liquor license they had approved previously. The process requires application through the state, council approval, and then submission to the state with the mayor's signature after council approval.

Councilman Bryce Burnham made a motion to approve a Special Event Liquor License to the Round Valley Rodeo to be used during the Fourth of July Rodeo. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

**\*\*\*\*E. RESOLUTION 2026-05 BURN PIT**

DISCUSSION AND POSSIBLE ACTION TO RATIFY RESOLUTION 2026-05 OPENING THE BURN PIT WITH NO FEE DUE TO BARK BEETLE INFESTATION (BRANNON EAGAR)

Town Manager Brannon Eagar explained the obvious brown discoloration in the pinions and pines around their foothills, which he identified as "evidence of the bark beetle infestation that's compounded by the drought that we have." Multiple residents had reached out with concerns about this issue.

Eagar reported that a couple of weeks prior, he made "an emergency decision to go ahead and open that burn pit at no cost to our residents of Springerville Leaders so that they can clean up their properties, which obviously will help mitigate fire danger." He emphasized the importance of this action given potential fire dangers if storms don't come in the spring.

The decision helps get the community cleaned up at no cost to the town other than additional work for public works staff, which Eagar believed was "well worth it for the trade off if we can protect our residents and our homes." He recommended ratifying the emergency decision.

Councilman Greenwood inquired about provisions for when burn restrictions hit, noting the pit would "fill up pretty fast." Eagar confirmed that when burn restrictions are implemented, "we will have to close the pit," explaining this was part of his emergency decision to open it early so people could start disposing of material immediately. He also noted the pit would be closed on red flag days.

Greenwood asked about the possibility of using the cinder pit across the road for overflow. Eagar indicated they would need to discuss this since the cinder pit is contracted out, but he believed it was a good idea and would contact Mr. Vaughan to discuss the possibility. He noted the cinder pit had enough airspace to provide "a good buffer for embers off of burning material."

Mayor Phelps appreciated Eagar's work on this issue, noting they had received vocal concerns from residents and that volunteers were now organizing projects to help with tree cleanup.

Councilman Ray Hamblin made a motion to ratify Resolution 2026-05 Opening the Burn Pit with no fee due to Bark Beetle Infestation. Councilman Titan Merrill seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                              Marsha Tucker  
                              William Greenwood  
                              Brandon Slade  
                              Ray Hamblin  
                              Titan Merrill  
                              Bryce Burnham

**\*\*\*\*F. WAIVING OF PERMIT FEES**

DISCUSSION AND POSSIBLE ACTION TO WAIVE PERMIT FEES FOR ROUND VALLEY UNIFIED SCHOOL DISTRICT FOR PROJECTS THAT ARE UTILIZING BOND FUNDS (BRITNEY REYNOLDS)

Community Development Director Britney Reynolds explained that the school district had multiple upcoming projects and had been coming to them monthly for a while. She noted they had "always waived permit fees for the school to not take money away from our kids and that education system."

Reynolds requested approval "for me to be able to waive these anytime they come in for a bond specific project." She clarified that anything outside that scope would still require coming before council, but she needed approval to streamline the process for bond-related projects.

A school district representative (possibly Brett Rigg) expressed appreciation, stating they were "trying to use these funds as efficiently as possible" and that the fee waiver "would allow us to do that."

Councilman Bryce Burnham made a motion to approve waiving permit fees for Round Valley Unified School District for Projects that are utilizing Bond Funds. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

**\*\*\*\*G. L&M GYMNASTICS RESOLUTION 2026-06**

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2026-06 FOR APPROVAL TO USE THE TOWN OF EAGAR AS A PASS THROUGH FOR SUBMISSION OF A GRANT TO GILA RIVER INDIAN COMMUNITY FOR L&M GYMNASTICS (AMANDA MULQUEEN AND JESSICA VAUGHAN)

Town Clerk Jessica Vaughan explained that L&M Gymnastics wanted to submit a grant application to Gila River using the town as a pass-through, similar to arrangements with the hospital and school district. The grant application was for energy efficiency items including HVAC system and insulation work.

She recommended approving the resolution, with Amanda McLean available for specific questions about the grant application.

Town Attorney Brett Rigg confirmed there were no issues with the pass-through arrangement, noting they frequently see such resolutions. He explained that the Gila River Indian Community has "12 percent state share of revenue that they have to distribute to municipalities" and found it "pretty awesome that they chose this gymnastics place to distribute some of that."

Councilman William Greenwood made a motion to approve Resolution 2026-06 for approval to use the Town of Eagar as a Pass Through for submission of a grant to Gila River Indian Community for L&M Gymnastics. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker

William Greenwood  
Brandon Slade  
Ray Hamblin  
Titan Merrill  
Bryce Burnham

**\*\*\*\*H. WELL REPAIRS**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE WELL NEAR THE CHURCH ON 1<sup>ST</sup> AVE TO HAVE REPAIRS DONE BY JOB ORDER CONTRACT BY R.DAVIS DRILLING IN THE AMOUNT OF \$49,847.00 (BRANNON EAGAR)

Town Manager Brannon Eagar described the well on First Avenue by the church as "a deep well" with water falling "somewhere in the vicinity of 500 feet from a source up above down into static level of the well." When they valve the well directly into the town system, "the residences nearby, states it comes out like it's milky, but it's air in that water, and it rises out. It's some of the purest water that we have in our town."

The repair project would allow for a storage tank to be added on that property with a pump system. The well pump would pump water into the storage tank, allowing air to rise to the top and dissipate. They would then pump the non-aerated water from the bottom into the system, thereby eliminating the air in the lines that causes the milky appearance for residents.

Eagar noted that Richie Davis is their job order contractor, which allows them to proceed expeditiously. He emphasized they need this online before summer "and have enough water for our people. We definitely don't want to have to start rationing on water." He mentioned they had shut off some sprinkler systems to town properties the previous year and were trying to prevent water issues this summer.

Eagar confirmed the expense was budgeted for the current fiscal year.

Councilman Titan Merrill made a motion to approve the Well near the Church on 1<sup>st</sup> Ave to have repairs done by Job Order Contract by R. Davis Drilling in the amount of \$49,847.00. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                  Marsha Tucker  
                  William Greenwood  
                  Brandon Slade  
                  Ray Hamblin  
                  Titan Merrill  
                  Bryce Burnham

**\*\*\*\*I. JOB ORDER CONTRACT RENEWAL**

DISCUSSION AND POSSIBLE ACTION TO APPROVE A JOB ORDER CONTRACT RENEWAL WITH R. DAVIS DRILLING FOR ONE YEAR (BRANNON EAGAR)

Town Manager Brannon Eagar explained that their job order contract with R Davis Drilling was coming up for renewal, and they had the option to extend it for one year. He recommended council approve the one-year extension.

Councilman Greenwood asked about renewal options and when they would need to request proposals. Eagar clarified this would be the first of two possible one-year renewals, and they would have to go out for proposals after 2028.

Town Attorney Brett Rigg confirmed there are two one-year renewal options, and they wouldn't have to go out to bid until 2028. This renewal would extend the contract to March 3, 2027.

Councilman Ray Hamblin made a motion to approve a Job Order Contract Renewal with R. Davis Drilling for one year. Vice-mayor Marsha Tucker seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

**\*\*\*\*J. DEVELOPING A RECREATION PROGRAM AND COMMITTEE**

**DISCUSSION AND POSSIBLE ACTION TO APPROVE DEVELOPING A RECREATION PROGRAM AND COMMITTEE FOR INDIVIDUAL BOARD AND COMMITTEE YOUTH SPORTS (JESSICA VAUGHAN)**

Town Clerk Jessica Vaughan explained they had been approached several times about recreation and different youth sports in their area, from little league basketball to flag football. These organizations previously operated under Boys and Girls Club insurance, but since that club was no longer active, some leagues like basketball were now under the school's insurance.

Vaughan and Finance Director David Lamm held a meeting with all board presidents from these youth sports organizations, who were "all very interested in moving underneath the town for not only insurance purposes, but for guidance with their boards, their finances, making sure that they're staying compliant in what they do and trying to provide good resources for our youth."

She recommended forming a board or committee to help guide these sports, clarifying that " the town, would not take over. The boards would fully function like they to or just overseeing and guiding them."

Mayor Phelps confirmed there was no additional cost to the town for insurance coverage and that the committee would consist of presidents or their deputies from the youth organizations. Jessica and Dave would serve as staff liaisons.

Councilman Titan Merrill made a motion to approve developing a Recreation Program and Committee for Individual Board and Committee Youth Sports. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood

Brandon Slade  
Ray Hamblin  
Titan Merrill  
Bryce Burnham

**\*\*\*\*K. RESOLUTION 2026-08 FEE SCHEDULE FOR PRESSURE REDUCER VALVES**  
DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2026-08 FEE  
SCHEDULE FOR PRESSURE REDUCER VALVES (BRANNON EAGAR)

Town Manager Brannon Eagar explained that the town acquires pressure reducing valves for residents who need them when connecting to their system due to excessive water pressure in some areas. For conformity, they prefer providing consistent equipment rather than having varied pressure reducing valves throughout town.

The issue they encountered was that costs for pressure reducing valves had increased significantly while the fee schedule maintained a set price. Eagar proposed changing from a set price to "market price plus tax" to prevent overcharging or undercharging due to price fluctuations. He emphasized "the town makes absolutely nothing on them. We just have them available so people can get them and have the right ones that are considered to be the best one."

Councilman Ray Hamblin made a motion to approve Resolution 2026-08 Fee Schedule for Pressure Reducer Valves. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

**\*\*\*\*L. RADIOS FOR ROUND VALLEY FIRE AND MEDICAL**  
DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF RADIOS FOR  
THE ROUND VALLEY FIRE AND MEDICAL DEPARTMENT USING GRANT FUNDS NOT TO  
EXCEED \$60,000 (BRITNEY REYNOLDS)

Community Development Director Britney Reynolds explained that the SERC committees overseeing FEMA gap funds had experienced trouble getting federal funding over the past year with many pauses. The committees reviewed previous years' funds and found leftover funds from years 2022 and 2024.

Reynolds reported they would receive funds from both years to "fully fund 1,200 radios for the fire department." She noted their current fire department radios were 15 years old and needed replacement.

Town Clerk Jessica Vaughan added that they got on the agenda quickly because they could secure the radios rapidly and expend the funds efficiently. She noted they didn't anticipate exceeding the \$60,000 limit since they weren't sure of exact costs.

Town Manager Eagar explained that funds from previous years "have to be able to be extended within a very short time frame, and that's why they like to fund radios and stuff like that because it doesn't take long. It's about the project. It's something that has to be built." He noted they benefited greatly from this funding opportunity.

Mayor Guy Phelps made a motion to approve the Purchase of radios for the Round Valley Fire and Medical Department using Grant Funds not to exceed \$60,000. Councilman William Greenwood seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

#### **\*\*\*\*M. CYBER SECURITY SYSTEM UPDATE**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF CYBER SECURITY AND FIREWALL UPDATES FOR TOWN HALL WITH GRANT FUNDS AND TO APPROVE THE TOWN MANAGER TO SIGN AWARD AGREEMENTS. (BRITNEY REYNOLDS)

Community Development Director Britney Reynolds explained that Town Clerk Jessica worked with KNS, their IT service under professional services, to develop a quote. She noted their firewall and server were "very dated and in potential breach condition," and the updates would help modernize these systems and get them fully functional.

Councilman William Greenwood made a motion to approve the purchase of cyber security and firewall updates for Town Hall with Grant Funds and to approve the Town Manager to sign award agreements. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously.7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

#### **11. SIGNING OF DOCUMENTS**

#### **12. ADJOURNAMENT**

Councilman William Greenwood made a motion to adjourn at [at 7:02 p.m.]. Councilman Ray Hamblin seconded; all were in favor, motion carried unanimously. 6-0

Vote:       Ayes:     Guy Phelps

Marsha Tucker  
William Greenwood  
Brandon Slade  
Ray Hamblin  
Titan Merrill

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular and Public Hearing Meeting of the Town of Eagar, Arizona held on March 3, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Jessica Vaughan, Town Clerk

**TOWN OF EAGAR**  
**Disbursement Listing**  
**Checking - 0680000425 - 02/01/2026 to 02/28/2026**

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
EAGAR FIREFIGHTER ASSOCIATION	50774	11/13/2024		02/18/2026	\$20.00	Payroll
TREAD MASTERS TIRE & LUBE	50971	01/22/2025		02/18/2026	\$1,078.79	Purchasing
Support Payment Clearing House	52072	02/05/2026	\$523.47			Payroll
Legal Shield	52073	02/05/2026	\$134.90			Payroll
Aflac	52074	02/04/2026	\$359.13			Payroll
American Heritage Life Insurance	52075	02/05/2026	\$168.77			Payroll
26 BAR CONSULTING LLC	52076	02/04/2026	\$1,250.00			Purchasing
ADVANCED AIR SYSTEMS LLC	52077	02/04/2026	\$94,180.00			Purchasing
ALDRIDGE CONSULTING LLC	52078	02/04/2026	\$2,925.00			Purchasing
AMAZON CAPITAL SERVICES	52079	02/04/2026	\$3,144.78			Purchasing
ARIZONA COUNTIES INSURANCE PO	52080	02/04/2026	\$200.00			Purchasing
AZ 811 BLUE STAKE	52081	02/04/2026	\$619.25			Purchasing
BAUMAN HOME AND AUTO INC	52082	02/04/2026	\$394.91			Purchasing
BLUE HILLS ENVIRONMENTAL ASSOC	52083	02/04/2026	\$49.20			Purchasing
DAVIS ACE HARDWARE	52084	02/04/2026	\$538.48			Purchasing
FORTILINE WATERWORKS	52085	02/04/2026	\$9,903.18			Purchasing
HIGHLAND PRODUCTS GROUP LLC	52086	02/04/2026	\$17,021.73			Purchasing
INTERSTATE BATTERIES	52087	02/04/2026	\$348.76			Purchasing
KNS TECH SERVICES LLC	52088	02/04/2026	\$4,080.80			Purchasing
MOHAVE ENVIRONMENTAL LAB	52089	02/04/2026	\$315.00			Purchasing
NAPA AUTO PARTS	52090	02/04/2026	\$653.30			Purchasing
PADILLA, KADEN	52091	02/04/2026	\$39.17			Purchasing
SIERRA PROPANE	52092	02/04/2026	\$5,004.92			Purchasing
SONORAN LAND RESOURCES, LLC	52093	02/04/2026	\$5,476.00			Purchasing
STOCK, KYLE	52094	02/04/2026	\$10.12			Purchasing
WHITE MOUNTAIN COMMUNICATIONS	52095	02/04/2026	\$278.46			Purchasing
WHITE MOUNTAIN PUBLISHING-IND.	52096	02/04/2026	\$184.70			Purchasing
WHITE MTN REG MED CNTR	52097	02/04/2026	\$626.42			Purchasing
WILTBANK, KARALEA	52098	02/04/2026	\$39.96			Purchasing
WOODLAND BUILDING CENTER HOL	52099	02/04/2026	\$641.12			Purchasing
MOHAVE ENVIRONMENTAL LAB	52100	02/10/2026	\$245.00			Purchasing
ALL COPY PRODUCTS, INC	52101	02/11/2026	\$49.10			Purchasing
APACHE COUNTY TREASURER	52102	02/11/2026	\$36.94			Purchasing
ARIZONA COUNTIES INSURANCE PO	52103	02/11/2026	\$200.00			Purchasing
ARIZONA SUPREME COURT	52104	02/11/2026	\$1,304.64			Purchasing
AZ DEPT OF CORRECTIONS	52105	02/11/2026	\$100.00			Purchasing
AZ STATE TREASURER	52106	02/11/2026	\$992.88			Purchasing
BLUE HILLS ENVIRONMENTAL ASSOC	52107	02/11/2026	\$622.79			Purchasing
CORPORATE WAREHOUSE SUPPLY	52108	02/11/2026	\$1,119.75			Purchasing
FORTILINE WATERWORKS	52109	02/11/2026	\$1,501.68			Purchasing
JARMCO LLC	52110	02/11/2026	\$692.15			Purchasing
KNS TECH SERVICES LLC	52111	02/11/2026	\$483.32			Purchasing
MOHAVE ENVIRONMENTAL LAB	52112	02/11/2026	\$245.00			Purchasing
NATIONAL BANK OF ARIZONA	52113	02/11/2026	\$4,628.93			Purchasing
O'REILLY AUTO PARTS	52114	02/11/2026	\$851.78			Purchasing
PALMER & SON'S LLC	52115	02/11/2026	\$21,989.00			Purchasing
SANDERSON FORD	52116	02/11/2026	\$858.16			Purchasing
SPRINKLER WORLD OF ARIZONA INC	52117	02/11/2026	\$250.90			Purchasing
STAPLES	52118	02/11/2026	\$249.28			Purchasing
SUMMIT HEALTHCARE REGIONAL ME	52119	02/11/2026	\$3.75			Purchasing
THE RIGG LAW FIRM PLLC	52120	02/11/2026	\$3,090.00			Purchasing
TOWN OF SPRINGERVILLE	52121	02/11/2026	\$1,527.64			Purchasing
TOWN OF SPRINGERVILLE	52122	02/11/2026	\$273,239.34			Purchasing
Support Payment Clearing House	52126	02/19/2026	\$523.47			Payroll
Aetna Life Insurance Company	52127	02/18/2026		02/18/2026	\$134.90	Payroll
Madison National Life Ins Co Inc	52127	02/18/2026	\$115.80			Payroll
Aetna Life Insurance Company	52128	02/19/2026	\$397.88			Payroll
ADVANCED AIR SYSTEMS LLC	52129	02/18/2026	\$312.50			Purchasing
ARIZONA COURTS ASSOCIATION	52130	02/18/2026	\$500.00			Purchasing
AZ DEPT OF CORRECTIONS	52131	02/18/2026	\$235.17			Purchasing
BOUND TREE MEDICAL LLC	52132	02/18/2026	\$1,076.12			Purchasing
COWBOY UP HAY & RANCH SUPPLY	52133	02/18/2026	\$10.90			Purchasing
DAVIS, RICHARD E	52134	02/18/2026	\$24,060.92			Purchasing
EMPIRE SOUTHWEST LLC	52135	02/18/2026	\$252.92			Purchasing
EPS GROUP INC	52136	02/18/2026	\$7,415.00			Purchasing
ESRI	52137	02/18/2026	\$1,336.48			Purchasing
FRONTIER	52138	02/18/2026	\$898.61			Purchasing
GOMEZ, JEREMY	52139	02/18/2026	\$14.04			Purchasing
LAWSON PRODUCTS, INC.	52140	02/18/2026	\$154.90			Purchasing
NAVOPACHE ELEC COOP, INC	52141	02/18/2026	\$12,069.27			Purchasing
SECURITY BENEFIT LIFE INS CO	52142	02/18/2026	\$25,377.32			Purchasing
SOLAR SECURED SOLUTIONS LLC	52143	02/18/2026	\$59.85			Purchasing
SOLIS, KARA	52144	02/18/2026	\$372.20			Purchasing

**TOWN OF EAGAR**  
**Disbursement Listing**  
**Checking - 0680000425 - 02/01/2026 to 02/28/2026**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Void Date</u>	<u>Void Amount</u>	<u>Source</u>
STAPLES	52145	02/18/2026	\$37.79			Purchasing
SUNRISE ENGINEERING INC	52146	02/18/2026	\$600.00			Purchasing
VAUGHAN, JESSICA	52147	02/18/2026	\$372.20			Purchasing
APCO INTERNATIONAL, INC	52148	02/24/2026	\$2,680.00			Purchasing
AZ DEPT OF CORRECTIONS	52149	02/24/2026	\$155.00			Purchasing
FRONTIER	52150	02/24/2026	\$419.41			Purchasing
KELLEY LAW GROUP, PLLC	52151	02/24/2026	\$82.50			Purchasing
STAPLES	52152	02/24/2026	\$145.13			Purchasing
SUNRISE ENGINEERING INC	52153	02/24/2026	\$1,306.25			Purchasing
VERIZON WIRELESS	52154	02/24/2026	\$329.44			Purchasing
PUBLIC SAFETY PERSONNEL RETIRE	EFT013126-PS	02/19/2026	\$524.40			Payroll
NATIONWIDE 457	EFT020526-457	02/05/2026	\$5,026.06			Payroll
Internal Revenue Service	EFT020526-941	02/05/2026	\$14,891.62			Payroll
ARIZONA STATE RETIREMENT SYSTE	EFT020526-AS	02/05/2026	\$13,926.80			Payroll
Arizona Dept of Revenue	EFT020526-AZ	02/05/2026	\$1,592.17			Payroll
HSA Bank	EFT020526-HS	02/05/2026	\$1,133.34			Payroll
NATIONWIDE 457	EFT021926-457	02/19/2026	\$4,949.17			Payroll
Internal Revenue Service	EFT021926-941	02/19/2026	\$15,887.66			Payroll
ARIZONA STATE RETIREMENT SYSTE	EFT021926-AS	02/19/2026	\$14,423.44			Payroll
Arizona Dept of Revenue	EFT021926-AZ	02/19/2026	\$1,720.97			Payroll
PUBLIC SAFETY PERSONNEL RETIRE	EFT022326-PS	02/23/2026	\$569.00			Payroll
Arizona Dept of Revenue	EFT022426-AZ	02/24/2026	\$18.76			Payroll
Chase Paymentech	EFT-3490	02/03/2026	\$963.61			Purchasing
Chase Paymentech	EFT-3491	02/03/2026	\$62.98			Purchasing
Xpress Bill Pay	EFT-3492	02/05/2026	\$1,171.32			Purchasing
FUELMAN	EFT-3493	02/03/2026	\$495.61			Purchasing
ARIZONA DEPT OF REVENUE - TPT-2	EFT-3494	02/13/2026	\$5,985.82			Purchasing
NATIONAL BANK OF AZ -Bank Fees	EFT-3495	02/17/2026	\$341.77			Purchasing
R.A.G.H.T	EFT-3496	02/20/2026	\$49,927.93			Purchasing
			<b>\$678,317.06</b>		<b>\$1,233.69</b>	

**TOWN OF EAGAR**  
**Disbursement Listing**  
**Checking - 0680000425 - 02/01/2026 to 02/28/2026**

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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

Town Council:

_____	_____
_____	_____
_____	_____

Town Clerk: \_\_\_\_\_

**TOWN OF EAGAR  
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
<b>10.20141 - CHILD SUPPORT/GARNISHMENTS</b>						
Support Payment Clearing Hous	PR013126-4277			Child Supp	02/05/2026	523.47
Support Payment Clearing Hous	PR021426-4277			Child Supp	02/19/2026	523.47
						<b>\$1,046.94</b>
<b>10.20150 - SEC125 UNREIMB MED&amp;DPNDT CARE</b>						
HSA Bank	PR020526-HSA			HSA	02/05/2026	1,133.34
<b>10.20175 - Arizona STATE RETIREMENT</b>						
ARIZONA STATE RETIREMEN	PR013126-265			ASRS	02/05/2026	13,496.22
ARIZONA STATE RETIREMEN	PR013126-265			ASRS - LTD	02/05/2026	162.48
ARIZONA STATE RETIREMEN	PR013126-265			ASRS - OT	02/05/2026	268.10
ARIZONA STATE RETIREMEN	PR021426-265			ASRS	02/19/2026	13,462.36
ARIZONA STATE RETIREMEN	PR021426-265			ASRS - OT	02/19/2026	792.82
ARIZONA STATE RETIREMEN	PR021426-265			ASRS - LTD	02/19/2026	168.26
						<b>\$28,350.24</b>
<b>10.22100 - FICA PAYABLE</b>						
Internal Revenue Service	PR013126-4279			Social Security Tax	02/03/2026	20.08
Internal Revenue Service	PR013126-4279			Medicare Tax	02/03/2026	4.70
Internal Revenue Service	PR013126-4279			Social Security Tax	02/05/2026	9,040.26
Internal Revenue Service	PR013126-4279			Medicare Tax	02/05/2026	2,114.20
Internal Revenue Service	PR021426-4279			Social Security Tax	02/18/2026	164.30
Internal Revenue Service	PR021426-4279			Medicare Tax	02/18/2026	38.42
Internal Revenue Service	PR021426-4279			Social Security Tax	02/19/2026	9,519.20
Internal Revenue Service	PR021426-4279			Medicare Tax	02/19/2026	2,226.26
						<b>\$23,127.42</b>
<b>10.22110 - FEDERAL WITHHOLDING PAYABLE</b>						
Internal Revenue Service	PR013126-4279			Federal Income Tax	02/05/2026	3,712.38
Internal Revenue Service	PR021426-4279			Federal Income Tax	02/18/2026	51.15
Internal Revenue Service	PR021426-4279			Federal Income Tax	02/19/2026	3,888.33
						<b>\$7,651.86</b>
<b>10.22120 - STATE WITHHOLDING PAYABLE</b>						
Arizona Dept of Revenue	PR013126-4280			State Income Tax	02/03/2026	3.24
Arizona Dept of Revenue	PR013126-4280			State Income Tax	02/05/2026	1,588.93
Arizona Dept of Revenue	PR021426-4280			State Income Tax	02/18/2026	41.88
Arizona Dept of Revenue	PR013126-4280			State Income Tax	02/19/2026	18.76
Arizona Dept of Revenue	PR021426-4280			State Income Tax	02/19/2026	1,679.09
						<b>\$3,331.90</b>
<b>10.22200 - 457 PAYABLE</b>						
NATIONWIDE 457	PR013126-4278			Retirement 457	02/05/2026	5,026.06
NATIONWIDE 457	PR021426-4278			Retirement 457	02/19/2026	4,949.17
						<b>\$9,975.23</b>
<b>10.22210 - PUBLIC SAFETY RET. PAYABLE</b>						
PUBLIC SAFETY PERSONNEL	PR013126-7808			Public Safety Retirement T3 DB	02/05/2026	2,138.08
PUBLIC SAFETY PERSONNEL	PR013126-7808			Public Safety Retirement T3 DB	02/19/2026	-1,613.68
PUBLIC SAFETY PERSONNEL	PR021426-7808			Public Safety Retirement T3 DB	02/19/2026	569.00
						<b>\$1,093.40</b>
<b>10.22300 - MEDICAL INSURANCE PAYABLE</b>						
R.A.G.H.T	FEB26/3496			MEDICAL INSURANCE	02/19/2026	45,099.48
<b>10.22310 - LIFE INSURANCE PAYABLE</b>						
R.A.G.H.T	FEB26/3496			LIFE INSURANCE	02/19/2026	156.50
<b>10.22315 - VOLUNTARY LIFE INS PYBLE</b>						
American Heritage Life Insuranc	PR020426-ALLS			Life Ins	02/04/2026	168.77
R.A.G.H.T	FEB26/3496			VOL. LIFE INS	02/19/2026	1,674.73
						<b>\$1,843.50</b>
<b>10.22320 - DENTAL INSURANCE PAYABLE</b>						
R.A.G.H.T	FEB26/3496			DENTAL	02/19/2026	2,586.40
<b>10.22330 - AFLAC INS PAYABLE (PRE &amp; POST)</b>						
Aetna Life Insurance Company	PR021826-AETN			GROUP NO: 802889	02/18/2026	397.88
Aflac	PR020426-AFLA			Aflac	02/04/2026	359.13
Madison National Life Ins Co Inc	PR021826-STD			ACCT NO:104001700000000	02/18/2026	115.80
						<b>\$872.81</b>
<b>10.22340 - VISION INSURANCE PAYABLE</b>						
R.A.G.H.T	FEB26/3496			VISION	02/19/2026	410.82
<b>10.22400 - LEGALSHIELD</b>						
Legal Shield	PR020426-LS			Legal Shield	02/04/2026	134.90
<b>10.23300 - EFD PAYABLE</b>						
EAGAR FIREFIGHTER ASSOC	02182026			EFD Deduction	07/01/2025	-20.00
<b>10.25100 - SURCHARGE TO STATE PAYABLE</b>						
AZ STATE TREASURER	JAN26			COURT DOCKET MONEY PAYMENT	02/09/2026	992.88
<b>10.25110 - SURCHARGE TO COUNTY PAYABLE</b>						
APACHE COUNTY TREASURE	2026-01			JAIL FEE/ASSESSMENT FEE	02/09/2026	36.94
<b>10.40-695 - EMPLOYEE/CITIZEN AWARDS</b>						
AMAZON CAPITAL SERVICES	1H9H-1QYY-F1N			MEXICAN HOT CHOCOLATE	02/01/2026	61.78

**TOWN OF EAGAR  
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
<b>10.41-398 - COPY MACHINE LEASE</b>						
CORPORATE WAREHOUSE S	67469			KONICA BIZHUB C-650i TONER	01/15/2026	1,119.75
<b>10.41-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
ALDRIDGE CONSULTING LLC	2433			MONTHLY TPT CONSULTING	02/01/2026	2,925.00
<b>10.41-571 - ATTORNEY</b>						
THE RIGG LAW FIRM PLLC	3460			LEGAL SERVICES - CRIMINAL	02/09/2026	1,620.00
THE RIGG LAW FIRM PLLC	3461			LEGAL SERVICES - CIVIL	02/09/2026	1,470.00
						<b>\$3,090.00</b>
<b>10.41-572 - COMPUTER SUPPORT</b>						
KNS TECH SERVICES LLC	11429			COMPUTER SUPPORT	02/01/2026	1,146.25
<b>10.41-620 - MPC EXP UNRELATED TO BONDS</b>						
NAVOPACHE ELEC COOP, INC	FEB26/2654606			578 N MAIN	02/09/2026	224.43
<b>10.42-530 - COURT COSTS</b>						
ARIZONA SUPREME COURT	2026-00000300			COMPUTER/LASER PRINTER	02/03/2026	1,304.64
<b>10.42-580 - DUES &amp; SUBSCRIPTIONS</b>						
ARIZONA COURTS ASSOCIAT	FEB26	50997		MEMBERSHIP	02/17/2026	50.00
<b>10.42-585 - TRAINING &amp; TRAVEL</b>						
ARIZONA COURTS ASSOCIAT	FEB26	50997		CONFERENCE	02/17/2026	450.00
<b>10.44-310 - OFFICE SUPPLIES</b>						
STAPLES	6055495434			SEAT CUSHION	02/09/2026	55.55
<b>10.44-585 - TRAINING &amp; TRAVEL</b>						
ARIZONA COUNTIES INSURA	FEB26/VAUGHAN			HR SUMMIT SEMINAR - VAUGHAN	02/04/2026	200.00
VAUGHAN, JESSICA	FEB26			PER-DIEM & MILEAGE/RAGHT CONFE	02/17/2026	372.20
						<b>\$572.20</b>
<b>10.45-511 - CELL PHONES</b>						
VERIZON WIRELESS	6135917734			COMMUNITY DEVELOPMENT CELL P	02/12/2026	61.18
<b>10.45-580 - DUES &amp; SUBSCRIPTIONS</b>						
ESRI	900193266	50986		ArcGIS SOFTWARE ANNUAL SUBSCRI	02/09/2026	1,336.48
SUNRISE ENGINEERING INC	ARIV1007812	50291		GIS MAPPING	11/12/2025	1,306.25
SUNRISE ENGINEERING INC	ARIV1009702	50291		GIS MAPPING	01/22/2026	600.00
						<b>\$3,242.73</b>
<b>10.46-526 - BANKING FEES</b>						
Chase Paymentech	FEB26/1052			BANKING FEES	02/03/2026	134.90
Chase Paymentech	FEB26/4176			BANKING FEES	02/03/2026	8.82
NATIONAL BANK OF AZ -Bank	FEB26/3495			BANKING FEES	02/12/2026	47.84
Xpress Bill Pay	INV-XPR031871			BANKING FEES	01/31/2026	163.99
						<b>\$355.55</b>
<b>10.46-585 - TRAINING &amp; TRAVEL</b>						
ARIZONA COUNTIES INSURA	FEB26/SOLIS			HR SUMMIT SEMINAR - SOLIS	02/09/2026	200.00
SOLIS, KARA	FEB26			MILEAGE/PER-DIEM - RAGHT CONFE	02/17/2026	372.20
						<b>\$572.20</b>
<b>10.50-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
TOWN OF SPRINGERVILLE	2026-QTR2-Polic			SHARED SERVICES - POLICE	02/03/2026	258,497.45
<b>10.51-200 - VOLUNTEER RETIREMENT MATCH</b>						
SECURITY BENEFIT LIFE INS	2025 CONTRIBU			PENSION CONTRIBUTIONS- ID 801435	02/17/2026	25,377.32
<b>10.51-300 - CLOTHING ALLOWANCE</b>						
NATIONAL BANK OF ARIZONA	FEB26/0908	50955		0908/BADGE & WALLET	02/03/2026	66.95
<b>10.51-326 - OSHA PHYSICALS</b>						
WHITE MTN REG MED CNTR	10202873001CP			PHYSICAL - ADAM FISHER	01/21/2026	99.66
WHITE MTN REG MED CNTR	10202879001CP			PHYSICAL - BRIDGER ASCROFT	01/21/2026	99.66
WHITE MTN REG MED CNTR	S0067166001FC			PHYSICAL - BRIDGER ASCROFT	01/21/2026	427.10
						<b>\$626.42</b>
<b>10.51-340 - GAS, OIL, LUBRICANTS</b>						
FUELMAN	NP69947362			FUEL ACCT#2844968	02/03/2026	451.71
<b>10.51-341 - VEHICLE SUPPLIES &amp; MAINTENANCE</b>						
DAVIS ACE HARDWARE	61694			GASKET TOP BIB	01/07/2026	1.08
DAVIS ACE HARDWARE	61804			PARTS	01/28/2026	18.67
NAPA AUTO PARTS	270626			MOG TURBO GASKET	01/05/2026	5.47
NAPA AUTO PARTS	270768	50958		PARTS - FD	01/06/2026	342.22
NAPA AUTO PARTS	271169			NOE CLAMP	01/13/2026	60.16
NATIONAL BANK OF ARIZONA	FEB26/3422	50952		3422/MVD - FIRE DEPT	02/03/2026	8.00
O'REILLY AUTO PARTS	6049-301051			EGR OUTLET	12/29/2025	53.90
O'REILLY AUTO PARTS	6049-302141			FUEL PRES RE	01/06/2026	42.08
O'REILLY AUTO PARTS	6049-302958			V-BAND CLAMP	01/13/2026	38.43
O'REILLY AUTO PARTS	6049-303041			1GALANTIFREZ	01/13/2026	119.90
O'REILLY AUTO PARTS	6049-303042			FUEL/WTR SEP	01/13/2026	97.61
TREAD MASTERS TIRE & LUB	02182026a			Offset 6109	07/01/2025	-1,078.79
WOODLAND BUILDING CENT	79837			BOLT,NUTS,SCREWS ETC	01/07/2026	16.37
						<b>(\$274.90)</b>
<b>10.51-343 - MEDICAL SUPPLIES</b>						
BOUND TREE MEDICAL LLC	86098811	50991		MEDICAL SUPPLIES	02/12/2026	1,076.12

**TOWN OF EAGAR  
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
<b>10.51-350 - SMALL TOOLS &amp; EQUIPMENT</b>						
COWBOY UP HAY & RANCH S	388			FILLER CUP MS	02/16/2026	10.90
O'REILLY AUTO PARTS	6049-301597			CARGO STRAPS	01/02/2026	61.07
						<b>\$71.97</b>
<b>10.51-360 - BUILDING REPAIR MATRL &amp; SPLV</b>						
DAVIS ACE HARDWARE	61744			CABLE/ICE MAKER SPPLY KIT	01/19/2026	176.72
DAVIS ACE HARDWARE	61746			PARTS	01/19/2026	17.43
DAVIS ACE HARDWARE	61749			CORD POWER	01/19/2026	15.26
DAVIS ACE HARDWARE	61807			DIMR/PADL SWCH ROCKER	01/28/2026	56.71
JARMCO LLC	16800	50976		CONCRETE FOR FLAG - FIRE DEPT	01/31/2026	346.08
NATIONAL BANK OF ARIZONA	FEB26/0908	50955		0908/DOLLAR GENERAL	02/03/2026	42.00
WOODLAND BUILDING CENT	80455			MATERIALS	01/23/2026	61.09
						<b>\$715.29</b>
<b>10.51-505 - ELECTRICITY</b>						
NAVOPACHE ELEC COOP, INC	FEB26/2492805			1ST AVE NE 1/4	02/09/2026	173.23
NAVOPACHE ELEC COOP, INC	FEB26/2492905			EAGAR FIRE DEPT #2	02/09/2026	175.31
NAVOPACHE ELEC COOP, INC	FEB26/6496200			181 N EAGAR	02/09/2026	187.17
NAVOPACHE ELEC COOP, INC	FEB26/8470700			199 N BUTLER-FIRE & MED BLDG	02/09/2026	226.16
						<b>\$761.87</b>
<b>10.51-510 - TELEPHONE</b>						
FRONTIER	FEB26/92819637			PHONE/INTERNET	02/07/2026	71.89
FRONTIER	FEB26/92833310			PHONE/INTERNET	02/15/2026	33.55
KNS TECH SERVICES LLC	11449			STARLINK	02/01/2026	130.00
KNS TECH SERVICES LLC	DG-1456			PHONE/INTERNET	02/01/2026	38.67
						<b>\$274.11</b>
<b>10.51-512 - WIRELESS ACCESS</b>						
VERIZON WIRELESS	6135917734			FIRE DEPT MOBILE BROADBAND	02/12/2026	98.22
<b>10.51-515 - HEATING FUEL</b>						
SIERRA PROPANE	707876			PROPANE-RV FIRE	01/08/2026	1,054.00
SIERRA PROPANE	715053			PROPANE-RV FIRE	01/17/2026	442.90
						<b>\$1,496.90</b>
<b>10.51-526 - BANKING FEES</b>						
Chase Paymentech	FEB26/1052			BANKING FEES	02/03/2026	19.27
Chase Paymentech	FEB26/4176			BANKING FEES	02/03/2026	1.26
NATIONAL BANK OF AZ -Bank	FEB26/3495			BANKING FEES	02/12/2026	6.84
Xpress Bill Pay	INV-XPR031871			BANKING FEES	01/31/2026	23.43
						<b>\$50.80</b>
<b>10.51-550 - RADIO MAINTENANCE &amp; REPAIR</b>						
WHITE MOUNTAIN COMMUNI	2026 0121 1			INSTALL RADIO - FORD	01/26/2026	278.46
<b>10.51-572 - COMPUTER SUPPORT</b>						
KNS TECH SERVICES LLC	11429			COMPUTER SUPPORT	02/01/2026	305.66
<b>10.51-573 - TRASH/DEBRIS REMOVAL</b>						
BLUE HILLS ENVIRONMENTA	117899			FIRE DEPT	01/06/2026	42.00
BLUE HILLS ENVIRONMENTA	117916			FIRE DEPT	01/06/2026	7.20
BLUE HILLS ENVIRONMENTA	2602032717391			GARBAGE REMOVAL	02/01/2026	87.81
						<b>\$137.01</b>
<b>10.51-575 - DISPATCHING</b>						
APCO INTERNATIONAL, INC	00101361	50971		FCC LICENSING/FREQUENCY FEES	01/30/2026	2,680.00
<b>10.51-576 - ATTORNEY</b>						
KELLEY LAW GROUP, PLLC	2224			RV FIRE - PSPRS MEETING	02/18/2026	82.50
<b>10.51-580 - DUES &amp; SUBSCRIPTIONS</b>						
AMAZON CAPITAL SERVICES	1H9H-1QYY-F1N			BUSINESS PRIME ANNUAL MEMBERS	02/01/2026	95.18
NATIONAL BANK OF ARIZONA	FEB26/0908	50955		0908/NAFCA - ANNUAL MEMBERSHIP	02/03/2026	200.00
						<b>\$295.18</b>
<b>10.51-585 - TRAINING &amp; TRAVEL</b>						
SUMMIT HEALTHCARE REGIO	021026-01			BLS HCP CARDS-FIRE DEPT	02/10/2026	3.75
<b>10.51-760 - PC-BUILDINGS &amp; LAND</b>						
AMAZON CAPITAL SERVICES	1LYR-HLKQ-YR	50954	FC24-00020.1	FURNITURE - FIRE DEPT	02/01/2026	2,662.54
NATIONAL BANK OF ARIZONA	FEB26/0890	50954	FC24-00020.1	0890/AMAZON	02/03/2026	814.15
NATIONAL BANK OF ARIZONA	FEB26/3422	50952	FC24-00020.1	3422/HOME DEPOT - FIRE DEPT	02/03/2026	1,620.06
						<b>\$5,096.75</b>
<b>10.53-515 - SHELTER COST SHARE</b>						
TOWN OF SPRINGERVILLE	2026-QTR2-AC			SHARED SERVICES - ANIMAL CONTR	02/03/2026	14,741.89
<b>10.55-770 - PC-PARK IMPROVEMENTS</b>						
HIGHLAND PRODUCTS GROU	310044102	50886		BLEACHERS/BENCHES - REC CNTR	10/27/2025	17,021.73
<b>10.58-290 - PRISON LABOR CHARGES</b>						
AZ DEPT OF CORRECTIONS	W052815260130			INMATE	01/30/2026	30.00
AZ DEPT OF CORRECTIONS	WEAG0126			INMATE	02/11/2026	70.55
AZ DEPT OF CORRECTIONS	W052778260213			INMATE	02/19/2026	46.50
						<b>\$147.05</b>
<b>10.58-310 - OFFICE SUPPLIES</b>						
STAPLES	6056453905			COFFEE/HOT CHOCOLATE/COFFEEM	02/23/2026	145.13

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Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
<b>10.58-320 - CLEANING &amp; SANITARY SUPPLIES</b>						
NATIONAL BANK OF ARIZONA	FEB26/1856			1856/DOLLAR GENERAL-CLEANING S	02/03/2026	25.09
STAPLES	6055495443			CLEANING SUPPLIES	02/09/2026	193.73
STAPLES	6055996169			CLEANING SUPPLIES	02/16/2026	37.79
						<b>\$256.61</b>
<b>10.58-360 - BUILDING REPAIR MATERIAL &amp; SUP</b>						
ADVANCED AIR SYSTEMS LL	133934270			MAINTENANCE AGREEMENT	02/12/2026	312.50
DAVIS ACE HARDWARE	61769			PARTS	01/22/2026	26.82
O'REILLY AUTO PARTS	6049-304910			DRY LUBE	01/28/2026	8.72
WOODLAND BUILDING CENT	79814			PAINT & SUPPLIES	01/07/2026	62.17
WOODLAND BUILDING CENT	79848			XL-R PLAS AN W/S 8-10-12	01/07/2026	19.18
WOODLAND BUILDING CENT	79867			ICE MELT	01/08/2026	25.07
WOODLAND BUILDING CENT	79872			MATERIALS	01/08/2026	38.69
WOODLAND BUILDING CENT	80398			LED BULB	01/22/2026	14.17
WOODLAND BUILDING CENT	80598			VERTICAL INFRARED HEATER	01/28/2026	142.44
						<b>\$649.76</b>
<b>10.58-380 - PARK &amp; GROUNDS MATERIALS</b>						
WOODLAND BUILDING CENT	79958			MATERIALS	01/12/2026	10.33
WOODLAND BUILDING CENT	80073			MATERIALS	01/14/2026	11.74
						<b>\$22.07</b>
<b>10.58-505 - ELECTRICITY</b>						
NAVOPACHE ELEC COOP, INC	FEB26/2551305			RV BALL PARK	02/09/2026	241.49
NAVOPACHE ELEC COOP, INC	FEB26/2681605			RVPD EAGAR PUBLIC WKS	02/09/2026	102.44
NAVOPACHE ELEC COOP, INC	FEB26/4124705			174 S MAIN	02/09/2026	1,255.17
NAVOPACHE ELEC COOP, INC	FEB26/6726400			247 E 2ND AVE	02/09/2026	130.34
NAVOPACHE ELEC COOP, INC	FEB26/7111000			246 E 2ND AVE RACQUETBALL COUR	02/09/2026	148.07
NAVOPACHE ELEC COOP, INC	FEB26/7569700			194 N MAIN	02/09/2026	59.92
NAVOPACHE ELEC COOP, INC	FEB26/8335900			246 2ND AVE - POND	02/09/2026	189.50
						<b>\$2,126.93</b>
<b>10.58-510 - TELEPHONE</b>						
ALL COPY PRODUCTS, INC	41219331			PHONE/INTERNET	02/04/2026	39.27
FRONTIER	FEB26/92819637			PHONE/INTERNET	02/07/2026	647.00
FRONTIER	FEB26/92833310			PHONE/INTERNET	02/15/2026	301.98
KNS TECH SERVICES LLC	11449			STARLINK	02/01/2026	101.40
KNS TECH SERVICES LLC	DG-1456			PHONE/INTERNET	02/01/2026	347.98
						<b>\$1,437.63</b>
<b>10.58-515 - HEATING FUEL</b>						
SIERRA PROPANE	713159			TOWN HALL - PROPANE	01/14/2026	879.21
SIERRA PROPANE	715055			RACQUETBALL COURT - PROPANE	01/17/2026	547.75
						<b>\$1,426.96</b>
<b>10.58-573 - TRASH/DEBRIS DISPOSAL</b>						
BLUE HILLS ENVIRONMENTA	2602032717391			GARBAGE REMOVAL	02/01/2026	354.71
<b>10.58-580 - DUES &amp; SUBSCRIPTIONS</b>						
AMAZON CAPITAL SERVICES	1H9H-1QYY-F1N			BUSINESS PRIME ANNUAL MEMBERS	02/01/2026	95.19
<b>10.58-600 - CEMETERY</b>						
DAVIS ACE HARDWARE	61716			CEMETERY BOARD	01/12/2026	29.42
SPRINKLER WORLD OF ARIZ	S5405964.002	50821	CM23-00001.1	SWING JOINTS	02/03/2026	250.90
						<b>\$280.32</b>
<b>10.59-290 - PRISON LABOR CHARGES</b>						
AZ DEPT OF CORRECTIONS	W052815260130			INMATE	01/30/2026	10.00
AZ DEPT OF CORRECTIONS	WEAG0126			INMATE	02/11/2026	23.52
AZ DEPT OF CORRECTIONS	W052778260213			INMATE	02/19/2026	15.50
						<b>\$49.02</b>
<b>10.59-305 - SHOP SUPPLIES</b>						
LAWSON PRODUCTS, INC.	9313208319			STRAIGHT BARREL TERMINALS	02/10/2026	154.90
O'REILLY AUTO PARTS	6049-303119			SHOP SUPPLIES	01/14/2026	99.80
O'REILLY AUTO PARTS	6049-303260			SHOP SUPPLIES	01/15/2026	93.12
O'REILLY AUTO PARTS	6049-304155			SHOP SUPPLIES	01/22/2026	10.90
WOODLAND BUILDING CENT	80670			250' 24G GALV WIRE	01/29/2026	14.17
						<b>\$372.89</b>
<b>10.59-340 - GAS, OIL, LUBRICANTS</b>						
FUELMAN	NP69947362			FUEL ACCT#2844968	02/03/2026	43.90
<b>10.59-350 - SMALL TOOLS AND EQUIPMENT</b>						
WOODLAND BUILDING CENT	79961			3/8 TITANIUM BIT HEX SHOCKWAVE	01/12/2026	20.72
<b>30.60-290 - PRISON LABOR CHARGES</b>						
AZ DEPT OF CORRECTIONS	W052815260130			INMATE	01/30/2026	50.00
AZ DEPT OF CORRECTIONS	WEAG0126			INMATE	02/11/2026	117.58
AZ DEPT OF CORRECTIONS	W052778260213			INMATE	02/19/2026	77.50
						<b>\$245.08</b>
<b>30.60-341 - VEHICLE SUPPLIES &amp; MAINTENANCE</b>						
AMAZON CAPITAL SERVICES	17D6-QHYX-1LL			ROUND CONVEX MIRRORS	02/01/2026	39.70
BAUMAN HOME AND AUTO IN	811204	50968		PARTS - DUMP TRUCK	01/13/2026	393.49

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BAUMAN HOME AND AUTO IN	811265			GASKET	01/15/2026	1.56
BAUMAN HOME AND AUTO IN	811335			RETURN	01/20/2026	-35.46
BAUMAN HOME AND AUTO IN	811507			ASME SAF VALVE/VALVE CORE TOOL	01/28/2026	35.32
EMPIRE SOUTHWEST LLC	EMPS7291522			TUBE AS/COUPLING AS	02/04/2026	252.92
INTERSTATE BATTERIES	25023388	50975		BATTERIES	01/27/2026	348.76
MOHAVE ENVIRONMENTAL L	123743	50885		WATER TESTING	01/29/2026	35.00
NAPA AUTO PARTS	271409			VALVOLINE DAILY PROTECTION 80W	01/15/2026	130.91
NAPA AUTO PARTS	271769			NHF TO4 30W 5GAL HYDFLUID	01/20/2026	114.54
O'REILLY AUTO PARTS	6049-303340			MICRO-V BELT	01/16/2026	26.91
O'REILLY AUTO PARTS	6049-304701			PARTS	01/27/2026	82.65
SANDERSON FORD	573850	50979		INTAKE MANIFOLD	01/31/2026	858.16
						<b>\$2,284.46</b>
<b>30.60-350 - SMALL TOOLS &amp; HARDWARE</b>						
WOODLAND BUILDING CENT	80380			SHOVEL	01/22/2026	37.07
WOODLAND BUILDING CENT	80601			SHOVEL/REC BLADE/TAPE RULE	01/28/2026	87.24
						<b>\$124.31</b>
<b>30.60-355 - SAFETY EQUIPMENT</b>						
WOODLAND BUILDING CENT	80543			CAUTION TAPE	01/27/2026	14.17
<b>30.60-360 - BUILDING REPAIR MATRL &amp; SPLV</b>						
SIERRA PROPANE	713788	50947		SHOP HEATER-REPLACE REGULATO	01/05/2026	841.51
<b>30.60-365 - RIGHT-OF-WAY SUPPLIES</b>						
WOODLAND BUILDING CENT	79990			HUS 9" SCARL BLADE 225-24T	01/12/2026	30.54
WOODLAND BUILDING CENT	80266			GORILLA TAPE	01/20/2026	15.25
						<b>\$45.79</b>
<b>30.60-505 - ELECTRICITY</b>						
NAVOPACHE ELEC COOP, INC	FEB26/2440705			1162 WATER CANYON-TRUCK SHOP	02/09/2026	933.55
NAVOPACHE ELEC COOP, INC	FEB26/2440905			1162 WATER CANYON-TRUCK SHOP	02/09/2026	600.76
NAVOPACHE ELEC COOP, INC	FEB26/2524205			STREET LIGHTS	02/09/2026	29.19
NAVOPACHE ELEC COOP, INC	FEB26/2525205			STREET LIGHTS	02/09/2026	29.19
NAVOPACHE ELEC COOP, INC	FEB26/2633905			EAGAR TRAFFIC LIGHT	02/09/2026	106.88
NAVOPACHE ELEC COOP, INC	FEB26/2675205			STREET LIGHTS	02/09/2026	1,386.60
NAVOPACHE ELEC COOP, INC	FEB26/6487100			6TH AVE AND MAIN	02/09/2026	7.88
						<b>\$3,094.05</b>
<b>30.60-510 - TELEPHONE</b>						
ALL COPY PRODUCTS, INC	41219331			PHONE/INTERNET	02/04/2026	4.91
FRONTIER	FEB26/92819637			PHONE/INTERNET	02/07/2026	89.86
FRONTIER	FEB26/92833310			PHONE/INTERNET	02/15/2026	41.94
KNS TECH SERVICES LLC	11449			STARLINK	02/01/2026	13.00
KNS TECH SERVICES LLC	DG-1456			PHONE/INTERNET	02/01/2026	48.33
						<b>\$198.04</b>
<b>30.60-515 - HEATING FUEL</b>						
SIERRA PROPANE	712970			PUBLIC WORKS-PROPANE	12/30/2025	154.37
SIERRA PROPANE	714715			PUBLIC WORKS-PROPANE	01/05/2026	165.36
SIERRA PROPANE	716354			PUBLIC WORKS-PROPANE	01/19/2026	300.04
						<b>\$619.77</b>
<b>30.60-526 - BANKING FEES</b>						
Chase Paymentech	FEB26/1052			BANKING FEES	02/03/2026	57.82
Chase Paymentech	FEB26/4176			BANKING FEES	02/03/2026	3.78
NATIONAL BANK OF AZ -Bank	FEB26/3495			BANKING FEES	02/12/2026	20.51
Xpress Bill Pay	INV-XPR031871			BANKING FEES	01/31/2026	70.28
						<b>\$152.39</b>
<b>30.60-560 - STREET LIGHT MAINT &amp; REPAIR</b>						
O'REILLY AUTO PARTS	6049-304630			HEX KEY SET	01/26/2026	8.72
WOODLAND BUILDING CENT	80040			LED BULB	01/14/2026	17.99
						<b>\$26.71</b>
<b>30.60-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
AZ 811 BLUE STAKE	2026-AA0399			ANNUAL ASSESSMENT	01/01/2026	206.41
<b>30.60-572 - COMPUTER SUPPORT</b>						
KNS TECH SERVICES LLC	11429			COMPUTER SUPPORT	02/01/2026	1,108.03
<b>30.60-573 - TRASH/DEBRIS DISPOSAL</b>						
BLUE HILLS ENVIRONMENTA	2602032717391			GARBAGE REMOVAL	02/01/2026	56.93
<b>30.60-580 - DUES &amp; SUBSCRIPTIONS</b>						
AMAZON CAPITAL SERVICES	1H9H-1QYY-F1N			BUSINESS PRIME ANNUAL MEMBERS	02/01/2026	95.19
<b>35.67-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
ADVANCED AIR SYSTEMS LL	133251040	50962		HVAC - PUBLIC WORKS SHOP/FLEET	01/27/2026	14,212.00
ADVANCED AIR SYSTEMS LL	133251040	50962		HVAC - PUBLIC WORK OFFICES	01/27/2026	10,270.00
ADVANCED AIR SYSTEMS LL	133257627	50961		HVAC - OLD PD	01/29/2026	69,698.00
PALMER & SON'S LLC	4830	50964		INDOOR LIGHTING - TOWN HALL	02/05/2026	21,989.00
						<b>\$116,169.00</b>
<b>35.70-520 - PRINTING &amp; ADVERTISING</b>						
WHITE MOUNTAIN PUBLISHIN	455772	50959		CDBG	01/13/2026	184.70
<b>35.81-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
26 BAR CONSULTING LLC	INV-24049	50859		GRANT WRITER	02/02/2026	1,250.00

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Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
<b>35.85-770 - PC - FIBER CONSTRUCTION</b>						
SONORAN LAND RESOURCE	2587	50778		ENVIRONMENTAL REVIEW BROADBA	01/30/2026	5,476.00
<b>35.89-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
NATIONAL BANK OF ARIZONA	FEB26/0908	50955		0908/NPC-BOOKS	02/03/2026	679.52
<b>35.90-370 - ADEQ - MATERIALS/CONSTRUCTION</b>						
EPS GROUP INC	24-01088-8	050792		DRAINAGE MASTER PLAN	02/11/2026	7,415.00
<b>50.13100 - ACCOUNTS RECEIVABLE</b>						
GOMEZ, JEREMY	Refund: 429009			Refund: 429009 - GOMEZ, JEREMY	02/18/2026	14.04
PADILLA, KADEN	Refund: 284000			Refund: 284000 - PADILLA, KADEN	02/02/2026	39.17
STOCK, KYLE	Refund: 796009			Refund: 796009 - STOCK, KYLE	02/02/2026	10.12
WALKER, LEA	Refund: 979005			Refund: 979005 - WALKER, LEA	02/25/2026	45.40
WILTBANK, KARALEA	Refund: 260000			Refund: 260000 - WILTBANK, KARALEA	02/02/2026	39.96
						<b>\$148.69</b>
<b>50.25100 - ACCRUED SALES TAX PAYABLE</b>						
ARIZONA DEPT OF REVENUE	TPT/1.2026			TPT - Tax	02/12/2026	5,985.82
<b>50.81-330 - WATER TREATMENT SUPPLIES</b>						
NATIONAL BANK OF ARIZONA	FEB26/8695			8695/DOLLAR GENERAL	02/03/2026	10.36
NATIONAL BANK OF ARIZONA	FEB26/8695			8695/BASHAS	02/03/2026	3.80
						<b>\$14.16</b>
<b>50.81-345 - SYSTEM PARTS</b>						
FORTILINE WATERWORKS	7224470			WATER PARTS	01/20/2026	595.05
FORTILINE WATERWORKS	7224476	50972		WATER PARTS	01/20/2026	757.35
FORTILINE WATERWORKS	7230963	50972		WATER PARTS	01/30/2026	78.50
FORTILINE WATERWORKS	7246682	50983		WATER PARTS	02/10/2026	124.97
FORTILINE WATERWORKS	7247512			WATER PARTS	02/10/2026	184.56
						<b>\$1,740.43</b>
<b>50.81-350 - SMALL TOOLS &amp; HARDWARE</b>						
WOODLAND BUILDING CENT	80647			3/4X260 PTFE TAPE	01/29/2026	2.72
<b>50.81-380 - WELL REPAIR</b>						
DAVIS, RICHARD E	21226	50988		WELL REPAIR - RIVER RUN WELL/ GO	02/12/2026	24,060.92
<b>50.81-505 - ELECTRICITY</b>						
NAVOPACHE ELEC COOP, INC	FEB26/2440505			FLAT TOP BOOSTER PUMP	02/09/2026	124.81
NAVOPACHE ELEC COOP, INC	FEB26/2459205			HALL WELL	02/09/2026	1,413.19
NAVOPACHE ELEC COOP, INC	FEB26/2493205			RAMSEY PARK WELL	02/09/2026	46.60
NAVOPACHE ELEC COOP, INC	FEB26/2678105			TRANSFER STATION WELL	02/09/2026	52.97
NAVOPACHE ELEC COOP, INC	FEB26/2678508			148 N OLD GRIST MILL	02/09/2026	890.07
NAVOPACHE ELEC COOP, INC	FEB26/3669005			695 W 4TH ST-NICOLL WELL	02/09/2026	1,908.10
NAVOPACHE ELEC COOP, INC	FEB26/3941605			808 S JUNIPER	02/09/2026	392.42
NAVOPACHE ELEC COOP, INC	FEB26/6788701			525 #3 MARICOPA	02/09/2026	659.79
NAVOPACHE ELEC COOP, INC	FEB26/6788800			WELL SAFARI & SCH BUS	02/09/2026	46.60
NAVOPACHE ELEC COOP, INC	FEB26/8407000			70 E 1ST AVE-WELL	02/09/2026	46.60
						<b>\$5,581.15</b>
<b>50.81-510 - TELEPHONE</b>						
ALL COPY PRODUCTS, INC	41219331			PHONE/INTERNET	02/04/2026	2.46
FRONTIER	FEB26/92819637			PHONE/INTERNET	02/07/2026	44.93
FRONTIER	FEB26/92833310			PHONE/INTERNET	02/15/2026	20.97
KNS TECH SERVICES LLC	11449			STARLINK	02/01/2026	7.80
KNS TECH SERVICES LLC	DG-1456			PHONE/INTERNET	02/01/2026	24.17
						<b>\$100.33</b>
<b>50.81-511 - CELL PHONES</b>						
VERIZON WIRELESS	6135917734			ON CALL CELL PHONE	02/12/2026	24.98
<b>50.81-512 - WIRELESS ACCESS</b>						
VERIZON WIRELESS	6135917734			WATER METER -WIRELESS ACCESS	02/12/2026	40.01
VERIZON WIRELESS	6135917735			WATER METER -WIRELESS ACCESS	02/12/2026	80.08
						<b>\$120.09</b>
<b>50.81-515 - HEATING FUEL</b>						
SIERRA PROPANE	712970			PUBLIC WORKS-PROPANE	12/30/2025	77.19
SIERRA PROPANE	714715			PUBLIC WORKS-PROPANE	01/05/2026	82.68
SIERRA PROPANE	716354			PUBLIC WORKS-PROPANE	01/19/2026	150.02
						<b>\$309.89</b>
<b>50.81-525 - POSTAGE, FREIGHT &amp; FEES</b>						
NATIONAL BANK OF ARIZONA	FEB26/2615			2615/USPS	02/03/2026	579.50
<b>50.81-526 - BANKING FEES</b>						
Chase Paymentech	FEB26/1052			BANKING FEES	02/03/2026	375.81
Chase Paymentech	FEB26/4176			BANKING FEES	02/03/2026	24.56
NATIONAL BANK OF AZ -Bank	FEB26/3495			BANKING FEES	02/12/2026	133.29
Xpress Bill Pay	INV-XPR031871			BANKING FEES	01/31/2026	456.81
						<b>\$990.47</b>
<b>50.81-535 - MATERIAL TESTING</b>						
MOHAVE ENVIRONMENTAL L	123330			WATER TESTING	12/19/2025	245.00
MOHAVE ENVIRONMENTAL L	123722	50885		WATER TESTING	01/29/2026	70.00
MOHAVE ENVIRONMENTAL L	124039			WATER TESTING	02/03/2026	210.00
						<b>\$525.00</b>

**TOWN OF EAGAR  
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
<b>50.81-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
AZ 811 BLUE STAKE	2026-AA0399			ANNUAL ASSESSMENT	01/01/2026	206.42
SOLAR SECURED SOLUTION	2044168			3 ECOGREEN MONITORS - LEASE	02/16/2026	59.85
						<b>\$266.27</b>
<b>50.81-572 - COMPUTER SUPPORT</b>						
KNS TECH SERVICES LLC	11429			COMPUTER SUPPORT	02/01/2026	687.74
<b>50.81-573 - TRASH/DEBRIS DISPOSAL</b>						
BLUE HILLS ENVIRONMENTA	2602032717391			GARBAGE REMOVAL	02/01/2026	46.58
<b>50.81-580 - DUES &amp; SUBSCRIPTIONS</b>						
AMAZON CAPITAL SERVICES	1H9H-1QYY-F1N			BUSINESS PRIME ANNUAL MEMBERS	02/01/2026	47.60
<b>50.81-760 - PC-BUILDINGS &amp; LAND</b>						
FORTILINE WATERWORKS	7233809	50974	RD26-00002.1	WATER PARTS - STARLITE RD	01/30/2026	2,511.82
FORTILINE WATERWORKS	7241055	50974	RD26-00002.1	WATER PARTS - STARLITE RD	02/04/2026	3,690.72
						<b>\$6,202.54</b>
<b>50.82-290 - PRISON LABOR CHARGES</b>						
AZ DEPT OF CORRECTIONS	W052815260130			INMATE	01/30/2026	10.00
AZ DEPT OF CORRECTIONS	WEAG0126			INMATE	02/11/2026	23.52
AZ DEPT OF CORRECTIONS	W052778260213			INMATE	02/19/2026	15.50
						<b>\$49.02</b>
<b>50.82-331 - SEWER TRANSMISSION LINE</b>						
TOWN OF SPRINGERVILLE	FEB26/40424200			SEWER TRANSMISSION LINE	01/31/2026	284.74
TOWN OF SPRINGERVILLE	FEB26/40424400			SEWER TRANSMISSION LINE	01/31/2026	437.25
TOWN OF SPRINGERVILLE	FEB26/40424600			SEWER TRANSMISSION LINE	01/31/2026	423.71
TOWN OF SPRINGERVILLE	FEB26/40424800			SEWER TRANSMISSION LINE	01/31/2026	74.64
TOWN OF SPRINGERVILLE	FEB26/40425200			SEWER TRANSMISSION LINE	01/31/2026	307.30
						<b>\$1,527.64</b>
<b>50.82-341 - VEHICLE SUPPLIES &amp; MAINTENANCE</b>						
O'REILLY AUTO PARTS	6049-302109			BATTERY	01/06/2026	107.97
<b>50.82-345 - SYSTEM PARTS</b>						
FORTILINE WATERWORKS	7246682	50983		SEWER PARTS	02/10/2026	1,192.15
<b>50.82-346 - NEW LINES/RENEWALS</b>						
JARMCO LLC	16800	50976		CONCRETE	01/31/2026	346.07
<b>50.82-350 - SMALL TOOLS &amp; HARDWARE</b>						
DAVIS ACE HARDWARE	61787			SGM RM DIAM SAW BLDE 14"	01/26/2026	196.37
<b>50.82-505 - ELECTRICITY</b>						
NAVOPACHE ELEC COOP, INC	FEB26/2375905			255 W MAIN EAGAR SEWER FARM PU	02/09/2026	218.18
NAVOPACHE ELEC COOP, INC	FEB26/2377005			255 W MAIN EAGAR SEWER FARM	02/09/2026	62.66
						<b>\$280.84</b>
<b>50.82-510 - TELEPHONE</b>						
ALL COPY PRODUCTS, INC	41219331			PHONE/INTERNET	02/04/2026	2.46
FRONTIER	FEB26/92819637			PHONE/INTERNET	02/07/2026	44.93
FRONTIER	FEB26/92833310			PHONE/INTERNET	02/15/2026	20.97
KNS TECH SERVICES LLC	11449			STARLINK	02/01/2026	7.80
KNS TECH SERVICES LLC	DG-1456			PHONE/INTERNET	02/01/2026	24.17
						<b>\$100.33</b>
<b>50.82-511 - CELL PHONES</b>						
VERIZON WIRELESS	6135917734			ON CALL CELL PHONE	02/12/2026	24.97
<b>50.82-515 - HEATING FUEL</b>						
SIERRA PROPANE	712970			PUBLIC WORKS-PROPANE	12/30/2025	77.19
SIERRA PROPANE	714715			PUBLIC WORKS-PROPANE	01/05/2026	82.68
SIERRA PROPANE	716354			PUBLIC WORKS-PROPANE	01/19/2026	150.02
						<b>\$309.89</b>
<b>50.82-525 - POSTAGE, FREIGHT &amp; FEES</b>						
NATIONAL BANK OF ARIZONA	FEB26/2615			2615/USPS	02/03/2026	579.50
<b>50.82-526 - BANKING FEES</b>						
Chase Paymentech	FEB26/1052			BANKING FEES	02/03/2026	375.81
Chase Paymentech	FEB26/4176			BANKING FEES	02/03/2026	24.56
NATIONAL BANK OF AZ -Bank	FEB26/3495			BANKING FEES	02/12/2026	133.29
Xpress Bill Pay	INV-XPR031871			BANKING FEES	01/31/2026	456.81
						<b>\$990.47</b>
<b>50.82-570 - PROFESSIONAL &amp; TECHNICAL SRV</b>						
AZ 811 BLUE STAKE	2026-AA0399			ANNUAL ASSESSMENT	01/01/2026	206.42
<b>50.82-572 - COMPUTER SUPPORT</b>						
KNS TECH SERVICES LLC	11429			COMPUTER SUPPORT	02/01/2026	573.12
<b>50.82-573 - TRASH/DEBRIS DISPOSAL</b>						
BLUE HILLS ENVIRONMENTA	2602032717391			GARBAGE REMOVAL	02/01/2026	76.76
<b>50.82-580 - DUES &amp; SUBSCRIPTIONS</b>						
AMAZON CAPITAL SERVICES	1H9H-1QYY-F1N			BUSINESS PRIME ANNUAL MEMBERS	02/01/2026	47.60
<b>50.82-760 - PC-BUILDINGS &amp; LAND</b>						
FORTILINE WATERWORKS	7233809	50974	RD26-00002.1	SEWER PARTS - STARLITE RD	01/30/2026	2,269.74
						<b>\$677,018.67</b>

TOWN OF EAGAR  
Payment Approval

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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

Town Council:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Town Clerk: \_\_\_\_\_

**TOWN OF EAGAR**  
**Standard Financial Report**  
**10 General Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5,388,702.81	(36,070.06)	4,914,692.53
Receivables	2,091,999.63	(98,204.89)	1,435,924.83
Other current assets	0.69	0.00	111.81
<b>Total Current Assets</b>	<u>7,480,703.13</u>	<u>(134,274.95)</u>	<u>6,350,729.17</u>
<b>Total Assets:</b>	<u>7,480,703.13</u>	<u>(134,274.95)</u>	<u>6,350,729.17</u>
<b>Liabilites and Fund Equity:</b>			
<b>Liabilities:</b>			
Current liabilities	(279,575.58)	(1,078.79)	4,689.55
Payroll liabilities	(45,062.58)	(7,329.51)	(127,032.88)
Deferred revenue	(1,307,893.96)	0.00	(1,307,893.96)
<b>Total Liabilities:</b>	<u>(1,632,532.12)</u>	<u>(8,408.30)</u>	<u>(1,430,237.29)</u>
Equity - Paid In / Contributed	(5,848,171.01)	142,683.25	(4,920,491.88)
<b>Total Liabilites and Fund Equity:</b>	<u>(7,480,703.13)</u>	<u>134,274.95</u>	<u>(6,350,729.17)</u>
<b>Total Net Position</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**10 General Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
<b>Change In Net Position</b>					
<b>Revenue:</b>					
Taxes	2,499,130.12	100,076.97	1,624,803.43	2,491,395.00	2,491,395.00
Intergovernmental revenue	1,797,243.94	173,213.21	1,095,618.94	1,912,318.00	1,912,318.00
Rents/Royalties	59,479.96	6,085.41	39,820.02	167,300.00	167,300.00
Charges for services	13,045.00	30.00	12,820.00	36,800.00	36,800.00
Recreation/Events	4,700.00	6,080.00	6,740.00	1,000.00	1,000.00
Fees and permits	121,336.64	8,837.17	84,227.71	156,950.00	156,950.00
Fines and forfeitures	59,287.20	9,028.33	34,109.92	50,500.00	50,500.00
Donations	153,215.42	1,600.00	12,679.46	15,000.00	15,000.00
Interest	368,985.11	18,745.78	185,815.91	125,000.00	125,000.00
Miscellaneous revenue	43,195.36	91.89	11,103.88	508,150.00	508,150.00
<b>Total Revenue:</b>	<b>5,119,618.75</b>	<b>323,788.76</b>	<b>3,107,739.27</b>	<b>5,464,413.00</b>	<b>5,464,413.00</b>
<b>Expenditures:</b>					
<b>General government</b>					
Mayor & Council	36,196.70	1,155.78	14,549.66	27,829.00	27,829.00
General Government	970,772.79	8,394.96	1,588,180.13	2,133,280.00	2,133,280.00
Magistrate	81,331.74	7,722.40	65,989.14	113,143.00	113,143.00
Town Manager	76,612.67	5,418.34	45,467.32	78,010.00	78,010.00
Town Clerk	59,578.53	4,296.63	41,678.18	66,703.00	66,703.00
Community Development	195,298.45	19,725.98	165,013.77	255,558.00	255,558.00
Finance	145,857.68	10,822.60	105,154.65	168,304.00	168,304.00
<b>Total General government</b>	<b>1,565,648.56</b>	<b>57,536.69</b>	<b>2,026,032.85</b>	<b>2,842,827.00</b>	<b>2,842,827.00</b>
<b>Public safety</b>					
Police	1,114,267.61	258,497.45	734,416.01	1,399,211.00	1,399,211.00
Fire	1,159,362.01	88,599.85	704,979.46	1,500,035.00	1,500,035.00
Fire Continued/Wildland	38,159.87	0.00	75,499.31	100,000.00	100,000.00
Code Enforcement/Animal Control	38,509.87	14,741.89	30,985.85	97,098.00	97,098.00
<b>Total Public safety</b>	<b>2,350,299.36</b>	<b>361,839.19</b>	<b>1,545,880.63</b>	<b>3,096,344.00</b>	<b>3,096,344.00</b>
<b>Parks, recreation, and public property</b>					
Parks & Recreation	58,644.72	17,021.73	53,287.02	82,500.00	82,500.00
<b>Total Parks, recreation, and public property</b>	<b>58,644.72</b>	<b>17,021.73</b>	<b>53,287.02</b>	<b>82,500.00</b>	<b>82,500.00</b>
Facilities	381,662.24	25,780.83	322,096.61	640,829.00	640,829.00
Fleet Maintenance	113,125.19	4,293.57	88,271.29	171,010.00	171,010.00
Transfers out	0.00	0.00	0.00	500,000.00	500,000.00
<b>Total Expenditures:</b>	<b>4,469,380.07</b>	<b>466,472.01</b>	<b>4,035,568.40</b>	<b>7,333,510.00</b>	<b>7,333,510.00</b>
<b>Total Change In Net Position</b>	<b>650,238.68</b>	<b>(142,683.25)</b>	<b>(927,829.13)</b>	<b>(1,869,097.00)</b>	<b>(1,869,097.00)</b>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**30 Highway User Revenue Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
Cash and cash equivalents	110,076.30	31,331.05	36,085.23
Receivables	125,912.80	0.00	0.00
<b>Total Current Assets</b>	<u>235,989.10</u>	<u>31,331.05</u>	<u>36,085.23</u>
<b>Total Assets:</b>	<u>235,989.10</u>	<u>31,331.05</u>	<u>36,085.23</u>
<b>Liabilites and Fund Equity:</b>			
<b>Liabilities:</b>			
Current liabilities	(11,586.24)	0.00	0.01
Payroll liabilities	(17,071.12)	0.00	0.00
<b>Total Liabilities:</b>	<u>(28,657.36)</u>	<u>0.00</u>	<u>0.01</u>
Equity - Paid In / Contributed	(207,331.74)	(31,331.05)	(36,085.24)
<b>Total Liabilites and Fund Equity:</b>	<u>(235,989.10)</u>	<u>(31,331.05)</u>	<u>(36,085.23)</u>
<b>Total Net Position</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**30 Highway User Revenue Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
<b>Change In Net Position</b>					
<b>Revenue:</b>					
Intergovernmental revenue	1,245,831.32	98,370.90	811,564.01	1,761,743.00	0.00
Miscellaneous revenue	0.00	0.00	131,300.42	3,000.00	0.00
<b>Total Revenue:</b>	<b>1,245,831.32</b>	<b>98,370.90</b>	<b>942,864.43</b>	<b>1,764,743.00</b>	<b>0.00</b>
<b>Expenditures:</b>					
<b>Highways and public improvements</b>					
HURF	1,190,773.69	67,039.85	1,114,110.93	1,954,616.00	0.00
<b>Total Highways and public improvements</b>	<b>1,190,773.69</b>	<b>67,039.85</b>	<b>1,114,110.93</b>	<b>1,954,616.00</b>	<b>0.00</b>
Transfers out	0.00	0.00	0.00	500,000.00	0.00
<b>Total Expenditures:</b>	<b>1,190,773.69</b>	<b>67,039.85</b>	<b>1,114,110.93</b>	<b>2,454,616.00</b>	<b>0.00</b>
<b>Total Change In Net Position</b>	<b>55,057.63</b>	<b>31,331.05</b>	<b>(171,246.50)</b>	<b>(689,873.00)</b>	<b>0.00</b>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**34 General Fund Impact Fees - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

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	Prior Year Actual	Current Period Actual	Current Year Actual
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5,267.90	0.00	5,267.90
<b>Total Current Assets</b>	<b>5,267.90</b>	<b>0.00</b>	<b>5,267.90</b>
<b>Total Assets:</b>	<b>5,267.90</b>	<b>0.00</b>	<b>5,267.90</b>
<b>Liabilites and Fund Equity:</b>			
Equity - Paid In / Contributed	(5,267.90)	0.00	(5,267.90)
<b>Total Liabilites and Fund Equity:</b>	<b>(5,267.90)</b>	<b>0.00</b>	<b>(5,267.90)</b>
<b>Total Net Position</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**35 Grants Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
Cash and cash equivalents	173,535.53	(55,678.53)	411,301.45
Receivables	(293.14)	0.00	0.00
<b>Total Current Assets</b>	<u>173,242.39</u>	<u>(55,678.53)</u>	<u>411,301.45</u>
<b>Total Assets:</b>	<u>173,242.39</u>	<u>(55,678.53)</u>	<u>411,301.45</u>
<b>Liabilites and Fund Equity:</b>			
<b>Liabilities:</b>			
Current liabilities	(7,169.81)	0.00	0.00
Deferred revenue	(285.78)	0.00	0.00
<b>Total Liabilities:</b>	<u>(7,455.59)</u>	<u>0.00</u>	<u>0.00</u>
Equity - Paid In / Contributed	(165,786.80)	55,678.53	(411,301.45)
<b>Total Liabilites and Fund Equity:</b>	<u>(173,242.39)</u>	<u>55,678.53</u>	<u>(411,301.45)</u>
<b>Total Net Position</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**35 Grants Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
<b>Change In Net Position</b>					
<b>Revenue:</b>					
Intergovernmental revenue	486,384.84	75,495.69	744,489.75	5,858,442.00	0.00
Miscellaneous revenue	0.00	0.00	578.92	0.00	0.00
<b>Total Revenue:</b>	<b>486,384.84</b>	<b>75,495.69</b>	<b>745,068.67</b>	<b>5,858,442.00</b>	<b>0.00</b>
<b>Expenditures:</b>					
<b>General government</b>					
General Government	0.00	5,476.00	77,419.53	0.00	0.00
<b>Total General government</b>	<b>0.00</b>	<b>5,476.00</b>	<b>77,419.53</b>	<b>0.00</b>	<b>0.00</b>
<b>Public safety</b>					
Fire	0.00	0.00	20,725.06	0.00	0.00
<b>Total Public safety</b>	<b>0.00</b>	<b>0.00</b>	<b>20,725.06</b>	<b>0.00</b>	<b>0.00</b>
GOHS FIRE	26,904.69	0.00	12,797.53	0.00	0.00
CDBG Grant	15,272.88	184.70	184.70	0.00	0.00
WIFA Grant - Tank Rehab	0.00	0.00	28,602.83	0.00	0.00
GILA River Grant	271,898.25	0.00	0.00	0.00	0.00
TEP - GRANT WRITER	17,850.00	1,250.00	11,350.00	0.00	0.00
TEP Grant - Fire	9,773.62	679.52	45,600.38	0.00	0.00
Other Grants	19,486.95	123,584.00	302,873.99	5,858,442.00	0.00
<b>Total Expenditures:</b>	<b>361,186.39</b>	<b>131,174.22</b>	<b>499,554.02</b>	<b>5,858,442.00</b>	<b>0.00</b>
<b>Total Change In Net Position</b>	<b>125,198.45</b>	<b>(55,678.53)</b>	<b>245,514.65</b>	<b>0.00</b>	<b>0.00</b>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**50 Utility Enterprise Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
Cash and cash equivalents	2,351,402.31	(6,093.50)	1,984,530.22
Receivables	584,358.68	4,934.55	521,195.90
Other current assets	106,526.69	0.00	106,526.69
<b>Total Current Assets</b>	<b><u>3,042,287.68</u></b>	<b><u>(1,158.95)</u></b>	<b><u>2,612,252.81</u></b>
<b>Non-Current Assets</b>			
<b>Capital assets</b>			
Work in Process	1,589,979.28	0.00	1,589,979.28
Property	18,286,438.27	0.00	18,286,438.27
Accumulated depreciation	(13,970,993.21)	0.00	(13,970,993.21)
<b>Total Capital assets</b>	<b><u>5,905,424.34</u></b>	<b><u>0.00</u></b>	<b><u>5,905,424.34</u></b>
Other non-current assets	138,610.00	0.00	138,610.00
<b>Total Non-Current Assets</b>	<b><u>6,044,034.34</u></b>	<b><u>0.00</u></b>	<b><u>6,044,034.34</u></b>
<b>Total Assets:</b>	<b><u>9,086,322.02</u></b>	<b><u>(1,158.95)</u></b>	<b><u>8,656,287.15</u></b>
<b>Liabilities and Fund Equity:</b>			
<b>Liabilities:</b>			
Current liabilities	(713,493.64)	392.65	(55,242.43)
Payroll liabilities	(92,725.66)	0.00	(75,990.86)
Deferred revenue	(81,164.98)	0.00	(81,164.98)
Long-term liabilities	(555,982.00)	0.00	(555,982.00)
<b>Total Liabilities:</b>	<b><u>(1,443,366.28)</u></b>	<b><u>392.65</u></b>	<b><u>(768,380.27)</u></b>
Equity - Paid In / Contributed	(7,642,955.74)	766.30	(7,887,906.88)
<b>Total Liabilities and Fund Equity:</b>	<b><u>(9,086,322.02)</u></b>	<b><u>1,158.95</u></b>	<b><u>(8,656,287.15)</u></b>
<b>Total Net Position</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**50 Utility Enterprise Fund - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
Operating income	1,703,848.27	119,706.04	1,189,683.89	2,023,248.00	0.00
<b>Operating expense</b>					
Water	1,003,297.00	76,485.64	589,350.68	1,436,943.00	0.00
Wastewater	717,068.22	43,986.70	370,507.67	785,244.00	0.00
<b>Total Operating expense</b>	<u>1,720,365.22</u>	<u>120,472.34</u>	<u>959,858.35</u>	<u>2,222,187.00</u>	<u>0.00</u>
<b>Total Income From Operations:</b>	<u>(16,516.95)</u>	<u>(766.30)</u>	<u>229,825.54</u>	<u>(198,939.00)</u>	<u>0.00</u>
<b>Non-Operating Items:</b>					
Non-operating income	496,519.48	0.00	15,125.60	0.00	0.00
Non-operating expense	11,155.53	0.00	0.00	500,000.00	0.00
<b>Total Non-Operating Items:</b>	<u>485,363.95</u>	<u>0.00</u>	<u>15,125.60</u>	<u>(500,000.00)</u>	<u>0.00</u>
<b>Total Income or Expense</b>	<u>468,847.00</u>	<u>(766.30)</u>	<u>244,951.14</u>	<u>(698,939.00)</u>	<u>0.00</u>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**60 Enterprise Capital Projects - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

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	Prior Year Actual	Current Period Actual	Current Year Actual
<b>Net Position</b>			
<b>Assets:</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6,152.28	0.00	6,152.28
<b>Total Current Assets</b>	<b>6,152.28</b>	<b>0.00</b>	<b>6,152.28</b>
<b>Total Assets:</b>	<b>6,152.28</b>	<b>0.00</b>	<b>6,152.28</b>
<b>Liabilites and Fund Equity:</b>			
Equity - Paid In / Contributed	(6,152.28)	0.00	(6,152.28)
<b>Total Liabilites and Fund Equity:</b>	<b>(6,152.28)</b>	<b>0.00</b>	<b>(6,152.28)</b>
<b>Total Net Position</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**91 Governmental Capital Assets - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

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	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
<b>Net Position</b>			
<b>Assets:</b>			
<b>Non-Current Assets</b>			
<b>Capital assets</b>			
Work in Process	1,326,346.18	0.00	1,326,346.18
Property	33,364,609.64	0.00	33,364,609.64
Accumulated depreciation	<u>(18,028,627.52)</u>	<u>0.00</u>	<u>(18,028,627.52)</u>
<b>Total Capital assets</b>	<b><u>16,662,328.30</u></b>	<b><u>0.00</u></b>	<b><u>16,662,328.30</u></b>
<b>Total Non-Current Assets</b>	<b><u>16,662,328.30</u></b>	<b><u>0.00</u></b>	<b><u>16,662,328.30</u></b>
<b>Total Assets:</b>	<b><u>16,662,328.30</u></b>	<b><u>0.00</u></b>	<b><u>16,662,328.30</u></b>
<b>Liabilites and Fund Equity:</b>			
Equity - Paid In / Contributed	<u>(16,662,328.30)</u>	<u>0.00</u>	<u>(16,662,328.30)</u>
<b>Total Liabilites and Fund Equity:</b>	<b><u>(16,662,328.30)</u></b>	<b><u>0.00</u></b>	<b><u>(16,662,328.30)</u></b>
<b>Total Net Position</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**91 Governmental Capital Assets - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
<b>Change In Net Position</b>					
<b>Expenditures:</b>					
Miscellaneous	938,880.92	0.00	0.00	0.00	0.00
<b>Total Expenditures:</b>	<u>938,880.92</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Change In Net Position</b>	<u>(938,880.92)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**TOWN OF EAGAR**  
**Standard Financial Report**  
**95 Governmental Long-Term Liabilities - 02/01/2026 to 02/28/2026**  
**66.67% of the fiscal year has expired**

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	Prior Year Actual	Current Period Actual	Current Year Actual
<b>Net Position</b>			
<b>Liabilites and Fund Equity:</b>			
<b>Liabilities:</b>			
Long-term liabilities	(3,318,295.73)	0.00	(3,318,295.73)
<b>Total Liabilities:</b>	<b>(3,318,295.73)</b>	<b>0.00</b>	<b>(3,318,295.73)</b>
Equity - Paid In / Contributed	3,318,295.73	0.00	3,318,295.73
<b>Total Liabilites and Fund Equity:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Net Position</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Town of Eagar**  
**FY25/26 Historical Revenue Report**

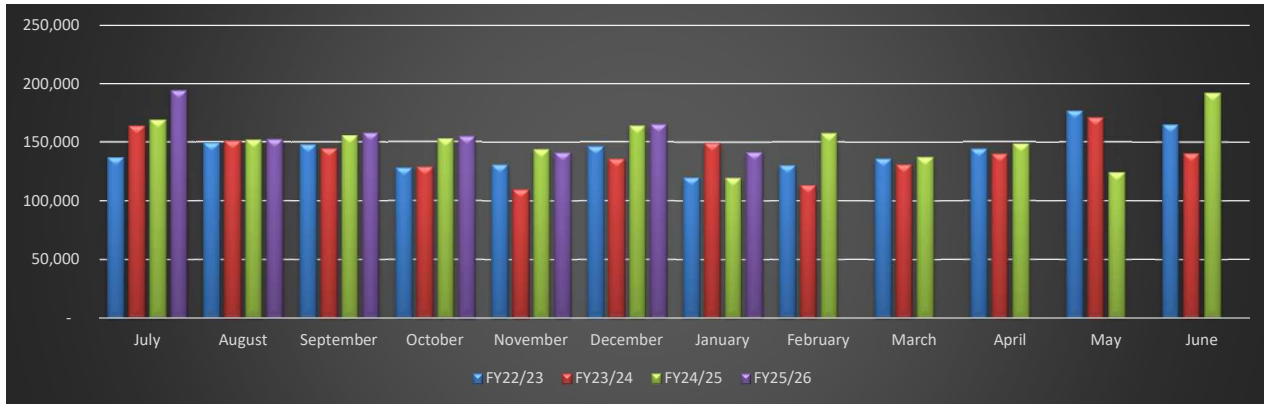
	<b>FY22/23</b>	<b>FY23/24</b>	<b>FY24/25</b>	<b>FY25/26</b>	<b>\$ Difference</b>	<b>% Difference</b>
<b><u>Local Sales Taxes</u></b>						
<i>Budgeted</i>	1,438,268	1,429,711	1,472,602	1,827,972	355,370	24%
July	137,305	164,018	169,239	194,259	25,020	15%
August	149,548	151,156	152,119	152,477	358	0%
September	148,131	144,823	155,958	158,193	2,235	1%
October	127,994	128,957	152,947	154,904	1,958	1%
November	131,137	110,206	144,128	141,530	(2,598)	-2%
December	146,457	135,825	163,939	165,185	1,246	1%
January	120,247	149,624	119,901	141,817	21,916	18%
February	130,497	113,600	157,641	-	-	0%
March	136,382	131,189	137,627	-	-	0%
April	144,228	139,821	148,572	-	-	0%
May	176,896	171,034	124,303	-	-	0%
June	165,253	140,773	192,169	-	-	0%
<b>Totals</b>	<b>\$ 1,714,074.79</b>	<b>\$ 1,681,025.98</b>	<b>\$ 1,818,541.79</b>	<b>\$ 1,108,365.44</b>	<b>\$ 50,134.93</b>	<b>4.7%</b>
<b>% Change</b>	<b>9%</b>	<b>-2%</b>	<b>8%</b>	<b>5%</b>		

	<b>FY22/23</b>	<b>FY23/24</b>	<b>FY24/25</b>	<b>FY25/26</b>	<b>\$ Difference</b>	<b>% Difference</b>
<b><u>State Shared Revenues (Shared Sales, Income, VLT)</u></b>						
<i>Budgeted</i>	\$ 1,935,314	\$ 2,100,058	\$ 2,054,239	\$ 1,995,741	(58,498)	-3%
July	\$ 158,799	\$ 182,013	\$ 157,171	\$ 170,194	13,023	8%
August	\$ 162,042	\$ 192,132	\$ 183,467	\$ 166,390	(17,077)	-9%
September	\$ 156,934	\$ 180,744	\$ 167,746	\$ 162,513	(5,234)	-3%
October	\$ 155,460	\$ 187,925	\$ 172,012	\$ 165,852	(6,160)	-4%
November	\$ 156,865	\$ 182,463	\$ 167,093	\$ 156,803	(10,289)	-6%
December	\$ 153,112	\$ 183,884	\$ 167,300	\$ 166,202	(1,098)	-1%
January	\$ 165,096	\$ 135,642	\$ 185,204	\$ 177,063	(8,140)	-4%
February	\$ 153,021	\$ 181,503	\$ 185,253	\$ 160,633	(24,620)	-13%
March	\$ 162,931	\$ 188,423	\$ 173,595	-	-	0%
April	\$ 165,539	\$ 194,588	\$ 198,506	-	-	0%
May	\$ 162,788	\$ 191,450	\$ 175,779	-	-	0%
June	\$ 163,562	\$ 185,518	\$ 173,515	-	-	0%
<b>Totals</b>	<b>\$ 1,916,150.00</b>	<b>\$ 2,186,283.42</b>	<b>\$ 2,106,641.25</b>	<b>\$ 1,325,650.39</b>	<b>\$ (59,596.78)</b>	<b>-3.4%</b>
<b>% Change</b>	<b>18%</b>	<b>14%</b>	<b>-4%</b>	<b>-4%</b>		

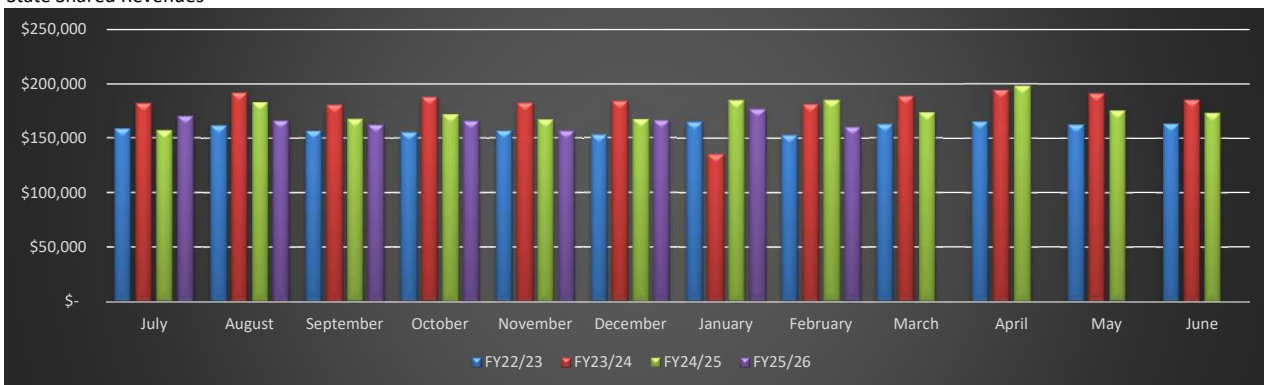
	<b>FY22/23</b>	<b>FY23/24</b>	<b>FY24/25</b>	<b>FY25/26</b>	<b>\$ Difference</b>	<b>% Difference</b>
<b><u>HURF Revenues</u></b>						
<i>Budgeted</i>	\$ 1,302,580	\$ 1,286,988	\$ 1,286,988	\$ 1,261,743	(25,245)	-2%
July	\$ 95,511	\$ 107,203	\$ 107,171	\$ 103,198	(3,973)	-4%
August	\$ 98,106	\$ 99,597	\$ 109,421	\$ 80,253	(29,167)	-27%
September	\$ 102,185	\$ 100,441	\$ 125,149	\$ 105,067	(20,082)	-16%
October	\$ 91,167	\$ 105,254	\$ 96,319	\$ 105,655	9,335	10%
November	\$ 100,378	\$ 95,283	\$ 102,455	\$ 106,450	3,994	4%
December	\$ 109,220	\$ 124,610	\$ 107,024	\$ 108,501	1,478	1%
January	\$ 95,728	\$ 90,340	\$ 103,415	\$ 104,070	654	1%
February	\$ 85,810	\$ 90,678	\$ 92,720	\$ 98,371	5,651	6%
March	\$ 92,396	\$ 97,589	\$ 105,717	-	-	0%
April	\$ 110,548	\$ 94,479	\$ 105,755	-	-	0%
May	\$ 77,134	\$ 91,651	\$ 97,975	-	-	0%
June	\$ 117,453	\$ 107,171	\$ 125,913	-	-	0%
<b>Totals</b>	<b>\$ 1,175,635.92</b>	<b>\$ 1,204,296.38</b>	<b>\$ 1,279,033.45</b>	<b>\$ 811,564.01</b>	<b>\$ (32,109.92)</b>	<b>-3.8%</b>
<b>% Change</b>	<b>-7%</b>	<b>2%</b>	<b>0%</b>	<b>-4%</b>		

<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>
<b>\$ 4,805,861</b>	<b>\$ 5,071,606</b>	<b>\$ 5,204,216</b>	<b>\$ 3,245,580</b>
<b>7.8%</b>	<b>5.5%</b>	<b>2.6%</b>	<b>-2.6%</b>

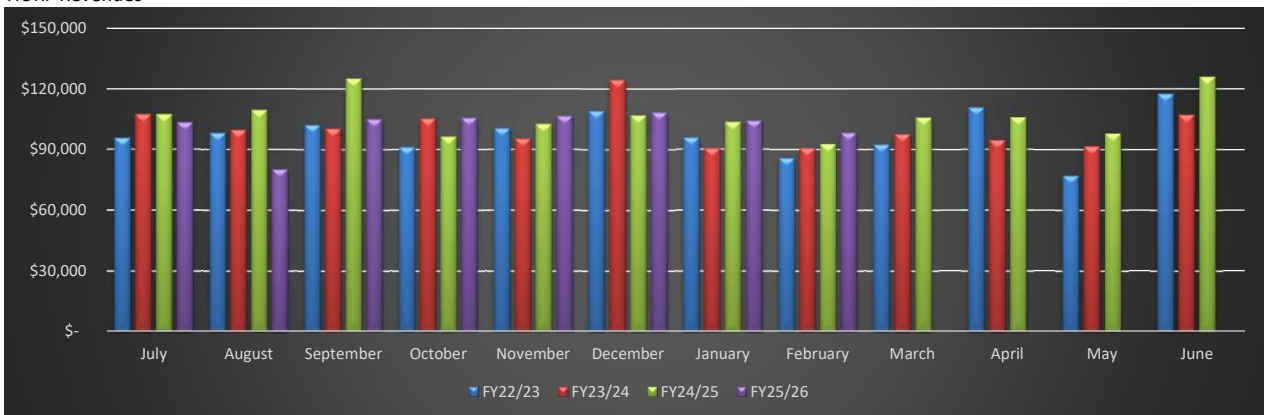
Local Sales Tax



State Shared Revenues



HURF Revenues





- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and
- Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- Whereas,* trees in our Town increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Guy Phelps, Mayor of the Town of Eagar, AZ, do hereby proclaim  
**April 24, 2026** as

# Arbor Day

in the Town of Eagar, AZ , and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

- Further,* I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

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Guy Phelps, Mayor



## TOWN OF EAGAR FAIR HOUSING PROCLAMATION

**W**HEREAS, The National Fair Housing Law of 1986, as amended by the Fair Housing Amendments Act of 1988 prohibits discrimination in housing and declares it a national policy to provide within constitutional limits, for fair housing in the United States; and

**W**HEREAS, the principle of Fair Housing is not only national law and national policy but a fundamental human concept and entitlement for all Americans; and

**W**HEREAS, April has traditionally been designated as Fair Housing Month in the United States;

**N**OW, THEREFORE, I Guy Phelps, Mayor do proclaim April as Fair Housing Month in the Town of Eagar and do hereby urge all citizens of this community to comply with the letter and spirit of the Fair Housing Law.

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Guy Phelps, Mayor

Signed this 7<sup>th</sup> day of April, 2026.

TOWN OF EAGAR

Proposed Agenda Item

Requester: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

Proposed Council Meeting Date: \_\_\_\_\_

Brief Description of Proposed Agenda Item: \_\_\_\_\_

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- Proposed agenda items should include supporting information to be included in the Council Packet, if possible.
- Attach supporting information to this form.
- This form must be received by the Town Clerk at least one week in advance of the proposed Council Meeting.
- Presentations are limited to 15 minutes or less.
- Questions regarding the agenda item will be limited to 10 minutes or less and will be facilitated by the Mayor.
- Requestors will be notified by the Thursday before the proposed Council Meeting as to whether the proposed item will be on the Council Agenda.



✓



✓



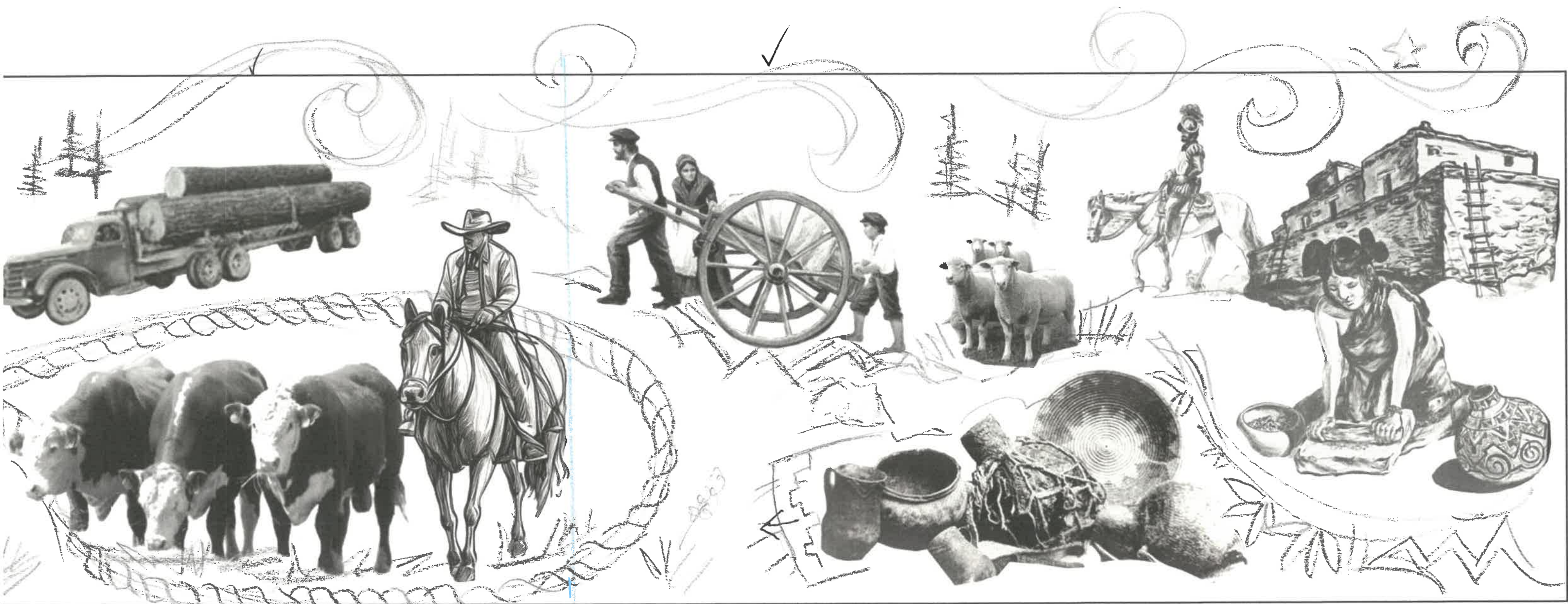
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**TOWN OF EAGAR  
REGULAR AND PUBLIC HEARING  
COUNCIL MEETING**

**APRIL 14<sup>TH</sup> , 2026 at 6:00 PM**

**COUNCIL CHAMBERS, 22 WEST 2ND STREET**

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**STAFF COMMUNICATION**

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**DEPARTMENT:** Community Development

**PRESENTATION:** Approval of purchasing an oil burner heater for the PW shop area with grant funds

**AGENDA ITEM:** 9D

**BUDGET IMPACT:** None anticipated as grant will cover all costs.

**HISTORY:** The town obtained an Energy Efficiency grant from the office of the Governor previously. The Town was asked to put in a request for additional funds before the award came through. A request for an updated heating system in the shop was brought up. Britney and Haley Nicoll reached out to the staff covering the grant to see if further funds could be made available to update this system and this was approved.

**ATTACHMENTS:** Quote

**STAFF RECOMMENDATION:** Staff would recommend approval to purchase a heater system from Watts Steam Store in the total of \$28,226.09 and to allow Director Pedroncelli to sign all applicable documentation.

# Watts Steam Store - Tucson AZ

3108 East Columbia Street  
Tucson, Arizona 85714  
520-790-7120  
info@hotsy-az.com | <https://www.Wattssteamstore.com/>



## RECIPIENT:

### TOWN OF EAGAR

1162 Water Canyon Road  
Eagar, Arizona 85925  
Phone: 9282459717

## Estimate #8946

Sent on Dec 29, 2025

Additional Parts and Labor may be required

By accepting these terms, Watts Steam Store will perform the services as described in this document. Additional Parts and/or Labor may be required to complete the scope of work will incur additional charges. Any changes requested by customer will be billed on final invoice.

ROC # 361152

**Total \$28,226.09**

Product/Service	Description	Qty.	Unit Price	Total
EQUIPMENT	LIST PRICE: \$22,520.00 WATTS RETURNING CUSTOMER DISCOUNT: -\$2,815.00 FINAL PRICE: \$19,705.00  EQUIPMENT TYPE: WASTE OIL FURNACE MAKE: CLEANBURN MODEL: CB-5000  BTU/HR: 500,000 (147 KW) MAX OIL CONSUMPTION: 3.3 GPH FUELS: USED OILS, CRANKCASE OIL, ATF, HYDRAULIC OIL, #2,4,5 FUEL OIL. STACK SIZE: 10 INCH DIA.  DIMENSIONS: 78"X38"X73" (LxWxH) EQUIPMENT WEIGHT: APPROX 1036 POUNDS  ELECTRICAL REQUIREMENTS: 230VAC 30 AMP CIRCUIT SINGLE PHASE.	1	\$19,705.00	\$19,705.00

# Watts Steam Store - Tucson AZ

3108 East Columbia Street  
 Tucson, Arizona 85714  
 520-790-7120  
 info@hotsy-az.com | <https://www.Wattssteamstore.com/>



Product/Service	Description	Qty.	Unit Price	Total
MISC. PLUMBING FITTINGS	<p>DESCRIPTION AND TOTAL COST TO BE BILLED AT COMPLETION OF JOB</p> <p>*MISC MATERIAL LINE ITEM - MEANT FOR HARDWARE, FASTENERS, PLUMBING AND ELECTRICAL ITEMS WHICH MAY BE REQUIRED TO COMPLETE SCOPE OF PROJECT.</p> <p>*CUSTOMER APPROVAL REQUIRED IF FITTING COST(S) EXCEED \$400.00*</p>	1	\$400.00	\$400.00
INSTALLATION LABOR	<p>TECHNICIANS LABOR TO INSTALL EQUIPMENT/MATERIAL BASED ON SCOPE OF JOB (ESTIMATED BASED OFF INFORMATION PROVIDED AT TIME OF QUOTATION)</p> <p>INSTALLATION LABOR, PREP, MATERIAL HANDLING AND TRAVEL FOR TWO (2) TECHNICIANS</p> <p>**TRAVEL IS BEING BILLED ONE WAY ONLY, AS A COURTESY TO CUSTOMER**</p> <p>TECHNICIANS WILL ARRIVE TO CUSTOMER SITE, PERFORM INSTALLATION, OPERATE AND CALIBRATE SYSTEM, PERFORM WARRANTY CHECKLIST AND START UP PROCEDURE OF EQUIPMENT. TECHNICIANS WILL THEN PROVIDE CUSTOMER WITH EDUCATION SESSION ON OPERATIONS - INCLUDING "DO'S AND DONT'S"</p>	1	\$6,100.00	\$6,100.00*
CHANGE ORDER - MISC.	<p>PROJECT IS SUBJECT TO CHANGE ORDER BASED ON CUSTOMER REQUEST OR CHANGES TO SCOPE OF THE ORIGINAL QUOTATION.</p> <p>**DUE TO THE WEIGHT OF THE EQUIPMENT, A SISSOR LIFT OR SIMILAR LIFTING EQUIPMENT WILL BE REQUIRED TO SAFELY REMOVE EXISTING UNIT AS WELL AS INSTALL REPLACEMENT UNIT. CUSTOMER MAY SUPPLY THIS EQUIPMENT IF AVAILABLE, OTHERWISE, WATTS STEAM STORE CAN COORDINATE AN EQUIPMENT RENTAL BILLED SEPARELY OR ADDED TO FINAL INVOICE FOR PROJECT.</p>	1	\$0.00	\$0.00*
FREIGHT	<p>APPROX. FREIGHT - ACTUAL FREIGHT COSTS WILL BE BILLED UPON COMPLETION OF JOB. - FREIGHT ESTIMATE, \$749.00.</p>	1	\$749.00	\$749.00

# Watts Steam Store - Tucson AZ

3108 East Columbia Street  
Tucson, Arizona 85714  
520-790-7120  
info@hotsy-az.com | <https://www.Wattssteamstore.com/>



\* Non-taxable

<b>Subtotal</b>	\$26,954.00
<b>Pima County (6.1%)</b>	\$1,272.09
<b>Total</b>	<b>\$28,226.09</b>

This estimate is valid for 10 calendar days, after which values may be subject to change.  
Watts Steam Store approves orders based on its terms.  
Watts Steam Store is NOT responsible for uncontrollable delays. Delivery/Installation dates are not guaranteed and are based on product inventory, Schedule availability and material availability. Changes, cancellations, and returns require written permission, All deposits are Non-Refundable. Returned products are subject to a 15% Restocking Fee.  
Balances are due in full by the due date, unpaid balances accrue 1.75% monthly interest

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**TOWN OF EAGAR  
REGULAR AND PUBLIC HEARING  
COUNCIL MEETING**

**APRIL 14<sup>TH</sup> , 2026 at 6:00 PM**

**COUNCIL CHAMBERS, 22 WEST 2ND STREET**

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**STAFF COMMUNICATION**

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**DEPARTMENT: Community Development**

**PRESENTATION: Economic Development Administration (EDA) grant**

**AGENDA ITEM: 9E**

**BUDGET IMPACT: None anticipated. Match is in the form of wages/salaries and EREs**

**HISTORY: This project was submitted back in the end of 2024 for the pre-development planning of the Town of Eagar light industrial park. This grant and plan development will open opportunities to apply for construction funds in the future. Project will assist Eagar in developing areas for new businesses and or industry.**

**ATTACHMENTS: Notice of Award**

**STAFF RECOMMENDATION: Staff would recommend acceptance of the EDA grant and to authorize Manager Eagar to sign all applicable documents.**



**RECIPIENT INFORMATION**

- 1. Recipient Name(s)**  
Town of Eagar  
22 W. 2nd St. / PO Box 1300 Eagar, AZ  
85925-1300 US
- 2. Congressional District of Recipient**  
AZ-02
- 3. Employer Identification Number (EIN)**  
86-6007272
- 4. UEI**  
VPB7THHASZS3
- 5. Recipient POC**  
Britney Reynolds  
b.reynolds@eagaraz.gov
- 6. Authorized Official**  
Brannon Eagar  
b.eagar@eagaraz.gov

**FEDERAL AGENCY CONTACT INFORMATION**

- 7. Grant Specialist**  
Bayo Adetunji  
badetunji1@eda.gov
- 8. Program Officer**  
Tobey Clarkin  
tclarkin@eda.gov
- 9. Grant Officer**  
Kerstin Millius  
kmillius@eda.gov

**FEDERAL AWARD INFORMATION**

- 10. Award Number / FAIN**  
ED26SEA0G0023
- 11. Award Type**  
Grant
- 12. Period of performance Start Date & End Date**  
03/01/2026 - 02/28/2028
- 13. Federal Share of Cost**  
\$ 185,000
- 14. Recipient Share of Cost**  
\$ 78,034
- 15. Total Federal and Recipient Cost**  
\$ 263,034
- 16. Statutory Authority**  
42 U.S.C. 3149 and 3233, Sections 209 and 703 of the Public Works and Economic Development Act of 1965 (Public Law 89-136), as amended by the Economic Development Administration Reauthorization Act of 2004 (Public Law 108-373).
- 17. NOFO/RFA #**  
FY 23/24/25 PWEAA NOFO/ Assistance to Coal Communities
- 18. Project Title**  
Town of Eagar Light Industrial Park Pre-Development Planning Project
- 19. Assistance Listing Number and Name**  
11.307 - Economic Adjustment Assistance
- 20. Award Action Type**  
New Competing
- 21. Multiyear Award?**  
No
- 22. R&D Award?**  
No
- 23. Construction Award?**  
No
- 24. Grants Officer – See EDGE for Signature and Date**  
—
- 25. Recipient – See EDGE for Signature and Date**  
—

BY ACCEPTING THIS AWARD, THE RECIPIENT IS AFFIRMING THAT IT WILL COMPLY WITH ALL THE TERMS AND CONDITIONS OF THE AWARD. THE AWARD MUST BE ACCEPTED BY THE APPLICANT'S AUTHORIZED OFFICIAL.

**RECIPIENT NAME:** Town of Eagar  
**PROJECT TITLE:** Town of Eagar Light Industrial Park Pre-Development Planning Project  
**AWARD NUMBER:** ED26SEA0G0023

This Notice of Award includes the following sections and incorporates all regulations, documents and authorities referenced therein.

- I. BUDGET INFORMATION
- II. GENERAL TERMS AND CONDITIONS
- III. SPECIFIC AWARD CONDITIONS
- IV. OTHER

Should there be a discrepancy among these documents, the Specific Award Conditions, including any references, shall control.

**SECTION I – BUDGET INFORMATION**

The following is the Authorized Budget for this award. Reference Section III – Specific Award Conditions for conditions related to the Authorized Budget.

<b>Estimated Funding (\$)</b>	<b>Proposed</b>	<b>Approved</b>
Federal Share (EDA Amount)	\$ 185,000	\$ 185,000
Non-Federal Matching Share	\$ 78,034	\$ 78,034
<b>Total Project Costs</b>	<b>\$ 263,034</b>	<b>\$ 263,034</b>

<b>Non-Construction</b>		
<b>Cost Classification</b>	<b>Proposed</b>	<b>Approved</b>
<b>Personnel</b>	<b>\$14,331</b>	<b>\$14,331</b>
<b>Fringe Benefit</b>	<b>\$8,703</b>	<b>\$8,703</b>
<b>Travel</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Supplies</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Contractual</b>	<b>\$240,000</b>	<b>\$240,000</b>
<b>Construction</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Other</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Indirect Charges</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Project Costs</b>	<b>\$263,034</b>	<b>\$263,034</b>

**SECTION II – GENERAL TERMS AND CONDITIONS**

The following regulations and general terms and conditions apply to this award:

- 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements, as Adopted Pursuant to 2 CFR § 1327.101 for Federal Awards
- Department of Commerce Financial Assistance General Terms and Conditions
- Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements
- 13 CFR Chapter III Economic Development Administration, Department of Commerce Regulations
- Other:

**SECTION III – SPECIFIC AWARD CONDITIONS**

The following Specific Award Conditions apply to this award:  
Please refer to Attachment A: Specific Award Conditions

**SECTION IV – OTHER**

Attachment 1—Authorized Scope of Work  
Attachment 2—Authorized Staffing Plan  
Attachment B: OIG-Waste, Fraud, Abuse



## TOWN OF EAGAR

### WORK SESSION TOWN COUNCIL MEETING

MARCH 3, 2026 at 4:00 PM

COUNCIL CHAMBER, 22 WEST 2ND STREET

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## MINUTES

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Mayor Guy Phelps called the Work Session to order and welcomed those present. Mayor Phelps requested that the record show all Councilmembers are present.

### 1. WELCOME AND CALL MEETING TO ORDER

### 2. ROLL CALL

### 3. GENERAL DISCUSSION

#### A. BROADBAND

Town Manager Brannon Eagar provided a comprehensive update on the town's broadband initiatives, explaining that the county portion of the grant remains ongoing with significant progress being made. He noted that crews are currently staying in the upper end of Eagar and have begun pulling fiber, with some fiber already installed. Eagar expressed optimism that within the next month, they would begin connecting homes or "heating up homes" as the contractors refer to the process.

The town manager announced a significant milestone, stating they had just received approval to move forward with congressional funding for broadband expansion. "We got the environmental clearances taken care of," Eagar explained, clarifying that while it's completed, they now have permission to start expanding the funds. This development would allow contractors to expand off existing infrastructure to provide service to more homes and neighborhoods.

Eagar addressed budgetary concerns related to broadband implementation, acknowledging there would be ongoing costs for town personnel. He explained the reality of utility work: "As everybody knows, when you're boring and digging around our water lines and sewer lines, things are gonna get hit." He praised the contractors' overall performance given the scope of work but cited a recent example where they lost their locator head in the middle of South Main Street, requiring them to cut a hole in the street and dig out the equipment. "It's just things that happen when you're doing this stuff," Eagar noted pragmatically.

The town manager explained that contractors would properly repair such incidents, filling holes with appropriate materials and four inches of asphalt. He projected that broadband work would continue for approximately the next year, acknowledging the deliberate pace of such projects.

Regarding costs, Eagar emphasized that while there would be continued potential expenses for the town, these wouldn't be huge due to the congressional directive spending of \$1.5 million. He opened the floor for questions or concerns about how this might affect the budget.

When asked about responsibility costs, Eagar clarified that the town's portion primarily involves personnel time and fixing infrastructure that contractors accidentally damage. He commended Public Works Director John and his team for keeping up with repairs, and noted that contractors KOMet and JKL have been responsive in taking responsibility for fixing damage they cause.

A council member raised concerns about the challenge of locating underground utilities, suggesting that documentation from previous decades might be inadequate. Eagar confirmed this assessment, stating "there's stuff in the ground that nobody even knows." He provided a specific example of recent work on Central Street where they discovered a historical concrete meter box built with concrete and river rock, illustrating the difficulty of tracking undocumented infrastructure.

Community Development Director Britney Reynolds added that they had specifically requested contractors to help map utility locations during their work. "We asked them to map things out," Reynolds explained, noting this would provide better direction and understanding of existing utility lines for future reference.

## B. COMMERCIAL PROPERTY ALONG CENTRAL AVENUE

Eagar shifted discussion to commercial development opportunities along Central Avenue, explaining that commercially zoned property exists both east and west along this corridor. He outlined the challenges and opportunities for each direction.

For westward development beyond the hill toward the river, Eagar noted that property exists on both the north side (golf course property) and south side. If landowners prove willing to sell, the town would like to entice businesses to consider Central Avenue as an alternative to the constrained Main Street commercial area. "We are so limited on Main Street for commercial property that it's hard to bring new businesses into town," Eagar explained, "but we have to find a business or two that are willing to be the first ones out there."

The western area offers advantages, as water and sewer infrastructure already exists at Gristmill Road, making commercial development feasible. However, Eagar acknowledged they needed businesses committed to development before pursuing certain improvements like turn lanes.

Councilman Greenwood directed Director Reynolds to apply for the Regional Priority Project List (RPPL) for a turn lane onto old Gristmill Road.

The eastern direction presented more significant challenges. While describing it as "good flat commercial property that would be easy to build on," Eagar identified a critical infrastructure gap: "we have no sewer." He explained that the only viable solution would involve contracting

with Springerville for sewer service and drilling down to connect with their existing line that runs through the hay fields toward property flat.

Councilman Titan Merrill inquired about sewer availability, leading to discussion about existing connections. Councilman Bryce Burnham noted that Eagle Cove and the recently connected Valley View Trailer Park already connect to Springerville's system, questioning the feasibility of expanding sewer service to that region.

Eagar explained the limitations, noting that reaching their own treatment ponds would require going through Springerville and private properties. The alternative of pumping stations was dismissed due to expense and reliability concerns. "We don't wanna get into that because that's expensive," Eagar stated, explaining the perpetual costs of pump maintenance, electric bills, and backup power requirements.

Merrill suggested exploring gravity-fed options and potential service trades with Springerville, noting that some residents already experience sewer problems requiring river crossings. He proposed this could create opportunities for service exchanges that would benefit both communities.

The discussion highlighted the town's strategic need for commercial property development. Eagar emphasized this as crucial for the town's future, noting that existing Main Street residences represent historical family properties unlikely to change hands. "Those are been in families for generations. People don't just give those up," he observed.

The town manager stressed the need for council direction on potential capital improvements for eastern sewer extension, while acknowledging that western development currently offered more immediate opportunities due to existing infrastructure.

### C. COMMUNITY CENTER

The community center discussion revealed differing perspectives among council members about priorities and implementation approaches.

Town Manager Eagar presented his professional perspective clearly: "In my perspective, public monies would be better spent to build to help build out some of our infrastructure so that we can entice business to come into town that would add to our tax base that would then enable us to have additional funds in the future to build a community center." He acknowledged that a community center had been a long-standing priority that had faced repeated delays.

Vice-Mayor Marsha Tucker explained her continued support for the community center concept, noting her longer tenure on council where it had been an established plan. She emphasized practical benefits: "The only thing I can think of is on the community center for it, though, that is something that can be run out and money can be made." Tucker highlighted the lack of suitable venues for community events, stating "there's nowhere here for people to have it in your way. If they wanna have a big reception or whatever, there's nowhere here."

Councilman Bryce Burnham offered an alternative perspective, advocating for improvements to Ramsey Park instead. "I would rather see us invest in improving Ramsey Park," Burnham stated, outlining his vision for upgrades. He suggested installing walls similar to those around

the pond along the eastern side of the park, improving the splash pad for better functionality, and addressing landscaping through either better sprinkler systems or zero-water landscaping options. "I just think Ramsey Park is not that impressive," Burnham concluded, arguing for addressing existing facilities before undertaking new construction.

Councilman Titan Merrill provided a different perspective based on his experience with youth sports, explaining practical challenges families face. "If you guys been involved with, like, early stuff, sports, it's actually a pain to, like, get places to play basketball or, you know, deal with the schools and shutoff hours and things like that," Merrill observed. He saw value in the town offering courts and facilities for various club activities.

The discussion revealed that space for a community center had already been designated within the fenced area of the pond, accessible through the double gates in an open space currently without grass or irrigation.

Merrill proposed a structured approach to move forward: forming a community focus group to gather input and develop a conceptual plan. "Can we do a focus group or have some community input?" he asked, suggesting the establishment of a design committee. His proposal involved getting community agreement on a conceptual plan before engaging engineers or architects, with the ability to implement the project in stages.

The conversation concluded with agreement on the need for community input, though no specific action was taken to establish such a group during this work session.

#### D. WATER AND SEWER INFRASTRUCTURE IMPROVEMENTS

Town Manager Eagar stated the infrastructure built upon earlier conversations about commercial development, noting they had covered significant ground regarding Central Avenue needs.

Eagar acknowledged a suggestion from Councilman Merrill about completing a water loop system to eliminate dead-end water lines. "We do need to look into that because that makes sense," Eagar agreed, noting the importance of avoiding dead-end water systems.

Town Manager Eagar identified Fifth Street as another component of completing the loop system, suggesting extension from Fourth Street East to communities in that area to connect with existing water mains and create proper circulation.

Discussion turned to the eastern residential areas where both Merrill and Eagar reside, which currently lack sewer service. This led to questions about the capacity of existing lines to serve additional residential connections and the agreements that would be necessary with Springerville.

Merrill expressed interest in understanding the size and capacity of Springerville's existing sewer line, noting that their gravity-fed system provides cost advantages. "The good thing is because we're all gravity feed, we have a pretty low cost system," Merrill observed, suggesting that expansion might be feasible if proper arrangements could be made.

Eagar described the town's approach to the Valley View Trailer Park connection as a model, where the Town of Eagar charges for sewer service to recoup line extension costs, after which Springerville assumes ongoing service charges. "Over a long period of time, it benefits our residents," Eagar noted.

The conversation touched on regional sewer treatment capacity, with Merrill noting he had been told that Springerville's treatment plant could handle additional capacity from Eagar. He referenced historical cooperation agreements that had been abandoned when Springerville chose to develop their own high-tech treatment facility.

Eagar concluded by emphasizing the need for future planning: "If we don't plan for it, it's not gonna happen." He expressed the intention to develop capital improvement plans with tentative numbers for various infrastructure improvements, ensuring they work in directions the council supports.

#### **4. FINANCIAL POSITION**

##### **A. PROJECTS APPROVED THAT MAY CARRY OVER TO NEW FISCAL YEAR**

- FIRE STATION – CONCRETE
- CHIPSEAL PROJECTS
- SPRINGLINE
- HYDRANTS
- DRAINAGE PLAN

Town Manager Eagar briefly reviewed the status of ongoing projects that would continue into the new fiscal year. The fire station project remained nearly complete, with primarily concrete work and minor interior finishing remaining - representing a relatively small capital expenditure.

Regarding chipseal projects, Eagar and Public Works Director John had developed a \$100,000 budget proposal, contingent on county participation. However, this represented a significant reduction from previous years' expenditures of around \$375,000. Eagar explained that HURF (Highway User Revenue Fund) revenues had declined, and the town had overextended on HURF projects in recent fiscal years, including the major Butler Street project. The reduction aimed to match expenditures with revenues rather than requiring transfers between funds.

The uncertainty extended beyond budget concerns to supply chain issues. Eagar noted that just the previous week, their oil supplier had indicated inability to guarantee oil prices through August due to current global events, adding another variable to project planning.

Community Development Director Reynolds provided updates on hydrants and drainage planning projects. The hydrants project was nearly complete, funded entirely through grants without local match requirements, expected to finish by the start of the new fiscal year. The drainage line project was progressing well with consultants developing comprehensive information, as no existing drainage data existed from any entity in the area. This project also carried no budget impact for the town.

The Springline project represented a major infrastructure investment funded through congressional directed spending. Eagar announced that they had received confirmation of \$1.5 million in federal funding to completely rebuild the spring line with new piping. The project would

include improvements to the springs themselves to maximize water capture, providing significant benefits since spring water requires no electricity for pumping - only storage capacity.

## B. FINANCIAL STATUS, SAVINGS, AND DEBT

Finance Director David Lamm presented the town's current financial position and year-end projections through June 30, 2026. The presentation revealed a generally healthy financial situation with all major funds expected to remain within budget.

Lamm explained that revenues appeared short in some categories because they had anticipated \$500,000 in each fund for unanticipated revenues, providing flexibility for unexpected opportunities. All major funds - general fund, HURF, grants, and utilities - were projected to finish under budget.

The town maintained \$500,000 contingencies in general fund, HURF, and utilities to handle major infrastructure emergencies like significant water line breaks. "It's always good to budget for in case we have major waterline breaks and repairs," Merrill noted, emphasizing the importance of maintaining capacity for unexpected infrastructure needs.

Year-end cash position projections showed the town would have slightly less cash than at the beginning of the year, primarily due to a major PSPRS (Public Safety Personnel Retirement System) paydown of \$1.7 million. This upfront payment would save the town millions of dollars over the next ten years by eliminating future liability obligations.

The town expected to maintain approximately \$7 million in their LGIP (Local Government Investment Pool) savings account and just under \$300,000 in their operating account. The LGIP account was earning 3.7% interest, generating \$180,000 in income for the current fiscal year - a significant benefit to general fund operations.

## C. PERSONNEL COSTS

Finance Director David Lamm provided detailed analysis of personnel cost projections, taking all current positions without adding new ones. Current fiscal year personnel costs totaled approximately \$3.2 million, with next year projected at \$3.3 million - representing a \$93,000 increase.

The increase stemmed primarily from merit increases and internal advancement. Several employees had earned certifications leading to grade bumps or position changes, reflecting positive internal development.

Medical insurance costs were projected to increase 3.3% for the employee portion, representing approximately \$20,000 additional cost across all employees.

## 5. WAGES AND COMPENSATION

### A. SLIGHT INCREASE TO MERIT

Finance Director David Lamm presented a proposal to increase the maximum merit increase available to employees from 2% to 3%. The current system allowed supervisors to award up to

2% merit increases based on annual evaluations, provided employees met their goals and performance standards.

The proposed increase would cost approximately \$20,000 annually if all employees received maximum merit increases simultaneously on July 1st. However, Merrill clarified that actual costs would be lower since employee evaluations occur throughout the year in different months.

Town Manager Eagar supported the proposal as a way to remain competitive without implementing a cost-of-living adjustment, which would have cost approximately \$100,000. "It's kinda hard not being able to do a cost of living assessment as we all know the rising inflation over the last several years," Eagar acknowledged, while expressing confidence that the merit increase would help retain and attract personnel.

Councilman Burnham inquired about the merit evaluation process, learning that supervisors conduct evaluations which Eagar then reviews before final discussions with employees. Eagar confirmed that the town maintained competitive wages compared to similar municipalities, though acknowledging they couldn't compete with larger jurisdictions.

Town Clerk, Jessica Vaughan mentioned exploring additional employee benefits, such as providing vacation time for wellness assessments, as ways to add value without direct wage costs.

#### **B. 457 PLAN PARTICIPATION**

Finance Director David Lamm provided an update on the town's 457 retirement plan participation. For the current fiscal year, the town had contributed approximately \$58,000 to employee 457 accounts, with 19 employees participating in the program.

The town matches employee contributions up to 7.5% of their salary, with a maximum annual contribution of \$134,000 available. Current participation left room for increased employee engagement, though the town budgets for full participation to ensure adequate funding availability.

#### **C. 457 PLAN FULL PARTICIPATION BUDGET**

Finance Director David Lamm reported the town maintains budgetary capacity for full employee participation in the 457 plan, with some savings realized when participation falls short of 100%. However, the conservative approach ensures all employees have access to the full matching benefit without budget constraints.

### **6. FIRE DEPARTMENT**

#### **A. BUDGET AND STAFFING**

Assistant Chief Robert Pena presented a comprehensive overview of the fire department's operations and staffing model. The department had transitioned from separate Eagar and Springerville departments to a unified Round Valley Fire Department, with Station 151 now staffed 24 hours per day as of February 2026.

Current staffing included Chief Penrod, Assistant Chief Pena, three shift captains (Adam Fisher, Ashcroft, and another B-shift captain), five full-time members, and 23 total personnel including seven paramedics and 13 EMTs. The department operates on 48-96 shifts (two days on, four days off), with reserves working one 24-hour shift per week.

Assistant Chief Robert Pena announced that they had just received notification of a \$55,000 grant for safety equipment, representing 12-30 days of funding that would be discussed in the evening's council meeting.

## B. DISPATCH SERVICES TO SHOW LOW

Assistant Chief Robert Pena reported department was working toward transitioning dispatch services to Show Low, with a tentative move-over date of March 2026. This transition required extensive GIS mapping for the Round Valley area and moving services from Apache County dispatch.

Assistant Chief Robert Pena outlined projected costs for equipment needed to work with Show Low dispatch and annual costs for cell phone services and related technology. The transition represented a significant operational change requiring careful coordination and preparation.

## C. YEARLY REPORT

Assistant Chief Robert Pena presented detailed statistics for 2025, describing it as a year of "growth, transition and modernization." The department responded to 553 calls for service while operating under a weekday staffing model for most of the year.

Major accomplishments included completing formal testing processes and leadership promotions, implementing annual firefighter physicals aligned with NFPA 1582 standards, securing significant grant awards, and successfully transitioning to the new Station 151.

The department experienced four structure fires and six wildland vegetation fires, not including their response to the campaign fire. They provided mutual aid nine times and received mutual aid 12 times. Total documented property and content loss for the year was \$170,000.

Significant fire incidents included the Coyote fire on May 11, 2025 (1,280 acres) and the Grier fire from May 13-26, 2025 (2,380 acres).

Grant awards for the year included funding from multiple sources: State Lake Improvement Fund for a rescue boat, SRP for a UTV, Governor's Office of Highway Safety for battery-powered extrication equipment, Department of Forestry and Fire Management for wildland tools and equipment, Hundred Club for turnout gear, and Northern Arizona EMS grant for medical equipment.

Pending grant applications included AFG grants for water tenders and radios, and a SAFER grant for funding six full-time personnel positions.

Health and safety improvements included implementing comprehensive annual physicals for full-time personnel, with discussions about providing modified physicals for reserve personnel to ensure medical clearance for required physical testing.

Strategic goals for the coming fiscal year included completing Station 151 to 100%, improving training capabilities, finishing the Show Low dispatch transition, progressing toward ambulance transport services, cleaning up the roster with required physicals and fitness tests, completing mobile data terminal deployment, strengthening community risk reduction programs, and developing a multi-year apparatus replacement plan.

Councilman Burnham asked about staffing during fire season deployments, Assistant Chief Robert Pena explained that sending crews to campaign fires shouldn't significantly impact local coverage due to built-in overtime budgets for coverage and full reimbursement from receiving agencies for both deployed personnel and backfill costs.

## **7. POLICE DEPARTMENT**

### **A. POLICE BUDGET AND STAFFING**

Police Chief Jacob Doyle presented an analysis of current trends and challenges facing the department. Comparing call volumes between January-March for recent years, he noted an increase from 90 calls in 2024 and 92 calls in 2025 to 104 calls in 2026. While the increase might seem modest, it represented a significant workload increase given reduced staffing from nine officers in previous years to the current six officers.

"These guys are really, really working hard to keep going with what the world is doing," Doyle observed, praising his officers' dedication despite increased demands.

Police Chief Jacob Doyle outlined his vision for departmental restructuring, with accreditation as a primary long-term goal. He acknowledged this would be challenging, describing it as "opening the doors for people to come in and tell me every little thing that's wrong in the police department," but emphasized the value of meeting professional standards.

The department had made significant progress addressing training deficiencies, moving from below POST (Peace Officer Standards and Training) standards to well above minimum requirements. Future leadership development would require new sergeants to attend two-week leadership academies.

Police Chief Jacob Doyle stated his longer-term vision included developing a third squad to provide relief coverage and extend operations beyond the current midnight cutoff. This would enable 24-hour coverage and allow for specialized positions including detective-certified officers to provide more comprehensive investigations.

The chief noted interest from qualified candidates, including a patrol detective sergeant willing to take a significant pay cut to join the department based on its developing vision and potential.

Police Chief Jacob Doyle addressed a critical staffing need, explaining that administrative assistant Amy was essentially performing three different jobs single-handedly. Her responsibilities included property and evidence custodian duties, records keeping, and general administrative tasks for both historical Eagar and Springerville Police Department and Round Valley Police Department records systems.

"Without her there, it's hard for the police department to continue to function correctly," Doyle emphasized, announcing plans to add an administrative assistant position to the budget.

Despite this addition, he projected the police budget would actually be slightly lower than the previous year due to other expense reductions.

When asked about authorized staffing levels, Merrill explained they should have eight officers and two sergeants plus himself for a total of eleven, with an eventual goal of fifteen to create the third relief squad and provide better coverage for holidays and training.

## **8. CAPITAL PROJECTS**

### **A. CAPITAL PROJECTS FOR NEW FISCAL YEAR AND PRIORITIZE**

#### **B. CONCRETE AND OUTSIDE FINISHINGS- FIRE STATION**

Town Manager Eagar stated the fire station project required completion of concrete work outside the building and some interior finishing touches. While not representing a large capital expenditure, these items remained necessary to fully complete the facility that had been a major multi-year investment for the town.

#### **C. SPRINGLINE- CONGRESSIONALLY DIRECTED SPENDING**

Town Manager Eagar stated the Springline reconstruction project, funded through \$1.5 million in congressional directed spending, would completely replace the aging water supply infrastructure with new piping. The project would include improvements to the springs themselves to maximize water capture and ensure optimal flow into the town's water system.

This represented a significant infrastructure investment with no local match required, providing long-term benefits to the town's water supply reliability and capacity.

#### **D. UDALL STREET IMPROVEMENTS**

Town Manager Eagar presented Udall Street improvements as a critical infrastructure project addressing ongoing flooding and safety issues. The street, which runs halfway up the hill to the east and connects down to Second Street near the pond, experiences flooding problems during heavy rains.

Current problems include a narrow roadway, a manhole that protrudes into the traffic area, and inadequate drainage during storm events. The proposed improvements would completely rebuild the street at an estimated cost of \$300,000-\$325,000.

The town would perform most of the work internally, including concrete installation for a bar ditch along the upper edge similar to existing improvements on the southern portion of the street. This drainage improvement would help control stormwater and prevent flooding of downstream residences during heavy rainfall events.

The project would involve significant coordination and planning to ensure proper drainage solutions while maintaining traffic access during construction. Eagar emphasized the importance of addressing these infrastructure needs proactively rather than continuing to manage recurring flood damage and safety concerns.

When questioned about the town's capacity to perform quality work that would last for years, council members expressed confidence in the public works department's capabilities while acknowledging the significant scope of the proposed improvements.

**9. ADJOURNMENT**

Councilman Bryce Burnahm made a motion to adjourn at [at 5:45 p.m.]. Councilman William Greenwood seconded; all were in favor, motion carried unanimously. 7-0

Vote:       Ayes:     Guy Phelps  
                          Marsha Tucker  
                          William Greenwood  
                          Brandon Slade  
                          Ray Hamblin  
                          Titan Merrill  
                          Bryce Burnham

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session Meeting of the Town of Eagar, Arizona held on March 3, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Jessica Vaughan, Town Clerk

Map **Satellite**

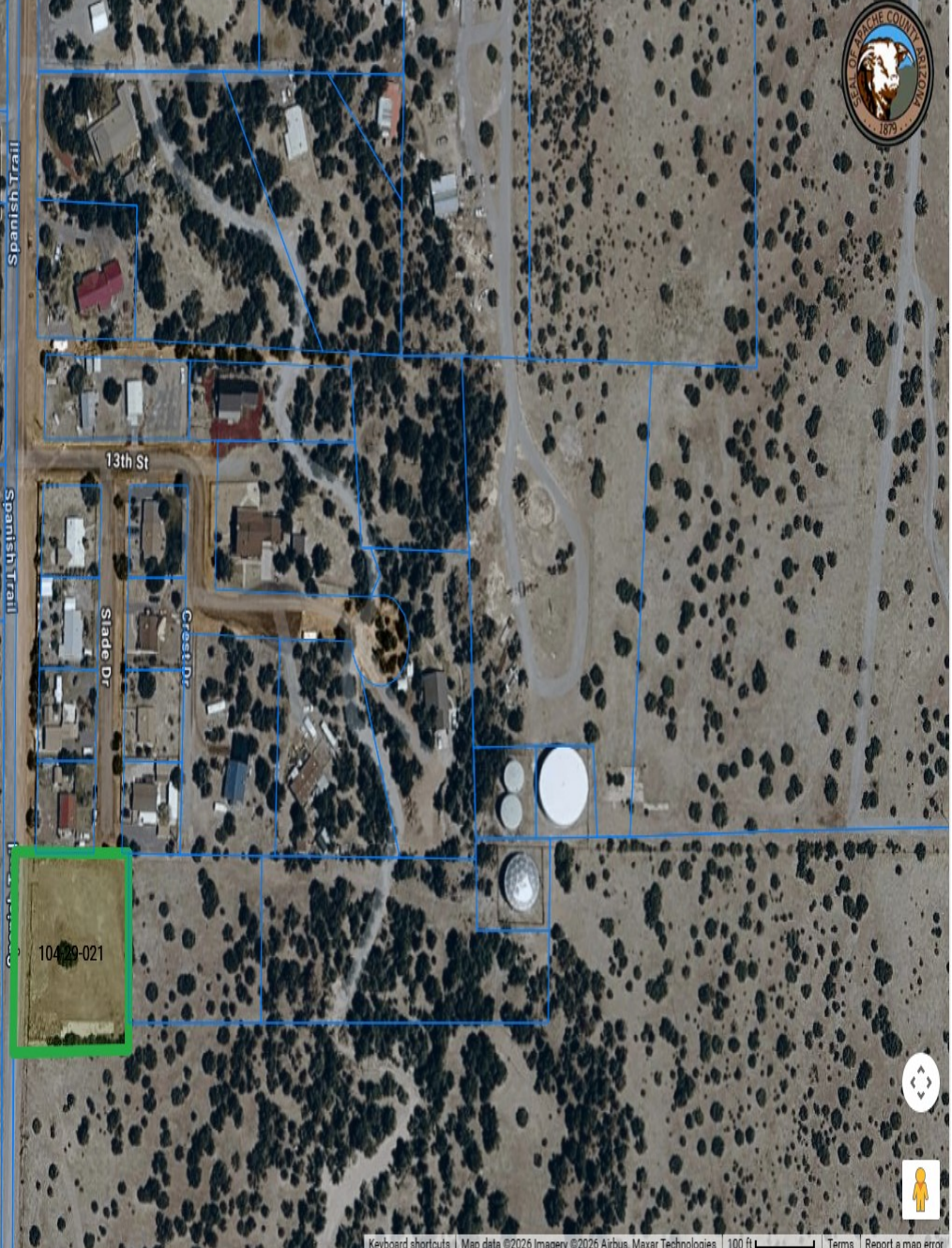
### Parcel 104-29-021

**Owner**

TOWN OF EGAR

**Size**

0.82



Measure Tool

The Round Valley Police Department recognizes the importance of maintaining the ability to respond effectively to high-risk incidents that exceed routine patrol capabilities. Participation in the White Mountain Special Response Team (SRT) provides a critical regional resource that allows smaller rural agencies to access specialized training, equipment, and coordinated tactical response capabilities that would otherwise be cost-prohibitive to maintain independently.

As a rural community located along major transportation routes and serving a geographically large area, our department may encounter incidents such as armed barricaded subjects, hostage situations, high-risk warrant service, or other critical incidents that require a trained tactical response team. By participating in the White Mountain SRT, our personnel can integrate with a multi-agency team that is specifically trained to safely and effectively resolve these high-risk situations while minimizing risk to officers, suspects, and the public.

Participation in the White Mountain SRT also promotes regional collaboration and interoperability among law enforcement agencies throughout the White Mountains. This cooperative approach ensures that agencies can quickly coordinate resources, share intelligence, and deploy trained personnel when incidents occur that impact multiple jurisdictions. Joint training and standardized tactics improve communication and operational effectiveness during critical incidents.

Additionally, involvement in the SRT program allows participating officers to receive advanced tactical training in areas such as high-risk warrant service, room clearing, hostage rescue principles, tactical medical response, and incident command coordination. These skills not only benefit SRT deployments but also enhance the overall capabilities of the officers when responding to critical incidents within our jurisdiction.

For a rural department with limited staffing and resources, maintaining participation in the White Mountain SRT is a cost-effective method of ensuring access to specialized response capabilities that help protect the community, officers, and neighboring jurisdictions. The partnership strengthens public safety across the region while ensuring that high-risk incidents are handled by properly trained and equipped personnel.

For these reasons, the Round Valley Police Department strongly supports and justifies continued participation in the White Mountain Special Response Team. I am asking for support from both Springerville and Eagar to participate in this collaboration with surrounding agencies.

## INTERGOVERNMENTAL AGREEMENT

Navajo County, Apache County, City of Holbrook, City of St. Johns, City of Show Low, Town of Pinetop-Lakeside, Town of Snowflake, Town of Taylor, Town of Eagar, Town of Springerville, City of Winslow

For

**The Implementation, Deployment, Equipping, Governance and Maintenance of the White Mountain Regional Special Response Team (SRT)**

This Intergovernmental Agreement (this “IGA”) is entered into by and among the following parties, each of which is a participating jurisdiction (collectively, the “Participating Jurisdictions”): Navajo County, a body politic and corporate of the State of Arizona (“Navajo County”); Apache County, a body politic and corporate of the State of Arizona (“Apache County”); the City of Holbrook, a municipal corporation; the City of St. Johns, a municipal corporation; the City of Show Low, a municipal corporation; the Town of Pinetop-Lakeside, a municipal corporation; the Town of Snowflake, a municipal corporation; the Town of Taylor, a municipal corporation; the Town of Eagar, a municipal corporation; the Town of Springerville, a municipal corporation; and the City of Winslow, a municipal corporation; pursuant to A.R.S. § 11-952 and such other political subdivisions that enter into this IGA pursuant to the terms hereof.

Pinetop Fire District, an Arizona Special Taxation District (“Pinetop Fire District”), is a service provider to the Participating Jurisdictions under the terms of this IGA.

### Recitals

- A. WHEREAS the Participating Jurisdictions previously entered into a collective agreement to form and operate the White Mountain Special Response Team (the “White Mountain SRT”); and
- B. WHEREAS the county and municipal corporation Participating Jurisdictions may contract for services and enter into agreements with one another for joint or cooperative action pursuant to A.R.S. § 11-951, et seq.; and
- C. WHEREAS continuation of the White Mountain SRT will maintain and enhance the ability of the Participating Jurisdictions, through their various agencies, to respond to those situations in which use of a specialized response team is appropriate.

NOW, THEREFORE, the Participating Jurisdictions, pursuant to the above, and in consideration of the matters and things hereinafter, set forth, do mutually agree as follows:

### AGREEMENT

#### I. Purpose

The purpose of this IGA is to clarify the operations of the White Mountain SRT, the mission of which is to respond when requested by a Participating Jurisdiction to potentially life threatening situations and/or incidents requiring specialized skills, tactics and/or equipment, and to secure, isolate and resolve situations in a manner consistent with escalation of force theories and the preservation of life.

## II. Scope

- A. The Participating Jurisdictions shall work together in good faith through their various agencies operations to form and operate the White Mountain SRT as set forth in the Standard Operating Procedures and Policies manual, and incorporated herein by this reference (the "**Manual**"), and under the terms and conditions set forth herein.
- B. Additional jurisdictions may be permitted to participate upon the unanimous consent of all the then Participating Jurisdictions and a counterpart signature page to this IGA executed by an authorized officer of the additional jurisdiction. Any new participant so admitted will be deemed to be a "**Participating Jurisdiction**," hereunder.
- C. All individuals selected to participate as members of the White Mountain SRT element will continue to be employees of the Participating Jurisdiction with which they are associated, subject to the provisions of Article XIV of this IGA.
- D. Each Participating Jurisdiction will make every reasonable effort to have at least one (1) employee participate as a member of White Mountain SRT. Each Participating Jurisdiction agrees to provide the necessary scheduling availability to ensure their participating employee and/or employees are adequately trained according to training standards designated by the White Mountain SRT.
- E. Except as otherwise provided by this IGA, each Participating Jurisdiction agrees to be responsible for the costs associated with its employees participating in the White Mountain SRT, including salary and benefits, overtime, training expenses, workers' compensation, and personal protection equipment. If a Participating Jurisdiction donates or provides any equipment to the White Mountain SRT, it will be returned to the Participating Jurisdiction if the team is ever discontinued or if the Participating Jurisdiction terminates participation in the White Mountain SRT pursuant to Article V of this IGA.
- F. The Participating Jurisdictions agree to make every reasonable effort to respond to a request for assistance by a Participating Jurisdiction if the incident that is the subject of the request is within the scope of the responding Participating Jurisdiction. Whether to respond to a request for assistance shall be determined by each Participating Jurisdiction in its sole discretion, taking into consideration its own needs and other commitments at the time of the request. The requesting Participating Jurisdiction shall provide necessary supplies and services (such as food, shelter, gasoline and oil) for the responding Participating Jurisdictions' personnel and equipment at the scene of the incident.
- G. Management of an incident requiring the deployment of a White Mountain SRT shall remain with the jurisdiction in which the incident occurred. From the time of arrival to the time of departure at the incident scene, the party providing assistance shall be considered for all purposes (other than joint employee status as required by Article XIV of this IGA ) to be under the direction and control of the party requesting assistance. In proceeding to and returning from an incident scene, the party providing assistance shall not be under the direction and control of the party requesting

assistance.

- H. The Pinetop Fire District shall not be responsible for providing or funding tactical or law enforcement equipment, including but not limited to firearms, body armor, or radios. Navajo County shall be responsible for the procurement and provision of all firearms, tactical equipment (including but not limited to body armor, radios, and related tactical gear), and associated training for its individual members and for the members of the Pinetop Fire District participating in the White Mountain SRT. Members of the Pinetop Fire District utilizing firearms as part of the White Mountain SRT shall meet the Arizona Peace Officer Standards and Training (AZPOST) firearm qualification requirements. Navajo County shall cover the costs of firearms training, certification, and any required courses for the members of the Pinetop Fire District to meet those AZPOST requirements. All firearms and tactical equipment provided to the Pinetop Fire District members under this section shall remain the property of Navajo County and shall be returned upon withdrawal of either Navajo County or the Pinetop Fire District from the White Mountain SRT, termination of this IGA, or dissolution of the White Mountain SRT.
- I. The Pinetop Fire District shall provide advanced life support (ALS) services, including emergency medical personnel, medical response coverage, and medical equipment for use by the White Mountain SRT. The individual members of the Pinetop Fire District participating in the White Mountain SRT shall cooperate with the other Participating Jurisdictions as necessary to ensure effective integration with the White Mountain SRT's operations.

**III. Financing**

- A. Each Participating Jurisdiction will fund the procurement of all necessary equipment for members of the White Mountain SRT by paying a minimum of \$3,500 per year to be a part of this IGA. For call-outs by the SRT team to a jurisdiction that is not a part of this IGA, the minimum call-out fee will be \$3,500 or the actual cost of the call-out, per call-out. For those Participating Jurisdictions that have members on the team, each agency agrees to fund each of their participating members in the following manner:

	Contribution Amount Per Member
2022-1 <sup>st</sup> Year of Contract	\$3,500.00
2023-2nd Year of Contract	\$3,500.00
2024-3rd Year of Contract	\$3,500.00
2025-4th Year of Contract	\$3,500.00
2026-5th Year of Contract	\$3,500.00

- B. Grant funds obtained for the White Mountain SRT shall be used for the benefit of all Participating Jurisdictions. In the event a Participating Jurisdiction withdraws from the White Mountain SRT pursuant to Section V (A) or (B) of this IGA, the Jurisdiction shall not be entitled to any share of grant funds existing at the date of withdrawal, and all such funds shall continue to be used for the benefit of the remaining Participating Jurisdictions. Each Participating Jurisdiction shall bear the costs of its employees incurred in the implementation of this IGA, including wages (including overtime), health insurance, benefits and workers' compensation.

- C. Notwithstanding the contribution schedule set forth above, the Pinetop Fire District is exempt from the above-referenced financing contribution requirements under this IGA, as long as it remains a Participating Jurisdiction.
- D. Any costs related to medical equipment, advanced life support (ALS) services, or other emergency medical response functions provided by the Pinetop Fire District shall be funded separately through the Pinetop Fire District's budget and not through the White Mountain SRT's funding or grant sources.

#### IV. Term

This IGA shall be for an initial term of five (5) years, effective on the date it is executed by all the initial parties. The parties shall have the option to extend the term of this IGA for two additional five (5) year periods. Any modification or time extension of this IGA shall be by formal written amendment executed by the parties who are members of the White Mountain SRT team as of the date of the written amendment extending the term. The parties agree that if the IGA is extended for an additional five-year period, each Participating Jurisdiction will fund this IGA according to the above listed **Section III Financing**, in a similar and like manner, according to the prevailing costs, at the time of the renewal, associated with operating the White Mountain SRT.

#### V. Termination

- a. *Withdrawal without Cause.* A Participating Jurisdiction may terminate its participation in the White Mountain SRT element under this IGA, with no less than sixty calendar days' written notice to the other Participating Jurisdictions. If a Participating Jurisdiction terminates as a result of a failure of its governing body to budget and appropriate sufficient funds to support that Participating Jurisdiction's participation, and a sixty calendar days' notice is not possible, it shall give the other Participating Jurisdictions written notice of the non-appropriation within ten (10) days after the final budget is adopted by its governing body.
- b. *Withdrawal for Cause.* A Participating Jurisdiction may withdraw immediately in the event that other members of the White Mountain SRT, materially breach the Standard Operating Procedures and Policies in a manner that exposes the withdrawing Participating Jurisdiction to significant additional legal liability, or the White Mountain SRT or one or more other Participating Jurisdictions materially breaches this IGA. Because each Participating Jurisdiction understands and acknowledges that its withdrawal from the White Mountain SRT will cause significant disruption to the operation of the White Mountain SRT, it shall not exercise this termination option unless the breach or exposure is significant, material, and of an on-going nature.
- c. *Shutting Down Operations.* Upon expiration of this IGA, or in the event of an earlier termination as to all the Participating Jurisdictions, following the notice of termination required by this Article V, the Participating Jurisdictions shall cooperate in good faith to close the operation of the White Mountain SRT in a manner that is safe and fiscally sound. The various parties who were Participating

Jurisdictions at the time of the termination or expiration shall continue to be liable in their proportionate shares on any long term financial obligation of the White Mountain SRT, such as the payment of rent, provided that such obligations were authorized in writing by the parties under this IGA or any amendment.

- d. ***Disposition of Equipment.*** In the event a Participating Jurisdiction terminates its participation or withdraws from the White Mountain SRT pursuant to Section V (a) or (b), any uniforms purchased through grant funding and assigned to members of the terminating or withdrawing Jurisdiction shall remain the property of the Participating Jurisdiction. All equipment purchased through grant funding and assigned as White Mountain SRT equipment will remain with the remaining Participating Jurisdictions. A terminating or withdrawing Participating Jurisdiction shall retain any personal equipment purchased for its members by the withdrawing Participating Jurisdiction. In the event this IGA is terminated pursuant to Section V(c), all equipment purchased for the White Mountain SRT through grant funding shall be divided proportionally among the Participating Jurisdictions.

Additionally, the Pinetop Fire District shall remain the owner of any advanced life support (ALS) services related equipment and any medical equipment provided for the White Mountain SRT. In no event shall such equipment be reallocated, assigned, or transferred to another Participating jurisdiction without the consent of the Pinetop Fire District.

## **VI. Insurance**

Each Participating Jurisdiction shall obtain and maintain at its own expense, during the entire term of such Participating Jurisdiction's participation in this IGA, the following type(s) and amounts of insurance:

- a. Commercial General Liability in the amount of \$2,000,000.00 combined, single limit Bodily Injury and Property damage;
- b. Commercial or Business automobile liability coverage for owned, non-owned and hired vehicles used in the performance of this IGA with limits in the amount of \$1,000,000.00 combined single limit or \$1,000,000.00 Bodily Injury, \$1,000,000.00 Property Damage;
- c. Worker's Compensation coverage, including employees' liability coverage, as required by law.
- d. Professional Liability coverage in the amount of \$1,000,000.00 per claim.
- e. All policies shall be primary and non-contributory, contain a waiver of subrogation in favor of each Participating Jurisdiction. All policies shall name each Participating Jurisdiction as an additional insured, and an additional insured endorsement must accompany the certificate of insurance.

## **VII. Indemnification**

To the extent permitted by law, each party to this IGA shall (as an “**Indemnitor**”) indemnify, defend and hold harmless every other party and its officers, officials, agents, employees and volunteers (collectively the “**Indemnitees**”) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney’s fees, collectively “**Claims**”) arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims are caused by the act, omission, negligence, misconduct or other fault of the Indemnitor, its officers, officials, agents, employees or volunteers. If a Claim or Claims by third parties becomes subject to this Section VII, the parties to this IGA that are the subject of the Claim or Claims shall expeditiously meet to agree upon a common and mutual defense pursuant to Article VIII of this IGA, including proportionate liability and proportionate payment of litigation fees, expenses and damages. The obligations under this Section VII shall survive the termination of this IGA. Notwithstanding the above, nothing herein shall be construed to modify the gross negligence standard set forth in A.R.S. § 48-818.

### **VIII. Joint Defense**

All Participating Jurisdictions involved in a Claim or Claims have a common interest in a coordinated defense in any lawsuit. In the absence of a conflict, the Participating Jurisdictions agree to have one lawyer jointly represent the defendants in the lawsuit. The Participating Jurisdictions agree to abide by the Memorandum of Understanding Regarding Joint Defense (“**MOU**”) between the Arizona Counties Insurance Pool (“**ACIP**”) and the Arizona Municipal Risk Retention Pool (“**AMRRP**”). Each Participating Jurisdiction acknowledges that it has received a copy of the MOU from either ACIP or AMRRP.

### **IX. Compliance with Laws**

The parties shall comply with all applicable federal, state and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this IGA. The laws and regulations of the State of Arizona shall govern the rights of the parties, the performance of this IGA and any disputes hereunder. Any action relating to this IGA shall be brought in any court of competent jurisdiction.

### **X. Non-Discrimination**

The parties shall comply with Executive Order 2009-09, Executive Order 75-5, as amended by Executive Order 99-4, which is incorporated into this IGA by reference, as if set forth in full herein, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

### **XI. Severability**

If any provision of this IGA, or any application thereof to the parties or any person or circumstances, is held invalid, such invalidity shall not affect other provisions or applications of this IGA which can be given effect, without the invalid provision or

application and to this end the provisions of this IGA are declared to be severable.

## **XII. Conflict of Interest**

This contract is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.

## **XIII. Legal Authority**

If a court, at the request of a third person, should declare that any party hereto lacks authority to enter into this IGA, or any part of it, then the IGA, or parts of it affected by such order, shall be null and void, and no recovery may be had by either party against the other for lack of performance or otherwise.

## **XIV. Worker's Compensation**

Every party herein shall comply with the provisions of A.R.S §23-1022(E) by posting the public notice required. As provided for in A.R.S. §23-1022(D), an employee of a public agency who works under the jurisdiction or control of or within the jurisdictional boundaries of another public agency pursuant to a specific intergovernmental agreement or contract entered into between the public agencies is deemed to be an employee of both public agencies. However, the primary employer is solely liable for the payment of Workers' Compensation benefits. As such, each Party shall maintain Workers' Compensation insurance coverage on **all** of its own employees providing services pursuant to this IGA.

## **XV. No Third Party Beneficiaries**

Nothing in the provisions of this IGA is intended to create duties or obligations to or rights in third parties not parties to this IGA or affect the legal liability of either party to the IGA by imposing any standard of care with respect to the maintenance of public facilities different from the standard of care imposed by law.

## **XVI. Sovereign Immunity**

Nothing in this IGA shall be construed as an express or implied waiver of the sovereign immunity of any party in any forum or jurisdiction.

## **XVII. Entire Agreement**

This document constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This IGA shall not be modified, amended, altered or extended except through a written amendment signed by the parties and recorded with the Navajo County Recorder, or Arizona Secretary of State, whichever is appropriate.

**XVIII. Counterparts**

This IGA may be executed in multiple counterpart form, with each such counterpart constituting a binding original agreement between and among the parties.

**XIX. Dispute Resolution**

In the event of any controversy arising out of this IGA, the parties agree that the matter shall be arbitrated as provided in A.R.S. § 12-1518(A). The method of arbitration and the selection of arbitrators shall be decided by mutual agreement of the parties at such time as arbitration services are needed.

*[Remainder of page left intentionally blank, signature page to follow.]*

*In Witness Whereof*, each Participating Jurisdiction has caused this Intergovernmental Agreement to be executed by a representative of that Jurisdiction's governing body, and attested by its clerk, upon resolution of its governing body.

**NAVAJO COUNTY**

\_\_\_\_\_  
Jason Whitting  
Chairman  
Navajo County Board of Supervisors

\_\_\_\_\_  
David M. Clouse  
Sheriff  
Navajo County Sheriff's Office

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Melissa Buckley, Clerk of the Board  
Navajo County Board of Supervisors

\_\_\_\_\_  
Brad Carlyon, Navajo County Attorney

**CITY OF SHOW LOW**

\_\_\_\_\_  
John Leech, Jr.  
Mayor  
City of Show Low

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Rachael Hall  
City Clerk  
City of Show Low

\_\_\_\_\_  
Anna Atencio  
City Attorney  
City of Show Low

**APACHE COUNTY**

\_\_\_\_\_  
Nelson Davis  
Chairman  
Apache County Board of Supervisors

\_\_\_\_\_  
Joseph Deadman, Jr.  
Sheriff  
Apache County Sheriff's Department

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Beth Bond, Asst. Clerk of the Board  
Apache County Board of Supervisors

\_\_\_\_\_  
Jasmine Blackwater-Nygren,  
Apache County Attorney

**CITY OF ST. JOHNS**

\_\_\_\_\_  
Spence Udall

Mayor  
City of St. Johns

ATTEST:

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Cindy Lee Richins  
City Clerk  
City of St. Johns

APPROVED AS TO FORM:

---

D. Bryce Patterson  
City Attorney  
City of St. Johns

**CITY OF HOLBROOK**

---

Kathleen Smith  
Mayor  
City of Holbrook

ATTEST:

---

Lisa Hunt  
City Clerk  
City of Holbrook

APPROVED AS TO FORM:

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Marlene Pontrelli  
City Attorney  
City of Holbrook

**TOWN OF PINETOP/LAKESIDE**

---

Stephanie Irwin  
Mayor  
Town of Pinetop/Lakeside

ATTEST:

---

Kristi Salskov  
Town Clerk  
Town of Pinetop/Lakeside

APPROVED AS TO FORM:

---

William J. Sims  
Town Attorney  
Town of Pinetop/Lakeside

**TOWN OF TAYLOR**

---

Shawn Palmer  
Mayor  
Town of Taylor

ATTEST:

---

Marcie Pawlik

APPROVED AS TO FORM:

---

William J. Sims

Town Clerk  
Town of Taylor

Town Attorney  
Town of Taylor

**TOWN OF SNOWFLAKE**

---

Byron Lewis  
Mayor  
Town of Snowflake

ATTEST:

APPROVED AS TO FORM:

---

Katie Melser  
Town Clerk  
Town of Snowflake

---

Robert M. Hall  
Town Attorney  
Town of Snowflake

**CITY OF WINSLOW:**

APPROVED AS TO FORM:

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Roberta Cano  
City of Winslow

---

Ellen Van Riper, City Attorney

ATTEST:

---

Suzy Wetzel, City Clerk

**TOWN OF SPRINGVILLE:**

APPROVED AS TO FORM:

---

Shelly Reidhead, Mayor

---

Tim Shaffery, Town Attorney

ATTEST:

---

Kelsi Miller, Town Clerk

**TOWN OF EAGAR:**

APPROVED AS TO FORM:

\_\_\_\_\_  
Guy Phelps, Mayor

\_\_\_\_\_  
Douglas Brown, Town Attorney

ATTEST:

\_\_\_\_\_  
Jessica Vaughan, Town Clerk

**PINETOP FIRE DISTRICT:**

APPROVED AS TO FORM:

\_\_\_\_\_  
John Rowlinson, Board Chair

\_\_\_\_\_  
William R. Whittington, Board Attorney

ATTEST:

\_\_\_\_\_  
Edith Webber, Board Clerk

# FUNDING PROPOSAL

## ROUND VALLEY COMMUNITY SERVICES & SENIOR CENTER

Prepared for:  
Town of Eagar

Prepared by:  
Robin R. Aguero  
Community Services Director

### OVERVIEW:

The Round Valley Community Services Department is dedicated to improving the quality of life for vulnerable residents in the Round Valley and surrounding areas. I am pleased to submit this funding proposal for your consideration, to help us sustain critical services for senior citizens and low-income individuals – specifically focusing on meal assistance and transportation.

The Community Services & Senior Center provides a variety of services to the low-income and senior population and there are various means for which funding from Eagar can be utilized to best serve the community. This proposal will outline a few options for The Town of Eagar to consider which will focus on two areas of service: transportation and meal service.

Apache County is one of the most economically disadvantaged regions in Arizona, with a poverty rate of approximately 30%, significantly higher than the national average. A large portion of this population consists of senior citizens who face unique challenges, including:

- Food insecurity: Many elderly residents rely solely on fixed incomes such as Social Security, which is often insufficient to cover both food and medical expenses.
- Limited mobility and isolation: Public transportation is extremely limited, making it difficult for seniors to access grocery stores, medical facilities, and community resources.
- Health disparities: Poor nutrition and lack of access to medical care due to transportation challenges contribute to worsening health outcomes.

These challenges are compounded for low-income families and individuals, who in remote areas have limited access to essential services.

This proposal outlines several critical service areas in need of support. We welcome and encourage partial funding or targeted support for a specific area of the proposal that aligns with your priorities or available resources.

The town council may choose to:

- Fund the vehicle replacement to ensure continued meal delivery services,
- Support transportation services personnel expenses
- Or invest in meal service enhancements to increase capacity and nutritional impact

# **FUNDING PROPOSAL**

## **ROUND VALLEY COMMUNITY SERVICES & SENIOR CENTER**

### **TRANSPORTATION:**

Transportation is essential for low-income and senior populations because it provides access to vital resources such as healthcare, grocery stores, employment opportunities, and social services. Without reliable and affordable transportation, these groups may face isolation, missed medical appointments, food insecurity, and limited ability to maintain independence. For seniors, safe and accessible transit options help them stay active and engaged in their communities, while low-income individuals rely on public or subsidized transportation to improve their economic mobility. Ultimately, transportation plays a key role in supporting the health, well-being, and quality of life of these vulnerable populations

### **MEAL SERVICE:**

I respectfully urge you to consider providing funding support for our local food program, which is facing mounting challenges due to the sharp increase in grocery costs, overhead expenses, and the price of even basic non-perishable items. While we understand that budgets are tight and priorities must be carefully weighed, the need in our community is real and growing. Families, seniors, and individuals who rely on this program are struggling more than ever to afford food, and without additional support, our ability to meet that need is at risk.

This program not only helps feed those in need, but it also reduces the strain on other local services by addressing food insecurity at its core. We are not asking for a handout, but for a partnership with the town to protect the health and dignity of our most vulnerable neighbors. Your investment would help us continue this essential work and reflect our shared commitment to a stronger, more resilient community.

## **OPTION 1 – FUNDING FOR TRANSPORTATION PERSONNEL**

### **PROJECT DETAILS:**

The transportation program that is operated by the Round Valley Community Services & Senior Center is the only non-medical transportation program in the Round Valley Community. The funding for the program was decreased in 2024 however, the program expenses have increased.

#### **Operation hours:**

Monday – Thursday, 7:00am – 2:30pm

1<sup>st</sup> and 3<sup>rd</sup> Friday each month, 7:00am – 1:00pm for trips to Show Low

Various day trips for seniors are offered throughout the year.

#### **Program Staffing:**

Our transportation program currently operates with two part-time drivers, each working 15 hours per week. These dedicated individuals are responsible for transporting low-income and senior residents to critical destinations, including grocery stores, medical appointments, and community centers. However, due to funding cuts in 2024, their hours were reduced from previously higher levels. This has limited our ability to meet the growing demand for transportation services, where access is already limited.

# FUNDING PROPOSAL

## ROUND VALLEY COMMUNITY SERVICES & SENIOR CENTER

Ideally, the program would operate with each driver working 20 to 25 hours per week, allowing for expanded service hours, more consistent scheduling, and the flexibility to respond to urgent or last-minute transportation needs.

We respectfully request consideration for funding to help restore driver hours to an optimal level, ensuring the program can better serve the community and fulfill its mission.

Expenses for the program include:

2 – Part Time Staff	Vehicle Maintenance	Vehicle Equipment/ Fuel
Vehicle Insurance	Taxes, License, Fees	Annual Staff Training

### AMOUNT:

Funding for Transportation Personnel at 15 hours/week

Employee	Salary	FICA	W/C	Total
Senior Driver	\$15,009.60	\$1,148.23	\$215.41	\$16,373.25
Senior Driver	\$14,416.00	\$1,102.82	\$206.89	\$15,725.72
<b>Total</b>				<b>\$32,098.97</b>

## OPTION 2 – FUNDING FOR TRANSPORTATION/ MEAL DELIVERY VEHICLE

### PROJECT DETAILS:

Currently, the Round Valley Community Services & Senior Center utilizes two main vehicles for local transportation and meal delivery for Meals on Wheels. We are currently in need of replacing an existing meal delivery vehicle. The vehicle, a 2005 Chevy Trailblazer, was borrowed from another department and is in very poor condition. It requires regular maintenance, suffers from mechanical and electrical issues, and is no longer reliable for daily operations. Due to its age and deteriorated state, continued use poses safety concerns and risks service disruptions to our meal delivery program for low-income and senior residents.

Replacing this vehicle is essential to ensure consistent, safe, and efficient delivery of meals to vulnerable community members. A newer, more reliable vehicle will reduce maintenance costs, improve fuel efficiency, and support uninterrupted access to nutrition for those who depend on our services.

We respectfully request funding for the purchase of a suitable replacement vehicle as part of our broader initiative to address food insecurity and improve quality of life for our most at-risk populations.

#### Current Meal Delivery Vehicles:

##### 2013 Toyota Sienna Van – (Fair Condition)

This vehicle runs and drives but it shows its age. The exterior has visible dents, scratches, faded paint and some rust in non-structural areas. The interior is functional but worn with stains, faded upholstery and some cracked plastic and missing trim pieces. Mechanically, the vehicle starts and moves without major issues, but it may require occasional repairs such as brake pads, battery replacement, or minor fluid leaks. Warning lights may appear intermittently. The tires and suspension are usable but could be nearing the

# FUNDING PROPOSAL

## ROUND VALLEY COMMUNITY SERVICES & SENIOR CENTER

end of their life. AC and electronics may be unreliable or only partially functional. It is the kind of car that gets you where you need to go, but not without a little patience and a mechanic's number saved in your phone.

### 2005 Chevy Trailblazer – (Very Poor Condition)

This 2005 Chevy Trailblazer was transferred from another department and is in very poor condition, with extensive wear from years of heavy use. The exterior shows multiple dents, large areas of faded or chipped paint, rust along the lower panels, and signs of previous minor collisions. Several components, such as side mirrors or trim pieces, may be damaged or missing entirely. The interior is worn and stained, with torn upholstery, broken knobs, and faded dashboard controls. Electrical components, such as power windows or the radio, may be non-functional or unreliable. HVAC performance is inconsistent, and the check engine light is frequently illuminated. Mechanically, the vehicle runs but is far from dependable. It requires frequent maintenance, including regular attention to the brakes, engine oil leaks, transmission issues, and steering alignment. It has ongoing issues with engine performance, such as rough idling, clutch fan problems, stalling, or poor fuel efficiency.

In summary, we need to purchase a replacement vehicle which can be used for local transportation and meal delivery due to the following:

1. **Safety Concerns:** An older vehicle with mechanical issues poses serious safety risks to the driver, passengers, and others on the road. Frequent breakdowns, failing brakes, or unreliable steering can lead to dangerous situations.
2. **Cost of Repairs vs. Replacement:** If the cost of repairing the vehicle exceeds or is close to its current market value, it becomes financially impractical to continue investing in it. Ongoing maintenance on an aging vehicle can also become a continual burden.
3. **Reliability and Daily Functionality:** A vehicle that is no longer dependable can disrupt daily operations, especially as it is needed for local services.
4. **Fuel Efficiency:** Older vehicles tend to be less fuel-efficient. Replacing the 2005 vehicle with a newer, more efficient model can reduce fuel costs.
5. **Lack of Available Replacement Parts:** As vehicles age, it becomes harder and more expensive to find parts, leading to longer repair times and increased costs.

### **AMOUNT:**

#### Vehicle Replacement Cost Explanation:

Replacing our current vehicle requires careful consideration to ensure the new vehicle is reliable, fuel-efficient, and appropriate for the program's operational demands. Based on our service model, delivering meals to multiple households and providing local transportation, a van or SUV is the most suitable option. Key requirements include:

- Capacity for cargo and/or multiple passengers
- Fuel efficiency for daily routes across rural areas
- Low mileage for longevity and reduced maintenance
- Modern safety features and climate control

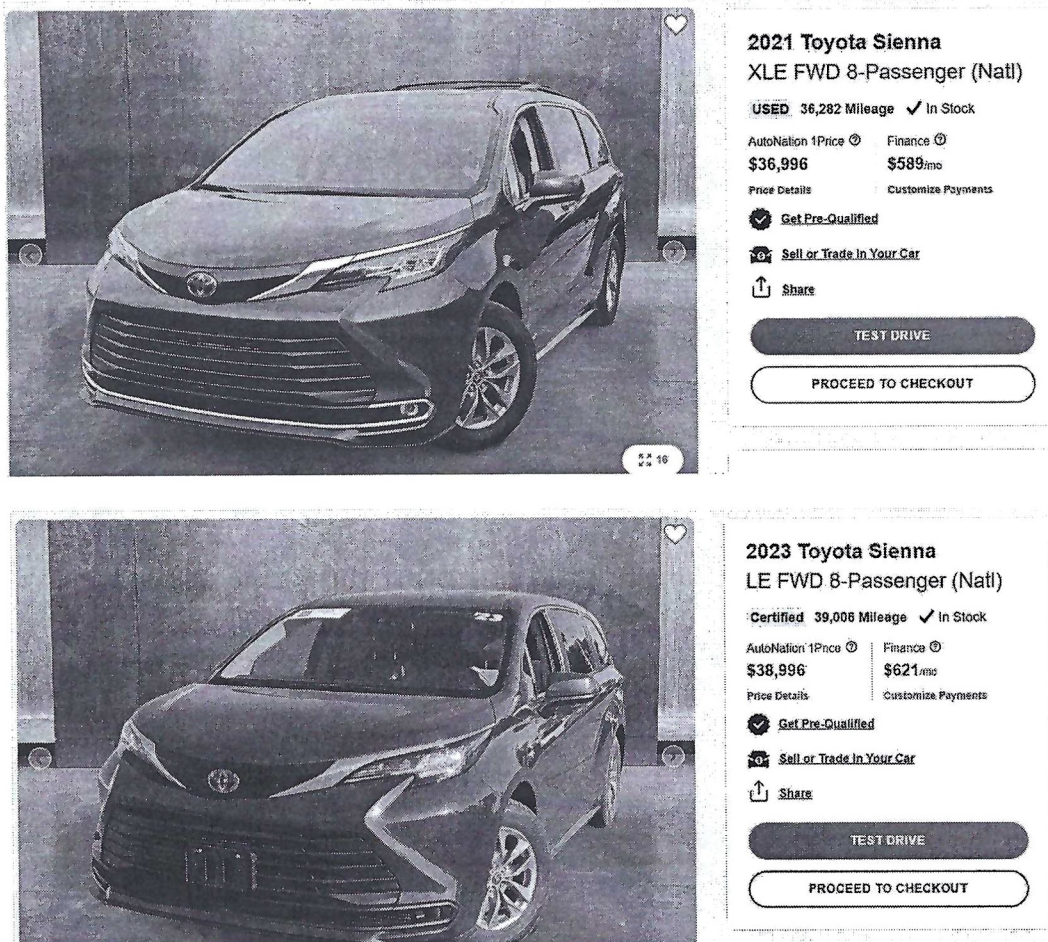
# FUNDING PROPOSAL

## ROUND VALLEY COMMUNITY SERVICES & SENIOR CENTER

### COST CONSIDERATIONS:

- Upfront cost: While new vehicles require a larger initial investment, they offer lower maintenance costs, longer service life, and warranty coverage.
- Fuel savings: Choosing a fuel-efficient model could reduce operational costs by \$1,000–\$2,000 annually in fuel.
- Long-term reliability: A newer vehicle with low mileage minimizes service interruptions and repair expenses, ensuring uninterrupted meal delivery.
- Midsize Cargo Van (e.g., Ford Transit Connect, Ram ProMaster City)
  - Cost (New): \$30,000–\$38,000
  - Cost (Low-Mileage Used, <50,000 miles): \$20,000–\$28,000
  - MPG: 24–28 highway

Below are a few examples:



**2021 Toyota Sienna**  
XLE FWD 8-Passenger (Natl)

USED 36,282 Mileage ✓ In Stock

AutoNation 1Price Finance  
\$36,996 \$589/mo

Price Details Customize Payments

Get Pre-Qualified

Sell or Trade In Your Car

Share

TEST DRIVE

PROCEED TO CHECKOUT

**2023 Toyota Sienna**  
LE FWD 8-Passenger (Natl)

Certified 39,008 Mileage ✓ In Stock

AutoNation 1Price Finance  
\$38,996 \$621/mo

Price Details Customize Payments

Get Pre-Qualified

Sell or Trade In Your Car

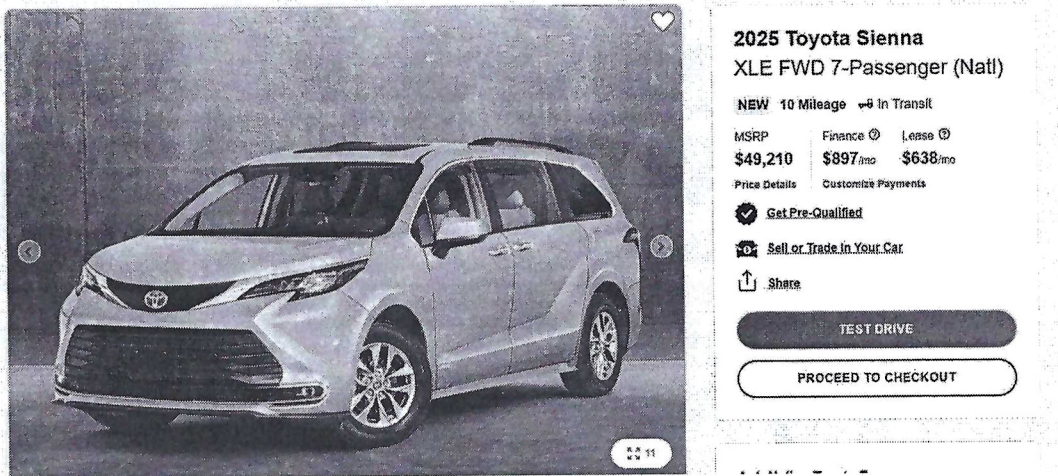
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PROCEED TO CHECKOUT

# FUNDING PROPOSAL

## ROUND VALLEY COMMUNITY SERVICES & SENIOR CENTER



### OPTION 3 – FLEXIBLE FUNDING REQUEST FOR MEAL SERVICES SUPPORT

#### PROJECT DETAILS:

Apache County faces significant challenges with poverty and food insecurity, particularly among its low-income and senior populations. With a county-wide poverty rate of 28.1%—more than double the state average of 12.5%—and a food insecurity rate of 19.6%, there is an urgent need for targeted interventions.

This Option will help support our meal program that addresses these issues by providing reliable, nutritious meals to the community's most vulnerable residents.

#### AMOUNT:

Meal Services Program Costs:

In 2024, our meal services program incurred substantial expenses to meet the nutritional needs of our clients. Specifically:

- Approximately, \$35,000 was spent on meal groceries – covering the cost of fresh ingredients and supplies for daily meal preparation and delivery.
- Approximately \$4,000 was spent on non-perishable items – used to package meals and provide safe and sanitary delivery

These figures do not include staffing expenditures, which encompass the time and labor of staff involved in meal planning, preparation, packaging, and delivery coordination. When personnel costs are factored in, the overall cost of the program is considerably higher.

This underscores the need for ongoing funding to sustain and potentially expand our meal services, ensuring vulnerable residents continue to receive consistent, nutritious meals throughout the year.

# FUNDING PROPOSAL

## ROUND VALLEY COMMUNITY SERVICES & SENIOR CENTER

It is difficult to determine an exact amount to request for our meal program, as any level of support—large or small—has a meaningful impact. Every dollar we receive through donations or funding directly contributes to our ability to purchase nutritious food, maintain delivery services, and reach more low-income seniors across our community.

Whether it goes toward groceries, non-perishable items, packaging, or supporting a single day of meals for a homebound client, every contribution helps ensure that no senior in our community is left without access to nutritious food and human connection.

We respectfully leave the proposed funding amount to your discretion, as we recognize each department or funder may have different budget capacities. We are open and grateful for any amount you feel comfortable proposing and are more than willing to work with you to tailor the use of funds to specific areas of need.

### **CONCLUSION:**

Investing in these programs not only addresses immediate needs but also reinforces the Town Council's commitment to equity, dignity, and care for our most vulnerable citizens. We believe that with your partnership, we can make a lasting and meaningful difference in the lives of Round Valley residents.

Thank you for your time and consideration. I welcome the opportunity to meet with you and further discuss this proposal.



Robin R. Aguero  
Community Service Director  
Town of Springerville

ADOT CAR No.: IGA 26-0011571-I  
AG Contract No.: P0012026000212  
Project Location/Name: Town of Eagar Safe  
Routes to School  
Type of Work: Scoping  
Federal-aid No.: EGR-0(206)T  
ADOT Project No.: T0740 01L/03L  
TIP/STIP No.: TAP25-009  
ALN: 20.205 - Highway Planning and  
Construction  
Budget Source Item No.: n/a

## INTERGOVERNMENTAL AGREEMENT

BETWEEN  
THE STATE OF ARIZONA  
AND  
THE TOWN OF EAGAR

**THIS AGREEMENT** (“Agreement”) is entered into this date \_\_\_\_\_, pursuant to the Arizona Revised Statutes (“A.R.S.”) §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the “State” or “ADOT”) and the TOWN OF EAGAR, acting by and through its MAYOR and TOWN COUNCIL (the “Town” or “Local Agency”). The State and the Local Agency are each individually referred to as a “Party” and are collectively referred to as the “Parties.”

### **I. RECITALS**

1. The State is empowered by A.R.S. § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.
2. The Local Agency is empowered by A.R.S. § 9-240 to enter into this Agreement and has by resolution, if required, a copy of which is attached and made a part of, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Local Agency.
3. The work proposed under this Agreement consists of scoping services, 15 to 30 percent design plan, and estimates for the installation of a pedestrian hybrid beacon system at the intersection of Main Street and 2<sup>nd</sup> Street (the “Project” or the “Preliminary Design”). Scoping also includes the determination of environmental and right of way requirements. The Project cost, shown in Exhibit A, is estimated at \$210,000, which includes federal aid and the Local Agency’s match. The State will administer the Preliminary Design. Final design and construction will be addressed in a separate agreement as applicable.

4. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the Local Agency and authorization of such federal funds for the Project pursuant to federal law and regulations. The State shall be the designated agent for the Local Agency for the Project, if the Project is approved by Federal Highway Administration (FHWA) and funds for the Project are available.
5. The foregoing Recitals and all Exhibits referred to herein and attached shall be incorporated into this Agreement.

**In consideration of the mutual terms expressed herein, the Parties agree as follows:**

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## **II. SCOPE OF WORK**

1. The Parties agree:
  - [a.] The final Project amount may exceed the initial estimate(s) identified in Exhibit A, and in such case, the Local Agency is responsible for, and agrees to pay, any and all actual costs exceeding the initial estimate. If the final Project amount is less than the initial estimate, the difference between the final Project amount and the initial estimate will be de-obligated or otherwise released from the Project. De-obligated federal aid will be returned to the State. The Local Agency acknowledges it remains responsible for actual costs and agrees to pay according to the terms of this Agreement.
2. The State will:
  - a. Execute this Agreement, and if the Project is approved by FHWA and funds for the Project are available, be the Local Agency's designated agent for the Project.
  - b. After this Agreement is executed, and prior to performing or authorizing any work, invoice the Local Agency for the Local Agency's share of the initial Project Development Administration (PDA) costs, estimated at \$570 and the Local Agency's share of the Preliminary Design costs, estimated at \$11,400. If PDA costs exceed the estimate during the development of Preliminary Design, notify the Local Agency, obtain concurrence prior to continuing with the development of Preliminary Design, and invoice as determined by ADOT and the Local Agency for additional costs to complete PDA for the Project. If Preliminary Design costs exceed the estimate prior to completion of the Project, invoice the Local Agency for Project costs exceeding Scoping. After the Project costs are finalized, invoice or reimburse the Local Agency for the difference between actual costs and the amount the Local Agency has paid for PDA and Preliminary Design.
  - c. After receipt of the PDA costs and the Local Agency's estimated share of the Project costs, submit all required documentation pertaining to the Project to FHWA with the recommendation that the maximum federal funds programmed for this Project be approved for Preliminary Design. After receipt of FHWA authorization, proceed to advertise for and enter into contract(s) with the consultant(s) for the Project. Should costs exceed the maximum federal funds available it is understood and agreed that the Local Agency will be responsible for any overage.

- d. On behalf of the Local Agency, prepare and provide all documents pertaining to the Project, incorporating comments from the Local Agency, as appropriate. Review and approve documents required by FHWA to qualify the Project for and to receive federal funds.
3. The Local Agency will:
    - a. Designate the State as the Local Agency's authorized agent for the Project.
    - b. Within 30 days of receipt of an invoice from the State, pay the Local Agency's share of the initial PDA costs, estimated at \$570 and the Local Agency's share of Preliminary Design estimated at \$11,400. Agree to be responsible for actual PDA costs, if during the development of Preliminary Design, PDA costs exceed the initial estimate. Be responsible and pay for the difference between the estimated and actual PDA and Preliminary Design costs of the Project within 30 days of receipt of an invoice.
    - c. Review Project plans, cost estimates, and other such documents required for the Project; provide comments to the State as appropriate.
    - d. Be responsible for all costs incurred in performing and accomplishing the work as set forth under this Agreement, that are not covered by federal funding. Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the Local Agency is responsible for these costs; payment for these costs shall be made within 30 days of receipt of an invoice from the State.
    - e. Automatically grant to the State, by execution of this Agreement, its agents and/or contractors, without cost, the temporary right to enter the Local Agency's rights of way, as required, to conduct any and all planning and Preliminary Design related activities for the Project, on, to and over said Local Agency's rights of way. This temporary right will expire with completion of the Project.
    - f. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase Project costs. Be responsible for the cost of any Local Agency requested changes to the scope of work of the Project, such changes will require State and FHWA approval.

### **III. MISCELLANEOUS PROVISIONS**

1. Effective Date. This Agreement shall become effective upon signing and dating of all Parties.
2. Amendments. Any change or modification to the Project will only occur with the mutual written consent of both Parties.
3. Duration. The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of the Project and all related deposits and/or reimbursements are made.
4. Cancellation. This Agreement may be canceled at any time, so long as the canceling Party provides at least 30 days' written notice to the other Party. It is understood and agreed that, in the event the Local Agency terminates this Agreement, the Local Agency shall be responsible for all costs incurred by the State up to the time of termination. It is further understood and agreed that in the event the Local Agency terminates this Agreement, the State shall in no way be obligated to complete or maintain the Project.

5. Indemnification. The Local Agency shall indemnify, defend, and hold harmless the State, any of its departments, agencies, boards, commissions, officers or employees (collectively referred to in this paragraph as the "State") from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of every kind and description, including reasonable attorneys' fees and/or litigation expenses (collectively referred to in this paragraph as the "Claims"), which may be brought or made against or incurred by the State on account of loss of or damage to any property or for injuries to or death of any person, to the extent caused by, arising out of, or contributed to, by reasons of any alleged act, omission, professional error, fault, mistake, or negligence of the Local Agency, its employees, officers, directors, agents, representatives, or contractors, their employees, agents, or representatives in connection with or incident to the performance of this Agreement. The Local Agency's obligations under this paragraph shall not extend to any Claims to the extent caused by the negligence of the State, except the obligation does apply to any negligence of the Local Agency which may be legally imputed to the State by virtue of the State's ownership or possession of land. The Local Agency's obligations under this paragraph shall survive the termination of this Agreement.
6. Third-Party Indemnification. The State shall include Section 107.13 of the 2021 version of the Arizona Department of Transportation Standard Specifications for Road and Bridge Construction, incorporated into this Agreement by reference, in the State's contract with any and all contractors, of which the Local Agency shall be specifically named as a third-party beneficiary. This provision may not be amended without the approval of the Local Agency.
7. Programmed Federal Funds. The cost of scoping under this Agreement is to be covered by the federal funds programmed for this Project, up to the maximum available. The Local Agency acknowledges that actual Project costs may exceed the maximum available amount of federal funds, or that certain costs may not be accepted by FHWA as eligible for federal funds. Therefore, the Local Agency agrees to pay the difference between actual costs of the Project and the federal funds received.
8. Termination of Federal Funding. Should the federal funding related to this Project be terminated or reduced by the federal government, or Congress rescinds, fails to renew, or otherwise reduces apportionments or obligation authority, the State shall in no way be obligated for funding or liable for any past, current or future expenses under this Agreement.
9. Indirect Costs. The cost of the Project under this Agreement includes indirect costs approved by FHWA, as applicable.
10. Federal Funding Accountability and Transparency Act. The Parties warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the "Act"). Additionally, in a timely manner, the Local Agency will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.
11. Single Audit. The Local Agency acknowledges compliance with federal laws and regulations and may be subject to the CODE OF FEDERAL REGULATIONS, TITLE 2, PART 200 (also known as The Uniform Grant Guidance). Entities that expend \$1,000,000 or more (on or after 10/01/24) of federal assistance (federal funds, federal grants, or federal awards) must comply by having an independent audit in accordance with §200.331 Subpart F.

12. Governing Law. This Agreement shall be governed by and construed in accordance with Arizona laws.
13. Conflicts of Interest. This Agreement may be canceled in accordance with A.R.S. § 38-511.
14. Inspection and Audit. The Local Agency shall retain all books, accounts, reports, files and other records relating to this Agreement which shall be subject at all reasonable times to inspection and audit by the State for five years after completion of the Project. Such records shall be produced by the Local Agency, electronically or at the State office as set forth in this Agreement, at the request of ADOT.
15. Title VI. The Local Agency acknowledges and will comply with Title VI of the Civil Rights Act Of 1964.
16. Non-Discrimination. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The Parties to this Agreement shall comply with Executive Order Number 2009-09, as amended by Executive Order 2023-01, issued by the Governor of the State of Arizona and incorporated in this Agreement by reference regarding “Non-Discrimination.”
17. Non-Availability of Funds. Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.
18. Arbitration. In the event of any controversy, which may arise out of this Agreement, the Parties agree to abide by arbitration as is set forth for public works contracts if required by A.R.S. § 12-1518.
19. E-Verify. The Parties shall comply with the applicable requirements of A.R.S. § 41-4401.
20. Contractor Certifications. The Parties shall certify that all contractors comply with the applicable requirements of A.R.S. §§ 35-393.01 and 35-394.
21. Other Applicable Laws. The Parties shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.
22. Notices. All notices or demands upon any Party to this Agreement shall be in writing and shall be delivered electronically, in person, or sent by mail, addressed as follows:

**For Agreement Administration:**

Arizona Department of Transportation  
 Joint Project Agreement Group  
 205 S. 17<sup>th</sup> Avenue, Mail Drop 637E  
 Phoenix, AZ 85007  
[JPABranch@azdot.gov](mailto:JPABranch@azdot.gov)

Town of Eager  
 Attn: Community Development  
 Director, Britney Reynolds  
 P.O. Box 1300  
 Eagar, AZ 85925

928.333.4128 Ext: 221  
[b.reynolds@eagaraz.gov](mailto:b.reynolds@eagaraz.gov)

**For Project Administration:**

Arizona Department of Transportation  
Multimodal Planning Division  
1611 W. Jackson St, Mail Drop 310B  
Phoenix, AZ 85007  
602.712.4848  
[jhobert@azdot.gov](mailto:jhobert@azdot.gov),

Town of Eager  
Attn: Community Development  
Director, Britney Reynolds  
P.O. Box 1300  
Eagar, AZ 85925  
928.333.4128 Ext: 221  
[b.reynolds@eagaraz.gov](mailto:b.reynolds@eagaraz.gov)

Arizona Department of Transportation  
Multimodal Planning Division  
1611 W. Jackson St, Mail Drop 310B  
Phoenix, AZ 85007  
602.712.4848  
[mshaheed@azdot.gov](mailto:mshaheed@azdot.gov)

**For Financial Administration:**

Arizona Department of Transportation  
Multimodal Planning Division  
1611 W. Jackson St, Mail Drop 310B  
Phoenix, AZ 85007  
602.712.4848  
[MPDinvoice@azdot.gov](mailto:MPDinvoice@azdot.gov)

Town of Eager  
Attn: Community Development  
Director, Britney Reynolds  
P.O. Box 1300  
Eagar, AZ 85925  
928.333.4128 Ext: 221  
[b.reynolds@eagaraz.gov](mailto:b.reynolds@eagaraz.gov)

23. Revisions to Contacts. Any revisions to the names and addresses above may be updated administratively by either Party with written notice to the other Party.
24. Legal Counsel Approval. In accordance with A.R.S. § 11-952 (D), the written determination of each Party's legal counsel providing that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form as set forth below.
25. Electronic Signatures. This Agreement may be signed in an electronic format including DocuSign.

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**Remainder of this page is intentionally left blank.**

**(Signatures begin on the next page)**

|

DRAFT

**IN WITNESS WHEREOF**, the Parties have executed this Agreement to be effective upon the full completion of signing and dating by all Parties to this Agreement.

**TOWN OF EAGAR**

By \_\_\_\_\_ Date \_\_\_\_\_  
**GUY PHELPS**  
Mayor

ATTEST:

By \_\_\_\_\_ Date \_\_\_\_\_  
**JESSICA VAUGHAN**  
Town Clerk

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its Department of Transportation, and the Town of Eagar an agreement among public agencies which, has been reviewed pursuant to A.R.S. §§ 11-951 through 11-954 and A.R.S. § 9-240 and declare this Agreement to be in proper form and within the powers and authority granted to the Town under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.  
Approved as to Form:

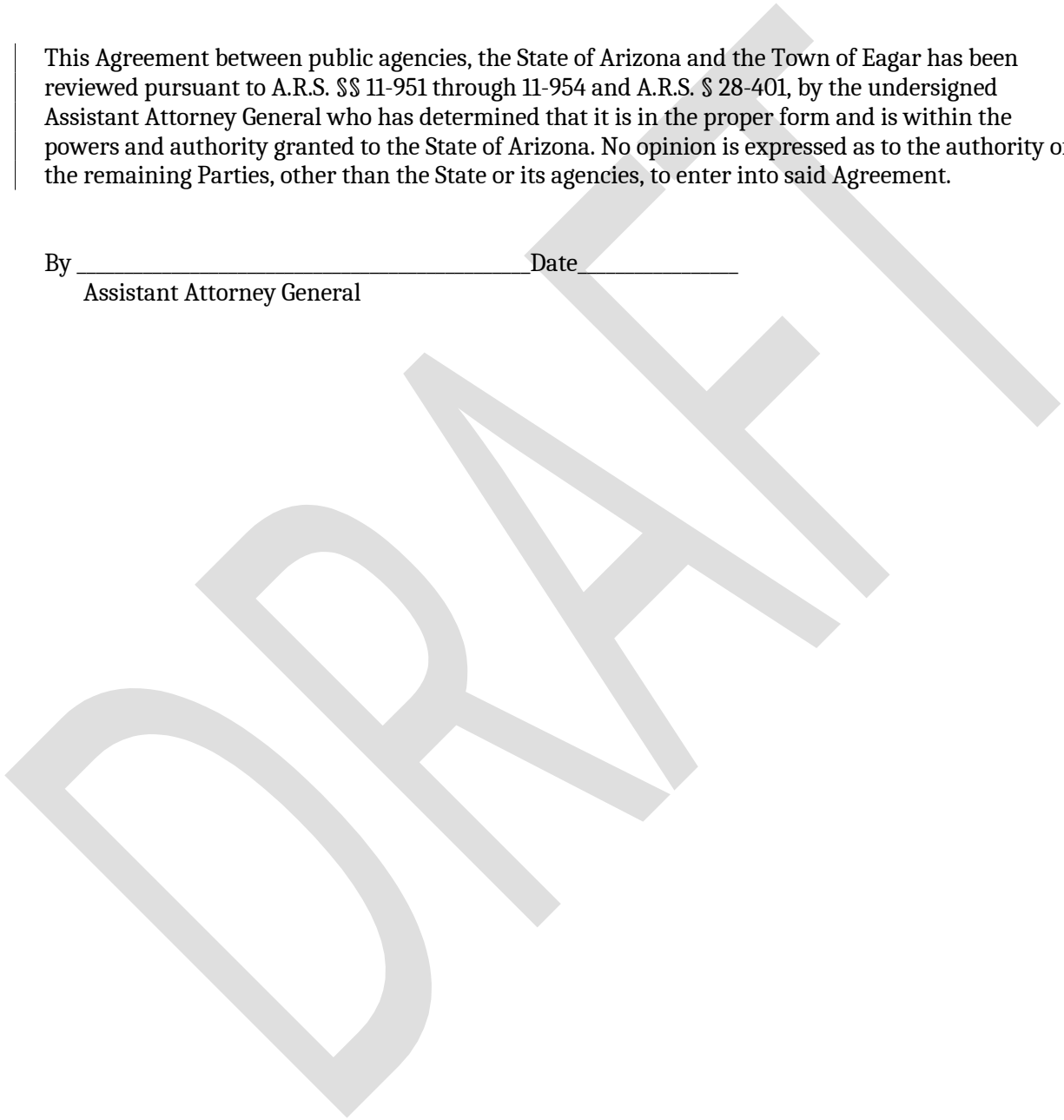
By \_\_\_\_\_ Date \_\_\_\_\_  
Town Attorney

**ARIZONA DEPARTMENT OF TRANSPORTATION**

By \_\_\_\_\_ Date \_\_\_\_\_  
**MATT MOUL, PE**  
Project Delivery and Operations  
Division Director

This Agreement between public agencies, the State of Arizona and the Town of Eagar has been reviewed pursuant to A.R.S. §§ 11-951 through 11-954 and A.R.S. § 28-401, by the undersigned Assistant Attorney General who has determined that it is in the proper form and is within the powers and authority granted to the State of Arizona. No opinion is expressed as to the authority of the remaining Parties, other than the State or its agencies, to enter into said Agreement.

By \_\_\_\_\_ Date \_\_\_\_\_  
Assistant Attorney General



**EXHIBIT A****Cost Estimate****T0740 01L/03L**

The Project costs are estimated as follows:

**ADOT Project Development Administration (PDA) Cost, non-federal-aid:**

Federal-aid funds @ 94.3%	\$9,430
Local Agency's match @ 5.7%	\$ 570
	<hr/>
<b>Subtotal - PDA</b>	<b>\$10,000</b>

**Scoping/Preliminary Design:**

Federal-aid TA @ 94.3%	\$188,600
Local Agency's match @ 5.7%	\$ 11,400

**Subtotal - Scoping/Preliminary Design** **\$200,000**

**Estimated TOTAL Project Cost** **\$210,000**

**Total Estimated Local Agency Funds** **\$11,970**

**Total Federal Funds** **\$198,030**

December 19, 2025

Ms. Britney Reynolds  
Community Development Director  
Community Development Department  
Town of Eagar  
P.O. Box 1300  
Eagar, AZ 85925

Re: Transportation Alternatives Funding Award

Project Name/Project Location: Town of Eagar Safe Routes to School  
Project Sponsor: Town of Eagar  
COG/MPO: Northern Arizona Council of Governments (NACOG)  
ESTIP Number: Not yet assigned

Dear Ms. Reynolds:

The Arizona Department of Transportation (ADOT) Transportation Alternatives (TA) Technical Advisory Committee has completed its review of the State Fiscal Year (FY) 2026 TA Program applications. Based on the review of the submitted application and established scoring criteria used in the technical review process, the above referenced project has been determined as eligible and selected to receive Transportation Alternatives program funding in the amount of \$198,030 as shown below.

Based on the amount of the TA award, the federal share and the local match amounts are:

SOURCE	PROJECT PHASE FUNDING FY 2026
Federal TA (94.3%)	\$198,030
Local Match (5.7%)	\$ 11,970
Local (Over Match/100%) <i>optional</i>	
Estimated Total Cost	\$210,000

Please ensure that this project is programmed in the Regional Transportation Improvement Plan (TIP) for the correct funding amount, the correct FY, and that all funding sources and project phases are identified showing a fully funded project. Once the project has been programmed in the Regional TIP, Project Sponsors may submit a project initiation packet to the ADOT LPA Section to begin the Project Development Process.

The funding will be distributed to the ADOT, which administers the funds on behalf of the recipient. TA projects must be administered as federal-aid projects, in accordance with the applicable statutory and regulatory provisions contained in Title 23, U.S.C., the Code of Federal Regulations (CFR), and other applicable federal requirements, such as National Environmental Policy Act (42 U.S.C. 4321, et seq.) and the Disadvantaged Business Enterprise Program.

As with all federal funding, TA awards are closely monitored to ensure that funding is being used within program timing. To ensure ADOT can get your project moving as soon as possible, we ask that you take the following steps within the time frames noted below, if you have not already done so:

1. Within 30 days of the date of this letter - Request the project be added to the applicable COG/MPO TIP, if not already done. The TIP listing will be required to authorize the project.
2. Within 15 days after the project is added to the TIP - initiate the project with ADOT's LPA Section to request an ADOT Project Number, Federal ID Number, and ADOT Project Manager (PM) assignment.
3. Within 120 days of Project Establishment - Execute the required Intergovernmental Agreement (IGA) with ADOT.
4. Remit your local match within 30 days of receipt of the invoice from ADOT. ADOT will then be able to authorize the TA funds and work to begin on the project.

Please note that eligibility does not give you authorization to begin work. Federal funding authorization will be requested by ADOT through the Development process. Any work performed prior to federal authorization is not eligible for reimbursement.

For other questions you have regarding this information, or the initiation process, please contact me at [TAProgram@azdot.gov](mailto:TAProgram@azdot.gov).

Sincerely,

Elaine Mariolle  
Transportation Alternatives Program Manager

CCs: COG/MPO, ADOT Programming Office, ADOT Regional Planner, ADOT Local Public Agency Section, ADOT Office of Financial Management Services

**Arizona Department of Forestry and Fire Management**  
**Grant Agreement No. 25-RFC-112**  
**Rural Fire Capacity Grant**

This grant agreement (“Agreement”) is entered into by and between the (“Grantee”) Arizona Department of Forestry and Fire Management (“State Forestry” or “State”) and (“Sub-grantee”), **Round Valley Fire & Medical Department (Town Of Eagar) UEI: VPB7THASZ53**, pursuant to authorities granted under Arizona Revised Statute 37-1302.

**I. PURPOSE OF AGREEMENT**

State Forestry is the recipient of funds provided by the State of Arizona for the purpose of hazardous vegetation mitigation projects within the State of Arizona.

The objective of this funding is to assist communities, which have been identified as having wildfire hazard potential, with fire prevention, critical infrastructure protection, and forest and watershed restoration. This agreement is a sub-award of these State funds.

Subaward of Federal Award # 25-DG-11030000-041 VFA, dated 09/30/2025 The Federal Assistance Listing Number is 10.697, National Fire Capacity, U.S. Department of Agriculture, Forest Service.

**II. SCOPE OF WORK**

Compensation is contingent upon Sub-grantee fulfilling the Scope of Work and project commitments as identified in the Grant Application (Attachment A) and as amended by the approved Detailed Project Plan (Attachment B).

**III. PROGRAMMATIC CHANGES**

Sub-grantee shall obtain prior approval for any changes to the scope of objectives of the approved project, key personnel, or transfer of substantive programmatic work to another party.

**IV. TERM OF AGREEMENT**

This Agreement shall be effective immediately upon signature by all parties and will terminate on **December 31, 2027** unless otherwise terminated or modified pursuant to the terms herein.

**V. COMPENSATION AND MATCHING INVESTMENT**

Grant funds may be utilized for up to **50%** of the total cost of this program. A contribution by the Sub-grantee for an additional **Cost Share Match of 50%** of the total cost of the program is required (including contributions of third parties). Support documentation outlining project costs including cost share match is required.

Compensation under this agreement shall be on a reimbursement basis, shall not exceed the total eligible costs of the project, and total compensation (State Forestry grant portion) **shall not exceed \$3,617.00**

Only costs for those project activities approved in (1) the initial award, or (2) approved modifications thereto, are allowable. All payments are contingent upon the availability of State funds. Reimbursement payments will be made to the Sub-grantee normally within ninety days after receipt of the reimbursement request and required documentation.

## **VI. ELIGIBLE COSTS**

Eligible costs must be incurred during the Term of the Agreement, conform with the General Provisions of this Grant Agreement (Attachment C) and all other provisions identified herein, and be submitted to State Forestry along with detailed supporting documentation. This is a reimbursable grant program for actual costs incurred on project work. Support documentation must show dates and amounts of all expenses (See Attachment D).

Reimbursement for purchase of Capital Equipment (equipment costing more than \$5,000 per unit price) is **NOT allowed** under this agreement. Capital Equipment may only be used as match with prior approval from State Forestry.

## **VII. ADMINISTRATIVE AND ACCOUNTING REQUIREMENTS**

It shall be the responsibility of the Sub-grantee to establish and document both accounting and administrative control procedures for their organization. Such procedures shall be followed to ensure grant funds are being tracked and spent in accordance with all applicable laws and within the terms of the grant agreement/award. Sub-grantee accepts full liability for resources administered through the grant.

## **VIII. AUDIT REQUIREMENTS**

ARS 35-181.03. Sub-grantee must also comply with applicable ARS 35-181.03 provisions for financial and compliance audits.

In the event that an audit determines that unallowable costs have been charged to the grant and funds have been disbursed to the Sub-grantee, then the Sub-grantee accepts full liability and must pay back all costs incurred and deemed unallowable. The Sub-grantee shall, upon request of the State, participate with State personnel in performing interim and/or final inspections.

## **IX. PROCUREMENT REQUIREMENTS**

The Sub-Grantee shall comply with all applicable provisions of State laws and regulations in regard to procurement of goods and services, and to contracts for repair or restoration of public facilities.

The Sub-grantee shall not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work. The Sub-grantee will not enter into contracts for which payment is contingent upon receipt of State funds. Sub-grantees are responsible for developing, documenting, and adhering to their own established procurement activities that include both administrative and accounting controls.

## **X. REPORTING REQUIREMENTS**

Sub-grantee shall monitor the performance of the grant activities to ensure that performance goals are being achieved. Sub-grantee shall provide detailed grant/project accomplishments in quarterly reports to State Forestry no later than 30 days after the end of each calendar quarter, or as requested by State Forestry. Quarterly performance reports shall follow the format identified in Attachment E or as may be revised by State Forestry.

Reports (quarterly and final reporting) will contain information on the following: (1) A comparison of actual accomplishments to the goals established for the period and for the entire program or project, (2) Output of the project that can be readily expressed in numbers, such as acres of forest treatment, number of citizens served, or other similar activities. A computation of cost per unit of output may be required where applicable, (3) Reason(s) for delay if established goals were not met. (4) Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs. (5) Before and after pictures (required for final report and optional for quarterly reporting). (6) Mapping in the form of a pdf/paper map and matching shapefiles (if required for final reporting; see Section XI below).

Financial/Reimbursement requests may be submitted as often as monthly. Reimbursement requests shall follow the format as identified in Attachment E or as may be revised by State Forestry. Reimbursement requests submitted with documentation (grant share or match) that is older than 6 months will not be accepted without prior approval.

Cumulative match share must accrue proportionally with reimbursable costs. Each reimbursement request must have the minimum required match share included and documented (minimum cumulative match must reflect equal proportion to the cumulative total amount). It is allowed to document match over the required match share in each reimbursement request and to use this towards the total grant match requirement.

Financial/Reimbursement requests may be held for processing until quarterly accomplishment/performance reports are current.

A final accomplishment report and all financial/reimbursement requests and required documentation shall be provided at completion of the grant project, but no later than 30 days after the end of the grant term. Final financial reimbursement may be held until all accomplishment reporting is complete and submitted to State Forestry.

All accomplishment and financial reports shall be submitted to the State Forestry contact as identified below in Section XIII (PRINCIPLE CONTACTS).

Sub-grantee shall immediately notify State Forestry of developments that have a significant impact on the activities supported under this grant. Also, notification shall be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the agreement. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

Any change to the original grant application scope of work or approved detailed project plan must have prior written State approval. Incurring costs without prior written approval may result in loss of funds reimbursed.

**XI. MAPPING (CHECK ONE)       Required       Not Required**

Project Center Coordinates (in Decimal Degrees):

Center coordinates are required for all projects, regardless of mapping requirements. If the project requires a mapping component, both a 1-page PDF map and matching GIS (Geographic Information System) polygon data are required prior to project start date and at the time of final accomplishment report submission. Data files (Shapefiles, File Geodatabase, or KML polygons) created using GIS applications, must be submitted

showing treatment/project area(s) and their name(s) or parcel number(s). GIS acres must match projected and actual treatment acres.

## **XII. COMPLIANCE AND PERMITS**

Grantee agrees that it is responsible for acquiring all permits required by applicable federal, state, and local jurisdictions, prior to treatment. Grantee also agrees that is responsible for adherence to all applicable statutes, regulations, ordinances, and codes promulgated by applicable federal, state, and local jurisdictions, including but not limited to environmental regulations concerning the presence, existence, discharge, emission, or removal of any substances such as by-products, wastes, pollutants, and hazardous and toxic materials.

## **XIII. PRINCIPAL CONTACTS**

NOTE: Principal contact should be one contact person responsible for overseeing all elements of the grant project including but not limited to accounting, administrative and field portions of the project.

Each party certifies that the individuals listed below are authorized to act in their respective areas for matters related to this instrument.

### **Principal Sub-grantee Contact:**

Robert Pena III  
Assistant Chief  
22 W. Second Street  
Eagar Az 85925  
928-551-6200  
r.pena@eagaraz.gov

### **Secondary Sub-grantee Contact (if needed):**

Levi Penrod  
Chief  
199 N. Butler Street  
Eagar Az 85925  
928-551-6200  
l.penrod@eagaraz.gov

### **Principal Arizona State Forestry Contact:**

[Karl Gehrke](#)  
Fire Grants Manager  
Arizona Department of Forestry and Fire Management  
1110 W. Washington Ave, Suite 500  
Phoenix AZ, 85007  
602-909-9141  
kgerhrke2dffb.az.gov

**XIV. NOTICES**

Any and all reports, notices, requests or demands given or made upon the parties hereto, pursuant to or in connection with this Agreement, unless otherwise noted, shall be delivered in person, sent by electronic mail, or sent by United States Mail, postage prepaid, to the parties at their respective addresses as set forth immediately below:

<b><u>STATE FORESTRY</u></b>	<b><u>SUB-GRANTEE</u></b>
<b><u>Karl Gehrke</u></b> <b>Fire Grants Manager</b> <b>Arizona Department of Forestry and Fire Management</b> <b>1110 West Washington, Suite 500</b> <b>Phoenix, AZ 85007</b> <b>602-909-9141</b> <b>kgehrke@dffm.az.gov</b>	Robert Pena III Assistant Chief 22 W. Second Street Eagar Az 85925 928-551-6200 r.pena@eagaraz.gov

**XV. AWARD CLOSEOUT**

Sub-grantee shall close out the grant within 30 days after expiration or notice of termination. If this award is closed out without audit, Arizona State Forestry reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

**XVI. AUTHORITY**

Sub-grantee shall have the legal authority to enter into this agreement, and shall have the institutional, managerial, and financial capability to ensure proper planning, management, accounting and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.

**XVII. ATTACHMENTS**

The following Attachments are part of this Agreement:

- A. Project Application
- B. Detailed Project Plan
- C. General Provisions
- D. Documentation of Expenses
- E. Quarterly Report and Reimbursement Forms

**XVIII. IN WITNESS WHEREOF**, the parties agree to execute this agreement as of the last date written below.

<p><b><u>STATE FORESTRY</u></b></p> <p>Arizona Department of Forestry and Fire Management. 1110 West Washington, Suite 500 Phoenix, AZ 85007</p>	<p><b><u>ACCEPTED BY SUB-GRANTEE</u></b></p> <p>Round Valley Fire &amp; Medical Dept. (Town of Eagar) 22 W. Second Street Eagar Az 85925</p> <p><b>Vendor ID:</b> <b>IV*9455</b> <b>Address Code:</b> <b>A0001</b></p>
--	--

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or Type Name

**Arizona State FMO**

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

Guy Phelps  
Print or Type Name

**Mayor**  
Title

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or Type Name

**State Forester**

Date: \_\_\_\_\_

# Applications: Wildland Training and Response Equipment for Round Valley Fire and Medical Department

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## Profile

r.pena@eagaraz.gov

### 1. Application/Project Title

Wildland Training and Response Equipment for Round Valley Fire and Medical Department

### 2. Organization Name

Round Valley Fire and Medical Department

### Unique Entity Number (UEI)

VPB7THHASZS3

### 3. Program/Project Congressional District (check all that apply)

2

### 4. Program/Project Legislative District (check all that apply)

6

### 5. Project Goals and Objectives

Round Valley Fire and Medical Department (RVFMD) is requesting funding to strengthen our ability to respond to wildland fires safely and effectively. This project will allow us to purchase new wildland backpacks, weighted vests, and a rescue littler with a wheel system for our newly acquired UTV. These items will make a difference for our crews in the field, especially in remote areas where access is limited and conditions change quickly. RVFMD recently received a UTV and trailer, and the requested equipment will help us get the most out of those resources during wildfire response.

This project also supports firefighter readiness by helping RVFMD maintain required wildland certifications. The department has personnel who need recertifications, as well as new staff who need initial certifications so they can be deployed and used effectively on incidents. In addition, our current wildland backpacks are more than 15 years old and are past their intended service life. Replacing them will improve safety, reliability, and day-to-day functionality for both existing and new personnel. Overall, this project helps ensure RVFMD is better equipped, better trained, and better prepared to protect our community during wildfire season.

### 6. Project Timeline

1. Within the first month of the award, RVFMD will receive Town of Eagar's Town Council approval of the grant contract.
2. Within the first 2 months, RVFMD will work towards purchasing the supplies by following all necessary procurement requirements.
3. By the 8th month, RVFMD will have purchased, ordered, and acquired the awarded supplies.
4. The remainder of the grant period of performance will be used to train personnel on the new supplies and work on all grant reporting documentation and submit for reimbursements.

### 7. Project Justification

These purchases are necessary to ensure RVFMD can safely and effectively respond to wildland fires with the personnel and equipment we currently have. Our wildland backpacks are more than 15 years old and are at the end of their service life. At the same time, the department is working to maintain required wildland certifications for existing staff and train new personnel so we have enough qualified responders during wildfire season. RVFMD has also recently received a UTV and trailer, but without the proper rescue little and wheel system, we are limited in how effectively we can use that equipment for extraction and response in remote terrain. These purchased will directly improve readiness, support safe operation, and strengthen RVFMD's overall wildland response capability for our community and surrounding areas.

### 8. Budget

7,234

### 9. Project Category (1- Basic RFC Supplies, 2- Specialized RFC Projects)

Specialized RFC Project

### File Upload Required - Fire Organization Questionnaire - Form A

2025 RFC Grant - Fire Organization Questionnaire (Form A) (1).docx

### File Upload Required - Specialized RFC Budget (RFC Budget Form B)

2025 RFC Grant - Specialized RFC Budget (Form B) (1).docx

**Upload Vendor Quotes (Specialized Projects)**

RFC 2026 Quotes.pdf

**Upload Other Attachments (Optional)**

**Average Score**

**# of Reviews**

0

**# of Denials**

0

**View Budget Worksheet**

**View Application Goals**

**Applications: File Attachments**

---

**File Upload Required - Fire Organization Questionnaire - Form A**

2025 RFC Grant - Fire Organization Questionnaire (Form A) (1).docx

## 2025 Rural Fire Capacity Grant Form A – Fire Organization Questionnaire

<b>Fire District / Department</b>	
<b>Organization Name:</b>	Round Valley Fire & Medical Dept.(Town of Eagar)
<b>Communities Served:</b>	Eagar/Springerville
Federal Tax ID:	-866007272
SAM-UEI #:	VPB7THHASZ53
<b>Fire Chief</b>	
Name:	
E-Mail:	l.penrod@eagaraz.gov
Phone (work/cell):	928-551-6200

**Questions must be completed for all fire departments:**

<b>Organization Questionnaire</b>	
Please complete ALL responses clearly and concisely. Please write "N/A" in those blanks that do not apply to your department. Failure to fully complete an application clearly may result in the loss of eligibility.	
<b>1. Is your community under 10,000 population?</b>	
A. Yes	<input checked="" type="checkbox"/>
B. No (Organization does not qualify)	<input type="checkbox"/>
<b>2. Is your Department's Firefighting staff 80% or more volunteer?</b>	
A. Yes	<input checked="" type="checkbox"/>
B. No (Organization does not qualify)	<input type="checkbox"/>
<b>3. What type of department is your community fire organization?</b>	
A. Legal Fire District under A,R.S., Title 48.	<input type="checkbox"/>
B. Non-profit corporation listed with the Arizona Corporation Commission.	<input type="checkbox"/>
C. Entity of an incorporated town or city.	<input checked="" type="checkbox"/>
D. Tribal Community Fire Department	<input type="checkbox"/>
E. Other (please list)	<input type="checkbox"/>

<b>4. Does your fire department currently have an Intergovernmental Agreement with the Arizona Dept. of Forestry and Fire Management?</b>	
A. Yes	<input checked="" type="checkbox"/>
B. No ( <b>Organization may not qualify.</b> Contact your DFFM District Manager)	<input type="checkbox"/>
<b>5. Is more than one fire department involved in this project proposal?</b>	
A. Yes	<input type="checkbox"/>
B. No	<input checked="" type="checkbox"/>
If Yes, list other departments:	
<b>6. Using Insurance Services Office ratings, what is the predominant dwelling ISO rating class within your fire boundary?</b>	
A. 8 or less	<input checked="" type="checkbox"/>
B. 9	<input type="checkbox"/>
C. 10	<input type="checkbox"/>
<b>7. What is the average number of fires per year within your jurisdiction (over last 5 years)?</b>	
A. Structural Fires	16
B. Wildland Fires	18
<b>8. How many communities within your fire department boundaries have received Firewise Communities USA Certification? Please list community name(s).</b>	
A. 0	<input checked="" type="checkbox"/>
B. 1 - 2	<input type="checkbox"/>
C. 3 or more	<input type="checkbox"/>
List Firewise Communities:	<input type="checkbox"/>
<b>9. How many acres of wildland/urban interface do you protect?</b> (NFPA 1144, Standard for Protection of Life and Property from Wildfire, 2008 edition, defined wildland/urban interface as "an area where development and wildland fuels meet as a well-defined boundary.")	
A. 0 - 99	<input type="checkbox"/>
B. 100 - 999	<input type="checkbox"/>
C. 1,000 +	<input checked="" type="checkbox"/>
<b>10. How many wildland engines does your department have?</b>	
A. More than one engine per 1000 acres protected.	<input type="checkbox"/>
B. Less than one engine per 1000 acres protected.	<input checked="" type="checkbox"/>

<b>11. Does your community border and protect Federal lands?</b>			
A. Yes			<input checked="" type="checkbox"/>
B. No			<input type="checkbox"/>
If Yes, identify lands protected:			
<b>12. What is your department's annual budget?</b>			
A. \$0 - \$200,000			<input type="checkbox"/>
B. \$201,000 - \$300,000			<input type="checkbox"/>
C. \$301,000 - \$500,000			<input type="checkbox"/>
D. \$501,000 or more			<input checked="" type="checkbox"/>
<b>13. Number of times your department has received any grants (monetary or equipment) from the following entities in the last 3 years? (since 2022) For each agency listed below, please indicate whether you received assistance (Y/N) and the amount awarded.</b>			
<b><u>Granting Organization</u></b>	<b><u>Received (Y/N)</u></b>	<b><u># Of Grants</u></b>	<b><u>Grant Amount</u></b>
US Dept of Interior (BLM, NPS, BIA, FWS, etc) Rural Fire Assistance			
USDA Forest Service - Volunteer Fire Assistance/RFC	Y	3	\$15,000.00
FEMA - Assistance to Firefighters Grant			
Other (Please Describe)			
<b>14. What is the total number of firefighting personnel you have in your department?</b>			
A. Number of firefighters			25
<b>15. Purpose for this grant request?</b>			
A. Training			<input type="checkbox"/>
B. Equipping			<input type="checkbox"/>
C. Combination of both			<input checked="" type="checkbox"/>
<b>16. How many firefighter personnel <u>are not fully equipped</u> with wildland fire personal protective equipment?</b>			
A. 0			<input type="checkbox"/>
B. 1 - 5			<input checked="" type="checkbox"/>
C. 6 - 10			<input type="checkbox"/>
D. 11 - 20			<input type="checkbox"/>
E. 21 or more			<input type="checkbox"/>

<b>17. How many firefighter personnel in your department need Basic Wildland Firefighter training (NWCG S-130, S-190 &amp; L-180)?</b>	
A. 0	<input checked="" type="checkbox"/>
B. 1 - 5	<input type="checkbox"/>
C. 6 - 10	<input type="checkbox"/>
D. 11 - 20	<input type="checkbox"/>
E. 21 or more	<input type="checkbox"/>
<b>18. What percentage of wildland fire trained personnel <u>are equipped</u> with New Generation Fire Shelters?</b>	
A. 0 – 20% ... <u>are equipped with New Generation Fire Shelters</u>	<input type="checkbox"/>
B. 21 – 40%	<input type="checkbox"/>
C. 41 – 60%	<input type="checkbox"/>
D. 61 – 80%	<input type="checkbox"/>
E. 81 – 100%	<input checked="" type="checkbox"/>
<b>19. Does one of your project proposals for this year include purchase of New Generation Fire Shelters?</b>	
A. Yes	<input type="checkbox"/>
B. No	<input checked="" type="checkbox"/>
<b>20. Has your Department implemented the National Incident Management System? <u>REQUIRED</u> (Contact your DFFM District Manager if answer is “No”)</b>	
A. Yes	<input checked="" type="checkbox"/>
B. No	<input type="checkbox"/>
<b>21. Does your Department submit wildland fire reports to the Arizona Dept of Forestry and Fire Mgt. for your area? <u>REQUIRED</u> (Contact your DFFM District Manager if answer is “No”)</b>	
A. Yes	<input checked="" type="checkbox"/>
B. No	<input type="checkbox"/>
<b>22. If awarded funding, do you plan to implement your proposed projects in preparation of the <u>2025</u> wildland fire season?</b>	
A. Yes	<input checked="" type="checkbox"/>
B. No	<input type="checkbox"/>
Comments:	

## Applicant Information

Tell us about you.

**Linked Applicant**

r.pena@eagaraz.gov

**First name**

Robert

**Last name**

Pena III

**Email (For eCivis Purposes Only: DO NOT EDIT OR DELETE FIELD)**

r.pena@eagaraz.gov

**Title**

Assistant Chief

**Company**

Round Valley Fire & Medical Department

**Company Website**

**City**

Eagar

**State**

Arizona

## Organization Information

Tell us about your organization.

**Organization Name**

Round Valley Fire & Medical Department

**Employer Identification Number (EIN)**

86-6007272

**Unique Entity Identifier (UEI)**

VPB7THHASZ53

**DUNS**

020706602

**Authorized Representative**

Robert Pena III

**Business/Finance Representative**

David Lamm

## Organization Address

**Address**

111 N. Butler St.

**Address 2****City**

Eagar

**State**

Arizona

**County**

Apache County

**Congressional District/Region**

2

**Zip**

85925

**Phone**

928-551-6200

**Phone Extension****Fax**

Authorized Representative (if different from above)

**Name****Title****Email****Phone**

Business/Finance Contact (if required)

**Name**

David Lamm

**Title**

Finance Director

**Email**

d.lamm@eagaraz.gov

**Phone**

928-333-4128

7 Fire Department Name: Round Valley Fire and Medical (RVFMD)

Total Project Budget (by project category)			
Budget Detail	Grant Share \$ (Amount Requested)	Match \$ (Contributed by fire department)	TOTAL (Total of grant and fire dept share.)
		Dollars	
Personnel:	\$0	\$0	\$ 0
Fringe Benefits:	\$0	\$0	\$ 0
Travel:	\$0	\$0	\$ 0
Equipment:	\$0	\$0	\$ 0
Supplies:	\$3,617	\$3,617	\$7,234
Contractual:	\$0	\$0	\$ 0
Other 1:	\$0	\$0	\$ 0
Other 2:	\$0	\$0	\$ 0
<b>TOTAL:</b>	<b>\$3,617</b>	<b>\$3,617</b>	<b>\$7,234</b>

Budget Narrative	
<p>Provide a brief explanation of each budget item. Include an explanation for items that will be reimbursed by grant funds and those that will be provided as project match.</p> <p>(add additional pages if needed). 1500 characters max.</p> <p>Round Valley Fire and Medical Department (RVFMD) is requesting funding for the following supplies to assist with wildland training and response. The quotes for each of these items is attached to this application.</p> <p>1. Wildland Backpacks: RVFMD is requesting 15 wildland backpacks at \$271.00/pack. With taxes, shipping, and handling, this brings the total for backpacks to \$4,129.26. (\$2,064.63 grant funded and \$2,064.63 local match)</p> <p>2. Weighted Vests: These vests will be used to help train and prepare firefighters for their wildland pack tests. RVFMD is requesting 6 vests at \$129.97 per vest. With taxes, shipping, and handling, the total comes to \$808.24 (\$404.12 grant funded and \$404.12 local match)</p> <p>3. and 4. Rescue Litter: Recently, RVFMD was awarded a grant to purchase a UTV for wildland response. RVFMD would like to add a disaster response litter to be used with the UTV. This will expand the capabilities of the department when deployed to wildland fires.</p> <p>Litter Wheel: In addition to the litter, RVFMD is requesting a big wheel to assist when using the rescue litter. The cost of this wheel is \$1,282.50. The cost for the litter is 664.05- With shipping and handling, the total cost for the litter and wheel is \$2,296.55 (\$1,148.28 grant funded and \$1,148.27 local match).</p>	

**Budget Narrative - Continued**

3500 characters max.

## **ATTACHMENT C**

### **General Provisions**

#### ADMINISTRATIVE AND ACCOUNTING REQUIREMENTS

It is the Sub-grantee's responsibility to develop, document, administer and manage the appropriate accounting and administrative procedures for managing the grant in accordance with all applicable State laws.

If any program income is generated as a result of this grant/agreement, the income earned during the term of this agreement shall be applied using the deductive method as described in 2 CFR 200.307 ; the deductive alternative is the preferred method, unless specifically authorized by the Signatory Official. Costs incident to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the award/agreement and they comply with the applicable Cost Principles.

#### HATCH ACT

The Sub-grantee shall comply with provisions of the Hatch Act limiting the political activities of public employees.

#### NEPA

The Sub-grantee shall comply with applicable State and Federal laws regarding the environment (NEPA; National Environmental Protection Act).

#### COVENANT AGAINST CONTINGENT FEES

The Sub-grantee warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Sub-grantee, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this agreement. For breach or violation of this warranty, the State shall have the right to annul this agreement without liability, or, in its discretion to deduct from the agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

#### MODIFICATIONS

Modifications within the scope of this award shall only be made by mutual consent of both parties, by issuance of a written amendment signed and dated by all properly authorized signatory officials prior to any changes being performed. Requests for modification shall be made, in writing, at least thirty (30) days prior to the implementation of the requested change. Any change to the original grant application scope of work or approved detailed project plan must have prior written State approval. Incurring costs without prior written approval may result in loss of funds reimbursed.

#### EXTENSIONS

Timely completion of this project is required. If this agreement is extended by mutual written consent of the parties, all terms, conditions and provisions of the original agreement shall remain in full force and effect and apply during any extension period. Any extension of time granted shall not constitute or operate as a waiver by the State of any of its rights herein. Extensions will only be considered and/or made if the Sub-grantee has demonstrated reasonable efforts to complete the grant project as defined in the original detailed project plan and has a clear and specific plan for completion of the project within the extended time period.

#### RESPONSIBILITY FOR CLAIMS AND LIABILITIES

The Sub-grantee agrees to assume all risk of loss to indemnify and hold the State, its officers, agents and employees, harmless from and against any and all liabilities, demands, claims, suites, losses, damages causes or action, fines or judgments, including costs, attorney's and witnesses' fees and expenses incident thereto, for injuries or death to persons and for loss of, damage to, theft of or destruction of any property including loss of use thereof arising out of or in connection with the performance of duties required by agreement, all whether or not authorized or agreed to by the State or Sub-grantee.

#### RETENTION OF RECORDS

The Sub-grantee and any subcontractor shall maintain and store all documents, papers, accounting records; other evidence pertaining to costs incurred for this work, and shall make all such materials available at any reasonable time during the term of work and for five (5) years from the date of final payment to the Sub-grantee. The Sub-grantee may be required to provide such records as necessary to any auditing agent. Inability to provide such records may result in unallowable costs to the grant and any funds disbursed to the Sub-grantee may have to be paid back to the State and/or Federal government.

#### EQUAL OPPORTUNITY/NON-DISCRIMINATION

The Parties agree to comply with Chapter 9, Title 41, Arizona Revised Statutes (Civil Rights), Arizona Executive Order 2009-09 and any other federal or State laws relating to equal opportunity and non-discrimination, including the Americans with Disabilities Act.

The Sub-grantee shall comply with Arizona Executive Order 75-5 and as amended by Arizona Executive Order 2009-09 relating to non-discrimination in employment by government contractors and subcontractors. These regulations are herein incorporated by reference and made a part of this agreement.

#### ARBITRATION

To the extent required by A.R.S. §12-1518 and 12-133, the parties agree to use arbitration, after exhausting applicable administrative review, to resolve disputes arising out of this agreement.

#### ANTITRUST VIOLATIONS

The Sub-grantee and the State recognize that in actual economic practice overcharges resulting from antitrust violations are in fact borne by the purchaser or ultimate user. Therefore, Sub-grantee acting as a vendor, hereby assigns to State any and all claims for such overcharges.

#### TERMINATION BY MUTUAL AGREEMENT

This award may be terminated, in whole or part, as follows:

- When the State and Sub-grantee agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
- By thirty (30) days written notification by the Sub-grantee to the State setting forth the reasons of termination, effective date, and in the case of partial termination, the portion to be terminated.
- If, in the case of a partial termination, the State determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the State may terminate the award in its entirety.

Upon termination of an award, the Sub-grantee shall not incur any new obligations for the terminated portion of the award after the effective date, and shall cancel as many outstanding obligations as possible. The State shall allow full credit to the Sub-grantee for the United States Federal share of the non-cancelable obligations properly incurred by the Sub-grantee up to the effective date of termination. Excess funds shall be refunded within sixty (60) days after the effective date of termination.

#### CANCELLATION FOR CONFLICT OF INTEREST

Pursuant to A.R.S. §38-511, the state, its political subdivisions or any department or agency of either may, within three years after its execution, cancel any contract, without penalty or further obligation, made by the state, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the state, its political subdivisions or any of the departments or agencies of either is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

#### TERMINATION FOR CONVENIENCE

The Office of the State Forester, by written notice, may terminate this contract, in whole or in part, when it is deemed in the best interest of the State. If this agreement is so terminated, Sub-grantee will be compensated for work performed up to the time of the termination notification. In no event shall payment for such costs exceed the current grant amount.

#### NON-AVAILABILITY OF FUNDS

This agreement shall be subject to available funding, and nothing in this agreement shall bind the State to expenditures in excess of funds appropriated and allotted for the purposes outlined in this agreement.

#### FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Agreement, the Sub-grantee warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The Sub-grantee shall obtain statements from its contractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Grant. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any Sub-grantee, contractor or subcontractor performing work under the Grant. Should the State suspect or find that the Sub-grantee or any of its contractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Agreement for default, and suspension and/or debarment of the Sub-grantee or Contractor. All costs necessary to verify compliance are the responsibility of the Sub-grantee. The parties agree to comply with A.R.S. §41-4401, the provisions of which are hereby incorporated.

#### SUSPENSION OR DEBARMENT

The Sub-grantee shall not enter into any contract or agreement with any party which is debarred or suspended from participating in State assistance programs.

Submittal of an offer or execution of a contract shall attest that the sub-grantee or contractor is not currently suspended or debarred. If the Sub-grantee or any of its contractors become suspended or debarred, the Sub-grantee shall immediately notify the State. The State may, by written notice to the Sub-grantee, immediately terminate this Agreement if the State determines that the Sub-grantee or their contractors have been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body.

GOVERNING LAW

This AGREEMENT is made under, and is to be construed in accordance with, the laws of the State of Arizona.

INVALIDITY OF PART OF THIS AGREEMENT

The parties agree that should any part of this AGREEMENT be held to be invalid or void, the remainder of the AGREEMENT shall remain in full force and effect and shall be binding upon the parties.

COUNTERPARTS

This AGREEMENT may be executed in any number of duplicate originals, photocopies or facsimiles, all of which (once each party has executed at least one such duplicate original, photocopy, or facsimile) will constitute one and the same document.

INTERPRETATION

This AGREEMENT is not to be construed or interpreted for or against either of the parties on the grounds of sole or primary authorship or draftsmanship.

PARAGRAPH HEADINGS

The paragraph headings in this AGREEMENT are for convenience of reference only and do not define, limit, enlarge, or otherwise affect the scope, construction, or interpretation of this AGREEMENT or any of its provisions.

ENTIRE AGREEMENT

This AGREEMENT contains the entire agreement and understanding of the parties hereto. There are no representations or provisions other than those contained herein, and this AGREEMENT supersedes all prior agreements between the parties, whether written or oral, pertaining to the same subject matter of this AGREEMENT.

UNIQUE ENTITY IDENTIFIER (UEI) AND SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM)

Sub-grantee shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or award term(s). For purposes of this award, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at [www.sam.gov](http://www.sam.gov).

PUBLICATION REQUIREMENTS

ACKNOWLEDGEMENT IN PUBLICATIONS. Sub-grantee shall acknowledge Arizona Department of Forestry and Fire Management in any publications, audiovisuals, and electronic media developed as a result of this award.

## ATTACHMENT D

### Grant Financial and Documentation Requirements

This grant is based on all funding being provided up front by Arizona State Forestry. All costs should conform to the approved project plan and budget contained in the grant agreement – and all expenses are subject to Arizona State Forestry approval.

Only project expenses incurred during the term of the signed grant agreement are eligible. (See Term of Agreement)

All documentation submitted must have the correct project name and/or State Forestry grant number, date work was completed, and proof of payment from the Sub-grantee.

All expenses shall be calculated on the “Grant Financial Documentation Form” (Attachment E2). By signing the form, the Sub-grantee assumes full and implied responsibility for all grant costs incurred and reported on the form. By signature, the Sub-grantee accepts full liability that the work and costs incurred were in accordance with the agreed scope of work and/or approved detailed project plan and in accordance with all applicable Federal and State laws. By signing the “Grant Financial Documentation Form”, the Sub-grantee is claiming that costs were incurred following the established procurement process for its own organization and that their process is documented, administered and managed with the correct accounting and administrative procedures and is in accordance with all applicable Federal and State laws.

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**INELIGIBLE COSTS** – It shall be the Sub-grantee’s sole responsibility to submit the required and accurate support documentation for all project costs. In the event an audit determines that ineligible costs were charged to the project, the Sub-grantee accepts full liability for such costs.

- Expenses not included in an approved project plan or that are unnecessary for the completion of the project are ineligible for reimbursement or as match.
- NO FOOD or BEVERAGE purchases or donations to others are eligible for reimbursement or as match, unless included in the project plan as budgeted travel costs, and pre-approved by State.
- NO purchase of equipment or supplies for individuals are eligible for reimbursement or as match (though purchase of supplies and small equipment by the Sub-grantee organizations for ongoing community use may be eligible).
- Poorly documented work hours with insufficient support documentation. It is the Sub-grantee’s responsibility to keep all project/grant records pertaining to expenses. In the event an audit determines that ineligible costs were credited to the project, the Sub-grantee accepts full liability for such costs.

**ELIGIBLE PROJECT EXPENSES** – are direct, out-of-pocket expenditures for eligible project activities that are supported by paid invoices, canceled checks, signed receipts, or official payroll records. Examples include:

- **Labor (Administrative and Personnel)**- may include paid staff, or documented reimbursement from Sub-grantee to others for services. Related expenses such as employee benefits or required travel costs are also eligible if properly documented.
  - Administrative labor includes general project oversight, while personnel labor includes work done on the ground
  - All staff/labor hours must be accompanied by an employee time sheet detailing the hours worked on the grant project. We must be able to determine, for each staff member, the hours contributed, the rate of pay, the work completed, and the total amount being requested.
  - The time sheet must clearly have the State grant ID number, an employee signature, and the dates work hours were contributed towards the grant. A supervisor’s approval signature should also be included.  
*\*Note, for auditing purposes, an auditor will most likely want to see all hours worked in addition to those charged to the grant.\**

## ATTACHMENT D

### Grant Financial and Documentation Requirements

- Required documentation should include some combination of: payment receipts, timesheets, payroll records (paystubs), job sheets, canceled checks, or signed letters detailing paid staff time, dates, and services or work provided.
- **Contracted Services** – Contracting for services from outside organizations or businesses is permitted if included in the approved project plan and budget.
  - Required documentation will include original invoices with sufficient detail of work performed, dates of work performed, and proof of payment, such as canceled checks or credit card receipts.
- **Supplies** - may include operating supplies, office supplies, and small equipment purchased by the Sub-grantee and necessary for the completion of the project.
  - Required documentation should include proof of purchase via payment receipts, canceled checks, or official accounting records detailing expenses and goods and service provided. Original quotes or incomplete invoices are not sufficient.
- **Travel** - may include mileage reimbursement
  - Documentation should include mileage logs with beginning and ending odometer readings and reference the grant project number.
- **Equipment** - may include the cost of purchasing equipment, fuel, operational costs or repairs at an accepted rate
  - Documentation should include invoices and proof of payment, receipts, or equipment logs.
- **Other**
  - Other costs as necessary must include proper support documentation demonstrating that the Sub-grantee has incurred the costs.
- **Indirect Costs – Agreed** upon indirect costs can be included for reimbursement. No more than 10% of the indirect costs may come from the grant share.
  - Indirect costs may cover general operating expenses such as those negotiated at the time of the grant agreement and other overhead costs; therefore supporting documentation is not required, but detailed specifics about what is covered under the indirect cost must be included in the detailed project plan budget narrative.
  - If Sub-grantee has a Negotiated Indirect Cost Rate Agreement (NICRA), State Forestry must receive this agreement before the rate can be used in the project budget.
  - De Minimis: If no NICRA rate is available, Sub-grantee can include the 10% de minimis cost rate to cover other general operating expenses.



# Quarterly Performance Report

## GRANT INFORMATION:

Grant Number:		Grant Award \$:	
Project Name:		Award End Date:	
Organization:			
County:		DFFM District:	

## REPORT INFORMATION:

Calendar Year:		Calendar Quarter Q1 (Jan-Mar), Q2, Q3, Q4:	
Name of person completing report:			
Submittal Date:			

**PROJECT OBJECTIVES ACCOMPLISHED:** (During this quarterly reporting period, what progress has been made toward meeting the project objectives stated in the Project Plan? Provide quarterly and cumulative numbers for key criteria, such as acres completed, trees planted, educational programs delivered, etc.)

PLANNED OVERALL		ACTUAL				
Project Objectives	Total Project Goal	Previously Reported	+	Current Quarter	=	Cumulative Total

**Program-Specific Reportables (if applicable)**

1						
2						
3						
4						
5						

***Is this Project On Track?*** (Yes / No)

**Use the following sections to describe activities for this quarter and for the overall project status.**  
*Additional items may be enclosed or attached, such as added narrative, detailed tables, pictures, maps, or other items.  
 (Please list any additional items in the narrative to assure they are recorded.)*



# Quarterly Performance Report

**NARRATIVE REPORT / THIS QUARTER:** What progress has been made THIS QUARTER in accomplishing the project objectives? Describe activities for the quarter to support the status reported in the tables above. Include comments regarding accomplishments for employees, contractors, and volunteers; and describe the status of planning or purchasing activity if applicable. *(MAX: 1400 Characters – attach additional materials if needed)*

**NARRATIVE REPORT / OVERALL PROJECT:** What is the success in meeting the OVERALL measurement criteria identified in the Project Plan? Describe the overall project status to support the numbers listed in the tables above. What major milestones have been achieved and what are the next major activities planned? If the project is not on track or goals are not being met, please provide an explanation. If there are any factors that have, or will have, a significant impact on the successful project completion, provide details and explain the actions being taken or assistance that may be needed. *(MAX: 1400 Characters – attach additional materials if needed)*



**TOWN OF EAGAR  
REGULAR AND PUBLIC HEARING**

**COUNCIL MEETING**

**APRIL 7<sup>TH</sup> , 2026 at 6:00 PM**

**COUNCIL CHAMBERS, 22 WEST 2ND STREET**

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**STAFF COMMUNICATION**

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**DEPARTMENT: Community Development**

**PRESENTATION: Public Hearing for CDBG**

**AGENDA ITEM: 9A**

**BUDGET IMPACT: No plans to use town funds. Exact amount unknown for a few months – roughly anticipating \$180,000**

**HISTORY: During the first public hearing it was discussed for the following potential projects: Doors and sidewalks/pavers at town hall to meet ADA compliance. Recreation center bathrooms, sidewalk, and/or handicap parking. Ramsey Park food service area (kitchen). And potentially for ADA compliance at the senior center. After working with NACOG staff on the list of potentials, it was determined that the last two projects were not allowable and should be dropped from consideration. Town staff worked with NACOG staff and determined that a good course of action as the amount of funding is unknown would be to state that the funds would be used at town owned facilities for ADA compliance requirements. This will cover both town hall and the Recreation center.**

**ATTACHMENTS: Resolution 2026-09**

**STAFF RECOMMENDATION: Staff would recommend approval of Resolution 2026-09.**

# C

## WHAT CAN CDBG DO FOR YOU?

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Do you get frustrated because there are not enough resources to truly meet the needs of your participants? Are you peeved because your funding source says, O. K., you can do this, but you can't do that, and you know that the participant really needs that? Are you tired of playing catch-up and never being able to really meet all of your program priorities? Is your facility outgrown, with a leaky roof and no disability accessibility?

The CDBG program has its limitations also, but, if you can prove that the participants meet the low-moderate income criteria, CDBG may be the funding source for you to consider for activities and projects like:

**Fire Protection:** fire stations, fire trucks, equipment and apparatus.

**Infrastructure:** water or wastewater system improvements, flood and drainage improvements, road/street improvements.

**Homeless Facilities:** land/building acquisition, construction, reconstruction.

**Food Bank, Senior Center, Center for Persons with Disabilities:** acquisition of land or building, construction, reconstruction, expansion, parking lot, landscaping, permanently affixed equipment.

**Shelters, Halfway Houses, Group Homes:** for substance abusers, parolees, group homes for persons with disabilities, emergency and transitional shelters, hospitals, nursing homes.

**Removal of Architectural Barriers:** remove architectural barriers which restrict the accessibility of persons with disabilities or the elderly to publicly or privately owned buildings; e.g., elevators, ramps, rest rooms, curb and gutter cuts (also known as American's with Disabilities (ADA) improvements).

**Privately Owned Housing Rehabilitation:** may be grants or loans, to perform a variety of housing rehabilitation measures.

**Historic Preservation:** rehabilitation, preservation or restoration of historic properties. Must be listed on or eligible to be listed in the National Register of Historic Places, listed in a state or local inventory of historic places, or designated as a state or local landmark or historic district by law or ordinance.

**Public Services:** for a new service or measurable increase in the level of existing service; includes labor, supplies and materials, facility operations and maintenance. Sample services: health care, job training, education programs, public safety services, fair housing activities, senior citizen, handicapped, homeless services, emergency assistance.

**Special Activities:** lead-based paint evaluation or reduction, neighborhood revitalization, community economic development, energy conservation carried out by Neighborhood Based Non-Profit Organizations, Section 301(d) Small Business Investment Companies, or Local Development Corporations that meet the required definitions.

**Home ownership Assistance:** this has been annually authorized; you need to see if it is available in a particular year. Subsidize interest rate and mortgage principal, finance acquisition, acquire guarantees for mortgage financing, pay up to 50% of the down payment, pay reasonable closing costs.

**Housing Development Support:** acquisition, on-site and off-site improvements, clearance or demolition. Community may not turn over the title to the property to a nonprofit for housing construction until the measures are completed.

**Planning:** comprehensive plans, housing plans, homeless studies, fair housing, or neighborhood revitalization strategy. Data gathering, analysis, review of alternatives, identification of actions to implement plans.

#### **INELIGIBLE ACTIVITIES**

A general rule of thumb is that CDBG may NOT fund activities for 1) the conduct of government or general government expenses; 2) political or religious purposes; 3) construction of new permanent residential structures EXCEPT as allowed by a community-based development organizations (CBDO).

#### **TECHNICAL ASSISTANCE**

Discuss any project that you are considering with your community's CDBG staff person, or contact Rich Ormond, NACOG CDBG & Housing Program Manager, 1000 Ainsworth Dr. #C320, Suite F, Prescott, AZ 86305; 928-445-0211, rormond@nacog.org.

